

Village of Cottage Grove
Meeting

Notice of Public

PLAN COMMISSION

Wednesday, July 14, 2021
P.M.

6:30

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting

<https://zoom.us/j/95777080553?pwd=NTI5UUx3Q2dtUUZwbDZhTEQ0TXZGdz09>

You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 957 7708 0553# When asked for your Participant ID, just press # when asked for the [Passcode enter 221](#).

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
5. Discuss And Consider The Minutes From The Plan Commission Meeting Of June 9, 2021 And The Special Plan Commission Meeting Of June 30, 2021.

Documents:

[6-9-21 PLAN COMMISSION MINUTES.PDF](#)
[6-30-21 PLAN COMMISSION MINUTES.PDF](#)

6. Presentation Regarding Regional Planning Efforts By Steve Steinhoff From CARPC And Bill Schaeffer From Greater Madison MPO.
7. Future Agenda Items
8. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Plan Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, June 9, 2021**

MINUTES

1. Call to order

The Plan Commission meeting for June 9, 2021 was called to order by Village President John Williams at 6:30 p.m. this was a zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Alex Jushchysyn, Melissa Ratcliff, Fred Schulze, Kyle Broom and Don Brinkmeier. Kim Sale was absent and excused. Staff members present were Village Planner Erin Ruth, Village Clerk Lisa Kalata, Village Engineer Kevin Lord, and Village Attorney Rick Manthe.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and Consider the Minutes from The Plan Commission Meeting of May 12, 2021.

Motion by Jushchysyn to approve the minutes from May 12, 2021 with edits on item #11 of last line to be deleted, seconded by Broom. **Motion** carried with a voice vote of 6-0-0.

6. Discuss and Consider A Request for Approval of a Zero Lite Line Application from Mitchell And Valarie Clement to Split One Existing Duplex Parcel Located At 701 And 703 Cork Crossing into Two Lots.

Motion by Brinkmeier to recommend approval the zero-lot line application from Mitchell and Valarie Clement located at 701 and 703 Cork Crossing, seconded by Broom. **Motion** carried with a voice vote of 6-0-0.

7. Discuss and Consider A Request for Approval of a Site Plan Amendment from PBBS Equipment Corp., Located At 380 Progress Drive, For an Approximately 1,260 Sq. Ft. Addition.

Rick Fisher, architect from Fisher & Associates, presented the project. **Motion** by Brinkmeier to approve the Site Plan Amendment from PBBS Equipment Corp located at 380 Progress Drive, for an approximately 1,260 Sq. Ft. Addition with conditions in staff reports and allowing staff to approve the additional paving, seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

8. PUBLIC HEARING: Opportunity for Public to Provide Input Regarding Proposed Ordinance 05-2021 Regarding Solar Energy Collection Devices.

Williams opened the public hearing at 6:58 p.m. There was no public to speak, the public hearing was closed at 7:03 p.m.

9. Discuss and Consider Ordinance 05-2021 Regarding Solar Energy Collection Devices.

Motion by Ratcliff to approve Ordinance 05-2021 regarding Solar Energy Collection Devices, seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

10. Presentation and Discussion with City of Madison Planning Staff Regarding A Potential Boundary Agreement.

Jeff Greger and Brian Grady from the City of Madison Planning department were present to show a boundary agreement map for a potential agreement with the Village.

11. Closed Session: This Closed Session Is to Discuss Boundary Agreement Negotiating Position for Potential Agreements Involving the Village of Cottage Grove and The City of Madison. The Village of Cottage Grove Village Plan Commission Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(E), Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require A Closed Session.

Motion by Williams to enter into closed session at 7:07 pm, this Closed Session Is to Discuss Boundary Agreement Negotiating Position for Potential Agreements Involving the Village of Cottage Grove and The City of Madison. The Village of Cottage Grove Village Plan Commission Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(E), Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive or Bargaining

Reasons Require a Closed Session, seconded by Jushchyshyn. **Motion** carried with a roll call vote of Brinkmeier Aye, Broom Aye, Jushchyshyn Aye, Ratcliff Aye, Schulze Aye, Williams Aye.

12. Reconvene into Open Session and Possible Consideration of Closed Session Items.

Motion by Ratcliff to reconvene into open session at 7:34 p.m., seconded by Schulze. **Motion** carried with a roll call vote of Brinkmeier Aye, Broom Aye, Jushchyshyn Aye, Ratcliff Aye, Schulze Aye, Williams Aye.

No action was taken in closed session

13. Future Agenda Items- commerce park projects and boundary agreement.

14. Adjournment

Motion by Broom to adjourn at 7:37 p.m., seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk

Village of Cottage Grove

Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT

VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, June 30, 2021

MINUTES

1. Call to order

The Plan Commission meeting for June 30, 2021 was called to order by Village President John Williams at 6:30 p.m. this was a zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Alex Jushchyshyn, Melissa Ratcliff, Fred Schulze, Kim Sale and Don Brinkmeier. Kyle Broom was absent and excused. Staff members present were Village Planner Erin Ruth, Village Clerk Lisa Kalata, Village Engineer Kevin Lord, and Village Attorney Larry Konopacki.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and Consider a Request for Site Plan Amendment Approval from Grand Appliance for a 40,000 Sq. Ft. Warehouse Facility, Located at 201 Limestone Pass, to Modify the Previously Approved Site Plan.

Jesse Moffitt, Tom Dobbins and Colin Meisel were present to give a brief overview of the changes to the site plan. **Motion** by Brinkmeier to approve the site plan amendment from Grand Appliance for a 40,000 Sq. Ft. Warehouse facility, located at 201 Limestone Pass to modify the previously approved site plan with conditions in staff reports from 6/25.2021 from Ruth and MSA along with conditions from the Ad Hoc Architectural Review Committee, seconded by Schulze. **Motion** carried with a voice vote of 6-0-0.

6. Future Agenda Items- CARP-C presentation.

7. Adjournment

Motion by Schulze to adjourn at 6:46 p.m., seconded by Sale. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.