

Village of Cottage Grove
Meeting

Notice of Public

EMERGENCY PREPAREDNESS COMMITTEE

Wednesday, October 20, 2021
P.M.

4:00

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting

<https://us06web.zoom.us/j/88682069695?pwd=Mm9qYTA3dEIBOFFqdEdxemxuSEhhdz09>

You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 886 8206 9695#
When asked for your Participant ID, just press # when asked for the Passcode enter 221.

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss And Consider The Minutes From The Emergency Preparedness Meeting On July 15, 2021.

Documents:

[MINUTES 7.15.21.PDF](#)

5. Dane County Emergency Management Agreement To Participate Natural Hazard Plan-Update.
6. 2022 Budget
7. ASIM Exercise Board
8. Future Agenda Items
9. Adjournment

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

**Village of Cottage Grove Emergency Preparedness Committee
Meeting Minutes of July 15, 2021**

Due to the COVID-19 pandemic, this meeting took place virtually via Zoom

1. Call to Order. The Meeting was called to order at 4:00pm by Emergency Government Director Wagner.

2. Determination of Quorum and That the Agenda Was Properly Posted. It was determined that a quorum was present and the agenda was properly posted. Members present were Village President John Williams, Trustee Melissa Ratcliff, Jerrud Rossing, Dave Volenberg, Emergency Government Director Matt Wagner, EMS Chief Eric Lang, Director of Public Works JJ Larson and J. McLellan of Dane County Emergency Management. Parks, Rec & Forestry Director Sean Brusegar and Village Administrator Matt Giese were absent and excused.

3. PUBLIC APPEARANCES-Public's Opportunity to Speak About Any Subject That Is Not A Specific Agenda Item. No members of the public were in attendance.

4. Discuss And Consider The Minutes From The Emergency Preparedness Meeting On May 13, 2021. Motion by Ratcliff, seconded by Williams to approve the minutes as presented. Motion passed by unanimous voice vote.

5. National Weather Service Outdoor Event Resource. Wagner explained the resource, provided by the National Weather Service, allows government officials to sign up to receive detailed weather status reports on the days when there are large outdoor events planned. He utilized the service for Firemen's Festival in June and reported it worked well and was a beneficial tool. There was discussion around utilizing it for other community events like Marketplace Dayz and outdoor concerts. The service is only available to government officials, so any private events would need to be coordinated through the Village in order to utilize the service. Discussion about developing a form and determining an event size threshold followed. Chief Lang added that the info should be shared across all Emergency Services whenever the resource is utilized so all can be on the same page for weather-related threats.

6. Dane County Emergency Management Agreement To Participate Natural Hazard Plan. J. McLellan of Dane County Emergency Management was present and gave an overview of the Dane County Plan update. He explained that each participating community develops their own update with help from the County, the County then submits the entire plan to the State for approval, and then to FEMA for ultimate adoption. McLellan explained that there is increased focus in this update on the effects of climate change and on addressing equity issues that exist in our communities. The County will be holding meetings in future to assist communities in developing each aspect of their plans.

7. Grants for Exercises in 2022. There was discussion about submitting for grants in the coming year, in order to work with a consulting firm to put on an exercise; most likely the following year. Williams said the committee could look to do a tabletop exercise sooner than that as well.

8. Future Agenda Items.

- a. Update on the National Weather Service Outdoor Event Resource
- b. Small Tabletop Exercise
- c. Budget items

9. Adjournment. Motion by Williams, second by Ratcliff to adjourn the meeting at 4:44pm. Motion carried with a unanimous voice vote.

Respectfully submitted by JJ Larson, Director of Public Works.

Approved on: