

VILLAGE OF COTTAGE GROVE
UTILITY COMMISSION
Wednesday, December 10, 2025
MINUTES

1. **Call to order**
Rogers called the Utility Commission meeting to order at 5:00 pm. This was a hybrid meeting.
2. **Determination of quorum and that the agenda was properly posted.**
It was determined there was a quorum present, and that the agenda was properly posted. Commission members present were Charlie Rogers, Joanna Williams, Chris Stoa, Jon Russell and Mike Hackel. Staff members present were Director of Public Works and Utilities Kyela O'Loughlin, Assistant Administrator/Finance Director Cameron Sawyer, Village Engineer Josh Straka and Village Clerk Lisa Kalata.
3. **PUBLIC APPEARANCES** -None
4. **Discuss and Consider the Minutes of The Utility Commission Meeting on November 12, 2025.**
Motion by Stoa to approve November 12, 2025, meeting minutes, seconded by Hackel. **Motion** carried with a voice vote 5-0-0.
5. **Discuss and Consider Approval of Vouchers.**
Motion by Rogers to approve the vouchers as presented, seconded by Russell. **Motion** carried with a voice vote of 5-0-0.
6. **Unfinished Business**
 - a. **Discuss and consider Sewer Utility Rate effective January 1, 2026.**
Motion by Rogers to approve the updated Sewer Utility Rate effective January 1, 2026 as presented, seconded by Stoa. **Motion** carried with a voice vote of 5-0-0.
7. **New Business**
 - a. **Westlawn 4th Addition Water Main Update.**
O'Loughlin gave an update on the Westlawn 4th Addition Water Main.
8. **Director's and Engineering Report**
O'Loughlin gave a brief overview of the report.
9. **Future agenda items –** Well #2 bid award, report on the televised report of Authentix
10. **Adjournment**
Motion by Hackel to adjourn at 5:20 p.m., seconded by Williams. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.