

**VILLAGE OF COTTAGE GROVE
MEETING**

NOTICE OF PUBLIC

UTILITY COMMISSION

Wednesday, July 14, 2021

5:00 PM

AGENDA

Due to the COVID-19 pandemic, Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/99848953448> You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 998 4895 3448#. When asked for your Participant ID, just press #. Passcode: 221

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Public Works & Utilities, JJ Larson at jjlarson@village.cottage-grove.wi.us.

1. Call Meeting To Order.
2. Quorum And Roll Call.
3. Public Appearances - Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item.
4. Old Business
 - a. Update on sustainability programs - final report on 2021 Rain Barrel Sale.
5. New Business
 - a. Update on pressure zone modification in Westlawn.
6. Engineer's Report

Documents:

[ENGINEER REPORT JULY 2021.PDF](#)
7. Director's Report

Documents:

[DIRECTOR REPORT JULY 2021.PDF](#)
8. Approve Vouchers For Payment.

Documents:

[6.4 TO 7.7.21 VOUCHERS FOR PAYMENT.PDF](#)

9. Approve The Minutes Of The June 9, 2021 Utility Commission Meeting.

Documents:

[UTILITY COMMISSION MINUTES 6.9.21.PDF](#)

10. Set Date For Next Meeting.
11. Future Agenda Items.
12. Adjournment.

NOTICE

1. Persons needing special accommodations should call (608) 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action .

Village of Cottage Grove, WI

PREPARED BY: Kevin Lord PE/PLS

DATE: July 2021 Report

klord@msa-ps.com

GLACIAL DRUMLIN PATH/CLARK STREET – Construction has begun on the Glacial Drumlin project. MSA held a virtual public meeting on the project and a preconstruction meeting for the Contractor and the utilities. Work is beginning on the westerly portion of the project to allow for utility work to be completed along the easterly end of the project.

Clark and Grove Streets is planning to be a 2022 project. The design is being finalized with the soil borings being completed. MSA is working with the Village and attorney on providing information to the landowner for negotiations on the property.

CTH BB AND BUSS ROAD – Construction continues on the roadway. Utilities crossing the roadway with respect to connections for Shady Grove are being installed (at Shady Grove cost).

WESTLAWN FIFTH ADDITION PHASE 2 – Utilities have been installed and tested for Phase 2. Roadwork is progressing within Phase 2.

ATWELL SUITES HOTEL CTH TT – Utilities have been installed and tested along the proposed entrance drive from CTH TT. The hotel project is currently on hold and no work is currently planned.

COTTAGE GROVE COMMONS PHASE 2 – Site utility work is complete and the roadwork and sidewalks are being completed.

QUARRY RIDGE ESTATES PHASE B – Site utility work is complete and the roadwork is progressing currently.

WATER PRESSURE DISCUSSIONS – MSA has had conversations with JJ Larson in regards to areas that are requesting the high pressure water and how these changes can be completed with the existing system.

DEVELOPMENT REVIEWS – MSA is reviewing developments looking to continue. MSA has reviewed the plans of the Continental Development which includes public water and sanitary sewer. Other developments within the Commerce Park are planned to connect to existing utilities.



Village of Cottage Grove

Department of Public Works Director's Monthly Report to the Utility Commission July 14, 2021

Well 2 maintenance

Plan to update the specs and get bidding documents prepared to pull, inspect and maintain Well #2 later this summer. We can be very flexible with timing, only limits are during flushing in spring & fall.

Modification of pressure zones

I had a brief meeting with our DNR rep to share the plan for modifying the system to bring the higher-pressure water to Pheasant Run. He had a few clarifying questions, and ultimately said we're ok to move forward; no other approvals are necessary.

Staff also worked with MSA and two existing businesses in the Commerce Park to adjust the valves in the field to bring the high-pressure zone to an additional block. This change did not require anything beyond adjustment to the current valving.

Utility Operations Technician position

After seeing very little interest early in the year (one applicant). We recently re-posted the position with a higher hourly wage. As of this writing, I have received two applications. The position is listed as "open until filled."

Facility Study underway

Architects from FGM have continued to develop the facility study. Staff met with their team in late June and saw initial layouts of our Village facilities; Village Hall, the Municipal Services Building and the Public Works Shop and how they fit now and with anticipated space needs as the community continues to grow.

Engineering Firm Update

The Village will be transitioning to a new firm for engineering services. Moving forward Strand Associates will be taking over duties as the Village's engineering services provider. MSA will continue through completion of all ongoing projects. So, for the foreseeable future there will be times when representatives from Strand and MSA may be in attendance at these meetings.

Position Update

The Village Board approved adding the title of Deputy Administrator to my Director of Public Works responsibilities at the June 21st meeting. As a part of this transition the Village will look to add a new management level position to the Public Works Department in 2022 with more specific discussion and details to come during budget meetings.

Report Criteria:

Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.
 [Report].GL Account and Title = "600000000000"-6019999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-34600								
1463	CORE & MAIN LP	O231385	METERS	06/08/2021	4,079.50	4,079.50	06/08/2021	
1463	CORE & MAIN LP	P030841	METERS	06/22/2021	2,080.00	2,080.00	06/22/2021	
Total 600-34600:					6,159.50	6,159.50		
600-37300								
2	BURKE TRUCK & EQUIPMENT	28483	2ND HALF PAYMENT FOR PLO	06/08/2021	5,415.00	5,415.00	06/08/2021	
Total 600-37300:					5,415.00	5,415.00		
600-60600-340								
6757	BENNETT, JOSHUA	6757-060821	SAFETY BOOT REIMBURSEME	06/08/2021	25.00	25.00	06/08/2021	
244	CONNEY SAFETY PRODUCTS	05981758	SAFETY GLASSES	06/08/2021	23.02	23.02	06/08/2021	
244	CONNEY SAFETY PRODUCTS	05988285	SAFETY GEAR	06/22/2021	9.61	9.61	06/22/2021	
6431	MADISON EXTINGUISHER SER	21323	ANNUAL FIRE EXTINGUISHER I	06/22/2021	217.12	217.12	06/22/2021	
23	NORTHERN BATTERY	139421061808	SCADA BACKUP BATTERIES	07/06/2021	166.20	166.20	07/06/2021	
Total 600-60600-340:					440.95	440.95		
600-60605-240								
5350	LAUFENBERG LAWN CARE LLC	Wells	WEED CONTROL - WELLS	06/22/2021	150.00	150.00	06/22/2021	
Total 600-60605-240:					150.00	150.00		
600-60620-221								
31	ALLIANT ENERGY/WP&L	31-060821AA	6101720000 - 4720 GASTON CIR	06/08/2021	167.75	167.75	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821EE	7541940000 - 704 N MAIN ST W	06/08/2021	1,082.05	1,082.05	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821H	1670310000 - 1507 LANDMARK	06/08/2021	2,045.32	2,045.32	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821J	1960850000 - DONNA ST WELL	06/08/2021	1,642.24	1,642.24	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821KK	9829150000 - 1000 DAMASCUS	06/08/2021	46.04	46.04	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821L	2320700000 - 704 N MAIN ST W	06/08/2021	17.94	17.94	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821O	3143950000 - HWY N TOWER	06/08/2021	61.99	61.99	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821R	3917900000 - 220 GROVE ST	06/08/2021	19.80	19.80	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-062221DD	7541940000 - 704 N MAIN ST W	06/22/2021	1,047.72	1,047.72	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221G	1670310000 - LANDMARK DR W	06/22/2021	1,979.28	1,979.28	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221I	1960850000 - DONNA ST WELL	06/22/2021	1,778.23	1,778.23	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221JJ	9829150000 - 1000 DAMASCUS	06/22/2021	44.95	44.95	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221K	2320700000 - 704 N MAIN ST W	06/22/2021	15.17	15.17	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221N	3143950000 - HWY N TOWER	06/22/2021	54.52	54.52	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221Q	3917900000 - 220 GROVE ST	06/22/2021	18.88	18.88	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221Z	6101720000 - 4722 GASTON CIR	06/22/2021	130.18	130.18	06/22/2021	
Total 600-60620-221:					10,152.06	10,152.06		
600-60630-210								
6373	WI STATE LABORATORY OF HY	677044	WATER TESTING	06/08/2021	26.00	26.00	06/08/2021	
6373	WI STATE LABORATORY OF HY	680054	WATER TESTING	07/06/2021	26.00	26.00	07/06/2021	
Total 600-60630-210:					52.00	52.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-60630-340								
6121	HAWKINS INC	4962128	WATER TREATMENT CHEMICAL	06/22/2021	937.93	937.93	06/22/2021	
146	LIQUI SYSTEMS INC	211413	WATER CHEMICAL PUMP PART	07/06/2021	72.00	72.00	07/06/2021	
Total 600-60630-340:					1,009.93	1,009.93		
600-60651-340								
1463	CORE & MAIN LP	O290112	VALVE BOX PARTS	06/08/2021	317.00	317.00	06/08/2021	
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	468.00	468.00	06/22/2021	
Total 600-60651-340:					785.00	785.00		
600-60652-340								
1463	CORE & MAIN LP	O182537	MARKING FLAGS	06/08/2021	217.49	217.49	06/08/2021	
1463	CORE & MAIN LP	O191047	CURB KEYS	06/08/2021	107.08	107.08	06/08/2021	
1463	CORE & MAIN LP	O291525	CURB BOX LIDS	06/08/2021	150.00	150.00	06/08/2021	
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	78.00	78.00	06/22/2021	
Total 600-60652-340:					552.57	552.57		
600-60653-340								
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	31.20	31.20	06/22/2021	
Total 600-60653-340:					31.20	31.20		
600-60654-340								
6125	FERGUSON WATERWORKS #14	0334097	HYDRANT PAINTING	07/06/2021	6,095.00	6,095.00	07/06/2021	
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	46.80	46.80	06/22/2021	
Total 600-60654-340:					6,141.80	6,141.80		
600-60902-311								
111	POSTMASTER	111-060821	POSTAGE - PAST DUE NOTICE	06/08/2021	42.34	42.34	05/26/2021	
111	POSTMASTER	111-070621	POSTAGE - WATER & SEWER BI	07/06/2021	354.39	354.39	06/30/2021	
Total 600-60902-311:					396.73	396.73		
600-60902-340								
594	US CELLULAR	0439320602	AMI AT WATER TOWER	06/08/2021	22.52	22.52	06/08/2021	
594	US CELLULAR	0444777463	AMI AT WATER TOWER	07/06/2021	22.52	22.52	07/06/2021	
Total 600-60902-340:					45.04	45.04		
600-60920-221								
31	ALLIANT ENERGY/WP&L	31-060821	0420288389 - 230 PROGRESS D	06/08/2021	7.94	7.94	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821A	0470910000 - 240 PROGRESS D	06/08/2021	15.78	15.78	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821DD	7255110000 - 221 E COTTAGE G	06/08/2021	72.54	72.54	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821F	1366250000 - 200 PROGRESS D	06/08/2021	101.24	101.24	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821FF	8469260000 - 225 BONNIE RD	06/08/2021	26.60	26.60	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821Z	5909800000 - 220 PROGRESS D	06/08/2021	10.89	10.89	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-062221	0420288389 - 230 PROGRESS D	06/22/2021	10.01	10.01	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221A	0470910000 - 240 PROGRESS D	06/22/2021	16.31	16.31	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221CC	7255110000 - VILLAGE HALL	06/22/2021	72.15	72.15	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221E	1366250000 - 200 PROGRESS D	06/22/2021	106.02	106.02	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221EE	8469260000 - 225 BONNIE RD	06/22/2021	18.80	18.80	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221Y	5909800000 - 220 PROGRESS D	06/22/2021	3.24	3.24	06/22/2021	
189	COTTAGE GROVE WATER & SE	189-070621E	2783.00 - VILLAGE HALL	07/06/2021	47.74	47.74	07/06/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
189	COTTAGE GROVE WATER & SE	189-070621H	8990.01 - PUBLIC WORKS BUIL	07/06/2021	35.28	35.28	07/06/2021	
189	COTTAGE GROVE WATER & SE	189-070621I	10105.01, 10107.01, 10110.02, 10	07/06/2021	132.40	132.40	07/06/2021	
189	COTTAGE GROVE WATER & SE	189-070621J	50000.00 - WELL HOUSE #4	07/06/2021	130.47	130.47	07/06/2021	
Total 600-60920-221:					807.41	807.41		
600-60920-225								
2421	CHARTER COMMUNICATIONS	005419406062	INTERNET AND TV AT MUNICIP	06/22/2021	13.68	13.68	06/22/2021	
2421	CHARTER COMMUNICATIONS	005702305312	BUSINESS TV @ MUNICIPAL SE	06/22/2021	2.92	2.92	06/22/2021	
2421	CHARTER COMMUNICATIONS	005854205102	PHONE AT MUNICIPAL SERVICE	06/08/2021	14.51	14.51	06/02/2021	
2421	CHARTER COMMUNICATIONS	005854206102	PHONE AT MUNICIPAL SERVICE	06/22/2021	14.27	14.27	06/22/2021	
3912	FRONTIER	3912-060821V	608-839-4698 VILLAGE HALL FA	06/08/2021	14.72	14.72	06/02/2021	
3912	FRONTIER	3912-070621	608-839-4698 VILLAGE HALL FA	07/06/2021	14.65	14.65	06/28/2021	
594	US CELLULAR	0441350834	CELL PHONE CHARGES - PUBL	06/08/2021	29.13	29.13	06/08/2021	
594	US CELLULAR	0441350834	GIS/SCADA	06/08/2021	32.99	32.99	06/08/2021	
Total 600-60920-225:					136.87	136.87		
600-60920-320								
6458	WISCONSIN RURAL WATER AS	W2049	MEMBERSHIP RENEWAL	06/08/2021	15.00	15.00	06/08/2021	
Total 600-60920-320:					15.00	15.00		
600-60920-340								
1462	ALSCO	IMIL1702090	MATS & UNIFORMS	07/06/2021	14.95	14.95	07/06/2021	
1462	ALSCO	IMIL1688758	MATS AT MUNICIPAL SERVICES	06/08/2021	11.22	11.22	06/08/2021	
1462	ALSCO	IMIL1688759	MATS & UNIFORMS	06/08/2021	14.95	14.95	06/08/2021	
1462	ALSCO	IMIL1688760	MATS AT VILLAGE HALL	06/08/2021	8.15	8.15	06/08/2021	
1462	ALSCO	IMIL1691025	MATS AT MUNICIPAL SERVICES	06/08/2021	11.22	11.22	06/08/2021	
1462	ALSCO	IMIL1691026	MATS & UNIFORMS	06/08/2021	14.95	14.95	06/08/2021	
1462	ALSCO	IMIL1691027	MATS AT VILLAGE HALL	06/08/2021	8.15	8.15	06/08/2021	
1462	ALSCO	IMIL1693261	MATS AT MUNICIPAL SERVICES	06/08/2021	12.55	12.55	06/08/2021	
1462	ALSCO	IMIL1693262	MATS & UNIFORMS	06/08/2021	15.30	15.30	06/08/2021	
1462	ALSCO	IMIL1693263	MATS AT VILLAGE HALL	06/08/2021	8.15	8.15	06/08/2021	
1462	ALSCO	IMIL1695493	MATS AT MUNICIPAL SERVICES	06/22/2021	12.55	12.55	06/22/2021	
1462	ALSCO	IMIL1695494	MATS & UNIFORMS	06/22/2021	14.95	14.95	06/22/2021	
1462	ALSCO	IMIL1695495	MATS AT VILLAGE HALL	06/22/2021	8.15	8.15	06/22/2021	
1462	ALSCO	IMIL1697689	MATS AT MUNICIPAL SERVICES	06/22/2021	12.55	12.55	06/22/2021	
1462	ALSCO	IMIL1697690	MATS & UNIFORMS	06/22/2021	14.95	14.95	06/22/2021	
1462	ALSCO	IMIL1697691	MATS AT VILLAGE HALL	06/22/2021	8.15	8.15	06/22/2021	
1462	ALSCO	IMIL1699921	MATS AT MUNICIPAL SERVICES	07/06/2021	12.55	12.55	07/06/2021	
1462	ALSCO	IMIL1699922	MATS & UNIFORMS	07/06/2021	14.95	14.95	07/06/2021	
1462	ALSCO	IMIL1699923	MATS AT VILLAGE HALL	07/06/2021	8.15	8.15	07/06/2021	
1462	ALSCO	IMIL1702089	MATS AT MUNICIPAL SERVICES	07/06/2021	12.55	12.55	07/06/2021	
1462	ALSCO	IMIL1702091	MATS AT VILLAGE HALL	07/06/2021	8.15	8.15	07/06/2021	
2421	CHARTER COMMUNICATIONS	001728206052	MONTHLY BASIC BUSINESS TV	06/22/2021	32.87	32.87	06/22/2021	
2421	CHARTER COMMUNICATIONS	007371506052	MONTHLY PHONE CHARGE - 6/	06/22/2021	29.47	29.47	06/22/2021	
930	COMPUTER MAGIC INC	5806	SERVICE AGREEMENT - OFFIC	06/08/2021	47.28	47.28	06/08/2021	
930	COMPUTER MAGIC INC	5839	SERVICE AGREEMENT - COTTA	06/08/2021	168.44	168.44	06/08/2021	
930	COMPUTER MAGIC INC	5870	SERVICE AGREEMENT - OFFIC	06/22/2021	49.28	49.28	06/22/2021	
930	COMPUTER MAGIC INC	5906	SERVICE AGREEMENT - COTTA	07/06/2021	168.44	168.44	07/06/2021	
5	GFC LEASING CO	I00660924	LEASE #M107469 & M111367 - 6/	06/08/2021	55.25	55.25	06/08/2021	
5	GFC LEASING CO	I006673202	LEASE #M107469 & M111367 - 7/	07/06/2021	55.25	55.25	07/06/2021	
212	GORDON FLESCH CO	IN13298136	CONTRACT COPY CHARGES F	07/06/2021	20.88	20.88	07/06/2021	
212	GORDON FLESCH CO	IN13332518	CONTRACT COPY CHARGES 04	06/08/2021	26.18	26.18	06/08/2021	
212	GORDON FLESCH CO	IN13364894	CONTRACT COPY CHARGES F	07/06/2021	24.09	24.09	07/06/2021	
12	QUILL CORP	17145292	COPY PAPER AND FILE CABINE	06/22/2021	26.76	26.76	06/22/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6772	RAIN WATER SOLUTIONS INC	19144	RAIN BARREL PROGRAM	07/06/2021	445.50	445.50	07/06/2021	
6176	SSM HEALTH MEDICAL GROUP	2617051	NEW HIRE DRUG SCREENING	06/22/2021	11.00	11.00	06/22/2021	
4987	TOTAL WATER TREATMENT SY	0919171	BOTTLED WATER - APRIL 2021	06/08/2021	2.00	2.00	06/08/2021	
4987	TOTAL WATER TREATMENT SY	0923872	BOTTLED WATER - JUNE 2021	07/06/2021	4.45	4.45	07/06/2021	
Total 600-60920-340:					1,414.38	1,414.38		
600-60923-210								
6767	FGM ARCHITECTS INC	21-3169.01-1	FACILITY AND SPACE NEEDS A	06/16/2021	669.38	669.38	07/06/2021	
6761	GovHR USA LLC	1-06-21-279	FIRST PAYMENT FOR RECRUIM	06/22/2021	583.40	583.40	06/22/2021	
99	MSA PROFESSIONAL SERVICE	R00094085.0-4	WATER GENERAL ENGINEERIN	06/22/2021	370.00	370.00	06/22/2021	
99	MSA PROFESSIONAL SERVICE	R00094085.0-4	PUBLIC WORKS GENERAL WAT	07/06/2021	246.25	246.25	07/06/2021	
99	MSA PROFESSIONAL SERVICE	R00094096.0-1	WATER AND SEWER EXTENSIO	07/06/2021	110.00	110.00	07/06/2021	
Total 600-60923-210:					1,979.03	1,979.03		
600-60924-510								
1062	BAER INSURANCE SERVICES L	4468	LIABILITY - 3RD QTR 2021	06/22/2021	2,628.80	2,628.80	06/22/2021	
Total 600-60924-510:					2,628.80	2,628.80		
600-60925-511								
1062	BAER INSURANCE SERVICES L	4468	WORKERS COMP - 3RD QTR 20	06/22/2021	1,298.01	1,298.01	06/22/2021	
1062	BAER INSURANCE SERVICES L	4994	WORKERS COMP AUDIT	06/08/2021	372.41	372.41	06/08/2021	
Total 600-60925-511:					1,670.42	1,670.42		
600-60933-380								
5223	DIESEL FORWARD	SRI-014908	ANNUAL DOT INSPECTION & M	07/06/2021	260.74	260.74	07/06/2021	
Total 600-60933-380:					260.74	260.74		
600-60933-385								
3	LANDMARK SERVICES COOPE	2210531	FUEL	06/22/2021	458.25	458.25	06/11/2021	
Total 600-60933-385:					458.25	458.25		
600-60935-340								
2688	ACE HARDWARE OF COTTAGE	2688-060821	SHOP SUPPLIES	06/08/2021	8.75	8.75	06/08/2021	
243	ADS MECHANICAL	25301	MSB HVAC REPAIR - WEST ARE	06/22/2021	48.08	48.08	06/22/2021	
33	BADGER WELDING SUPPLIES I	3652983	WELDING SUPPLIES	06/22/2021	1.24	1.24	06/22/2021	
2	BURKE TRUCK & EQUIPMENT	28418	PLOW REPAIR PARTS	06/08/2021	40.47	40.47	06/08/2021	
6480	CINTAS	5063794870	FIRST AID KIT AT MSB	06/08/2021	.37	.37	06/08/2021	
6480	CINTAS	5063794878	FIRST AID KIT AT MSB	06/08/2021	1.81	1.81	06/08/2021	
6480	CINTAS	5066759521	FIRST AID KIT AT MSB	07/06/2021	2.23	2.23	07/06/2021	
5220	CRYSTAL CLEANERS INC	23541	CLEANING AT MSB	06/22/2021	36.40	36.40	06/22/2021	
5223	DIESEL FORWARD	SI-254688	TRUCK REPAIR PARTS	06/22/2021	6.10	6.10	06/22/2021	
3912	FRONTIER	3912-062221P	608-839-1603 FAX & SCADA SY	06/22/2021	58.56	58.56	06/16/2021	
142	GRAINGER	9891224249	SHOP SUPPLIES	06/08/2021	12.54	12.54	06/08/2021	
25	JEFFERSON FIRE & SAFETY	IN130429	FIRE EXTINGUISHERS - VEHICL	07/06/2021	72.60	72.60	07/06/2021	
5350	LAUFENBERG LAWN CARE LLC	Hall	VILLAGE HALL - LAWN TREATM	06/22/2021	12.00	12.00	06/22/2021	
5350	LAUFENBERG LAWN CARE LLC	MSB	MSB - LAWN TREATMENT	06/22/2021	28.50	28.50	06/22/2021	
23	NORTHERN BATTERY	139421052112	BATTERIES AND CORE CHARG	06/08/2021	39.13	39.13	06/08/2021	
4458	O'REILLY AUTO PARTS	4331-366124	SHOP SUPPLIES - TOOLS	06/08/2021	4.20	4.20	06/08/2021	
4458	O'REILLY AUTO PARTS	4331-369143	EQUIPMENT PARTS	07/06/2021	1.54	1.54	07/06/2021	
4458	O'REILLY AUTO PARTS	4331-369842	SHOP SUPPLIES	07/06/2021	5.73	5.73	07/06/2021	
2813	POMP'S TIRE SERVICE INC	80239538	TIRE REPAIRS	06/08/2021	21.21	21.21	06/08/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2813	POMP'S TIRE SERVICE INC	80239995	TIRE REPAIR	06/08/2021	6.00	6.00	06/08/2021	
2813	POMP'S TIRE SERVICE INC	80240725	TIRE REPAIR	06/08/2021	7.50	7.50	06/08/2021	
2813	POMP'S TIRE SERVICE INC	80243336	TIRE REPAIR	07/06/2021	11.80	11.80	07/06/2021	
2813	POMP'S TIRE SERVICE INC	80243337	TIRE REPAIR	07/06/2021	3.74	3.74	07/06/2021	
4447	REINDERS INC	1881434-00	REPAIR PARTS	06/08/2021	18.09	18.09	06/08/2021	
4447	REINDERS INC	1887006-00	MOWER PARTS	07/06/2021	5.69	5.69	07/06/2021	
1901	SCHILLING SUPPLY COMPANY	825008-00	MSB SUPPLIES	06/08/2021	14.54	14.54	06/08/2021	
11	SUPERIOR CHEMICAL CORP	301921	DISINFECTANT WIPES	06/08/2021	24.34	24.34	06/08/2021	
11	SUPERIOR CHEMICAL CORP	302898	SHOP SUPPLIES	06/08/2021	42.49	42.49	06/08/2021	
11	SUPERIOR CHEMICAL CORP	305493	SHOP SUPPLIES	07/06/2021	69.37	69.37	07/06/2021	
5701	VOIT MULCH	41621	SHREDDED DIRT - 10 YDS	06/08/2021	100.00	100.00	06/08/2021	
Total 600-60935-340:					705.02	705.02		
601-37100								
2	BURKE TRUCK & EQUIPMENT	28483	2ND HALF PAYMENT FOR PLO	06/08/2021	25,270.01	25,270.01	06/08/2021	
Total 601-37100:					25,270.01	25,270.01		
601-37300								
2	BURKE TRUCK & EQUIPMENT	28483	2ND HALF PAYMENT FOR PLO	06/08/2021	5,415.00	5,415.00	06/08/2021	
Total 601-37300:					5,415.00	5,415.00		
601-60821-221								
31	ALLIANT ENERGY/WP&L	31-060821GG	9204600000 - COMMERCE PKW	06/08/2021	188.11	188.11	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821K	2222530000 - 4195 VILAS ROAD	06/08/2021	42.30	42.30	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821S	4153410000 - 110 S MAIN ST	06/08/2021	1,007.89	1,007.89	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821T	4668230000 - TRILLIUM TRL LIF	06/08/2021	59.69	59.69	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821U	5067730000 - 4195 VILAS RD LIF	06/08/2021	1,566.15	1,566.15	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-062221FF	9204600000 - COMMERCE PKW	06/22/2021	144.41	144.41	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221J	2222530000 - 4195 VILAS RD LI	06/22/2021	42.30	42.30	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221R	4153410000 - 110 S MAIN ST	06/22/2021	965.30	965.30	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221S	4668230000 - TRILLIUM TRL LIF	06/22/2021	57.97	57.97	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221T	5067730000 - 4195 VILAS RD LIF	06/22/2021	1,220.30	1,220.30	06/22/2021	
Total 601-60821-221:					5,294.42	5,294.42		
601-60827-340								
6757	BENNETT, JOSHUA	6757-060821	SAFETY BOOT REIMBURSEME	06/08/2021	25.00	25.00	06/08/2021	
244	CONNEY SAFETY PRODUCTS	05981758	SAFETY GLASSES	06/08/2021	23.02	23.02	06/08/2021	
244	CONNEY SAFETY PRODUCTS	05988285	SAFETY GEAR	06/22/2021	9.61	9.61	06/22/2021	
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	156.00	156.00	06/22/2021	
11	SUPERIOR CHEMICAL CORP	303884	WET WELL TREATMENT CHEMI	06/08/2021	1,103.93	1,103.93	06/08/2021	
Total 601-60827-340:					1,317.56	1,317.56		
601-60828-380								
5223	DIESEL FORWARD	SRI-014908	ANNUAL DOT INSPECTION & M	07/06/2021	260.74	260.74	07/06/2021	
Total 601-60828-380:					260.74	260.74		
601-60828-385								
3	LANDMARK SERVICES COOPE	2210531	FUEL	06/22/2021	458.24	458.24	06/11/2021	
Total 601-60828-385:					458.24	458.24		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
601-60831-240								
2186	EXPEDITERS INC, THE	2911	TELEWISE SANITARY SEWER	06/08/2021	1,000.00	1,000.00	06/08/2021	
2186	EXPEDITERS INC, THE	2933	MANHOLE REHAB	06/22/2021	11,500.00	11,500.00	06/22/2021	
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	468.00	468.00	06/22/2021	
Total 601-60831-240:					12,968.00	12,968.00		
601-60831-350								
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	234.00	234.00	06/22/2021	
Total 601-60831-350:					234.00	234.00		
601-60832-340								
3912	FRONTIER	3912-062221P	608-839-1603 FAX & SCADA SY	06/22/2021	58.56	58.56	06/16/2021	
294	LW ALLEN LLC	107688	VILAS LS REPAIR	06/22/2021	219.65	219.65	06/22/2021	
99	MSA PROFESSIONAL SERVICE	r00094072.0-5	UTILITY GIS	06/22/2021	78.00	78.00	06/22/2021	
23	NORTHERN BATTERY	139421061808	SCADA BACKUP BATTERIES	07/06/2021	166.20	166.20	07/06/2021	
4458	O'REILLY AUTO PARTS	4331-369314	EQUIPMENT PARTS	07/06/2021	6.98	6.98	07/06/2021	
Total 601-60832-340:					529.39	529.39		
601-60834-340								
2688	ACE HARDWARE OF COTTAGE	2688-060821	SHOP SUPPLIES	06/08/2021	8.74	8.74	06/08/2021	
243	ADS MECHANICAL	25301	MSB HVAC REPAIR - WEST ARE	06/22/2021	48.07	48.07	06/22/2021	
33	BADGER WELDING SUPPLIES I	3652983	WELDING SUPPLIES	06/22/2021	1.24	1.24	06/22/2021	
2	BURKE TRUCK & EQUIPMENT	28418	PLOW REPAIR PARTS	06/08/2021	40.47	40.47	06/08/2021	
6480	CINTAS	5063794870	FIRST AID KIT AT MSB	06/08/2021	.36	.36	06/08/2021	
6480	CINTAS	5063794878	FIRST AID KIT AT MSB	06/08/2021	1.80	1.80	06/08/2021	
6480	CINTAS	5066759521	FIRST AID KIT AT MSB	07/06/2021	2.22	2.22	07/06/2021	
5220	CRYSTAL CLEANERS INC	23541	CLEANING AT MSB	06/22/2021	36.40	36.40	06/22/2021	
5223	DIESEL FORWARD	SI-254688	TRUCK REPAIR PARTS	06/22/2021	6.09	6.09	06/22/2021	
142	GRAINGER	9891224249	SHOP SUPPLIES	06/08/2021	12.54	12.54	06/08/2021	
25	JEFFERSON FIRE & SAFETY	IN130429	FIRE EXTINGUISHERS - VEHICL	07/06/2021	72.60	72.60	07/06/2021	
5350	LAUFENBERG LAWN CARE LLC	Hall	VILLAGE HALL - LAWN TREATM	06/22/2021	12.00	12.00	06/22/2021	
5350	LAUFENBERG LAWN CARE LLC	liftstations	WEED CONTROL - LIFT STATIO	06/22/2021	240.00	240.00	06/22/2021	
5350	LAUFENBERG LAWN CARE LLC	MSB	MSB - LAWN TREATMENT	06/22/2021	28.50	28.50	06/22/2021	
6431	MADISON EXTINGUISHER SER	21323	ANNUAL FIRE EXTINGUISHER I	06/22/2021	217.12	217.12	06/22/2021	
23	NORTHERN BATTERY	139421052112	BATTERIES AND CORE CHARG	06/08/2021	39.13	39.13	06/08/2021	
4458	O'REILLY AUTO PARTS	4331-366124	SHOP SUPPLIES - TOOLS	06/08/2021	4.19	4.19	06/08/2021	
4458	O'REILLY AUTO PARTS	4331-369143	EQUIPMENT PARTS	07/06/2021	1.54	1.54	07/06/2021	
4458	O'REILLY AUTO PARTS	4331-369842	SHOP SUPPLIES	07/06/2021	5.73	5.73	07/06/2021	
2813	POMP'S TIRE SERVICE INC	80239538	TIRE REPAIRS	06/08/2021	21.21	21.21	06/08/2021	
2813	POMP'S TIRE SERVICE INC	80239995	TIRE REPAIR	06/08/2021	6.00	6.00	06/08/2021	
2813	POMP'S TIRE SERVICE INC	80240725	TIRE REPAIR	06/08/2021	7.50	7.50	06/08/2021	
2813	POMP'S TIRE SERVICE INC	80243336	TIRE REPAIR	07/06/2021	11.80	11.80	07/06/2021	
2813	POMP'S TIRE SERVICE INC	80243337	TIRE REPAIR	07/06/2021	3.74	3.74	07/06/2021	
4447	REINDERS INC	1881434-00	REPAIR PARTS	06/08/2021	18.08	18.08	06/08/2021	
4447	REINDERS INC	1887006-00	MOWER PARTS	07/06/2021	5.68	5.68	07/06/2021	
1901	SCHILLING SUPPLY COMPANY	825008-00	MSB SUPPLIES	06/08/2021	14.53	14.53	06/08/2021	
11	SUPERIOR CHEMICAL CORP	301921	DISINFECTANT WIPES	06/08/2021	24.33	24.33	06/08/2021	
11	SUPERIOR CHEMICAL CORP	302898	SHOP SUPPLIES	06/08/2021	42.48	42.48	06/08/2021	
11	SUPERIOR CHEMICAL CORP	305493	SHOP SUPPLIES	07/06/2021	69.37	69.37	07/06/2021	
5701	VOIT MULCH	41621	SHREDDED DIRT - 10 YDS	06/08/2021	100.00	100.00	06/08/2021	
Total 601-60834-340:					1,103.46	1,103.46		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
601-60840-311								
111	POSTMASTER	111-060821	POSTAGE - PAST DUE NOTICE	06/08/2021	42.34	42.34	05/26/2021	
111	POSTMASTER	111-070621	POSTAGE - 2ND QTR WATER &	07/06/2021	354.38	354.38	06/30/2021	
Total 601-60840-311:					396.72	396.72		
601-60850-221								
31	ALLIANT ENERGY/WP&L	31-060821	0420288389 - 230 PROGRESS D	06/08/2021	7.94	7.94	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821A	0470910000 - 240 PROGRESS D	06/08/2021	15.78	15.78	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821DD	7255110000 - 221 E COTTAGE G	06/08/2021	72.54	72.54	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821F	1366250000 - 200 PROGRESS D	06/08/2021	101.24	101.24	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821FF	8469260000 - 225 BONNIE RD	06/08/2021	26.60	26.60	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-060821Z	5909800000 - 220 PROGRESS D	06/08/2021	10.89	10.89	05/21/2021	
31	ALLIANT ENERGY/WP&L	31-062221	0420288389 - 230 PROGRESS D	06/22/2021	10.01	10.01	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221A	0470910000 - 240 PROGRESS D	06/22/2021	16.31	16.31	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221CC	7255110000 - VILLAGE HALL	06/22/2021	72.15	72.15	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221E	1366250000 - 200 PROGRESS D	06/22/2021	106.02	106.02	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221EE	8469260000 - 225 BONNIE RD	06/22/2021	18.80	18.80	06/22/2021	
31	ALLIANT ENERGY/WP&L	31-062221Y	5909800000 - 220 PROGRESS D	06/22/2021	3.24	3.24	06/22/2021	
189	COTTAGE GROVE WATER & SE	189-070621A	1805.00 - POST OFFICE LIFT ST	07/06/2021	313.00	313.00	07/06/2021	
189	COTTAGE GROVE WATER & SE	189-070621E	2783.00 - VILLAGE HALL	07/06/2021	47.74	47.74	07/06/2021	
189	COTTAGE GROVE WATER & SE	189-070621H	8990.01 - PUBLIC WORKS BUIL	07/06/2021	35.28	35.28	07/06/2021	
189	COTTAGE GROVE WATER & SE	189-070621I	10105.01, 10107.01, 10110.02, 10	07/06/2021	132.40	132.40	07/06/2021	
189	COTTAGE GROVE WATER & SE	189-070621K	52000.00 - VILAS ROAD LIFT ST	07/06/2021	1,400.01	1,400.01	07/06/2021	
Total 601-60850-221:					2,389.95	2,389.95		
601-60850-225								
2421	CHARTER COMMUNICATIONS	005419406062	INTERNET AND TV AT MUNICIP	06/22/2021	13.68	13.68	06/22/2021	
2421	CHARTER COMMUNICATIONS	005702305312	BUSINESS TV @ MUNICIPAL SE	06/22/2021	2.91	2.91	06/22/2021	
2421	CHARTER COMMUNICATIONS	005854205102	PHONE AT MUNICIPAL SERVICE	06/08/2021	14.50	14.50	06/02/2021	
2421	CHARTER COMMUNICATIONS	005854206102	PHONE AT MUNICIPAL SERVICE	06/22/2021	14.26	14.26	06/22/2021	
3912	FRONTIER	3912-060821V	608-839-4698 VILLAGE HALL FA	06/08/2021	14.72	14.72	06/02/2021	
3912	FRONTIER	3912-070621	608-839-4698 VILLAGE HALL FA	07/06/2021	14.65	14.65	06/28/2021	
594	US CELLULAR	0441350834	CELL PHONE CHARGES - PUBL	06/08/2021	29.12	29.12	06/08/2021	
594	US CELLULAR	0441350834	GIS/SCADA	06/08/2021	32.99	32.99	06/08/2021	
Total 601-60850-225:					136.83	136.83		
601-60850-320								
6458	WISCONSIN RURAL WATER AS	W2049	MEMBERSHIP RENEWAL	06/08/2021	15.00	15.00	06/08/2021	
Total 601-60850-320:					15.00	15.00		
601-60850-340								
1462	ALSCO	IMIL1702090	MATS & UNIFORMS	07/06/2021	14.95	14.95	07/06/2021	
1462	ALSCO	IMIL1688758	MATS AT MUNICIPAL SERVICES	06/08/2021	11.22	11.22	06/08/2021	
1462	ALSCO	IMIL1688759	MATS & UNIFORMS	06/08/2021	14.95	14.95	06/08/2021	
1462	ALSCO	IMIL1688760	MATS AT VILLAGE HALL	06/08/2021	8.15	8.15	06/08/2021	
1462	ALSCO	IMIL1691025	MATS AT MUNICIPAL SERVICES	06/08/2021	11.22	11.22	06/08/2021	
1462	ALSCO	IMIL1691026	MATS & UNIFORMS	06/08/2021	14.95	14.95	06/08/2021	
1462	ALSCO	IMIL1691027	MATS AT VILLAGE HALL	06/08/2021	8.15	8.15	06/08/2021	
1462	ALSCO	IMIL1693261	MATS AT MUNICIPAL SERVICES	06/08/2021	12.55	12.55	06/08/2021	
1462	ALSCO	IMIL1693262	MATS & UNIFORMS	06/08/2021	15.30	15.30	06/08/2021	
1462	ALSCO	IMIL1693263	MATS AT VILLAGE HALL	06/08/2021	8.15	8.15	06/08/2021	
1462	ALSCO	IMIL1695493	MATS AT MUNICIPAL SERVICES	06/22/2021	12.55	12.55	06/22/2021	
1462	ALSCO	IMIL1695494	MATS & UNIFORMS	06/22/2021	14.95	14.95	06/22/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1462	ALSCO	IMIL1695495	MATS AT VILLAGE HALL	06/22/2021	8.15	8.15	06/22/2021	
1462	ALSCO	IMIL1697689	MATS AT MUNICIPAL SERVICES	06/22/2021	12.55	12.55	06/22/2021	
1462	ALSCO	IMIL1697690	MATS & UNIFORMS	06/22/2021	14.95	14.95	06/22/2021	
1462	ALSCO	IMIL1697691	MATS AT VILLAGE HALL	06/22/2021	8.15	8.15	06/22/2021	
1462	ALSCO	IMIL1699921	MATS AT MUNICIPAL SERVICES	07/06/2021	12.55	12.55	07/06/2021	
1462	ALSCO	IMIL1699922	MATS & UNIFORMS	07/06/2021	14.95	14.95	07/06/2021	
1462	ALSCO	IMIL1699923	MATS AT VILLAGE HALL	07/06/2021	8.15	8.15	07/06/2021	
1462	ALSCO	IMIL1702089	MATS AT MUNICIPAL SERVICES	07/06/2021	12.55	12.55	07/06/2021	
1462	ALSCO	IMIL1702091	MATS AT VILLAGE HALL	07/06/2021	8.15	8.15	07/06/2021	
2421	CHARTER COMMUNICATIONS	001728206052	MONTHLY BASIC BUSINESS TV	06/22/2021	32.87	32.87	06/22/2021	
2421	CHARTER COMMUNICATIONS	007371506052	MONTHLY PHONE CHARGE - 6/	06/22/2021	29.47	29.47	06/22/2021	
930	COMPUTER MAGIC INC	5806	SERVICE AGREEMENT - OFFIC	06/08/2021	47.28	47.28	06/08/2021	
930	COMPUTER MAGIC INC	5839	SERVICE AGREEMENT - COTTA	06/08/2021	168.44	168.44	06/08/2021	
930	COMPUTER MAGIC INC	5870	SERVICE AGREEMENT - OFFIC	06/22/2021	49.28	49.28	06/22/2021	
930	COMPUTER MAGIC INC	5906	SERVICE AGREEMENT - COTTA	07/06/2021	168.44	168.44	07/06/2021	
5	GFC LEASING CO	I00660924	LEASE #M107469 & M111367 - 6/	06/08/2021	55.25	55.25	06/08/2021	
5	GFC LEASING CO	I006673202	LEASE #M107469 & M111367 - 7/	07/06/2021	55.25	55.25	07/06/2021	
212	GORDON FLESCH CO	IN13298136	CONTRACT COPY CHARGES F	07/06/2021	20.88	20.88	07/06/2021	
212	GORDON FLESCH CO	IN13332518	CONTRACT COPY CHARGES 04	06/08/2021	26.19	26.19	06/08/2021	
212	GORDON FLESCH CO	IN13364894	CONTRACT COPY CHARGES F	07/06/2021	24.09	24.09	07/06/2021	
12	QUILL CORP	17145292	COPY PAPER AND FILE CABINE	06/22/2021	26.76	26.76	06/22/2021	
6772	RAIN WATER SOLUTIONS INC	19144	RAIN BARREL PROGRAM	07/06/2021	445.50	445.50	07/06/2021	
6176	SSM HEALTH MEDICAL GROUP	2617051	NEW HIRE DRUG SCREENING	06/22/2021	11.00	11.00	06/22/2021	
4987	TOTAL WATER TREATMENT SY	0919171	BOTTLED WATER - APRIL 2021	06/08/2021	2.00	2.00	06/08/2021	
4987	TOTAL WATER TREATMENT SY	0923872	BOTTLED WATER - JUNE 2021	07/06/2021	4.45	4.45	07/06/2021	
Total 601-60850-340:					1,414.39	1,414.39		
601-60852-210								
15	BAKER TILLY VIRCHOW KRAUS	BT1833904	2020 AUDIT	06/08/2021	12,305.00	12,305.00	06/08/2021	
6767	FGM ARCHITECTS INC	21-3169.01-1	FACILITY AND SPACE NEEDS A	06/16/2021	669.38	669.38	07/06/2021	
6761	GovHR USA LLC	1-06-21-279	FIRST PAYMENT FOR RECRUIM	06/22/2021	583.40	583.40	06/22/2021	
Total 601-60852-210:					13,557.78	13,557.78		
601-60853-510								
1062	BAER INSURANCE SERVICES L	4468	LIABILITY - 3RD QTR 2021	06/22/2021	2,628.80	2,628.80	06/22/2021	
Total 601-60853-510:					2,628.80	2,628.80		
601-60853-511								
1062	BAER INSURANCE SERVICES L	4468	WORKERS COMP - 3RD QTR 20	06/22/2021	1,071.95	1,071.95	06/22/2021	
1062	BAER INSURANCE SERVICES L	4994	WORKERS COMP AUDIT	06/08/2021	307.55	307.55	06/08/2021	
Total 601-60853-511:					1,379.50	1,379.50		
Grand Totals:					116,177.49	116,177.49		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account and Title = "60000000000"- "60199999999"

**VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF JUNE 9, 2021**

1. **Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:00 p.m. This meeting was held online via Zoom.
2. **Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, it was determined that a quorum was present, and that the agenda had been properly posted. Commission members present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy, Jon Russell and Joanna Williams. Staff present were: Public Works Director JJ Larson, Village Engineer Kevin Lord, Village Attorney Rick Manthe and Utility Clerk Kristen Krause. There were also five members of the public in attendance.
3. **Public Appearances – Public’s opportunity to speak to Commission Members about any item that is not a specific agenda item.**
None.
4. **Old Business**
 - a. **Update sustainability programs.**
Murphy reported that 85 rain barrels were sold, and distribution is this Saturday, June 12 from 8am-noon at the Municipal Services Building.
5. **New Business**
 - a. **Discuss and consider Zero-Lot Line Application for 701-703 Cork Crossing.**
The application was reviewed, and no issues were identified. **Motion** by Rogers, seconded by Hackel, to approve the Zero-Lot Line Application for 701-703 Cork Crossing. Motion carried with a unanimous voice vote of 5-0-0.
 - b. **Discuss and consider 2020 Compliance Maintenance Annual Report (CMAR).**
Larson explained that the Village is required to submit this sanitary system report annually to the DNR. He briefly went over the report and explained that next year may require more funds to be put in for equipment.
 - c. **Discuss and consider potential modifications of pressure zone.**
Larson gave a brief overview of the area on Pheasant Run and the request by residents to bring the area into the high-pressure zone. He explained that there were two options to do this: the first involved existing infrastructure but required frequent maintenance to keep the water from going stagnant and continually stirring up sediment; the second option would be cutting in a new valve, looping into the high pressure zone and would be maintenance free. The second option would solve the problem and could be done with funds from the operating budget, which is in good shape. Lord and Larson also let residents in attendance know that if the second option was chosen, it may require a full permit request through the DNR. Brian Grady, 3010 Pheasant Run, stated that he was in support of getting on the high-pressure zone. Ron Danowski, 3008 Pheasant Run, asked if there was a timeline for when the project could be done and if there would be any disruption in service. Larson explained that there is no definitive timeline for the project to be completed, as the Village would have to hire the work out and it is currently the middle of construction season. He also said that residents would

likely not see any disruption in service. Once the project is scheduled, residents would be notified. **Motion** by Hackel, seconded by Rogers, to approve spending up to \$24,999.00 to install a valve and watermain at the location discussed. Motion carried with a unanimous voice vote of 5-0-0

6. Engineer's Report.

Glacial Drumlin Path/Clark Street – MSA has bid the Glacial Drumlin Path, the grant funded portion of the project and it has been awarded.

Clark and Grove Streets are looking to be a 2022 project. Just received soil borings back. The design is being finalized currently, however, with the negotiations that are still to be completed, it is looking less likely that construction will occur in 2021.

Westlawn Fifth Addition Phase 2 – Utilities have been installed and tested for Phase 2. Roadwork is progressing within Phase 2.

Atwell Suites Hotel CTH TT – Utilities have been installed and tested along the proposed entrance drive from CTH TT.

Cottage Grove Commons Phase 2 – Site utility work is complete, and the binder pavement has been completed for the development. Sidewalks are under construction.

Quarry Ridge Estates Phase B – Utility work is currently ongoing.

Water Pressure Discussions – MSA has had conversations with JJ Larson in regard to areas that are requesting the high-pressure water and how these changes can be completed with the existing system.

Development Reviews – MSA is reviewing developments looking to continue. MSA is reviewing the plans of the Continental Development which includes public water and sanitary sewer. Other developments within the Commerce Park are planned to connect to existing utilities.

7. Director's Report

Well 2 Maintenance

Larson plans to update the specs and get bidding documents prepared to pull, inspect and maintain Well #2 later this summer. Timing for this maintenance is flexible with the only limits being during hydrant flushing in the spring and fall.

AMI Cost Reporting

Final costs have been submitted to the PSC docket. Larson was notified in late April that the final cost report was accepted and that this PSC docket can be considered officially closed.

Potential modification of pressure zones

Larson began looking closely at what would be required to shift the high-pressure zone one block further south in Westlawn. Also, more recently, there have been inquiries about modifying the zone limits to stretch further south into more of the Commerce Park lots. Given that the Well 4 upgrade, Gaston Road distribution main, and PRV on Damascus Trail are all part of a DNR permitted project, any modifications will require some level of DNR approval.

Facility Study underway

Architects from FGM have been meeting with staff and collecting information and assessments of our existing operations at Village Hall, the Municipal Services Building and how we utilize the old Public Works shop. Their work will account for planned growth in the community, as well as Village staff, and will provide a recommendation for future facility needs. Another meeting will occur within a couple of weeks.

Utility Technician Position

The position was re-posted with some benefit changes.

8. Approve vouchers for payment.

Motion by Rogers, seconded by Hackel, to approve payment of the vouchers in the amount of \$267,053.13. Motion carried by a unanimous voice vote of 5-0-0.

9. Approve the minutes of the April 14, 2021 meeting.

Motion by Hackel, seconded by Williams, to approve the minutes from the April 14, 2021 meeting as presented. Motion carried by a unanimous voice vote of 4-0-1 with Russell abstaining.

10. Set next meeting date. The next meeting of the Utility Commission will be held on Wednesday, July 14, 2021 at 5:00 p.m.

11. Future agenda items.

- No specific future agenda items were noted.

12. Adjournment.

Motion by Rogers, seconded by Hackel, to adjourn at 5:31 pm. Motion carried with a unanimous voice vote of 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.