

**VILLAGE OF COTTAGE GROVE
AD HOC HOUSING TASK FORCE
Wednesday, April 6, 2022**

MINUTES

1. Call to order

The April 6, 2022 regular meeting of the Ad Hoc Housing Task Force was called to order at 5:30 p.m. by Vander Velde, this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Paul Vander Velde, David Peterson, Mick Conrad, Julie Flint, John Hogan, Andrew Homburg, Kim Sale, and Shannan Shade. Cory Frank, Dan Olson, Tim Olson, and Megan Scheutz were absent and excused. Staff in attendance were Planning Director Erin Ruth and Deputy Administrator JJ Larson. Also in attendance was Olivia Parry from Dane County Housing Initiative.

3. PUBLIC APPEARANCES – Public’s opportunity to speak about any subject that is not a specific agenda item.

None.

4. Discuss and Consider approval of minutes of the March 3, 2022 Ad Hoc Housing Task Force meetings.

Motion by Hogan to approve the minutes of March 3, 2022 minutes as written, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

5. Discuss and Consider Draft Housing Recommendations.

Ruth presented a series of proposed recommendations based on discussion at previous meetings. Homburg asked for clarification on the mixed residential zoning district and indicated the accessory dwelling units could have unintended consequences such as people renting out units for short term rentals. Conrad said in Seattle they regulate ADU’s through a licensing process and Parry recommended reviewing ADU ordinances from Madison and Verona. Ruth clarified the intent is to present the recommendations at the open houses for feedback, and they can be changed based on that feedback.

Motion by Peterson to approve draft recommendations, seconded by Flint. **Motion** carried with a voice vote of 7-0-0.

6. Discuss Open House Format and Exhibits.

Ruth presented an overview of the open house formats. Parry asked is someone would act as host. Ruth replied staff and committee volunteers would be present and Shade indicated she could take that role. Parry asked about providing information on the Dane County Housing Initiative and Ruth replied that could be part of the regional context exhibit. No other changes to the format or exhibits were recommended.

7. Future agenda items.

Feedback from open house will be reviewed and recommendations will be discussed. Peterson recommended further discussion on accessory dwelling units. Ruth indicated there could be a draft report for review at the next meeting, so there may only be one or two more meetings.

8. Adjournment.

Motion by Peterson to adjourn at approximately 6:15 pm, seconded by Sale. **Motion** carried with a voice vote of 7-0-0.

**Erin Ruth, Director of Planning and Development
Village of Cottage Grove
Approved:**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.