

VILLAGE OF COTTAGE GROVE      NOTICE OF PUBLIC  
MEETING

UTILITY COMMISSION

Wednesday, May 11, 2022      5:00 PM      Village Hall - 221 E. Cottage  
Grove Road

AGENDA

This meeting will take place as a hybrid meeting, both virtually via ZOOM and in person at Village Hall located at 221 E. Cottage Grove Road. If you are using ZOOM, please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/99848953448>. You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 998 4895 3448 #. When asked for your Participant ID, just press #. Passcode : 221

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Public Works & Utilities, JJ Larson at [jl Larson@village.cottage-grove.wi.us](mailto:jl Larson@village.cottage-grove.wi.us).

If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call Meeting To Order.
2. Quorum And Roll Call.
3. Public Appearances - Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item.
4. Old Business
  - a. Update on 2021 Fourth Quarter water rate adjustment.
5. New Business
  - a. Discuss and consider direction on population modeling for Water & Sewer Master Planning.
  - b. Presentation of Sanitary Survey Report.

Documents:

HOUSEHOLD UNITS SUMMARY TABLES.PDF  
POPULATION ASSUMPTIONS.PDF  
POPULATION NUMBER SUMMARY TABLE.PDF  
POPULATION PROJECTION GRAPH.PDF  
SANITARY SURVEY REPORT.PDF

6. Engineer's Report

Documents:

[ENGINEER REPORT MAY 2022.PDF](#)

7. Director's Report

Documents:

[DIRECTOR REPORT MAY 2022.PDF](#)

8. Approve Vouchers For Payment.

Documents:

[VOUCHERS FOR PAYMENT 3.3.2022 TO 5.5.2022.PDF](#)

9. Approve The Minutes Of The March 9, 2022 Utility Commission Meeting.

Documents:

[UTILITY COMMISSION MINUTES 3.9.22.PDF](#)

10. Set Date For Next Meeting.

11. Future Agenda Items.

12. Adjournment.

**NOTICE**

1. Persons needing special accommodations should call (608) 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action .

Scenario 1

Item Number	Property Name	Land Type	Period of Development	Number of Household Units
1	Zibler Property	Commercial	1 to 5 years	0
2	Project Silver Eagle	Commercial	1 to 5 years	0
3	Westlawn 5th Addition	Single-Family (Standard & large lots)	1 to 5 years	85
4	Westlawn 6th Addition	Single-Family (Standard, small, & large lots)/Multi-Family	5 to 10 years	553
5	Quarry Ridge Estates	Single-Family (Standard lots)	1 to 5 years	35
6	CR Devco	Mixed-use	5 to 10 years	100
7	Shady Grove Subdivision	Single-Family (Standard lots)	1 to 5 years	62
8	CTH BB Commerical	Mixed-use	10 to 20 years	81
9	CTH BB/Limerick Residential	Single-Family (Standard lots)	10 to 20 years	17
10	Authentix Continental Apartment Complex	Multi-Family/Urban Transition I & II	1 to 5 years	288
11	Farm Golf Course Development	Single-Family (Standard lots)/Duplex/Multi-Family	10 to 20 years	423
12	Uphoff and Lex Property	Single-Family (Standard lots)/Duplex/Multi-Family	10 to 20 years	984
13	2001 Realty	Single-Family (Standard lots)/Duplex/Multi-Family	10 to 20 years	565
14	TID #10	Commercial	10 to 20 years	0
			<b>Total Household Units (Present-2030)</b>	<b>1,123</b>
			<b>Total Household Units (2030-2040)</b>	<b>2,071</b>
			<b>Total Household Units (Present-2040)</b>	<b>3,194</b>

Scenario 2

Item Number	Property Name	Land Type	Period of Development	Number of Household Units
1	Zibler Property	Commercial	1 to 5 years	0
2	Project Silver Eagle	Commercial	1 to 5 years	0
3	Westlawn 5th Addition	Single-Family (Standard & large lots)	1 to 5 years	85
4	Westlawn 6th Addition	Single-Family (Standard, small, & large lots)/Multi-Family	5 to 10 years	553
5	Quarry Ridge Estates	Single-Family (Standard lots)	1 to 5 years	35
6	CR Devco	Mixed-use	5 to 10 years	100
7	Shady Grove Subdivision	Single-Family (Standard lots)	1 to 5 years	62
8	CTH BB Commerical	Mixed-use	10 to 20 years	81
9	CTH BB/Limerick Residential	Single-Family (Standard lots)	10 to 20 years	17
10	Authentix Continental Apartment Complex	Multi-Family/Urban Transition I & II	1 to 5 years	288
11	Farm Golf Course Development	Single-Family (Standard lots)/Duplex/Multi-Family	10 to 20 years	415
12	Uphoff and Lex Property	Single-Family (Standard lots)/Duplex/Multi-Family	10 to 20 years	965
13	2001 Realty	Single-Family (Standard lots)/Duplex/Multi-Family	10 to 20 years	554
14	TID #10	Commercial	10 to 20 years	0
			<b>Total Household Units (Present-2030)</b>	<b>1,123</b>
			<b>Total Household Units (2030-2040)</b>	<b>2,032</b>
			<b>Total Household Units (Present-2040)</b>	<b>3,155</b>

### **Scenario 1**

Description: A scenario that uses numbers and information directly from the Village of Cottage Grove's Comprehensive Plan where applicable. This scenario uses the Residential Neighborhood zoning defined as duplex, multi-family homes, and single-family homes. This does not include the potential future housing changes that were provided via email.

#### Assumptions:

- Developments with preliminary or final plats were used to determine future household units.
- For future developments that are not currently platted, assumed 65% of the total acreage is useable for development. Of the 65% developable area, 75% is single-family homes, 15% is multi-family homes, and 10% is duplex/condo homes.
- Units/acre for each housing type
  - Single-family homes: 6
  - Multi-family homes: 15
  - Duplex/Condo: 8
  - Mixed-use: 20
- People/Unit for each housing type: These numbers were provided by the Village via email.
  - Single-family homes: 3
  - Multi-family homes: 2.5
  - Duplex/Condo: 3

### **Scenario 2**

Description: A scenario that uses numbers and information directly from the Village of Cottage Grove's Comprehensive Plan in addition to numbers and information agreed upon through email correspondence with the Village. This scenario uses the Residential Neighborhood zoning defined as duplex, multi-family homes, alley residential, and single-family homes. This includes the potential future housing changes were provided via email.

#### Assumptions:

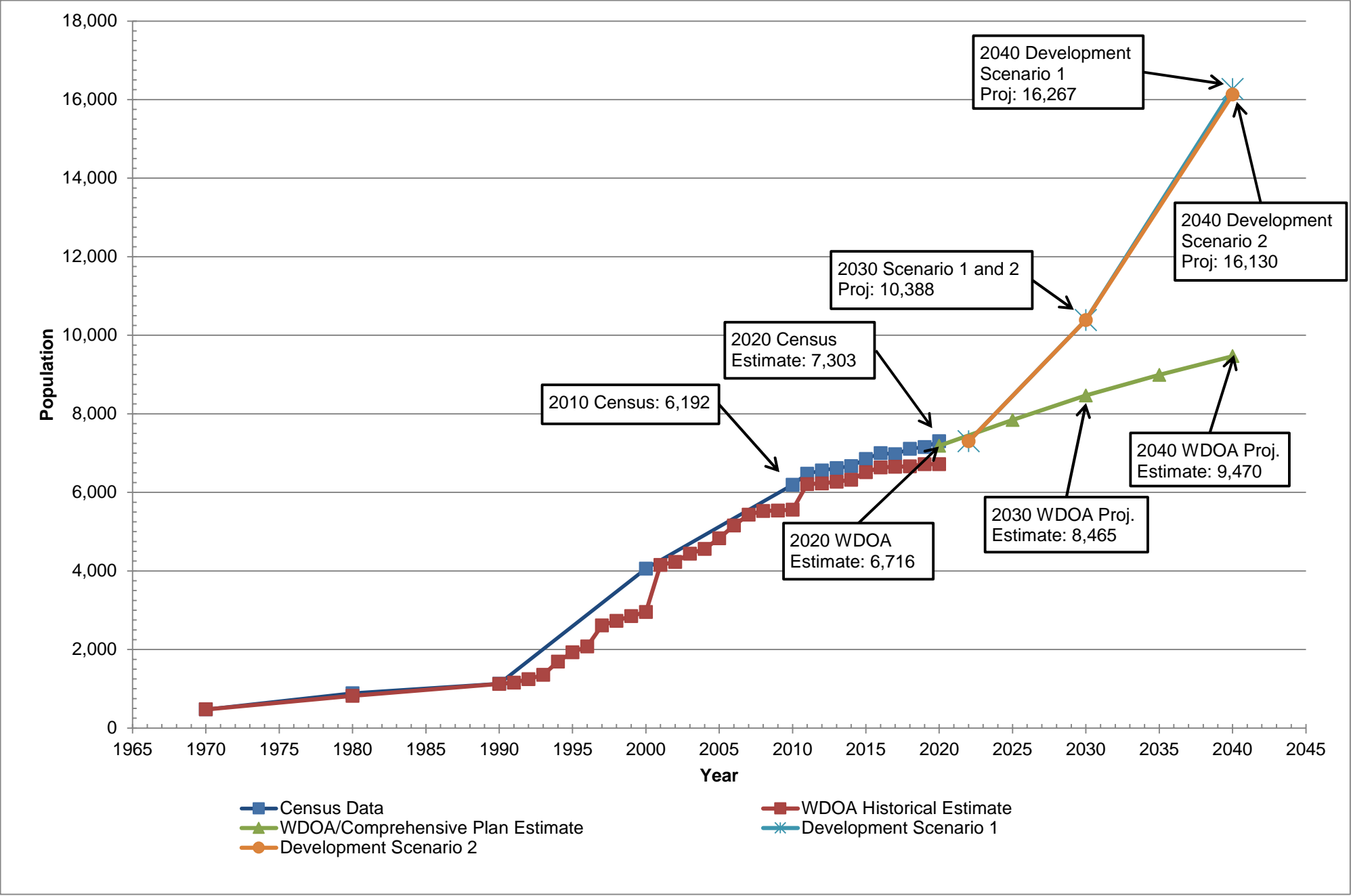
- Developments with preliminary or final plats were used to determine future household units.
- For future developments that are not currently platted, assumed 65% of the total acreage is useable for development. Of the 65% developable area, 70% is single-family homes, 20% is multi-family homes, and 5% is duplex/condo homes, and 5% is alley residential.
- Units/acre for each housing type
  - Single-family homes: 6
  - Multi-family homes: 12
  - Duplex/Condo: 8
  - Mixed-use: 20
  - Alley Residential: 8
- People/Unit for each housing type: These numbers were provided by the Village via email.
  - Single-family homes: 3
  - Multi-family homes: 2.5
  - Duplex/Condo: 3

Scenario 1

	Present-2030			2030-2040			Present-2040		
	Single Family	Duplex/Condo	Apartment	Single Family	Duplex/Condo	Apartment	Single Family	Duplex/Condo	Apartment
<b>Additional Units</b>	455	100	568	1,193	209	669	1,648	309	1,237
<b>Person per Unit</b>	3.00	3.00	2.50	3.00	3.00	2.50	3.00	3.00	2.50
<b>Total Additional People</b>	1,365	300	1,420	3,579	627	1,673	4,944	927	3,093
	Total People 2030						Total People 2040		
	3,085						8,964		

Scenario 2

	Present-2030			2030-2040			Present-2040		
	Single Family	Duplex/Condo	Apartment	Single Family	Duplex/Condo	Apartment	Single Family	Duplex/Condo	Apartment
<b>Additional Units</b>	455	100	568	1,219	105	708	1,674	205	1,276
<b>Person per Unit</b>	3.00	3.00	2.50	3.00	3.00	2.50	3.00	3.00	2.50
<b>Total Additional People</b>	1,365	300	1,420	3,657	315	1,770	5,022	615	3,190
	Total People 2030						Total People 2040		
	3,085						8,827		





May 6, 2022

Matt Giese, Village Administrator  
221 East Cottage Grove Road  
Cottage Grove, WI 53527

PWS ID#: 11302181  
Cottage Grove Waterworks  
Cottage Grove, WI  
MC - Dane County

Subject: Sanitary Survey Report and Notice of Noncompliance

Dear Matt Giese:

The purpose of a sanitary survey is to evaluate the system's source, facilities, equipment, operation, maintenance, and management as they relate to providing safe drinking water. The sanitary survey is also an opportunity to update the Department's records, provide technical assistance, and identify potential risks that may adversely affect drinking water quality. This Sanitary Survey Report also serves as a Notice of Noncompliance.

On May 3, 2022, Dave Barkhahn conducted a sanitary survey of your water system, Cottage Grove Waterworks. During the sanitary survey JJ Larson and Marty Groskreutz were present. At the completion of the survey, JJ was briefed on the preliminary findings. This report outlines the final findings, discusses problems that need to be addressed, and timelines for corrective action where appropriate.

A proposed corrective action plan and schedule is included below. Please contact me to discuss this before June 20, 2022, if you agree with the schedule or if changes are desired with the due dates.

### **System Summary**

The Village of Cottage Grove is in eastern Dane County and is about 4 miles east of the City of Madison. The water system is owned by the Village and began operation in 1940 for general use and fire protection. The present water system consists of three wells, a 550,000-gallon standpipe, a 400,000-gallon elevated storage tank, a booster/pressure reducing station, a separate pressure reducing station, and a distribution system consisting of 194,348 feet of water mains. There are two pressure zones. At each well, fluoride is added to the water for dental health protection and chlorine is added for disinfection purposes. Wells 2 and 3 are equipped with natural gas engines and right-angle gear drives to operate the well pumps when electrical power is out. The auxiliary engine at well 2 is currently inoperative. The engine at well 3 is periodically run under load. Well 4 is equipped with a natural gas engine/generator set with an automatic transfer switch. The generator can supply power to the entire well house in an emergency. This engine is operated automatically on a weekly basis.

### **Significant Deficiencies**

During the sanitary survey, no significant deficiencies were identified. Significant deficiencies indicate noncompliance with one or more Wisconsin Administrative Codes and/or represent an immediate health risk to consumers.

**Deficiencies**

During the sanitary survey, five deficiencies were identified. Deficiencies are problems in the drinking water system that have the potential to cause serious health risks or represent long-term health risks to consumers. These deficiencies may indicate noncompliance with one or more Wisconsin Administrative Codes. Corrective action should be completed for these deficiencies as soon as possible.

<b>Deficiency</b>	<b>Compliance Due Date</b>	<b>Code Citation</b>
1. Water storage facilities are not inspected at least once every 5 years.	09/30/2022	NR 810.14
2. Well meters are not tested at the required frequencies.	09/30/2022	NR 810.13(2)(e)
3. The valve exercise/replacement program is not adequate.	12/31/2022	NR 810.13(2)(a)
4. The system has not always obtained approvals for improvements which may affect water quality or quantity.	06/01/2022	NR 811.08
5. The system has not been in compliance with the monitoring requirements with respect to samples taken and/or frequency.	06/01/2022	NR 809

**Discussion and Schedule for Correction of Deficiencies:**

- Our records show that the elevated tank off of Circle Drive was last inspected October 2, 2014, and the standpipe was last inspected October 18, 2015. These inspections are now overdue. The tanks should both be inspected, and inspection reports provided to me, before September 30, 2022.
- Our records show that the well station meters were last tested in 2016. Testing of these meters is required every other year. Please have all well station meters tested before September 30, 2022.
- Although some valves are exercised each year, it appears the Utility has not met the minimum requirements. All distribution system valves are required to be exercised at least once every 2-5 years. We also recommend that hydrant lead auxiliary valves be exercised at least every 5-7 years. Please establish a routine valve exercising schedule by December 31, 2022.
- There is an after-the-fact review letter of a watermain extension in CTH TT dated September 11, 2020, in our files. Please have all reviewable projects submitted for department approval prior to construction or installation.
- One asbestos sample was collected late in 2020 and a public notice was issued for the violation. Please collect all required samples during the appropriate compliance period.

**Recommendations**

During the sanitary survey, three recommendations were identified. Recommendations are problems in the water system that hinder your public water system from consistently providing safe drinking water to consumers.

<b>Recommendation</b>
1. Measures may not have been taken to enhance the security of the water supply system.



<b>Recommendation</b>
2. The latest fire flow study does not reflect existing conditions.
3. The system does not have a schedule for capital improvements & infrastructure replacement.

**Discussion of Recommendations:**

- Cyber-attacks have been striking critical infrastructure across the United States with increased frequency in recent years. The following best management practices can be made to prevent a cybersecurity incident:
  1. Update to the latest version of the operating system (e.g. Windows 10).
  2. Use multiple-factor authentication to access critical applications.
  3. Use strong passwords to protect remote access credentials.
  4. Update user access lists to critical programs regularly (e.g. Employee retires).
  5. Train users to identify and report attempts at social engineering. Identify and suspend access of users exhibiting unusual activity.
  6. Ensure anti-virus, spam filters, and firewalls are up to date, properly configured and secure.
  7. Audit network configurations and isolate computer systems that cannot be updated.
  8. Only use secure networks and consider installing a virtual private network (VPN).
  9. Restrict all remote connections to SCADA systems, specifically those that allow physical control and manipulation of devices within the SCADA network. One-way unidirectional monitoring devices are recommended to monitor SCADA systems remotely.
  
- We recommend that fire flow studies be made periodically throughout the distribution system and after significant changes are made to the water system.
  
- Our records show that the pump in well 2 was last pulled for maintenance in 2011 and that the pump in well 4 was likely changed in 2012. We recommend that each pump be pulled at least once every ten years. Wells also require periodic rehabilitation to maintain capacity. The pumps and wells should be on a regular maintenance schedule and money should be budgeted for this work.

**Nonconforming Features**

During the sanitary survey, three nonconforming features were identified. Nonconforming features are things that existed in a water system before a code change became effective. These features were approved at the time of construction or installation but due to changes in the code, would not be approved for new installations. Correction of these features is not required until major changes or remodeling occurs or a health hazard is identified. The following items were identified as nonconforming features.

<b>Nonconforming Features</b>	<b>Current Code</b>
1. All water mains are not made of approved materials.	811.69(1)
2. Separate rooms for some chemicals are not provided.	811.51(2)(a)

Nonconforming Features	Current Code
3. Sampling faucets and/or faucet locations are not appropriate for each type of sample.	

**Discussion of Nonconforming Features:**

- The 2020 PSC report shows that there is a total of 4,273 feet of asbestos cement pipe in the system. This is 2.2% of the total mains in the system. The Village should continue in its plans to remove this type of main whenever the opportunity arrives. Special precautions are also needed when cutting into or tapping the asbestos cement pipes.
- The fluoride is stored in the same room as electrical controls at well 2. Separate chemical rooms with proper ventilation for all chemicals are now required at new installations. Fluoride fumes are very corrosive and can be detrimental to electrical controls.
- Samples for inorganics, radioactivity, volatile organic chemicals, and synthetic organic chemicals are required to be collected at the entry points to the distribution system. The entry point is at a location after chemical addition and before the first customer. The proper entry point faucet may not exist at wells 2 and 3. Wells 2 and 3 do not have the proper entry point faucet because the discharge line enters the floor immediately after the chemical injection points. At well 3, a smooth-end sample tap could be added in the chemical room. Alternatively, to obtain a water sample representing finished water quality, a water service lateral may be brought back into the building and fitted with a sampling faucet after being connected to the finished water main outside the building.

**Water Quality Monitoring and Reporting**

Your water system has a very good record of compliance with monitoring and reporting requirements for chemical and radiological contaminants for the last three years. One asbestos sample was submitted late in 2020. All results were reported to the Department, as required. We appreciate your samplers’ continued efforts in complying with these Safe Drinking Water Act requirements. There are no water quality concerns with the Cottage Grove water system.

The monitoring requirements for Cottage Grove for 2022 show that one disinfection byproduct sample is required from the distribution system in the third quarter from the approved location. Routine coliform bacteria (7 distribution samples in each month and one raw water sample each quarter from each well) and monthly fluoride split samples are also needed.

A review of Department records shows an excellent history of bacteriological sampling for the last 3-year period. At least 7 samples are required from the distribution system each month. Records show that eight samples have been collected each month. All samples were submitted to certified labs for bacteriological analysis. Samples were collected at 6 different locations throughout the distribution system and on different days throughout each month. No coliform positive samples were reported.

The fluoridation program for the Cottage Grove water system also has an excellent history of sample submission for the last 12-month period. All monthly split samples were collected and were submitted to the State Lab of Hygiene, as required. The average residual for the most recent twelve monthly split samples submitted in the last year was 0.84 mg/L at the State Lab and the operators’ average was 0.68 mg/L. This indicates the operators are doing a good job when performing the fluoride residual tests and that the testing equipment used to run these analyses is functioning properly. The operators are encouraged to keep up the good work with the fluoridation program.

**Lead and Copper Monitoring**

Lead and copper samples were collected in 2020 from 22 different valid sites in the water system. The 90<sup>th</sup> percentile for lead was reported as 4.16 ug/L and the 90<sup>th</sup> percentile for copper was reported as 178 ug/L. The action level for lead is 15 ug/L, and for copper, the action level is 1300 ug/L. We have reviewed your water system's lead and copper monitoring history. It appears that the sites used have been appropriate sites. The Utility has 24 active sites on their monitoring site plan. All sites are either kitchen or bathroom cold water taps.

The revised Lead and Copper Rule will require all water systems to have a detailed inventory of all plumbing materials in the system, including public service lines and on the customer side of the curb box. This information is needed at all services, not just the services where samples are collected. The operators should continue to collect plumbing materials information from all services when meters are changed, when cross connection inspections are made, during construction projects, or any other time they enter customers' premises. These requirements are also in our current codes (ss. NR 809.119 and 809.547(1)(b), Wisconsin Administrative Codes), but will likely be strictly enforced in the future.

**Required Reports, Records, and Utility Programs**

Our records show that the Utility has distributed the required Consumer Confidence Reports (CCRs). All reports were complete, and it appears that the reports were properly distributed. The completed certification forms were also sent to this office. The CCRs must continue to be distributed before July 1 of every year. Please continue to send me copies of the final reports and the completed certification forms. A copy of the 2020 CCR was received on May 17, 2021, along with the completed certification form.

The monthly pumpage reports must be completely filled out and submitted to the department on or before the tenth day of the following month. In the last three years, all reports were submitted on time and all reports were properly filled out.

The Village has a private well permitting and abandonment ordinance (§312-6). This ordinance requires well owners to obtain a well operating permit from the Village or to properly abandon the well. There are no known wells within the Village. If wells are located or water service becomes available to existing wells, current well operational permits will be required to be kept on file for periodic review by department personnel.

It appears that the Village's cross connection control ordinance (§312-5) is also being enforced. Records show that inspections at all service types are made routinely. The Utility hired Hydro Corp for all inspections and follow-up activities. The Utility made significant progress with this program in the last three years. In addition to performing inspections, the water system is also required to submit an annual report to the department that tells how many inspections were made in the previous year. These reports are due every March 1. The 2021 report was received on January 11, 2022. The report shows that inspections are made at the required frequencies for each service type. Please continue to have all services inspected and continue to keep records of each inspection.

Hydrant flushing and valve exercising programs are also required and it appears that the Utility has done a good job with the hydrant flushing program. Hydrants on dead-ends are typically flushed twice per year and all system hydrants are flushed once or twice per year. It appears that valves are not on a routine exercising program but some are exercised each year. As mentioned previously, all distribution system valves are required to be exercised at least once every 2-5 years. We also recommend that hydrant lead auxiliary valves be exercised at least every 5-7 years. The Utility is now recording hydrant and valve maintenance on their GIS system.

Detailed interior inspections of all water storage facilities are required at least once every five years. As mentioned previously, inspections at both elevated tanks are now overdue. Inspection reports are also required to be submitted to the Department when the 5-year tank inspection is completed. In addition to the 5-year interior inspections, the screens on the vents and overflow pipes, as well as the integrity of the gaskets on the hatches, are required to be checked at least once per year and documented. These annual inspections are made by Corrpro and are properly documented.

**Certified Operator**

Chapter NR 114, Wisconsin Administrative Code, specifies the requirements for certified waterworks operators. To be fully certified for the Cottage Grove water system, the Utility must employ at least one person that is a grade 1 operator in Distribution (D), and Groundwater (G). An operator in training is given a grade T status until proper experience is obtained and reported. The water system must also designate the operator in charge. To maintain their certification, all operators must attend continuing education classes and submit their credits when renewing their certificates.

Our records show that Marty Groskreutz is the operator in charge. Marty has Grade 1 certification in D and G. Marty’s certification is good until May 1, 2025, when he will need to renew with the proper number of continuing education credits. Our records also show that Larry Cooper, Jim Rothman, and David Viken are certified at Grade 1 in subclasses D, and G. JJ Larson is certified at Grade 1 in subclasses D, G, Iron Removal (I), and Specialized Treatment (V).

**Water System Security**

We recommend that you conduct a daily security check of your entire drinking water system to ensure doors are locked and windows secured. Please also take appropriate measures to protect your SCADA system.

**System Summary Information**

A water system summary is attached. Please review it for accuracy. If there are changes that need to be made, contact Dave Barkhahn at (920) 960-0115.

**Capacity Development Evaluation**

This sanitary survey serves as an evaluation of the capabilities of your water system. This system has been determined to have adequate technical, managerial, and financial capacity to provide safe drinking water. The ability to plan for, achieve, and maintain compliance with applicable drinking water standards has been demonstrated.

The next sanitary survey of your system is scheduled to take place in 2025. Typically, your staff will be contacted prior to the survey to schedule a date that is convenient.

**Required Action**

Please respond by June 20, 2022, with notification that all deficiencies have been corrected, or that you agree to correct the deficiencies identified in this letter by the due dates, or with alternative dates for correcting these deficiencies. Please also consider correcting the non-conforming features and recommendations discussed in this letter.

Thank you for your staff’s assistance during the sanitary survey. If you have any questions, you can reach me by phone at (920) 960-0115, by fax at (608) 275-3338, by e-mail at [dave.barkhahn@wisconsin.gov](mailto:dave.barkhahn@wisconsin.gov), or by postal mail at the address on this letterhead.

Sincerely,



David Barkhahn  
Public Water Supply Engineer

Encl.

cc: Bureau of Drinking Water/Groundwater - DG/5  
JJ Larson, Director of Public Works/Deputy Administrator

**Water System Summary Information**

System ID: 11302181  
 System Name: COTTAGE GROVE WATERWORKS  
 County: Dane  
 Type: Municipal Community  
 Basin: Rock River (lower)  
 Population: 6512  
 Service Connections: 0  
 Owner: JJ LARSON  
 210 PROGRESS DR, STE 2  
 COTTAGE GROVE, WI 53527  
 (608) 839-5813 Cell: (608) 209-8920 jlarson@village.cottage-grove.wi.us  
 Date Security VA Complete:  
 Date ERP Complete: 03/29/2004  
 Date ERP Last Exercised/Updated:  
 Emergency Phone: (608) 839-5813  
 Emergency Fax:  
 Emergency E-mail: jlarson@village.cottage-grove.wi.us

**Certified Operators**

Name	Lic. #	Expires	Phone/E-mail	Certification
LAWRENCE COOPER	34139	05/01/2022	(608) 209-1681	D-1, G-1
MARTY GROSKREUTZ	31500	05/01/2025	() -Magpack1@charter.net	D-1, G-1; OIC
JOHN LARSON	36180	05/01/2023	(608) 839-5813 jlarson@village.cottage-grove.wi.us	D-1, G-1, I-1, V-1
JAMES ROTHMAN	32261	05/01/2024	(608) 215-1666 jrothman@village.cottage-grove.wi.us	D-1, G-1
DAVID VIKEN	36139	05/01/2023	(608) 839-5813 davidviken@gmail.com	D-1, G-1

**Affiliations**

Name	Affiliation	Start Date	Primary?	Phone
JJ LARSON	SAMPLER	03/30/2015	Y	608-839-5813 x214
LISA KALATA	PLAN_CON	12/06/2019	Y	608-839-4704
JJ LARSON	OWNER	02/03/2016	Y	608-839-5813 x214
COTTAGE GROVE ADMINISTRATOR - MATT GIESE	LEGAL_OWN	02/03/2016	Y	608-839-4704
JJ LARSON	EMERGENCY	02/03/2016	Y	608-839-5813 x214
DAVE BARKHAHN	DNR_REP	07/05/2011	Y	920-960-0115
JJ LARSON	CONTACT	03/30/2015	Y	608-839-5813 x214
COTTAGE GROVE ADMINISTRATOR - MATT GIESE	PLAN_CON	06/07/2006	N	608-839-4704
JJ LARSON	PLAN_CON	07/23/2020	N	608-839-5813 x214

**Entry Points and Sources of Water (Basic Data)**

Source ID	Name	WUWN	Status	Type	Source	Depth	Cased	Grouted
1		BF487	Perm Abandoned	ENTRY PT/SOURCE	Ground Water Source	400	207	97
2	Well #2	MZ718	Active	ENTRY PT/SOURCE	Ground Water Source	550	250	250
3	Well #3	HL860	Active	ENTRY PT/SOURCE	Ground Water Source	530	273	273
4	Well #4	TR785	Active	ENTRY PT/SOURCE	Ground Water Source	675	410	410

**Entry Points and Sources of Water (Misc. Data)**

Source ID	Pump Cap.	Pump Type	Lube	Aux. Power?
1	150	Submersible		Unknown
2	375	Vertical Turbine	Water	Yes
3	725	Vertical Turbine	Water	Yes
4	1100	Vertical Turbine	Water	Yes

**Storage**

ID/Location	Type	Vol. (gal)	Firm Pumping Capacity (gpm)	Height to Overflow (ft.)	Overflow Elev. (sea-level, ft.)	Aux. Power?	Mfg.	Model
704 North Main	STANDPIPE	550000	1750	61.6	1070.5	Unknown		39' diameter
North side - off of Circle Drive	ELEVATED TANK	400000	1750	92	1132	Unknown	Maguire Iron	Single Pedestal Spheroid

**Booster Stations**

ID/Location	Type	Firm Pumping Capacity (gpm)	Aux. Power?
Well 4	ABOVE GROUND		Yes

**System Interconnects**

ID/Location	Type	Capacity (gpm)	Metered?	Chemical Injection Capable?
None				

**Treatment Summary Data**

Source ID	Type	Description	Begin	End	Objective(s)	Pump Model	Cap.	Stroke %	Speed %	Sol. Tank Cap.	Dil. Ratio
1	380	Fluoridation	01/08/1996	11/22/2005	Other						
1	421	Hypochlorination, Post	04/01/1992	11/22/2005	Disinfection						
2	380	Fluoridation	01/08/1996		Other	LMI A951-91FS	24	50	20	45	
2	421	Hypochlorination, Post	04/01/1992		Disinfection	LMI B111-91SH	38	50	100	45	
3	380	Fluoridation	01/01/1994		Other	LMI A141-150FS	14	55	40	45	
3	421	Hypochlorination, Post	01/01/1994		Disinfection	LMI B111-91SH	38	28	30	45	
4	380	Fluoridation	02/15/2005		Other	LMI AA151-91FS	24	52	50	45	
4	421	Hypochlorination, Post	02/15/2005		Disinfection	LMI B111-490TI	38	30	30	45	

**System Evaluation Summary**

Inspector/Reviewer	Date	Report Date	Type	Agency	Response Due	Response Recd
BARKHAHN, DAVE	05/03/2022	05/06/2022	SURVEY	DNR	06/20/2022	
BARKHAHN, DAVE	05/31/2019	06/07/2019	SURVEY	DNR	07/22/2019	07/11/2019
JJ Larson	09/13/2017		LEVEL 1	PWS		
BARKHAHN, DAVE	06/15/2016	06/23/2016	SURVEY	DNR	08/05/2016	06/27/2016
BARKHAHN, DAVE	10/02/2014	10/03/2014	PLAN APP	DNR		04/08/2015
BARKHAHN, DAVE	07/03/2013	07/12/2013	SURVEY	DNR	08/26/2013	08/22/2013
STUNKARD, TOM	07/21/2010	08/03/2010	SURVEY	DNR	09/17/2010	08/12/2010
STUNKARD, TOM	11/08/2007	11/13/2007	ANNUAL	DNR		
STUNKARD, TOM	11/10/2006	12/07/2006	SURVEY	DNR	02/27/2007	11/14/2007
STUNKARD, TOM	11/18/2005	11/29/2005	ANNUAL	DNR		
STUNKARD, TOM	11/19/2004	11/23/2004	ANNUAL	DNR		
STUNKARD, TOM	11/21/2003	12/09/2003	ANNUAL	DNR		
STUNKARD, TOM	11/07/2002	11/22/2002	ANNUAL	DNR		
STUNKARD, TOM	11/28/2001	12/17/2001	SURVEY	DNR		
STUNKARD, TOM	11/17/2000	11/21/2000	ANNUAL	DNR		
STUNKARD, TOM	11/05/1999	11/15/1999	ANNUAL	DNR		
STUNKARD, TOM	11/11/1998	11/19/1998	ANNUAL	DNR		
STUNKARD, TOM	10/21/1997	10/28/1997	ANNUAL	DNR		
STUNKARD, TOM	10/24/1996	11/08/1996	SURVEY	DNR		
STUNKARD, TOM	10/11/1995	10/17/1995	ANNUAL	DNR		
STUNKARD, TOM	10/14/1994	10/25/1994	ANNUAL	DNR		
STUNKARD, TOM	10/15/1993	10/26/1993	ANNUAL	DNR		
	10/24/1991		SURVEY	DNR		

**Bacteriological Sampling History**

Year	Distribution Safe	Distribution Unsafe	Confirmed Unsafe	Missed Samples	Raw Safe	Raw Unsafe	Fecal Positive?
2022	33			0	6		N
2021	96			0	12		N
2020	96			0	12		N
2019	96			0	12		N
2018	96			0	15		N
2017	95	1	2	0	12		N
2016	96			0	12		N

**Chemical Sampling History**

Year	Sample Group	Source ID	Samples Taken	Missed Samples	MCL Violations
2022	FLUORIDE		4	0	0
2022	NITRATE	4	1	0	0
2022	NITRATE	2	1	0	0
2022	NITRATE	3	1	0	0
2022	VOC	3	1	0	0
2021	FLUORIDE		12	0	0
2021	VOC		1	0	0
2021	NITRATE	4	1	0	0
2021	NITRATE	2	1	0	0
2021	NITRATE	3	1	0	0
2021	VOC	3	1	0	0
2020	FLUORIDE		12	0	0

Year	Sample Group	Source ID	Samples Taken	Missed Samples	MCL Violations
2020	VOC		1	0	0
2020	RAD	2	1	0	0
2020	VOC	2	1	0	0
2020	VOC	4	1	0	0
2020	IOC	2	1	0	0
2020	IOC	4	1	0	0
2020	RAD	4	1	0	0
2020	IOC	3	1	0	0
2020	PBCU		22	0	0
2020	IOC		1	0	0
2020	RAD	3	1	0	0
2020	VOC	3	1	0	0
2019	FLUORIDE		12	0	0
2019	VOC		1	0	0
2019	NITRATE	4	1	0	0
2019	NITRATE	2	1	0	0
2019	NITRATE	3	1	0	0
2019	VOC	3	2	0	0
2018	FLUORIDE		12	0	0
2018	VOC		1	0	0
2018	NITRATE	4	1	0	0
2018	NITRATE	2	1	0	0
2018	NITRATE	3	1	0	0
2018	VOC	3	1	0	0
2017	FLUORIDE		12	0	0
2017	VOC	4	1	0	0
2017	VOC		1	0	0
2017	VOC	2	1	0	0
2017	IOC	2	1	0	0
2017	IOC	4	1	0	0
2017	IOC	3	1	0	0
2017	SOC	2	1	0	0
2017	SOC	3	1	0	0
2017	SOC	4	1	0	0
2017	PBCU		20	0	0
2017	VOC	3	1	0	0
2016	FLUORIDE		12	0	0
2016	VOC		1	0	0
2016	NITRATE	4	1	0	0
2016	NITRATE	2	1	0	0
2016	NITRATE	3	1	0	0
2016	VOC	3	2	0	0

Sample Group	Last Sampled
BACTI	2022
FLUORIDE	2022
HAA5	2014
IOC	2020
RAD	2020
PBCU	2020



Sample Group	Last Sampled
NITRATE	2022
VOC	2022
SOC	2017
DBP	2013
TTHM	2007

**MCL Violations**

Source ID	Contaminant	Concentration	MCL	Units	Viol. Start	Viol. End	Continuing Operation?
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None

**Definitions**

MCL = Maximum Contaminant Limit (as set by the Environmental Protection Agency (EPA))

BACTI = Bacteriological Sample

IOC = Sample for Inorganic Compounds

NITRATE = Nitrate Sample

PBCU = Lead and Copper Sample

RAD = Sample for Radioactivity

SOC = Sample for Synthetic Organic Compounds

VOC = Sample for Volatile Organic Compounds

FLUORIDE = Fluoride from Fluoridation

TTHM = Total Trihalomethane Sample



## **Engineer's Report Utility Commission Village of Cottage Grove May 2022 Report**

### Shady Grove Subdivision

RG Huston Company, Inc. (RG Huston) resumed construction in mid-April 2022. Sanitary sewer main was completed in late April 2022. Water main, sanitary laterals, water main services, and storm sewer infrastructure will continue to be installed for the rest of the subdivision before road infrastructure will be constructed. Strand is currently working with the developer regarding site runoff to private properties west and south of this development.

### Authentix Cottage Grove

Integrity Grading and Excavating (IGE) installed the storm sewer along Cottage Grove Road at the end of April 2022. Road improvements, including widening Cottage Grove Road and curb installation, are tentatively slated for the first weeks of May 2022.

### Fifth Addition to Westlawn Estates

Homburg Contractors, Inc. (Homburg) resumed construction in mid-April 2022. Sanitary and water main services have been completed. Testing of the utilities will occur in May with the grading and roadway construction for Paris Lane.

### Quarry Ridge Estates

Snyder Excavating started construction in mid-April 2022. Snyder started with sanitary sewer and services on Melissa Lane. At the end of April 2022, Snyder & Associates and developer requested a profile change on Melissa Lane to reduce the amount of cut in the area. This plan change was approved by Strand and utility installation will continue through May 2022.

### Erosion Control Checks

Strand started to provide springtime weekly erosion control checks on development sites in the Village including Cottage Grove Commons Phase 2, Dolphin Swim, Movin Out Glen Grove Apartments, Grand Appliance, Alantis Valley Foods, Quarry Ridge Development, Shady Grove Subdivision, Authentix, and 5th Addition to Westlawn Estates. Correspondence was sent to development owners if the erosion control measures on-site were not satisfactory or compliant. Several sites have had to address issues this spring.

### Development Reviews

Strand attended meetings with the developer's engineer for Project Silver Eagle and other TID #10 developments. Some of the main topics discussed continue to include utility extension, traffic generation, County Truck Highway (CTH) connections and stormwater control. The Project Silver Eagle PIP No. 2 submittal review letter was submitted to the Village and the Developer's engineer in mid-April 2022.

### Upcoming Village Utility Projects

The 2022 Street Improvement project was bid in late April 2022. This project includes the water main replacement on Taylor Street. The water main will be replaced from Main Street to Forreston Drive to replace an older, undersized 6-inch water main. Homburg was the apparent low bidder. Construction is anticipated to begin in late May 2022.

Clark and Grove Streets was bid by MSA Professional Services, Inc. (MSA) in March 2022. RG Huston was awarded the contract in April. Strand will take over the construction portion of the project moving forward. Utility construction is anticipated to begin in June 2022, after the Firemen's Festival.

Strand met JJ and staff to discuss the water and sewer studies for the Village in early April 2022. These studies will review the overall Village's existing infrastructure and future needs to help create a five- to ten-year capital improvement plan for each utility. Strand will be providing future population projections to the Village for review in the coming week.



Engineer's Report  
Utility Commission  
Village of Cottage Grove  
May 2022 Report

Strand has worked with JJ over the last several months to create a standard specification cut sheet for utilities and public works projects. In addition, the standard detail drawings have been updated to reflect these specifications. If there are any questions or concerns, prior to finalization, Strand will edit for Village preferences.

Prepared and respectfully submitted by Josh J. Straka, P.E., Strand Associates, Inc.®.



# Department of Public Works

Director's Monthly Report to the Utility  
Commission  
May 11<sup>th</sup>, 2022

## **Staffing Update**

GovHR completed the recruitment for the Deputy Director of Public Works position, and we ultimately had 17 qualified applicants. We've made an offer to Brian Peterson and he's accepted and plans to begin on May 16th. Brian brings decades of Public Works experience at all levels and will be a strong addition to our team.

## **Earth Day Event/Compost Bins & Rain Barrel Sale**

The Village partnered with the Friends of the Cottage Grove Library on an Earth Day event at Cottage Grove School. We had educational materials available on pollinator gardens, rain gardens, our Adopt-A-Storm-Drain program and other environmentally friendly materials (although the wind made the displays an on-going battle all day).

This event also doubled as our compost bin and rain barrel pick-up date. It was a resounding success, we sold out of our surplus rain barrels (had to turn people away) and only had two compost bins remaining for sale by the end of the day!

## **Sanitary Survey**

Our DNR representative was in the Village last week for our Water System Sanitary Survey, a comprehensive look at our water system infrastructure and review of our operations. We toured all of our facilities and met for hours in the office talking through our operations & maintenance, record-keeping, sampling program, and our plans for the future related to the water system. While the official report is still being drafted, all indications were that DNR is very happy with our system, our team and how we're ensuring efficient provision of quality water reliably and safely.

## **2022 Project Updates**

Clark & Grove (small section of water main looping) bid was awarded to RG Huston and work is planned to begin after Firemen's Fest.

E. Taylor reconstruction (replacement of AC water main) was awarded to Homburg as a part of the larger 2022 Street Improvements work.

Strand's team continues work on the Water and Sanitary System Master Plans.

Report Criteria:

Detail report.  
 Invoices with totals above \$0.00 included.  
 Paid and unpaid invoices included.  
 [Report].GL Account and Title = "600000000000"-60199999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>600-34600</b>								
1463	CORE & MAIN LP	Q222962	METERS	03/22/2022	5,265.00	5,265.00	03/22/2022	
1463	CORE & MAIN LP	Q250451	METERS	03/08/2022	18.75	18.75	03/08/2022	
1463	CORE & MAIN LP	Q280522	METERS	03/08/2022	9,030.00	9,030.00	03/08/2022	
1463	CORE & MAIN LP	Q441237	METERS	04/05/2022	9,030.00	9,030.00	04/05/2022	
1463	CORE & MAIN LP	Q579154	METERS	05/03/2022	1,120.00	1,120.00	05/03/2022	
Total 600-34600:					24,463.75	24,463.75		
<b>600-60600-340</b>								
244	CONNEY SAFETY PRODUCTS	06070771	SAFETY GEAR	03/22/2022	20.00	20.00	03/22/2022	
3950	CUMMINS SALES AND SERVICE	F6-26923	WELL #4 GENERATOR REPAIR	03/22/2022	464.62	464.62	03/22/2022	
3950	CUMMINS SALES AND SERVICE	F6-30015	WELL #4 GENERATOR REPAIR	05/03/2022	646.45	646.45	05/03/2022	
6905	HORNUNG, ANDREW	31722	SAFETY BOOT REIMBURSEME	03/22/2022	25.00	25.00	03/22/2022	
23	NORTHERN BATTERY	139422032908	GENERATOR WELL 4	04/19/2022	425.32	425.32	04/19/2022	
Total 600-60600-340:					1,581.39	1,581.39		
<b>600-60620-221</b>								
31	ALLIANT ENERGY/WP&L	31-032222AA	6101720000 - GASTON CIR WAT	03/22/2022	250.41	250.41	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222EE	7541940000 - 704 MAIN ST WEL	03/22/2022	1,035.67	1,035.67	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222G	1670310000 - 1507 LANDMARK	03/22/2022	2,560.39	2,560.39	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222I	1960850000 - DONNA ST WELL	03/22/2022	1,659.26	1,659.26	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222K	2320700000 - 704 N MAIN ST W	03/22/2022	90.81	90.81	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222KK	9829150000 - 1000 DAMASCUS	03/22/2022	67.03	67.03	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222O	3143950000 - HWY N TOWER	03/22/2022	88.02	88.02	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222R	3917900000 - 220 GROVE ST	03/22/2022	20.07	20.07	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-041922CC	7541940000 - 704 MAIN ST WEL	04/19/2022	1,225.02	1,225.02	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922F	1670310000 - 1507 LANDMARK	04/19/2022	2,409.46	2,409.46	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922H	1960850000 - DONNA ST WELL	04/19/2022	1,755.17	1,755.17	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922II	9829150000 - 1000 DAMASCUS	04/19/2022	67.43	67.43	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922J	2320700000 - 704 N MAIN ST W	04/19/2022	63.54	63.54	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922M	3143950000 - HWY N TOWER	04/19/2022	87.64	87.64	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922P	3917900000 - 220 GROVE ST	04/19/2022	21.99	21.99	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922Y	6101720000 - GASTON CIR WAT	04/19/2022	244.86	244.86	04/19/2022	
Total 600-60620-221:					11,646.77	11,646.77		
<b>600-60630-210</b>								
104	STATE LABORATORY OF HYGIE	706277	WATER TESTING	03/08/2022	206.00	206.00	03/08/2022	
104	STATE LABORATORY OF HYGIE	708334	WATER TESTING	04/19/2022	26.00	26.00	04/19/2022	
Total 600-60630-210:					232.00	232.00		
<b>600-60630-340</b>								
6121	HAWKINS INC	6134112	WATER TREATMENT CHEMICAL	03/22/2022	859.36	859.36	03/22/2022	
6121	HAWKINS INC	6162139	WATER TREATMENT CHEMICAL	04/19/2022	894.07	894.07	04/19/2022	
150	USA BLUE BOOK	917454	WATER TESTING EQUIPMENT	04/05/2022	60.98	60.98	04/05/2022	
Total 600-60630-340:					1,814.41	1,814.41		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>600-60652-340</b>								
1953	USELMAN PLUMBING LLC	3428	REPIPE METER HORN	03/22/2022	278.00	278.00	03/22/2022	
Total 600-60652-340:					278.00	278.00		
<b>600-60653-340</b>								
142	GRAINGER	9246653407	WATER METER OP SUPPLIES	04/05/2022	17.27	17.27	04/05/2022	
142	GRAINGER	9247795868	WATER METER OP SUPPLIES	04/05/2022	17.27	17.27	04/05/2022	
142	GRAINGER	9249234916	WATER METER OP SUPPLIES	04/05/2022	33.91	33.91	04/05/2022	
Total 600-60653-340:					68.45	68.45		
<b>600-60654-340</b>								
1463	CORE & MAIN LP	Q367671	HYDRANT PARTS	03/08/2022	276.00	276.00	03/08/2022	
Total 600-60654-340:					276.00	276.00		
<b>600-60902-310</b>								
933	LITHO SPECIALISTS	ls31963	WATER & SEWER BILLS	03/22/2022	432.65	432.65	03/22/2022	
933	LITHO SPECIALISTS	ls32003	WATER & SEWER BILLS	04/05/2022	191.50	191.50	04/05/2022	
12	QUILL CORP	24576854	COPY PAPER	05/03/2022	14.00	14.00	05/03/2022	
Total 600-60902-310:					638.15	638.15		
<b>600-60902-311</b>								
111	POSTMASTER	111-030822	POSTAGE - WATER & SEWER BI	03/08/2022	46.40	46.40	02/24/2022	
111	POSTMASTER	111-040522	POSTAGE - WATER & SEWER BI	04/05/2022	409.88	409.88	03/31/2022	
111	POSTMASTER	111-050322	POSTAGE - WATER & SEWER BI	05/03/2022	96.32	96.32	04/28/2022	
6410	QUADIENT	59104870	METER RENTAL	03/22/2022	13.07	13.07	03/22/2022	
Total 600-60902-311:					565.67	565.67		
<b>600-60902-340</b>								
937	GROSKREUTZ, MARTY	937-040722	DNR LICENSE REIMBURSEMEN	04/19/2022	45.00	45.00	04/19/2022	
594	US CELLULAR	0490812282	AMI AT WATER TOWER	03/08/2022	22.52	22.52	03/08/2022	
594	US CELLULAR	0496619014	AMI AT WATER TOWER	04/05/2022	22.52	22.52	04/05/2022	
594	US CELLULAR	0502385269	AMI AT WATER TOWER	05/03/2022	22.52	22.52	05/03/2022	
Total 600-60902-340:					112.56	112.56		
<b>600-60920-221</b>								
31	ALLIANT ENERGY/WP&L	31-032222	0420288389 - 230 PROGRESS D	03/22/2022	8.47	8.47	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222A	0470910000 - 240 PROGRESS D	03/22/2022	48.73	48.73	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222DD	7255110000 - VILLAGE HALL	03/22/2022	106.76	106.76	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222E	1366250000 - 200 PROGRESS D	03/22/2022	172.87	172.87	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222FF	8469260000 - 225 BONNIE RD	03/22/2022	200.18	200.18	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222Z	5909800000 - 220 PROGRESS D	03/22/2022	66.49	66.49	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-041922	0420288389 - 230 PROGRESS D	04/19/2022	6.54	6.54	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922A	0470910000 - 240 PROGRESS D	04/19/2022	39.79	39.79	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922BB	7255110000 - VILLAGE HALL	04/19/2022	107.67	107.67	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922D	1366250000 - 200 PROGRESS D	04/19/2022	147.78	147.78	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922DD	8469260000 - 225 BONNIE RD	04/19/2022	115.52	115.52	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922X	5909800000 - 220 PROGRESS DR	04/19/2022	41.98	41.98	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722H	8990.01 - 225 BONNIE RD	04/19/2022	56.05	56.05	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722I	10105.01,10110.02,10115.02,101	04/19/2022	143.36	143.36	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722J	50000.00 - WELL HOUSE #4	04/19/2022	333.85	333.85	04/19/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 600-60920-221:					1,596.04	1,596.04		
<b>600-60920-225</b>								
6904	AT&T MOBILITY LLC	287312732888	TABLETS	03/08/2022	234.96	234.96	02/24/2022	
6904	AT&T MOBILITY LLC	287312732888	CELL PHONES	04/05/2022	72.23	72.23	03/23/2022	
6904	AT&T MOBILITY LLC	287312732888	TABLETS	04/05/2022	71.98	71.98	03/23/2022	
6904	AT&T MOBILITY LLC	287312732888	CELL PHONES	05/03/2022	58.25	58.25	04/28/2022	
6904	AT&T MOBILITY LLC	287312732888	TABLETS	05/03/2022	71.98	71.98	04/28/2022	
2421	CHARTER COMMUNICATIONS	005419404062	BUSINESS TV @ MUNICIPAL SE	04/19/2022	2.44	2.44	04/19/2022	
198	TDS	042222	MSB PHONE & INTERNET	05/03/2022	34.27	34.27	05/03/2022	
198	TDS	198-030822VH	VILLAGE HALL PHONE AND INT	03/08/2022	35.47	35.47	02/24/2022	
198	TDS	198-040522VH	VILLAGE HALL PHONE AND INT	04/05/2022	35.47	35.47	03/23/2022	
198	TDS	198-050322	VILLAGE HALL PHONE AND INT	05/03/2022	35.45	35.45	05/03/2022	
198	TDS	2.22.22	MSB PHONE & INTERNET	03/08/2022	36.46	36.46	02/24/2022	
198	TDS	3.22.22	MSB PHONE & INTERNET	04/05/2022	34.31	34.31	03/23/2022	
594	US CELLULAR	0489762089	GIS/TABLETS	04/19/2022	21.00	21.00	04/19/2022	
594	US CELLULAR	0493004943	GIS/TABLETS	03/22/2022	21.00	21.00	03/22/2022	
Total 600-60920-225:					765.27	765.27		
<b>600-60920-240</b>								
5653	ENVIRONMENTAL SYSTEMS RE	94202102	ANNUAL GIS	03/22/2022	390.00	390.00	03/22/2022	
Total 600-60920-240:					390.00	390.00		
<b>600-60920-330</b>								
6905	HORNUNG, ANDREW	6905-040422	CDL LICENSE	04/19/2022	17.68	17.68	04/19/2022	
5241	JEFFORDS, VINCENT	5241-0330202	REIMBURSE MEALS @ TRAININ	04/05/2022	52.32	52.32	04/05/2022	
3	LANDMARK SERVICES COOPE	109759	CDL TEST	03/22/2022	50.00	50.00	03/14/2022	
5890	LARSON, JOHN	5890-022422	MILEAGE TO/FROM EHLERS SE	03/08/2022	36.67	36.67	03/08/2022	
5890	LARSON, JOHN	5890-030722	HOTEL @ WCMA CONFERENCE	03/22/2022	69.33	69.33	03/22/2022	
6502	MORAINE PARK TECHNICAL CO	S0087754	DNR LICENSE CLASS - JEFFOR	03/22/2022	156.50	156.50	03/22/2022	
5224	WISCONSIN DNR	5224-040522	DNR WATER LICNESE TEST FE	04/05/2022	50.00	50.00	03/30/2022	
6458	WISCONSIN RURAL WATER AS	4302	SAFETY TRAINING CLASS	04/05/2022	105.49	105.49	04/05/2022	
Total 600-60920-330:					537.99	537.99		
<b>600-60920-332</b>								
6905	HORNUNG, ANDREW	6905-022822	MILEAGE TO/FROM TRAINING	03/08/2022	26.75	26.75	03/08/2022	
6905	HORNUNG, ANDREW	6905-040422	MILEAGE TO/FROM TESTING	04/19/2022	10.14	10.14	04/19/2022	
5241	JEFFORDS, VINCENT	5241-0330202	REIMBURSE MILEAGE TO/FRO	04/05/2022	164.38	164.38	04/05/2022	
5890	LARSON, JOHN	5890-022422	MILEAGE TO/FROM EHLERS SE	03/08/2022	20.87	20.87	03/08/2022	
5890	LARSON, JOHN	5890-030722	MILEAGE TO/FROM WCMA CON	03/22/2022	39.39	39.39	03/22/2022	
Total 600-60920-332:					261.53	261.53		
<b>600-60920-340</b>								
1462	ALSCO	IMIL1777353	MATS AT MUNICIPAL SERVICES	03/08/2022	12.80	12.80	03/08/2022	
1462	ALSCO	IMIL1777354	MATS & UNIFORMS	03/08/2022	18.44	18.44	03/08/2022	
1462	ALSCO	IMIL1777355	MATS AT VILLAGE HALL	03/08/2022	9.11	9.11	03/08/2022	
1462	ALSCO	IMIL1779556	MATS AT MUNICIPAL SERVICES	03/08/2022	12.80	12.80	03/08/2022	
1462	ALSCO	IMIL1779557	MATS & UNIFORMS	03/08/2022	18.44	18.44	03/08/2022	
1462	ALSCO	IMIL1779558	MATS AT VILLAGE HALL	03/08/2022	9.11	9.11	03/08/2022	
1462	ALSCO	IMIL1781790	MATS AT MUNICIPAL SERVICES	03/22/2022	12.80	12.80	03/22/2022	
1462	ALSCO	IMIL1781791	MATS & UNIFORMS	03/22/2022	18.44	18.44	03/22/2022	
1462	ALSCO	IMIL1781792	MATS AT VILLAGE HALL	03/22/2022	9.11	9.11	03/22/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1462	ALSCO	IMIL1784006	MATS AT MUNICIPAL SERVICES	03/22/2022	12.80	12.80	03/22/2022	
1462	ALSCO	IMIL1784007	MATS & UNIFORMS	03/22/2022	18.44	18.44	03/22/2022	
1462	ALSCO	IMIL1784008	MATS AT VILLAGE HALL	03/22/2022	9.11	9.11	03/22/2022	
1462	ALSCO	IMIL1786193	MATS AT MUNICIPAL SERVICES	04/05/2022	12.80	12.80	04/05/2022	
1462	ALSCO	IMIL1786194	MATS & UNIFORMS	04/05/2022	18.44	18.44	04/05/2022	
1462	ALSCO	IMIL1786195	MATS AT VILLAGE HALL	04/05/2022	9.11	9.11	04/05/2022	
1462	ALSCO	IMIL1788423	MATS AT MUNICIPAL SERVICES	04/05/2022	12.80	12.80	04/05/2022	
1462	ALSCO	IMIL1788424	MATS & UNIFORMS	04/05/2022	18.44	18.44	04/05/2022	
1462	ALSCO	IMIL1788425	MATS AT VILLAGE HALL	04/05/2022	9.11	9.11	04/05/2022	
1462	ALSCO	IMIL1790631	MATS AT MUNICIPAL SERVICES	04/19/2022	13.06	13.06	04/19/2022	
1462	ALSCO	IMIL1790632	MATS & UNIFORMS	04/19/2022	18.74	18.74	04/19/2022	
1462	ALSCO	IMIL1790633	MATS AT VILLAGE HALL	04/19/2022	9.27	9.27	04/19/2022	
1462	ALSCO	IMIL1792878	MATS AT MUNICIPAL SERVICES	04/19/2022	13.06	13.06	04/19/2022	
1462	ALSCO	IMIL1792879	MATS & UNIFORMS	04/19/2022	18.74	18.74	04/19/2022	
1462	ALSCO	IMIL1792880	MATS AT VILLAGE HALL	04/19/2022	9.27	9.27	04/19/2022	
1462	ALSCO	IMIL1795071	MATS AT MUNICIPAL SERVICES	05/03/2022	13.06	13.06	05/03/2022	
1462	ALSCO	IMIL1795072	MATS & UNIFORMS	05/03/2022	18.74	18.74	05/03/2022	
1462	ALSCO	IMIL1795073	MATS AT VILLAGE HALL	05/03/2022	9.27	9.27	05/03/2022	
1462	ALSCO	IMIL1797258	MATS AT MUNICIPAL SERVICES	05/03/2022	13.06	13.06	05/03/2022	
1462	ALSCO	IMIL1797259	MATS & UNIFORMS	05/03/2022	18.74	18.74	05/03/2022	
1462	ALSCO	IMIL1797260	MATS AT VILLAGE HALL	05/03/2022	9.27	9.27	05/03/2022	
6540	APG MEDIA OF WISCONSIN LL	25602-0222	PARK AND REC SPRING/SUMM	03/22/2022	82.25	82.25	03/22/2022	
2421	CHARTER COMMUNICATIONS	001728203052	MONTHLY BASIC BUSINESS TV	03/22/2022	9.09	9.09	03/22/2022	
2421	CHARTER COMMUNICATIONS	007371503052	MONTHLY PHONE CHARGE - 3/	03/22/2022	29.16	29.16	03/22/2022	
2421	CHARTER COMMUNICATIONS	007371504052	MONTHLY PHONE CHARGE - 4/	04/19/2022	29.11	29.11	04/19/2022	
930	COMPUTER MAGIC INC	6415	MONTHLY SERVICE AGREEME	03/08/2022	322.11	322.11	03/08/2022	
5	GFC LEASING CO	I00719498	LEASE #M168577- 3/20/22 - 4/19	03/08/2022	73.75	73.75	03/08/2022	
5	GFC LEASING CO	I00726306	LEASE #M168577- 4/20/22 - 5/19	04/05/2022	73.75	73.75	04/05/2022	
5241	JEFFORDS, VINCENT	5241-0330202	REIMBURSE CDL	04/05/2022	26.18	26.18	04/05/2022	
6906	JOHNSON BLOCK & COMPANY	493492	MONTHLY IT SERVICES	03/08/2022	169.31	169.31	03/08/2022	
6906	JOHNSON BLOCK & COMPANY	494178	MONTHLY IT SERVICES	04/19/2022	225.75	225.75	04/19/2022	
6906	JOHNSON BLOCK & COMPANY	496198	MONTHLY IT SERVICES	04/19/2022	225.75	225.75	04/19/2022	
12	QUILL CORP	23073093	LARGE ENVELOPES	03/08/2022	5.60	5.60	03/08/2022	
12	QUILL CORP	23585540	PAPER TOWELS	04/05/2022	7.80	7.80	04/05/2022	
12	QUILL CORP	24466368	OFFICE SUPPLIES	05/03/2022	25.99	25.99	05/03/2022	
6176	SSM HEALTH MEDICAL GROUP	2864087	NEW HIRE ADULT VACCINATIO	03/22/2022	56.00	56.00	03/22/2022	
6176	SSM HEALTH MEDICAL GROUP	3028690	NEW HIRE ADULT VACCINATIO	04/19/2022	33.60	33.60	04/19/2022	
198	TDS	198-030822VH	VILLAGE HALL PHONE AND INT	03/08/2022	35.47	35.47	02/24/2022	
198	TDS	198-040522VH	VILLAGE HALL PHONE AND INT	04/05/2022	35.47	35.47	03/23/2022	
198	TDS	198-050322	VILLAGE HALL PHONE AND INT	05/03/2022	35.45	35.45	05/03/2022	
4987	TOTAL WATER TREATMENT SY	0965271	BOTTLED WATER - VILLAGE HA	03/08/2022	4.80	4.80	03/08/2022	
4987	TOTAL WATER TREATMENT SY	0970520	BOTTLED WATER - VILLAGE HA	04/05/2022	4.80	4.80	04/05/2022	
4987	TOTAL WATER TREATMENT SY	0975320	BOTTLED WATER - VILLAGE HA	05/03/2022	4.80	4.80	05/03/2022	
4108	WI DNR	WU97355	2022 WATER USE FEES	05/03/2022	125.00	125.00	05/03/2022	
Total 600-60920-340:					2,047.37	2,047.37		
<b>600-60923-210</b>								
15	BAKER TILLY VIRCHOW KRAUS	BT2044712	2021 AUDIT	04/19/2022	3,206.50	3,206.50	04/19/2022	
6454	HYDROCORP INC	0065822-IN	CROSS CONNECTION CONTRO	03/08/2022	625.00	625.00	03/08/2022	
6454	HYDROCORP INC	0066221-IN	CROSS CONNECTION CONTRO	04/05/2022	625.00	625.00	04/05/2022	
6791	STRAND ASSOCIATES INC	0181380	BAKER TILLY/GASB MEETING	03/22/2022	365.51	365.51	03/22/2022	
6791	STRAND ASSOCIATES INC	0181380	MONTHLY MEETINGS AND REP	03/22/2022	337.97	337.97	03/22/2022	
6791	STRAND ASSOCIATES INC	0181381	UTILITY MEETING, REPORTS, &	03/22/2022	1,091.61	1,091.61	03/22/2022	
6791	STRAND ASSOCIATES INC	0181725	UTILITY MASTER PLAN	05/03/2022	5,705.50	5,705.50	05/03/2022	
6791	STRAND ASSOCIATES INC	0182338	GENERAL VILLAGE ENGINEERI	05/03/2022	534.60	534.60	05/03/2022	
6791	STRAND ASSOCIATES INC	0182338	GASB REPORTING FOR BAKER	05/03/2022	598.32	598.32	05/03/2022	



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6791	STRAND ASSOCIATES INC	0182339	UTILITY MEETING, REPORTS, &	05/03/2022	1,087.65	1,087.65	05/03/2022	
Total 600-60923-210:					14,177.66	14,177.66		
<b>600-60924-510</b>								
1062	BAER INSURANCE SERVICES I	5627	LIABILITY AND AUTO INS - 2ND	03/22/2022	2,851.16	2,851.16	03/22/2022	
Total 600-60924-510:					2,851.16	2,851.16		
<b>600-60925-511</b>								
1062	BAER INSURANCE SERVICES I	5627	WORKERS COMP - 2ND QTR 20	03/22/2022	1,412.43	1,412.43	03/22/2022	
Total 600-60925-511:					1,412.43	1,412.43		
<b>600-60933-380</b>								
5223	DIESEL FORWARD	638	ANNUAL DOT INSPECTION & M	05/03/2022	131.92	131.92	05/03/2022	
5223	DIESEL FORWARD	647	ANNUAL DOT INSPECTION & M	05/03/2022	172.56	172.56	05/03/2022	
5925	UTILITY SALES AND SERVICE	0073598-IN	BUCKET TRUCK REPAIR & INSP	04/05/2022	409.97	409.97	04/05/2022	
Total 600-60933-380:					714.45	714.45		
<b>600-60933-385</b>								
3	LANDMARK SERVICES COOPE	109759	PUBLIC WORKS FUEL	03/22/2022	563.48	563.48	03/14/2022	
3	LANDMARK SERVICES COOPE	2220331	PUBLIC WORKS FUEL	04/19/2022	626.03	626.03	04/19/2022	
Total 600-60933-385:					1,189.51	1,189.51		
<b>600-60935-340</b>								
33	BADGER WELDING SUPPLIES I	3698038	WELDING SUPPLIES	03/22/2022	2.24	2.24	03/22/2022	
33	BADGER WELDING SUPPLIES I	3703494	WELDING SUPPLIES	04/19/2022	2.48	2.48	04/19/2022	
33	BADGER WELDING SUPPLIES I	3706073	WELDING SUPPLIES	05/03/2022	5.25	5.25	05/03/2022	
754	BOBCAT OF MADISON INC	01-102377	PARTS TO REPAIR TOOLCAT	04/19/2022	11.51	11.51	04/19/2022	
2	BURKE TRUCK & EQUIPMENT	29634	PLOW PARTS	03/08/2022	173.17	173.17	03/08/2022	
2	BURKE TRUCK & EQUIPMENT	29831	PLOW REPAIR PARTS	05/03/2022	108.39	108.39	05/03/2022	
6480	CINTAS	5098590309	FIRST AID KIT AT MSB	03/22/2022	3.02	3.02	03/22/2022	
6480	CINTAS	5102122135	FIRST AID KIT SUPPLIES - VILL	04/19/2022	4.79	4.79	04/19/2022	
5220	CRYSTAL CLEANERS INC	24424	CLEANING AT MSB	03/22/2022	36.40	36.40	03/22/2022	
5220	CRYSTAL CLEANERS INC	24556	CLEANING AT MSB	04/19/2022	45.50	45.50	04/19/2022	
5223	DIESEL FORWARD	667	PLOW TRUCK REPAIR	05/03/2022	577.12	577.12	05/03/2022	
142	GRAINGER	9246653415	SHOP SUPPLIES	04/05/2022	8.68	8.68	04/05/2022	
6883	HALRON LUBRICANTS INC	0154497-IN	VEHICLE MAINT SUPPLIES	05/03/2022	11.76	11.76	05/03/2022	
5318	HANSON PEST MANAGEMENT	3.16.22	PEST CONTROL @ MSB	03/22/2022	5.62	5.62	03/22/2022	
191	KESSENICHS LTD	21272818	MSB SUPPLIES	03/22/2022	7.87	7.87	03/22/2022	
5350	LAUFENBERG LAWN CARE LLC	4272022	VILLAGE HALL - LAWN TREATM	05/03/2022	12.00	12.00	05/03/2022	
5350	LAUFENBERG LAWN CARE LLC	42722	MSB - LAWN TREATMENT	05/03/2022	4.50	4.50	05/03/2022	
167	NAPA AUTO PARTS	722033	VEHICLE MAINT SUPPLIES	03/08/2022	63.54	63.54	03/08/2022	
167	NAPA AUTO PARTS	724192	OIL AND AIR FILTERS	04/19/2022	14.39	14.39	04/19/2022	
167	NAPA AUTO PARTS	724427	FUEL FILTERS	05/03/2022	28.19	28.19	05/03/2022	
23	NORTHERN BATTERY	139422022311	AIR COMP BATTERY	03/08/2022	19.48	19.48	03/08/2022	
4458	O'REILLY AUTO PARTS	4331-389336	TRUCK PARTS	03/22/2022	3.27	3.27	03/22/2022	
5711	OVERHEAD DOOR COMPANY	28998	MSB GARAGE DOOR REPAIR	03/08/2022	21.94	21.94	03/08/2022	
5711	OVERHEAD DOOR COMPANY	29147	DOOR REPAIR MSB	03/22/2022	22.57	22.57	03/22/2022	
5711	OVERHEAD DOOR COMPANY	29224	MSB GARAGE DOOR REPAIR	03/22/2022	40.72	40.72	03/22/2022	
2813	POMP'S TIRE SERVICE INC	80260399	TIRE REPAIR	03/22/2022	168.60	168.60	03/22/2022	
2813	POMP'S TIRE SERVICE INC	80261940	TIRES	05/03/2022	77.17	77.17	05/03/2022	
1901	SCHILLING SUPPLY COMPANY	865426-00	MSB SUPPLIES	04/05/2022	10.09	10.09	04/05/2022	
11	SUPERIOR CHEMICAL CORP	331694	SHOP SUPPLIES	05/03/2022	94.86	94.86	05/03/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 600-60935-340:					1,585.12	1,585.12		
<b>601-60821-221</b>								
31	ALLIANT ENERGY/WP&L	31-032222GG	9204600000 - COMMERCE PKW	03/22/2022	256.35	256.35	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222J	2222530000 - 4195 VILAS RD LO	03/22/2022	45.62	45.62	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222S	4153410000 - 110 S MAIN ST	03/22/2022	1,184.98	1,184.98	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222T	4668230000 - TRILLIUM TRL LIF	03/22/2022	65.42	65.42	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222U	5067730000 - 4195 VILAS RD LIF	03/22/2022	2,716.84	2,716.84	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-041922EE	9204600000 - COMMERCE PKW	04/19/2022	268.19	268.19	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922I	2222530000 - 4195 VILAS RD LO	04/19/2022	45.62	45.62	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922Q	4153410000 - 110 S MAIN ST	04/19/2022	1,301.04	1,301.04	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922R	4668230000 - TRILLIUM TRL LIF	04/19/2022	76.15	76.15	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922S	5067730000 - 4195 VILAS RD LIF	04/19/2022	2,579.94	2,579.94	04/19/2022	
Total 601-60821-221:					8,540.15	8,540.15		
<b>601-60822-222</b>								
37	MADISON METRO SEWERAGE	IN000017737	QUARTER 1/2022 - SEWER TRE	05/03/2022	184,678.82	184,678.82	05/03/2022	
Total 601-60822-222:					184,678.82	184,678.82		
<b>601-60827-340</b>								
244	CONNEY SAFETY PRODUCTS	06070771	SAFETY GEAR	03/22/2022	20.00	20.00	03/22/2022	
6905	HORNUNG, ANDREW	31722	SAFETY BOOT REIMBURSEME	03/22/2022	25.00	25.00	03/22/2022	
6176	SSM HEALTH MEDICAL GROUP	3028690	NEW HIRE ADULT VACCINATIO	04/19/2022	33.60	33.60	04/19/2022	
11	SUPERIOR CHEMICAL CORP	327088	WET WELL TREATMENT CHEMI	03/08/2022	1,276.70	1,276.70	03/08/2022	
11	SUPERIOR CHEMICAL CORP	330560	WET WELL TREATMENT CHEMI	04/19/2022	1,269.13	1,269.13	04/19/2022	
Total 601-60827-340:					2,624.43	2,624.43		
<b>601-60828-380</b>								
5223	DIESEL FORWARD	638	ANNUAL DOT INSPECTION & M	05/03/2022	131.92	131.92	05/03/2022	
5223	DIESEL FORWARD	647	ANNUAL DOT INSPECTION & M	05/03/2022	172.56	172.56	05/03/2022	
5925	UTILITY SALES AND SERVICE	0073598-IN	BUCKET TRUCK REPAIR & INSP	04/05/2022	409.97	409.97	04/05/2022	
Total 601-60828-380:					714.45	714.45		
<b>601-60828-385</b>								
3	LANDMARK SERVICES COOPE	109759	PUBLIC WORKS FUEL	03/22/2022	563.48	563.48	03/14/2022	
3	LANDMARK SERVICES COOPE	2220331	PUBLIC WORKS FUEL	04/19/2022	626.03	626.03	04/19/2022	
Total 601-60828-385:					1,189.51	1,189.51		
<b>601-60831-350</b>								
2186	EXPEDITERS INC, THE	3188	SEWER REPAIR	04/05/2022	1,800.00	1,800.00	04/05/2022	
Total 601-60831-350:					1,800.00	1,800.00		
<b>601-60832-340</b>								
23	NORTHERN BATTERY	139422032908	REPLACE BATTERIES - VILAS L	04/05/2022	425.32	425.32	04/05/2022	
150	USA BLUE BOOK	933400	FLOW MEASURE CHART/PEN	04/19/2022	200.80	200.80	04/19/2022	
Total 601-60832-340:					626.12	626.12		
<b>601-60834-340</b>								
243	ADS MECHANICAL	26109	VILAS LIFT STATION HVAC REP	03/08/2022	909.50	909.50	03/08/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
243	ADS MECHANICAL	26222	VILAS LIFT STATION HVAC REP	05/03/2022	290.00	290.00	05/03/2022	
33	BADGER WELDING SUPPLIES I	3698038	WELDING SUPPLIES	03/22/2022	2.24	2.24	03/22/2022	
33	BADGER WELDING SUPPLIES I	3703494	WELDING SUPPLIES	04/19/2022	2.48	2.48	04/19/2022	
33	BADGER WELDING SUPPLIES I	3706073	WELDING SUPPLIES	05/03/2022	5.25	5.25	05/03/2022	
754	BOBCAT OF MADISON INC	01-102377	PARTS TO REPAIR TOOLCAT	04/19/2022	11.51	11.51	04/19/2022	
2	BURKE TRUCK & EQUIPMENT	29634	PLOW PARTS	03/08/2022	173.17	173.17	03/08/2022	
2	BURKE TRUCK & EQUIPMENT	29831	PLOW REPAIR PARTS	05/03/2022	108.39	108.39	05/03/2022	
6480	CINTAS	5098590309	FIRST AID KIT AT MSB	03/22/2022	3.02	3.02	03/22/2022	
6480	CINTAS	5102122135	FIRST AID KIT SUPPLIES - VILL	04/19/2022	4.79	4.79	04/19/2022	
5220	CRYSTAL CLEANERS INC	24424	CLEANING AT MSB	03/22/2022	36.40	36.40	03/22/2022	
5220	CRYSTAL CLEANERS INC	24556	CLEANING AT MSB	04/19/2022	45.50	45.50	04/19/2022	
5223	DIESEL FORWARD	667	PLOW TRUCK REPAIR	05/03/2022	577.12	577.12	05/03/2022	
142	GRAINGER	9246653415	SHOP SUPPLIES	04/05/2022	8.68	8.68	04/05/2022	
6883	HALRON LUBRICANTS INC	0154497-IN	VEHICLE MAINT SUPPLIES	05/03/2022	11.76	11.76	05/03/2022	
5318	HANSON PEST MANAGEMENT	3.16.22	PEST CONTROL @ MSB	03/22/2022	5.62	5.62	03/22/2022	
191	KESSENICHS LTD	21272818	MSB SUPPLIES	03/22/2022	7.87	7.87	03/22/2022	
5350	LAUFENBERG LAWN CARE LLC	4272022	VILLAGE HALL - LAWN TREATM	05/03/2022	12.00	12.00	05/03/2022	
5350	LAUFENBERG LAWN CARE LLC	42722	MSB - LAWN TREATMENT	05/03/2022	4.50	4.50	05/03/2022	
167	NAPA AUTO PARTS	722033	VEHICLE MAINT SUPPLIES	03/08/2022	63.54	63.54	03/08/2022	
167	NAPA AUTO PARTS	724192	OIL AND AIR FILTERS	04/19/2022	14.39	14.39	04/19/2022	
167	NAPA AUTO PARTS	724427	FUEL FILTERS	05/03/2022	28.19	28.19	05/03/2022	
23	NORTHERN BATTERY	139422022311	AIR COMP BATTERY	03/08/2022	19.48	19.48	03/08/2022	
4458	O'REILLY AUTO PARTS	4331-389336	TRUCK PARTS	03/22/2022	3.27	3.27	03/22/2022	
5711	OVERHEAD DOOR COMPANY	28998	MSB GARAGE DOOR REPAIR	03/08/2022	21.94	21.94	03/08/2022	
5711	OVERHEAD DOOR COMPANY	29147	DOOR REPAIR MSB	03/22/2022	22.57	22.57	03/22/2022	
5711	OVERHEAD DOOR COMPANY	29224	MSB GARAGE DOOR REPAIR	03/22/2022	40.72	40.72	03/22/2022	
2813	POMP'S TIRE SERVICE INC	80260399	TIRE REPAIR	03/22/2022	56.20	56.20	03/22/2022	
2813	POMP'S TIRE SERVICE INC	80261940	TIRES	05/03/2022	77.17	77.17	05/03/2022	
1901	SCHILLING SUPPLY COMPANY	865426-00	MSB SUPPLIES	04/05/2022	10.09	10.09	04/05/2022	
11	SUPERIOR CHEMICAL CORP	331694	SHOP SUPPLIES	05/03/2022	94.86	94.86	05/03/2022	
Total 601-60834-340:					2,672.22	2,672.22		
<b>601-60840-310</b>								
933	LITHO SPECIALISTS	ls31963	WATER & SEWER BILLS	03/22/2022	432.65	432.65	03/22/2022	
933	LITHO SPECIALISTS	ls32003	WATER & SEWER BILLS	04/05/2022	191.50	191.50	04/05/2022	
Total 601-60840-310:					624.15	624.15		
<b>601-60840-311</b>								
111	POSTMASTER	111-030822	POSTAGE - PAST DUE NOTICE	03/08/2022	46.40	46.40	02/24/2022	
111	POSTMASTER	111-040522	POSTAGE - 1ST QTR WATER &	04/05/2022	409.87	409.87	03/31/2022	
111	POSTMASTER	111-050322	POSTAGE - PAST DUE NOTICE	05/03/2022	96.31	96.31	04/28/2022	
6410	QUADIENT	59104870	METER RENTAL	03/22/2022	13.07	13.07	03/22/2022	
Total 601-60840-311:					565.65	565.65		
<b>601-60850-221</b>								
31	ALLIANT ENERGY/WP&L	31-032222	0420288389 - 230 PROGRESS D	03/22/2022	8.47	8.47	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222A	0470910000 - 240 PROGRESS D	03/22/2022	48.73	48.73	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222DD	7255110000 - VILLAGE HALL	03/22/2022	106.76	106.76	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222E	1366250000 - 200 PROGRESS D	03/22/2022	172.87	172.87	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222FF	8469260000 - 225 BONNIE RD	03/22/2022	200.18	200.18	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-032222Z	5909800000 - 220 PROGRESS D	03/22/2022	66.49	66.49	03/22/2022	
31	ALLIANT ENERGY/WP&L	31-041922	0420288389 - 230 PROGRESS D	04/19/2022	6.54	6.54	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922A	0470910000 - 240 PROGRESS D	04/19/2022	39.79	39.79	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922BB	7255110000 - VILLAGE HALL	04/19/2022	107.67	107.67	04/19/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
31	ALLIANT ENERGY/WP&L	31-041922D	1366250000 - 200 PROGRESS D	04/19/2022	147.78	147.78	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922DD	8469260000 - 225 BONNIE RD	04/19/2022	115.52	115.52	04/19/2022	
31	ALLIANT ENERGY/WP&L	31-041922X	590980000 - 220 PROGRESS DR	04/19/2022	41.98	41.98	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722A	1805.00 - S. MAIN LS 110	04/19/2022	208.21	208.21	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722E	2783.00 - VILLAGE HALL	04/19/2022	47.59	47.59	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722H	8990.01 - 225 BONNIE RD	04/19/2022	56.05	56.05	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722I	10105.01,10110.02,10115.02,101	04/19/2022	143.36	143.36	04/19/2022	
189	COTTAGE GROVE WATER & SE	189-040722K	52000.00 - VILAS RD LIFT STATI	04/19/2022	1,396.79	1,396.79	04/19/2022	
Total 601-60850-221:					2,914.78	2,914.78		
<b>601-60850-225</b>								
6904	AT&T MOBILITY LLC	287312732888	TABLETS	03/08/2022	234.96	234.96	02/24/2022	
6904	AT&T MOBILITY LLC	287312732888	CELL PHONES	04/05/2022	72.23	72.23	03/23/2022	
6904	AT&T MOBILITY LLC	287312732888	TABLETS	04/05/2022	71.98	71.98	03/23/2022	
6904	AT&T MOBILITY LLC	287312732888	CELL PHONES	05/03/2022	58.25	58.25	04/28/2022	
6904	AT&T MOBILITY LLC	287312732888	TABLETS	05/03/2022	71.98	71.98	04/28/2022	
2421	CHARTER COMMUNICATIONS	005419404062	BUSINESS TV @ MUNICIPAL SE	04/19/2022	2.44	2.44	04/19/2022	
198	TDS	042222	MSB PHONE & INTERNET	05/03/2022	34.27	34.27	05/03/2022	
198	TDS	198-030822VH	VILLAGE HALL PHONE AND INT	03/08/2022	35.47	35.47	02/24/2022	
198	TDS	198-040522VH	VILLAGE HALL PHONE AND INT	04/05/2022	35.47	35.47	03/23/2022	
198	TDS	198-050322	VILLAGE HALL PHONE AND INT	05/03/2022	35.45	35.45	05/03/2022	
198	TDS	2.22.22	MSB PHONE & INTERNET	03/08/2022	36.46	36.46	02/24/2022	
198	TDS	3.22.22	MSB PHONE & INTERNET	04/05/2022	34.31	34.31	03/23/2022	
594	US CELLULAR	0489762089	GIS/TABLETS	04/19/2022	21.00	21.00	04/19/2022	
594	US CELLULAR	0493004943	GIS/TABLETS	03/22/2022	21.00	21.00	03/22/2022	
594	US CELLULAR	0493004943	CELL PHONE CHARGES - PUBL	03/22/2022	62.68	62.68	03/22/2022	
594	US CELLULAR	0493004943	CELL PHONE CHARGES - PUBL	03/22/2022	62.68	62.68	03/22/2022	
Total 601-60850-225:					890.63	890.63		
<b>601-60850-240</b>								
5653	ENVIRONMENTAL SYSTEMS RE	94202102	ANNUAL GIS	03/22/2022	390.00	390.00	03/22/2022	
Total 601-60850-240:					390.00	390.00		
<b>601-60850-330</b>								
6905	HORNUNG, ANDREW	6905-040422	CDL LICENSE	04/19/2022	17.68	17.68	04/19/2022	
5241	JEFFORDS, VINCENT	5241-0330202	REIMBURSE MEALS @ TRAININ	04/05/2022	52.32	52.32	04/05/2022	
3	LANDMARK SERVICES COOPE	109759	CDL TEST	03/22/2022	50.00	50.00	03/14/2022	
3	LANDMARK SERVICES COOPE	2220331	CDL TEST	04/19/2022	150.00	150.00	04/19/2022	
5890	LARSON, JOHN	5890-022422	MILEAGE TO/FROM EHLERS SE	03/08/2022	36.66	36.66	03/08/2022	
5890	LARSON, JOHN	5890-030722	HOTEL @ WCMA CONFERENCE	03/22/2022	69.33	69.33	03/22/2022	
6502	MORAIN PARK TECHNICAL CO	S0087754	DNR LICENSE CLASS - JEFFOR	03/22/2022	156.50	156.50	03/22/2022	
6458	WISCONSIN RURAL WATER AS	4302	SAFETY TRAINING CLASS	04/05/2022	105.49	105.49	04/05/2022	
Total 601-60850-330:					637.98	637.98		
<b>601-60850-332</b>								
6905	HORNUNG, ANDREW	6905-022822	MILEAGE TO/FROM TRAINING	03/08/2022	26.75	26.75	03/08/2022	
6905	HORNUNG, ANDREW	6905-040422	MILEAGE TO/FROM TESTING	04/19/2022	10.14	10.14	04/19/2022	
5241	JEFFORDS, VINCENT	5241-0330202	REIMBURSE MILEAGE TO/FRO	04/05/2022	164.39	164.39	04/05/2022	
5890	LARSON, JOHN	5890-022422	MILEAGE TO/FROM EHLERS SE	03/08/2022	20.86	20.86	03/08/2022	
5890	LARSON, JOHN	5890-030722	MILEAGE TO/FROM WCMA CON	03/22/2022	39.39	39.39	03/22/2022	
Total 601-60850-332:					261.53	261.53		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>601-60850-340</b>								
1462	ALSCO	IMIL1777353	MATS AT MUNICIPAL SERVICES	03/08/2022	12.80	12.80	03/08/2022	
1462	ALSCO	IMIL1777354	MATS & UNIFORMS	03/08/2022	18.44	18.44	03/08/2022	
1462	ALSCO	IMIL1777355	MATS AT VILLAGE HALL	03/08/2022	9.11	9.11	03/08/2022	
1462	ALSCO	IMIL1779556	MATS AT MUNICIPAL SERVICES	03/08/2022	12.80	12.80	03/08/2022	
1462	ALSCO	IMIL1779557	MATS & UNIFORMS	03/08/2022	18.44	18.44	03/08/2022	
1462	ALSCO	IMIL1779558	MATS AT VILLAGE HALL	03/08/2022	9.11	9.11	03/08/2022	
1462	ALSCO	IMIL1781790	MATS AT MUNICIPAL SERVICES	03/22/2022	12.80	12.80	03/22/2022	
1462	ALSCO	IMIL1781791	MATS & UNIFORMS	03/22/2022	18.44	18.44	03/22/2022	
1462	ALSCO	IMIL1781792	MATS AT VILLAGE HALL	03/22/2022	9.11	9.11	03/22/2022	
1462	ALSCO	IMIL1784006	MATS AT MUNICIPAL SERVICES	03/22/2022	12.80	12.80	03/22/2022	
1462	ALSCO	IMIL1784007	MATS & UNIFORMS	03/22/2022	18.44	18.44	03/22/2022	
1462	ALSCO	IMIL1784008	MATS AT VILLAGE HALL	03/22/2022	9.11	9.11	03/22/2022	
1462	ALSCO	IMIL1786193	MATS AT MUNICIPAL SERVICES	04/05/2022	12.80	12.80	04/05/2022	
1462	ALSCO	IMIL1786194	MATS & UNIFORMS	04/05/2022	18.44	18.44	04/05/2022	
1462	ALSCO	IMIL1786195	MATS AT VILLAGE HALL	04/05/2022	9.11	9.11	04/05/2022	
1462	ALSCO	IMIL1788423	MATS AT MUNICIPAL SERVICES	04/05/2022	12.80	12.80	04/05/2022	
1462	ALSCO	IMIL1788424	MATS & UNIFORMS	04/05/2022	18.44	18.44	04/05/2022	
1462	ALSCO	IMIL1788425	MATS AT VILLAGE HALL	04/05/2022	9.11	9.11	04/05/2022	
1462	ALSCO	IMIL1790631	MATS AT MUNICIPAL SERVICES	04/19/2022	13.06	13.06	04/19/2022	
1462	ALSCO	IMIL1790632	MATS & UNIFORMS	04/19/2022	18.74	18.74	04/19/2022	
1462	ALSCO	IMIL1790633	MATS AT VILLAGE HALL	04/19/2022	9.27	9.27	04/19/2022	
1462	ALSCO	IMIL1792878	MATS AT MUNICIPAL SERVICES	04/19/2022	13.06	13.06	04/19/2022	
1462	ALSCO	IMIL1792879	MATS & UNIFORMS	04/19/2022	18.74	18.74	04/19/2022	
1462	ALSCO	IMIL1792880	MATS AT VILLAGE HALL	04/19/2022	9.27	9.27	04/19/2022	
1462	ALSCO	IMIL1795071	MATS AT MUNICIPAL SERVICES	05/03/2022	13.06	13.06	05/03/2022	
1462	ALSCO	IMIL1795072	MATS & UNIFORMS	05/03/2022	18.74	18.74	05/03/2022	
1462	ALSCO	IMIL1795073	MATS AT VILLAGE HALL	05/03/2022	9.27	9.27	05/03/2022	
1462	ALSCO	IMIL1797258	MATS AT MUNICIPAL SERVICES	05/03/2022	13.06	13.06	05/03/2022	
1462	ALSCO	IMIL1797259	MATS & UNIFORMS	05/03/2022	18.74	18.74	05/03/2022	
1462	ALSCO	IMIL1797260	MATS AT VILLAGE HALL	05/03/2022	9.27	9.27	05/03/2022	
6540	APG MEDIA OF WISCONSIN LL	25602-0222	PARK AND REC SPRING/SUMM	03/22/2022	82.25	82.25	03/22/2022	
2421	CHARTER COMMUNICATIONS	001728203052	MONTHLY BASIC BUSINESS TV	03/22/2022	9.09	9.09	03/22/2022	
2421	CHARTER COMMUNICATIONS	007371503052	MONTHLY PHONE CHARGE - 3/	03/22/2022	29.16	29.16	03/22/2022	
2421	CHARTER COMMUNICATIONS	007371504052	MONTHLY PHONE CHARGE - 4/	04/19/2022	29.11	29.11	04/19/2022	
930	COMPUTER MAGIC INC	6415	MONTHLY SERVICE AGREEME	03/08/2022	322.11	322.11	03/08/2022	
5	GFC LEASING CO	I00719498	LEASE #M168577- 3/20/22 - 4/19	03/08/2022	73.75	73.75	03/08/2022	
5	GFC LEASING CO	I00726306	LEASE #M168577- 4/20/22 - 5/19	04/05/2022	73.75	73.75	04/05/2022	
5241	JEFFORDS, VINCENT	5241-0330202	REIMBURSE CDL	04/05/2022	26.18	26.18	04/05/2022	
6906	JOHNSON BLOCK & COMPANY	493492	MONTHLY IT SERVICES	03/08/2022	169.31	169.31	03/08/2022	
6906	JOHNSON BLOCK & COMPANY	494178	MONTHLY IT SERVICES	04/19/2022	225.75	225.75	04/19/2022	
6906	JOHNSON BLOCK & COMPANY	496198	MONTHLY IT SERVICES	04/19/2022	225.75	225.75	04/19/2022	
12	QUILL CORP	23072093	LARGE ENVELOPES	03/08/2022	5.60	5.60	03/08/2022	
12	QUILL CORP	23585540	PAPER TOWELS	04/05/2022	7.80	7.80	04/05/2022	
12	QUILL CORP	24466368	OFFICE SUPPLIES	05/03/2022	25.99	25.99	05/03/2022	
12	QUILL CORP	24576854	COPY PAPER	05/03/2022	14.00	14.00	05/03/2022	
6176	SSM HEALTH MEDICAL GROUP	2864087	NEW HIRE ADULT VACCINATIO	03/22/2022	56.00	56.00	03/22/2022	
198	TDS	198-030822VH	VILLAGE HALL PHONE AND INT	03/08/2022	35.47	35.47	02/24/2022	
198	TDS	198-040522VH	VILLAGE HALL PHONE AND INT	04/05/2022	35.47	35.47	03/23/2022	
198	TDS	198-050322	VILLAGE HALL PHONE AND INT	05/03/2022	35.45	35.45	05/03/2022	
4987	TOTAL WATER TREATMENT SY	0965271	BOTTLED WATER - VILLAGE HA	03/08/2022	4.80	4.80	03/08/2022	
4987	TOTAL WATER TREATMENT SY	0970520	BOTTLED WATER - VILLAGE HA	04/05/2022	4.80	4.80	04/05/2022	
4987	TOTAL WATER TREATMENT SY	0975320	BOTTLED WATER - VILLAGE HA	05/03/2022	4.80	4.80	05/03/2022	
Total 601-60850-340:					1,902.77	1,902.77		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>601-60852-210</b>								
15	BAKER TILLY VIRCHOW KRAUS	BT2044712	2021 AUDIT	04/19/2022	3,206.50	3,206.50	04/19/2022	
6791	STRAND ASSOCIATES INC	0181380	MONTHLY MEETINGS AND REP	03/22/2022	337.97	337.97	03/22/2022	
6791	STRAND ASSOCIATES INC	0181380	BAKER TILLY/GASB MEETING	03/22/2022	365.51	365.51	03/22/2022	
6791	STRAND ASSOCIATES INC	0181381	UTILITY MEETING, REPORTS, &	03/22/2022	1,091.61	1,091.61	03/22/2022	
6791	STRAND ASSOCIATES INC	0181725	UTILITY MASTER PLAN	05/03/2022	2,809.50	2,809.50	05/03/2022	
6791	STRAND ASSOCIATES INC	0182338	GENERAL VILLAGE ENGINEERI	05/03/2022	534.60	534.60	05/03/2022	
6791	STRAND ASSOCIATES INC	0182338	GASB REPORTING FOR BAKER	05/03/2022	598.32	598.32	05/03/2022	
6791	STRAND ASSOCIATES INC	0182339	UTILITY MEETING, REPORTS, &	05/03/2022	1,087.64	1,087.64	05/03/2022	
Total 601-60852-210:					10,031.65	10,031.65		
<b>601-60853-510</b>								
1062	BAER INSURANCE SERVICES I	5627	LIABILITY AND AUTO INS - 2ND	03/22/2022	2,851.16	2,851.16	03/22/2022	
Total 601-60853-510:					2,851.16	2,851.16		
<b>601-60853-511</b>								
1062	BAER INSURANCE SERVICES I	5627	WORKERS COMP - 2ND QTR 20	03/22/2022	1,166.79	1,166.79	03/22/2022	
Total 601-60853-511:					1,166.79	1,166.79		
Grand Totals:					294,288.47	294,288.47		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account and Title = "60000000000"- "60199999999"

**VILLAGE OF COTTAGE GROVE UTILITY COMMISSION  
MEETING MINUTES OF MARCH 9, 2021**

1. **Call to Order.** The virtual Zoom meeting was called to order by Chairperson Charlie Rogers at 5:00 p.m.
2. **Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, it was determined that a quorum was present, and that the agenda had been properly posted. Commission members present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy, Jon Russell and Joanna Williams. Staff present were: Public Works Director JJ Larson, Village Engineer Josh Straka and Utility Clerk Kristen Krause. One (1) member of the public was also present.
3. **Public Appearances – Public’s opportunity to speak to Commission Members about any item that is not a specific agenda item.**  
No public appearances.
4. **Old Business**  
No old business.
5. **New Business**
  - a. **Discuss water/sewer system capacity north of I-94.**  
A water and sewer study will be done within the next couple of months, but Larson stated that the current systems are large enough to handle the increase in demand by the new large user proposed for north of I-94. Straka confirmed this and added that fire protection demand for the new large user is also covered by the Village’s current systems.
  - b. **Discuss and consider submitting funding for PFAs testing.**  
The Natural Resources Board recently voted to approve a PFAs level of 70 parts per trillion as the drinking water standard. Utilities around Wisconsin also received a letter from the Department of Natural Resources (DNR) offering optional free testing of PFAs beginning in the spring of 2022. The DNR has also offered to help fix any issues in municipalities where PFAs are found during this proactive optional testing period. Straka stated that the difficult thing about funding is that without current regulations or standards for the PFAs testing, there are no guidelines on what will be funded if a municipality finds any issues. Larson and Straka also explained that municipalities are at least a year or more away from a PFAs testing requirement. For now, Larson and Straka will work on a statement/document regarding the optional testing and how the Village is waiting for more guidance regarding both testing and funding. **Motion** by Rogers, seconded by Russell, to table this item until the Utility receives better information. Motion carried with a unanimous voice vote of 5-0-0.
  - c. **Discuss meeting format going forward.**  
After some discussion, the Commission elected to resume in person meetings beginning in April at the Municipal Services Building.
6. **Engineer’s Report.**  
**Shady Grove Subdivision** –  
Utility construction is still on hold because of frost levels. RG Huston Company, Inc (RG Huston) will continue utility construction again late this winter, if weather permits, or early spring 2022.

### **Authentix Cottage Grove**

The Village's water main testing was completed in February 2022 by Integrity Grading and Excavating (IGE). The sanitary sewer testing will occur late this winter with the storm sewer installation along Cottage Grove Road tentatively planned for spring 2022.

### **5<sup>th</sup> Addition to Westlawn Estates**

Strand continues to work with Homburg Contractors, Inc. (Homburg) on its lift station design to serve the future 39 lots within the development along London Avenue, Wellington Place, and Canberra Circle. Strand received a second submittal in February and its anticipated lift station construction is not expected until spring 2023. Utility construction along Paris Lane is still on hold because of frost levels. Homburg will continue utility construction late this winter, if weather permits, or early spring 2022.

### **Quarry Ridge Estates**

Quarry Ridge-Phase C drawings and a land disturbance permit were submitted in late February 2022. Strand is currently finalizing the drawing review and anticipates the land disturbance permit will be issued in early March 2022. The developer plans to start construction in March or April 2022, weather permitting.

### **Development Reviews**

Strand continues to attend weekly meetings with the developer and their development team for Project Silver Eagle. Some of the main topics discussed include utility extension to other areas in TID #10, traffic generation and stormwater control.

### **Upcoming Village Utility Projects**

Strand has continued to move forward with the 2022 street improvement project designs, which will include the water main replacement on Taylor Street. The water main will be replaced from Main Street to Forreton Drive to replace an older, undersized 6-inch water main. Bidding for the project will occur in March 2022. Construction is anticipated to begin in May 2022.

Strand will begin meeting with Larson and staff to discuss water and sewer studies for the Village. These studies will review the overall Village existing infrastructure and future needs to help create a five to ten-year capital improvement plan for each utility.

## **7. Director's Report**

### **Budget Update**

GovHR began the recruitment for our Deputy Director position as the Village opted for the "Professional Outreach Option" where the recruitment firm utilizes their networks, connections and relationships to advertise and recruit broadly, but the background checks, interviewing and final selection are left up to staff.

Given the current hiring climate, the competitive nature in this space and after consultation with the recruiter on the specifics of the role, he recommended a higher salary. Since the position was planned and budgeted for an April 1<sup>st</sup> start (which cannot happen), any small potential increase in the starting salary will still come in under budget for the year.

### **Utility Account Write-Offs**

The Utility recently wrote off a total of \$9.19 from four (4) accounts.



### **2022 Project Updates**

The small section of the water main looping (Clark and Grove Street project) is out for bid now. Most of the work is planned to occur after the Fireman's Festival in June.

Replacement of the AC water main in the East Taylor Street reconstruction project will be bid in the coming weeks.

Strand's team will be working on system evaluations and updating our CIP for both the water and sanitary systems. Upon completion of this work, Baker Tilly will update our water and sewer impact fees.

**8. Approve vouchers for payment.**

**Motion** by Rogers, seconded by Hackel, to approve payment of the vouchers in the amount of \$263,403.09. Motion carried by a unanimous voice vote of 5-0-0.

**9. Approve the minutes of the February 9, 2022, meeting.**

**Motion** by Williams, seconded by Murphy, to approve the minutes from the February 9, 2022, meeting as presented. Motion carried by a unanimous voice vote of 5-0-0.

**10. Set next meeting date.** The next meeting of the Utility Commission will be held on Wednesday, April 13, 2022, at 5:00 p.m. This meeting will be held in person at the Municipal Services Building.

**11. Future agenda items.**

No specific future agenda items were discussed.

**12. Adjournment.**

**Motion** by Rogers, seconded by Hackel, to adjourn at 5:29 pm. Motion carried with a unanimous voice vote of 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on:

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*