



# PUBLIC WORKS STAFF REPORT

<b>MEMO DATE:</b>	May 15 <sup>th</sup> , 2020
<b>MEETING DATE:</b>	March 18 <sup>th</sup> , 2020
<b>TO:</b>	Village Board
<b>FROM:</b>	JJ Larson, Director of Public Works & Utilities
<b>RE:</b>	<b>Task Order with MSA for real estate work related to the Glacial Drumlin Path Project</b>

## BACKGROUND

The Village was awarded a Transportation Alternatives Program (TAP) grant in the amount of \$554,800 towards the construction of a bike path connecting the trailhead of the Glacial Drumlin Trail west through the Village to eventually connect with a path Dane County has planned to between the Village and Madison. The off-road path will run along the east end of Clark St., replacing the sidewalk that currently exists on the south side of the street. As it heads west, the path will move through Bakken Park, utilizing some of the existing path there.

## OVERVIEW

During initial application and concept planning, there was no plan to have “real estate” work needed, as the project will stay entirely inside the right-of-way of Clark St. Now that we’ve gotten to design, it has become clear that there will be some real estate work required. Specifically, we will need to have Temporary Limited Easements (TLEs) from the property owners along two blocks of Clark St. These allow work on private property, in order to match grade of existing driveways for the most part, while not needing a permanent easement granted as the finished project still remains entirely in the existing right-of-way.

We are currently working with a 3-party contract between the DOT, MSA and the Village for the engineering and design of the project. Since this real estate work is not eligible for funding through this grant, it is recommended that we enter into a separate agreement between only the Village and MSA for these costs. Village Engineer, Kevin Lord, provided the proposed contract in your packet. This work is estimated to be completed for \$45,850, which will ultimately be covered by the Village planned project borrowing in 2021.

## STAFF RECOMMENDATION

I recommend that the Board agree to the Task Order contract with MSA for real estate work related to the Glacial Drumlin Bike Path project. At the meeting on May 5<sup>th</sup> the Public Works & Properties Committee voted unanimously to recommend approval.