

PARKS, RECREATION & FORESTRY COMMITTEE

Thursday, May 26, 2022

5:00 PM

This meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/86507131142?pwd=WTJrM1VZRDIDdE9EeDdlZ1g1OFRzUT09>

You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: **865 0713 1142**. When asked for your Participant ID, just press #. When asked for the Passcode, enter **221**

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Parks, Recreation & Forestry Sean Brusegar sbrusegar@village.cottage-grove.wi.us

If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#)

AGENDA

1. Call To Order.
2. Roll Call And Confirm That The Meeting Was Properly Posted.
3. Public Appearances: Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item.
4. Discuss Public Notification Of Herbicide And Fertilizer Applications.

Documents:

[2022 NOTIFICATION SURVEY.PDF](#)
[HERBICED NOTIFICATION MEMO.PDF](#)

5. Discuss And Consider Allowing Boy Scout Troop 145 To Have A Campout In Fireman's Park On September 24, 2022.

Documents:

[BOY SCOUT CAMPOUT AGENDA SUBMITTAL 2022.PDF](#)
[2022 BOY SCOUT CAMPOUT_SUE MABIE EMAIL.PDF](#)

6. Discuss And Consider Allowing Monona Grove Boys Soccer To Have A Campout At Bakken Park On August 19, 2022.

Documents:

[SOCCER CAMPOUT_RANDY BECKER EMAIL.PDF](#)

7. 2022 Parks And Recreation Project Updates.
8. Director's Report - Parks, Recreation And Forestry Update.
9. Future Agenda Items.
10. Adjournment

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice
3. Any item on the agenda is subject to final action.

Herbicide/Fertilization Notification Process					
Community	Treat Parks	Contract/In House	Social Media?	Additional Signage?	Comments
Jefferson	Yes	Contract	No	No	No events for 24 hrs after spray
Fitchburg	Yes	Contract	No	No	Only treat high use athletic fields
Monroe	Yes	In House	Yes	No	Only notify spraying dog park. Close for 24 hrs. No other notifications given
Wauwaukee	Fertilize Only	Contract	No	No	No activities for 24 hrs after treatment.
Janesville	Yes	Contract	No	No	No activities for 24 hrs after treatment.
McFarland	Yes	Both	Yes	Yes	More signs in high profile areas.
Maple Bluff	No	n/a	n/a	n/a	
Monona					
Cross Plains					
Sun Prairie					

PARKS, RECREATION & FORESTRY STAFF REPORT

MEMO DATE: May 20, 2022

MTG. DATE: May 26, 2022

TO: Parks, Recreation & Forestry Committee

CC:

FROM: Sean Brusegar, CPRP, CPO - Director of Parks, Recreation & Forestry

RE: **Herbicide & Fertilization Notifications**

BACKGROUND:

I received a phone call from a resident asking about the public notification process for herbicide and fertilizer treatments on Village properties. The Village does not do any public notifications on treatments except what is required by law. Each property, by law, must be posted in all four corners of the property and any entrance to the property. Example: sidewalk leading to a shelter or any gated area that leads to a secure field. These signs are required to be posted for 24 hours. I conducted a brief survey of area communities on their respective policies. See attached survey.

STAFF RECOMMENDATION:

Staff is looking for a recommendation from the PRFC. Should we do more to publicly notify that Village properties are being treated?



Parks, Recreation & Forestry STAFF REPORT

MEMO DATE: May 19, 2022

MTG. DATE: May 26, 2022

TO: Parks, Recreation & Forestry Committee

CC:

FROM: Sean Brusegar, CPRP Director of Parks, Recreation & Forestry

RE: Boy Scout Troop 145 Camp Out on September 24, 2022

BACKGROUND: See Attachment

OVERVIEW: Suspend ordinance 230-3 stating “Park closing hours. All Village parks shall be closed from 10:00 p.m. to 7:00 a.m., except for public functions approved by the Village Board or its designee. The Village Board or its designee may approve events or activities within the parks beyond 10:00 p.m. by private organizations or individuals if satisfactory evidence is presented that the event or activities will be carried on so as not to disturb the public peace and good order of the Village. In granting such written approval, the Village Board or its designee shall designate the area in which the function shall be carried on and shall indicate the person responsible for the conduct of such function. No person shall be in any Village park between 10:00 p.m. and 7:00 a.m. except in compliance with this subsection.” for September 24th, 2022 at Lions Shelter in Fireman’s Park to allow for persons to occupy the park during closed hours for a boy scout camp out.

STAFF RECOMMENDATION: Suspend ordinance 230-3 on September 24, 2022, to allow for Boy Scout Troop 145 to occupy Lions Shelter at Fireman’s Park during park closed hours.

From: Sue Mabie <smabie439@gmail.com>
Sent: Friday, May 20, 2022 10:31 AM
To: Sean Brusegar <SBrusegar@village.cottage-grove.wi.us>
Subject: Re: My Email

Good Morning,

I, Susan Mabie, am requesting use of Fireman's park and Lions Shelter for a campout and games from Saturday 10:00 am, September 24th to Sunday September 25th at noon. We would like a campfire in an enclosed pit and the use of the bathrooms. We could have between 75 and 100 adults and children (if it is a nice weekend). All leaders are Youth Protection trained and I am a council Youth Protection trainer and will make sure all rules are followed.

Thank you for your consideration,

Sue Mabie

Sean Brusegar

From: Randy Becker - MG <mgboysoccer@gmail.com>
Sent: Wednesday, May 18, 2022 7:40 PM
To: Sean Brusegar
Cc: Mark & Kelly Haberli
Subject: Re: Bakken Park - Shelter Reservation

Good evening Sean,

I am requesting approval for the boys soccer team to use the Bakken Park on August 19th. The boys soccer team would like to have a team bonding event that would start around 5:30 PM on August 19th and camp out on the soccer field. We would play out door games such as corn hole, can jam, spike ball, etc and also grill out. We would grill out for eating dinner that night. We would also make sure that the place is clean when we would leave Saturday morning.

Please let me know what other information that you might need for this event to be approved.

Thank you

Randy Becker

Randy Becker
Monona Grove High School
Varsity Boys Soccer Coach
rbecker11@icloud.com
(608) 212-3834