

PARKS, RECREATION & FORESTRY STAFF REPORT

MEMO DATE: 6/23/2022

MTG. DATE: 7/18/2022

TO: Village of Cottage Grove Board of Trustees

CC:

FROM: Sean Brusegar, CPRP, CPO - Director of Parks, Recreation & Forestry

RE: **ActiveNet Software Fee Increase**

BACKGROUND:

ActiveNet, our registration software, currently charges us 1.8% per transaction. We were recently told that we will be seeing a 4% increase in transaction charges starting soon. To cover the 4% increase, we would like to raise the cost of programs by \$5.00.

STAFF RECOMMENDATION:

Staff recommends raising program costs by \$5.00 each beginning with the fall/winter guide.