

# JOINT COTTAGE GROVE NATVIG LANDFILL MONITORING COMMITTEE

Monday, May 22, 2023 – 6:00 PM  
Cottage Grove Town Hall  
4058 COUNTY ROAD N, COTTAGE GROVE, WI

You may also join this meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/Towncgt-landfill-committee-meeting>

You can also dial in using your phone.

United States: [\(872\) 240-3311](tel:8722403311) Access Code: 802-603-973

## **AGENDA**

1. Call to Order.
2. Determine quorum and agenda properly posted.
3. Approval of minutes from previous meeting(s).
4. Discuss and consider approval of Landfill monitoring bills.
5. Review recent Landfill Testing and Monitoring results.
6. Elections of Officers (Chair and Secretary).
7. Items for next the agenda.
8. Discuss and consider next meeting date.
9. Adjournment.

Submitted by: Steven Anders  
Committee Chair

ALL AGENDA ITEMS ARE SUBJECT TO ACTION.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this service, activity of program, please contact the Town Clerk's office at 839-5021 or Fax 839-4432 at least 24 hours prior to this meeting.

## **JOINT COTTAGE GROVE NATVIG LANDFILL MONITORING COMMITTEE**

Monday, March 23, 2023

The meeting started at 6:01 PM.

A quorum was determined, and the meeting was properly posted.

Present at the meeting:

Steven Anders

Kris Hampton

David Peterson

Vince Wittig

No public appearances

Hampton made a motion to approve the minutes from the meeting of January 23, 2023, seconded by Peterson. Motion carried 4-0.

Hampton made a motion to approve the bills as written and seconded by Wittig. Motion carried with a vote of 4-0.

Committee reviewed latest monitoring results.

Future agenda items:

- Approve Landfill monitoring bills.
- Review recent Landfill Testing and Monitoring results.
- Approve past minutes.

Next meeting on Monday, May 22nd, 2023 at 6:00 PM.

Peterson made a motion to adjourn, seconded by Hampton. Motion carried 4-0 and the meeting adjourned at 6:05 PM.



**TOWN OF COTTAGE GROVE**  
**SUMMARY OF 2023 LANDFILL MONITORING**  
**FOR THE PERIOD OF MARCH 2023**  
**INVOICE 00195789**  
**4/13/2023**

<b>Costs</b>	<b>Name of Project</b>	<b>Contract Amount</b>	<b>Total Billed to Date</b>	<b>Total Amount this Invoice</b>
Town-only	2023 Landfill Monitoring		\$ 1,002.50	\$ 34.43
Town-Village	2023 Landfill Monitoring		6,704.61	\$ 650.16
		TOTALS \$ 26,500	\$ 7,707.12	\$ 684.59

Invoice Hours Summary  
Town of Cottage Grove Project  
Project No. : 1-047.024

Month: March 2023: Town-only Costs

Staff	Hours	Task Description
		Monitoring of gas vents GV-1 through GV-11
Engineer-TMS	0.125	Scheduling/project management; invoice breakdown.
Engineer-JDC	0.00	Monthly gas monitoring and reporting; data entry and reporting
Town Only Total Hours:	0.125	

Invoice Hours Summary  
Town of Cottage Grove Project  
Project No. : 1-047.024

Month: March 2023: Town-Village Cost Share

Staff	Hours	Task Description
		Monitoring of gas vents GV-1 through GV-11
Engineer-TMS	1.125	Scheduling/project management; invoice breakdown.
Engineer-JDC	2.75	Monthly gas monitoring and reporting; data entry and reporting
Shared Total Hours:	3.875	
<i>Invoiced Hours:</i>	<i>4.00</i>	



**TOWN OF COTTAGE GROVE**  
**SUMMARY OF 2023 LANDFILL MONITORING**  
**FOR THE PERIOD OF APRIL 2023**  
**INVOICE 0196702**  
**5/09/2023**

<b>Costs</b>	<b>Name of Project</b>	<b>Contract Amount</b>	<b>Total Billed to Date</b>	<b>Total Amount this Invoice</b>
Town-only	2023 Landfill Monitoring		\$ 1,177.88	\$ 175.38
Town-Village	2023 Landfill Monitoring		7,335.49	\$ 630.88
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TOTALS		\$ 26,500	\$ 8,513.38	\$ 806.27

Invoice Hours Summary  
Town of Cottage Grove Project  
Project No. : 1-047.024

Month: April 2023: Town-only Costs

Staff Hours Task Description

Monitoring gas probes GP-5, 6, 7, 8, 9 and 10.

Engineer-TMS 0.1 Scheduling/project management; invoice breakdown; data review

Engineer-JDC 1.286 Monthly gas probe monitoring - measurement of gas in probes/vent wells; data entry; reporting

Town Only Total Hours: 1.386

Invoice Hours Summary  
Town of Cottage Grove Project  
Project No. : 1-047.024

Month: April 2023: Town-Village Cost Share

Staff Hours Task Description

Monitoring gas probes, GP-1 through GP-4, and landfill vent wells GV-1 to GV-11

Engineer-TMS 0.9 Scheduling/project management; invoice breakdown; data review

Engineer-JDC 3.214 Monthly gas probe monitoring - measurement of gas in probes/vent wells; data entry; reporting

Total Hours: 4.114

*Invoiced Hours:* 5.50