



## VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

### Police Commission

Thursday, September 29, 2022  
5:30 p.m.

This meeting will take place as a virtual meeting via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting

<https://us06web.zoom.us/j/86802557544?pwd=WkVUMGxOTDBTZzhQZnlGTVVJN1MvUT09>

You can also participate via phone by dialing 1 312 626 6799 and use [Meeting ID 868 0255 7544#](#)

When asked for your Participant ID, just press #, when asked for the [Passcode enter 221](#). You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us). If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Discuss And Consider The Minutes From The August 17, 2022 Meeting.

Documents:

[8-17-22 POLICE COMMISSION MINUTES.PDF](#)

4. Consideration Of Moving Into Closed Session Pursuant To Wis. Stat. 19.85(1)(C) For The Purpose Of Discussing The Employment, Promotion, Compensation Or Performance Evaluation Data Related To The Preliminary List Of Applicants For The Chief Of Police Position.
5. Reconvene Into Open Session To Potentially Act On Any Matter Properly Discussed In Closed Session.
6. Discuss Future Meeting Schedule For Candidate Interviews.
7. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Police Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



**Village of Cottage Grove Police Commission**

**Minutes of Public Meeting**

**Wednesday, August 17, 2022**

**5:30pm**

This meeting was conducted virtually via Zoom as publicly posted.

Present: Jeff Stadtmueller, Jess Robinson, and Cara Musick

Excused: Joanna Williams, Jennie Lueder

Guests: Lee Szymborski

1. Call to Order at 5:36 pm

2. Roll Call

3. Jeff Stadtmueller, Commission Chair, determined that agenda was properly posted, and that a quorum was present.

4. Discuss and consider the Minutes from August 11, 2022, meeting.

The Minutes were provided to the Commission members in their packets. Motion by Jeff to approve the Minutes from August 11, 2022, as presented. Second by Cara.

Motion carried 3-0-0.

5. Lee Szymborski, from GovHR USA, was present to discuss the draft version of the recruitment profile for the Chief of Police position. The draft document was reviewed interactively by the group. Commissioners recommended changes in various areas of the document that will require wording and grammatical updates. Lee will work to get the document updated in the next several business days.

Motion by Jess, second by Cara, for the Commission Chair, on behalf of the Commission, to work with Lee Szymborski, from GovHR USA, to finalize and complete the Cottage Grove Chief of Police public recruitment profile posting.

Motion carried 3-0-0.

Motion to adjourn by Cara, second by Jess, at 6:30 pm.

Motion carried 3-0-0.

Minutes submitted by Jess M. Robinson, Commissioner