

## AD HOC HOUSING TASK FORCE

Tuesday, April 27, 2020  
P.M.

5:30

*Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/97192219210?pwd=WmtrWFZJenhXWldlcDBoK2hjY29DUT09>. You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 971 9221 9210#. When asked for your Participant ID, just press # when asked for the Passcode enter 719691.*

*You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)*

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss And Consider Minutes From February 23, 2021 Meeting And The March 23, 2021 Meeting.

Documents:

[02-23-2021\\_HTF\\_MINUTES.PDF](#)  
[3-23-2021 HTF MINUTES.PDF](#)

5. Presentation By Staff Regarding History Of Suburban Development.
6. Future Agenda Items.
7. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Ad Hoc Housing Task Force Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**VILLAGE OF COTTAGE GROVE  
AD HOC HOUSING TASK FORCE  
Tuesday, February 23, 2021**

**MINUTES**

**1. Call to order**

The February 23, 2021 regular meeting of the Ad Hoc Housing Task Force was called to order at 5:30 p.m. by Vander Velde, this was a Zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Paul Vander Velde, Mick Conrad, Loreen Gage, Jeff Lennberg, Dan Olson, Kim Sale, and Shannan Shade. Absent and excused were Julie Flint, Cory Frank, John Hogan, Andrew Homburg, Andrew McKinney, Tim Olson, and Megan Schuetz. Also in attendance were staff members Planning Director Erin Ruth, Village Administrator Matt Giese. Dane County Planner Olivia Parry was also in attendance.

**3. PUBLIC APPEARANCES – *Public’s opportunity to speak about any subject that is not a specific agenda item.***

None.

**4. Discuss and Consider Minutes from January 26, 2021 Meeting.**

**Motion** by Lennberg to approve minutes as written, seconded by Sale. **Motion** carried with a voice vote of 7-0-0.

**5. Presentation by Kurt Paulsen, Professor at UW-Madison Dept. of Planning and Landscape Architecture, on the 2019 Dane County Housing Needs Assessment.**

Professor Paulsen delivered his presentation, a copy of which will be provided to staff. Conrad noted that high local taxes in Dane County make home ownership less affordable. Gage stated she is particularly interested in affordable home ownership but noted that credit issues are often a barrier. Paulsen mentioned some home-owner assistance programs in Dane County. Paulsen also noted there is a large gap in home-ownership rates for people of color and minority homeowners sometimes compensate by purchasing homes further away like Rock County. Conrad asked how Middleton uses TIF for housing. Paulsen said it’s most often used for gaps in financing, and for a down payment assistance program.

**6. Presentation by Angela Jones, Community Impact Director at United Way of Dane County on barriers to home ownership.**

Jones had a conflict and was unable to attend. Ruth will attempt to reschedule her at a future meeting.

**7. Review and Discuss Local Housing Data.**

Ruth presented the data in the staff report which included data about economic aspects of local housing.

**8. Discuss and Consider Work Plan.**

Ruth explained how the plan was changed to address comments and suggestions from the previous meeting.

**Motion** by Olson to approve the work plan, seconded by Sale. **Motion** carried with a voice vote of 7-0-0.

**9. Future Agenda Items.**

Nothing was noted beyond what is on the work plan.

**10. Adjournment.**

**Motion** by Sale to adjourn, seconded by Conrad. **Motion** carried with a voice vote of 7-0-0.

**Erin Ruth, Director of Planning and Development  
Village of Cottage Grove  
Approved:**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**

**VILLAGE OF COTTAGE GROVE  
AD HOC HOUSING TASK FORCE  
Tuesday, March 23, 2021**

**MINUTES**

**1. Call to order**

The March 23, 2021 regular meeting of the Ad Hoc Housing Task Force was called to order at 5:30p.m. by Vander Velde, this was a Zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Paul Vander Velde, Mick Conrad, Loreen Gage, John Hogan, Andrew Homburg, Andrew McKinney, Daniel Olson, Kim Sale, Megan Schuetz, and Shannon Shade. Jeff Lennberg, Julie Flint, Cory Frank, and Tim Olson were absent and excused. Staff in attendance were Planning Director Erin Ruth, and Village Administrator Matt Giese. Also in attendance was Dane County Planner Olivia Parry.

**3. PUBLIC APPEARANCES – Public’s opportunity to speak about any subject that is not a specific agenda item.**  
None

**4. Discuss and Consider approval of minutes of the February 23, 2021 Ad Hoc Housing Task Force meeting.**  
The minutes were not included in the packet. They will be considered at the April meeting.

**5. Presentation by Steve Steinhoff, Agency Director at the Capital Area Regional Plan Commission, regarding regional growth.**

Steinhoff presented information regarding regional trends and future projections in growth and housing. Questions and comments after the presentation focused on reasons for increasing home prices, specific numbers in the projections, and the link between housing and employment.

**6. Presentation by Staff regarding history of suburban development.**

Due to time constraints the committee chose to postpone the presentation until the next meeting.

**7. Review and Discuss local housing data.**

Ruth provided an overview of his staff report covering physical housing data related to the Village.

**8. Future agenda items.**

Ruth stated he may need to adjust the work plan to accommodate moving the presentation from today.

**9. Adjournment.**

**Motion** by Hogan to adjourn at approximately 6:30 pm, seconded by Sale. **Motion** carried with a voice vote of 10-0-0.

**Erin Ruth, Director of Planning and Development  
Village of Cottage Grove  
Approved:**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**