

UTILITY COMMISSION

Wednesday, October 13, 2021

5:00 PM

AGENDA

Due to the COVID-19 pandemic, Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/99848953448>. You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 998 4895 3448#. When asked for your Participant ID, just press #. Passcode: 221

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Public Works & Utilities, JJ Larson at jl Larson@village.cottage-grove.wi.us.

1. Call Meeting To Order.
2. Quorum And Roll Call.
3. Public Appearances - Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item.
4. Old Business
5. New Business
 - a. Presentation of DNR response to CMAR.
 - b. Discuss and consider recommendation for utilization of ARPA funds.

Documents:

[CMARWITHRESPONSE.PDF](#)
[ARPA FUND REQUESTS.9.14.21.PDF](#)

6. Engineer's Report

Documents:

[ENGINEER REPORT OCTOBER 2021.PDF](#)

7. Director's Report

Documents:

[DIRECTOR REPORT OCTOBER 2021.PDF](#)
[ACCT 2675.00_WRITE-OFF.PDF](#)

8. Approve Vouchers For Payment.

Documents:

[VOUCHERS FOR PAYMENT 9-4-2021 TO 10-7-2021.PDF](#)

9. Approve The Minutes Of The September 8, 2021 Utility Commission Meeting.

Documents:

[UTILITY COMMISSION MINUTES 9.8.21.PDF](#)

10. Set Date For Next Meeting.

11. Future Agenda Items.

12. Adjournment.

NOTICE

1. Persons needing special accommodations should call (608) 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action .

Compliance Maintenance Annual Report

Cottage Grove Sewage Collection System

Last Updated: Reporting For:
6/11/2021 2020

DNR Response to Resolution or Owner's Statement

Name of Governing
Body or Owner:

Cottage Grove Utility Commission

Date of Resolution or
Action Taken:

2021-06-09

Resolution Number:

Date of Submittal:

6/11/2021

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Permittee Response:

DNR Response:

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

Permittee Response:

DNR Response:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4

Permittee Response:

The Commission was pleased with the report as presented.

DNR G.P.A. Response:

DNR CMAR Overall Response:

Thank you for submitting the 2020 Compliance Maintenance Annual Report (CMAR). The CMAR can be a valuable tool to assist you by highlighting any problems or deficiencies. It can be used as a communication tool for identifying needs for future planning. Please review your CMOM and update it to match your short-term collection system improvement plans. The department appreciates your efforts to protect human health and the environment. Please contact me by email Doris.Thiele@wisconsin.gov) if you have any questions or concerns.

DNR Reviewer: Thiele, Doris

Address: N7725 Highway 28, Horicon, WI 53032

Phone: (920) 387-7864

Date: 9/8/2021

PUBLIC WORKS/UTILITIES STAFF REPORT

MEMO DATE:	September 14, 2021
TO:	Matt Giese – Village Administrator
FROM:	JJ Larson –Director of Public Works & Utilities/Deputy Administrator
RE:	ARPA Project Budget Submittal

“The Farm” Sanitary Sewer Interceptor

Project Description

This long-planned project will relieve the steadily increasing flows on the Village’s southwest portion of the system. Presently a large main under Southing Grange is handling the flow from the majority of the Village to convey the last few thousand feet to the Vilas Road Lift Station. Steady growth over the last decade, and continued growth already approved for the immediate future has made providing system relief along the western side of the Village a priority. The Utility Commission authorized expenditure on a shared project two years ago with the owners of the former Farm Golf Course, this project brought sanitary interceptor along Vilas Rd. in the hopes that it would spur a developer to buy the property and install the needed interceptor; to date this development has not occurred.

Over a decade ago, an easement was acquired through the property for the installation of this interceptor, so there are no major hurdles in the way. Should the project move forward, the Village would work with the landowners (or any potential developers that may be working with at the time) to plan the placement and adjust the easement to be in the best location possible for future roadways.

The installation of this sanitary line is a need for our system, but could also spur development of The Farm property and encourage the landowners of the platted land north to develop theirs, which includes frontage along Cottage Grove Rd. These lots have not developed, likely due to the fact that sanitary installation would require significant over-building in order to flow to the existing Village lines; if the interceptor were installed it would be much more cost effective for the owners.

Priority

HIGH. Flow testing in early 2020 indicated the system need was not immediate but getting close. Additionally, there is a lot of growth occurring and planned in the Village and all of that flow will go to the main on Southing Grange.

ARPA Applicability & Alignment with Village Board Priorities

Water, Sewer and Broadband infrastructure projects are not required to have any ties to the pandemic to utilize ARPA funds; this project qualifies.

This project aligns with a number of Village Board priorities.

- **Economy/Economic and Community Development** – while the sanitary system needs this main regardless of any potential development of the Farm Golf Course site; installing this infrastructure is likely to spur development here. It’s also likely to stimulate development of the parcels to the north, with frontage along BB; reaching the Village’s sanitary system is a barrier for these lots currently but once the interceptor is installed it will be significantly more cost effective for any future development.
- **Sustainability** – sanitary system overflows (SSOs) are a significant environmental hazard; the Village has not had a system overflow in my tenure, but that is only ensured through proactive maintenance and system-wide project planning. Easing the capacity pressure on the main running through the Southlawn subdivision is vitally important to maintaining that level of service and environmental stewardship.
- **Fiscal Responsibility and Financial Planning** – utilizing ARPA funds for this project will bring sewer-system relief while keeping the cost burden off the Village rate-payers.

- Housing – The Farm is a Planned Neighborhood, should the installation of the main encourage development; the project would bring much needed housing stock to the Village.

Construction Year

2022-2023. This project is needed for the Village's sanitary system and a long stretch of the interceptor main has already been installed. As soon as Strand's team is able to design it, we should be ready to construct.

Estimated Project Cost and Funding Mechanism

The total project is estimated at \$460,000. I propose funding it entirely with ARPA funds.

Thaden Pond

Project Description

This project will improve the performance of this vital BMP (Best Management Practice) in the Village's stormwater system. It will involve analysis, engineering, cleanout, dredging and potential re-shaping of the stormwater treatment pond. The project will incur significant administrative and review costs due to the amount of regulatory permitting required. The project is the most cost-effective way for the Village to take big steps at improving the TSS (total suspended solids) and TP (total phosphorus) removal from our stormwater.

Priority

HIGH. the Village is only meeting total-suspended solids (TSS) and total phosphorus (TP) removal requirements in the Yahara River Watershed (Reach 66) through participation in the Yahara WINS Adaptive Management program. Our stormwater system will require additional projects to meet the standards on our own in future years.

ARPA Applicability & Alignment with Village Board Priorities

Water, Sewer and Broadband infrastructure projects are not required to have any ties to the pandemic to utilize ARPA funds; stormwater projects qualify under this designation.

This project aligns with a number of Village priorities.

- Sustainability – this project will increase the ability of this pond to meet water quality standards by removing more sediment and phosphorus before they reach our creeks, rivers and lakes. It will also increase capacity to manage water in large events, adding an additional level of protection from flooding in the Village as climate change continues to bring more severe storm events.
- Fiscal Responsibility and Financial Planning – utilizing ARPA funds for this project reduces the impact to taxpayers. The cost of the project is significant, but it's been identified as the most cost-effective way to gain water quality improvements. These requirements only grow more stringent with time and this project will take a big step toward meeting future requirements while still having the flexibility and time to responsibly plan, design, and seek grant assistance from available sources. The Village is only meeting current required water quality measures on the western half of the Village through its partnership with the Yahara WINS Adaptive Management Program. This program is only permitted for a limited number of years and it is up to regulated MS4 communities to continue to plan projects to meet those standards on their own; this project is the most efficient and effective step the Village can take toward those requirements at this time.

Construction Year

2023. This project has long been in the Financial Management Plan for completion in 2023, and even with the availability of ARPA funds, this schedule still makes the most sense. This will allow Strand's team to analyze and design the project and seek grant opportunities in 2022.

Estimated Cost and funding mechanism(s)

Total project estimate is \$660,000+ (MSA estimate). I propose utilizing \$300,000 in ARPA funds and funding the remaining with a combination of stormwater grants (potential State and County) and G.O. borrowing as has been planned.



**Engineer's Report
Utility Commission**
Village of Cottage Grove
October 2021 Report

Shady Grove Subdivision

R. G. Huston continued clearing and grubbing and mass grading the project area. A majority of all the roadways are rough graded to subgrade. The outlot stormwater management ponds were constructed, and the clay liners were tested by CGC, Inc. Sanitary sewer construction began on September 22, 2021, with a second crew starting the week of September 27, 2021, to install water main. Strand is currently communicating with the developer's engineer in regard to the lift station electrical design because of discrepancies found during the shop drawing review. A redesign of the electrical system and generator will likely be required.

Authentix Cottage Grove

A preconstruction meeting occurred in mid-September with the Village Land Disturbance Permit issued on September 21, 2021. Horizon Construction Group is the prime contractor for the development with Integrity Grading and Excavating as the underground subcontractor. Erosion control and clearing and grubbing began at the site at the end of the week of September 20, 2021. Mass grading should begin in October with utility construction beginning on approximately October 11, 2021.

5th Addition to Westlawn Estates

Stormwater pipe construction on Canberra Circle and the piping to connect the two outlots occurred at the beginning of September. Strand is currently reviewing the lift station design to serve the future 39 lots within the development along London Avenue, Wellington Place, and Canberra Circle.

Development Reviews

Strand attended two separate meetings with developers and Village staff to discuss both the Farm Golf Course site and the 2001 Realty site. Both developers were interested in Village requirements for development, stormwater management standards and utility extensions. Strand is also working with Village staff and potential developers for the TID No. 10 area.

MSA is still working on the Buss Road and Cottage Grove Road intersection, and Glacial Drumlin Path and Clark Street project and will provide a separate report for those projects, as needed.

Prepared and respectfully submitted by Josh J. Straka, P.E., Strand Associates, Inc.®.



Department of Public Works

Director's Monthly Report to the Utility
Commission
October 13th, 2021

Well 2 maintenance

Tentatively put the plan for Well #2 maintenance on hold. Given the transition to Strand, the transition in my role and the planned hire of a Public Works & Utilities Operations Manager in 2022, it makes sense to step back and tap into new expertise and see if there aren't other opportunities to improve the site even more than simple planned maintenance.

Public Works Technician update

We interviewed 5 great candidates for our Public Works Technician position that was vacated with the internal hire to fill our Utility Operations Technician position. The selected candidate has a history of heavy equipment operation with RG Huston and got rave reviews for his equipment operating skill and work ethic. He will start on October 18th.

Facility Study underway

Architects from FGM have continued to develop the facility needs study. Final report to the Village Board expected late this week, with formal presentation at the Board meeting on Monday, October 18th.

Flushing Underway

Hydrant flushing began in late September and will continue through the month.

Engineering Transition

Strand has taken over all but close-out of the BB/Buss and the Glacial Drumlin Bike Path projects. I cannot say enough about how seamless the transition has been & how much I've appreciated both firms' professionalism and responsiveness.

Public Works Operations Manager Position Update

Work continues to finalize the position description, duties & responsibilities and salary range for the new position in the 2022.



Cottage Grove Water & Sewer Utility

September 22, 2021

RE: Utility Account #2675.00

Utility Commission,

On September 22, 2021, \$348.69 was written off for utility account 2675.00.

If you have any other questions, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Kristen Krause".

Kristen Krause,
Utility Clerk

kkrause@village.cottage-grove.wi.us

(608) 839-5813 ext. 217

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210 Progress Drive Suite 2
Cottage Grove, WI 53527
Ph: (608) 839-5813 Fax: (608) 839-1603
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Report Criteria:

Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.
 [Report].GL Account and Title = "600000000000"-60199999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-34600								
1463	CORE & MAIN LP	P188710	METERS	10/05/2021	1,289.50	1,289.50	10/05/2021	
1463	CORE & MAIN LP	P330215	METERS	10/05/2021	2,941.50	2,941.50	10/05/2021	
1463	CORE & MAIN LP	P563607	METERS	10/05/2021	1,850.00	1,850.00	10/05/2021	
1463	CORE & MAIN LP	P563658	METERS	10/05/2021	71.21	71.21	10/05/2021	
1463	CORE & MAIN LP	P570900	METERS	10/05/2021	2,240.00	2,240.00	10/05/2021	
Total 600-34600:					8,392.21	8,392.21		
600-60600-340								
244	CONNEY SAFETY PRODUCTS	06022212	SAFETY GEAR	10/05/2021	68.18	68.18	10/05/2021	
244	CONNEY SAFETY PRODUCTS	06022510	SAFETY GEAR	10/05/2021	24.36	24.36	10/05/2021	
23	NORTHERN BATTERY	139421092113	GENERATOR WELL 4	10/05/2021	397.48	397.48	10/05/2021	
Total 600-60600-340:					490.02	490.02		
600-60620-221								
31	ALLIANT ENERGY/WP&L	31-090721BB	6101720000 - 4720 GASTON CIR	09/07/2021	126.02	126.02	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721FF	7541940000 - 704 N MAIN ST W	09/07/2021	1,058.88	1,058.88	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721I	1670310000 - 1507 LANDMARK	09/07/2021	1,977.50	1,977.50	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721K	1960850000 - DONNA ST WELL	09/07/2021	1,893.31	1,893.31	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721LL	9829150000 - 1000 DAMASCUS	09/07/2021	43.86	43.86	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721M	2320700000 - 704 N MAIN ST W	09/07/2021	14.24	14.24	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721P	3143950000 - HWY N TOWER	09/07/2021	56.36	56.36	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721S	3917900000 - 220 GROVE ST	09/07/2021	18.88	18.88	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-092121BB	6101720000 - GASTON CIR WAT	09/21/2021	133.26	133.26	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121FF	7541940000 - 704 N MAIN ST W	09/21/2021	970.44	970.44	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121H	1670310000 - 1507 LANDMARK	09/21/2021	2,070.49	2,070.49	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121J	1960850000 - DONNA ST WELL	09/21/2021	1,782.37	1,782.37	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121LL	9829150000 - DAMASCUS TRL P	09/21/2021	43.63	43.63	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121M	2320700000 - 704 N MAIN ST W	09/21/2021	15.68	15.68	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121P	3143950000 - HWY N TOWER	09/21/2021	58.31	58.31	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121S	3917900000 - 220 GROVE ST	09/21/2021	19.69	19.69	09/21/2021	
Total 600-60620-221:					10,282.92	10,282.92		
600-60630-340								
6121	HAWKINS INC	6003850	WATER TREATMENT CHEMICAL	09/07/2021	540.73	540.73	09/07/2021	
6121	HAWKINS INC	6026336	WATER TREATMENT CHEMICAL	10/05/2021	638.08	638.08	10/05/2021	
Total 600-60630-340:					1,178.81	1,178.81		
600-60651-340								
930	COMPUTER MAGIC INC	6046	LAPTOP - UTILITY	09/07/2021	289.50	289.50	09/07/2021	
1463	CORE & MAIN LP	P503300	VALVE WRENCH	10/05/2021	75.00	75.00	10/05/2021	
2085	HOMBURG CONTRACTORS INC	17837	WATER MAIN/VALVE WORK	09/07/2021	18,980.00	18,980.00	09/07/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	214.50	214.50	09/07/2021	
23	NORTHERN BATTERY	140321092411	BATTERIES AND CORE CHARG	10/05/2021	45.30	45.30	10/05/2021	
6791	STRAND ASSOCIATES INC	0175307	PHEASANT RUN & DAMASCUS	10/05/2021	1,455.57	1,455.57	10/05/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 600-60651-340:					21,059.87	21,059.87		
600-60652-340								
930	COMPUTER MAGIC INC	6046	LAPTOP - UTILITY	09/07/2021	289.50	289.50	09/07/2021	
142	GRAINGER	9018057514	MARKING SUPPLIES	09/07/2021	11.87	11.87	09/07/2021	
142	GRAINGER	9018057522	MARKING SUPPLIES	09/07/2021	6.40	6.40	09/07/2021	
142	GRAINGER	9034145103	MARKING SUPPLIES	09/07/2021	85.54	85.54	09/07/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	35.75	35.75	09/07/2021	
1953	USELMAN PLUMBING LLC	2928	REPAIR METER VALVE	09/21/2021	120.00	120.00	09/21/2021	
Total 600-60652-340:					549.06	549.06		
600-60653-340								
930	COMPUTER MAGIC INC	6046	LAPTOP - UTILITY	09/07/2021	289.50	289.50	09/07/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	14.30	14.30	09/07/2021	
Total 600-60653-340:					303.80	303.80		
600-60654-340								
1463	CORE & MAIN LP	P366648	HYDRANT PARTS	09/21/2021	115.00	115.00	09/21/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	21.45	21.45	09/07/2021	
23	NORTHERN BATTERY	140321092411	BATTERIES AND CORE CHARG	10/05/2021	45.30	45.30	10/05/2021	
Total 600-60654-340:					181.75	181.75		
600-60902-310								
12	QUILL CORP	18805544	OFFICE SUPPLIES	09/07/2021	18.96	18.96	09/07/2021	
Total 600-60902-310:					18.96	18.96		
600-60902-311								
111	POSTMASTER	111-090721	POSTAGE - WATER & SEWER BI	09/07/2021	46.30	46.30	08/26/2021	
111	POSTMASTER	111-100521	POSTAGE - WATER & SEWER BI	10/05/2021	353.80	353.80	09/30/2021	
111	POSTMASTER	111-100521a	POSTAGE - WATER & SEWER BI	10/05/2021	50.71	50.71	09/30/2021	
6410	QUADIENT	58695204	METER RENTAL	09/21/2021	13.07	13.07	09/21/2021	
Total 600-60902-311:					463.88	463.88		
600-60902-340								
594	US CELLULAR	0461863551	AMI AT WATER TOWER	10/05/2021	22.52	22.52	10/05/2021	
594	US CELLULAR	456070392	AMI AT WATER TOWER	09/07/2021	22.52	22.52	09/07/2021	
Total 600-60902-340:					45.04	45.04		
600-60920-221								
31	ALLIANT ENERGY/WP&L	31-090721A	0420288389 - 230 PROGRESS D	09/07/2021	12.51	12.51	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721AA	5909800000 - 220 PROGRESS D	09/07/2021	1.91	1.91	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721B	0470910000 - 240 PROGRESS D	09/07/2021	25.20	25.20	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721EE	7255110000 - 221 E COTTAGE G	09/07/2021	79.71	79.71	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721G	1366250000 - 200 PROGRESS D	09/07/2021	123.15	123.15	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721GG	8469260000 - 225 BONNIE RD	09/07/2021	18.80	18.80	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-092121	0420288389 - 230 PROGRESS D	09/21/2021	12.98	12.98	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121A	0470910000 - 240 PROGRESS D	09/21/2021	19.56	19.56	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121AA	5909800000 - 220 PROGRESS D	09/21/2021	1.98	1.98	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121EE	7255110000 - 221 E COTTAGE G	09/21/2021	80.86	80.86	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121F	1366250000 - 200 PROGRESS D	09/21/2021	127.07	127.07	09/21/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
31	ALLIANT ENERGY/WP&L	31-092121GG	8469260000 - 225 BONNIE RD	09/21/2021	15.38	15.38	09/21/2021	
189	COTTAGE GROVE WATER & SE	189-100521E	2783.00 - VILLAGE HALL	10/05/2021	61.94	61.94	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521H	8990.01 - 225 BONNIE RD	10/05/2021	28.06	28.06	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521I	10105.01,10110.02,10115.02,101	10/05/2021	134.37	134.37	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521J	50000.00 - WELL HOUSE #4	10/05/2021	140.31	140.31	10/05/2021	
Total 600-60920-221:					883.79	883.79		
600-60920-225								
2421	CHARTER COMMUNICATIONS	005419408062	INTERNET AND TV AT MUNICIP	09/07/2021	13.68	13.68	09/07/2021	
2421	CHARTER COMMUNICATIONS	005419409062	INTERNET AND TV AT MUNICIP	09/21/2021	13.68	13.68	09/21/2021	
2421	CHARTER COMMUNICATIONS	005702308312	BUSINESS TV @ MUNICIPAL SE	09/21/2021	2.92	2.92	09/21/2021	
2421	CHARTER COMMUNICATIONS	005852091021	PHONE AT MUNICIPAL SERVICE	09/21/2021	15.95	15.95	09/21/2021	
2421	CHARTER COMMUNICATIONS	005854208102	PHONE AT MUNICIPAL SERVICE	09/07/2021	16.32	16.32	09/07/2021	
3912	FRONTIER	3912-090721	608-839-4698 VILLAGE HALL FA	09/07/2021	14.64	14.64	09/03/2021	
3912	FRONTIER	3912-100521	608-839-4698 VILLAGE HALL FA	10/05/2021	14.69	14.69	09/30/2021	
594	US CELLULAR	0458334162	CELL PHONE CHARGES - PUBL	09/07/2021	28.81	28.81	09/07/2021	
594	US CELLULAR	0458334162	CELL PHONE CHARGES - PUBL	09/07/2021	32.99	32.99	09/07/2021	
Total 600-60920-225:					153.68	153.68		
600-60920-330								
2427	COOPER, LAWRENCE D	2427-092121	MEAL REIMBURSEMENT - WRW	09/21/2021	8.00	8.00	09/21/2021	
4191	GIESE, MATT	4191-090721	TWO NIGHTS HOTEL - WCMA C	09/07/2021	75.60	75.60	09/07/2021	
5890	LARSON, JOHN	5890-090721	HOTEL @ WCMA SUMMER CON	09/07/2021	75.60	75.60	09/07/2021	
Total 600-60920-330:					159.20	159.20		
600-60920-332								
5890	LARSON, JOHN	5890-090721	MILEAGE TO/FROM WCMA CON	09/07/2021	11.42	11.42	09/07/2021	
Total 600-60920-332:					11.42	11.42		
600-60920-340								
1462	ALSCO	IMIL1717480	MATS AT MUNICIPAL SERVICES	09/07/2021	12.55	12.55	09/07/2021	
1462	ALSCO	IMIL1717481	MATS & UNIFORMS	09/07/2021	14.95	14.95	09/07/2021	
1462	ALSCO	IMIL1717482	MATS AT VILLAGE HALL	09/07/2021	8.15	8.15	09/07/2021	
1462	ALSCO	IMIL1719673	MATS AT MUNICIPAL SERVICES	09/07/2021	12.55	12.55	09/07/2021	
1462	ALSCO	IMIL1719674	MATS & UNIFORMS	09/07/2021	14.95	14.95	09/07/2021	
1462	ALSCO	IMIL1719675	MATS AT VILLAGE HALL	09/07/2021	8.15	8.15	09/07/2021	
1462	ALSCO	IMIL1721850	MATS AT MUNICIPAL SERVICES	09/07/2021	12.55	12.55	09/07/2021	
1462	ALSCO	IMIL1721851	MATS & UNIFORMS	09/07/2021	16.86	16.86	09/07/2021	
1462	ALSCO	IMIL1721852	MATS AT VILLAGE HALL	09/07/2021	8.96	8.96	09/07/2021	
1462	ALSCO	IMIL1724045	MATS AT MUNICIPAL SERVICES	09/21/2021	12.61	12.61	09/21/2021	
1462	ALSCO	IMIL1724046	MATS & UNIFORMS	09/21/2021	16.93	16.93	09/21/2021	
1462	ALSCO	IMIL1724047	MATS AT VILLAGE HALL	09/21/2021	8.96	8.96	09/21/2021	
1462	ALSCO	IMIL1726272	MATS AT MUNICIPAL SERVICES	09/21/2021	12.55	12.55	09/21/2021	
1462	ALSCO	IMIL1726273	MATS & UNIFORMS	09/21/2021	16.86	16.86	09/21/2021	
1462	ALSCO	IMIL1726274	MATS AT VILLAGE HALL	09/21/2021	8.96	8.96	09/21/2021	
1462	ALSCO	IMIL1728414	MATS AT MUNICIPAL SERVICES	10/05/2021	12.55	12.55	10/05/2021	
1462	ALSCO	IMIL1728415	MATS & UNIFORMS	10/05/2021	17.21	17.21	10/05/2021	
1462	ALSCO	IMIL1728416	MATS AT VILLAGE HALL	10/05/2021	8.96	8.96	10/05/2021	
1462	ALSCO	IMIL1730605	MATS AT MUNICIPAL SERVICES	10/05/2021	12.55	12.55	10/05/2021	
1462	ALSCO	IMIL1730606	MATS & UNIFORMS	10/05/2021	16.86	16.86	10/05/2021	
1462	ALSCO	IMIL1730607	MATS AT VILLAGE HALL	10/05/2021	8.96	8.96	10/05/2021	
6540	APG MEDIA OF WISCONSIN LL	25602-0821	PARK AND REC FALL 2021 GUID	09/21/2021	73.60	73.60	09/21/2021	
4818	CAPITAL NEWSPAPERS	64270	WATER RATE NOTICE	09/21/2021	63.81	63.81	09/21/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2421	CHARTER COMMUNICATIONS	001728209052	MONTHLY BASIC BUSINESS TV	09/21/2021	32.87	32.87	09/21/2021	
2421	CHARTER COMMUNICATIONS	007371509052	MONTHLY PHONE CHARGE - 9/	09/21/2021	29.47	29.47	09/21/2021	
930	COMPUTER MAGIC INC	6021	SERVICE AGREEMENT - OFFIC	09/07/2021	48.72	48.72	09/07/2021	
930	COMPUTER MAGIC INC	6054	SERVICE AGREEMENT - COTTA	09/07/2021	175.94	175.94	09/07/2021	
930	COMPUTER MAGIC INC	6092	TOKEN FOR DUO MFA - 24	09/07/2021	43.20	43.20	09/07/2021	
930	COMPUTER MAGIC INC	6099	SERVICE AGREEMENT - OFFIC	09/21/2021	30.00	30.00	09/21/2021	
930	COMPUTER MAGIC INC	6128	SERVICE AGREEMENT - COTTA	10/05/2021	175.94	175.94	10/05/2021	
5	GFC LEASING CO	I00679545	LEASE #M107469 & M111367 - 9/	09/21/2021	55.25	55.25	09/09/2021	
12	QUILL CORP	19350280	COPY PAPER	10/05/2021	5.40	5.40	10/05/2021	
4987	TOTAL WATER TREATMENT SY	0935517	BOTTLED WATER - AUGUST 20	09/07/2021	4.50	4.50	09/07/2021	
4987	TOTAL WATER TREATMENT SY	0940342	BOTTLED WATER - SEPTEMBE	10/05/2021	4.50	4.50	10/05/2021	
Total 600-60920-340:					1,006.83	1,006.83		
600-60923-210								
15	BAKER TILLY VIRCHOW KRAUS	BT1897535	PROFESSIONAL SERVICES - A	09/21/2021	538.50	538.50	09/21/2021	
15	BAKER TILLY VIRCHOW KRAUS	BT1897535	INTERIM FINANCE DIRECTOR	09/21/2021	974.20	974.20	09/21/2021	
6767	FGM ARCHITECTS INC	21-3169.01-3	FACILITY AND SPACE NEEDS A	09/21/2021	1,115.63	1,115.63	09/21/2021	
6761	GovHR USA LLC	2-08-21-374	2ND PAYMENT FOR RECRUITM	09/07/2021	833.60	833.60	09/07/2021	
6454	HYDROCORP	0063357	CROSS CONNECTION CONTRO	09/07/2021	625.00	625.00	09/07/2021	
99	MSA PROFESSIONAL SERVICE	R00094096.0-1	WATER AND SEWER EXTENSIO	09/07/2021	142.50	142.50	09/07/2021	
6791	STRAND ASSOCIATES INC	0174610	WATER MODEL REVIEW AND T	09/21/2021	244.98	244.98	09/21/2021	
6791	STRAND ASSOCIATES INC	0174610	VALVE CUT-IN	09/21/2021	356.34	356.34	09/21/2021	
6791	STRAND ASSOCIATES INC	0175306	MEETINGS, MONTHLY REPORT	10/05/2021	333.09	333.09	10/05/2021	
6791	STRAND ASSOCIATES INC	0175307	SOLAR MEETING & BUDGETIN	10/05/2021	213.00	213.00	10/05/2021	
6791	STRAND ASSOCIATES INC	0175307	UTILITY MEETING & PREPARAT	10/05/2021	109.36	109.36	10/05/2021	
6791	STRAND ASSOCIATES INC	0175307	GIS WATER UPDATES	10/05/2021	37.10	37.10	10/05/2021	
Total 600-60923-210:					5,523.30	5,523.30		
600-60924-510								
1062	BAER INSURANCE SERVICES L	4469	LIABILITY - 4RD QTR 2021	09/21/2021	2,628.80	2,628.80	09/21/2021	
5363	MUNICIPAL PROPERTY INSURA	5363-092121	ANNUALL POLICY 9/30/21 - 9/30/	09/21/2021	6,670.08	6,670.08	09/21/2021	
Total 600-60924-510:					9,298.88	9,298.88		
600-60925-511								
1062	BAER INSURANCE SERVICES L	4469	WORKERS COMP - 4TH QTR 20	09/21/2021	1,298.01	1,298.01	09/21/2021	
Total 600-60925-511:					1,298.01	1,298.01		
600-60928-211								
377	PUBLIC SERVICE COMMISSION	RA22-I-01390	ANNUAL ASSESSMENT	10/05/2021	1,549.98	1,549.98	10/05/2021	
Total 600-60928-211:					1,549.98	1,549.98		
600-60933-380								
5223	DIESEL FORWARD	SRI-015623	ANNUAL DOT INSPECTION & M	09/21/2021	114.79	114.79	09/21/2021	
5223	DIESEL FORWARD	SRI-015624	ANNUAL DOT INSPECTION & M	09/21/2021	95.35	95.35	09/21/2021	
6792	L.F. GEORGE INC	RC46746	WOOD CHIPPER PARTS & MAIN	09/21/2021	509.71	509.71	09/21/2021	
Total 600-60933-380:					719.85	719.85		
600-60935-340								
2688	ACE HARDWARE OF COTTAGE	2688-090721	SHOP SUPPLIES	09/07/2021	53.94	53.94	09/07/2021	
2688	ACE HARDWARE OF COTTAGE	2688-100521	SHOP SUPPLIES	10/05/2021	20.91	20.91	10/05/2021	
243	ADS MECHANICAL	25541	MSB HVAC REPAIR	09/07/2021	24.47	24.47	09/07/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
243	ADS MECHANICAL	25603	MSB HVAC REPAIR	10/05/2021	117.28	117.28	10/05/2021	
33	BADGER WELDING SUPPLIES I	3668504	SHOP SUPPLIES	09/21/2021	1.24	1.24	09/21/2021	
754	BOBCAT OF MADISON INC	01-97279	PARTS	09/07/2021	9.35	9.35	09/07/2021	
6480	CINTAS	5073590143	FIRST AID KIT AT MSB	09/07/2021	1.62	1.62	09/07/2021	
6480	CINTAS	5076688934	FIRST AID KIT AT MSB	10/05/2021	5.68	5.68	10/05/2021	
5220	CRYSTAL CLEANERS INC	23811	CLEANING AT MSB	09/07/2021	36.40	36.40	09/07/2021	
5220	CRYSTAL CLEANERS INC	23955	CLEANING AT MSB	09/21/2021	45.50	45.50	09/21/2021	
6553	ELLIS MFG. COMPANY INC	136011	SAW BLADES	09/07/2021	17.73	17.73	09/07/2021	
3912	FRONTIER	3912-092121P	608-839-1603 FAX & SCADA SY	09/21/2021	57.95	57.95	09/21/2021	
142	GRAINGER	9057509490	SHOP SUPPLIES	10/05/2021	36.76	36.76	10/05/2021	
1834	JX ENTERPRISES INC	13131160P	LETTERING FOR TRUCKS	09/21/2021	66.13	66.13	09/21/2021	
404	LINCOLN CONTRACTORS SUP	N60561	SHOP SUPPLIES	10/05/2021	23.56	23.56	10/05/2021	
5772	MEINEKE COTTAGE GROVE #2	35348	JEEP REPAIR	10/05/2021	135.68	135.68	10/05/2021	
6570	NIR ROOF CARE INC	152072	ANNUAL ROOF MAINTENANCE	10/05/2021	112.50	112.50	10/05/2021	
23	NORTHERN BATTERY	139421092808	BATTERIES AND CORE CHARG	10/05/2021	16.82	16.82	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-373485	PARTS	09/07/2021	1.12	1.12	09/07/2021	
4458	O'REILLY AUTO PARTS	4331-376920	EQUIPMENT PARTS	10/05/2021	3.10	3.10	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-376950	EQUIPMENT PARTS	10/05/2021	14.30	14.30	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-377303	EQUIPMENT	10/05/2021	2.00	2.00	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-377392	SHOP SUPPLIES	10/05/2021	13.99	13.99	10/05/2021	
2813	POMP'S TIRE SERVICE INC	80245656	TIRE REPAIRS	09/07/2021	9.54	9.54	09/07/2021	
2813	POMP'S TIRE SERVICE INC	80248338	TIRE REPAIRS	10/05/2021	31.54	31.54	10/05/2021	
2813	POMP'S TIRE SERVICE INC	80249017	TIRE REPAIRS	09/21/2021	10.34	10.34	09/21/2021	
4447	REINDERS INC	1895940-00	MOWER PARTS	09/07/2021	24.13	24.13	09/07/2021	
4447	REINDERS INC	1896622-01	MOWER PARTS	09/07/2021	1.14	1.14	09/07/2021	
4447	REINDERS INC	1897329-00	MOWER PARTS	09/07/2021	13.35	13.35	09/07/2021	
4447	REINDERS INC	1899546-00	MOWER PARTS	10/05/2021	39.41	39.41	10/05/2021	
11	SUPERIOR CHEMICAL CORP	313485	SHOP SUPPLIES - SALT	09/21/2021	84.15	84.15	09/21/2021	
11	SUPERIOR CHEMICAL CORP	314065	SHOP SUPPLIES	10/05/2021	15.43	15.43	10/05/2021	
11	SUPERIOR CHEMICAL CORP	314851	SHOP SUPPLIES	10/05/2021	28.66	28.66	10/05/2021	
6452	ZORN COMPRESSOR & EQUIP	323236-00	MSB AIR COMPRESSOR	09/07/2021	54.37	54.37	09/07/2021	
Total 600-60935-340:					1,130.09	1,130.09		
601-60821-221								
31	ALLIANT ENERGY/WP&L	31-090721HH	920460000 - COMMERCE PKW	09/07/2021	130.27	130.27	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721L	2222530000 - 4195 VILAS RD LO	09/07/2021	42.30	42.30	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721T	4153410000 - 110 S MAIN ST LIF	09/07/2021	976.11	976.11	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721U	4668230000 - TRILLIUM TRL LIF	09/07/2021	53.71	53.71	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721V	5067730000 - 4195 VILAS RD LIF	09/07/2021	1,213.93	1,213.93	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-092121HH	9204600000 - COMMERCE PKW	09/21/2021	140.06	140.06	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121K	2222530000 - 4195 VLIAS RD LO	09/21/2021	42.30	42.30	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121T	4153410000 - 110 S MAIN ST LIF	09/21/2021	1,011.86	1,011.86	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121U	4668230000 - TRILLIUM TRL LIF	09/21/2021	56.12	56.12	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121V	5067730000 - 4195 VILAS RD LIF	09/21/2021	1,259.86	1,259.86	09/21/2021	
Total 601-60821-221:					4,926.52	4,926.52		
601-60827-340								
244	CONNEY SAFETY PRODUCTS	06022212	SAFETY GEAR	10/05/2021	68.17	68.17	10/05/2021	
244	CONNEY SAFETY PRODUCTS	06022510	SAFETY GEAR	10/05/2021	24.36	24.36	10/05/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	71.50	71.50	09/07/2021	
11	SUPERIOR CHEMICAL CORP	313367	WET WELL TREATMENT CHEMI	09/21/2021	1,104.07	1,104.07	09/21/2021	
Total 601-60827-340:					1,268.10	1,268.10		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
601-60828-380								
5223	DIESEL FORWARD	SRI-015623	ANNUAL DOT INSPECTION & M	09/21/2021	114.79	114.79	09/21/2021	
5223	DIESEL FORWARD	SRI-015624	ANNUAL DOT INSPECTION & M	09/21/2021	95.34	95.34	09/21/2021	
6792	L.F. GEORGE INC	RC46746	WOOD CHIPPER PARTS & MAIN	09/21/2021	509.71	509.71	09/21/2021	
Total 601-60828-380:					719.84	719.84		
601-60831-240								
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	214.50	214.50	09/07/2021	
Total 601-60831-240:					214.50	214.50		
601-60831-340								
930	COMPUTER MAGIC INC	6046	LAPTOP - UTILITY	09/07/2021	289.50	289.50	09/07/2021	
142	GRAINGER	9018057514	MARKING SUPPLIES	09/07/2021	11.86	11.86	09/07/2021	
142	GRAINGER	9018057522	MARKING SUPPLIES	09/07/2021	6.39	6.39	09/07/2021	
142	GRAINGER	9033752578	MARKING SUPPLIES	09/07/2021	400.32	400.32	09/07/2021	
142	GRAINGER	9034145103	MARKING SUPPLIES	09/07/2021	85.54	85.54	09/07/2021	
Total 601-60831-340:					793.61	793.61		
601-60831-350								
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	107.25	107.25	09/07/2021	
Total 601-60831-350:					107.25	107.25		
601-60832-340								
930	COMPUTER MAGIC INC	6046	LAPTOP - UTILITY	09/07/2021	289.50	289.50	09/07/2021	
3912	FRONTIER	3912-092121P	608-839-1603 FAX & SCADA SY	09/21/2021	57.95	57.95	09/21/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-6	UTILITY - GIS MAPPING	09/07/2021	35.75	35.75	09/07/2021	
Total 601-60832-340:					383.20	383.20		
601-60834-340								
2688	ACE HARDWARE OF COTTAGE	2688-090721	SHOP SUPPLIES	09/07/2021	53.94	53.94	09/07/2021	
2688	ACE HARDWARE OF COTTAGE	2688-100521	SHOP SUPPLIES	10/05/2021	20.90	20.90	10/05/2021	
243	ADS MECHANICAL	25541	MSB HVAC REPAIR	09/07/2021	24.47	24.47	09/07/2021	
243	ADS MECHANICAL	25603	MSB HVAC REPAIR	10/05/2021	117.28	117.28	10/05/2021	
33	BADGER WELDING SUPPLIES I	3668504	SHOP SUPPLIES	09/21/2021	1.24	1.24	09/21/2021	
754	BOBCAT OF MADISON INC	01-97279	PARTS	09/07/2021	9.35	9.35	09/07/2021	
6480	CINTAS	5073590143	FIRST AID KIT AT MSB	09/07/2021	1.62	1.62	09/07/2021	
6480	CINTAS	5076688934	FIRST AID KIT AT MSB	10/05/2021	5.67	5.67	10/05/2021	
5220	CRYSTAL CLEANERS INC	23811	CLEANING AT MSB	09/07/2021	36.40	36.40	09/07/2021	
5220	CRYSTAL CLEANERS INC	23955	CLEANING AT MSB	09/21/2021	45.50	45.50	09/21/2021	
6553	ELLIS MFG. COMPANY INC	136011	SAW BLADES	09/07/2021	17.73	17.73	09/07/2021	
142	GRAINGER	9057509490	SHOP SUPPLIES	10/05/2021	36.75	36.75	10/05/2021	
1834	JX ENTERPRISES INC	13131160P	LETTERING FOR TRUCKS	09/21/2021	66.13	66.13	09/21/2021	
404	LINCOLN CONTRACTORS SUP	N60561	SHOP SUPPLIES	10/05/2021	23.56	23.56	10/05/2021	
5772	MEINEKE COTTAGE GROVE #2	35348	JEEP REPAIR	10/05/2021	135.67	135.67	10/05/2021	
6570	NIR ROOF CARE INC	152072	ANNUAL ROOF MAINTENANCE	10/05/2021	112.50	112.50	10/05/2021	
23	NORTHERN BATTERY	139421092808	BATTERIES AND CORE CHARG	10/05/2021	16.82	16.82	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-373485	PARTS	09/07/2021	1.11	1.11	09/07/2021	
4458	O'REILLY AUTO PARTS	4331-376920	EQUIPMENT PARTS	10/05/2021	3.09	3.09	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-376950	EQUIPMENT PARTS	10/05/2021	14.29	14.29	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-377303	EQUIPMENT	10/05/2021	2.00	2.00	10/05/2021	
4458	O'REILLY AUTO PARTS	4331-377392	SHOP SUPPLIES	10/05/2021	13.98	13.98	10/05/2021	
2813	POMP'S TIRE SERVICE INC	80245656	TIRE REPAIRS	09/07/2021	9.54	9.54	09/07/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2813	POMP'S TIRE SERVICE INC	80248338	TIRE REPAIRS	10/05/2021	31.54	31.54	10/05/2021	
2813	POMP'S TIRE SERVICE INC	80249017	TIRE REPAIRS	09/21/2021	10.34	10.34	09/21/2021	
4447	REINDERS INC	1895940-00	MOWER PARTS	09/07/2021	24.13	24.13	09/07/2021	
4447	REINDERS INC	1896622-01	MOWER PARTS	09/07/2021	1.13	1.13	09/07/2021	
4447	REINDERS INC	1897329-00	MOWER PARTS	09/07/2021	13.35	13.35	09/07/2021	
4447	REINDERS INC	1899546-00	MOWER PARTS	10/05/2021	39.40	39.40	10/05/2021	
11	SUPERIOR CHEMICAL CORP	313485	SHOP SUPPLIES - SALT	09/21/2021	84.15	84.15	09/21/2021	
11	SUPERIOR CHEMICAL CORP	314065	SHOP SUPPLIES	10/05/2021	15.43	15.43	10/05/2021	
11	SUPERIOR CHEMICAL CORP	314851	SHOP SUPPLIES	10/05/2021	28.65	28.65	10/05/2021	
6452	ZORN COMPRESSOR & EQUIP	323236-00	MSB AIR COMPRESSOR	09/07/2021	54.36	54.36	09/07/2021	
Total 601-60834-340:					1,072.02	1,072.02		
601-60840-311								
111	POSTMASTER	111-090721	POSTAGE - PAST DUE NOTICE	09/07/2021	46.29	46.29	08/26/2021	
111	POSTMASTER	111-100521	POSTAGE - 3RD QTR WATER &	10/05/2021	353.80	353.80	09/30/2021	
111	POSTMASTER	111-100521a	POSTAGE - 3RD QTR WATER &	10/05/2021	50.72	50.72	09/30/2021	
6410	QUADIENT	58695204	METER RENTAL	09/21/2021	13.07	13.07	09/21/2021	
Total 601-60840-311:					463.88	463.88		
601-60840-340								
12	QUILL CORP	18805544	OFFICE SUPPLIES	09/07/2021	18.96	18.96	09/07/2021	
Total 601-60840-340:					18.96	18.96		
601-60850-221								
31	ALLIANT ENERGY/WP&L	31-090721A	0420288389 - 230 PROGRESS D	09/07/2021	12.51	12.51	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721AA	5909800000 - 220 PROGRESS D	09/07/2021	1.91	1.91	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721B	0470910000 - 240 PROGRESS D	09/07/2021	25.20	25.20	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721EE	7255110000 - 221 E COTTAGE G	09/07/2021	79.71	79.71	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721G	1366250000 - 200 PROGRESS D	09/07/2021	123.15	123.15	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-090721GG	8469260000 - 225 BONNIE RD	09/07/2021	18.80	18.80	08/23/2021	
31	ALLIANT ENERGY/WP&L	31-092121	0420288389 - 230 PROGRESS D	09/21/2021	12.98	12.98	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121A	0470910000 - 240 PROGRESS D	09/21/2021	19.56	19.56	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121AA	5909800000 - 220 PROGRESS D	09/21/2021	1.98	1.98	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121EE	7255110000 - 221 E COTTAGE G	09/21/2021	80.86	80.86	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121F	1366250000 - 200 PROGRESS D	09/21/2021	127.07	127.07	09/21/2021	
31	ALLIANT ENERGY/WP&L	31-092121GG	8469260000 - 225 BONNIE RD	09/21/2021	15.38	15.38	09/21/2021	
189	COTTAGE GROVE WATER & SE	189-100521A	1805.00 - POST OFFICE LIFT ST	10/05/2021	238.68	238.68	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521E	2783.00 - VILLAGE HALL	10/05/2021	61.94	61.94	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521H	8990.01 - 225 BONNIE RD	10/05/2021	28.06	28.06	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521I	10105.01,10110.02,10115.02,101	10/05/2021	134.37	134.37	10/05/2021	
189	COTTAGE GROVE WATER & SE	189-100521K	52000.00 - VILAS RD LIFT STATI	10/05/2021	1,321.52	1,321.52	10/05/2021	
Total 601-60850-221:					2,303.68	2,303.68		
601-60850-225								
2421	CHARTER COMMUNICATIONS	005419408062	INTERNET AND TV AT MUNICIP	09/07/2021	13.68	13.68	09/07/2021	
2421	CHARTER COMMUNICATIONS	005419409062	INTERNET AND TV AT MUNICIP	09/21/2021	13.68	13.68	09/21/2021	
2421	CHARTER COMMUNICATIONS	005702308312	BUSINESS TV @ MUNICIPAL SE	09/21/2021	2.91	2.91	09/21/2021	
2421	CHARTER COMMUNICATIONS	005852091021	PHONE AT MUNICIPAL SERVICE	09/21/2021	15.95	15.95	09/21/2021	
2421	CHARTER COMMUNICATIONS	005854208102	PHONE AT MUNICIPAL SERVICE	09/07/2021	16.32	16.32	09/07/2021	
3912	FRONTIER	3912-090721	608-839-4698 VILLAGE HALL FA	09/07/2021	14.64	14.64	09/03/2021	
3912	FRONTIER	3912-100521	608-839-4698 VILLAGE HALL FA	10/05/2021	14.69	14.69	09/30/2021	
594	US CELLULAR	0458334162	CELL PHONE CHARGES - PUBL	09/07/2021	28.80	28.80	09/07/2021	
594	US CELLULAR	0458334162	CELL PHONE CHARGES - PUBL	09/07/2021	32.99	32.99	09/07/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 601-60850-225:					153.66	153.66		
601-60850-330								
2427	COOPER, LAWRENCE D	2427-092121	MEAL REIMBURSEMENT - WRW	09/21/2021	8.00	8.00	09/21/2021	
4191	GIESE, MATT	4191-090721	TWO NIGHTS HOTEL - WCMA C	09/07/2021	75.60	75.60	09/07/2021	
5890	LARSON, JOHN	5890-090721	HOTEL @ WCMA SUMMER CON	09/07/2021	75.60	75.60	09/07/2021	
Total 601-60850-330:					159.20	159.20		
601-60850-332								
5890	LARSON, JOHN	5890-090721	MILEAGE TO/FROM WCMA CON	09/07/2021	11.43	11.43	09/07/2021	
Total 601-60850-332:					11.43	11.43		
601-60850-340								
1462	ALSCO	IMIL1717480	MATS AT MUNICIPAL SERVICES	09/07/2021	12.55	12.55	09/07/2021	
1462	ALSCO	IMIL1717481	MATS & UNIFORMS	09/07/2021	14.95	14.95	09/07/2021	
1462	ALSCO	IMIL1717482	MATS AT VILLAGE HALL	09/07/2021	8.15	8.15	09/07/2021	
1462	ALSCO	IMIL1719673	MATS AT MUNICIPAL SERVICES	09/07/2021	12.55	12.55	09/07/2021	
1462	ALSCO	IMIL1719674	MATS & UNIFORMS	09/07/2021	14.95	14.95	09/07/2021	
1462	ALSCO	IMIL1719675	MATS AT VILLAGE HALL	09/07/2021	8.15	8.15	09/07/2021	
1462	ALSCO	IMIL1721850	MATS AT MUNICIPAL SERVICES	09/07/2021	12.55	12.55	09/07/2021	
1462	ALSCO	IMIL1721851	MATS & UNIFORMS	09/07/2021	16.86	16.86	09/07/2021	
1462	ALSCO	IMIL1721852	MATS AT VILLAGE HALL	09/07/2021	8.96	8.96	09/07/2021	
1462	ALSCO	IMIL1724045	MATS AT MUNICIPAL SERVICES	09/21/2021	12.61	12.61	09/21/2021	
1462	ALSCO	IMIL1724046	MATS & UNIFORMS	09/21/2021	16.93	16.93	09/21/2021	
1462	ALSCO	IMIL1724047	MATS AT VILLAGE HALL	09/21/2021	8.96	8.96	09/21/2021	
1462	ALSCO	IMIL1726272	MATS AT MUNICIPAL SERVICES	09/21/2021	12.55	12.55	09/21/2021	
1462	ALSCO	IMIL1726273	MATS & UNIFORMS	09/21/2021	16.86	16.86	09/21/2021	
1462	ALSCO	IMIL1726274	MATS AT VILLAGE HALL	09/21/2021	8.96	8.96	09/21/2021	
1462	ALSCO	IMIL1728414	MATS AT MUNICIPAL SERVICES	10/05/2021	12.55	12.55	10/05/2021	
1462	ALSCO	IMIL1728415	MATS & UNIFORMS	10/05/2021	17.21	17.21	10/05/2021	
1462	ALSCO	IMIL1728416	MATS AT VILLAGE HALL	10/05/2021	8.96	8.96	10/05/2021	
1462	ALSCO	IMIL1730605	MATS AT MUNICIPAL SERVICES	10/05/2021	12.55	12.55	10/05/2021	
1462	ALSCO	IMIL1730606	MATS & UNIFORMS	10/05/2021	16.86	16.86	10/05/2021	
1462	ALSCO	IMIL1730607	MATS AT VILLAGE HALL	10/05/2021	8.96	8.96	10/05/2021	
6540	APG MEDIA OF WISCONSIN LL	25602-0821	PARK AND REC FALL 2021 GUID	09/21/2021	73.60	73.60	09/21/2021	
2421	CHARTER COMMUNICATIONS	001728209052	MONTHLY BASIC BUSINESS TV	09/21/2021	32.87	32.87	09/21/2021	
2421	CHARTER COMMUNICATIONS	007371509052	MONTHLY PHONE CHARGE - 9/	09/21/2021	29.47	29.47	09/21/2021	
930	COMPUTER MAGIC INC	6021	SERVICE AGREEMENT - OFFIC	09/07/2021	48.72	48.72	09/07/2021	
930	COMPUTER MAGIC INC	6046	LAPTOP - UTILITY	09/07/2021	289.50	289.50	09/07/2021	
930	COMPUTER MAGIC INC	6054	SERVICE AGREEMENT - COTTA	09/07/2021	175.94	175.94	09/07/2021	
930	COMPUTER MAGIC INC	6092	TOKEN FOR DUO MFA - 24	09/07/2021	43.20	43.20	09/07/2021	
930	COMPUTER MAGIC INC	6099	SERVICE AGREEMENT - OFFIC	09/21/2021	30.00	30.00	09/21/2021	
930	COMPUTER MAGIC INC	6128	SERVICE AGREEMENT - COTTA	10/05/2021	175.94	175.94	10/05/2021	
5	GFC LEASING CO	I00679545	LEASE #M107469 & M111367 - 9/	09/21/2021	55.25	55.25	09/09/2021	
12	QUILL CORP	19350280	COPY PAPER	10/05/2021	5.40	5.40	10/05/2021	
4987	TOTAL WATER TREATMENT SY	0935517	BOTTLED WATER - AUGUST 20	09/07/2021	4.50	4.50	09/07/2021	
4987	TOTAL WATER TREATMENT SY	0940342	BOTTLED WATER - SEPTEMBE	10/05/2021	4.50	4.50	10/05/2021	
Total 601-60850-340:					1,232.52	1,232.52		
601-60852-210								
15	BAKER TILLY VIRCHOW KRAUS	BT1897535	PROFESSIONAL SERVICES - A	09/21/2021	538.50	538.50	09/21/2021	
15	BAKER TILLY VIRCHOW KRAUS	BT1897535	INTERIM FINANCE DIRECTOR	09/21/2021	974.20	974.20	09/21/2021	
6767	FGM ARCHITECTS INC	21-3169.01-3	FACILITY AND SPACE NEEDS A	09/21/2021	1,115.63	1,115.63	09/21/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6761	GovHR USA LLC	2-08-21-374	2ND PAYMENT FOR RECRUITM	09/07/2021	833.60	833.60	09/07/2021	
6791	STRAND ASSOCIATES INC	0175306	MEETINGS, MONTHLY REPORT	10/05/2021	333.09	333.09	10/05/2021	
6791	STRAND ASSOCIATES INC	0175307	SOLAR MEETING & BUDGETIN	10/05/2021	213.00	213.00	10/05/2021	
6791	STRAND ASSOCIATES INC	0175307	UTILITY MEETING & PREPARAT	10/05/2021	109.36	109.36	10/05/2021	
Total 601-60852-210:					4,117.38	4,117.38		
601-60853-510								
1062	BAER INSURANCE SERVICES L	4469	LIABILITY - 4RD QTR 2021	09/21/2021	2,628.80	2,628.80	09/21/2021	
5363	MUNICIPAL PROPERTY INSURA	5363-092121	ANNUALL POLICY 9/30/21 - 9/30/	09/21/2021	4,446.72	4,446.72	09/21/2021	
Total 601-60853-510:					7,075.52	7,075.52		
601-60853-511								
1062	BAER INSURANCE SERVICES L	4469	WORKERS COMP - 4TH QTR 20	09/21/2021	1,071.95	1,071.95	09/21/2021	
Total 601-60853-511:					1,071.95	1,071.95		
Grand Totals:					90,794.57	90,794.57		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account and Title = "60000000000"."60199999999"

**VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF SEPTEMBER 8, 2021**

- 1. Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:00 p.m. This meeting was held online via Zoom.
- 2. Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, it was determined that a quorum was present, and that the agenda had been properly posted. Commission members present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy, Jon Russell and Joanna Williams. Staff present were: Public Works Director JJ Larson, Village Engineer Josh Straka and Utility Clerk Kristen Krause. Michael Mucha from the Madison Metropolitan Sewerage District was also in attendance.
- 3. Public Appearances – Public’s opportunity to speak to Commission Members about any item that is not a specific agenda item.**
- 4. Presentation by Michael Mucha of MMSD.**

Michael Mucha of Madison Metropolitan Sewerage District (MMSD) was present to discuss the fee increase for MMSD municipal customers. He explained that the need for the increase is due to aging infrastructure replacement, regulatory requirements, improving energy infrastructure and plant improvements. For the next six (6) years, MMSD will be increasing their service charge up to 9%, which equates to approximately \$26 per year for the average household. MMSD is also moving towards more cash financing for their projects.
- 5. Old Business**
 - a. Update sustainability programs – final report on 2021 Rain Barrel Sale.**

Larson reported that 86 rain barrels were pre-ordered and an additional two were sold after the event. There are 10 remaining and available for purchase. He added that the hope is to make next year’s event even bigger, incorporating Earth Day and a possible compost bin sale. Larson also stated that there will be more initiatives coming from the Sustainability Committee in the coming months. Adding a solar array to the Municipal Services Building is being discussed and Strand is working on a presentation for the Sustainability Committee. Murphy added that Focus on Energy is offering incentives for adding solar.
 - b. Update on pressure zone modifications in Westlawn.**

Larson said that modifications were made in August to take the area in Westlawn to the higher-pressure zone. He also stated that he has heard no complaints from the residents in the area affected.
- 6. New Business**
 - a. Discussion of future utility extensions.**

Larson, Straka and the development team recently met with a potential developer of The Farm. The developer inquired about having to add an extension for service along the short stretch of Vilas Road on the south/west portion of The Farm. After some discussion, the committee agreed that this extension would not be required of the potential developer as it is highly unlikely that service would be needed beyond this area anytime soon.

7. Engineer's Report.

Pheasant Run and Damascus Trail Water Main –

The water main interconnection from the 8-inch water main to the 12-inch high-pressure water main was completed in mid-August at the intersection of Pheasant Run and Damascus Trail. The Pheasant Run properties were switched to the high-pressure main the following day.

Shady Grove Subdivision –

R.G.Huston has been clearing and grubbing and mass grading the project area. Strand is currently reviewing shop drawings for the utilities and lift station. Manhole production has delayed the start of utility construction. Sanitary sewer construction is slated to begin next week. Strand is also working with the Developer's engineer on some re-design of the lift station.

Authentix Cottage Grove –

Correspondence between the Developer, Strand and MSA has continued before approval of the development drawings. Strand is currently working with the Developer to lower the sanitary sewer on the site to provide 6-feet or greater of cover over the sanitary sewer. Currently the Developer is showing portions of the sewer with only 5-feet of bury depth. The development is also providing a 10-foot wide utility easement over the centerline of all water main and sanitary sewers within the development. The Developer is still hoping to start construction in the fall of 2021.

5th Addition to Westlawn Estates –

No sewer or water utility work has been recently completed.

Quarry Ridge Estates –

No sewer or water utility work has been recently completed.

Development Reviews –

Strand is reviewing proposed developments as they are submitted to the Village. Grand Appliance and the Alliant Energy Bonnie Road Substation were recently reviewed. Atlantis Valley and JEK_CRE Multi-Tenant Building submittals are currently under review.

Upcoming Village Utility Projects –

Strand has been working with Larson to update the budget for the Village's 2022 and 2023 projects. The water main project along Taylor Street has been included in this review, along with the utilities for the second part of Clark and Grove Streets.

MSA is still working on the Buss Road/Cottage Grove Road intersection, as well as the Glacial Drumlin Path and Clark Street project. They will provide a separate report for those projects, as needed.

8. Director's Report

Well 2 Maintenance

The plan for Well #2 has been tentatively put on hold. Given the transition to Strand, Larson's position transition and the potential to utilize federal funds for water and sewer projects, we are stepping back to see if there are other opportunities to improve the well even more than the planned maintenance.

Modification of pressure zones

Contractor completed the work to add valving to the water mains at the intersection of Damascus Trail and Pheasant Run. The residents along Pheasant Run were brought on to the higher-pressure water on August 13. Larson has heard of no issues with the transition.

Utility Operations Technician/Public Works Technician updates

We were able to get 5 applicants with the increased wage on the Utility Technician position and ultimately, interviewed 3. One of own, who had already been doing parts of the job, was selected for the new position. Due to this position being filled in-house, a Public Works Technician position became available. We have received a number of good applicants to fill this position. Interviews are scheduled for September 14th and 15th.

Facility Study underway

Architects from FGM have continued to develop the facility study. The final report is expected very soon.

Engineering Transition

The transition continues to go very smoothly. Strand has taken over most duties as the Village Engineer and MSA is completing current projects.

Public Works Operations Manager Position Update

Planning continues on the position description, duties, responsibilities and salary range for the new position which will be available in 2022.

9. Approve vouchers for payment.

Motion by Rogers, seconded by Williams, to approve payment of the vouchers in the amount of \$236,095.32. Motion carried by a unanimous voice vote of 5-0-0.

10. Approve the minutes of the July 14, 2021 meeting.

Motion by Rogers, seconded by Russell, to approve the minutes from the July 14, 2021 meeting as presented. Motion carried by a unanimous voice vote of 5-0-0.

11. Set next meeting date. The next meeting of the Utility Commission will be held on Wednesday, October 13, 2021 at 5:00 p.m.

12. Future agenda items.

- No specific future agenda items were noted.

13. Adjournment.

Motion by Rogers, seconded by Murphy, to adjourn at 5:52 pm. Motion carried with a unanimous voice vote of 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.