



## **VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING**

### **Community Development Authority**

Monday, October 10, 2022

5:30 p.m.

This meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/87335482211?pwd=N3pzaksxczg0ZGluSlpaQ3YzTjVPQT09>

You can also participate via phone by dialing 1 312 626 6799 and use [Meeting ID](#) 873 3548 2211# When asked for your Participant ID, just press #, when asked for the [Passcode](#) enter 221. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us). If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted.
3. PUBLIC APPEARANCES- Public's Opportunity To Speak.
4. Discuss And Consider Approval Of Minutes Of The September 29, 2022 CDA Meeting.

Documents:

[9-29-22 CDA MINUTES.PDF](#)

5. Presentation By Brad Nellis From Distillery Regarding Website And Video Concepts
6. Discuss And Consider Direction To Staff Regarding 2023 Budget Request.
7. Future Agenda Items
8. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Community Development Authority for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**VILLAGE OF COTTAGE GROVE  
COMMUNITY DEVELOPMENT AUTHORITY  
Thursday, September 29, 2022**

**MINUTES**

**1. Call to order**

The September 29, 2022, regular meeting of the Community Development Authority was called to order at 6:00 p.m. by David Peterson, this was a Zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Sarah Valencia, David Peterson, Kim Sale. John Hogan and Jess Robinson were absent. Also, in attendance were Planning Director Erin Ruth, Communications Manager Gabe Altenbernd, JJ Larson, Deputy Administrator and Village Clerk Lisa Kalata.

**3. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.***

None

**4. Discuss and Consider approval of minutes of the August 8, 2022, CDA meeting.**

**Motion** by Valencia to approve the minutes from the August 8, 2022, seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

**5. Discuss and Consider Street Banner Locations.**

**Motion** by Valencia to reallocate the funds to place all the banners in the locations as indicated in the staff memo, seconded by Peterson. **Motion** carried with a voice vote of 3-0-0.

**6. Discuss and Consider Authorizing Fabrication of Event Banners.**

**Motion** by Valencia to approve the reallocation of funds for the event banners to the street banners, seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

**7. Update on Distillery Tasks for Remainder of 2022.**

Ruth reported that staff had met with Distillery to discuss the projects that could be worked on. They will be working on the website page, and they will also be working on the videos.

**8. Discuss and Consider Direction to Staff Regarding 2023 Budget Request.**

**Motion** by Valencia to request \$30,000 for the 2023 budget, seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

**9. Future Agenda Items**

Distillery to talk about projects and discuss the 2023 budget.

**10. Adjournment**

**Motion** by Valencia to adjourn at 6:16 p.m., seconded by Sale. **Motion** carried with a voice vote of 3-0-0.

**Lisa Kalata, Clerk  
Village of Cottage Grove  
Approved:**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**