

VILLAGE OF COTTAGE GROVE
Library Board-Facilities Subcommittee
Wednesday April 17, 2024

MINUTES

1. Call to Order

Cindi Kelm-Nelson called the Library Board, Facilities Subcommittee to order at 6:02 pm. This was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Cindi Kelm-Nelson; Erik Braun; Lucas Franklin; Karl Schweitz; Stefan Wahe. Also present, Kelly Cahill, Village Deputy Clerk

3. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

4. Discuss and Consider the Minutes of Library Board-Facilities Subcommittee on February 21, 2024.

Motion by Braun to approve the minutes from February 21, 2024, seconded by Franklin. **Motion** carried with a voice vote of 5-0-0.

5. New Business

a. Discuss library facilities and operations strategic planning.

Defining more of the strengths/weaknesses for operations of the facility. Brainstorming physical space ideas. Defined short term as five years. Identified specific tasks for subcommittee. Looked at work load for a 20 hour a week employee.

6. Future Agenda Items

None

7. Adjournment

Motion by Wahe to adjourn at 7:07 p.m., seconded by Braun. **Motion** carried with a voice vote of 5-0-0.

Kelly Cahill, Village Deputy Clerk

Village of Cottage Grove

Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.