

Village of Cottage Grove Police Commission

Minutes of Public Meeting

Wednesday, January 12, 2022

5:30 p.m.

Municipal Services Building, Suite 1

210 Progress Drive

Cottage Grove, WI 53527

Present: Jeff Stadtmueller, Jess Robinson, Joanna Williams and Chief Dan Layber.

Absent: Jennie Lueder, Cara Musick, Lt. Matt Wagner

1. Call to order at 5:32 p.m.
2. Determined that agenda was properly posted, and that a quorum was present.
3. Public appearances: Public comment regarding anything that is not a specific agenda item.

No public appearances

4. Review and approve meeting minutes from December 9, 2021

Motion made by Jess Robinson to approve minutes, second by Joanna Williams. Motion carried.

5. Discuss and Consider Hiring Process For A New Police Chief

-Motion was made by Jeff Stadtmueller to table the by-laws until the committee can meet with all committee members present. Second by Joanna Williams. Motion carried.

-Reviewed the current Job Description for the Chief of Police Position. Chief Layber presented his recommendations of additional items that are not currently on the duties list. These items along with the changes presented by the Committee will be added. Chief Layber will amend the Job Duties list and present to the next Committee Meeting.

Motion by Jess Robinson to go into closed session. Second by Jeff Stadtmueller. Motion carried.

Motion by Jess Robinson to go out of closed session. Second by Joanna Williams. Motion carried.

In conclusion, the committee members will continue to gather information by reaching out to other departments, organizations, intranet to self-educate on processes that worked and/or didn't work for others within the State of Wisconsin.

The committee is currently in the gathering stages of information to present back at the next scheduled Police Commission Meeting. It was determined that the Committee would meet sometime in the later part of March.

Jeff Stadtmueller motion to adjourn at 6:30pm. Second by Joanna Williams. Motion Carried.

Next meeting date is tentatively set for Wednesday, March 24, 2021 at 5:30 p.m.

Motion to adjourn made by Jennie Lueder, second by Cara Musick

Meeting adjourned at 6:27 p.m.

Minutes submitted by Jeff Stadtmueller