

Village of Cottage Grove  
Meeting

Notice of Public  
Meeting

AD-HOC SUSTAINABILITY COMMITTEE

Tuesday, November 9, 2021

6:00 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, table or smartphone by visiting, <https://us06web.zoom.us/j/83393749234?pwd=TUladEwwWW03djB2WTJFRFVYLzhkQT09> . You can also participate via phone by dialing, 1-312-626-6799, and use Meeting ID: 833 9374 9234. When asked for your participant ID, just press #. When asked for the passcode enter 221.

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss And Consider The Minutes From The October 12, 2021 Meeting.

Documents:

[10-12-21 SUSTAINABILITY MINUTES.PDF](#)

5. Budget And Facilities Update
6. Office Of Energy Innovation Grant RFP Review - Ryan
7. Clean Wisconsin Solar Promo - Catie
8. Review Of Letter To Solar Residents.

Documents:

[LETTER TO CG SOLAR RESIDENT.PDF](#)

9. Future Agenda Items: Complete Streets Presentation
10. Adjournment

Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other government bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

**Village of Cottage Grove**  
**DRAFT Minutes Ad-Hoc Sustainability Committee**  
**Tuesday, October 12, 2021**

1. **Call to Order** Hess called the meeting to order at 6:00 pm. This was a Zoom meeting.
2. **Quorum:** It was determined that there was a quorum and that agenda was properly posted. Committee members present were Nicholas Hess, Catie Malcheski, Ryan Minor, John Williams and Heidi Murphy. Staff present was Deputy Administrator, JJ Larson.
3. **Discuss and consider the minutes from September 21<sup>st</sup>, 2021.**  
**Motion** to approve minutes as presented by Williams, second by Hess. **Motion** carried with a voice vote 5-0-0.
4. **Public Appearances:** public's opportunity to speak about any subject that is not a specific agenda item. No members of the public were in attendance.
5. **2022 Budget Memo Discussion**  
We continued the discussion on the 2022 budget memo after modifications from last month. Hess reached out to Strand regarding the solar installation recommendation between 88 and 125. Hess included the range from the committee's research and from Strand in the memo. Minor added that we should verify the meter combination at MSB and that we can add panels later. Malcheski noted that we should determine if we want to build for our current use or produce the maximum energy for the site. Malcheski also added that we should determine the exact size when writing the RFP so we can compare bids easily. Williams added that if we are working on the electrical we should recommend that the electrical is available for future EV stations. Hess covered the outreach events recommended, making parking stalls ready for EV charging stations during the Clark & Grove street projects. Larson added that installing conduit under the road could be added to the scope of the Clark & Grove improvements. Hess covered additional items including rain gardens, Wisconsin Bike Federation membership, and BCycle stations.  
**Motion** to approve the 2022 budget recommendation as presented by Williams, second by Malcheski. **Motion** carried with a voice vote 5-0-0.
6. **Bicycle Path Map**  
Hess would like to recommend that the Village add a bicycle path map to the Community Guide. Larson will reach out to Strand to utilize the GIS layers to provide a map on Village website and contact the MPO to make sure our routes are updated in their database. Hess will work with Trista Taylor on adding information to the Community Guide.
7. **Potential memo to Dane County Concerning Capital City Trails Connection**  
Williams provided an update on the Glacial Drumlin Trail extension that runs to Village limits at Bakken Park and will contact the county regarding the status of their connection.
8. **Connecting with Solar Group Buy Customers in Cottage Grove**

Hess is interested in reaching out to residents that had solar installations to highlight transition to solar. Hess will prepare a letter for next meeting. Malcheski will reach out to Clean Wisconsin which has been working to promote renewable energy.

9. **Future Agenda Items**

The next meeting will take place on November 9<sup>th</sup> at 6:00 pm. Future Agenda items include Wisconsin's 2021 Office of Energy Innovation Grant RFPs lead by Minor, budget update, and presentation for complete streets.

10. **Adjournment**

**Motion** to adjourn at 6:49 by Hess, seconded by Williams. **Motion** carried with a voice vote 5-0-0.

Dear Cottage Grove Resident,

The Village of Cottage Grove formed an Ad-Hoc Sustainability Committee in January of 2020 with the goal of advancing sustainable practices in the Village. We are contacting you because our records (via the building permitting process) indicate that you have recently installed solar panels on your premises.

If willing, our committee would be interested in learning more about 1) why you chose to install solar; 2) what process/business did you use to install your solar and 3) how the overall installation and now how your utilization of solar has worked for you.

Your responses will be used to help inform the committee on issues/hurdles that you might have experienced that would work on alleviating. We would also like to highlight your responses on our website/social media platforms (anonymously or not).

If interested, please contact Nicholas Hess at [njhess7@gmail.com](mailto:njhess7@gmail.com). We will send you a survey link where you can record your responses and invite you (via zoom) to a future committee meeting to discuss your experiences.

Thank you very much for your time and we look forward to hearing from you.

Members of the Cottage Grove Ad-Hoc Sustainability Committee:

Nicholas J. Hess (Chair)

Catie Malcheski

Ryan Minor

Heidi Murphy (Village Trustee)

John Williams (Village President)