

**PARKS, RECREATION & FORESTRY COMMITTEE**

**Thursday, June 23, 2022**

**5:00 PM**

This meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/87985548960?pwd=OW1WSW9mbTkrNk9FQkVrTDRCRWtEdz09>

You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 879 8554 8960 When asked for your Participant ID, just press #. When asked for the Passcode, enter **221**

You may also choose to participate by providing public comment prior to the meeting vial email to the Director of Parks, Recreation & Forestry Sean Brusegar [sbrusegar@village.cottage-grove.wi.us](mailto:sbrusegar@village.cottage-grove.wi.us)

If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#)

**AGENDA**

1. Call To Order.
2. Roll Call And Confirm That The Meeting Was Properly Posted.
3. Public Appearances: Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item.
4. Discuss And Consider Program Fee Increase Due To Activenet Price Increase.
5. 2022 Parks And Recreation Project Updates.
6. Discuss Parks & Open Space Survey Results.

Documents:

[2022 SURVEY RESULTS.PDF](#)  
[CG\\_PARKSMEMO\\_2022-06-17.PDF](#)

7. Director's Report - Parks, Recreation And Forestry Update.
8. Approve The Minutes Of The May 5, 2022 Parks, Recreation And Forestry Committee Meeting.

Documents:

[5.5.22 PRFC MINUTES.PDF](#)

9. Approve The Minutes Of The May 12, 2021 Special Parks, Recreation And Forestry Committee Meeting.

Documents:

[5.12.22 PRFC MINUTES\\_SPECIAL MEETING.PDF](#)

10. Approve The Minutes Of The May 26, 2022 Parks, Recreation And Forestry Committee Meeting.

Documents:

[5.26.22 PRFC MINUTES.PDF](#)

11. Future Agenda Items.

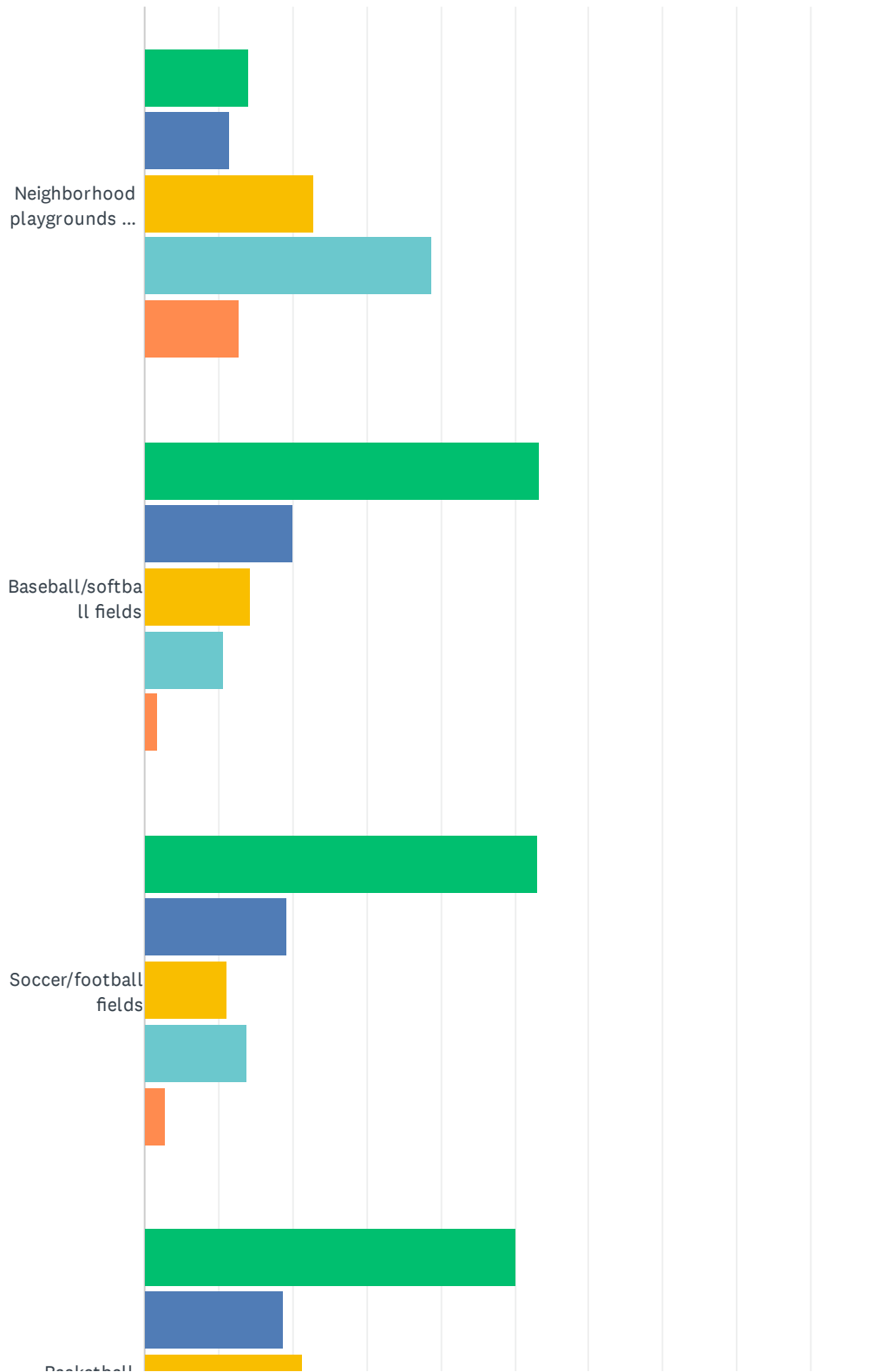
12. Adjournment

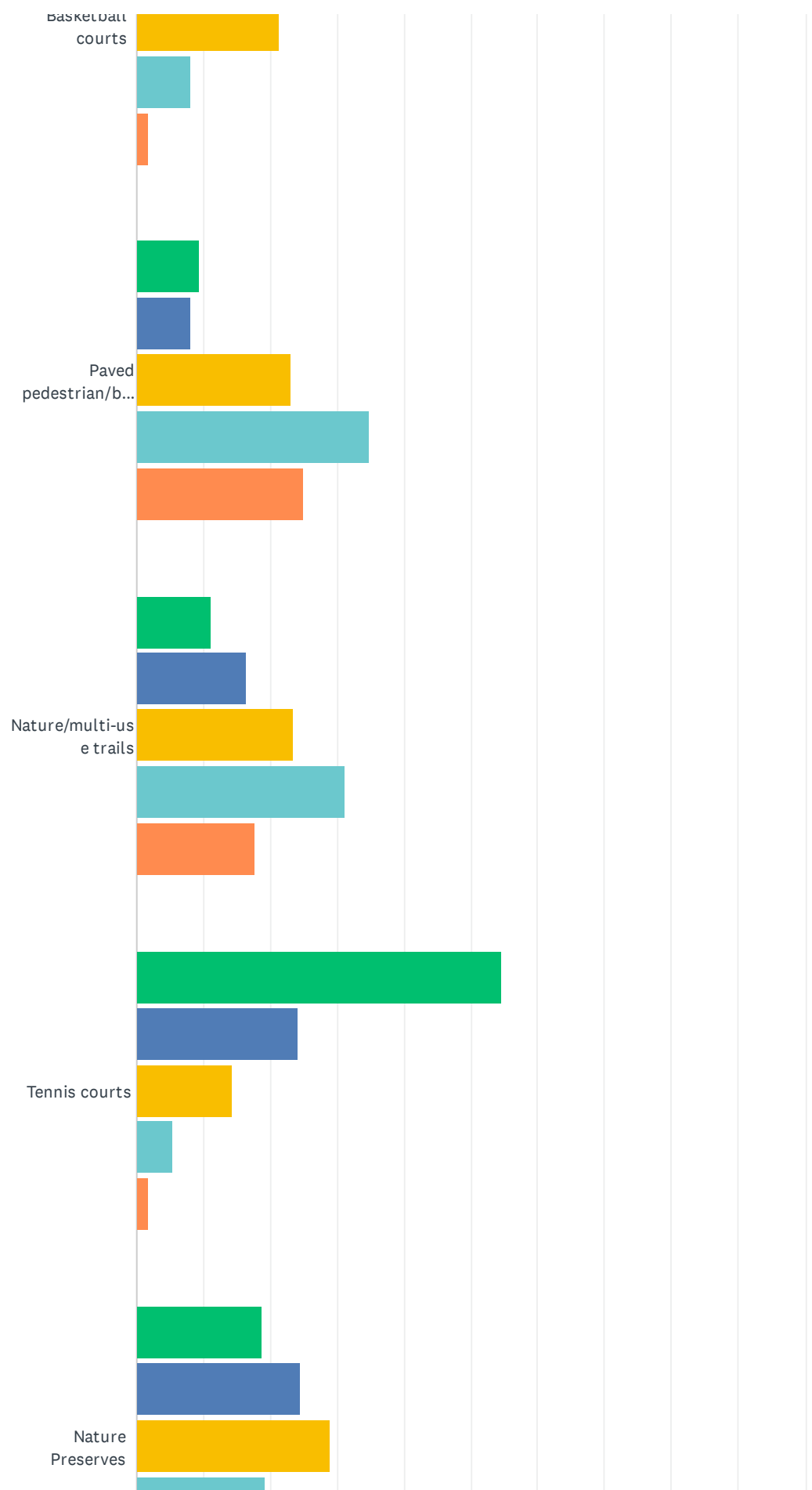
**Notice:**

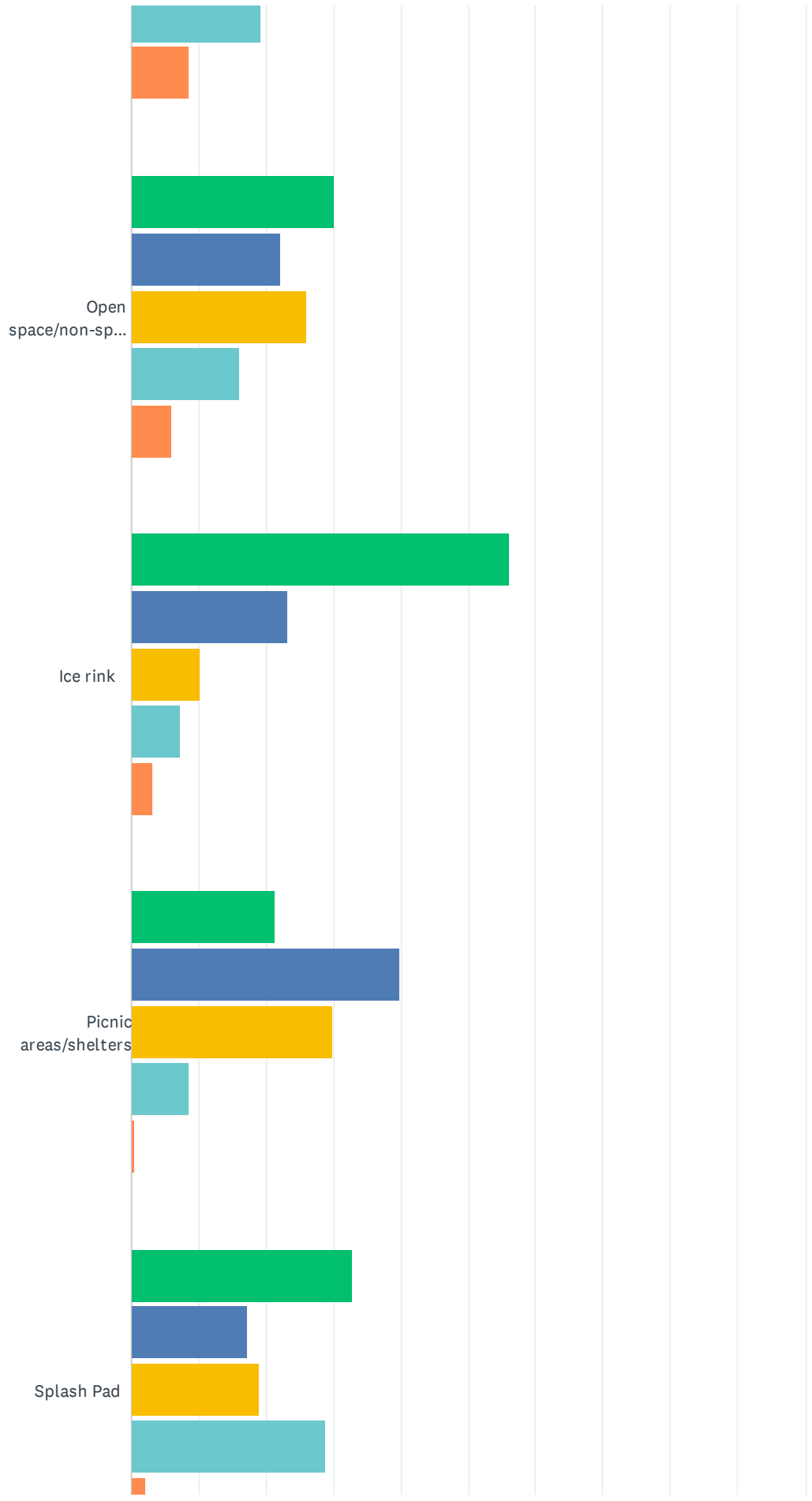
1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice
3. Any item on the agenda is subject to final action.

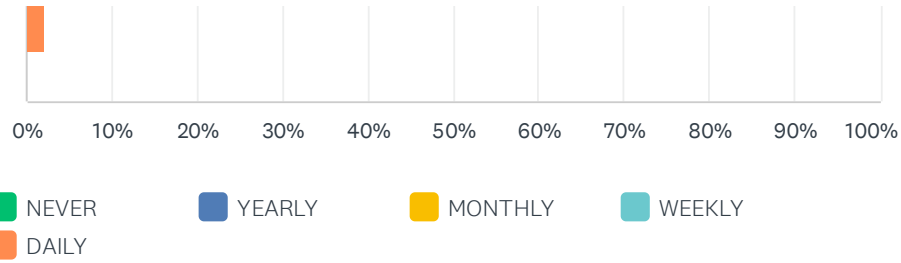
# Q1 Which of the following best describes your use (by you or a member of your household) of the following park and open space facilities offered by the Village of Cottage Grove?

Answered: 227 Skipped: 3





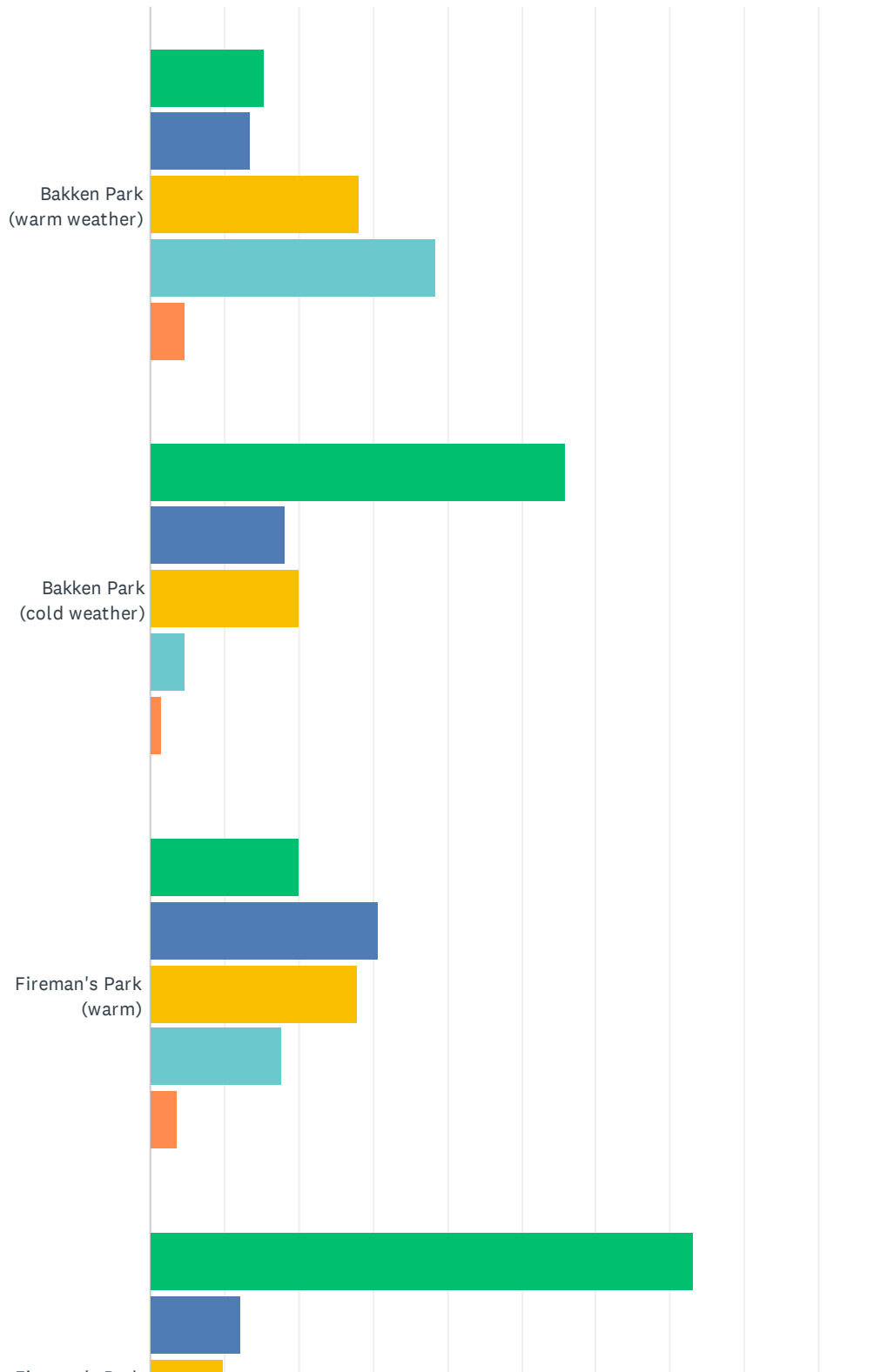


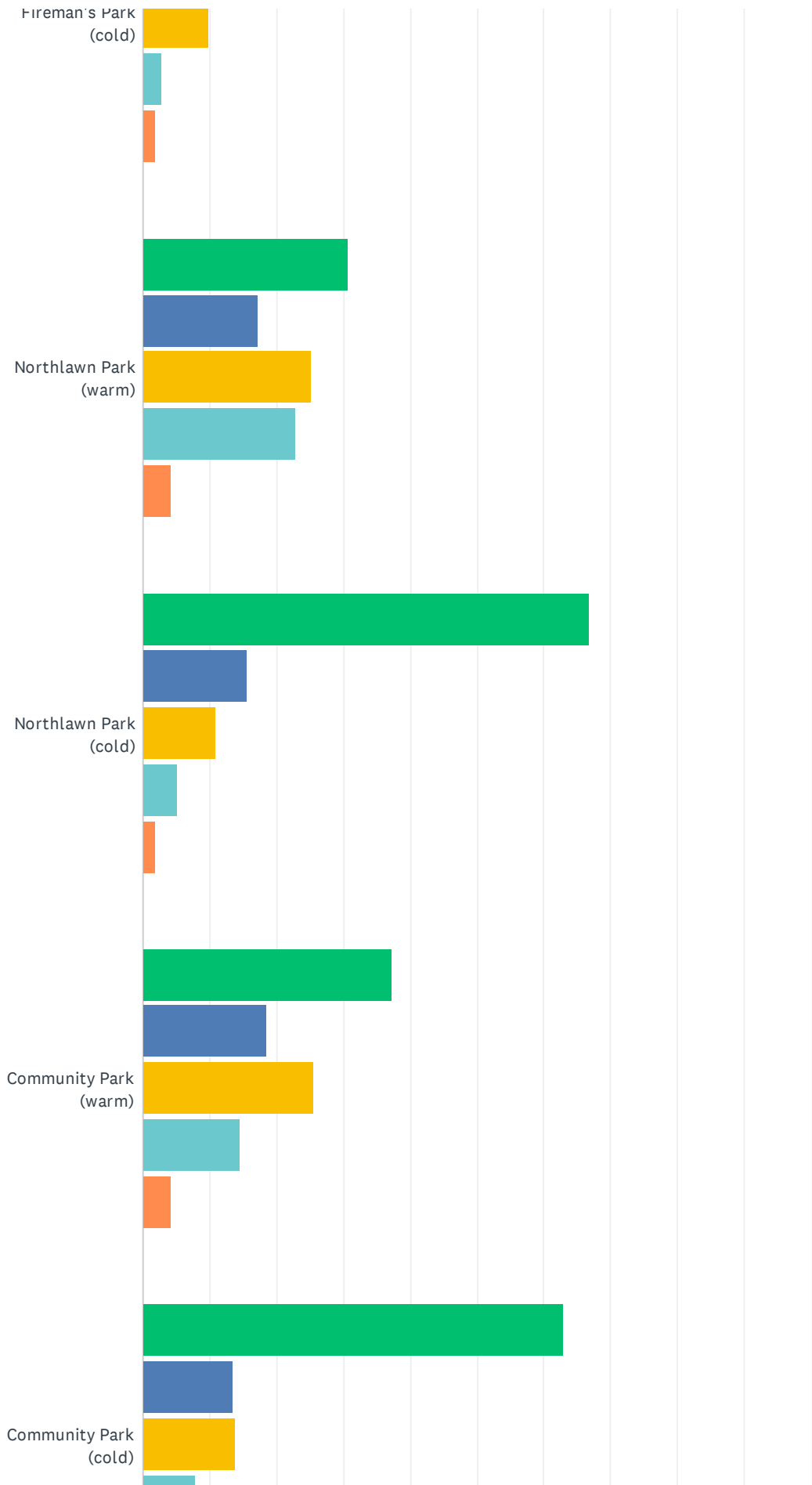


|  | NEVER         | YEARLY       | MONTHLY      | WEEKLY       | DAILY        | TOTAL |
|--|---------------|--------------|--------------|--------------|--------------|-------|
| Neighborhood playgrounds and toddler parks | 14.10%<br>32  | 11.45%<br>26 | 22.91%<br>52 | 38.77%<br>88 | 12.78%<br>29 | 227   |
| Baseball/softball fields                   | 53.33%<br>120 | 20.00%<br>45 | 14.22%<br>32 | 10.67%<br>24 | 1.78%<br>4   | 225   |
| Soccer/football fields                     | 53.13%<br>119 | 19.20%<br>43 | 11.16%<br>25 | 13.84%<br>31 | 2.68%<br>6   | 224   |
| Basketball courts                          | 50.00%<br>112 | 18.75%<br>42 | 21.43%<br>48 | 8.04%<br>18  | 1.79%<br>4   | 224   |
| Paved pedestrian/bicycle paths             | 9.33%<br>21   | 8.00%<br>18  | 23.11%<br>52 | 34.67%<br>78 | 24.89%<br>56 | 225   |
| Nature/multi-use trails                    | 11.11%<br>25  | 16.44%<br>37 | 23.56%<br>53 | 31.11%<br>70 | 17.78%<br>40 | 225   |
| Tennis courts                              | 54.67%<br>123 | 24.00%<br>54 | 14.22%<br>32 | 5.33%<br>12  | 1.78%<br>4   | 225   |
| Nature Preserves                           | 18.75%<br>42  | 24.55%<br>55 | 29.02%<br>65 | 19.20%<br>43 | 8.48%<br>19  | 224   |
| Open space/non-specific areas              | 30.00%<br>66  | 22.27%<br>49 | 25.91%<br>57 | 15.91%<br>35 | 5.91%<br>13  | 220   |
| Ice rink                                   | 56.05%<br>125 | 23.32%<br>52 | 10.31%<br>23 | 7.17%<br>16  | 3.14%<br>7   | 223   |
| Picnic areas/shelters                      | 21.27%<br>47  | 39.82%<br>88 | 29.86%<br>66 | 8.60%<br>19  | 0.45%<br>1   | 221   |
| Splash Pad                                 | 32.74%<br>74  | 17.26%<br>39 | 19.03%<br>43 | 28.76%<br>65 | 2.21%<br>5   | 226   |

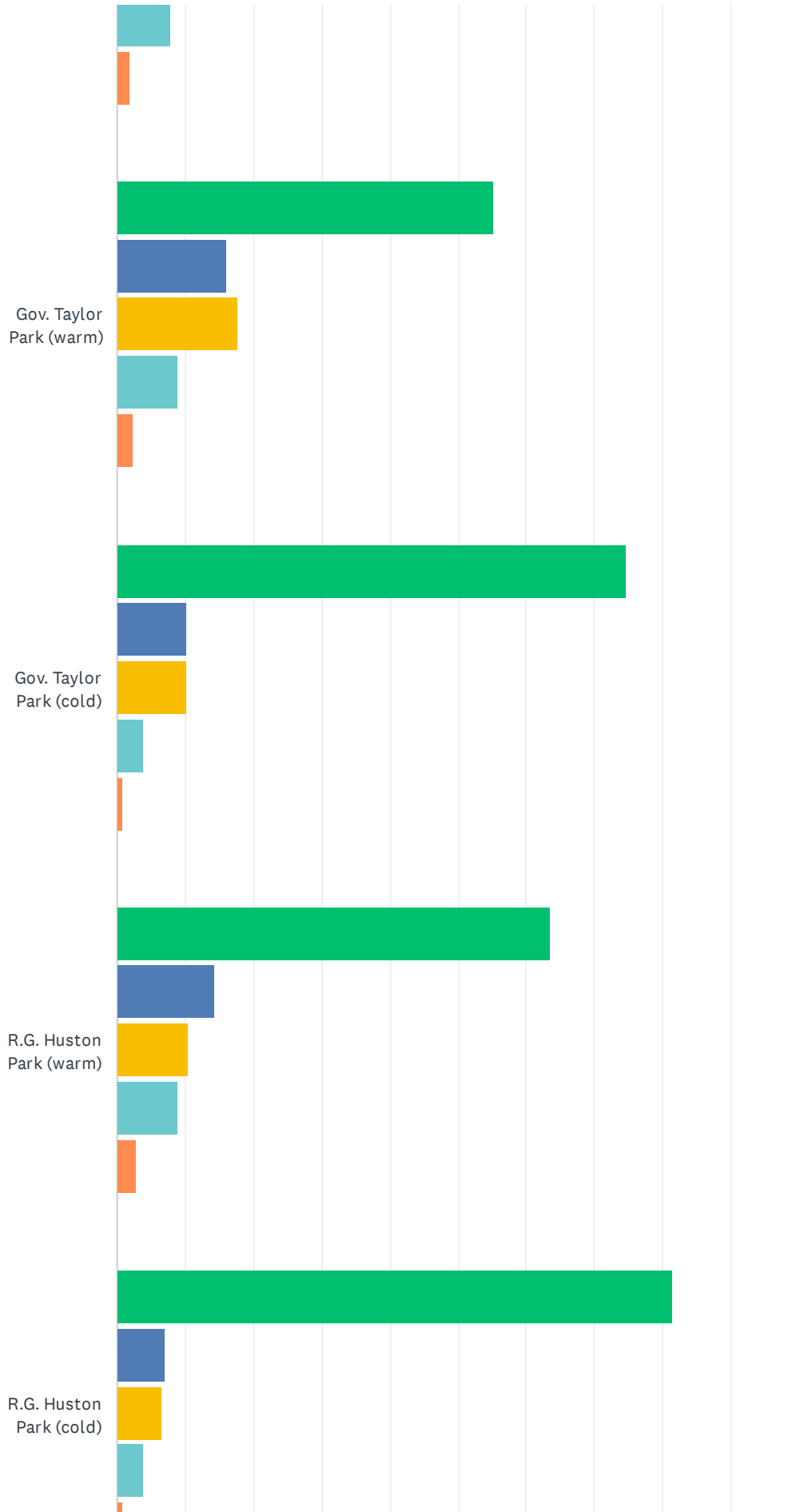
# Q2 Which of the following best describes your frequency of use (by you or a member of your household) of each park (during warm and cold conditions)?

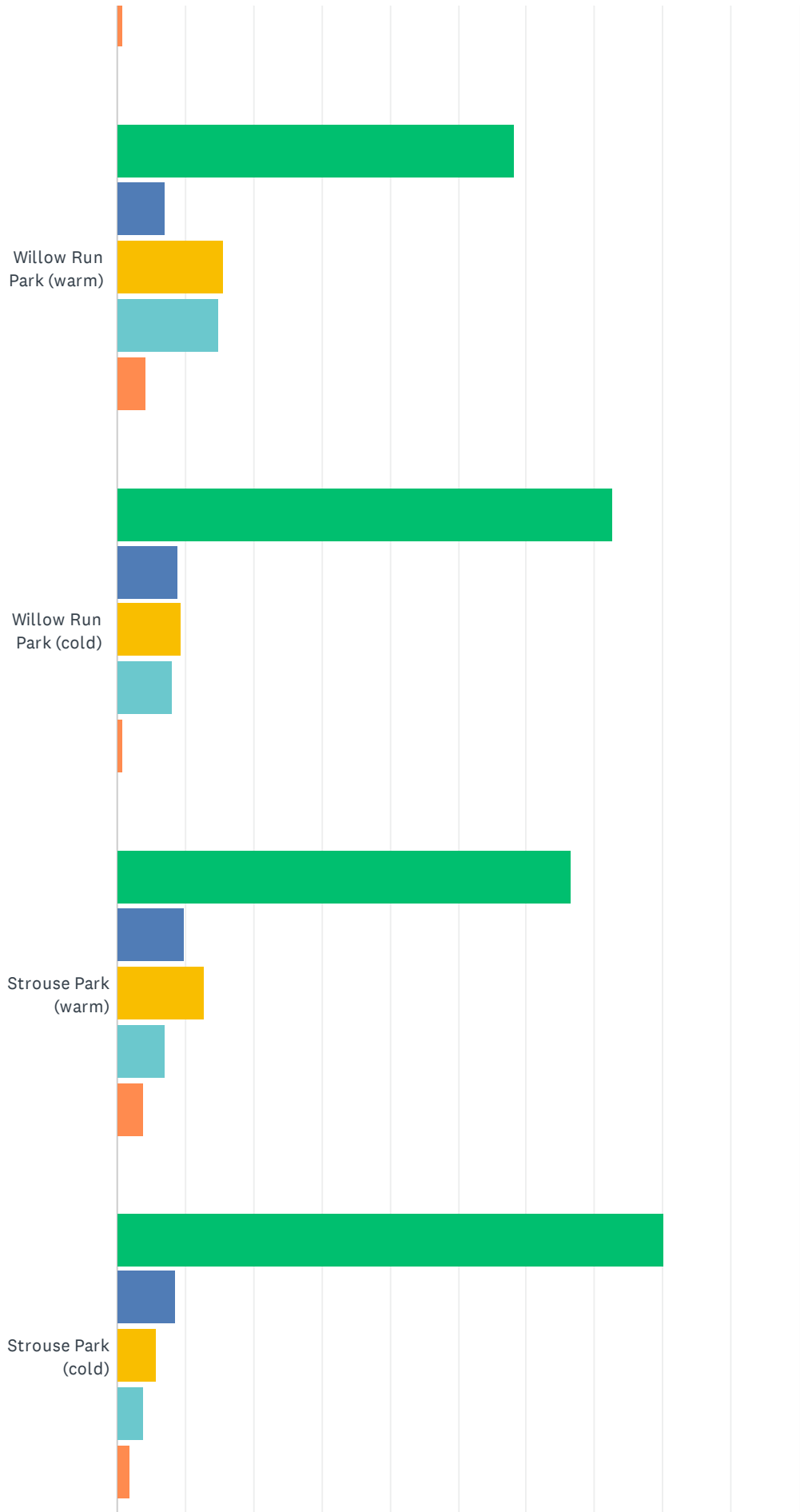
Answered: 220 Skipped: 10

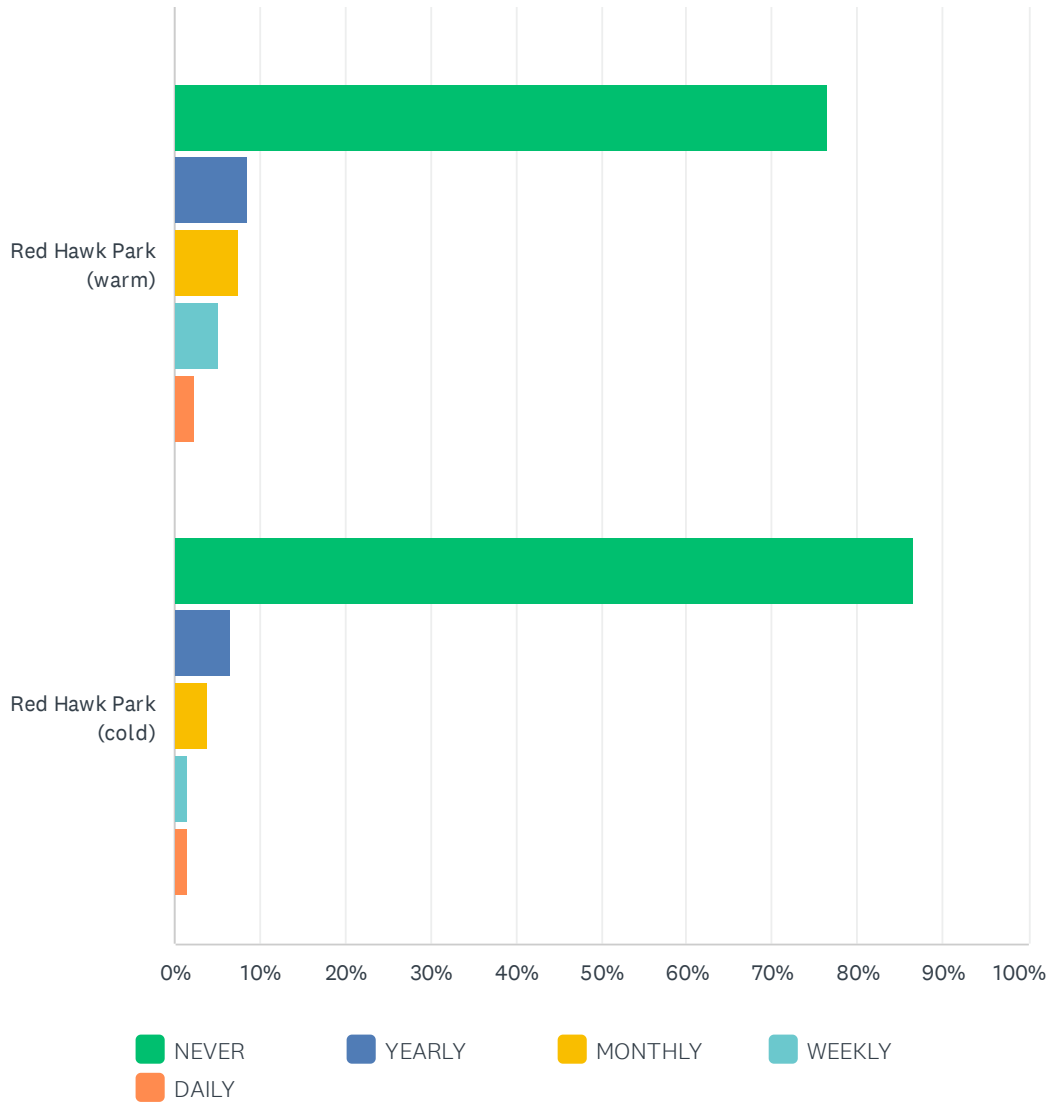








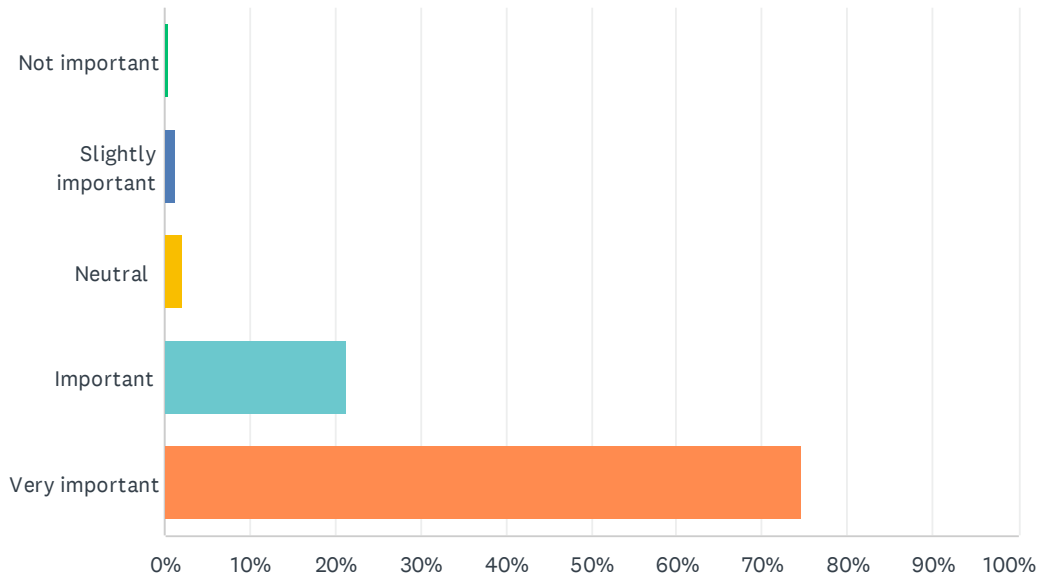




|                            | NEVER         | YEARLY       | MONTHLY      | WEEKLY       | DAILY       | TOTAL |
|----------------------------|---------------|--------------|--------------|--------------|-------------|-------|
| Bakken Park (warm weather) | 15.28%<br>33  | 13.43%<br>29 | 28.24%<br>61 | 38.43%<br>83 | 4.63%<br>10 | 216   |
| Bakken Park (cold weather) | 55.81%<br>120 | 18.14%<br>39 | 20.00%<br>43 | 4.65%<br>10  | 1.40%<br>3  | 215   |
| Fireman's Park (warm)      | 20.00%<br>43  | 30.70%<br>66 | 27.91%<br>60 | 17.67%<br>38 | 3.72%<br>8  | 215   |
| Fireman's Park (cold)      | 73.24%<br>156 | 12.21%<br>26 | 9.86%<br>21  | 2.82%<br>6   | 1.88%<br>4  | 213   |
| Northlawn Park (warm)      | 30.70%<br>66  | 17.21%<br>37 | 25.12%<br>54 | 22.79%<br>49 | 4.19%<br>9  | 215   |
| Northlawn Park (cold)      | 66.67%<br>142 | 15.49%<br>33 | 10.80%<br>23 | 5.16%<br>11  | 1.88%<br>4  | 213   |
| Community Park (warm)      | 37.21%<br>80  | 18.60%<br>40 | 25.58%<br>55 | 14.42%<br>31 | 4.19%<br>9  | 215   |
| Community Park (cold)      | 62.96%<br>136 | 13.43%<br>29 | 13.89%<br>30 | 7.87%<br>17  | 1.85%<br>4  | 216   |
| Gov. Taylor Park (warm)    | 55.14%<br>118 | 15.89%<br>34 | 17.76%<br>38 | 8.88%<br>19  | 2.34%<br>5  | 214   |
| Gov. Taylor Park (cold)    | 74.65%<br>159 | 10.33%<br>22 | 10.33%<br>22 | 3.76%<br>8   | 0.94%<br>2  | 213   |
| R.G. Huston Park (warm)    | 63.51%<br>134 | 14.22%<br>30 | 10.43%<br>22 | 9.00%<br>19  | 2.84%<br>6  | 211   |
| R.G. Huston Park (cold)    | 81.52%<br>172 | 7.11%<br>15  | 6.64%<br>14  | 3.79%<br>8   | 0.95%<br>2  | 211   |
| Willow Run Park (warm)     | 58.22%<br>124 | 7.04%<br>15  | 15.49%<br>33 | 15.02%<br>32 | 4.23%<br>9  | 213   |
| Willow Run Park (cold)     | 72.64%<br>154 | 8.96%<br>19  | 9.43%<br>20  | 8.02%<br>17  | 0.94%<br>2  | 212   |
| Strouse Park (warm)        | 66.51%<br>141 | 9.91%<br>21  | 12.74%<br>27 | 7.08%<br>15  | 3.77%<br>8  | 212   |
| Strouse Park (cold)        | 80.19%<br>170 | 8.49%<br>18  | 5.66%<br>12  | 3.77%<br>8   | 1.89%<br>4  | 212   |
| Red Hawk Park (warm)       | 76.53%<br>163 | 8.45%<br>18  | 7.51%<br>16  | 5.16%<br>11  | 2.35%<br>5  | 213   |
| Red Hawk Park (cold)       | 86.60%<br>181 | 6.70%<br>14  | 3.83%<br>8   | 1.44%<br>3   | 1.44%<br>3  | 209   |

### Q3 Regardless of how often you use the parks system, how would you rate the importance of parks and open space to the Village's general quality of life?

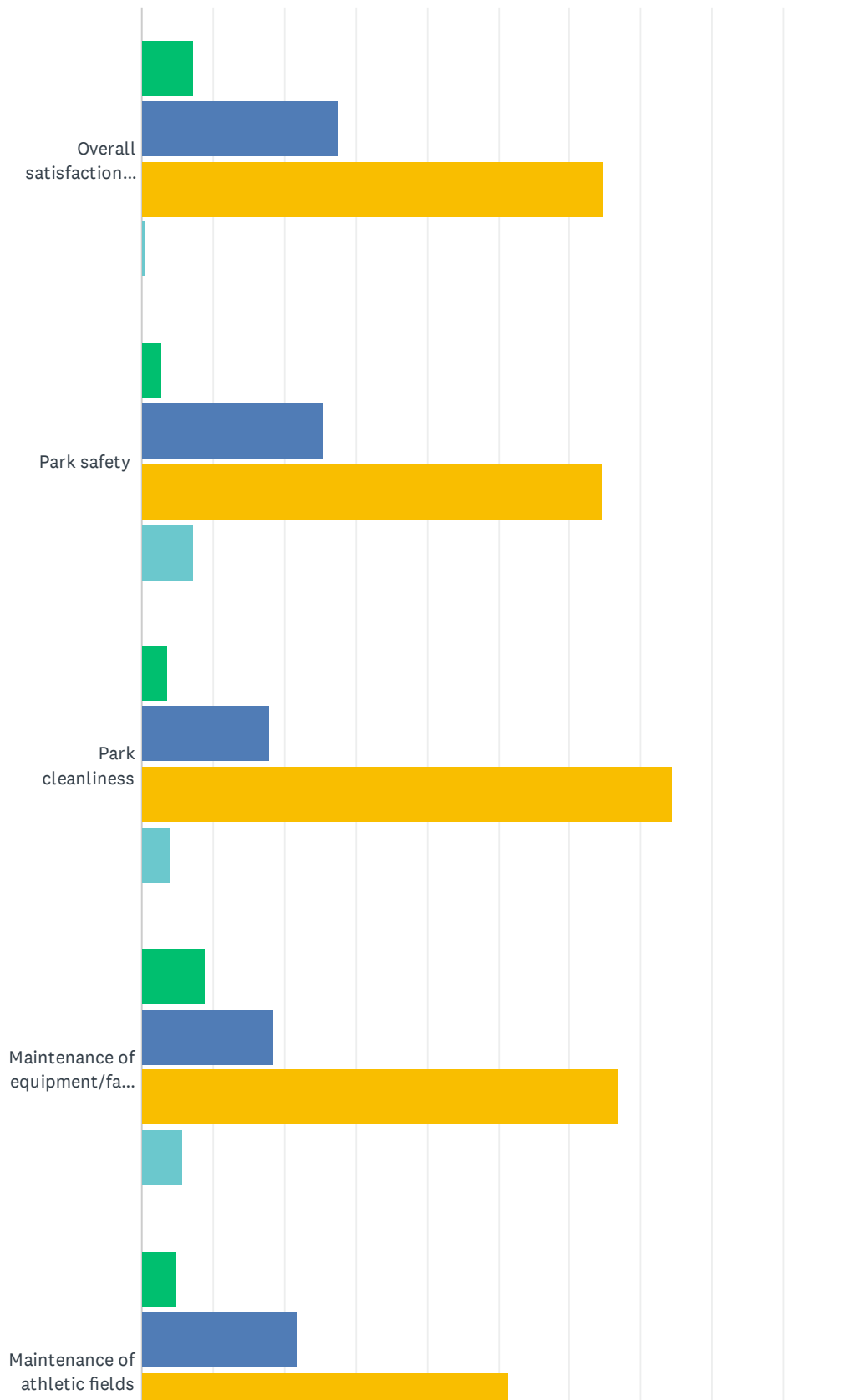
Answered: 225 Skipped: 5

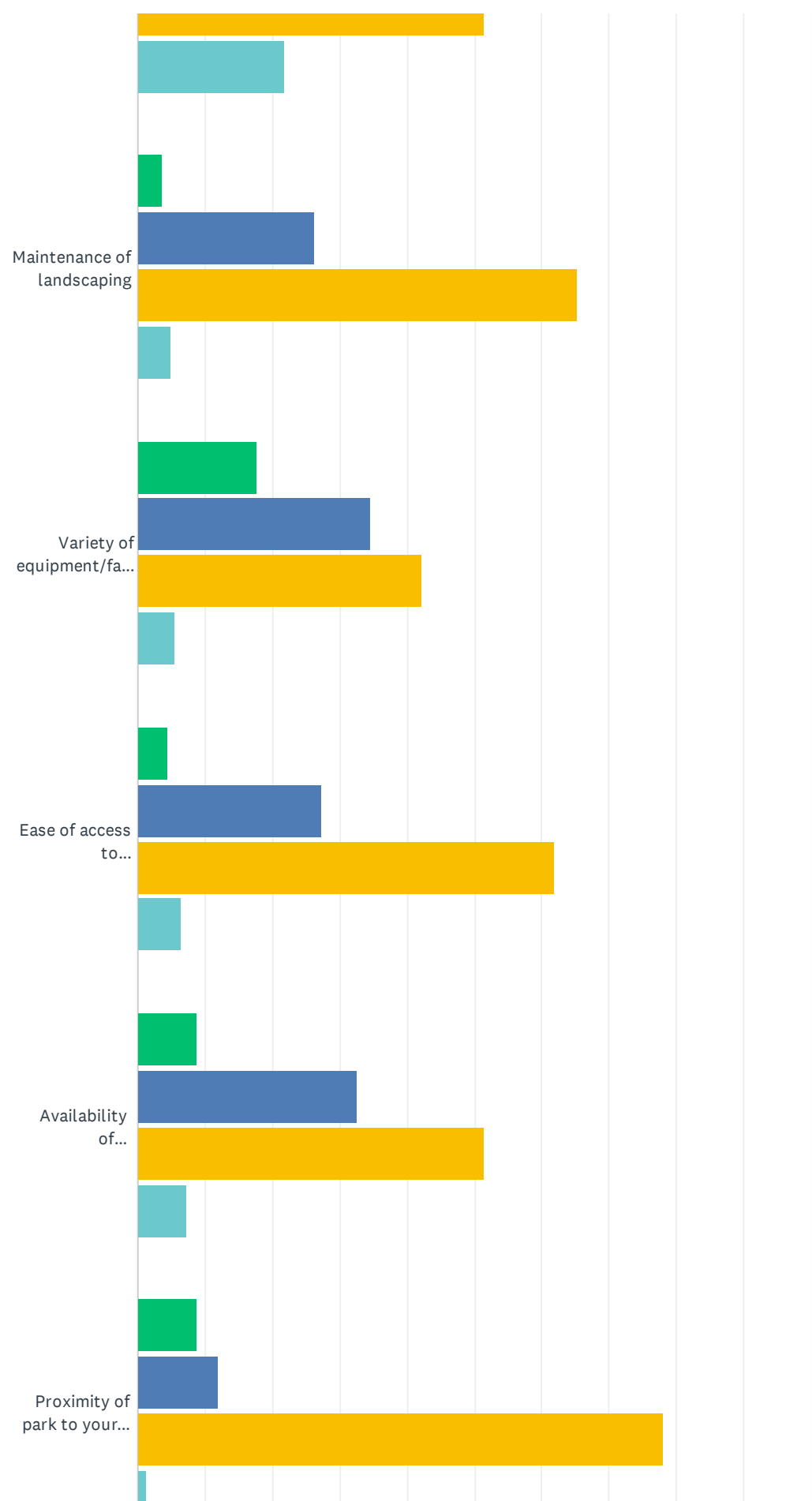


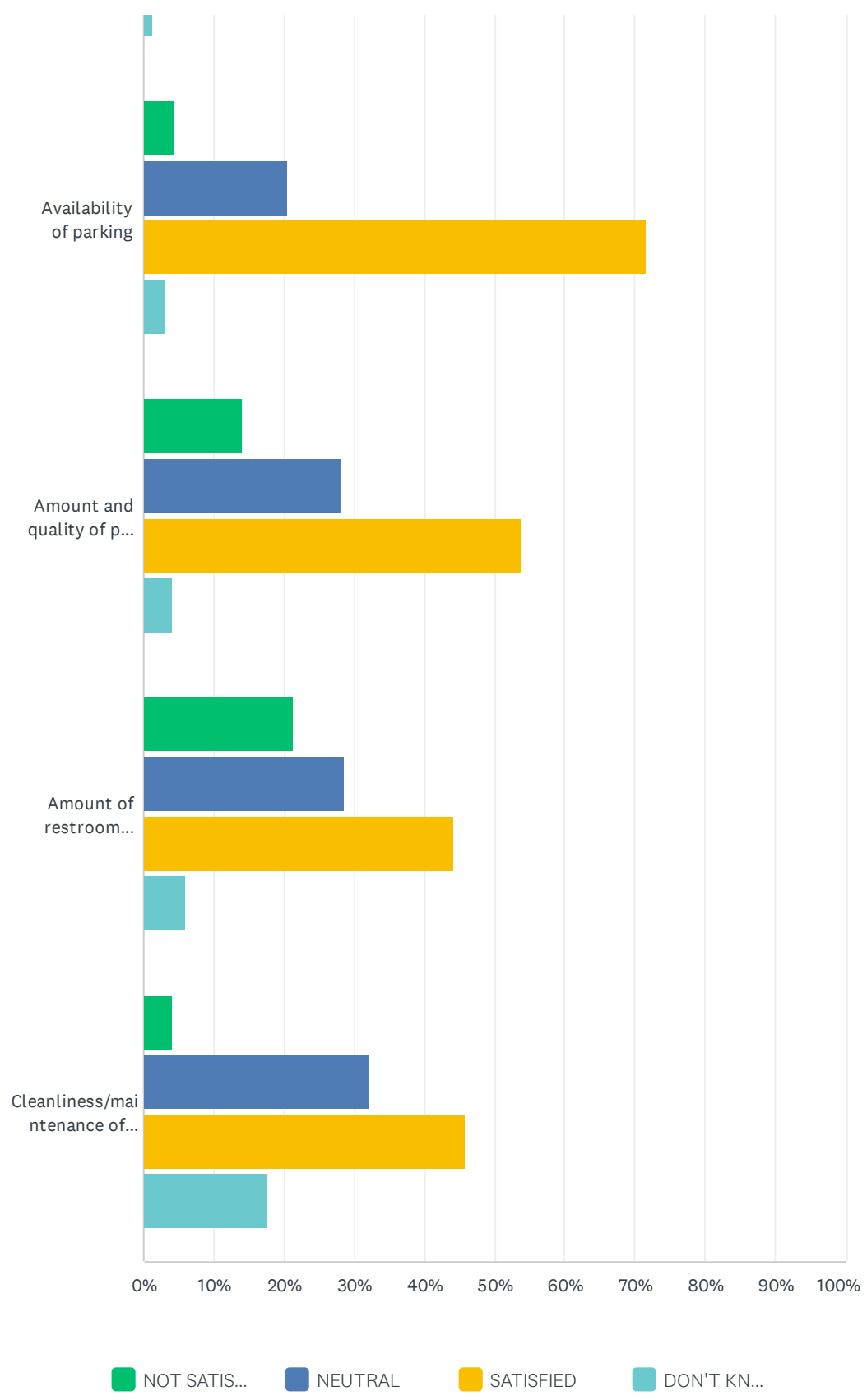
| ANSWER CHOICES     | RESPONSES  |
|--------------------|------------|
| Not important      | 0.44% 1    |
| Slightly important | 1.33% 3    |
| Neutral            | 2.22% 5    |
| Important          | 21.33% 48  |
| Very important     | 74.67% 168 |
| <b>TOTAL</b>       | <b>225</b> |

### Q4 Please indicate your level of satisfaction with the following:

Answered: 223 Skipped: 7





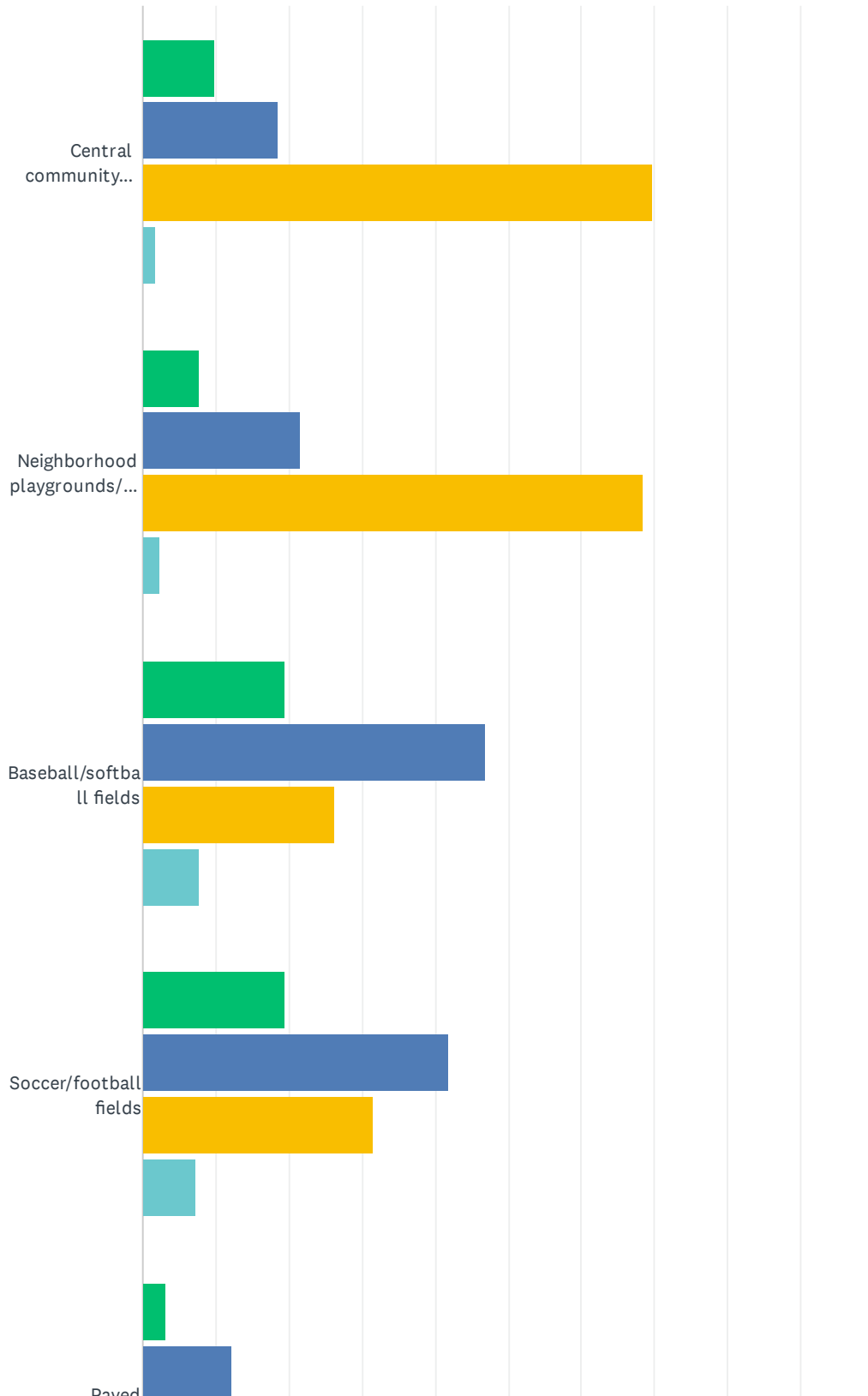


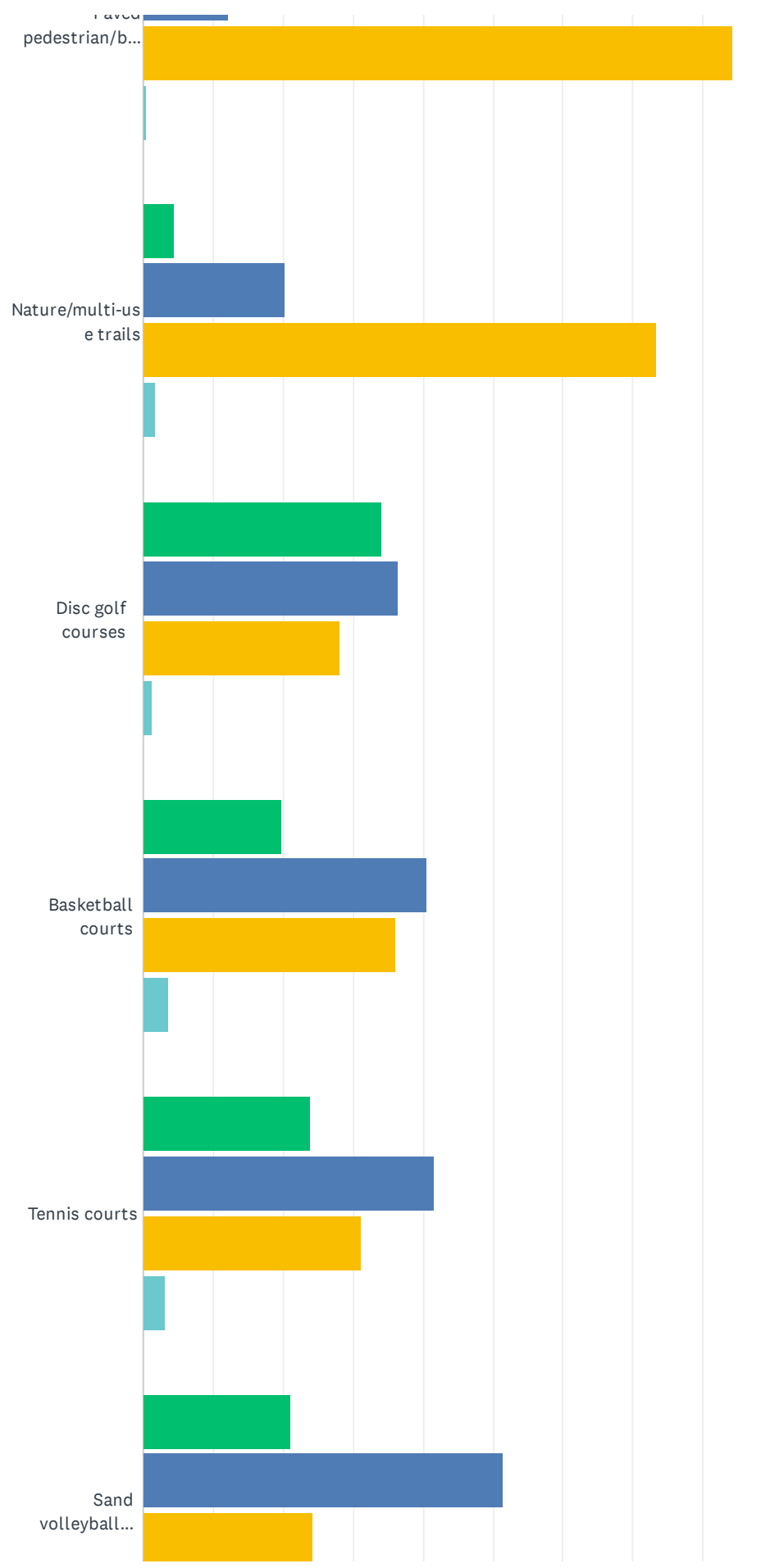


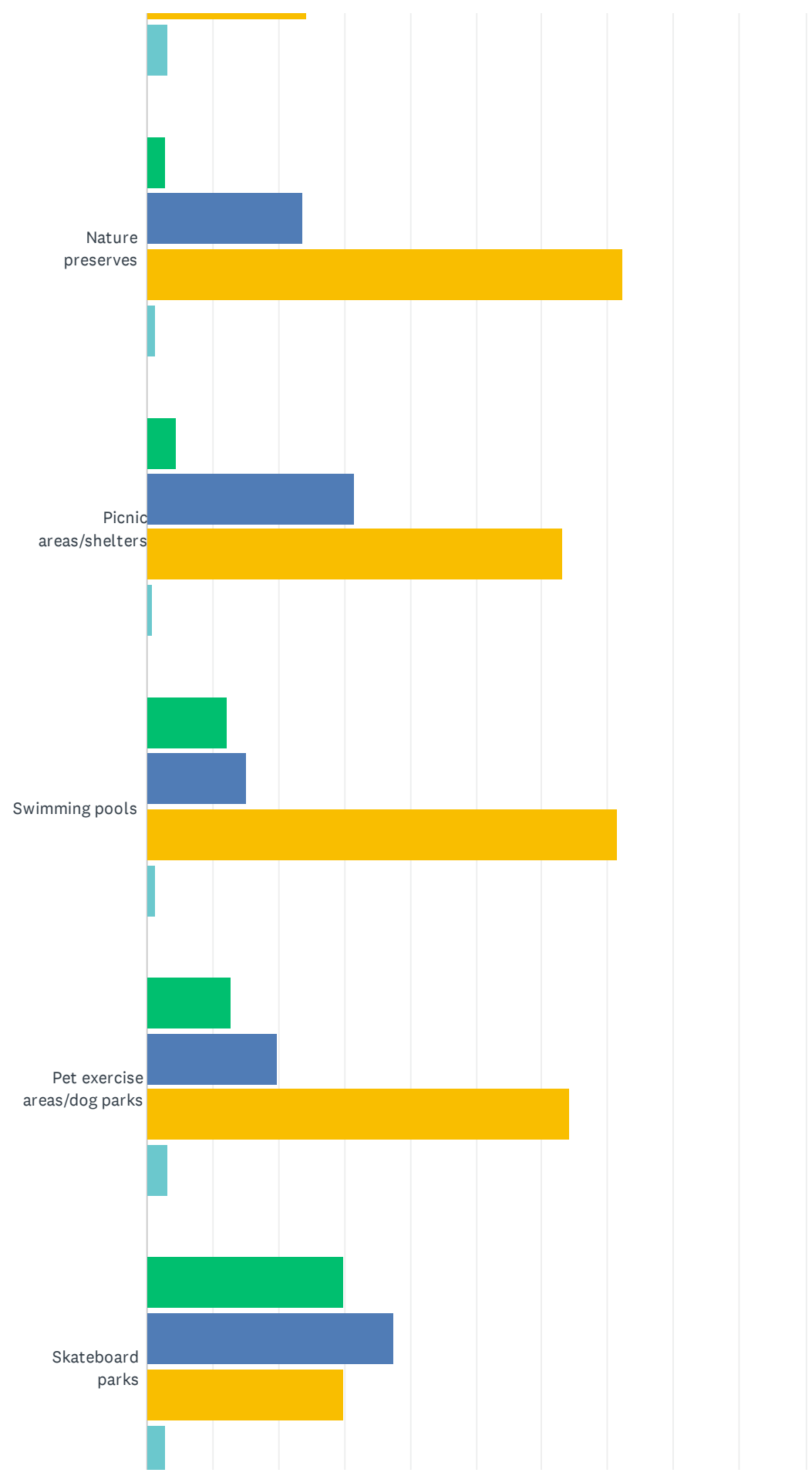
|  | NOT SATISFIED | NEUTRAL      | SATISFIED     | DON'T KNOW   | TOTAL |
|--|---------------|--------------|---------------|--------------|-------|
| Overall satisfaction with Village parks                        | 7.21%<br>16   | 27.48%<br>61 | 64.86%<br>144 | 0.45%<br>1   | 222   |
| Park safety  | 2.69%<br>6    | 25.56%<br>57 | 64.57%<br>144 | 7.17%<br>16  | 223   |
| Park cleanliness   | 3.59%<br>8    | 17.94%<br>40 | 74.44%<br>166 | 4.04%<br>9   | 223   |
| Maintenance of equipment/facilities                            | 9.01%<br>20   | 18.47%<br>41 | 66.67%<br>148 | 5.86%<br>13  | 222   |
| Maintenance of athletic fields                                 | 5.00%<br>11   | 21.82%<br>48 | 51.36%<br>113 | 21.82%<br>48 | 220   |
| Maintenance of landscaping                                     | 3.62%<br>8    | 26.24%<br>58 | 65.16%<br>144 | 4.98%<br>11  | 221   |
| Variety of equipment/facilities                                | 17.73%<br>39  | 34.55%<br>76 | 42.27%<br>93  | 5.45%<br>12  | 220   |
| Ease of access to equipment/facilities                         | 4.55%<br>10   | 27.27%<br>60 | 61.82%<br>136 | 6.36%<br>14  | 220   |
| Availability of equipment/facilities                           | 8.64%<br>19   | 32.73%<br>72 | 51.36%<br>113 | 7.27%<br>16  | 220   |
| Proximity of park to your home                                 | 8.68%<br>19   | 11.87%<br>26 | 78.08%<br>171 | 1.37%<br>3   | 219   |
| Availability of parking  | 4.57%<br>10   | 20.55%<br>45 | 71.69%<br>157 | 3.20%<br>7   | 219   |
| Amount and quality of park furnishings (tables, benches, etc.) | 14.09%<br>31  | 28.18%<br>62 | 53.64%<br>118 | 4.09%<br>9   | 220   |
| Amount of restroom facilities                                  | 21.36%<br>47  | 28.64%<br>63 | 44.09%<br>97  | 5.91%<br>13  | 220   |
| Cleanliness/maintenance of restroom facilities                 | 4.09%<br>9    | 32.27%<br>71 | 45.91%<br>101 | 17.73%<br>39 | 220   |

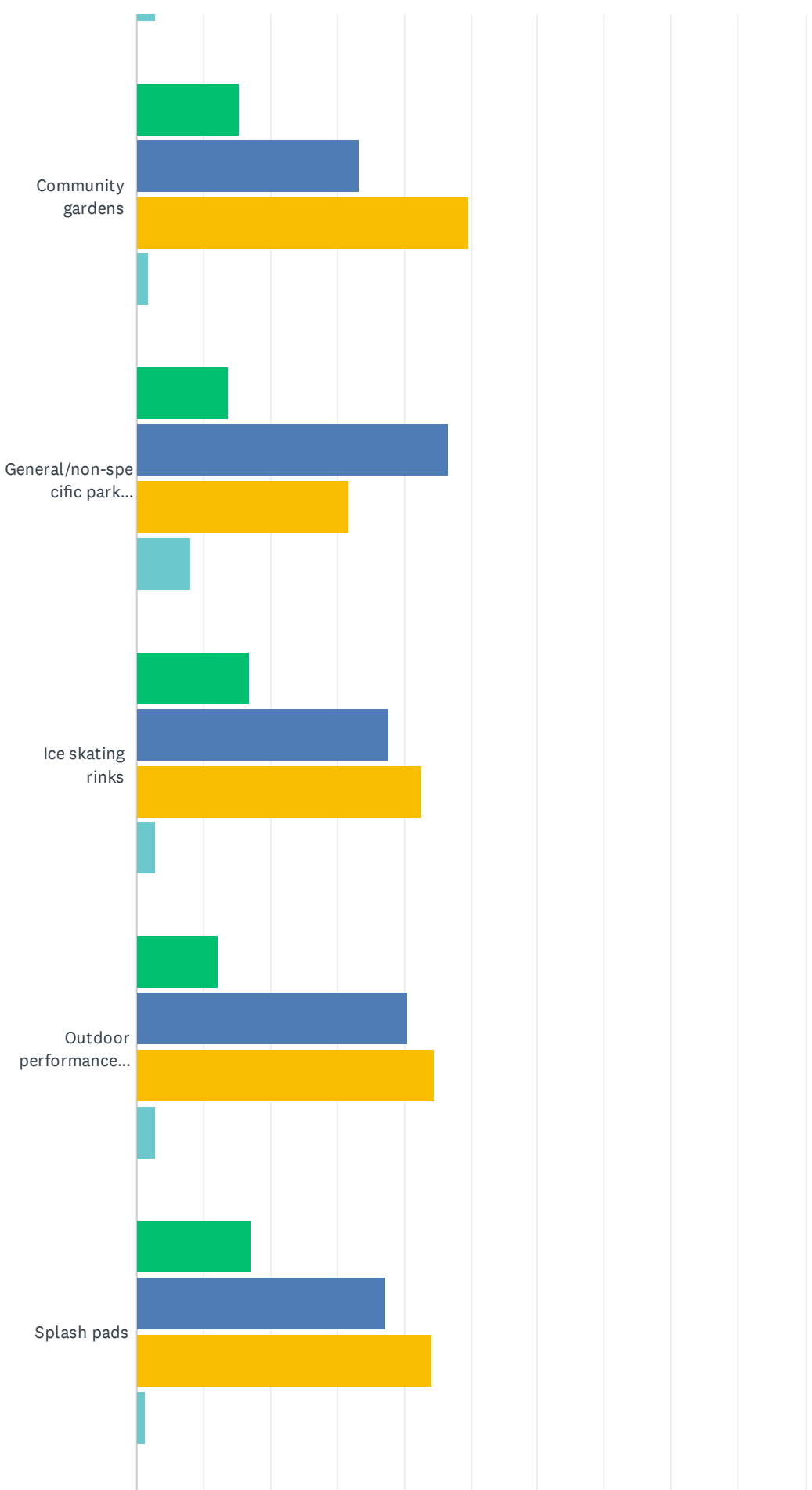
# Q5 As the Village expands, how important do you believe it is for the Village to add, or increase, the number of the following types of facilities?

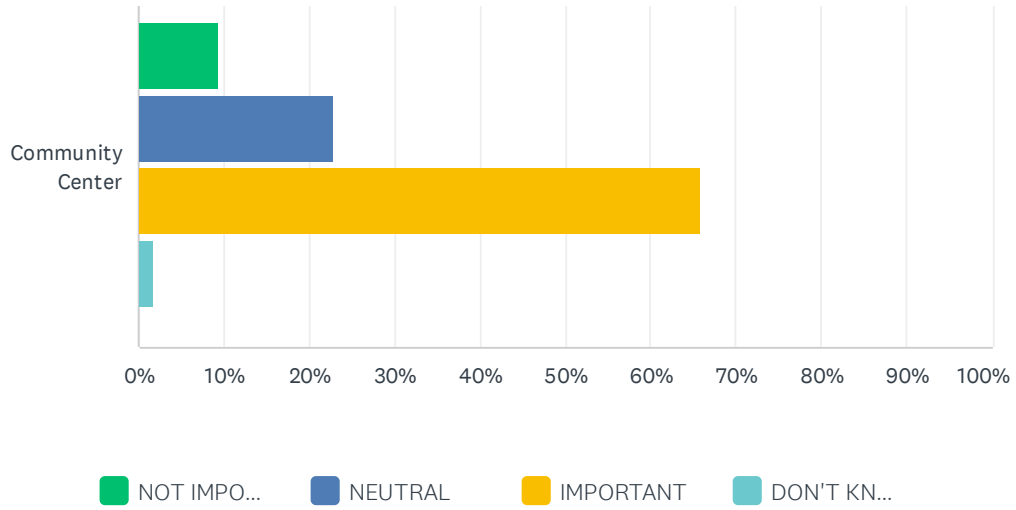
Answered: 227 Skipped: 3









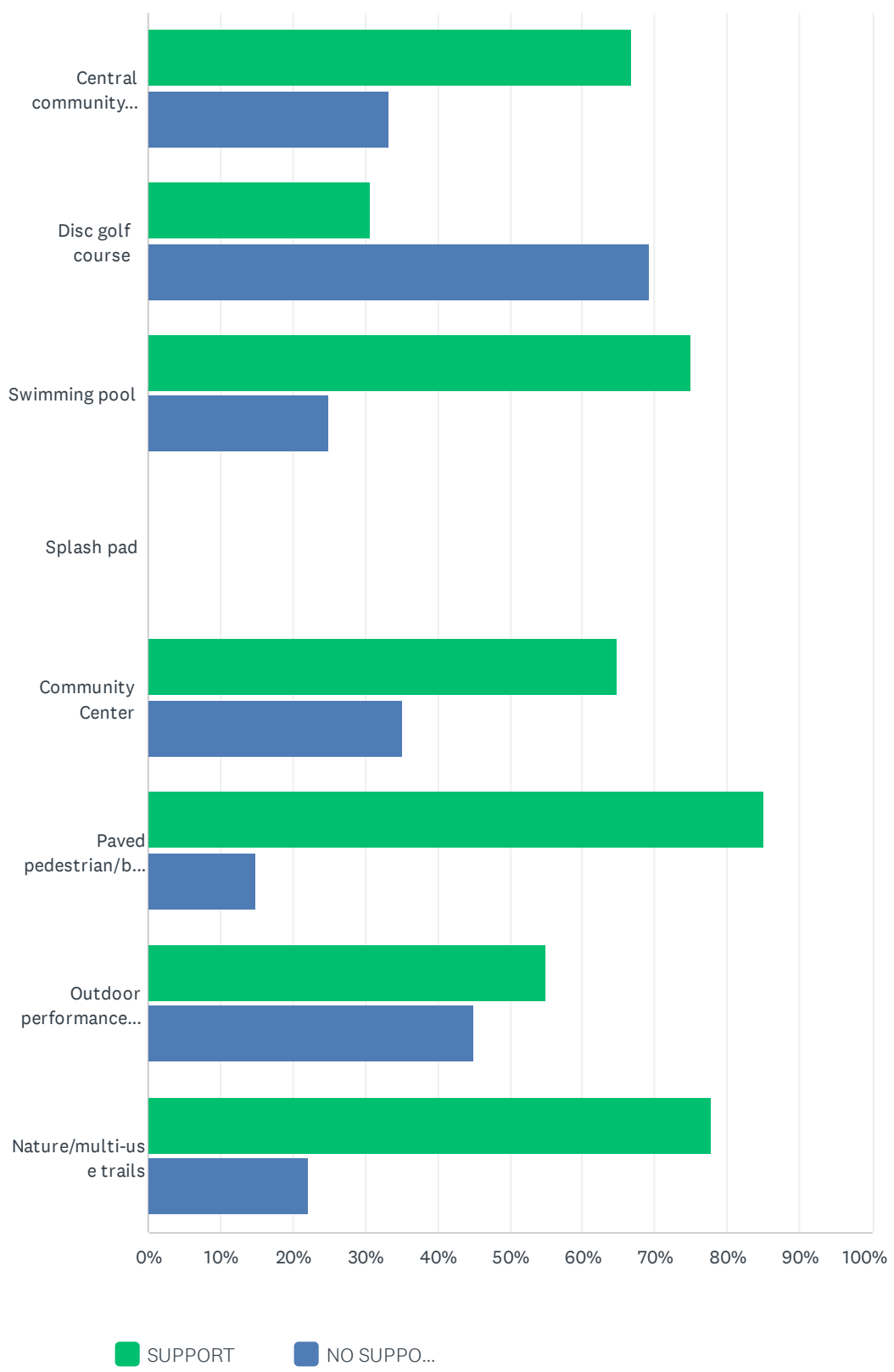


|  | NOT IMPORTANT | NEUTRAL       | IMPORTANT     | DON'T KNOW  | TOTAL | WEIGHTED AVERAGE |
|--|---------------|---------------|---------------|-------------|-------|------------------|
| Central community gathering places/town squares/plazas | 9.91%<br>22   | 18.47%<br>41  | 69.82%<br>155 | 1.80%<br>4  | 222   | 2.64             |
| Neighborhood playgrounds/toddler parks                 | 7.66%<br>17   | 21.62%<br>48  | 68.47%<br>152 | 2.25%<br>5  | 222   | 2.65             |
| Baseball/softball fields                               | 19.37%<br>43  | 46.85%<br>104 | 26.13%<br>58  | 7.66%<br>17 | 222   | 2.22             |
| Soccer/football fields                                 | 19.37%<br>43  | 41.89%<br>93  | 31.53%<br>70  | 7.21%<br>16 | 222   | 2.27             |
| Paved pedestrian/bicycle paths                         | 3.14%<br>7    | 12.11%<br>27  | 84.30%<br>188 | 0.45%<br>1  | 223   | 2.82             |
| Nature/multi-use trails                                | 4.50%<br>10   | 20.27%<br>45  | 73.42%<br>163 | 1.80%<br>4  | 222   | 2.73             |
| Disc golf courses                                      | 34.09%<br>75  | 36.36%<br>80  | 28.18%<br>62  | 1.36%<br>3  | 220   | 1.97             |
| Basketball courts                                      | 19.82%<br>44  | 40.54%<br>90  | 36.04%<br>80  | 3.60%<br>8  | 222   | 2.23             |
| Tennis courts  | 23.98%<br>53  | 41.63%<br>92  | 31.22%<br>69  | 3.17%<br>7  | 221   | 2.14             |
| Sand volleyball courts                                 | 21.17%<br>47  | 51.35%<br>114 | 24.32%<br>54  | 3.15%<br>7  | 222   | 2.09             |
| Nature preserves                                       | 2.69%<br>6    | 23.77%<br>53  | 72.20%<br>161 | 1.35%<br>3  | 223   | 2.72             |
| Picnic areas/shelters                                  | 4.50%<br>10   | 31.53%<br>70  | 63.06%<br>140 | 0.90%<br>2  | 222   | 2.60             |
| Swimming pools   | 12.05%<br>27  | 15.18%<br>34  | 71.43%<br>160 | 1.34%<br>3  | 224   | 2.62             |
| Pet exercise areas/dog parks                           | 12.83%<br>29  | 19.91%<br>45  | 64.16%<br>145 | 3.10%<br>7  | 226   | 2.58             |
| Skateboard parks                                       | 29.91%<br>67  | 37.50%<br>84  | 29.91%<br>67  | 2.68%<br>6  | 224   | 2.05             |
| Community gardens                                      | 15.25%<br>34  | 33.18%<br>74  | 49.78%<br>111 | 1.79%<br>4  | 223   | 2.38             |
| General/non-specific park areas                        | 13.57%<br>30  | 46.61%<br>103 | 31.67%<br>70  | 8.14%<br>18 | 221   | 2.34             |
| Ice skating rinks                                      | 16.89%<br>38  | 37.78%<br>85  | 42.67%<br>96  | 2.67%<br>6  | 225   | 2.31             |
| Outdoor performance venues                             | 12.16%<br>27  | 40.54%<br>90  | 44.59%<br>99  | 2.70%<br>6  | 222   | 2.38             |
| Splash pads  | 17.12%<br>38  | 37.39%<br>83  | 44.14%<br>98  | 1.35%<br>3  | 222   | 2.30             |
| Community Center                                       | 9.42%<br>21   | 22.87%<br>51  | 65.92%<br>147 | 1.79%<br>4  | 223   | 2.60             |

**Q6 Which of the following amenities would you support even if the construction of it required an increase in taxes?**

Answered: 226 Skipped: 4

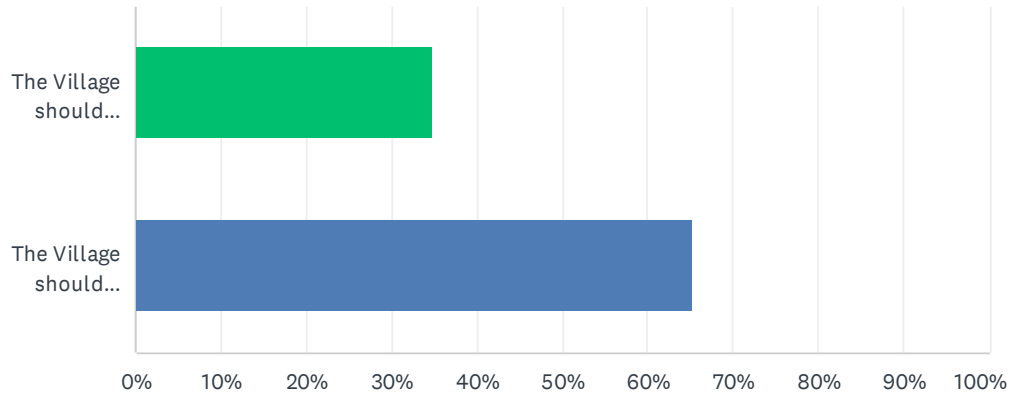




|  | SUPPORT       | NO SUPPORT    | TOTAL |
|--|---------------|---------------|-------|
| Central community gathering places/town squares/plazas | 66.82%<br>147 | 33.18%<br>73  | 220   |
| Disc golf course                                       | 30.80%<br>69  | 69.20%<br>155 | 224   |
| Swimming pool  | 75.11%<br>169 | 24.89%<br>56  | 225   |
| Splash pad   | 0.00%<br>0    | 0.00%<br>0    | 0     |
| Community Center                                       | 64.86%<br>144 | 35.14%<br>78  | 222   |
| Paved pedestrian/bicycle paths                         | 85.14%<br>189 | 14.86%<br>33  | 222   |
| Outdoor performance venue                              | 54.95%<br>122 | 45.05%<br>100 | 222   |
| Nature/multi-use trails                                | 77.93%<br>173 | 22.07%<br>49  | 222   |

### Q7 Which of the following best matches your opinion regarding the Village's park system?

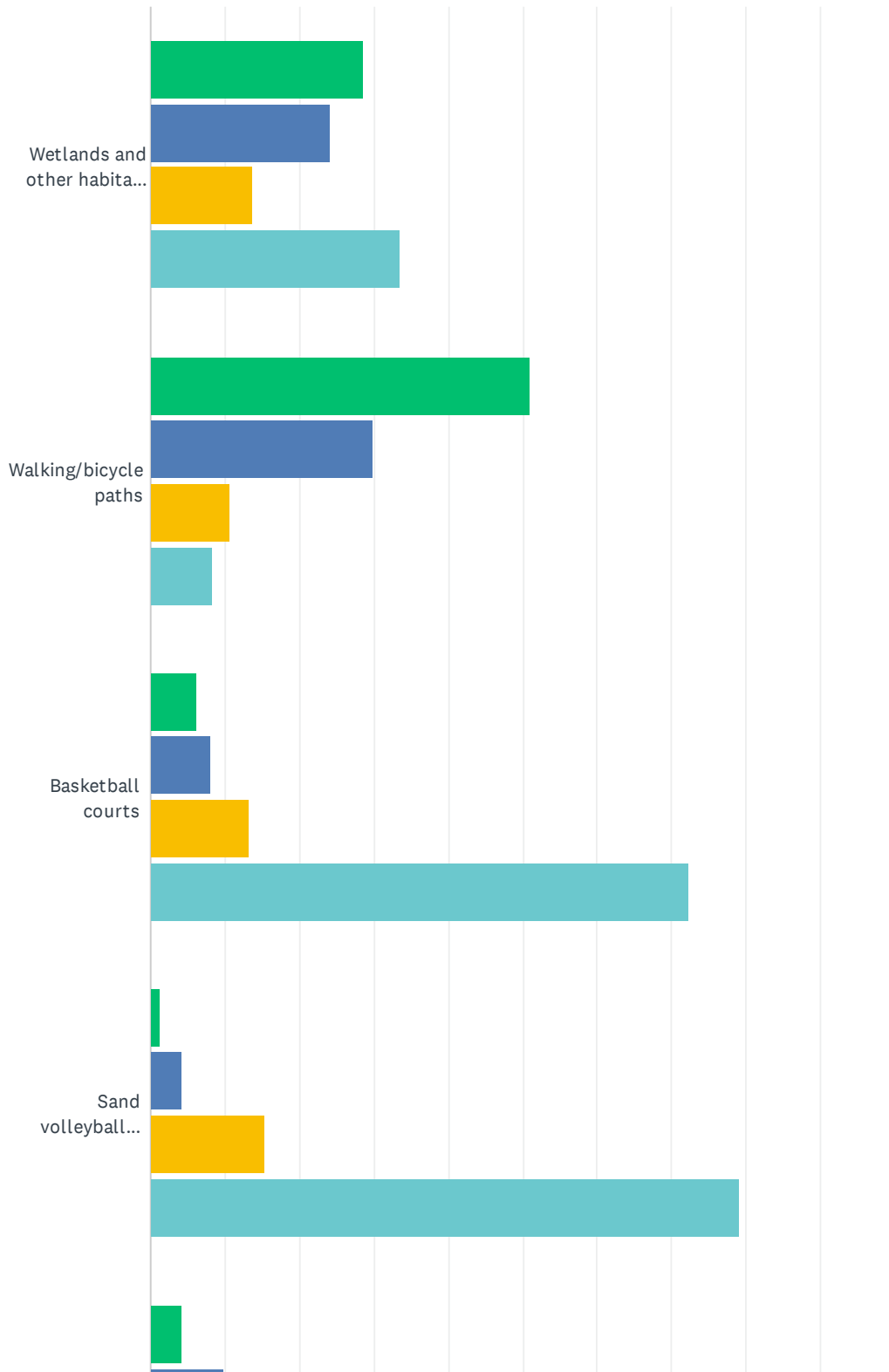
Answered: 219 Skipped: 11

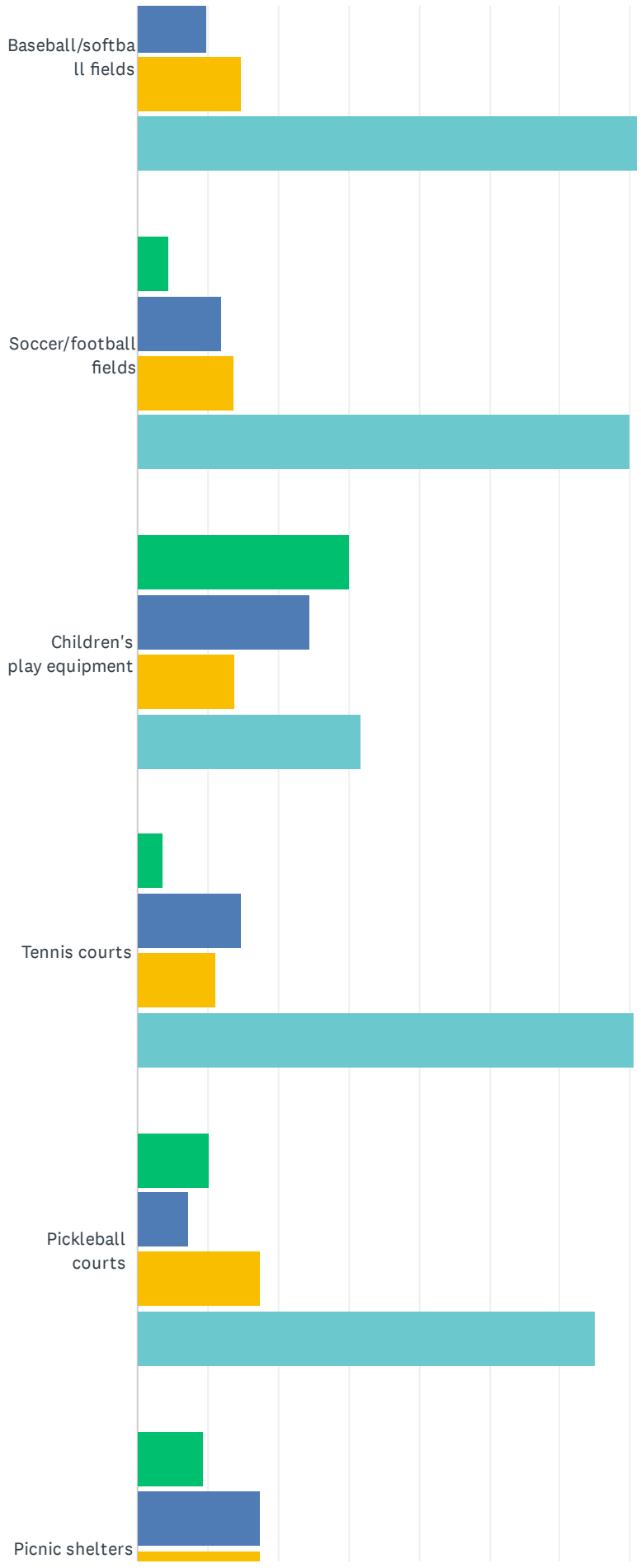


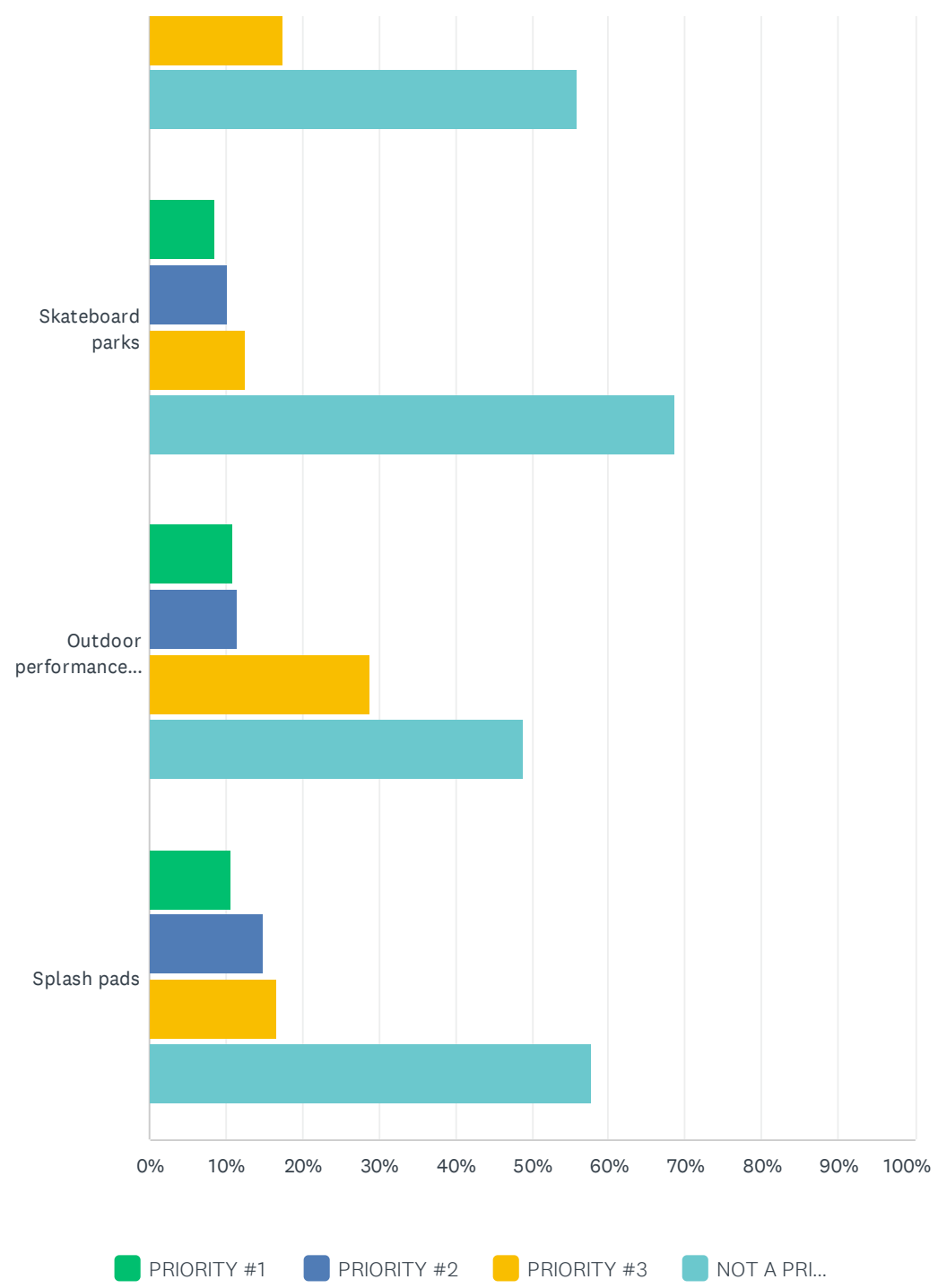
| ANSWER CHOICES   | RESPONSES |            |
|--|-----------|------------|
| The Village should prioritize the development of new parks.      | 34.70%    | 76         |
| The Village should prioritize the enhancement of existing parks. | 65.30%    | 143        |
| <b>TOTAL</b>   |           | <b>219</b> |

Q8 As the Village moves forward with its plans to build new parks, priorities must be established. Please indicate your top three priorities based on the expected use by you or members of your household.

Answered: 226 Skipped: 4



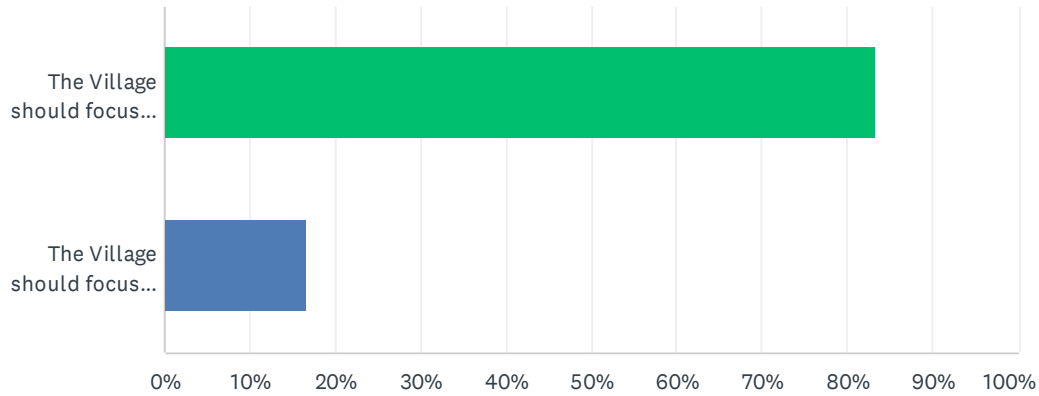




|                                      | PRIORITY #1   | PRIORITY #2  | PRIORITY #3  | NOT A PRIORITY | TOTAL |
|--------------------------------------|---------------|--------------|--------------|----------------|-------|
| Wetlands and other habitat preserves | 28.57%<br>52  | 24.18%<br>44 | 13.74%<br>25 | 33.52%<br>61   | 182   |
| Walking/bicycle paths                | 50.93%<br>109 | 29.91%<br>64 | 10.75%<br>23 | 8.41%<br>18    | 214   |
| Basketball courts                    | 6.29%<br>10   | 8.18%<br>13  | 13.21%<br>21 | 72.33%<br>115  | 159   |
| Sand volleyball courts               | 1.23%<br>2    | 4.32%<br>7   | 15.43%<br>25 | 79.01%<br>128  | 162   |
| Baseball/softball fields             | 4.32%<br>7    | 9.88%<br>16  | 14.81%<br>24 | 70.99%<br>115  | 162   |
| Soccer/football fields               | 4.38%<br>7    | 11.88%<br>19 | 13.75%<br>22 | 70.00%<br>112  | 160   |
| Children's play equipment            | 30.00%<br>54  | 24.44%<br>44 | 13.89%<br>25 | 31.67%<br>57   | 180   |
| Tennis courts                        | 3.68%<br>6    | 14.72%<br>24 | 11.04%<br>18 | 70.55%<br>115  | 163   |
| Pickleball courts                    | 10.24%<br>17  | 7.23%<br>12  | 17.47%<br>29 | 65.06%<br>108  | 166   |
| Picnic shelters                      | 9.32%<br>15   | 17.39%<br>28 | 17.39%<br>28 | 55.90%<br>90   | 161   |
| Skateboard parks                     | 8.43%<br>14   | 10.24%<br>17 | 12.65%<br>21 | 68.67%<br>114  | 166   |
| Outdoor performance venues           | 10.92%<br>19  | 11.49%<br>20 | 28.74%<br>50 | 48.85%<br>85   | 174   |
| Splash pads                          | 10.71%<br>18  | 14.88%<br>25 | 16.67%<br>28 | 57.74%<br>97   | 168   |

### Q9 Which of the following approaches to developing the Village's park system more closely matches your opinion?

Answered: 223 Skipped: 7

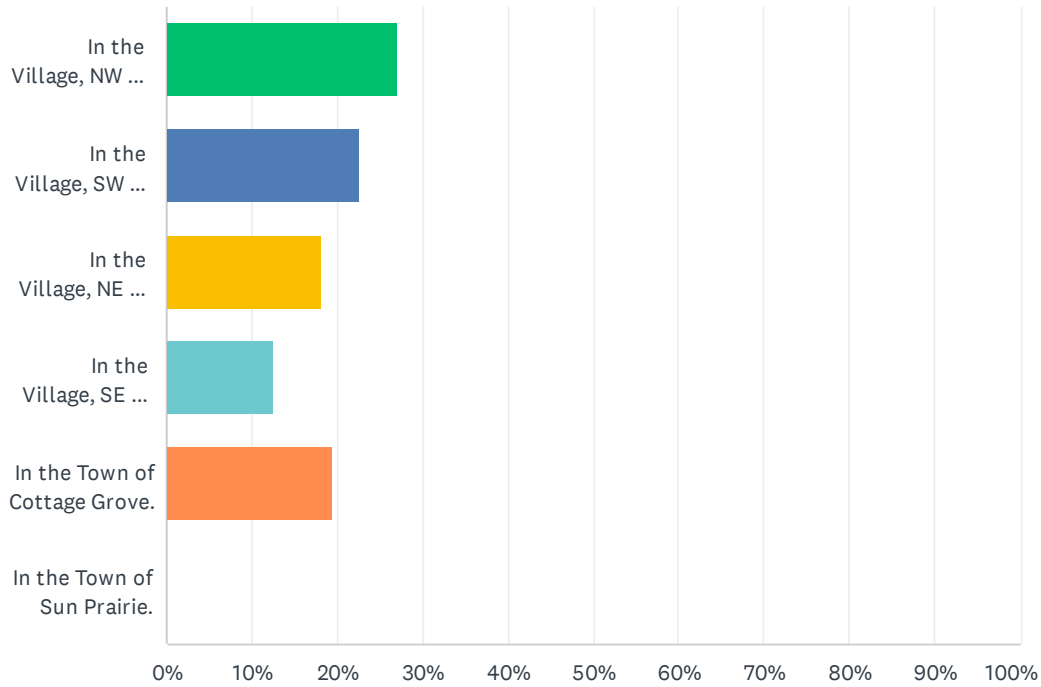


| ANSWER CHOICES   | RESPONSES |            |
|--|-----------|------------|
| The Village should focus on providing a variety of amenities to support the varied needs of the residents.                                   | 83.41%    | 186        |
| The Village should focus on providing a more limited variety of amenities in sufficient numbers that the Village could host regional events. | 16.59%    | 37         |
| <b>TOTAL</b>   |           | <b>223</b> |



### Q10 Please indicate where you reside:

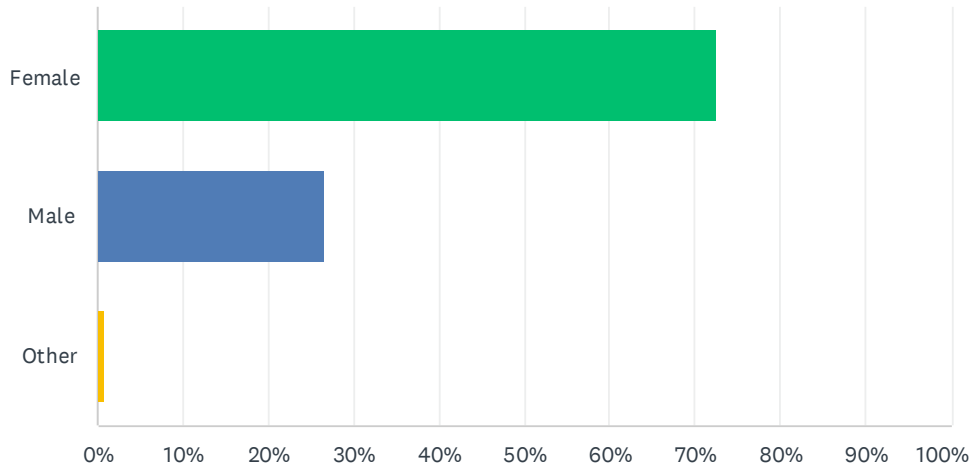
Answered: 221 Skipped: 9



| ANSWER CHOICES                                 | RESPONSES |            |
|--|-----------|------------|
| In the Village, NW of the N & BB intersection. | 27.15%    | 60         |
| In the Village, SW of the N & BB intersection. | 22.62%    | 50         |
| In the Village, NE of the N & BB intersection. | 18.10%    | 40         |
| In the Village, SE of the N & BB intersection. | 12.67%    | 28         |
| In the Town of Cottage Grove.                  | 19.46%    | 43         |
| In the Town of Sun Prairie.                    | 0.00%     | 0          |
| <b>TOTAL</b>                                   |           | <b>221</b> |

### Q11 Please indicate your gender:

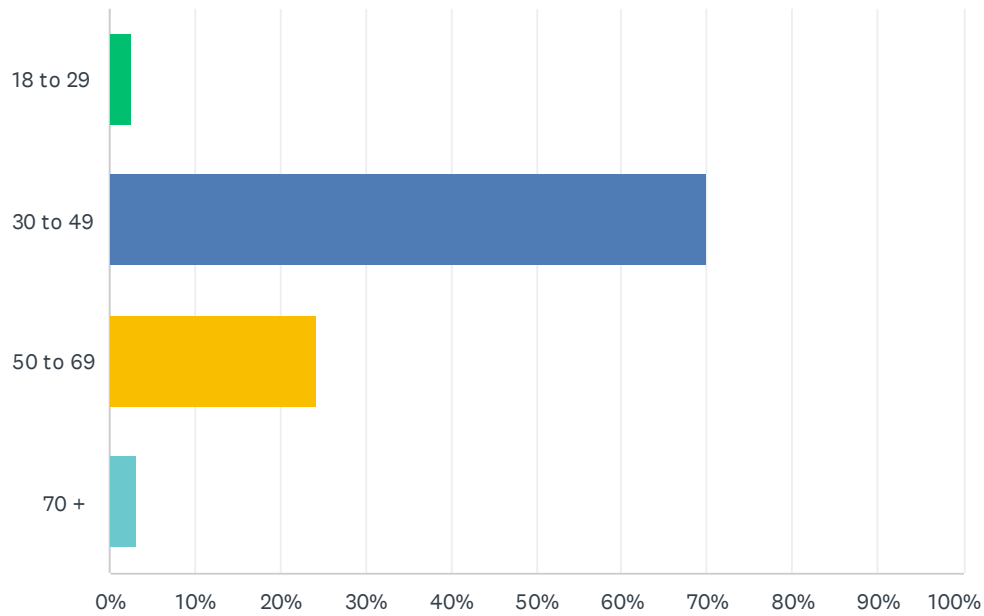
Answered: 225 Skipped: 5



| ANSWER CHOICES | RESPONSES |            |
|----------------|-----------|------------|
| Female         | 72.44%    | 163        |
| Male           | 26.67%    | 60         |
| Other          | 0.89%     | 2          |
| <b>TOTAL</b>   |           | <b>225</b> |

### Q12 Please indicate your age:

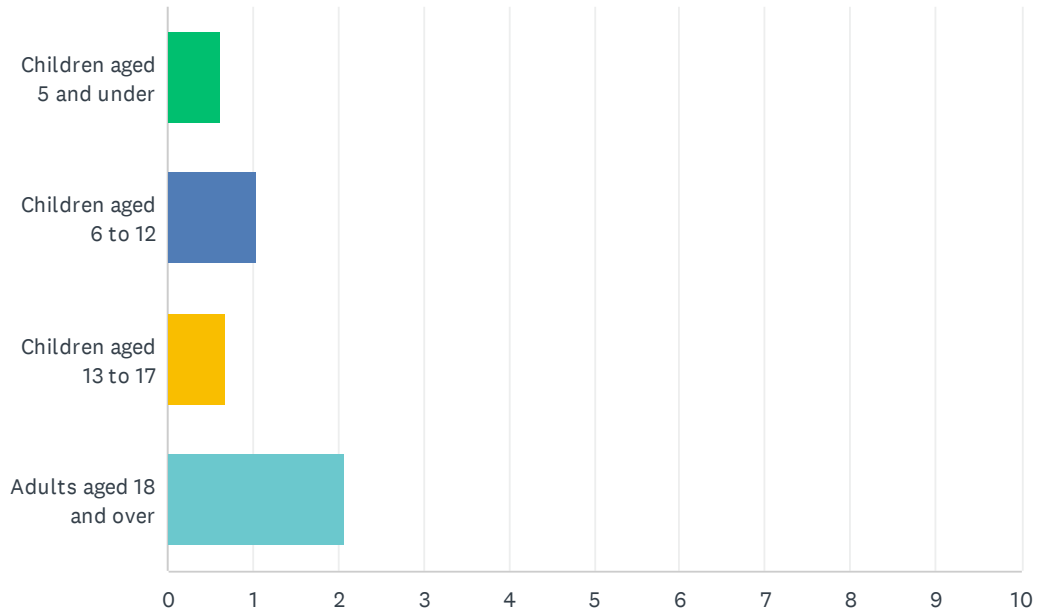
Answered: 226 Skipped: 4



| ANSWER CHOICES | RESPONSES  |
|----------------|------------|
| 18 to 29       | 2.65% 6    |
| 30 to 49       | 69.91% 158 |
| 50 to 69       | 24.34% 55  |
| 70 +           | 3.10% 7    |
| TOTAL          | 226        |

### Q13 Please indicate the number of people in your household within the following age ranges:

Answered: 217 Skipped: 13



| ANSWER CHOICES            | AVERAGE NUMBER | TOTAL NUMBER | RESPONSES |
|---------------------------|----------------|--------------|-----------|
| Children aged 5 and under | 1              | 96           | 157       |
| Children aged 6 to 12     | 1              | 176          | 168       |
| Children aged 13 to 17    | 1              | 93           | 137       |
| Adults aged 18 and over   | 2              | 410          | 198       |
| Total Respondents: 217    |                |              |           |



# PLANNING MEMO

**MEMO DATE:** June 17, 2022

**MTG. DATE:** JUNE 23, 2022

**TO:** Village of Cottage Grove Parks, Rec, and Forestry Committee

**CC:** Village of Cottage Grove Board of Trustees  
Sean Brusegar – Director of Parks, Recreation, and Forestry

**FROM:** [Erin Ruth, AICP – Village Planning Director](#)

**RE:** Key points from comparison of 2022 and 2017 Parks Survey

## Question 1

- Significant increase in daily use of paved trails, nature trails, and nature preserves
- Increased playground use
- Regular (monthly, weekly, and daily) use of organized sports fields (baseball/softball, soccer/football, basketball) declined

## Question 2

- Major increase in use of Bakken Park during warm weather and moderate increase at Bakken in cold weather
- Approx. 10% decrease in weekly use of Northlawn and Community Parks during warm weather
- 15% increase in people who never use Huston Park and decrease in monthly and weekly use
- Approx. 10% increase in monthly and weekly use at Willow Run in warm weather
- Other than some increase of use at Bakken, cold weather use of parks is similar to 2017

## Question 3



- Opinions regarding the value of the park system are very similar to 2017 with approximately 3/4 responding that parks are 'very important'

#### Question 4

- Overall satisfaction with parks reflects 2.5% increase in 'not satisfied', a 9% increase in 'neutral', and 11% decrease in 'satisfied'
- 10.5% decrease in respondents 'satisfied' with park safety
- 8% decrease in respondents 'satisfied' with variety of park equipment and facilities
- 9.5% decrease in respondents 'satisfied' with availability of park equipment and facilities
- 12% decrease in respondents 'satisfied' with amount of park furnishings
- 12% increase in respondents 'satisfied' with amount of rest rooms, and 8% increase in respondents 'satisfied' with cleanliness of rest rooms

#### Question 5

- Slight increase in respondents indicating community spaces/plazas and playgrounds are 'important' to add
- 8% decrease in respondents indicating baseball/softball and soccer/football facilities are 'important' to add
- 7% increase in respondents indicating paved trails are 'important' to add, and 9% increase for 'nature trails'
- 15% increase in respondents indicating nature preserves are 'important' to add
- 11% increase in respondents indicating pet exercise facilities are 'important' to add
- 7% increase in respondents indicating community gardens are 'important' to add
- 10% increase in respondents indicating ice rinks are 'important' to add

#### Question 6

- Increase in respondents willing to pay additional taxes to add facilities in every category asked about

#### Question 7



- 5% increase in respondents favoring new parks over improving existing parks, 30% to 35%

#### Question 8

- Natural areas, trails, and pickle ball courts received the largest increase in respondents' prioritization of new amenities
- Organized sports facilities generally decreased the most

#### Question 9

- The percentage of respondents favoring building facilities for residents as opposed to building for regional use increased from 77% to 83%

**Village of Cottage Grove**  
**PARKS, RECREATION and FORESTRY COMMITTEE**  
**Meeting Minutes for Thursday, May 5, 2022**

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:00 pm.
- 2. Roll call and confirm that the meeting was properly posted.**  
It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Amy Brice, Jay Kiefer and Kevin Laufenberg. Penny Aguilera was absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Parks Maintenance Supervisor Josh Bennett. There was one member of the public in attendance.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**  
There were no public appearances.
- 4. Discuss and consider Bakken Park skate park and pump track.**  
The skate park and pump track will be going out to bid May 17. Final numbers should be ready for Village Board consideration in early June. Construction will not begin until after July 4, 2022.
- 5. Community Park redevelopment plan update.**  
Plans will go out for bid on May 17 with Village Board consideration in early June. This project will begin after July 4, 2022.
- 6. Discuss and consider Red Hawk Park Phase 2.**  
Brusegar presented the quote of \$96,919 for option #4 at Red Hawk Park which includes a zipline. Some residents in the vicinity of the park have requested a zipline be added to the park, including Jackie Sharpe who was in attendance. If approved, the placement of the zipline will be on the western edge of the park and the path/trail will be relocated to the eastern edge of the park. Brusegar reiterated his concern that a zipline may make this park a destination park rather than just a neighborhood park, as was the case with Willow Run Park. Murphy shared a question from a resident asking if the park could include the zipline and climbing equipment. The Committee discussed adding only the swings and zipline to the existing play structure versus including the swings, zipline and climbing structure . Removing some of the poured-in-place rubber surfacing and replacing it with wood chips was also suggested. Brusegar will ask Lee Recreation to put together a new quote for having poured-in-place everywhere versus only under the accessible swing and start/finish of the zipline. More information will be brought to the next meeting. No formal action was taken.



**7. Discuss and consider 5-year Parks & Open Space Plan.**

Brusegar reported that there have been approximately 100 responses to the Parks and Open Space Plan survey. The survey is open through the end of May. He also reported that the Parks and Open Space Plan needs to be completed by the spring of 2023 and that we are currently making timely progress.

**8. Discuss and consider using the Park Development Fund to cover the additional \$15,000 needed for irrigation at Fireman's Park.**

\$40,000 was previously budgeted for an irrigation system at Fireman's Park, however, there have been two price increases since the original quote. Brusegar recently received an updated quote of \$55,000 for the work. He explained how important it is to do irrigation on this field. Currently, staff use a water wheel, which is very time consuming. Brusegar is requesting that the Committee allow for the additional \$15,000 to come from the "undesignated" portion of the Park Development Funds. **Motion** by Laufenberg, seconded by Brice, to approve using \$15,000 from the Park Development Fund for the new irrigation system at the Fireman's Park baseball field. Motion carried with a unanimous voice vote of 4-0-0.

**9. Director's Report.**

In recreation news, Recreation Program Coordinator Riley Berning has started programming. He is the lead for both the Start Smart Sports Development and Soccer programs this spring, with two additional staff members assisting. All is going well. Softball teams have been registered with the league and most teams have begun practice. Enrichment program registration is going well: a Safe Kids 101 class has been added for June and a Paint Your Pet event and Succulent class will take place at Doundrins. On May 19<sup>th</sup>, the department will host the regional PARR 3 meeting at Bakken Park and are currently planning events for the day, which will include the rugby complex. The Recreation Department is also looking for some more staff for the playground camp, tee ball and umpires and asks the committee to spread the word.

In parks news, staff have been busy getting the mowers ready for the seasonal employees to start mowing all Village properties and parks. Staff have also been preparing for the upcoming spring and summer season by putting up all volleyball and tennis court nets, conducting heavy cleaning of all shelter bathrooms, turning on water at shelter bathrooms and fixing any plumbing issues, preparing the Bakken Park splash pad for the summer, resuming weekly grooming of park ball diamonds (Huston, Community and GDS) including providing spring maintenance to the Fireman's Park field, and putting garbage cans back out after the winter (with regular checking during the week). Beautification of Fireman's Park is also underway, with more things planned for the future. Staff have been updating Fireman's Park landscaping and cleaning out the old shed next to the concessions stand, with plans to take it down after power is shut off to the structure. A local Boy Scout is working on his Eagle Scout project which consists of building two (2) dog jumps/ramps for the new dog park that is set to open in 2023. The jumps/ramps are made of recycled plastic.

The first Music in the Grove is set for Thursday, May 26<sup>th</sup> at Bakken Park and will feature Gin, Chocolate and Bottle Rockets.

**10. Approve the minutes of the March 24, 2022, Parks, Recreation and Forestry Committee meeting.**

**Motion** by Laufenberg, seconded by Murphy, to approve the minutes of the March 24, 2022, meeting as presented. Motion carried with a voice vote of 3-0-1, with Kiefer abstaining.

**11. Future Agenda Items**

- Discuss and consider Parks & Open Space Plan.
- Update on Red Hawk Park.
- Update on Bakken Park.
- Update on Community Park.
- The next regular PRFC meeting is scheduled for **Thursday, May 26, at 5:00 pm and will be a virtual Zoom meeting.**

**12. Adjournment.**

**Motion** by Kiefer, seconded by Brice, to adjourn the meeting at 5:48 pm. Motion carried with unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on:

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*

**Village of Cottage Grove**  
**SPECIAL MEETING OF THE**  
**PARKS, RECREATION and FORESTRY COMMITTEE**  
**Meeting Minutes for Thursday, May 12, 2022**

1. **Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:00 pm.
2. **Roll call and confirm that the meeting was properly posted.**  
It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Penny Aguilera, Jay Kiefer, and Kevin Laufenberg. Amy Brice was absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Parks Maintenance Supervisor Josh Bennett. Zach Simpson of Strand, Ryan Lee of Lee Recreation, Blake Theisen of Parkitecture, and two members of the public were also in attendance.
3. **Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**  
There were no public appearances.
4. **Discuss and consider Red Hawk Park phase 2.**  
Brusegar discussed the updated park plan layout option #4 that was created by Theisen and Simpson based on the discussion from the last meeting. The plan includes a zipline on the western edge of the park with the poured-in-place rubber surfacing on both ends, a swing set with poured-in-place to the accessible swing, and the expanded path/trail on the western edge of the park that will eventually connect to the larger park to the north. The updated option #4 was quoted at \$46,572 and includes the swings, zipline, poured-in-place and wood chips. By eliminating some of the poured-in-place areas and replacing it with wood chips, as well as removing the climbing equipment, the quote came in lower than the previous options. If approved, this will go out to bid on May 17 with an estimated installation date of August/September. Simpson also explained that the newly added zipline portion of the plan will go out as an alternate bid, with the original base bid only including the swings, the trail and some of the concrete work. When planning for the new layout, Theisen also suggested placing trees along the eastern edge by the trail to provide a buffer between the park and the home located next to the park. **Motion** by Laufenberg, seconded by Kiefer, to approve the Red Hawk Park phase 2 option #4 as presented. Motion carried with a unanimous voice vote of 4-0-0.
5. **Future Agenda Items**
  - Discuss and consider Parks & Open Space Plan.
  - Update on Bakken Park skate park and pump track.
  - Update on Red Hawk Park plan.

- Update on Community Park redevelopment
- Reallocation of funds from Red Hawk
- The next regular PRFC meeting is scheduled for **Thursday, May 26, at 5:00 pm and will be a virtual Zoom meeting.**

**6. Adjournment.**

**Motion** by Murphy, seconded by Aguilera, to adjourn the meeting at 5:15 pm. Motion carried with a unanimous voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on:

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*

DRAFT

**Village of Cottage Grove**  
**PARKS, RECREATION and FORESTRY COMMITTEE**  
**Meeting Minutes for Thursday, May 26, 2022**

- 1. Call to order virtual Zoom meeting.** The meeting was called to order by Heidi Murphy at 5:12 pm.
- 2. Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Committee members present for the meeting were Heidi Murphy (chair), Jay Kiefer and Kevin Laufenberg. Penny Aguilera and Amy Brice were absent and excused. Staff present were Parks, Recreation and Forestry Director Sean Brusegar and Utility Clerk Kristen Krause. There was one member of the public in attendance.
- 3. Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

John Sinclair, 3017 Red Hawk Trail, commented that the new plan for Red Hawk Park is an improvement over the inline hockey rink plan that was previously considered, although he voiced concern that the size of the new amenities planned for the park may be too much for a pocket park that size. He would also like to recommend trees and landscaping for shade at the park.
- 4. Discuss public notification of herbicide and fertilizer applications.**

Recently, Brusegar was contacted by a parent asking about public notifications of treatments at the parks. Brusegar explained that the Village follows protocol regarding treatments on Village owned parks and properties. Laufenberg also stated as the owner of the company that treats those areas, that all requirements are followed on his end. Currently at parks, Laufenberg places signage during treatments at the four corners of each park and at the entrances. He also works to treat parks before school is done each year and on low traffic Sundays. In addition to what is currently done, Committee members suggested posting treatment days on the Village website, using larger signs at places that are treated, and possibly not programming anything at parks on the day of treatments. Brusegar and Laufenberg will get together to discuss the options. No formal action was taken.
- 5. Discuss and consider allowing Boy Scout Troop 145 to have a campout in Fireman's Park on September 24, 2022.**

**Motion** by Kiefer, seconded by Laufenberg, to suspend ordinance 230-3 on September 24, 2022 to allow Boy Scout Troop 145 to have a campout at Fireman's Park and to use the Lions' shelter during closed hours. Motion carried with a unanimous voice vote of 3-0-0.

**6. Discuss and consider allowing Monona Grove Boys Soccer to have a campout at Bakken Park on August 19, 2022.**

**Motion** by Laufenberg, seconded by Kiefer, to suspend ordinance 230-3 on August 19, 2022 to allow the Monona Grove Boys Soccer team to have a campout at Bakken Park and to use the park shelter during closed hours. Motion carried with a unanimous voice vote of 3-0-0.

**7. 2022 Parks & Recreation project updates.**

All projects are currently out to bid. Bid opening will be June 1 and awarding of the bids will go straight to the Village Board on June 6.

Brusegar also reported that during the recent regional parks meeting, pickleball courts and some of the issues related to them were discussed. As the pickleball courts are soon to be constructed at Community Park, Brusegar would like community input on how residents would like the courts to be utilized and/or programmed.

**8. Director's Report.**

In recreation news, Recreation Program Coordinator Riley Berning is doing well and did an excellent job in leading the Start Smart Soccer and Sports Development programs. This week, baseball began and next week softball begins. Recreation Supervisor Trista Taylor is starting to gear up for the Fall/Winter Resource Guide. Taylor and two playground camp staff are attending a Summer Camp Workshop on June 4. We are still looking for staff for the concession stand, playground camp and umpires.

In parks news, staff have removed the old brown shed/building east of the concession stand at Fireman's Park, power washed the concrete sitting area at Fireman's Park and had the electrical issues fixed at the park. Parks Maintenance Supervisor Josh Bennett has been busy getting the splash pad ready for the season, along with daily water testing at the splash pad. Baseball and softball fields are getting prepped for the beginning of their seasons. Staff have assisted the Miracle League with cleanup and starting up for the season, which will officially kickoff with an event on June 4. Staff also recently fixed the scoreboard at the Community Park Baseball Field.

The Parks & Open Space survey will remain open until May 31. Murphy and Brusegar also wanted to acknowledge and commend Recreation Supervisor Trista Taylor on her recent accomplishment of obtaining her CPRP accreditation.

**9. Future Agenda Items**

- Discuss and consider Parks & Open Space Plan.
- 2022 Project Updates
- Possible increase in Activenet fees
- Future – dog park rules/logistics
- Future – pump track rules
- The next regular PRFC meeting is scheduled for **June 23, at 5:00 pm and will be a virtual Zoom meeting.**

**10. Adjournment.**

**Motion** by Kiefer, seconded by Laufenberg, to adjourn the meeting at 5:50 pm. Motion carried with unanimous voice vote of 3-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.

Approved on:

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*

DRAFT