



Staff Report

MEMO DATE: July 21, 2022
MEETING DATE: August 1, 2022

TO: Village Board of Trustees
Matt Giese, Village Administrator
JJ Larson, Deputy Village Administrator
Gabe Altenbernd, Communications Manager

FROM: Lisa Kalata, Village Clerk

RE: Election Updates

OVERVIEW/BACKGROUND-

At the July 18, 2022 Village Board Meeting, Trustee Ratcliff asked for Election Updates for the August 2, 2022 Village Board meeting.

In-person Absentee Voting will start on July 26, 2022 until August 6, 2022. The hours for in-person absentee voting are as follows:

Monday-Thursday 8:00 am to 4:30 pm
Friday 8:00 am to 2:00 pm
*or by appointment if needed
With the following evening/Saturday hours:
Monday, August 1, 2022, until 6:00 pm
Friday, August 5, 2022, until 5:00 pm
Saturday, August 6, 2022, from 10:00 am to Noon

Election drop boxes will not be allowed for absentee ballot returns. The following are the ways an absentee ballot can be returned.

- Your ballot must be received in time to be delivered to your polling place **no later than 8:00 p.m. on Election Day**. There are a few options for returning your ballot.
- Your options include:
 - Mailing your ballot to Village Hall at 221 E. Cottage Grove Rd., Cottage Grove, WI 53527 in the envelope provided.
 - Hand delivering your ballot to the Village Clerk or the Clerk's designee at Village Hall, during regular office hours. **Please note: You may NOT deliver a ballot on someone else's behalf. In order to submit a ballot, the voter for said ballot must be present.**
 - Drop it off at your polling place during voting hours. **Please note: You may NOT deliver a ballot on someone else's behalf. In order to submit a ballot, the voter for said ballot must be present.**



- The United States Postal Service recommends mailing your ballot at least one week before Election Day. Returning a ballot from overseas may take longer.

Election day will be Tuesday, August 9, 2022. The polls will be open from 7:00 am to 8:00 pm. Voters will enter the building from the west side in a one-way fashion and exit through the second door on the west side of the building.

Reminder this is a partisan primary:

- **You may vote in only ONE party's primary.**
- **If you choose a party, votes cast in that party will be counted. Votes cast in any other party will not be counted.**
- **If you do not choose a party and you vote in more than one party, no votes will be counted.**