

VILLAGE OF COTTAGE GROVE
MEETING

NOTICE OF PUBLIC

ORDINANCE REVIEW COMMITTEE

Wednesday, September 15, 2021
5:45 p.m.

Time:

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/83531881759?pwd=U0IMazNSVnl5V2cydGRBb3F6NXhWQT09> You can also participate via phone by dialing 1-312-636-6799 and use Meeting ID: 835 3188 1759#. When asked for your Participant ID, just press #. When asked for the Passcode, enter 221.

You may also choose to participate by providing public comment prior to the meeting via email to the Committee Chairperson, Heidi Murphy at hmurphy@village.cottage-grove.wi.us

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss And Consider The Minutes From The July 28, 2021 Meeting.

Documents:

[7-28-21 ORDINANCE MINUTES.PDF](#)

5. Discuss And Consider Recommendation For Chapter 12-15 Library Board.

Documents:

[ITEM 5 DRAFT LIBRARY BOARD ORDINANCE.PDF](#)

6. Discuss And Consider Updates To Chapter 239 Canvassers And Transient Merchants.
7. Future Agenda Items.
 - a. Meetings requirements, roles & responsibilities of Board, Commission, Committees
 - b. Firearms and weapons

8. Set Next Meeting Date.

9. Adjournment

Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE

ORDINANCE REVIEW COMMITTEE

Wednesday, July 28, 2021

Draft Minutes

Time: 5:45 p.m.

1. Call to Order.

Heidi Murphy called the meeting to order 5:45PM

2. Determination of quorum and that the agenda was properly posted.

Attendance: Alex Jushchyshyn, Heidi Murphy, Jess Robinson, Paul Van der Velde, Cara Musick

Absent and excused: Paul Van der Velde,

Special Guest: Cindi Kelm-Nelson, Sean Brusegar

3. **Public Appearances** – Public's opportunity to speak about any subject that is not a specific agenda item

None

4. Approve the minutes of the June 16, 2021 meeting

Motion to approve as presented Jess, 2nd Cara Vote: 4-0-0

5. Discuss and consider recommendation for updates to Chapter 294 Trees and shrubs

Sean reviewed comments received on Chapter 294 from vendor

Heidi recommends checking with the Village Board to see if they want us to work on this ordinance next and use village attorney resources.

Heidi to bring to the next board meeting for clarification on direction and to use village resources to work on this update.

Heidi motion 2nd Alex to table this issue until next meeting.: 4-0-0

6. Discuss and consider recommendation for Chapter 12-15 Library Board

Cindi reviewed the proposed ordinance to create the Library Board

This is needed to establish the Board as next steps to continue the process to creating a library

Recommend from this committee: adding clarity for territory, ensuring capture of all the state regulations. example, the Library board is not a paid position., what officers/titles are going to be in the Board, meeting schedule.

Alex made a Motion to Table to allow Cindi time to create clarity and refer this to the Village Attorney for proper formatting. 2nd: Jess 4-0-0

7. Discuss and consider updates to Chapter 94 of the Village of Cottage Grove Municipal Code allowing for the Village Board to set a policy governing procedures for Hybrid & Virtual Meetings

Heidi reviewed the memo in the meeting packet

Motion to approve updates to Chapter 94 as presented: Jess, 2nd: Cara 4-0-0

8. Discuss and consider update to Chapter 325-88: Fences

Heidi reviewed the memo in packet.

Motion to approve updates to Chapter 325-88 as presented: Alex, 2nd: Heidi 4-0-0

9. Discuss new item: Short Term Rentals

The team discusses the attached memo and is looking for more information and the team is willing to continue the conversation.

10. Progress update: Chapter 173: Firearms and weapons

No update from Village Attorney for latest updates.

11. Future agenda items

- a. Meeting requirements, roles & responsibilities of Board, Commission, Committees
- b. Fire arms and weapons
- c. Short-term rentals

12. Set next meeting date

August 25, 5:45 pm

13. Adjournment

Jess Motion to Adjourn, Heidi 2nd: 4-0-0

DIVISION X. – VILLAGE OF COTTAGE GROVE COMMUNITY LIBRARY BOARD

Sec. X. - Board Committed.

The Village has created a board known as the "Village of Cottage Grove Community Library Board", pursuant to Wis. Stats. § 43.54. The purpose of this board is to govern and administer the Village of Cottage Grove public library.

Sec. X. – Composition and Appointment.

- a) *Number of members.* The Library Board shall initially consist of seven members. Up to five additional members may be appointed by the county pursuant to Wis. Stats. § 43.60(3), as applicable.
- b) *Organization.* The Village of Cottage Grove Community Library Board is organized pursuant to Wis. Stats. § 43.54. The members shall serve without compensation.
- c) *Selection and Composition.* The Village President shall appoint as one of the members of the Library Board the Monona Grove School District Administrator (or their designee). The remaining six members of the Library Board shall be appointed by the Village President, subject to confirmation by the Village Board of Trustees. Not more than one member of the Library Board shall also be a member of the Village of Cottage Grove Board of Trustees. Members of the Library Board other than the Monona Grove School District Administrator shall be residents of the Village, except that not more than two members may be residents of the Town of Cottage Grove. All Members of the Library Board may vote on matters before the Library Board.
- d) *Term of office.* Upon first appointment, the members shall be divided into three groups, one group of three members and two groups of two members, to serve for two-, three- and four-year terms, respectively. Thereafter, each regular appointment shall be for a term of three years. Vacancies shall be filled for unexpired terms in the same manner as regular appointments are made. The Superintendent of the Monona Grove School District or their designee shall serve an indefinite term until such representative's successor is appointed and qualified.

Sec. X. - Officers.

The Library Board shall annually choose from its members a president and such other officers as it deems necessary. As soon as practicable after the first appointments, at a date and place fixed by the Village President, and annually thereafter, within sixty (60) days after the time designated in this Section for the beginning of terms, the members of the Library Board shall organize by election from among their number a President and such other offices that they deem necessary to prescribe and adopt rules and regulations, including bylaws, for the operation of the library.

Sec X.-Meetings.

Regular meetings of the Library Board shall be held at least monthly if practicable. A majority of the membership of the Library Board shall constitute a quorum. All meetings of the Library Board shall be held in compliance with the statutory provisions of the Wisconsin Open Meetings Law. No vacancy in the membership of the Library Board shall impair the right of a quorum to exercise powers and perform the functions of the Library Board.

Sec. X. - Powers and Duties.

The Library Board shall have all the powers and duties set forth in Wis. Stats. Ch. 43, including, but not limited to, Wis. Stats. § 43.58.

State Law Reference— Composition of municipal public library boards, Wis. Stats. § 43.54 and 43.58.