

**VILLAGE OF COTTAGE GROVE  
VILLAGE BOARD OF TRUSTEES  
Monday, August 1, 2022**

**MINUTES**

**1. Call to order**

Village President Williams called the Village Board of Trustees to order at 6:30 pm. this was a hybrid meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were John Williams, Brittany Ballweg, Heidi Murphy, David Peterson, Melissa Ratcliff, Chris Stoa, Sarah Valencia. Staff present were Village Administrator Matt Giese, Deputy Administrator/Public Works Director JJ Larson, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Parks and Recreation Director Sean Brusegar, Communications Manager Gabe Altenbernd, Police Chief Dan Layber, Lt. Wagner, EMS Chief Eric Lang, Village Engineer Josh Straka and Village Attorney Larry Konopacki.

**3. Pledge of Allegiance.**

**4. PUBLIC APPEARANCES – *Public's opportunity to speak***

Cindi Kelm-Nelson 233 Foreston Dr spoke in favor of the current library location.

Stefan Wahe 100 Coyle Pkwy- spoke in favor of the library location, to continue to find the true costs of a new library. The following people submitted forms or sent emails.

Britt Leach 773 Willow Run St in favor of library location

Michelle Hartner 205 Donegal Dr- in favor of library location

Virginia Daugherty 404 Coyle Pkwy- in favor of the library location

Kelly Antonson 620 Cottage Ct- in favor of the library location

Emily Kruchten 203 Donkel Ct- in favor of the library location

Sharon Beyer 304 W Parkview St- in favor of the library location

Gracie Beyer 304 W Parkview St- in favor of the library location

Wynn Ferrier 725 Terrace Ridge Dr- in favor of the library location

Robin Smekal 430 Clearbrooke Ter.- in favor of the library location

Jodi Fiedler 808 Damascus Tl.- in favor of the library location

Meaghan Swanson 2563 Bass Rd- in favor of the library location

Tom Olson 2454 Gaston Rd- in favor of the library location

Nancy Engle 302 Southing Grange- in favor of the library

Kristi Shepard 4559 Baxter Rd- in favor of the library location

Reed Foster- in favor of the library location

Erik Braun 426 Nightingale Ln- in favor of the library location

Jennifer Braun 426 Nightingale Ln- in favor of the library location

**5. Discuss and Consider the Minutes of The Regular Village Board Meeting on July 18, 2022.**

**Motion** by Murphy to approve the minutes from July 18, 2022, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

**6. Unfinished Business**

**a. 2022-2023 Prioritization Process - Step 5: Review Top Priorities.**

Giese explained the process and the next steps for the next meeting.

**7. New Business**

**a. Discuss and consider disallowing the claim #WM000131120062 by Charlie Rogers for damages at his property located at 221 W Reynolds St caused from a baseball hit from Fireman's Park on May 1, 2022.**

**Motion** by Valencia to deny claim #WM000131120062 by Charlie Rogers for damages at his property located at 221 W Reynolds St caused from a baseball hit from Fireman's Park on May 1, 2022 and request the legal team to notice Hometown Talent to respond to the Rogers claim within 14 days, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

**b. Discuss and consider Liquor License Application for Day's Family Foods Inc. aka Piggly Wiggly for licensing year July 2022- June 2023.**

**Motion** by Peterson to approve the liquor license for Day's Family Foods Inc. for licensing year July 2022- June 2023, seconded by Ballweg. **Motion** carried with a voice vote of 7-0-0.

**c. Discuss and consider Block Party application for Jesse Ryback for August 13, 2022.**

**Motion** by Murphy to approve the block party application for Jesse Ryback, seconded by Peterson. **Motion** carried with a voice vote of 7-0-0.

## 8. Reports from Village Boards, Commissions & Committees

### 8.I. Emergency Preparedness Committee

a. Discuss and consider approving Resolution 2022-18 Re: Resolution Adopting the Dane County Natural Hazard Mitigation Plan: 2022 Update.

**Motion** by Ratcliff to approve Resolution 2022-18, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

### 8.II. Library Board

a. Discuss and consider recommendation from Library Board to designate the land currently owned by the Friends of the Cottage Grove Library to be designated as the site of the proposed future Village Library.

**Motion** by Ratcliff to designate the current land owned by the Friends of the Cottage Grove Library as the preferred site of the proposed future Village Library, seconded by Valencia. **Motion** carried with a voice vote of 6-1-0. With Williams voting No.

### 8.III. Peer Court Steering Committee

David reported there are no new cases and they discussed holding a Town Hall meeting to discuss auto thefts by juveniles.

### 8.IV. Deer-Grove EMS Commission

Valencia reported they promoted two staff members. The calls continue to increase, and the new ambulance should be in service by September. The commission voted to keep the current agreement as is and that passed with a vote of four to two. There was another motion to continue to discussion on the agreement and that failed with a vote of two to four.

### 8.V. Natvig Landfill Monitoring Review Committee

Peterson reported they approved the bills and Strand will be at the next meeting to discuss the test results.

### 8.VI. Joint Fire Department Committee

Peterson reported they sold the engine. They would also like to make changes to the capital budget as they would like to purchase a ladder truck sooner as the prices continue to increase. They continued to work through the agreement, but all items were tabled. Calls are up 23% in the Village due to Cottage Grove Commons and the false alarms.

### 8.VII. Law Enforcement Committee

Valencia reported they reviewed the monthly reports. The new officers are doing well, and the new K-9 officer will be Officer O'Brien. The new K-9 should be here by the end of the year. National Night Out is tomorrow.

### 8.VIII. Parks, Recreation & Forestry Committee

Murphy reported they discussed EV charging stations and the committee will not be moving forward at this time as the cost is too high currently. They discussed future pollinator gardens in the parks. Ruth worked with them on the future parks and open space plan. The new Community Guide will be out on Thursday.

## 9. Reports from Village Officers

### a. Village Attorney

i. Legal briefings/status updates -No update

### b. Village Clerk

i. Election update- Kalata gave a brief update on August Partisan Primary

## 10. Communications and Miscellaneous Business

### a. Consider approval of vouchers.

**Motion** by Valencia to approve the vouchers as presented in the amount of \$592,346.02 seconded by Stoa. The check sequence goes from check #50488 to #50539. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence – Emails in support of the library location.

c. Upcoming Community Events- National Night Out with the Police Department is August 2<sup>nd</sup> @ GDS, Community Wide Garage Sales on August 4<sup>th</sup>-6<sup>th</sup>, Dolphin Swim Academy grand opening is August 5<sup>th</sup> @ 3:30 pm, Stuff the Bus next weekend.

d. Future agenda items- Priorities, Labor Day meeting, Special Board meeting with Ehlers, Library Board and Budget Review Committee.

## 11. Closed Session: This Closed Session Is for Background Check from An Operator's License Application (Alcohol Beverage License) Denial from The Police Department. The Village Of Cottage Grove Village Board Will Enter Into Closed Session Pursuant To Wisconsin State Statute §19.85(1)(F) Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Persons Except Where Par (B) Applies Which, If Discussed In Public Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data Or Involved In Such Problems Or Investigations.

**Motion** by Williams to enter into closed session at 8:38 p.m. to discuss a Background Check from An Operator's License Application (Alcohol Beverage License) Denial from The Police Department. The Village Of Cottage

Grove Village Board Will Enter Into Closed Session Pursuant To Wisconsin State Statute §19.85(1)(F) Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Where Par (B) Applies Which, If Discussed In Public Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data Or Involved In Such Problems Or Investigations, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

**12. Closed Session: This Closed Session Is for Land Sale Negotiations in TID #5. The Village of Cottage Grove Village Board Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(E) Deliberating or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session**

**Motion** by Williams to enter into closed session at 8:4 p.m. for Land Sale Negotiations in TID #5. The Village of Cottage Grove Village Board Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(E) Deliberating or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session, seconded by Ratcliff. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

**13. Closed Session: This Closed Session Is to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**Motion** by Williams to enter into closed session at 8:41p.m. to Establish Negotiating Position Regarding Deer-Grove EMS District and Joint Fire Agreements. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Peterson. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

**14. Reconvene into Open Session and Possible Consideration of Closed Session Items**

**Motion** by Valencia to reconvene into open session at 10:55 pm, seconded by Ballweg. **Motion** carried with a roll call vote Ballweg AYE, Murphy AYE, Peterson AYE, Ratcliff AYE, Stoa, AYE, Valencia AYE, Williams AYE.

**15. Adjournment**

**Motion** by Ratcliff to adjourn at 10:56 p.m., seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Village Clerk  
Village of Cottage Grove  
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.