

COTTAGE GROVE FIRE DISTRICT COMMITTEE MEETING
Monday, September 27, 2022, 6:30 PM
Cottage Grove Town Hall, 4058 County Road N, Cottage Grove WI 53527

You may also join the meeting from your computer, tablet or smartphone at

<https://www.gotomeet.me/Towncg/joint-fire-committee>

You can also dial in using your phone. United States: +1 (872) 240-3212

Access Code: 433-882-293

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss And Consider The Minutes From The August 22, 2022 Meeting.

Documents:

[8-22-22 JT FIRE DRAFT MINUTES.PDF](#)
[8-22-22 JT FIRE MINUTES-EXHIBIT A.PDF](#)

5. Chief's Report
6. Discuss And Consider Emergency Services Building Repair Account Balance.
7. Discuss And Consider Building Office Space.
8. Discuss And Consider Cost For Fish Bowl Remodel
9. Discuss And Consider Remaining 2022 Emergency Services Building Projects (Examples Include: Carpet Cleaning, Strip And Wax Floors, Radio Room Upgrades, Cabinets, And Gear Racks).
10. Discuss And Consider 2023 Budget Recommendation For Emergency Services Building.
11. Discuss And Consider L1 Replacement Plan.
12. Discuss And Consider Changes To The 2023 Operating Budget.
13. Discuss And Consider 2023 Capital Budget
14. Future Agenda Items.
15. Next Meeting Date.
16. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

Notice: Persons needing special accommodations should call 839-5021 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

COTTAGE GROVE FIRE DISTRICT COMMITTEE MEETING
Monday, August 22, 2022, 6:30 PM
Cottage Grove Town Hall, 4058 County Road N, Cottage Grove WI 53527

DRAFT Minutes

1. Call to Order: Chair David Peterson called the meeting to order at 6:30 P.M. Committee members Sara Valencia, Chris Stoa, Steve Anders, Mike DuPlayee and Kris Hampton were also present, along with Fire Chief Nick Archibald, and Assistant Chiefs April Hammond-Archibald and Jess Robinson. EMS Chief Eric Lang attended virtually.
 2. Determination of Quorum and That the Agenda Was Properly Posted: **Confirmed**
 3. PUBLIC APPEARANCES-Public's Opportunity to Speak About Any Subject That Is Not a Specific Agenda Item: **None.**
 4. Discuss and Consider the Minutes from The July 25, 2022, Meeting: **Motion by DuPlayee/Valencia to approve the July 25, 2022 minutes as printed. Motion Carried 6-0.**
 5. Chief's Report: **See written report (Exhibit A).**
 6. Discuss and Consider 2023 Fire Department Budget: **Motion by Hampton/Valencia to approve the 2023 budget at \$187,750 + Fire Inspection costs. Motion carried 6-0.**
 7. Discuss and Consider Station SCBA Fill System Grant: **\$15,000 in grant funding has been received. Motion by DuPlayee/Peterson to approve the quote from Macqueen Emergency for \$18,026.42, using Pleasant Springs funds to make up the difference. Motion carried 6-0.**
 8. Discuss and Consider Costs for Repairing Station Overhead Door: **Motion by DuPlayee/Valencia to approve the quote from Peak Garage Doors to replace the door for \$3,331.51 using the Building Maintenance fund. Motion carried 6-0.**
 9. Discuss and Consider All Future Fire Department Vehicle Purchases Be Paid for By Both Municipalities: **Motion by Hampton/Stoa that the District as a whole will be responsible for all future vehicle/apparatus and equipment purchases. Motion carried 6-0.**
 10. Discuss and Consider Powers and Duties of Commission: **Motion by Hampton/DuPlayee to table. Motion carried 6-0.**
 11. Discuss and Consider Emergency Services Building Repair Fund: **Motion by Hampton/DuPlayee to table. Motion carried 6-0.**
 12. Future Agenda Items: **Fish Bowl remodel, ESOB budget.**
 13. Next Meeting Date: **Tuesday, September 27th**
 14. Adjournment: **Motion by DuPlayee/Valencia to adjourn. Motion carried 6-0.**
- Minutes type by Town Clerk Kim Banigan from notes taken by Kris Hampton.

Chiefs Report

Staff Info

Total Staff: 41

Officers: 10

Driver Operators: 1

Firefighters: 24

Probationary: 6

192 Calls as of 8/21/2022 (This will put us at about 300 calls at the end of the year. If we stay at the current average .82 calls/day.) *To note- some of these were caused by repeated false alarm offenders (CG Commons), our own false alarm causes (hose testing/hydrant flushing), and bad weather (wires down)

87 Village of CG

46 Town of CG

30 Town of PS

29 Mutual Aid

Average number of responders- 13

Most Common Types:

Village of CG- 47% False Alarms, 17% Medical Assists, 16% Good Intent/Cancelled Enroute
Town of CG- 39% Vehicle Accidents, 33% Good Intent/Cancelled Enroute, 15% Hazardous Conditions

Town of PS- 39% Accidents, 23% Hazardous Conditions, 16% Fires (Building/Vehicles)

Response time overall Averages (from time of page to time on scene)-

*Note we do NOT run "hot" to all incidents based on call type and dispatch updates

Village of CG: 9:22

Town of CG: 9:53

Town of PS: 13:51

The District has had TWO building fires in 2022:

Village of CG, time (time of page to time on scene): 6:04 -total responders: 20

Town of PS, time (time of page to time on scene): 11:59 -total responders: 29

Apparatus Info: Trucks will begin the annual maintenance at the end of this week or early next week.

Training Information: August is the annual hose testing. The department was offered an opportunity to burn a house down. Waiting for asbestos testing to come back.

Staff Milestones:

Trevor Cooper (8/20): 2 Years

Tim Miller (7/14): 8 Years

Mitch Strehlow (7/19): 3 Years

Nate Walker (7/21): 1 Year

Josh Hammond was promoted to the rank of Captain.

Jaimie Gogola was promoted to the rank of Lieutenant.

Other News: The department received a grant from TC Energy to help pay for an in station SCBA fill system.