

VILLAGE OF COTTAGE GROVE
Zoning Board of Appeals
Thursday, September 24, 2020

MINUTES

1. Call to order

The September 24, 2020 meeting of the Zoning Board of Appeals was called to order at 5:35 p.m. by Hepfinger.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Mark Hepfinger, Phyllis Jones-Morrison and Kevin Greene. Absent and excused were Sheri Severson and Tom Sullivan. Also, in attendance were Planning Director Erin Ruth, and Village Attorney Rick Manthe.

3. PUBLIC APPEARANCES – *Public’s opportunity to speak about any subject that is not a specific agenda item.*
None

4. Approval of Minutes from November 6, 2019 Meeting

Motion by Jones-Morrison to approve the minutes as presented, seconded by Hepfinger. **Motion** carried with a voice vote of 3-0-0.

5. Discuss and Consider Request from Becky Cardarella for a Setback Variance to Construct a Screen Porch at 401 School Road.

Hepfinger noted that staff recommended approval and he saw no reason to disagree. **Motion** by Hepfinger to approve the variance request, seconded by Jones-Morrison. **Motion** carried with a voice vote of 3-0-0.

6. Future Agenda Items

None

7. Adjournment

Motion by Hepfinger to adjourn at 5:45 p.m., seconded by Jones-Morrison. **Motion** carried with a voice vote of 3-0-0.

Erin Ruth, Director of Planning & Development
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.