



Board Meeting: 4.6.26
To: Village Board
From: Matt Giese – Village Administrator
Subject: Village Administrator Report

Introduction

Please see below for highlights from the Administrator's Office since the last Village Board meeting. Also attached is the Village Projects, Initiatives, and Development "Tracker": a database of active Village projects that lists brief status updates and next steps for notable initiatives.

--Please note that this report is not a comprehensive list. The bullet points summary and projects tracker is designed to provide general knowledge of the breadth of activity during this period of time. If Board members have any questions or desire more information, please let me know.

Administrator's Office Highlights

- Led collaborative department head and management team meeting
- Preparation, coordination, and review of the Village Board meeting agenda and memos for the meeting packet
- 2026 Bond issuance closing documentation
- Attended police station groundbreaking event
- Attended Chamber of Commerce membership meeting
- Led Administration team meeting
- Met with Auditors for 2025 audit process
- Drafted monthly briefings/updates on development
- Completed Q1 status updates regarding 2025-2026 Administrator goals/objectives
- Listened to DGEMS Commission meeting
- Met with Chamber Executive Director
- Met with Nuemann Companies regarding their proposed annexation for Lindstrom Acres
- Attended police station construction progress meeting
- Staff Recognition and Celebration
 - Village years of service anniversaries for the month of April
 - Lisa Kalata, Village Clerk – 10 years
 - Joshua Bennett, Parks Superintendent – 5 years
 - Krystal Brindle, Police Officer – 1 year