VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

UTILITY COMMISSION

Wednesday, October 14, 2020 **5:00 PM**

AGENDA

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/99848953448 You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 998 4895 3448#. When asked for your Participant ID, just press #. Passcode: 221

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Public Works & Utilities, JJ Larson at jlarson@village.cottage-grove.wi.us

1) **Call Meeting to Order**
2) **Quorum and roll call**
3) **Public Appearances** – Public's opportunity to speak about any subject that is not a specific agenda item.
4) **Old Business**
   - **a.** Update on water and sewer extension along Vilas Rd.
   - **b.** Update on lead and copper testing.
   - **c.** Update on sustainability programs (rain barrel/compost bins/etc).
5) **New Business**
   - **a.** Discuss and consider Zero Lot line application for 216 – 218 Parador Pl.
   - **b.** Discuss and consider Well 3 maintenance proposal.
   - **c.** Update on 2021 budgets.
6) **Engineer's report.**
7) **Director's report.**
8) **Approve vouchers for payment.**
9) **Approve the minutes of the September 9, 2020 Utility Commission meeting.**
10) **Approve the minutes of the October 1, 2020 Utility Commission – special meeting.**
11) **Set date for next meeting.**
12) **Future Agenda Items**
13) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action

ITEM 5a

VILLAGE OF COTTAGE GROVE
APPLICATION FOR ZERO LOT LINE

APPLICANT NAME: Benjamin P. Her
ADDRESS OF APPLICANT: 724 CHESTNUT CREST, COTTAGE GROVE WI 53527
TELEPHONE NUMBER: 608-219-8175 **FAX:**
EMAIL ADDRESS: BENHER00@GMAIL.COM

ADDRESS OF SUBJECT PROPERTY:
216-218 Parador Place
Cottage Grove, WI 53527

ZONING OF PROPERTY: G1

PROVIDE THE FOLLOWING ITEMS:

1.) Letter from licensed plumber indicating that each unit is served by separate sanitary sewer and water laterals with separate water curb stop valves accessible from outside the building.
2.) Certified Survey Map reflecting the proposed lot line, the location of the sanitary sewer and water laterals and water curb stop valves servicing each side of the duplex. The map must be signed by a licensed surveyor.
3.) Attached agreement is signed by all parties and filed at Register of Deeds.
4.) Review by Utility Commission of the certified survey map depicting the sanitary sewer and water laterals and separate curb stop valves.
5.) Fee of $50 per parcel created.

Mail or deliver the completed application form along with the certified survey map and fee to the Village of Cottage Grove.

9-25-20
Date

Applicant Signature

Village of Cottage Grove
221 E. Cottage Grove Road
Cottage Grove, WI 53527
Telephone: 608-839-4704
Fax: 608-839-4698
Office Hours: M-F 7:30 a.m. to 4:30 p.m.

For office use only:

Date Received:
Utility Commission Meeting Date:
Planning Commission Meeting Date:
Village Board Meeting Date:

Uselman Plumbing LLC
5136 Pierceville Road
Cottage Grove, WI 53527
Phone: 608-839-3161
Email: uselmanplumbing@gmail.com

To: Village of Cottage Grove

Re: 216-218 Parador

Date: July 30, 2020

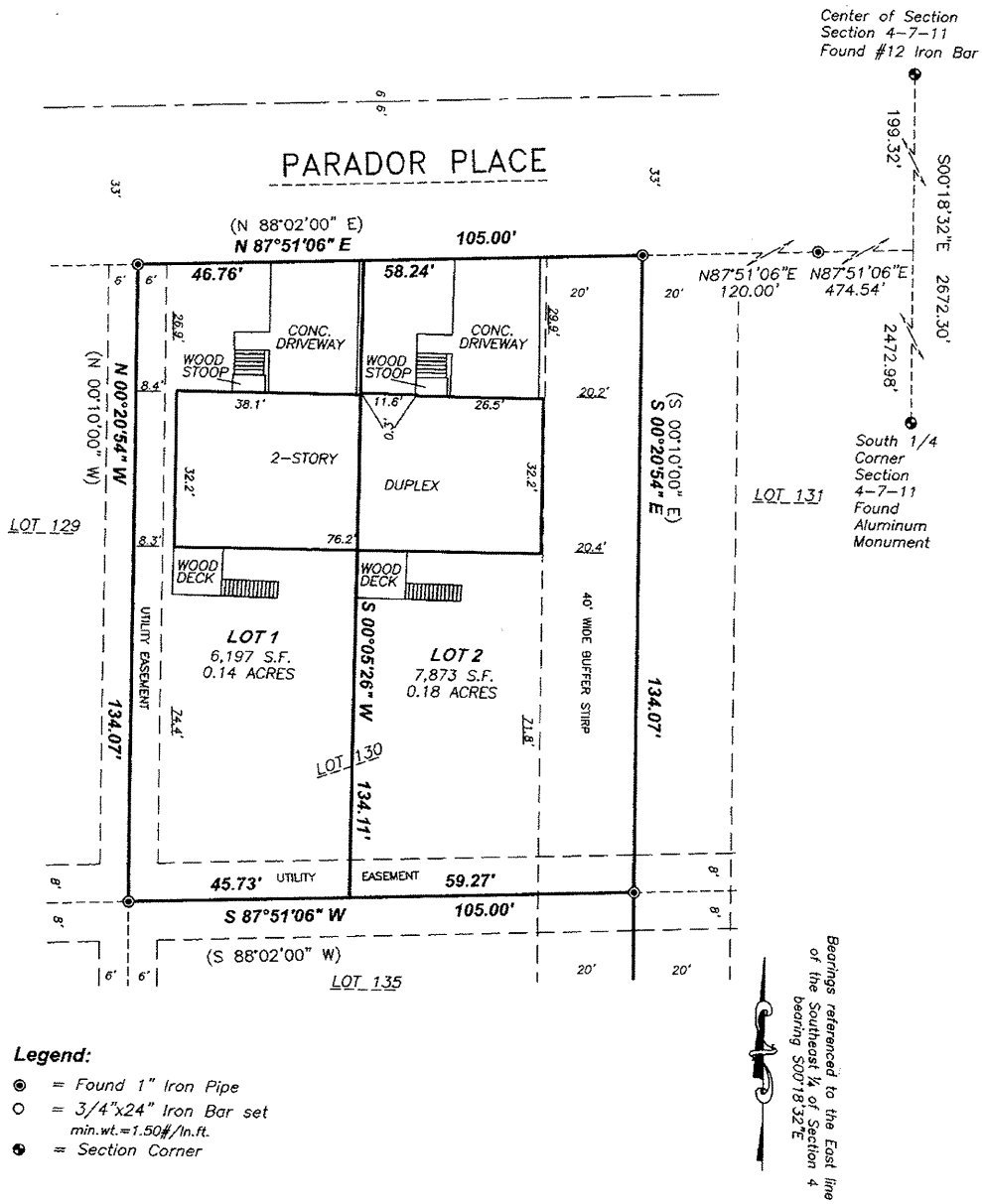
Uselman Plumbing LLC located two separate water boxes in the front yard. Each shut off works and will shut off water to each side.

The sewer was "cameraed" and leaves each unit separately and joins together 14' out from the front of the building and is located 46' from west to east off the end of the building.

BIRRENKOTT SURVEYING, INC.
P.O. Box 237
1677 N. Bristol Street
Sun Prairie, WI. 53590
Phone (608) 837-7463
Fax (608) 837-1081

CERTIFIED SURVEY MAP

LOT 130, FIRST ADDITION TO NORTHLAWN ESTATES, LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 4, T7N, R11E, VILLAGE OF COTTAGE GROVE, DANE COUNTY, WISCONSIN



Legend:

- ◉ = Found 1" Iron Pipe
- ○ = 3/4"x24" Iron Bar set min.wt.=1.50#/ln.ft.
- ◉ = Section Corner

SCALE 1" = 30'

0 30 60

CERTIFIED SURVEY MAP NO. _____

VOLUME _____ PAGE _____

DOCUMENT NO. _____

Office Map No. **200638**

CERTIFIED SURVEY MAP DATED: September 17, 2020

Birrenkott Surveying, Inc.

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Surveyor's Certificate:
I, Daniel V. Birrenkott, herby certify that this survey is in full compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that by the direction of the owners listed hereon, I have surveyed and mapped the lands described hereon and that the map is a correct representation of all the exterior boundaries of the land surveyed and the division of that land, in accordance with the information provided.

_____
Daniel V. Birrenkott, Professional Land Surveyor No. S-1531

Description:
Lot 130, First Addition to Northlawn Estates, Located in the Northeast ¼ of the Southwest ¼ of Section 4, T7N, R11E, Village of Cottage Grove, Dane County, Wisconsin. Containing 14,070 square feet or 0.32 acres.

Owners Certificate:
As owners, Tou G. Her and Phoua M. Her, we hereby certify that we have caused the lands described on this Certified Survey map to be surveyed, divided, and mapped as shown on this Certified Survey Map. We also certify that this Certified Survey Map is required to be submitted to the Village of Cottage Grove for approval.

_____
Tou G. Her, Owner

_____
Phoua M. Her, Owner

State of Wisconsin)
County of Dane) ss

Personally came before me this day _____of _____, 2020, the above named Tou G. Her and Phoua M. Her, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public, Dane County, Wisconsin My Commission Expires _____.

_____
Printed name

Village of Cottage Grove Approval Certificate
This Certified Survey Map and road dedication is hereby acknowledged, accepted, and approved for recording by the Village Board of the Village of Cottage Grove, Dane County, Wisconsin on _____, 2020.

_____
Lisa Kalata, Clerk, Village of Cottage Grove Dated _____

Notes:
Utility Easement: No poles or buried cables are to be placed on any lot line or corner. The disturbance of a survey stake by anyone is in violation of Section 236.32 of Wisconsin Statutes.
Wetlands if present have not been delineated.
This survey is subject to any and all easements and agreements both recorded and unrecorded.

Register of Deeds Certificate:

Received for recording this _____day of _____, 2020

at_____ o'clock ____ m and recorded in Volume _____ of Certified Survey Maps of Dane County on Pages _____.

_____
Kristi Chlebowski, Register of Deeds

Document No. _____

Certified Survey Map No. _____, Volume _____, Page _____

Surveyed For:
Tou G. Her
502 Nightingale Lane
Cottage Grove, WI 53527
(608) 335-5733

Surveyed:	T.A.S.
Drawn:	B.T.S.
Checked	D.V.B.
Approved:	D.V.B.
Field book:	379/7
File:	J:\2020\Carlson

Office Map No.: 200638

CERTIFIED SURVEY MAP DATED: September 17, 2020

Birrenkott Surveying, Inc.

P.O. Box 237
1677 N. Bristol Street
Sun Prairie, Wisconsin 53590
Phone (608) 837-7463
Fax (608) 837-1081

Owners Certificate:
As owner, BZ Living Trust, It hereby certifies that it has caused the lands described on this Certified Survey map to be surveyed, divided, and mapped as shown on this Certified Survey Map. It also certifies that this Certified Survey Map is required to be submitted to the Village of Cottage Grove for approval.

BZ Living Trust

_____
Benjamin P. Her , Owner

_____
Zong V. Her, Owner

State of Wisconsin)
County of Dane) ss

Personally came before me this day _____of _____, 2020, the above named Benjamin P. Her and Zong V. Her, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public, Dane County, Wisconsin My Commission Expires _____.

_____
Printed name

Surveyed For:
Tou G. Her
502 Nightingale Lane
Cottage Grove, WI 53527
(608) 335-5733

Surveyed: T.A.S.
Drawn: B.T.S.
Checked D.V.B.
Approved: D.V.B.
Field book: 379/7
File: J:\2020\Carlson

Office Map No.: 200638

Document No. _____

Certified Survey Map No. _____, Volume _____, Page _____

ZERO LOT LINE MAINTENANCE AGREEMENT

1. The Units are intended for residential purposes only as in presently or hereafter defined and permitted by the Village of Cottage Grove Zoning Ordinances and are restricted to that use. No nuisances shall be permitted to exist or operate within or on either unit. The leasing or rental of the Units for residential purposes is not prohibited by this clause provided any such leases or rentals are made subject to and the tenants are bound by the provisions of this Declaration.

2. Maintenance and Repair.

    a. The owners of the Units shall maintain and repair the exterior surface of their dwelling portion of the duplex dwelling building and the driveway leading to their dwelling portion of the building, including without limitation, the painting of the same as often as necessary, the replacement of trim and caulking, and the maintenance and repair of the roof and driveway, and to be liable for the cost of any such maintenance or repairs made on their dwelling portion of the duplex dwelling building. If any unit owner considers the dwelling portion of the other unit owner to be in need of any such repair or maintenance, hereinafter referred to as "work", they shall give written notice thereof to the other unit owner. Such notice shall specify the nature and extent of the work considered to be needed. If the other unit owner fails or neglects to perform the requested work or disagrees, in writing, that such work is needed, then, within thirty (30) days from the receipt of said written notice, the unit owners shall submit the issue of the necessity of the work and the nature and extent thereof to the American Arbitration Association at its offices, by mail, at 180 N. LaSalle Street, Suite 1025, Chicago, Illinois, 60606, or at such address then known to be that of the said Association.

    b. The arbitrator named by the Association shall be authorized to determine the format and procedure for arbitration limited only to the minimum due process requirements of the U.S. Constitution. The determination of the arbitrator shall be final and binding upon the owners, their heirs, successors, personal representatives, agents and assigns.

    c. Arbitration as herein provided shall be the exclusive method for resolution of disputes relating to the maintenance, repair and use of the property. The fees and expense, if any, for the arbitrator shall be borne equally by the parties unless otherwise determined by the arbitrator. Each party shall bear the cost of his won exhibits and advocate, if any.

d. Notwithstanding the above, in the event that repair of the duplex building, including all utility connections and laterals and sewer lines in case of backup, is required on an emergency basis and failure to make such repairs would result in further damage to the said building or result in the untenability of the same, either unit owner may repair the damage and be entitled to compensation from the other unit owner for the cost of any repairs made to the other unit owner's portion of the building.

e. In order to gain access to the Units in case of an emergency situation, each unit owner shall provide to the other unit owner a key to their unit, a person to contact other than the unit owner that has access to their unit, or the location of a key to gain access to their unit. Said access shall only be used in an emergency situation.

3. Neither unit owner, without first obtaining written consent of the other, shall make or permit to be made any substantial structural alterations or improvements to the exterior of the duplex dwelling building or to his property. In connection therewith, alterations, changes or improvements exceeding an aggregate cost of One Thousand Dollars ($1,000) shall be considered substantial.

4. Only dogs, cats, or other domesticated household pets may be kept by a unit owner on his property, provided that in no event shall such pets be kept, bred, or maintained for any commercial purpose. All such pets shall be housed wholly within the dwelling unit and no outside pens or structures shall be permitted unless otherwise agreed to in writing between the owners of the two units.

5. Unit owners shall maintain their property in good, sanitary and attractive condition, including but not limited to mowing the grass to a reasonable height, the removal of noxious weeds and removal of snow and ice from walkways and driveways.

6. Style, Color and Miscellaneous.

   a. Any repairs or maintenance performed or allowed to be performed by a unit owner to the exterior of his dwelling porting of the duplex dwelling building shall employ materials uniform or consistent with those materials already incorporated into the building and improvements.

   b. No unit owner shall change the color of the siding, trim or roof of his portion of the duplex dwelling building at any time without prior written agreement between the unit owners. Homogeneous roof, siding and trim colors shall be required at all times.

   c. Outside doors, as to style, type and color, including garage doors, shall be identical at all times to each unit.

d. All outside areas shall be kept free from rubbish, debris, trash and other unsightly materials and shall not be obstructed, littered, defaced, or misused in any manner, nor shall any fire hazards be allowed to exist.

e. No garbage cans, supplies or other articles shall be placed outside of either of the dwelling units but rather shall be kept within the dwelling units or the attached garages except while the same shall be presently in use.

f. No outdoor storage of any kind shall be allowed upon the property without prior written agreement between the owners of the two dwelling units with the exception of a reasonable amount of firewood for a fireplace (if applicable) which shall be neatly stacked.

7. Unit owners shall not perform or allow to be performed any act or work which will impair the structural integrity or aesthetic appearance of the duplex dwelling building or the safety of the property of the other owner.

8. Any portion of a wall or roof of the duplex building placed on the dividing line between the respective properties shall constitutes a party wall and the general rules of law regarding party walls and of liability for damage due to negligent or willful acts or omissions shall apply thereto.

9. The owners of each of the Units are granted and shall have an easement over and across those portions of the property occupied by each of the Units for the purpose of access to the underground electrical and, in addition, access to any curb boxes, water and sewer laterals, which together or separately service their respective Units, for the purpose of maintenance, repair and if necessary, replacement. The property shall be restored to the same condition as at the outset of any such maintenance, repair or replacement all at the cost to the Unit owner causing such repair, maintenance or replacement.

10. The owners of the individual dwelling units, their invitees, tenants, agents, personal representatives, successors and assigns, shall at all times abide by and be bound by any protective covenants, restrictions and easements of record that are effective as to the plat in which this property is located.

11. Enforcement of the covenants and restrictions of this Declaration may be by any proceeding at law or in equity against any unit owner violating or attempting to violate any such covenant or restriction to restrain violation or to recover damages. Failure by any unit owner to enforce any covenant or restriction shall in no event be deemed to be a waiver of the right to do so thereafter.

12. The invalidity or unenforceability of any particular provision of this Declaration shall not affect the other provisions hereof and the Declaration shall be constructed in all respects as if such invalid or unenforceable provision was omitted.

13. In construing this Declaration, words used in any gender shall include the plural and vice versa, unless the context requires otherwise.

14. No amendment or modification of this Declaration shall be valid unless the same be in writing and signed by all the parties hereto in recordable form and that no such change, amendment or modification shall be effective until recorded in the office of the Register of Deeds for Dane County.

15. The unit owners shall, for themselves and for their respective successors, assigns, heirs and personal representatives and agents, each to and with the other, his or their successors, assigns, representatives and heirs, be bound by and observe this Declaration and the covenants and restrictions herein contained which shall be perpetual and run with the land, but no owner is to be responsible except for his acts or defaults while owner.

9-25-20
Date

Signature, Benjamin P. Her

9-25-20
Date

Signature, Zong V. Her

9/25/2020
Date

Signature, Tou G. Her

9/25/2020
Date

Signature, Phoua M. Her

Village of Cottage Grove Curb Stop Valve Access Agreement

BENJAMIN P HER ("Property Owner") has applied for approval of a request to divide property creating two or more parcels with residential structures that are currently constructed on the lot line between the parcels("zero lot line")within the Village of Cottage Grove ("Village"). A certified survey map revealed that one or more of the water curb stop valves for the water laterals that will serve these properties are not located within a public right-of-way. As a condition of approval, the Property Owner is entering into this agreement to grant the Village access to all water curb stop valves not located within a public right-of-way ("Agreement") as of the 1st day of October, 2020. Therefore, in consideration of the mutual promises, obligations and benefits provided hereunder, the receipt and adequacy of which are hereby acknowledged, Property Owner and the Village agree as follows.

1. Property Owner grants the Village the right to access all water curb stop valves located on the Property Owner's property and not in the public right of way as identified on the CSM attached as Exhibit ____ (the "Private Curb Stop Valves"). The Village may exercise its authority to access a Private Curb Stop Valve at times determined to be prudent in the Village's sole discretion. When reasonably feasible, in the Village's sole discretion, the Village will attempt to provide the Property Owner with notice of the Village's intent to access a Private Curb Stop Valve
2. The property is located at 214-218 Parador Pl, Cottage Grove, Wisconsin, with a parcel identification number of 112/0711-043-0490-0 ("Property").
3. The Village's right of access in no way creates any Village obligation to maintain or repair a Private Curb Stop Valve. Maintenance or repair of a Private Curb Stop Valve shall be the responsibility of the Property Owner.
4. The Village shall have the authority to order the Property Owner to immediately repair a Private Curb Stop Valve, and if such repair is not completed within the time ordered by the Village, the Village shall have the right to repair the Private Curb Stop Valve and bill the costs back to the Property Owner and to impose the costs of repair as a special charge or special assessment against the Property. This provision constitutes the Property Owner's consent to waiver of notice and hearing on all proceedings imposing special assessments or special charges, and the Property Owner's consent to imposition of special assessments or special charges.
5. The Agreement shall run with the land, and apply to all future owners of the Property. This Agreement may only be revoked or amended by written consent of the Village and the owner of the Property.
6. The Property Owner releases, covenants not to sue, discharges, and holds harmless the Village and its employees, agents, or representatives, of and from any and all claims, including all liabilities, actions, damages, costs or expenses of any kind arising out of or relating to the Village accessing, repairing, or replacing a Private

Curb Stop Valve. This release includes any claims based on the actions, omissions, or negligence of the Village and its employees, agents, or representatives.

7. The Village shall record this Agreement with the Dane County Register of Deeds, and the Property Owner shall pay the recording costs.
8. This written Agreement and all exhibits hereto shall constitute the entire Agreement between Property Owner and the Village as of the date hereof.
9. If any part, term, or provision of this Agreement is held by a court of competent jurisdiction to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the invalid part, term, or provision was never part of the Agreement.
10. Nothing contained in this Agreement constitutes a waiver of the Village's sovereign immunity under applicable law.

Signature Page to Follow

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the year and date first set forth above, and by so signing this Agreement, certify that they have been duly authorized by their respective entities to execute this Agreement on their behalf.

VILLAGE:

VILLAGE OF COTTAGE GROVE
Dane County, Wisconsin

By_____
Charlie Rogers, Utility Commission Chair

ATTEST:

_____
Lisa Kalata, Village Clerk

STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this _____ day of _____, 2020, the above-named Charlie Rogers, Utility Commission Chair, and Lisa Kalata, Village Clerk, of the Village of Cottage Grove, to me known to be the persons and officers who executed the foregoing instrument and acknowledged that they executed the same as such officers by the Village's authority.

Subscribed and sworn to before me
This _____ day of _____, 2020.

_____
Notary Public, State of Wisconsin
Print Name:_____
My Commission:_____

PROPERTY OWNER:

By BENJAMIN P HER

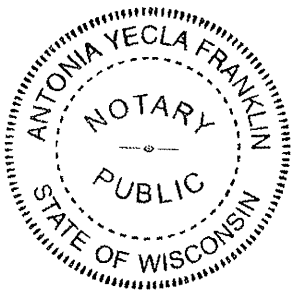
STATE OF WISCONSIN

COUNTY OF DANE

Personally came before me this 15th day of October, 2020 the above named _____ to me known to be the person who executed the foregoing instrument and acknowledged the same.

Subscribed and sworn to before me
This 15th day of October, 2020.

Notary Public, State of Wisconsin
Print Name: Antonia Yecla Franklin
My Commission: 5/23/2023



Receipt No: 7.004122 Sep 29, 2020

BENJAMIN HER

Previous Balance:	.00
GEN FUND LICENSES & PERMITS	
OTHER PERMITS & FEES	100.00
ZERO LOT LINE APPLICATION-216-218 PARADOR PLACE	
Total:	100.00
CHECK	
Check No: 2462	100.00
Payor: BENJAMIN HER	
Total Applied:	100.00
Change Tendered:	.00

09/29/2020 11:26 AM

VILLAGE OF COTTAGE GROVE
210 PROGRESS DRIVE SUITE 2
COTTAGE GROVE WI 53527 608-839-5813

ITEM 6

Engineer's Report | A Review of Projects in the Community

Village of Cottage Grove, WI

PREPARED BY: Kevin Lord PE/PLS
klord@msa-ps.com

DATE: October 2020 Report

VILAS ROAD SEWER AND WATER – Project is underway. Should be close to the end of the sanitary sewer by the end of the week on October 9th (approximately 650' and 2 manholes left as of October 6th). Have installed the watermain under the creek by boring but remainder to be completed. MSA has been addressing issues with the temporary signals and erosion control as reported to Public Works and noticed in the field. The second wye and riser arrived in time to be installed during construction and the first will be connected after the main is completed. MSA has worked with the Contractor on alternative construction techniques as they did bore a section of the sewer and watermain.

SANITARY SYSTEM FLOWS – MSA provided an update to the committee. MSA will work with JJ Larson on providing some cost estimates for additional inflow and infiltration analysis within the system.

GLACIAL DRUMLIN PATH/CLARK STREET – MSA provided a concept plan with a stormwater facility that serves the Clark and Grove Street improvements along with the a potential of portions of the development on the west side of Vilas Road to the Public Works committee. The public works committee approved to continue the plan to show the plan to the developers and to the Town along with determining a meeting to start negotiations with the property owners.

CONSTRUCTION STANDARDS – MSA has compiled a draft of the construction standards for the public infrastructure for Contractors in the Village. MSA will review with JJ Larson and the committee will be notified of the final version for review.

MGSD UTILITY EXTENSION – MSA has observed the public watermain extension requested for the new elementary school. The main installation has been completed and in the process of being tested.

DEVELOPMENT REVIEWS – MSA is reviewing developments looking to continue. Westlawn 5th Addition and Quarry Ridge Estates Phase B have started to submit information looking to start a new phase. Each project would extend utilities and a single street for new residential lots.

ITEM 7

Village of Cottage Grove

Department of Public Works
Director's Monthly Report to the Utility Commission
October 14th, 2020

Well 3 maintenance

- Plan to have the work done this fall.
- After hydrant flushing to reduce demand as well will be offline.
- Best practice is to pull/maintain/inspect well pumps every 10 years (per DNR)

Wellhouse meter testing

- Due to the pandemic, testing was put on hold.
- Still in touch with contractor; hopeful we'll get this work done this year.

Hydrant flushing

- Continues; staff are moving quickly through the system.

AMI cost reporting

- Still working through the numbers of total project cost for PSC.

Lead & Copper testing

- Work in progress; have until the end of the month for sample submission.

Additional Utility position

- Working a position description for Commission consideration.
- Broadly, position would work under Director and handle Digger's Hotline tickets and Right-of-Way permitting/coordination/follow up primarily; with a host of other water/sewer responsibilities as additional duties.

ITEM 8

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account and Title = "60000000000"-"60199999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-34600								
1463	CORE & MAIN LP	M351322	AMI SYSTEM TRAINING	09/18/2020	5,500.00	5,500.00	10/06/2020	
1463	CORE & MAIN LP	M830862	METER	09/09/2020	1,171.00	1,171.00	09/09/2020	
Total 600-34600:					6,671.00	6,671.00		
600-60600-340								
244	CONNEY SAFETY PRODUCTS	05905870	SAFETY EQUIPMENT	09/18/2020	79.91	79.91	10/06/2020	
3950	CUMMINS SALES AND SERVICE	F6-71051	WELL #4 ANNUAL GENERATOR	09/14/2020	236.67	236.67	09/22/2020	
Total 600-60600-340:					316.58	316.58		
600-60605-240								
4418	FAHRNER ASPHALT SEALERS L	8300006761	WELL #4 PARKING LOT REPAIR	09/09/2020	3,245.00	3,245.00	09/09/2020	
3	LANDMARK SERVICES COOPE	03-090920PW	ROUNDUP	09/09/2020	67.94	67.94	09/09/2020	
Total 600-60605-240:					3,312.94	3,312.94		
600-60620-221								
31	ALLIANT ENERGY/WP&L	31-090920	9829150000 - 1000 DAMASCUS	09/09/2020	34.55	34.55	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	7541940000 - 704 N MAIN ST W	09/09/2020	1,070.89	1,070.89	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	6101720000 - 4720 GASTON CIR	09/09/2020	129.27	129.27	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	3917900000 - 220 GROVE ST	09/09/2020	19.57	19.57	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	2320700000 - 704 N MAIN ST W	09/09/2020	15.47	15.47	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	3143950000 - HWY N TOWER	09/09/2020	58.89	58.89	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	1670310000 - 1507 LANDMARK	09/09/2020	1,864.37	1,864.37	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	1960850000 - DONNA ST WELL	09/09/2020	1,793.01	1,793.01	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-092220AA	6101720000 - 4722 GASTON CIR	09/18/2020	119.67	119.67	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220DD	7541940000 - 704 N MAIN ST W	09/18/2020	1,192.87	1,192.87	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220J	1670310000 - 1507 LANDMARK	09/18/2020	1,853.10	1,853.10	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220JJ	9829150000 - 1000 DAMASCUS	09/18/2020	13.90	13.90	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220L	2320700000 - 704 N MAIN ST - W	09/18/2020	14.65	14.65	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220O	3143950000 - HWY N TOWER	09/18/2020	51.23	51.23	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220R	3917900000 - 220 GROVE ST	09/18/2020	19.17	19.17	09/22/2020	
Total 600-60620-221:					8,250.61	8,250.61		
600-60630-210								
150	USA BLUE BOOK	365372	TESTING SUPPLIES	09/21/2020	171.74	171.74	10/06/2020	
6373	WI STATE LABORATORY OF HY	644413	WATER TESTING	09/09/2020	766.00	766.00	09/09/2020	
6373	WI STATE LABORATORY OF HY	648033	WATER TESTING	10/06/2020	206.00	206.00	10/06/2020	
Total 600-60630-210:					1,143.74	1,143.74		
600-60630-340								
6121	HAWKINS INC	4791779	AZONE 15 AND HYDROFLUOSIL	09/10/2020	726.38	726.38	09/22/2020	
146	LIQUI SYSTEMS INC	202230	WATER CHEMICAL PUMP PART	09/11/2020	404.00	404.00	09/22/2020	
Total 600-60630-340:					1,130.38	1,130.38		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-60651-340								
5751	DORNER COMPANY	153816-IN	WESTLAWN PRV	09/09/2020	2,825.00	2,825.00	09/09/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	262.50	262.50	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	225.00	225.00	10/06/2020	
Total 600-60651-340:					3,312.50	3,312.50		
600-60652-340								
28	CHASE LUMBER	0001/20018573	WOOD STAKES	09/09/2020	6.22	6.22	09/22/2020	
1463	CORE & MAIN LP	M959960	WATER SERVICE PARTS	09/04/2020	120.30	120.30	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	43.75	43.75	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	37.50	37.50	10/06/2020	
1953	USELMAN PLUMBING LLC	1898	REPIPE METER HORN	09/09/2020	272.00	272.00	09/09/2020	
1953	USELMAN PLUMBING LLC	1975	REPLACE METER HORN - 615	09/07/2020	247.00	247.00	09/22/2020	
Total 600-60652-340:					726.77	726.77		
600-60653-340								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	17.50	17.50	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	15.00	15.00	10/06/2020	
Total 600-60653-340:					32.50	32.50		
600-60654-340								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	26.25	26.25	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	22.50	22.50	10/06/2020	
150	USA BLUE BOOK	365372	HYDRANT WRENCHES	09/21/2020	147.01	147.01	10/06/2020	
Total 600-60654-340:					195.76	195.76		
600-60902-310								
933	LITHO SPECIALISTS	ls30853	WATER & SEWER UTILITY BILL	09/18/2020	259.75	259.75	10/06/2020	
12	QUILL CORP	10054249	LEGAL PADS, HIGHLIGHTERS,	09/22/2020	16.75	16.75	09/22/2020	
Total 600-60902-310:					276.50	276.50		
600-60902-311								
111	POSTMASTER	111-090220	POSTAGE - WATER & SEWER BI	09/09/2020	41.04	41.04	09/09/2020	
111	POSTMASTER	111-093020	POSTAGE - 3RD QTR WATER &	09/30/2020	338.58	338.58	09/30/2020	
Total 600-60902-311:					379.62	379.62		
600-60902-340								
594	US CELLULAR	0394692519	AMI AT WATER TOWER	10/06/2020	29.37	29.37	10/06/2020	
594	US CELLULAR	389231773	AMI AT WATER TOWER	09/09/2020	31.02	31.02	09/09/2020	
Total 600-60902-340:					60.39	60.39		
600-60920-221								
31	ALLIANT ENERGY/WP&L	31-090920	0420288389 - 230 PROGRESS D	09/09/2020	11.16	11.16	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	0470910000 - 240 PROGRESS D	09/09/2020	36.68	36.68	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	8469260000 - 225 BONNIE RD	09/09/2020	19.06	19.06	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	7255110000 - 221 E COTTAGE G	09/09/2020	79.97	79.97	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	5909800000 - 220 PROGRESS D	09/09/2020	4.89	4.89	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	1366250000 - 200 PROGRESS D	09/09/2020	120.33	120.33	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-092220B	0420288389 - 230 PROGRESS D	09/18/2020	11.06	11.06	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220C	0470910000 - 240 PROGRESS D	09/18/2020	28.10	28.10	09/22/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
31	ALLIANT ENERGY/WP&L	31-092220CC	7255110000 - 221 E COTTAGE G	09/18/2020	68.54	68.54	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220EE	8469260000 - 225 BONNIE RD	09/18/2020	16.57	16.57	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220H	1366250000 - 200 PROGRESS D	09/18/2020	92.54	92.54	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220Z	5909800000 - 220 PROGRESS D	09/18/2020	5.00	5.00	09/22/2020	
189	COTTAGE GROVE WATER & SE	10105.01	10105.01 - 200 PROGRESS DR	10/06/2020	55.43	55.43	10/06/2020	
189	COTTAGE GROVE WATER & SE	10107.01	10107.01 - 200 PROGRESS DR	10/06/2020	11.25	11.25	10/06/2020	
189	COTTAGE GROVE WATER & SE	10110.02	10110.02 - 220 PROGRESS DR	10/06/2020	9.59	9.59	10/06/2020	
189	COTTAGE GROVE WATER & SE	10115.02	10115.02 - 230 PROGRESS DR	10/06/2020	42.98	42.98	10/06/2020	
189	COTTAGE GROVE WATER & SE	10120.01	10120.01 - 240 PROGRESS DR	10/06/2020	7.55	7.55	10/06/2020	
189	COTTAGE GROVE WATER & SE	2783.00	2783.00 - VILLAGE HALL	10/06/2020	25.56	25.56	10/06/2020	
189	COTTAGE GROVE WATER & SE	50000.00	50000.00 - WELL HOUSE #4	10/06/2020	147.96	147.96	10/06/2020	
189	COTTAGE GROVE WATER & SE	8990.01	8990.01 - PUBLIC WORKS BUIL	10/06/2020	25.77	25.77	10/06/2020	
	Total 600-60920-221:				819.99	819.99		
600-60920-225								
2421	CHARTER COMMUNICATIONS	54194080620	INTERNET AND TV AT MUNICIP	09/09/2020	13.48	13.48	09/09/2020	
2421	CHARTER COMMUNICATIONS	54194090620	INTERNET AND TV AT MUNICIP	09/14/2020	13.72	13.72	09/22/2020	
2421	CHARTER COMMUNICATIONS	57023090120	BUSINESS TV @ MUNICIPAL SE	09/01/2020	2.93	2.93	09/22/2020	
2421	CHARTER COMMUNICATIONS	58542081020	PHONE AT MUNICIPAL SERVICE	09/09/2020	31.33	31.33	09/09/2020	
2421	CHARTER COMMUNICATIONS	58542091020	PHONE AT MUNICIPAL SERVICE	09/10/2020	15.41	15.41	09/22/2020	
3912	FRONTIER	3912-090920	608-839-4698 VILLAGE HALL FA	09/09/2020	14.14	14.14	09/09/2020	
3912	FRONTIER	3912-100620	608-839-4698 VILLAGE HALL FA	10/06/2020	14.14	14.14	09/29/2020	
594	US CELLULAR	391543044	CELL PHONE CHARGES - PUBL	09/09/2020	28.62	28.62	09/09/2020	
594	US CELLULAR	391543044	GIS/TABLETS	09/09/2020	56.99	56.99	09/09/2020	
	Total 600-60920-225:				190.76	190.76		
600-60920-340								
1462	ALSCO	IMIL1598997	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/09/2020	
1462	ALSCO	IMIL1598998	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/09/2020	
1462	ALSCO	IMIL1598999	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/09/2020	
1462	ALSCO	IMIL1601251	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/09/2020	
1462	ALSCO	IMIL1601252	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/09/2020	
1462	ALSCO	IMIL1601253	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/09/2020	
1462	ALSCO	IMIL1603579	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/09/2020	
1462	ALSCO	IMIL1603580	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/09/2020	
1462	ALSCO	IMIL1603581	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/09/2020	
1462	ALSCO	IMIL1605847	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/22/2020	
1462	ALSCO	IMIL1605848	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/22/2020	
1462	ALSCO	IMIL1605849	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/22/2020	
1462	ALSCO	IMIL1608191	MATS AT MUNICIPAL SERVICES	09/16/2020	10.71	10.71	09/22/2020	
1462	ALSCO	IMIL1608192	MATS & UNIFORMS	09/16/2020	12.92	12.92	09/22/2020	
1462	ALSCO	IMIL1608193	MATS AT VILLAGE HALL	09/16/2020	7.99	7.99	09/22/2020	
1462	ALSCO	IMIL1610498	MATS AT MUNICIPAL SERVICES	09/23/2020	10.71	10.71	10/06/2020	
1462	ALSCO	IMIL1610499	MATS & UNIFORMS	09/23/2020	12.92	12.92	10/06/2020	
1462	ALSCO	IMIL1610500	MATS AT VILLAGE HALL	09/23/2020	7.99	7.99	10/06/2020	
1462	ALSCO	IMIL1612770	MATS AT MUNICIPAL SERVICES	10/06/2020	10.71	10.71	10/06/2020	
1462	ALSCO	IMIL1612771	MATS & UNIFORMS	10/06/2020	12.92	12.92	10/06/2020	
1462	ALSCO	IMIL1612772	MATS AT VILLAGE HALL	10/06/2020	7.99	7.99	10/06/2020	
6540	APG MEDIA OF WISCONSIN LL	25602-0820	FALL 2020 COMMUNITY GUIDE	09/22/2020	73.60	73.60	09/22/2020	
2421	CHARTER COMMUNICATIONS	17282090520	MONTHLY BASIC BUSINESS TV	09/05/2020	32.96	32.96	09/22/2020	
2421	CHARTER COMMUNICATIONS	73715090520	MONTHLY PHONE CHARGE - 9/	09/05/2020	29.84	29.84	09/22/2020	
930	COMPUTER MAGIC INC	5175	SERVICE AGREEMENT - OFFIC	09/09/2020	46.56	46.56	09/09/2020	
930	COMPUTER MAGIC INC	5215	SERVICE AGREEMENT - COTTA	09/09/2020	160.94	160.94	09/09/2020	
930	COMPUTER MAGIC INC	5274	OFFICE 365	09/22/2020	46.56	46.56	09/22/2020	
930	COMPUTER MAGIC INC	5292	SERVICE AGREEMENT OCTOB	09/30/2020	160.94	160.94	10/06/2020	

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5	GFC LEASING CO	I00605114	LEASE #M107469 & M111367 - 9/	09/09/2020	55.25	55.25	09/09/2020	
212	GORDON FLESCH CO	IN13034060	CONTRACT COPY CHARGES F	09/09/2020	20.26	20.26	09/09/2020	
212	GORDON FLESCH CO	IN13066625	CONTRACT COPY CHARGES 08	09/30/2020	18.81	18.81	10/06/2020	
6176	SSM HEALTH MEDICAL GROUP	2613398	RANDOM PW TESTING	09/15/2020	10.20	10.20	10/06/2020	
4428	STAFFORD ROSENBAUM LLP	1241616	UTILITY	09/22/2020	1,949.50	1,949.50	09/22/2020	
4987	TOTAL WATER TREATMENT SY	0880521	BOTTLED WATER - SEPTEMBE	09/29/2020	4.45	4.45	10/06/2020	
4987	TOTAL WATER TREATMENT SY	876115	BOTTLED WATER - AUGUST 20	09/09/2020	3.22	3.22	09/09/2020	
	Total 600-60920-340:				2,834.43	2,834.43		
600-60923-210								
6454	HYDROCORP	0058502-IN	CROSS CONNECTION CONTRO	09/09/2020	1,147.00	1,147.00	09/09/2020	
6454	HYDROCORP	0058922-IN	CROSS CONNECTION CONTRO	10/06/2020	1,147.00	1,147.00	10/06/2020	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	GENERAL ENGINEERING	09/22/2020	2,149.38	2,149.38	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	CONSTRUCTION SPECIFICATIO	09/22/2020	370.31	370.31	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094098.0 -	CG COMMONS & N WINDSOR	10/06/2020	33.75	33.75	10/06/2020	
4428	STAFFORD ROSENBAUM LLP	1242878	WATER UTILITY	10/06/2020	211.25	211.25	10/06/2020	
	Total 600-60923-210:				5,058.69	5,058.69		
600-60924-510								
1062	BAER INSURANCE SERVICES L	3358	LIABILITY - 4TH QTR 2020	09/22/2020	1,880.02	1,880.02	09/22/2020	
	Total 600-60924-510:				1,880.02	1,880.02		
600-60925-511								
1062	BAER INSURANCE SERVICES L	3358	WORKERS COMP - 4TH QTR 20	09/22/2020	1,042.72	1,042.72	09/22/2020	
	Total 600-60925-511:				1,042.72	1,042.72		
600-60933-385								
3	LANDMARK SERVICES COOPE	03-090920PW	PW FUEL - JULY 2020	09/09/2020	372.69	372.69	09/09/2020	
3	LANDMARK SERVICES COOPE	3-092220PW	PW FUEL - AUGUST 2020	08/31/2020	298.28	298.28	09/22/2020	
	Total 600-60933-385:				670.97	670.97		
600-60935-340								
2688	ACE HARDWARE OF COTTAGE	2688-090920	SHOP SUPPLIES	09/09/2020	29.05	29.05	09/09/2020	
2688	ACE HARDWARE OF COTTAGE	2688-090920	PAINT AND SUPPLIES FOR WEL	09/09/2020	18.35	18.35	09/09/2020	
2688	ACE HARDWARE OF COTTAGE	2688-092220	SHOP SUPPLIES	09/16/2020	25.93	25.93	09/22/2020	
243	ADS MECHANICAL	24284	MSB HVAC REPAIR	09/09/2020	81.97	81.97	09/09/2020	
243	ADS MECHANICAL	24332	MSB HVAC	09/09/2020	20.63	20.63	09/09/2020	
243	ADS MECHANICAL	24333	MSB HVAC	09/09/2020	12.23	12.23	09/09/2020	
243	ADS MECHANICAL	24334	MSB HVAC	09/09/2020	91.80	91.80	09/09/2020	
243	ADS MECHANICAL	24335	MSB HVAC	09/09/2020	29.25	29.25	09/09/2020	
243	ADS MECHANICAL	24336	MSB HVAC	09/09/2020	14.85	14.85	09/09/2020	
243	ADS MECHANICAL	24337	VILLAGE HALL HVAC	09/09/2020	149.80	149.80	09/09/2020	
243	ADS MECHANICAL	24342	MSB HVAC REPAIR	08/28/2020	31.27	31.27	09/22/2020	
243	ADS MECHANICAL	24343	VILLAGE HALL HVAC REPAIR	08/28/2020	112.33	112.33	09/22/2020	
28	CHASE LUMBER	0001/20018573	SHOP SUPPLIES	09/09/2020	15.87	15.87	09/22/2020	
6480	CINTAS	5027046295	FIRST AID KIT SUPPLIES - MSB	09/09/2020	6.79	6.79	09/09/2020	
6480	CINTAS	5032054945	FIRST AID KIT SUPPLIES - VILL	10/06/2020	5.96	5.96	10/06/2020	
6480	CINTAS	5032054998	FIRST AID KIT SUPPLIES - MSB	10/06/2020	1.59	1.59	10/06/2020	
1131	CONSTRUCTION FABRICS AND	193186	STRAW MATTING	09/17/2020	12.00	12.00	10/06/2020	
5220	CRYSTAL CLEANERS INC	22809	CLEANING AT MSB - AUGUST 2	08/31/2020	36.40	36.40	09/22/2020	
3950	CUMMINS SALES AND SERVICE	F6-70945	MSB ANNUAL GENERATOR INS	09/16/2020	47.53	47.53	09/22/2020	
5223	DIESEL FORWARD	SRI-009942	P09-ANNUAL DOT & MAINTENA	08/07/2020	95.95	95.95	09/22/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5223	DIESEL FORWARD	SRI-010065	P03 ANNUAL DOT INSPECTION	09/09/2020	150.76	150.76	09/09/2020	
3912	FRONTIER	3912-092220P	608-839-1603 FAX & SCADA SY	09/09/2020	55.95	55.95	09/22/2020	
5318	HANSON PEST MANAGEMENT	5318-090920	TREATED MSB INTERIOR FOR	09/09/2020	5.63	5.63	09/09/2020	
191	KESSENICHS LTD	14829	TOILET PAPER- MSB	09/09/2020	3.46	3.46	09/09/2020	
5137	MID-AMERICAN RESEARCH CH	0709004-IN	MSB TRASH BAGS	09/09/2020	51.92	51.92	09/09/2020	
167	NAPA AUTO PARTS	397395	SHOP SUPPLIES	09/09/2020	34.76	34.76	09/09/2020	
167	NAPA AUTO PARTS	697404	SHOP SUPPLIES	09/03/2020	11.30	.00	09/22/2020	
167	NAPA AUTO PARTS	697704	FUNNEL	09/10/2020	.94	.00		
167	NAPA AUTO PARTS	697704	TRANSFER PUMP RETURN	09/10/2020	13.80-	.00		
23	NORTHERN BATTERY	1903319	REPLACE BATTERIES IN MESS	09/02/2020	139.65	139.65	09/22/2020	
23	NORTHERN BATTERY	1903470	CORE CHARGE CREDIT - MESS	09/02/2020	21.00-	21.00-	09/22/2020	
4458	O'REILLY AUTO PARTS	4331-343276	SHOP SUPPLIES	09/09/2020	1.90	1.90	09/09/2020	
4458	O'REILLY AUTO PARTS	4331-344393	SHOP SUPPLIES	09/09/2020	.52	.52	09/09/2020	
5711	OVERHEAD DOOR COMPANY	23763	PW SHOP GARAGE DOOR REP	10/06/2020	50.40	50.40	10/06/2020	
6629	PIRTEK MADISON	MA-T00001629	PLOW TRUCK REPAIR	09/14/2020	156.94	156.94	09/22/2020	
2813	POMP'S TIRE SERVICE INC	80220046	TIRE REPAIR	09/09/2020	3.70	3.70	09/09/2020	
2813	POMP'S TIRE SERVICE INC	80222150	2014 FORD F250 MAINTENANC	09/03/2020	139.27	139.27	09/22/2020	
2813	POMP'S TIRE SERVICE INC	80224483	TIRE REPAIR	10/06/2020	4.41	4.41	10/06/2020	
4308	PRAIRIE POWER CENTER	134661	FILLER CAP	09/09/2020	1.40	1.40	09/09/2020	
4308	PRAIRIE POWER CENTER	135751	CHAINSAW PARTS	09/10/2020	20.96	20.96	09/22/2020	
4308	PRAIRIE POWER CENTER	136108	CHAINSAW PARTS	09/18/2020	15.18	15.18	09/22/2020	
11	SUPERIOR CHEMICAL CORP	277222	SALT FOR HALL & MSB ENTRIE	09/03/2020	79.64	79.64	09/22/2020	
11	SUPERIOR CHEMICAL CORP	278776	GREASE	09/18/2020	52.10	52.10	10/06/2020	
5701	VOIT MULCH	5701-090920	SHREDDED DIRT - 5 YDS	09/09/2020	30.00	30.00	09/09/2020	
5701	VOIT MULCH	5701-090920A	SHREDDED DIRT - 10 YDS	09/09/2020	60.00	60.00	09/09/2020	
	Total 600-60935-340:				1,875.54	1,877.10		
601-60821-221								
31	ALLIANT ENERGY/WP&L	31-090920	8469260000 - 225 BONNIE RD	09/09/2020	19.06	19.06	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	9204600000 - COMMERCE PKW	09/09/2020	129.88	129.88	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	4153410000 - 110 S MAIN ST	09/09/2020	1,012.00	1,012.00	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	4668230000 - TRILLIUM TRL LIF	09/09/2020	62.34	62.34	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	5067730000 - 4195 VILAS RD LIF	09/09/2020	1,303.85	1,303.85	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	2222530000 - 4195 VILAS RD LO	09/09/2020	42.30	42.30	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-092220	2222530000 - 4195 VILAS RD LO	09/10/2020	39.31	39.31	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220FF	9204600000 - COMMERCE PKW	09/18/2020	128.29	128.29	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220S	4153410000 - 110 S MAIN ST	09/18/2020	827.93	827.93	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220T	4668230000 - TRILLIUM TRL LIF	09/18/2020	58.33	58.33	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220U	5067730000 - 4195 VILAS RD LIF	09/18/2020	1,090.75	1,090.75	09/22/2020	
	Total 601-60821-221:				4,714.04	4,714.04		
601-60822-222								
37	MADISON METRO SEWERAGE	IN000016437	MMSD NORTH SIDE ANNEXATI	09/09/2020	2,850.00	2,850.00	09/09/2020	
37	MADISON METRO SEWERAGE	IN000016448	SEWER PLAN REVIEW FEE - N	09/22/2020	1,550.00	1,550.00	09/22/2020	
	Total 601-60822-222:				4,400.00	4,400.00		
601-60827-340								
244	CONNEY SAFETY PRODUCTS	05905870	SAFETY EQUIPMENT	09/18/2020	79.91	79.91	10/06/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	87.50	87.50	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	75.00	75.00	10/06/2020	
11	SUPERIOR CHEMICAL CORP	273786	WET WELL TREATMENT CHEMI	09/09/2020	1,027.97	1,027.97	09/09/2020	
11	SUPERIOR CHEMICAL CORP	278463	WET WELL TREATMENT CHEMI	09/16/2020	1,024.48	1,024.48	10/06/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 601-60827-340:					2,294.86	2,294.86		
601-60828-385								
3	LANDMARK SERVICES COOPE	03-090920PW	PW FUEL - JULY 2020	09/09/2020	372.69	372.69	09/09/2020	
3	LANDMARK SERVICES COOPE	3-092220PW	PW FUEL - AUGUST 2020	08/31/2020	298.28	298.28	09/22/2020	
Total 601-60828-385:					670.97	670.97		
601-60831-240								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	262.50	262.50	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	225.00	225.00	10/06/2020	
Total 601-60831-240:					487.50	487.50		
601-60831-340								
28	CHASE LUMBER	0001/20018573	WOOD STAKES	09/09/2020	6.21	6.21	09/22/2020	
1463	CORE & MAIN LP	N066166	PVC CAPS	10/06/2020	56.25	56.25	10/06/2020	
Total 601-60831-340:					62.46	62.46		
601-60831-350								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	131.25	131.25	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	112.50	112.50	10/06/2020	
Total 601-60831-350:					243.75	243.75		
601-60832-340								
3950	CUMMINS SALES AND SERVICE	F6-71505	ANNUAL GENERATOR INSPECT	09/21/2020	236.67	236.67	10/06/2020	
3950	CUMMINS SALES AND SERVICE	F6-71506	ANNUAL GENERATOR INSPECT	09/24/2020	248.51	248.51	10/06/2020	
3950	CUMMINS SALES AND SERVICE	F6-71508	ANNUAL GENERATOR INSPECT	09/21/2020	236.67	236.67	10/06/2020	
3912	FRONTIER	3912-092220P	608-839-1603 FAX & SCADA SY	09/09/2020	55.95	55.95	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	09/22/2020	43.75	43.75	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	10/06/2020	37.50	37.50	10/06/2020	
Total 601-60832-340:					859.05	859.05		
601-60834-340								
2688	ACE HARDWARE OF COTTAGE	2688-090920	SHOP SUPPLIES	09/09/2020	29.05	29.05	09/09/2020	
2688	ACE HARDWARE OF COTTAGE	2688-092220	SHOP SUPPLIES	09/16/2020	25.93	25.93	09/22/2020	
243	ADS MECHANICAL	24284	MSB HVAC REPAIR	09/09/2020	81.97	81.97	09/09/2020	
243	ADS MECHANICAL	24332	MSB HVAC	09/09/2020	20.63	20.63	09/09/2020	
243	ADS MECHANICAL	24333	MSB HVAC	09/09/2020	12.23	12.23	09/09/2020	
243	ADS MECHANICAL	24334	MSB HVAC	09/09/2020	91.80	91.80	09/09/2020	
243	ADS MECHANICAL	24335	MSB HVAC	09/09/2020	29.25	29.25	09/09/2020	
243	ADS MECHANICAL	24336	MSB HVAC	09/09/2020	14.85	14.85	09/09/2020	
243	ADS MECHANICAL	24337	VILLAGE HALL HVAC	09/09/2020	149.80	149.80	09/09/2020	
243	ADS MECHANICAL	24338	VILAS LIFT STATION HVAC	09/09/2020	494.00	494.00	09/09/2020	
243	ADS MECHANICAL	24342	MSB HVAC REPAIR	08/28/2020	31.27	31.27	09/22/2020	
243	ADS MECHANICAL	24343	VILLAGE HALL HVAC REPAIR	08/28/2020	112.33	112.33	09/22/2020	
28	CHASE LUMBER	0001/20018573	SHOP SUPPLIES	09/09/2020	15.87	15.87	09/22/2020	
6480	CINTAS	5027046295	FIRST AID KIT SUPPLIES - MSB	09/09/2020	6.79	6.79	09/09/2020	
6480	CINTAS	5032054945	FIRST AID KIT SUPPLIES - VILL	10/06/2020	5.96	5.96	10/06/2020	
6480	CINTAS	5032054998	FIRST AID KIT SUPPLIES - MSB	10/06/2020	1.59	1.59	10/06/2020	
1131	CONSTRUCTION FABRICS AND	193186	STRAW MATTING	09/17/2020	12.00	12.00	10/06/2020	
5220	CRYSTAL CLEANERS INC	22809	CLEANING AT MSB - AUGUST 2	08/31/2020	36.40	36.40	09/22/2020	
3950	CUMMINS SALES AND SERVICE	F6-70945	MSB ANNUAL GENERATOR INS	09/16/2020	47.53	47.53	09/22/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5223	DIESEL FORWARD	SRI-009942	P09-ANNUAL DOT & MAINTENA	08/07/2020	95.95	95.95	09/22/2020	
5223	DIESEL FORWARD	SRI-010065	P03 ANNUAL DOT INSPECTION	09/09/2020	150.76	150.76	09/09/2020	
4418	FAHRNER ASPHALT SEALERS L	8300006761	VILAS PARKING LOT REPAIRS	09/09/2020	2,655.00	2,655.00	09/09/2020	
5318	HANSON PEST MANAGEMENT	5318-090920	TREATED MSB INTERIOR FOR	09/09/2020	5.63	5.63	09/09/2020	
191	KESSENICHS LTD	14829	TOILET PAPER- MSB	09/09/2020	3.46	3.46	09/09/2020	
3	LANDMARK SERVICES COOPE	03-090920PW	ROUNDUP	09/09/2020	67.94	67.94	09/09/2020	
5137	MID-AMERICAN RESEARCH CH	0709004-IN	MSB TRASH BAGS	09/09/2020	51.92	51.92	09/09/2020	
167	NAPA AUTO PARTS	397395	SHOP SUPPLIES	09/09/2020	34.76	34.76	09/09/2020	
167	NAPA AUTO PARTS	697404	SHOP SUPPLIES	09/03/2020	11.30	.00	09/22/2020	
167	NAPA AUTO PARTS	697704	TRANSFER PUMP RETURN	09/10/2020	13.80-	.00		
167	NAPA AUTO PARTS	697704	FUNNEL	09/10/2020	.94	.00		
23	NORTHERN BATTERY	1903319	REPLACE BATTERIES IN MESS	09/02/2020	139.65	139.65	09/22/2020	
23	NORTHERN BATTERY	1903470	CORE CHARGE CREDIT - MESS	09/02/2020	21.00-	21.00-	09/22/2020	
4458	O'REILLY AUTO PARTS	4331-343276	SHOP SUPPLIES	09/09/2020	1.90	1.90	09/09/2020	
4458	O'REILLY AUTO PARTS	4331-344393	SHOP SUPPLIES	09/09/2020	.52	.52	09/09/2020	
5711	OVERHEAD DOOR COMPANY	23763	PW SHOP GARAGE DOOR REP	10/06/2020	50.40	50.40	10/06/2020	
6629	PIRTEK MADISON	MA-T00001629	PLOW TRUCK REPAIR	09/14/2020	156.94	156.94	09/22/2020	
6629	PIRTEK MADISON	TEST	PLOW TRUCK REPAIR	09/22/2020	156.94	156.94	09/22/2020	
2813	POMP'S TIRE SERVICE INC	80220046	TIRE REPAIR	09/09/2020	3.70	3.70	09/09/2020	
2813	POMP'S TIRE SERVICE INC	80222150	2014 FORD F250 MAINTENANC	09/03/2020	139.27	139.27	09/22/2020	
2813	POMP'S TIRE SERVICE INC	80224483	TIRE REPAIR	10/06/2020	4.41	4.41	10/06/2020	
4308	PRAIRIE POWER CENTER	134661	FILLER CAP	09/09/2020	1.40	1.40	09/09/2020	
4308	PRAIRIE POWER CENTER	135751	CHAINSAW PARTS	09/10/2020	20.96	20.96	09/22/2020	
4308	PRAIRIE POWER CENTER	136108	CHAINSAW PARTS	09/18/2020	15.18	15.18	09/22/2020	
11	SUPERIOR CHEMICAL CORP	277222	SALT FOR HALL & MSB ENTRIE	09/03/2020	79.64	79.64	09/22/2020	
11	SUPERIOR CHEMICAL CORP	278776	GREASE	09/18/2020	52.10	52.10	10/06/2020	
5701	VOIT MULCH	5701-090920	SHREDDED DIRT - 5 YDS	09/09/2020	30.00	30.00	09/09/2020	
5701	VOIT MULCH	5701-090920A	SHREDDED DIRT - 10 YDS	09/09/2020	60.00	60.00	09/09/2020	
	Total 601-60834-340:				5,175.12	5,176.68		
601-60840-210								
4428	STAFFORD ROSENBAUM LLP	1242878	SEWER UTILITY	10/06/2020	211.25	211.25	10/06/2020	
	Total 601-60840-210:				211.25	211.25		
601-60840-310								
933	LITHO SPECIALISTS	ls30853	WATER & SEWER UTILITY BILL	09/18/2020	259.75	259.75	10/06/2020	
	Total 601-60840-310:				259.75	259.75		
601-60840-311								
111	POSTMASTER	111-090220	POSTAGE - WATER & SEWER BI	09/09/2020	41.04	41.04	09/09/2020	
111	POSTMASTER	111-093020	POSTAGE - 3RD QTR WATER &	09/30/2020	338.58	338.58	09/30/2020	
	Total 601-60840-311:				379.62	379.62		
601-60840-340								
12	QUILL CORP	10054249	LEGAL PADS, HIGHLIGHTERS,	09/22/2020	16.75	16.75	09/22/2020	
	Total 601-60840-340:				16.75	16.75		
601-60850-221								
31	ALLIANT ENERGY/WP&L	31-090920	0420288389 - 230 PROGRESS D	09/09/2020	11.16	11.16	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	0470910000 - 240 PROGRESS D	09/09/2020	36.68	36.68	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	7255110000 - 221 E COTTAGE G	09/09/2020	79.97	79.97	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-090920	5909800000 - 220 PROGRESS D	09/09/2020	4.89	4.89	09/09/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
31	ALLIANT ENERGY/WP&L	31-090920	1366250000 - 200 PROGRESS D	09/09/2020	120.33	120.33	09/09/2020	
31	ALLIANT ENERGY/WP&L	31-092220B	0420288389 - 230 PROGRESS D	09/18/2020	11.06	11.06	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220C	0470910000 - 240 PROGRESS D	09/18/2020	28.10	28.10	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220CC	7255110000 - 221 E COTTAGE G	09/18/2020	68.54	68.54	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220EE	8469260000 - 225 BONNIE RD	09/18/2020	16.57	16.57	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220H	1366250000 - 200 PROGRESS D	09/18/2020	92.54	92.54	09/22/2020	
31	ALLIANT ENERGY/WP&L	31-092220Z	5909800000 - 220 PROGRESS D	09/18/2020	5.00	5.00	09/22/2020	
189	COTTAGE GROVE WATER & SE	10105.01	10105.01 - 200 PROGRESS DR	10/06/2020	55.43	55.43	10/06/2020	
189	COTTAGE GROVE WATER & SE	10107.01	10107.01 - 200 PROGRESS DR	10/06/2020	11.25	11.25	10/06/2020	
189	COTTAGE GROVE WATER & SE	10110.02	10110.02 - 220 PROGRESS DR	10/06/2020	9.59	9.59	10/06/2020	
189	COTTAGE GROVE WATER & SE	10115.02	10115.02 - 230 PROGRESS DR	10/06/2020	42.98	42.98	10/06/2020	
189	COTTAGE GROVE WATER & SE	10120.01	10120.01 - 240 PROGRESS DR	10/06/2020	7.55	7.55	10/06/2020	
189	COTTAGE GROVE WATER & SE	1805.00	1805.00 - POST OFFICE LIFT ST	10/06/2020	308.08	308.08	10/06/2020	
189	COTTAGE GROVE WATER & SE	2783.00	2783.00 - VILLAGE HALL	10/06/2020	25.56	25.56	10/06/2020	
189	COTTAGE GROVE WATER & SE	52000.00	52000.00 - VILAS ROAD LIFT ST	10/06/2020	1,265.48	1,265.48	10/06/2020	
189	COTTAGE GROVE WATER & SE	8990.01	8990.01 - PUBLIC WORKS BUIL	10/06/2020	25.77	25.77	10/06/2020	
	Total 601-60850-221:				2,226.53	2,226.53		
601-60850-225								
2421	CHARTER COMMUNICATIONS	54194080620	INTERNET AND TV AT MUNICIP	09/09/2020	13.48	13.48	09/09/2020	
2421	CHARTER COMMUNICATIONS	54194090620	INTERNET AND TV AT MUNICIP	09/14/2020	13.72	13.72	09/22/2020	
2421	CHARTER COMMUNICATIONS	57023090120	BUSINESS TV @ MUNICIPAL SE	09/01/2020	2.93	2.93	09/22/2020	
2421	CHARTER COMMUNICATIONS	58542081020	PHONE AT MUNICIPAL SERVICE	09/09/2020	31.33	31.33	09/09/2020	
2421	CHARTER COMMUNICATIONS	58542091020	PHONE AT MUNICIPAL SERVICE	09/10/2020	15.41	15.41	09/22/2020	
3912	FRONTIER	3912-090920	608-839-4698 VILLAGE HALL FA	09/09/2020	14.14	14.14	09/09/2020	
3912	FRONTIER	3912-100620	608-839-4698 VILLAGE HALL FA	10/06/2020	14.14	14.14	09/29/2020	
594	US CELLULAR	391543044	CELL PHONE CHARGES - PUBL	09/09/2020	28.62	28.62	09/09/2020	
594	US CELLULAR	391543044	GIS/TABLETS	09/09/2020	56.99	56.99	09/09/2020	
	Total 601-60850-225:				190.76	190.76		
601-60850-340								
1462	ALSCO	IMIL1598997	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/09/2020	
1462	ALSCO	IMIL1598998	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/09/2020	
1462	ALSCO	IMIL1598999	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/09/2020	
1462	ALSCO	IMIL1601251	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/09/2020	
1462	ALSCO	IMIL1601252	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/09/2020	
1462	ALSCO	IMIL1601253	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/09/2020	
1462	ALSCO	IMIL1603579	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/09/2020	
1462	ALSCO	IMIL1603580	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/09/2020	
1462	ALSCO	IMIL1603581	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/09/2020	
1462	ALSCO	IMIL1605847	MATS AT MUNICIPAL SERVICES	09/09/2020	10.71	10.71	09/22/2020	
1462	ALSCO	IMIL1605848	MATS & UNIFORMS	09/09/2020	12.92	12.92	09/22/2020	
1462	ALSCO	IMIL1605849	MATS AT VILLAGE HALL	09/09/2020	7.99	7.99	09/22/2020	
1462	ALSCO	IMIL1608191	MATS AT MUNICIPAL SERVICES	09/16/2020	10.71	10.71	09/22/2020	
1462	ALSCO	IMIL1608192	MATS & UNIFORMS	09/16/2020	12.92	12.92	09/22/2020	
1462	ALSCO	IMIL1608193	MATS AT VILLAGE HALL	09/16/2020	7.99	7.99	09/22/2020	
1462	ALSCO	IMIL1610498	MATS AT MUNICIPAL SERVICES	09/23/2020	10.71	10.71	10/06/2020	
1462	ALSCO	IMIL1610499	MATS & UNIFORMS	09/23/2020	12.92	12.92	10/06/2020	
1462	ALSCO	IMIL1610500	MATS AT VILLAGE HALL	09/23/2020	7.99	7.99	10/06/2020	
1462	ALSCO	IMIL1612770	MATS AT MUNICIPAL SERVICES	10/06/2020	10.71	10.71	10/06/2020	
1462	ALSCO	IMIL1612771	MATS & UNIFORMS	10/06/2020	12.92	12.92	10/06/2020	
1462	ALSCO	IMIL1612772	MATS AT VILLAGE HALL	10/06/2020	7.99	7.99	10/06/2020	
6540	APG MEDIA OF WISCONSIN LL	25602-0820	FALL 2020 COMMUNITY GUIDE	09/22/2020	73.60	73.60	09/22/2020	
2421	CHARTER COMMUNICATIONS	17282090520	MONTHLY BASIC BUSINESS TV	09/05/2020	32.96	32.96	09/22/2020	
2421	CHARTER COMMUNICATIONS	73715090520	MONTHLY PHONE CHARGE - 9/	09/05/2020	29.84	29.84	09/22/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
930	COMPUTER MAGIC INC	5175	SERVICE AGREEMENT - OFFIC	09/09/2020	46.56	46.56	09/09/2020	
930	COMPUTER MAGIC INC	5215	SERVICE AGREEMENT - COTTA	09/09/2020	160.94	160.94	09/09/2020	
930	COMPUTER MAGIC INC	5274	OFFICE 365	09/22/2020	46.56	46.56	09/22/2020	
930	COMPUTER MAGIC INC	5292	SERVICE AGREEMENT OCTOB	09/30/2020	160.94	160.94	10/06/2020	
419	DANE CO REGISTER OF DEED	419-092220	EASEMENT FILING FEE	09/09/2020	30.00	30.00	09/22/2020	
5	GFC LEASING CO	I00605114	LEASE #M107469 & M111367 - 9/	09/09/2020	55.25	55.25	09/09/2020	
212	GORDON FLESCH CO	IN13034060	CONTRACT COPY CHARGES F	09/09/2020	20.25	20.25	09/09/2020	
212	GORDON FLESCH CO	IN13066625	CONTRACT COPY CHARGES 08	09/30/2020	18.81	18.81	10/06/2020	
6176	SSM HEALTH MEDICAL GROUP	2613398	RANDOM PW TESTING	09/15/2020	10.20	10.20	10/06/2020	
4987	TOTAL WATER TREATMENT SY	0880521	BOTTLED WATER - SEPTEMBE	09/29/2020	4.45	4.45	10/06/2020	
4987	TOTAL WATER TREATMENT SY	876115	BOTTLED WATER - AUGUST 20	09/09/2020	3.22	3.22	09/09/2020	
	Total 601-60850-340:				914.92	914.92		
601-60852-210								
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	GENERAL ENGINEERING	09/22/2020	2,149.37	2,149.37	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	COLLECTION SYSTEM FLOW M	09/22/2020	4,112.50	4,112.50	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	CONSTRUCTION SPECIFICATIO	09/22/2020	370.31	370.31	09/22/2020	
99	MSA PROFESSIONAL SERVICE	R00094098.0 -	CG COMMONS & N WINDSOR	10/06/2020	33.75	33.75	10/06/2020	
	Total 601-60852-210:				6,665.93	6,665.93		
601-60853-510								
1062	BAER INSURANCE SERVICES L	3358	LIABILITY - 4TH QTR 2020	09/22/2020	4,488.93	4,488.93	09/22/2020	
	Total 601-60853-510:				4,488.93	4,488.93		
601-60853-511								
1062	BAER INSURANCE SERVICES L	3358	WORKERS COMP - 4TH QTR 20	09/22/2020	861.12	861.12	09/22/2020	
	Total 601-60853-511:				861.12	861.12		
	Grand Totals:				75,305.72	75,308.84		

Dated: _____

Mayor: _____

City Council: _____

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City Recorder: _____

ITEM 9

VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF SEPTEMBER 9, 2020

1. **Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:00 p.m. This meeting was held online via Zoom.

2. **Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, and it was determined that a quorum was present, and that the agenda had been properly posted. Present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy, Jon Russell and Joanna Williams. Also present were Public Works Director JJ Larson, Kevin Lord of MSA, and Utility Clerk Kristen Krause.

3. **Public Appearances – Public's opportunity to speak to Commission Members about any item that is not a specific agenda item.** None.

4. **Old Business**
   a. **Update on water and sewer extension along Vilas Road.**
   Contractor is planning to begin work on Monday, September 14, possibly mobilizing on Friday, September 11. In order to complete the project before the cold weather sets in, they are bringing in multiple crews to do the work.

   b. **Update on lead and copper testing.**
   The DNR contacted Larson for a status report on the lead and copper testing. They have been patient with their deadlines. Larson has sent seven (7) additional letters out to potential new sampling sites. A couple of people responded and took testing bottles but have not yet returned them. No lead is anticipated. It is now just a matter of getting the 20 samples required.

   c. **Update on sustainability programs (rain barrel/compost bins/etc.).**
   Murphy explained that she has reached out to a company that has helped other municipalities with sustainability programs, but she has not heard back from them yet. She will continue to follow-up on this to find out what kinds of services can be provided and how it would look on our end. Russell questioned why this is a utility issue. Larson stated that some funds from the water and sewer operating budget will be used to help with sustainability initiatives. It would also fill a PSC recommendation on our annual report.

   d. **Update on MMSD charges and sampling.**
   There are no new updates since the last meeting.

   e. **Discuss and consider authorizing shut-off for non-compliance in the cross-connection inspection program.**
   Larson is looking for approval tonight to authorize PW/Utility staff to utilize shutting off service as a tool for non-compliance in our cross-connection program. Shutting off service would be following PSC guidelines. He will then reach out to HydroCorp to get a clearer picture of what they are operating like right now and if inspections are being done or when they will resume before he starts sending out shut-off letters. **Motion** by Rogers, seconded by Hackel, to allow JJ Larson to utilize shut-offs for non-compliance in the cross-connection inspection program. Motion carried with a unanimous voice vote of 5-0-0.

5. **New Business**

   a. **Update on 2021 budgets.**

   Larson explained that he is not formally bringing the budget to the commission yet but wanted to go over a few things beforehand. Since MMSD estimates from last year are significantly off, Larson wants Baker Tilly to look at some different numbers so that we can work off of more accurate estimates. He also indicated that he is updating the Capital Plans for both the Water and Sewer Utilities. He is working with Baker Tilly on this for rate recommendations and does not anticipate a huge impact on either utility. Larson would like to start discussing a full-rate case early next year since it takes about a year or so to go into effect. The rate case would be to approve some projects stemming from AMI that will be coming up and not necessarily because the Utility needs to boost revenue. Rogers wants to make sure that the commission is staying ahead of things to avoid a large increase in the future. Larson said that is the plan and that he does not foresee any large, million-dollar capital projects coming up.

6. **Engineer's Report.**

Vilas Road Sewer and Water – Project was pushed back a week and was supposed to start after the Labor Day holiday. The schedule provided showed a completion date of early November. Cold weather paving was discussed with the Contractor. MSA will provide staking, as necessary. MSA has been reviewing show drawings for utilities as they are provided.

Sanitary System Flows – MSA provided an update to the committee last month. MSA will work with JJ Larson on providing some cost estimates for additional inflow and infiltration analysis within the system.

Glacial Drumlin Path/Clark Street – MSA is working to develop a concept plan with a stormwater facility that serves the Clark and Grove Street improvements along with the potential of portions of the development on the west side of Vilas Road. The idea is to facilitate the stormwater needs for the potential future parking and roadway improvements. A response was provided by Alliant Energy that burying the overheads along Clark Street would be at their cost.

Construction Standards – MSA has compiled a draft of the construction standards for the public infrastructure for Contractors in the Village. MSA will review with JJ Larson and the commission will be notified of the final version for review.

North Side Business Park – MMSD has annexed the area recently included in the CARPC approval to the sewer service area. Upon completion of a developer's agreement, design requests may be necessary for utility extensions/lift station and roadway improvements along the County roads.

North Side Business Park – MSA has completed the MMSD annexation and sewer extension for the sanitary sewer previously completed under the Interstate 94 to CTH TT. The DNR is currently reviewing the extension that was completed.

7. **Director's Report**

Well 3 Maintenance

Larson is working with Scott Chilson of MSA to get a Well 3 plan and pricing documents together. The plan is to have the work completed this fall after hydrant flushing. Best practice is to pull/maintain/inspect well pumps every 10 years (per the DNR).

Hydrant Painting

Due to the pandemic, our contractor that handles hydrant painting is way behind and will not be painting our hydrants this year. We will get them painted next year.

Wellhouse Meter Testing

Also due to the pandemic, meter testing was put on hold. We are still in touch with the contractor and hopeful that we will get the work done yet this year.

Hydrant Flushing

Staff will begin flushing the week of September 21 and go through the end of October. We also now have an app on GIS for this.

AMI Cost Reporting

Still working through the numbers of the total project cost for the PSC.

MMSD Charges Update

Continuing to monitor.

Lead & Copper Testing

As of this writing, we are still waiting for responses and results from a couple of sampling locations.

8. **Approve vouchers for payment. Motion** by Rogers, seconded by Hackel, to approve payment of the vouchers in the amount of $17,140.56. Motion carried by a unanimous voice vote of 5-0-0.

9. **Approve the minutes of the August 19, 2020 meeting. Motion** by Williams, seconded by Russell, to approve the minutes of the August 19, 2020 meeting as presented. Motion carried by a unanimous voice vote of 5-0-0.

10. **Set next meeting date.** The next meeting of the Utility Commission will be held on Wednesday, October 14, 2020 at 5:00 p.m.

11. **Future agenda items.**
    - Budget

12. **Adjournment. Motion** by Murphy, seconded by Williams, to adjourn the meeting at 5:17 p.m. Motion approved by unanimous voice vote, 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on: ____/____/____

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.

ITEM 10

VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF OCTOBER 1, 2020 – SPECIAL MEETING

1. **Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:30 p.m. This meeting was held online via Zoom.

2. **Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, and it was determined that a quorum was present, and that the agenda had been properly posted. Present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy and Jon Russell. Joanna Williams was absent and excused. Also present were Public Works Director JJ Larson, Kevin Lord of MSA, and Utility Clerk Kristen Krause.

3. **Public Appearances – Public's opportunity to speak to Commission Members about any item that is not a specific agenda item.** None.

4. **New Business**
   a. **Discuss and consider authorizing Sewer Utility funds for addition of sanitary sewer wyes and risers to the sanitary main on Vilas Road.**
   Larson explained that both homeowners that live along the current water and sewer addition project on Vilas Road have elected not to hook up to the service at this time based on the cost. Future connection will require excavating, and due to the depth of the main that is currently being installed standing at approximately 20' down, it will be challenging. Larson is recommending the addition of wye connections and risers with caps to bring the depth of the service up to about 8' for any future lateral connections. With the strict impact fee cap for this project, Larson is also recommending utilizing Sewer Utility funds for this portion of the project. **Motion** by Russell, seconded by Hackel, to approve authorizing Sewer Utility funds not to exceed $7,000.00 for the addition of sanitary sewer wyes and risers to the sanitary main on Vilas Road. Motion carried with a unanimous voice vote of 4-0-0.

5. **Adjournment.**
   Motion by Rogers, seconded by Murphy, to adjourn the meeting at 5:34 p.m. Motion approved by a unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on: ____/____/____

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.