

VILLAGE OF COTTAGE GROVE
Zoning Board of Appeals
Wednesday, November 6, 2019

MINUTES

1. Call to order

The November 6, 2019 meeting of the Zoning Board of Appeals was called to order at 5:30 p.m. by Ruth.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Mark Hepfinger, Phyllis Jones-Morrison and Sheri Severson. Absent and excused was Tom Sullivan. Also, in attendance were Planning Director Erin Ruth, and Village Attorney Leighton Boushea.

3. PUBLIC APPEARANCES – *Public’s opportunity to speak about any subject that is not a specific agenda item.*

None

4. Election of Chairperson

Motion by Jones-Morrison to nominate Mark Hepfinger, seconded by Severson. **Motion** carried with a voice vote of 3-0-0.

5. Overview of Zoning Board of Appeals Powers and Duties.

Attorney Boushea indicated that the duties of the Zoning Board of Appeals are to make decision when an applicant files an appeal to the current zoning codes that does not allow them to do what they are requesting. Ruth provided a staff report that laid out the case and recommendation for the board.

6. Discuss and Consider Request from Donna and Jeffrey Neustadter for a Variance to a Rear Setback for Their Residence at 307 Tanglewood Court.

Donna and Jeffrey Neustadter were present to give a brief overview of why they feel there is a hardship for the setback on their lot at 307 Tanglewood Court. They would like to replace an existing deck with a three-season porch, however the setback does not allow for this and they feel there is a hardship because of the shape of the lot. **Motion** by Severson to accept the recommendation by staff to agree that they have a unique hardship and allow the variance, seconded by Jones-Morrison. **Motion** carried with a voice vote of 3-0-0.

7. Future Agenda Items

None

9. Adjournment

Motion by Jones-Morrison to adjourn at 5:46 p.m., seconded by Severson. **Motion** carried with a voice vote of 3-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.