

VILLAGE OF COTTAGE GROVE
Ad Hoc Housing Chapter Update Committee
Thursday, December 4, 2025

MINUTES

1. Call to Order

Olivia Parry, Dane County Planner called the meeting to order at 6:30 pm. This was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present, and that the agenda was properly posted. The Ad Hoc Housing Chapter Update Committee members present were Chris Stoa, Paula Severson, Loreen Gage, JP Villavicencio and Katy Byrnes Kaiser. Staff present were Director of Planning & Development Erin Ruth, Olivia Parry, Dane County Planning & Development, Paige Marshall, Dane County Planning & Development and Village Clerk Lisa Kalata.

3. Discuss and consider the minutes from the July 30, 2025 meeting.

Motion by Severson to approve the minutes from July 30, 2025, seconded by Villavicencio. **Motion** carried with a voice vote of 5-0-0.

4. Review Dane County's new Best Practices Residential Zoning Code and considerations for the Village of Cottage Grove.

Ruth gave a brief overview of the best practices of Residential Zoning Code.

5. Review financing resources and tools.

Olivia gave a brief overview of the financing tools for housing.

6. Discuss and refine priorities and strategies.

Olivia reviewed the priorities and strategies from previous meetings. Severson gave a brief overview of the memo she provided.

7. Discuss and identify specific action items for each priority.

The committee worked through the priorities and refined them from previous meetings.

8. Next Steps

The next meeting will be January 7, 2026 @ 6:30 pm and this will be a virtual meeting. The committee is to submit action items for each priority to Ruth by December 18th.

9. Adjournment

Motion by Stoa to adjourn at 9:17 p.m., seconded by Villavicencio. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.