



**VILLAGE OF COTTAGE GROVE
NOTICE OF PUBLIC MEETING
Ad Hoc Centennial Committee
Wednesday September 11, 2024
Municipal Service Building
210 Progress Drive
9:00 a.m.**

You may also choose to participate by providing public comment prior to the meeting via email to Deputy Village Clerk, Kelly Cahill kcahill@villagofcottagetrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum That The Meeting Was Properly Posted.
3. PUBLIC APPEARANCES-Public's Opportunity To Speak
4. Discuss And Consider The Minutes From August 7, 2024 Ad Hoc Centennial Committee Meeting.

Documents:

[AD HOC CENTENNIAL MINUTES 8.7.2024.PDF](#)

5. Old Business
 - a. Discuss block party centennial celebration.
6. New Business
 - a. Budget Review

Documents:

[BUDGET UPDATE SEPTEMBER 2024.PDF](#)

7. Future Agenda Items
8. Set Date For The Next Meeting
9. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Ad Hoc Centennial Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and a

quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE
Ad Hoc Centennial Committee
Wednesday, August 7, 2024

MINUTES

1. Call to Order

Kelm-Nelson called the Ad Hoc Centennial Committee to order at 9:03 am. This was an in-person meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Cindi Kelm-Nelson; Amy Fosdick; Vicki Kraus; John Williams; Britt Leach. Village Staff: Inga Cushman, Human Resources Manager; JJ Larson, Deputy Administrator/Director of Administrative Services. Also present, Kelly Cahill, Village Deputy Clerk.

3. PUBLIC APPEARANCES – *Public's opportunity to speak*- None

4. Discuss and Consider the Minutes from July 10, 2024 Ad Hoc Centennial Committee Meeting.

Motion by Fosdick to approve the minutes from July 10, 2024, seconded by Kraus. **Motion** carried with a voice vote of 5-0-0.

5. Old Business

a. Discuss block party Centennial Celebration.

Fosdick found an old dump truck, her goal is to get about 20 older pieces of equipment. The committee agreed to drop the ballons as it is too expensive. Kraus and historical society will need help the Friday before the celebration. Flynn Hall will need two TV's. Tent company will be there in the morning to set them up. Considering cupcakes instead of cake.

6. New Business

a. Review centennial budget year-to-date

Need to add picnic table rentals to the expense list, that is \$200. Need price information about cake, which could be expensive. Need to pay for printing off photos and possibly a photo booth

7. Future Agenda Items

8. Set Date for Next Meeting:

Wednesday, September 11th at 9:00am at MSB

9. Adjournment

Motion by Williams at adjourn at 9:40am., seconded by Fosdick. **Motion** carried with a voice vote of 5-0-0.

Kelly Cahill, Deputy Clerk

Village of Cottage Grove

Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

Centennial Celebration Budget

Logo Design	Tingalls	\$	720.00
		\$	457.50
	Stafford/Legal-logo	\$	500.00
Table Throw & Banner	Budget Signs	\$	448.14
DJ		\$	240.00
Balloons/stickers/tattoos		\$	300.00
Tents	Bucky's Rentals	\$	2,700.00
Picnic Tables		\$	200.00
Photo Booth			
Flags (Hall & MSB)		\$	262.00
Cake			
	Total	\$	5,827.64

Authorized Budget	\$	10,000.00
Funds Remaining	\$	<u>4,172.36</u>

quote/estimate