



**VILLAGE OF COTTAGE GROVE
NOTICE OF PUBLIC MEETING
Village Board of Trustees
Monday, April 21, 2025
6:30 p.m.**

This meeting will take place as a hybrid meeting both virtually via Zoom and in person at Village Hall at 221 E Cottage Grove Road. If you are utilizing Zoom, please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/87033440808?pwd=5ttyVqZ9teSDUCPNs0BKI9aSUcScr4.1>. You can also participate via phone by dialing 1 312 626 6799 and use [Meeting 870 3344 0808#](#) When asked for your Participant ID, just press #, when asked for the [Passcode enter 221](#). You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak
5. Discuss And Consider The Minutes Of The Village Board Meeting On April 7, 2025.

Documents:

[4-7-25 VB MINUTES.PDF](#)

6. Unfinished Business
 - a. Discuss and consider resolution 2025-07 Re: Resolution Providing for the Sale Of Approximately \$3,335,000 General Obligation Promissory Notes, Series 2025A and Rescinding Resolution 2025-02 Regarding the Issuance of Promissory Notes.

Documents:

[PRE-SALE REPORT SERIES 2025A REVISED II.PDF](#)
[2025-07 COTTAGE GROVE V OF - 25A GOPNS - SET SALE RESOLUTION.PDF](#)

7. New Business
 - a. Discuss and consider Resolution 2025-04 Re: Appreciation of Service to John Williams.
 - b. Discuss and consider Resolution 2025-05 Re: Appreciation of Service to Loreen Gage.
 - c. Discuss and consider Resolution 2025-06 Re: Appreciation of Service to Sarah

Valencia.

d. Discuss and consider the Village Board's options for how to fill the vacant Trustee position.

e. Review the Village's Mission, Vision, and Values statements and potential consideration of amendments.

f. Discuss and consider request from Cottage Grove Fire Department to place carnival workers on lot next to Municipal Services Building.

g. Discuss and consider ordinance 07-2025 Re: Adopting Ch. SPS Chapters relating to Building Codes.

h. Discuss and consider Resolution 2025-03 Re: Earth Day, Sustainability and Pollinator Protection.

Documents:

[2025-04 RESOLUTION APPRECIATION FOR SERVICE JOHN WILLIAMS.PDF](#)
[2025-05 RESOLUTION APPRECIATION FOR SERVICE LOREEN GAGE.PDF](#)
[2025-06 RESOLUTION APPRECIATION FOR SERVICE SARAH VALENCIA.PDF](#)
[FILLING A VACANCY ON THE VILLAGE BOARD.PDF](#)
[MISSION, VISION, VALUES.PDF](#)
[FESTIVAL REQUEST TO PLACE CARNIVAL WORKERS-1.PDF](#)
[ORIGINAL-5387A7C4-EF77-446E-9678-B721F48DE88C.JPEG](#)
[07-2025-ORDINANCE ADOPTING CH. SPS CHAPTERS RELATING TO BUILDING CODES.PDF](#)
[2025-03 EARTH DAY, SUSTAINABILITY, POLLINATOR PROTECTION.PDF](#)

8. Reports From Village Boards, Commissions & Committees

8.I. Utility Commission

Documents:

[4-9-25 UTILITY AGENDA.PDF](#)

8.II. Public Works, Properties And Sustainability Committee

a. Discuss and consider no parking on Clark Street from Grove Street west to the Village limits.

Documents:

[CLARK STREET NO PARKING.PDF](#)
[4-9-25 PW AGENDA.PDF](#)

8.III. Plan Commission

a. Discuss and consider an application from Kirk Eilenfeldt for approval of an ETJ Certified Survey Map creating one new parcel at 4082 Ridge Road in the Town of Cottage Grove, within the Village's extraterritorial jurisdiction.

Documents:

[04-09-2025 PLAN COMMISSION AGENDA.PDF](#)
[CG_VAR_PC_EILENFELDTCSM_2025-04-14.PDF](#)
[CG_EILENFELDT_ETJ-CSM_2025-04-03.PDF](#)
[APP_EILENFELDTCSM_2025-03-31.PDF](#)
[EILENFELDTCSM_2025-03-31.PDF](#)

8.IV. Library Board

Documents:

[04.16.2025 LIBRARY BOARD AGENDA.PDF](#)

9. Reports From Village Officers

- a. Village Attorney
 - i. Legal briefings/status update
 - ii. Presentation regarding Open Meetings, Public Records and Ethics.
- b. Village President
 - i. Discuss and consider committee appointments for 2025 vacancies.

Documents:

[OPEN MEETINGS LAW, ETHICS, PUBLIC RECORDS OUTLINE.PDF](#)
[MEMO_COMMITTEE APPOINTMENTS_CKN 2025.PDF](#)
[COMMITTEE RECOMMENDATIONS_CKN 2025.PDF](#)

10. Communications And Miscellaneous Business

- a. Consider approval of vouchers
- b. Correspondence
- c. Upcoming community events
- d. Future agenda items

Documents:

[BILLS LIST.PDF](#)

11. Adjournment

Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call [608-839-4704](tel:608-839-4704) at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upcoming meetings

4/22-Law Enforcement Committee

4/24- Parks & Recreation

4/24- Deer-Grove EMS

4/28-Jt. Fire

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, April 7, 2025

MINUTES

1. Call to Order

President Williams called the Village Board of Trustees to order at 6:30 pm. This was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present, and that the agenda was properly posted. The Village Board members present were John Williams, Heidi Murphy, Chris Stoa, Sarah Valencia, Cindi Kelm-Nelson, Pete Doll and Loreen Gage. Staff present were Village Administrator Matt Giese, Assistant Administrator/ Finance Director Cameron Sawyer, Assistant Administrator/Human Resources Manager Inga Cushman, Village Clerk Lisa Kalata, Director of Planning & Development Erin Ruth, Director of Parks and Recreation Sean Brusegar, Police Chief Mark Garry, and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – Public’s opportunity to speak- None

5. Discuss and consider the minutes of the Village Board meeting on March 18, 2025.

Motion by Murphy to approve the minutes from March 18, 2025, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

6. Unfinished Business

a. Discuss and consider cancellation of option to purchase Learning Ladder property.

Motion by Doll to terminate the option to purchase Learning Ladder property, seconded by Murphy. **Motion** carried with a voice vote of 6-1-0 with Stoa voting No.

b. Discuss and consider repealing ordinance Chapter 113 Amusement, Arcades and Devices.

Motion by Valencia to approve Ordinance 06-2025 Chapter 113 Amusement, Arcades and Devices, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and consider extending lease agreement for the property located at 123 E. Cottage Grove Rd in TID#9.

This item was discussed in closed session.

7. Reports from Village Boards, Commissions & Committees

7.I. Tourism Commission

Williams reported there was an update from the Chamber on the tourism funds. The Finance Director have a summary of the collections of room tax for 2024.

a. Discuss and consider recommendation from the Tourism Commission to amend 16-9(B)(1) of the Village Ordinance related to the room tax percentage.

Motion by Murphy to keep the room tax percentage as is, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

7.II. Library Board

Kelm-Nelson reported they discussed the summer programming with Tracy. They approved the vouchers and the next meeting will be April 16th at 6 pm.

7.III. Deer-Grove EMS Commission

Doll reported there was a pinning ceremony for a new Paramedic. Chief Lang gave his report and call volume is up by 18%. They discussed the Cambridge EMS situation.

7.IV. Natvig Landfill Monitoring Review Committee

Williams reported they approved the bills and there were no test results.

7.V. Cottage Grove Fire District Commission

Valencia reported that the Chief gave his report, they approved hiring a pest control service.

a. Discuss and consider Ordinance 05-2025 re: Amending Chapter 130-35 Fire Inspections.

Motion by Murphy to approve Ordinance 05-2025 regarding amending Chapter 130-35 fire inspections, seconded by Doll. **Motion** carried with a voice vote of 7-0-0.

7.VI. Law Enforcement Committee

Williams reported they discussed the Restorative Justice program. The OWI and seatbelt grants have ended. Cottage Grove has moved up to 7th for one of the safest communities in the state.

7.VII. Plan Commission

a. Discuss and consider an application from Dolphin Swim Academy for a Conditional Use Permit for a Group Daycare (9+ children) land use at 1500 Landmark Drive.

Motion by Murphy to approve an application from Dolphin Swim Academy for a Conditional Use Permit for a Group Daycare (9+ children) land use at 1500 Landmark Drive with staff conditions, seconded by Gage. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider an application from Dolphin Swim Academy for approval of a site plan for an approximately 3,000 sq. ft. accessory building.

Motion Murphy to approve an application from Dolphin Swim Academy for approval of a site plan for an approximately 3,000 sq. ft. accessory building with staff conditions, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and consider an application from Cory Clemens (Dunroven Ridge LLC) for approval of an ETJ Final Plat for Kennedy Hills, located at the NE corner of County Highway BB and Kennedy Rd. in the Town of Cottage Grove.

Motion by Murphy to approve an application from Cory Clemens (Dunroven Ridge LLC) for approval of an ETJ Final Plan for Kennedy Hills, located at the NE corner of County Highway BB and Kennedy Rd. in the Town of Cottage Grove, seconded by Kelm-Nelson. **Motion** carried with a voice vote of 7-0-0.

d. Discuss and consider an application from Alejandro Ramirez of Mr. Queso LLC for a Conditional Use Permit for an Indoor Commercial Entertainment Land Use Serving Alcohol (Mr. Queso Restaurant & Sports Bar) at 1609 Landmark Drive (former BB Jack's space).

Motion by Valencia to approve an application from Alejandro Ramirez of Mr. Queso LLC for a conditional use permit for an indoor commercial entertainment land use serving alcohol at 1609 Landmark Drive, seconded by Doll. **Motion** carried with a voice vote of 7-0-0.

e. Discuss and consider amending the Zoning Ordinance 04-2025 related to Beekeeping.

This will be on the next agenda with an edit to add a notification component.

f. Discuss and consider amending the Zoning Ordinance 02-2025 related to Library parking requirements.

Motion by Kelm-Nelson to approve Ordinance 02-2025 related to Library parking requirements, seconded by Gage. **Motion** carried with a voice vote of 7-0-0.

7.VIII. Ad Hoc Architectural Review Committee

Williams reported they approve the site plan for Dolphin Swim Academy.

8. Reports From Village Officers

a. Village Attorney

- i. **Legal briefings/status update-** None

b. Assistant Administrator/Finance Director

- i. **Discuss and consider budget amendment 2025-004**

Motion by Murphy to approve budget amendment 2025-004, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

9. Communications And Miscellaneous Business

a. Consider approval of vouchers-

Motion by Murphy to approve the vouchers as presented, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence- Sawyer indicated that they had received some communications on Pellitteri and they are working with them to make sure if garbage is spilled during pickup that they are cleaning it up. Williams thanked Gage and Valencia for their commitment to the community serving as trustees. Williams also thanked village board members and staff for his time on the Village Board.

c. Upcoming community events- Easter Egg Hunt, National Drug take back day is April 26th at MSB from 10 am to 2pm, E-cycle event date is April 26th at Bonnie Rd.

d. Future agenda items- Mission, Vision and Values update, appointments to committees

10. Closed Session: This Closed Session Is Regarding extending lease agreement for the property located at 123 E. Cottage Grove Rd in TID # 9. The Village of Cottage Grove Village Board Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session.

Motion by Williams to enter closed session at 7:57 pm Regarding extending lease agreement for the property located at 123 E. Cottage Grove Rd in TID # 9. The Village of Cottage Grove Village Board Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, seconded by Murphy. **Motion** carried with a roll call vote Doll Aye, Gage Aye, Murphy Aye, Kelm-Nelson Aye, Stoa Aye, Valencia Aye, Williams Aye.

11. Reconvene into open session and possible consideration of closed session items

Motion by Doll to reconvene into open session at 8:17 p.m., seconded by Valencia. **Motion** carried with a roll call vote Doll Aye, Murphy Aye, Kelm-Nelson Aye, Stoa Aye, Valencia Aye, Williams Aye.

Motion by Murphy to approve the lease agreement with adding the language of a security deposit and payment in lieu of taxes subject to modification by the Village Administrator or Village Attorney, seconded by Gage. **Motion** carried with a voice vote of 7-0-0.

12. Adjournment

Motion by Doll to adjourn at 8:19 p.m., seconded by Williams. **Motion** carried with a voice vote of 7-0-0.

**Lisa Kalata, Village Clerk
Village of Cottage Grove**

Approved:

These minutes represent the general subject discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT

April 21, 2025

REVISED PRE-SALE REPORT FOR

Village of Cottage Grove, Wisconsin

**\$3,335,000 General Obligation Promissory Notes,
Series 2025A**



Prepared by:

Ehlers
N19W24400 Riverwood Drive,
Suite 100
Waukesha, WI 53188

Advisors:

Greg Johnson, Senior Municipal Advisor
Harry Allen, Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$3,335,000 General Obligation Promissory Notes, Series 2025A

Purposes:

The proposed issue includes financing for the following purposes: finance equipment, street and trail improvements, facility improvements, utility improvements, and park improvements. Debt service for utility equipment and improvements will be repaid by revenue of the water and sewer utility. The remainder of the debt service will be paid by the Debt Service Fund property tax levy.

Authority:

The Notes are being issued pursuant to Wisconsin Statute:

- 67.12(12)

The Notes will be general obligations of the Village for which its full faith, credit and taxing powers are pledged.

The Notes count against the Village's General Obligation Debt Capacity Limit of 5% of total Village Equalized Valuation. Following issuance of the Notes, at the end of 2025 the Village's total General Obligation debt principal outstanding will be approximately \$31.6 million, which is 44% of its estimated limit. Remaining General Obligation Borrowing Capacity will be approximately \$40.6 million.

Term/Call Feature:

The Notes are being issued for a term of 10 years. Principal on the Notes will be due on April 1 in the years 2026 through 2035. Interest will be due every six months beginning April 1, 2026. The Notes will be subject to prepayment at the discretion of the Village on April 1, 2032 or any date thereafter.

Bank Qualification:

Because the Village may issue more than \$10,000,000 in tax-exempt obligations during the calendar year, the Village will be not able to designate the Notes as "bank qualified" obligations.

Rating:

The Village's AA stable rating by S&P Global Ratings was affirmed.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Notes and long-term financial capacity, as well as the tax status considerations related to the Notes and the structure, timing and other similar matters related to the Notes, we are recommending the issuance of Notes as a suitable option.

Method of Sale/Placement:

We are recommending the Notes be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Notes from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction. If the Notes are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” For this issue of Notes, any premium amount received that is in excess of the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Notes. We anticipate using any premium amounts received to reduce the issue size.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids, but may also eliminate large adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate premium restrictions for the Notes intended to achieve the Village’s objectives for this financing.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the Village and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the Village’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the Village has more than \$10,000,000 in outstanding debt subject to a continuing disclosure undertaking (including this issue) and this issue does not meet an available exemption from continuing disclosure, the Village will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal

Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The Village is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The Village must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Notes. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account. IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The Village’s specific arbitrage responsibilities will be detailed in the Tax Exemption Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Notes may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the Village within 30 days after the sale date to review the Village’s specific responsibilities for the Notes. The Village is currently receiving arbitrage services from Ehlers in relation to the Notes.

Investment of Note Proceeds:

Ehlers can assist the Village in developing a strategy to invest your Note proceeds until the funds are needed to pay project costs.

Risk Factors:

G.O. with Planned Abatement: The issuer is abating a portion of G.O. debt service payments for the issue with water utility revenues and sewer utility revenues. In the event these revenues are not available, the Village is obligated to levy property taxes in an amount sufficient to make all debt payments.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel and Disclosure Counsel: Quarles & Brady LLP

Paying Agent: Bond Trust Services Corporation

Rating Agency: Standard & Poor's Global Ratings (S&P)

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Village Board:	April 21, 2025
Distribute Official Statement:	April 28, 2025
Award Sale of the Notes:	May 5, 2025
Estimated Closing Date:	May 22, 2025

Attachments

Existing Debt Summary

CIP List (Village)

CIP List (Water)

CIP List (Sewer)

Estimated Sources and Uses of Funds

Debt Service Allocation

Tax Impact Analysis (current rates plus 25 basis points)

Tax Impact Analysis (current rates plus 50 basis points)

G.O. Debt Capacity

EHLERS' CONTACTS

Greg Johnson, Senior Municipal Advisor	(262) 796-6168
Harry Allen, Municipal Advisor	(262) 796-6182
Sue Porter, Lead Public Finance Analyst	(262) 796-6167
Beth Mueller, Senior Financial Analyst	(651) 697-8553

Table 1
Existing G.O. Debt Base Case

Village of Cottage Grove, WI

Year Ending	Existing Debt													Equalized Value (TID OUT)	Tax Rate Per \$1,000 Home	Annual Taxes \$100,000 Home	Year Ending
	Total G.O. Debt Payments	G.O. Debt Expense	Contingency	Less: TID #5	Less: TID #6	Less: TID #7	Less: TID #9	Less: Sewer	Less: Water	Less: Premium	Less: Fund Balance	Less: Interest	Net Tax Levy				
2025	4,898,597	3,200	69,925	(1,256,141)	(119,925)	(441,525)	(819,676)	(288,453)	(92,831)	(283,859)	(100,000)	(3,200)	1,566,111	1,068,829,200	\$1.47	\$146.53	2025
2026	4,836,770	3,200		(1,295,657)	(50,000)		(764,518)	(283,239)	(54,675)	(45,495)	(75,000)	(3,200)	2,268,187	1,123,536,209	\$2.02	\$201.88	2026
2027	3,249,393	3,200		(291,182)	(50,000)		(761,143)	(279,154)	(53,175)	0		(3,200)	1,814,739	1,413,077,844	\$1.28	\$128.42	2027
2028	3,018,825	3,200			(50,000)		(761,393)	(284,869)	(56,550)			(3,200)	1,866,014	1,485,404,893	\$1.26	\$125.62	2028
2029	2,796,029	3,200			(50,000)		(765,018)	(170,931)	(40,175)			(3,200)	1,769,906	1,561,433,934	\$1.13	\$113.35	2029
2030	2,666,774	3,200			(50,000)		(762,018)	(171,856)	(39,175)			(3,200)	1,643,725	1,641,354,449	\$1.00	\$100.14	2030
2031	2,616,399	3,200			(50,000)		(762,393)	(167,706)	(38,175)			(3,200)	1,598,125	1,725,365,619	\$0.93	\$92.63	2031
2032	2,546,737	3,200					(762,321)	(158,478)	(37,113)			(3,200)	1,588,825	1,813,676,822	\$0.88	\$87.60	2032
2033	1,731,372	3,200				0	(154,134)	(45,775)				(3,200)	1,531,463	1,906,508,150	\$0.80	\$80.33	2033
2034	1,795,791	3,200					(154,616)	(44,188)				(3,200)	1,596,988	2,004,090,962	\$0.80	\$79.69	2034
2035	1,561,994	3,200					(145,075)	(32,813)				(3,200)	1,384,106	2,106,668,457	\$0.66	\$65.70	2035
2036	1,527,844	3,200					(145,556)	(31,688)				(3,200)	1,350,600	2,214,496,284	\$0.61	\$60.99	2036
2037	1,487,166	3,200					(140,897)	(30,563)				(3,200)	1,315,706	2,327,843,175	\$0.57	\$56.52	2037
2038	1,322,422	3,200					(106,772)	0				(3,200)	1,215,650	2,446,991,620	\$0.50	\$49.68	2038
2039	1,181,650	3,200					0					(3,200)	1,181,650	2,572,238,566	\$0.46	\$45.94	2039
2040	1,142,550	3,200										(3,200)	1,142,550	2,703,896,157	\$0.42	\$42.26	2040
2041	1,004,400	3,200										(3,200)	1,004,400	2,842,292,517	\$0.35	\$35.34	2041
2042	972,100	3,200										(3,200)	972,100	2,987,772,564	\$0.33	\$32.54	2042
2043	469,200	3,200										(3,200)	469,200	3,140,698,869	\$0.15	\$14.94	2043
2044	0												0	3,301,452,562	\$0.00	\$0.00	2044
Total	40,826,010	60,800	69,925	(2,842,980)	(419,925)	(441,525)	(6,158,477)	(2,651,737)	(596,893)	(329,354)	(175,000)	(60,800)	27,280,044				Total

Notes:

Legend:

Represents +/- 25% Change over previous year

Table 2 Capital Improvement Plan & Funding Uses (Village)

Village of Cottage Grove, WI

Projects	Issue, Repayment, Term	Funding	2025	2026	2027	2028	2029	2030	Totals
Vehicle and Equipment	2025 G.O. Notes (Levy 5 years)	G.O. Debt	953,905						953,905
Vehicle and Equipment	2026 G.O. Notes (Levy 5 years)	G.O. Debt		1,051,000					1,051,000
Vehicle and Equipment	2027 G.O. Notes (Levy 5 years)	G.O. Debt			1,077,000				1,077,000
Vehicle and Equipment	2028 G.O. Notes (Levy 5 years)	G.O. Debt				1,104,000			1,104,000
Vehicle and Equipment	2029 G.O. Notes (Levy 5 years)	G.O. Debt					1,132,000		1,132,000
Vehicle and Equipment	2030 G.O. Notes (Levy 5 years)	G.O. Debt						1,160,000	1,160,000
Roads, Street and Trail Maintenance	2025 G.O. Notes (Levy 10 years)	G.O. Debt	1,075,000						1,075,000
Roads, Street and Trail Maintenance	2026 G.O. Notes (Levy 10 years)	G.O. Debt		1,051,000					1,051,000
Roads, Street and Trail Maintenance	2027 G.O. Notes (Levy 10 years)	G.O. Debt			1,077,000				1,077,000
Roads, Street and Trail Maintenance	2028 G.O. Notes (Levy 10 years)	G.O. Debt				1,104,000			1,104,000
Roads, Street and Trail Maintenance	2029 G.O. Notes (Levy 10 years)	G.O. Debt					1,132,000		1,132,000
Roads, Street and Trail Maintenance	2030 G.O. Notes (Levy 10 years)	G.O. Debt						1,160,000	1,160,000
2024 Unspent Bond Proceeds	2025 G.O. Notes (Levy 10 years)	G.O. Debt	(150,000)	0	0	0	0	0	(150,000)
E Taylor/Weald Bridge/Main St. (CTH N) Intersection Improvement	2025 G.O. Notes (Levy 10 years)	G.O. Debt	100,000	0	0	0	0	0	100,000
E Taylor/Weald Bridge/Main St. (CTH N) Intersection Improvement	2025 G.O. Notes (Levy 10 years)	G.O. Debt	(48,000)						(48,000)
Bike Path Extension (Southing Grange to CTH N)	2025 G.O. Notes (Levy 10 years)	G.O. Debt	0	0	0	0	0	0	0
Police Station	2025 G.O. Notes (Levy 10 years)	G.O. Debt	595,000	0	0	0	0	0	595,000
Police Station	2026 G.O. Notes (Levy 20 years)	G.O. Debt	0	22,125,000	0	0	0	0	22,125,000
Ladder Truck	2028 G.O. Notes (Levy 20 Years)	G.O. Debt	0	0	0	1,583,550	0	0	1,583,550
Shady Grove Park		Park Fees	350,000	0	0	0	0	0	350,000
Shady Grove Park - Park Fees Funded		Park Fees	(350,000)	0	0	0	0	0	(350,000)
Ollie St. Reconstruction	2027 G.O. Notes (Levy 10 years)	G.O. Debt	0	0	551,250	0	0	0	551,250
BB/Buss Bike Path & Intersection Improvement Engineering	2025 G.O. Notes (Levy 10 years)	G.O. Debt	100,000	0	0	0	0	0	100,000
2024 Unspent Bond Proceeds	2025 G.O. Notes (Levy 10 years)	G.O. Debt	(100,000)						(100,000)
BB/Buss Bike Path & Intersection Improvement	2026 G.O. Notes (Levy 10 years)	G.O. Debt	0	477,500	0	0	0	0	477,500
McCarthy Park Engineering	2025 G.O. Notes (Levy 10 years)	G.O. Debt	25,000						25,000
2024 Unspent Bond Proceeds	2025 G.O. Notes (Levy 10 years)	G.O. Debt	(25,000)						(25,000)
Path Connection to McCarthy Park	2026 G.O. Notes (Levy 10 years)	G.O. Debt	0	200,000	0	0	0	0	200,000
Vilas Rd. Path Connection to Bakken Park	2027 G.O. Notes (Levy 10 years)	G.O. Debt	0	0	275,625	0	0	0	275,625
Library	2026 G.O. Notes (Levy 20 years)	G.O. Debt	0	8,000,000	0	0	0	0	8,000,000
Huston Park Improvements	2025 G.O. Notes (Levy 10 years)	G.O. Debt	100,000						100,000
Bike Path Extension Southing G	2025 G.O. Notes (Levy 10 years)	G.O. Debt	487,000						487,000
2024 Unspent Bond Proceeds	2025 G.O. Notes (Levy 10 years)	G.O. Debt	(487,000)						(487,000)
Actual CIP Costs			2,625,905	32,904,500	2,980,875	3,791,550	2,264,000	2,320,000	46,886,830
Sources of Funding									
G.O. Debt			2,625,905	32,904,500	2,980,875	3,791,550	2,264,000	2,320,000	46,886,830
Total			2,625,905	32,904,500	2,980,875	3,791,550	2,264,000	2,320,000	46,886,830

Notes:

1. Unspent proceeds from the 2024 Note issue is an estimate. Final allocation may differ.

Table 3 Capital Improvement Plan & Funding Uses (Water)

Village of Cottage Grove, WI

Projects	Issue, Repayment, Term	Funding	2025	2026	2027	2028	2029	2030	Totals
Well #2 Improvements/Rehab	2025 G.O. Notes (Water 10 years)	G.O. Debt	240,000		0	0	0	0	240,000
Well #2 Improvements/Rehab	2026 Water Revenue Bonds (Water 20 years)	Revenue Debt		2,100,000	0	0	0	0	2,100,000
Well #3 Improvements	2026 Water Revenue Bonds (Water 20 years)	Revenue Debt	0	510,000	0	0	0	0	510,000
Well #4 Improvements	2026 Water Revenue Bonds (Water 20 years)	Revenue Debt	0	50,000	0	0	0	0	50,000
Well #5 (New)	2028 G.O. Notes (Water 20 years)	G.O. Debt	0	0	0	35,000			35,000
Well #5 (New)	2029 G.O. Notes (Water 10 years)	G.O. Debt	0	0	0	0	275,000		275,000
Well #5 (New)	2030 G.O. Notes (Water 10 years)	G.O. Debt	0	0	0	0	0	950,000	950,000
Northside Loop - East	2025 G.O. Notes (Water 10 years)	G.O. Debt	225,000		0	0	0	0	225,000
Northside Loop - East	2026 Water Revenue Bonds (Water 20 years)	Revenue Debt	0	1,735,000	0	0	0	0	1,735,000
Booster Station (Westlawn)	2028 G.O. Notes (Water 20 years)	G.O. Debt	0	0	0	1,625,000	0	0	1,625,000
Ollie St. Reconstruction	2027 G.O. Notes (Water 10 years)	G.O. Debt	0	0	750,000	0	0	0	750,000
Public Works Equipment	2025 G.O. Notes (Water 5 years)	G.O. Debt	68,550	0	0	0	0	0	68,550
Actual CIP Costs			533,550	4,395,000	750,000	1,660,000	275,000	950,000	8,563,550
Sources of Funding									
G.O. Debt			533,550	0	750,000	1,660,000	275,000	950,000	4,168,550
Revenue Debt			0	4,395,000	0	0	0	0	4,395,000
Total			533,550	4,395,000	750,000	1,660,000	275,000	950,000	8,563,550

Table 4 Capital Improvement Plan & Funding Uses (Sewer)

Village of Cottage Grove, WI

Projects	Issue, Repayment, Term	Funding	2025	2026	2027	2028	2029	2030	Totals
Ridge Lift Station	2025 Sewer Revenue Bonds (Sewer 20 years)	Revenue Debt	4,070,300						4,070,300
Public Works Equipment	2025 G.O. Notes (Sewer 5 years)	G.O. Debt	68,550						68,550
Ollie St. Reconstruction	2027 G.O. Notes (Sewer 10 years)	G.O. Debt			725,000				725,000
CTH N Lift Station & Forcemain	2030 G.O. Notes (Sewer 20 years)	G.O. Debt						5,250,000	5,250,000
Actual CIP Costs			4,138,850	0	725,000	0	0	5,250,000	10,113,850
Sources of Funding									
G.O. Debt			68,550	0	725,000	0	0	5,250,000	6,043,550
Revenue Debt			4,070,300	0	0	0	0	0	4,070,300
Total			4,138,850	0	725,000	0	0	5,250,000	10,113,850

Table 5 Sources and Uses

Village of Cottage Grove, WI

	2025						
	G.O. Notes	Levy 5 years Portion	Levy 10 years Portion	Police 10 years Portion	Water 10 years Portion	Water 5 years Portion	Sewer 5 years Portion
CIP Projects							
Levy 5 years	953,905	953,905					
Levy 10 years	1,077,000		1,077,000				
Police 20 years	595,000			595,000			
Water 5 years	68,550					68,550	
Water 10 years	465,000				465,000		
Sewer 5 years	68,550						68,550
Subtotal Project Costs	3,228,005	953,905	1,077,000	595,000	465,000	68,550	68,550
CIP Projects	3,228,005	953,905	1,077,000	595,000	465,000	68,550	68,550
Estimated Issuance Expenses							
Municipal Advisor (Ehlers)	30,500	9,008	10,197	5,624	4,390	640	640
Bond Counsel	25,000	7,384	8,358	4,610	3,598	525	525
Disclosure Counsel	16,250	4,799	5,433	2,997	2,339	341	341
Rating Fee	21,000	6,202	7,021	3,873	3,022	441	441
Underwriter's Discount	41,688	12,313	13,938	7,688	6,000	875	875
Paying Agent	900	266	301	166	130	19	19
Subtotal Issuance Expenses	135,338	39,972	45,248	24,957	19,479	2,841	2,841
TOTAL TO BE FINANCED	3,363,343	993,877	1,122,248	619,957	484,479	71,391	71,391
Estimated Interest Earnings	(33,000)	(9,747)	(11,033)	(6,085)	(4,750)	(693)	(693)
Rounding	4,658	869	3,785	1,128	271	(698)	(698)
NET ISSUE SIZE	3,335,000	985,000	1,115,000	615,000	480,000	70,000	70,000

Table 6 Allocation of Debt Service - 2025 G.O. Notes

Village of Cottage Grove, WI

Year Ending	Levy 5 years Portion			Levy 10 years Portion				Police 10 years Portion			Water 10 years Portion		
	Principal	Interest	Total	Principal	Est. Rate	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2025			0				0			0			0
2026	0	50,360	50,360	0	3.70%	59,716	59,716	0	32,824	32,824	35,000	24,757	59,757
2027	0	37,075	37,075	0	3.70%	43,963	43,963	0	24,165	24,165	40,000	16,668	56,668
2028	335,000	30,878	365,878	100,000	3.70%	42,113	142,113	70,000	22,870	92,870	45,000	15,095	60,095
2029	345,000	18,211	363,211	120,000	3.75%	38,013	158,013	70,000	20,263	90,263	45,000	13,419	58,419
2030	305,000	5,871	310,871	115,000	3.85%	33,549	148,549	75,000	17,506	92,506	45,000	11,709	56,709
2031				125,000	3.90%	28,898	153,898	75,000	14,600	89,600	50,000	9,868	59,868
2032				155,000	3.95%	23,399	178,399	75,000	11,656	86,656	50,000	7,905	57,905
2033				165,000	4.00%	17,038	182,038	80,000	8,575	88,575	55,000	5,818	60,818
2034				165,000	4.05%	10,396	175,396	80,000	5,355	85,355	55,000	3,604	58,604
2035				170,000	4.15%	3,528	173,528	90,000	1,868	91,868	60,000	1,245	61,245
Total	985,000	142,395	1,127,395	1,115,000		300,609	1,415,609	615,000	159,682	774,682	480,000	110,085	590,085

Notes:

- 1) Rates as of 4/14/2025 plus 50 basis points.
- 2) True Interest Cost is 4.1835%.

Table 6 Allocation of Debt Service - 2025 G.O. Notes

Village of Cottage Grove, WI

Year Ending	Water 5 years Portion			Sewer 5 years Portion		
	Principal	Interest	Total	Principal	Interest	Total
2025			0			0
2026	10,000	3,374	13,374	10,000	3,374	13,374
2027	15,000	1,973	16,973	15,000	1,973	16,973
2028	15,000	1,418	16,418	15,000	1,418	16,418
2029	15,000	859	15,859	15,000	859	15,859
2030	15,000	289	15,289	15,000	289	15,289
2031						
2032						
2033						
2034						
2035						
Total	70,000	7,911	77,911	70,000	7,911	77,911

Year Ending	Totals		
	Principal (4/1)	Interest	Total
2025	0	0	0
2026	55,000	174,404	229,404
2027	70,000	125,815	195,815
2028	580,000	113,790	693,790
2029	610,000	91,623	701,623
2030	570,000	69,213	639,213
2031	250,000	53,365	303,365
2032	280,000	42,960	322,960
2033	300,000	31,430	331,430
2034	300,000	19,355	319,355
2035	320,000	6,640	326,640
Total	3,335,000	728,594	4,063,594

Difference

Notes:

- 1) Rates as of 4/14/2025 plus 50 basis points.
- 2) True Interest Cost is 4.1835%.

3/18/2025 Estimate with TIC of 3.64%	3,971,173	92,421
4/21/2025 Estimate with TIC of 3.93%	4,017,313	46,281

Table 7 Financing Plan Tax Impact (additional 25 basis points)

Village of Cottage Grove, WI

Year Ending	Existing Debt		Existing and Future Debt Service					Year Ending
	Net Debt Service Levy	Equalized Value (TID OUT)	Previously Approved CIP Debt Levy	Debt Service Levy		Taxes		
				Total Net Debt Service Levy	Levy Change from Prior Year	Total Tax Rate for Debt Service	Annual Taxes \$100,000 of Value	
2025	1,566,111	1,068,829,200	0	1,566,111		\$1.47	\$147	2025
2026	2,268,187	1,123,536,209	133,680	2,401,867	835,756	\$2.14	\$214	2026
2027	1,814,739	1,413,077,844	1,767,082	3,581,821	1,179,954	\$2.53	\$253	2027
2028	1,866,014	1,485,404,893	2,317,329	4,183,342	601,521	\$2.82	\$282	2028
2029	1,769,906	1,561,433,934	3,011,255	4,781,161	597,818	\$3.06	\$306	2029
2030	1,643,725	1,641,354,449	3,736,733	5,380,458	599,297	\$3.28	\$328	2030
2031	1,598,125	1,725,365,619	4,382,881	5,981,006	600,548	\$3.47	\$347	2031
2032	1,588,825	1,813,676,822	4,291,393	5,880,218	(100,788)	\$3.24	\$324	2032
2033	1,531,463	1,906,508,150	4,245,169	5,776,631	(103,586)	\$3.03	\$303	2033
2034	1,596,988	2,004,090,962	3,994,545	5,591,533	(185,099)	\$2.79	\$279	2034
2035	1,384,106	2,106,668,457	3,881,195	5,265,301	(326,231)	\$2.50	\$250	2035
2036	1,350,600	2,214,496,284	3,443,625	4,794,225	(471,076)	\$2.16	\$216	2036
2037	1,315,706	2,327,843,175	3,088,375	4,404,081	(390,144)	\$1.89	\$189	2037
2038	1,215,650	2,446,991,620	2,759,750	3,975,400	(428,681)	\$1.62	\$162	2038
2039	1,181,650	2,572,238,566	2,588,625	3,770,275	(205,125)	\$1.47	\$147	2039
2040	1,142,550	2,703,896,157	2,387,125	3,529,675	(240,600)	\$1.31	\$131	2040
2041	1,004,400	2,842,292,517	2,152,125	3,156,525	(373,150)	\$1.11	\$111	2041
2042	972,100	2,987,772,564	2,153,750	3,125,850	(30,675)	\$1.05	\$105	2042
2043	469,200	3,140,698,869	2,151,125	2,620,325	(505,525)	\$0.83	\$83	2043
2044	0	3,301,452,562	2,154,000	2,154,000	(466,325)	\$0.65	\$65	2044
2045	0	3,470,434,280	2,152,125	2,152,125	(1,875)	\$0.62	\$62	2045
2046	0	3,648,065,167	2,150,375	2,150,375	(1,750)	\$0.59	\$59	2046
2047	0	3,834,787,922	140,000	140,000	(2,010,375)	\$0.04	\$4	2047
2048	0	4,031,067,905	138,375	138,375	(1,625)	\$0.03	\$3	2048
2049	0	4,237,394,292	0	0	(138,375)	\$0.00	\$0	2049
Total	27,280,044		59,220,635	86,500,679				Total

Notes:

Table 8 Financing Plan Tax Impact (additional 50 basis points)

Village of Cottage Grove, WI

Year Ending	Existing Debt		Existing and Future Debt Service					Year Ending
	Net Debt Service Levy	Equalized Value (TID OUT)	Previously Approved CIP Debt Levy	Debt Service Levy		Taxes		
				Total Net Debt Service Levy	Levy Change from Prior Year	Total Tax Rate for Debt Service	Annual Taxes \$100,000 of Value	
2025	1,566,111	1,068,829,200	0	1,566,111		\$1.47	\$147	2025
2026	2,268,187	1,123,536,209	142,900	2,411,087	844,975	\$2.15	\$215	2026
2027	1,814,739	1,413,077,844	1,773,869	3,588,609	1,177,522	\$2.54	\$254	2027
2028	1,866,014	1,485,404,893	2,323,485	4,189,499	600,890	\$2.82	\$282	2028
2029	1,769,906	1,561,433,934	3,020,986	4,790,892	601,393	\$3.07	\$307	2029
2030	1,643,725	1,641,354,449	3,744,926	5,388,651	597,760	\$3.28	\$328	2030
2031	1,598,125	1,725,365,619	4,389,956	5,988,081	599,430	\$3.47	\$347	2031
2032	1,588,825	1,813,676,822	4,297,680	5,886,505	(101,576)	\$3.25	\$325	2032
2033	1,531,463	1,906,508,150	4,250,613	5,782,075	(104,430)	\$3.03	\$303	2033
2034	1,596,988	2,004,090,962	3,994,251	5,591,239	(190,836)	\$2.79	\$279	2034
2035	1,384,106	2,106,668,457	3,880,270	5,264,376	(326,863)	\$2.50	\$250	2035
2036	1,350,600	2,214,496,284	3,442,375	4,792,975	(471,401)	\$2.16	\$216	2036
2037	1,315,706	2,327,843,175	3,082,250	4,397,956	(395,019)	\$1.89	\$189	2037
2038	1,215,650	2,446,991,620	2,753,875	3,969,525	(428,431)	\$1.62	\$162	2038
2039	1,181,650	2,572,238,566	2,587,875	3,769,525	(200,000)	\$1.47	\$147	2039
2040	1,142,550	2,703,896,157	2,386,375	3,528,925	(240,600)	\$1.31	\$131	2040
2041	1,004,400	2,842,292,517	2,151,375	3,155,775	(373,150)	\$1.11	\$111	2041
2042	972,100	2,987,772,564	2,153,000	3,125,100	(30,675)	\$1.05	\$105	2042
2043	469,200	3,140,698,869	2,150,375	2,619,575	(505,525)	\$0.83	\$83	2043
2044	0	3,301,452,562	2,148,375	2,148,375	(471,200)	\$0.65	\$65	2044
2045	0	3,470,434,280	2,146,750	2,146,750	(1,625)	\$0.62	\$62	2045
2046	0	3,648,065,167	2,145,250	2,145,250	(1,500)	\$0.59	\$59	2046
2047	0	3,834,787,922	140,000	140,000	(2,005,250)	\$0.04	\$4	2047
2048	0	4,031,067,905	138,375	138,375	(1,625)	\$0.03	\$3	2048
2049	0	4,237,394,292	0	0	(138,375)	\$0.00	\$0	2049
Total	27,280,044		59,245,186	86,525,230				Total

Notes:

Table 9 General Obligation Debt Capacity Analysis

Village of Cottage Grove, WI

Existing Debt				Proposed Debt			
Year Ending	Projected Equalized Value (TID IN)	Debt Limit	Existing Principal Outstanding	Combined Principal Existing & Proposed	% of Limit	Residual Capacity	Year Ending
2024	1,358,209,100	67,910,455	31,936,707	\$31,936,707	47%	\$35,973,748	2024
2025	1,444,352,117	72,217,606	28,431,521	\$31,601,521	44%	\$40,616,085	2025
2026	1,555,958,667	77,797,933	24,631,794	\$52,796,794	68%	\$25,001,140	2026
2027	1,824,643,748	91,232,187	22,306,334	\$54,986,334	60%	\$36,245,853	2027
2028	1,995,369,904	99,768,495	20,120,000	\$51,900,000	52%	\$47,868,495	2028
2029	2,121,924,191	106,096,210	18,070,000	\$48,595,000	46%	\$57,501,210	2029
2030	2,256,505,054	112,825,253	16,065,000	\$44,785,000	40%	\$68,040,253	2030

Notes:

Resolution No. 2025-07

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$3,335,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A
AND RESCINDING RESOLUTION 2025-02 REGARDING THE ISSUANCE OF
PROMISSORY NOTES

WHEREAS, on March 18, 2025, the Village Board of the Village of Cottage Grove, Wisconsin (the "Village") adopted Resolution No. 2025-02 (the "Parameters Resolution") authorizing the issuance of and establishing parameters for the sale of not to exceed \$3,335,000 General Obligation Promissory Notes, Series 2025A (the "Notes");

WHEREAS, the Notes were authorized in order to raise funds for public purposes, including paying the cost of municipal vehicles and equipment, street and trail improvements, police station projects, utility improvements and park improvements (collectively, the "Project");

WHEREAS, circumstances in the Village and market conditions have changed since the adoption of the Parameters Resolution and the Village no longer desires to issue the Notes pursuant to the Parameters Resolution; and

WHEREAS, the Village still desires to borrow funds for the Project through the issuance of Notes pursuant to Chapter 67, Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Rescission of Parameters Resolution. The Parameters Resolution is hereby rescinded and its authority for the issuance of the Notes shall no longer be in effect.

Section 2. Issuance of the Notes. The Village shall issue its Notes in the approximate amount of \$3,335,000 for the Project.

Section 3. Sale of the Notes. The Village Board hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 4. Notice of Sale. The Village Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Village Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 5. Reimbursement. The Village Board hereby officially declares its intent pursuant to Treasury Regulation Section 1.150-2 to reimburse any expenditures made in connection with the Project prior to the issuance of the Notes with the proceeds of the Notes in an amount not to exceed \$3,335,000.

Section 6. Official Statement. The Village Clerk (in consultation with Ehlers) shall cause an Official Statement to be prepared and distributed. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded April 21, 2025.

Cynthia Kelm-Nelson
President

ATTEST:

Lisa Kalata
Village Clerk

(SEAL)

RESOLUTION NO. 2025-04
VILLAGE OF COTTAGE GROVE
A RESOLUTION OF APPRECIATION OF SERVICE TO
JOHN WILLIAMS

The Village Board of the Village of Cottage Grove, Dane County, Wisconsin, does resolve as follows:

WHEREAS, the Village of Cottage Grove Board Members, the Village of Cottage Grove Employees, and the Citizens of the Village of Cottage Grove would like to express their appreciation to John Williams for his public service, contributions, and dedication while serving the Village of Cottage Grove as Village Trustee from August 2015 to April 2019 and Village President from April 2019 to April 2025; and

WHEREAS, his dedication has helped make the Village of Cottage Grove a better place to live and work; now

THEREFORE, BE IT RESOLVED that the Village of Cottage Grove does hereby honor John Williams and expresses its deep and sincere appreciation for his service.

Dated this 21st day of April 2025.

Village President, Cynthia Kelm-Nelson

Village Clerk, Lisa Kalata

RESOLUTION NO. 2025-05
VILLAGE OF COTTAGE GROVE
A RESOLUTION OF APPRECIATION OF SERVICE TO
LOREEN GAGE

The Village Board of the Village of Cottage Grove, Dane County, Wisconsin, does resolve as follows:

WHEREAS, the Village of Cottage Grove Board Members, the Village of Cottage Grove Employees, and the Citizens of the Village of Cottage Grove would like to express their appreciation to Loreen Gage for her public service, contributions, and dedication while serving the Village of Cottage Grove as Village Trustee from June 2024 to April 2025; and

WHEREAS, her dedication has helped make the Village of Cottage Grove a better place to live and work; now

THEREFORE, BE IT RESOLVED that the Village of Cottage Grove does hereby honor Loreen Gage and expresses its deep and sincere appreciation for her service.

Dated this 21st day of April 2025.

Village President, Cynthia Kelm-Nelson

Village Clerk, Lisa Kalata

RESOLUTION NO. 2025-06
VILLAGE OF COTTAGE GROVE
A RESOLUTION OF APPRECIATION OF SERVICE TO
SARAH VALENCIA

The Village Board of the Village of Cottage Grove, Dane County, Wisconsin, does resolve as follows:

WHEREAS, the Village of Cottage Grove Board Members, the Village of Cottage Grove Employees, and the Citizens of the Village of Cottage Grove would like to express their appreciation to Sarah Valencia for her public service, contributions, and dedication while serving the Village of Cottage Grove as Village Trustee from April 2019 to April 2025; and

WHEREAS, her dedication has helped make the Village of Cottage Grove a better place to live and work; now

THEREFORE, BE IT RESOLVED that the Village of Cottage Grove does hereby honor Sarah Valencia and expresses its deep and sincere appreciation for her service.

Dated this 21st day of April 2025.

Village President, Cynthia Kelm-Nelson

Village Clerk, Lisa Kalata

To Village of Cottage Grove Board of Trustees

From Rick Manthe and Larry Konopacki

Date April 16, 2025

Re Filling a Vacancy in the Office of Trustee

This memorandum first outlines the options and procedure for filling a Village trustee vacancy. It then discusses the potential options for the Village Board to address trustee vacancies.

Options for filling a vacancy.

Under the Wisconsin Statutes, a trustee's term of office is two years.¹ A Village Board may fill a vacancy in the office of trustee as follows:

- By appointment for the remainder of the unexpired term.
- By appointment until a special election is held, as ordered by the Village Board. Special elections must be ordered and held in compliance with Chapter 8 of the Wisconsin Statutes, as discussed below.²

Alternatively, a Village Board may choose to leave a seat vacant until an election is held. Although not explicitly defined, it is our opinion that "election" for this purpose means either a special election called by the Village Board or the regularly scheduled election which coincides with the expiration of the term. Thus, the seat may remain vacant until filled by special election or for the remainder of the unexpired term.³

Procedure for filling a vacancy by appointment.

State law requires that appointments to fill a vacancy be made by "majority vote" but is otherwise silent regarding procedure. Therefore, the Village Board may fill a vacancy by a simple majority vote and may determine its own procedure for nominating candidates

¹ Wis. Stat. § 61.20(1).

² Wis. Stat. § 17.24.

³ Wis. Stat. § 17.24.

and selecting a person to fill a vacancy. However, a vacancy cannot be filled by secret ballot.⁴ The appointment is complete when the result of a sufficient vote is ascertained and announced. No resolution is necessary.⁵

Procedure for filling a vacancy by special election.

Special elections are elections that are held to fill elected offices that become vacant during the term of office.⁶ They may be held on the same date as the regularly scheduled elections (spring election or general election) or may be held on other dates, subject to the following requirements.

A special election to fill a vacant village office may be held only by order of the Village Board.⁷ The order must be filed with the village clerk, who must then publish notice of the special election as required by statute.⁸ The date for a special election must be between 62 and 77 days from the date of the order.⁹

Options for filling the Village Board vacancy.

The Village Board may address a vacancy in the following ways:

1. Appoint someone to fill the vacancy for the remainder of the unexpired term.
2. Appoint someone to fill the vacancy and order a special election. Under this option, the appointee would serve until a successor is elected and qualified after a special election. The successor would serve for the remainder of the unexpired term.
3. Leave the seat vacant and order a special election. Under this option, the person elected would serve for the remainder of the unexpired term.
4. Leave the seat vacant. Under this option, the seat would be filled at the regularly scheduled spring election in which the position is on the ballot.

If the Village Board wishes to fill the seat by special election, then it must order the special election in compliance with the timelines discussed above. Such an election would need to be held between 62 and 77 days after the order was issued. Since there are no

⁴ Wis. Stat. § 19.88(1).

⁵ *State ex rel. Burdick v. Tyrell*, 158 Wis. 425, 433, 149 N.W. 280 (1914).

⁶ Wis. Stat. § 5.05(19).

⁷ Wis. Stat. § 8.50(1)(a).

⁸ State law requires that a village clerk provide specific notices on several occasions preceding a special election. *See* Wis. Stat. §§ 8.50(1)(b) to (c) and 10.06 (3)(f).

⁹ Wis. Stat. § 8.50(2)(a).

general elections this upcoming November, the 2026 Spring election would be the next available general election date.



Mission, Vision, & Values

Mission Statement

The Village of Cottage Grove is dedicated to efficiently and effectively providing exceptional services to all community members, fostering economic development, and enhancing our distinctive community charm.

Vision Statement

The Village of Cottage Grove will be a safe and welcoming community to live, learn, work, and enjoy the opportunities of a dynamic Village.

Core Values



Community

- Invest in the well-being and safety of the community
- Prioritize community members needs to enhance quality of life



Respect

- Treat everyone fairly
- Honor diversity
- Empower people to do their best
- Protect the environment and support sustainability



Innovation

- Promote strategic development and responsible growth.
- Encourage creativity and continuous improvement
- Challenge boundaries and status quo
- Ask tough questions and make tough decisions
- Have the difficult conversation



Excellence

- Provide outstanding services
- Foster a culture of high performance
- Attract and retain exceptional team members
- Support professional development



Celebration

- Encourage communication and mutual support to achieve shared goals
- Recognize accomplishments and highlight successes
- Reward excellence
- Foster an enjoyable and positive workplace



Integrity

- Uphold high ethical standards
- Transparency and accountability for our actions and outcomes
- Open and honest communication
- Listen more
- Build trust through consistency

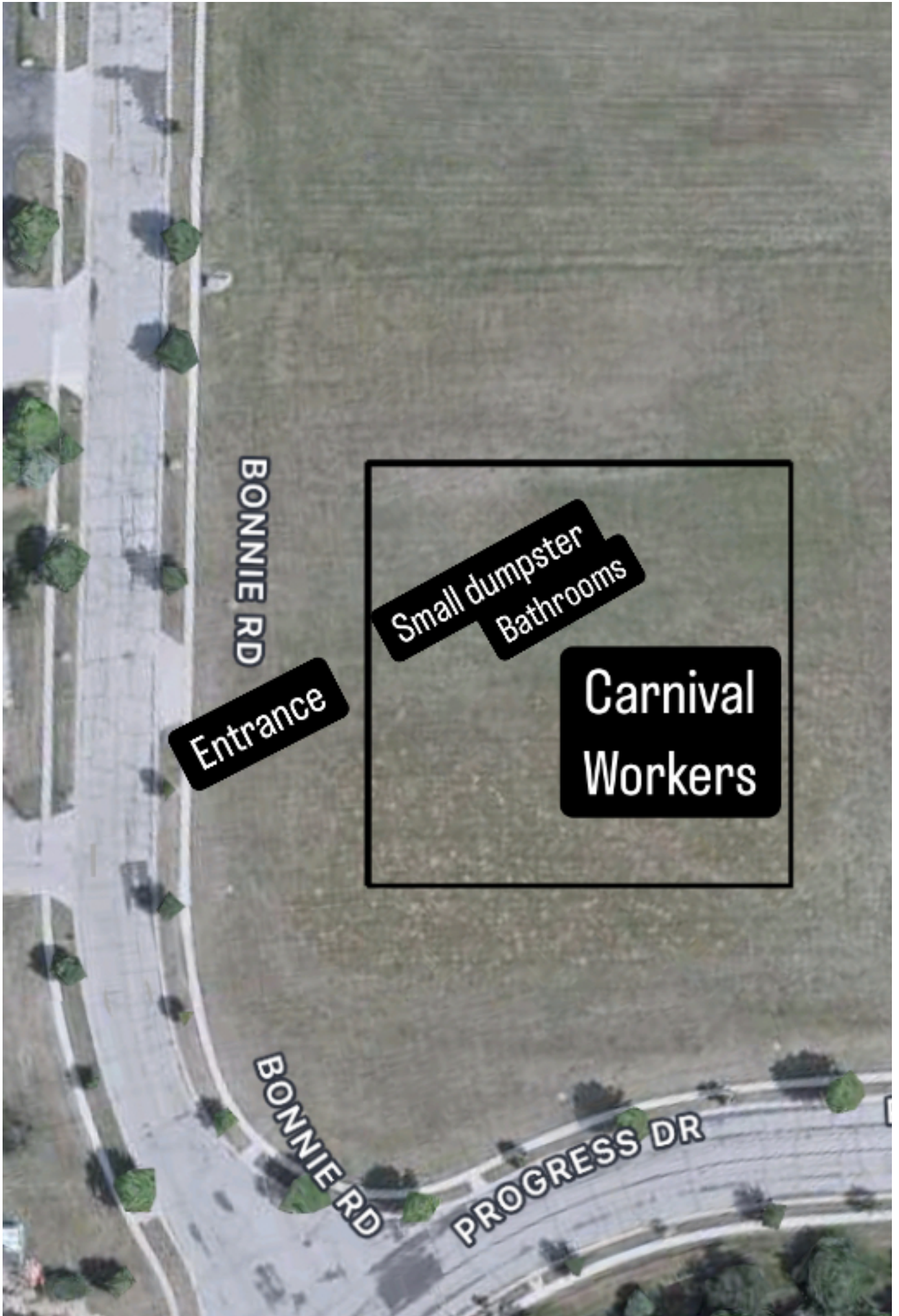


From: [Kevin Laufenberg](#)
To: [Lisa Kalata](#)
Subject: Festival request to place carnival workers
Date: Tuesday, April 8, 2025 8:17:30 AM

We the Firemen's Festival are requesting the ability to place carnival workers on the Progress Drive lot adjacent to the Police Station. June 9-16th. Same setup that was approved last year with fencing, dumpster and bathrooms. Thank you!!

Festival Chair-Kevin Laufenberg

Get [Outlook for iOS](#)



BONNIE RD

Entrance

Small dumpster
Bathrooms

Carnival
Workers

BONNIE RD

PROGRESS DR

ORDINANCE 07-2025
AMENDING SECTION 130-1 OF THE VILLAGE OF COTTAGE GROVE
CODE OF ORDINANCES

The Village Board of the Village of Cottage Grove, Dane County, Wisconsin, does hereby ordain as follows:

Section I: Amend section 130-1.B. of the Village of Cottage Grove Code of Ordinances to read as follows:

B. Adoption of state codes. The following Chapters of the Wisconsin Administrative Code, as well as all subsequent revisions, are adopted by the municipality and shall be enforced by the Building Inspector or Fire Chief:

Ch. SPS 302.31	Plan Review Fee Schedule
Ch. SPS 305	Credentials
<u>Ch. SPS 307</u>	<u>Explosives and Fireworks</u>
<u>Ch. SPS 314</u>	<u>Fire Prevention</u>
Ch. SPS 316	Electric Code
<u>Ch. SPS 318</u>	<u>Elevators, Escalators and Life Devices</u>
Chs. SPS 320-325	Uniform Dwelling Code
Ch. SPS 327	Campgrounds
<u>Ch. SPS 328</u>	<u>Smoke Detectors and Carbon Monoxide Detectors</u>
<u>Ch. SPS 340</u>	<u>Gas Systems</u>
Chs. SPS 361-366	Commercial Building Code
Chs. SPS 375-379	Buildings Constructed Prior to 1914
Chs. SPS 381-387	Uniform Plumbing Code

Section II: This ordinance shall take effect upon compliance with the publication/posting requirements of the Wisconsin Statutes.

Adopted this ____ day of _____, 2025.

BY ORDER OF THE VILLAGE BOARD
VILLAGE OF COTTAGE GROVE

Cindi Kelm-Nelson, Village President

Attest:

Lisa Kalata, Village Clerk

RESOLUTION NO. 2025-03
VILLAGE OF COTTAGE GROVE
Earth Day, Sustainability, and Pollinator Protection

WHEREAS, Earth Day is celebrated annually on April 22 to raise awareness and inspire action for the protection of our environment; and

WHEREAS, the Village of Cottage Grove recognizes the importance of sustainability and environmental stewardship for a healthy local ecosystem and community; and

WHEREAS, the Village is committed to taking steps—such as designating sustainability as a priority across multiple years during the annual prioritization process—that support the environment, including planting native species, reducing pesticide use, conserving resources, and encouraging community involvement in green initiatives; and

WHEREAS, pollinators such as bees, butterflies, and other insects are essential to the reproduction of over 85% of flowering plants and critical to the success of agricultural crops and local biodiversity; and

WHEREAS, there are approximately 3,600 bee species in the United States and 400 in Wisconsin; and

WHEREAS, more than half of the bee species in North America have experienced population declines, with one in four species at risk of extinction due to a combination of habitat loss, pesticide use, disease, and climate change; and

WHEREAS, portions of the Village of Cottage Grove contain high-potential zones for at least one bee species at risk of extinction—the federally endangered Rusty Patched Bumble Bee; and

WHEREAS, pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and greater demand for pollinator-friendly plant materials from local growers; and

WHEREAS, the Cottage Grove Village Board recognizes that urban landscapes provide habitat for pollinators, and wishes to encourage its citizens to play an active role in conserving pollinators through the management of their own land;

NOW, THEREFORE, BE IT RESOLVED, that the Cottage Grove Village Board commits to supporting and encouraging the creation and enhancement of healthy pollinator habitats; and

BE IT FURTHER RESOLVED, the Village affirms its commitment to pollinator-friendly practices, sustainable development, and long-term environmental health for current and future generations.

Adopted this 21st day of April 2025.

VILLAGE OF COTTAGE GROVE

Cynthia Kelm-Nelson, Village President

Attest:

Lisa Kalata, Clerk



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Utility Commission Wednesday, April 9, 2025 5:00 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call to Order
2. Determination of Quorum and That the Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity to Speak
4. Discuss and Consider the Minutes Of The Utility Commission Meeting On February 12, 2025 and March 12, 2025.
Documents:
 1. [2-12-25 UTILITY COMMISSION MINUTES.PDF](#)
 2. [3-12-25 JOINT UTILITY COMMISSION -PW MINUTES.PDF](#)
5. Discuss and Consider approval of vouchers
Documents: [BILLS LIST.PDF](#)
6. Unfinished Business
 - a. Update on fire hydrant water service at Fireman's Park.
7. New Business
 - a. Discuss the potential use of impact fees for a development water main looping.
 - b. Statistic for water billings
8. Engineer's Report
Documents: [3 MARCH 2025 UTILITY REPORT.PDF](#)
9. Director's Report
Documents: [UTILITY DIRECTORS REPORT 040925.PDF](#)
10. Future agenda items
11. Adjournment

This agenda has been prepared by Staff and approved by the by the Chair of the Utility Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

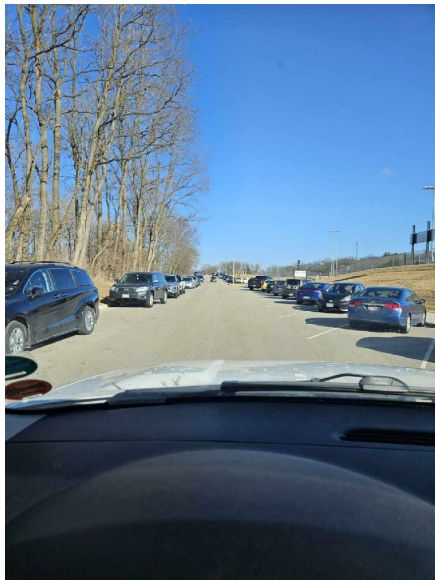
Memo Date: April 9, 2025
To: Public Works, Properties, and Sustainability Committee
From: Kyela O'Loughlin, P.E., Public Works and Utilities Director
Subject: No Parking on Clark Street

Background and Overview

Since Clark Street was reconstructed in 2022, and the events held at Phoebe Bakken Memorial Park and the Wisconsin Rugby Sports Complex have become larger, there has been an increase in vehicle accessibility along Clark Street. Clark Street was reconstructed to have angled parking on the south side of the street with the intention of allowing vehicles to be parallel parked on the north side of the street. The total width of Clark Street, from the edge of the angled parking stall to the back of the curb is 26-feet. Typical parallel parking spaces are a minimum of 8 feet wide, with it recommended to be 8.5 to 9-foot. If the curb gutter pan is used for parking, which is 1.5 feet, the width of the driving lane remaining is 17-foot, with a 9-foot parking stall. Typically, the recommendation for two-way traffic is 24 feet, especially to allow for emergency service vehicles.

Recommendation

Due to the nature of Clark Street abutting a park and sports complex, it is recommended Clark Street allow the flow of two-way traffic for emergency service vehicles. Due to the inability to maintain two-way traffic when vehicles park on the north side of Clark Street, it is recommended to create a No Parking Zone from Grove Street west to the Village limits.



Photos taken last year showing the limited space for two-way flow of traffic.



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Public Works, Properties & Sustainability Committee Wednesday, April 9, 2025 5:30 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: ikalata@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call meeting to order
2. Determination of Quorum and That the Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity to Speak
4. Discuss and consider the Minutes from the Public Works, Properties & Sustainability Committee Meeting of February 12, 2025 and March 12, 2025.

Documents:

1. [2-12-25 PW MINUTES.PDF](#)
2. [3-12-25 JOINT UTILITY COMMISSION -PW MINUTES.PDF](#)

5. New Business

- a. Discuss no parking on Clark Street from Grove Street west to the Village limits.
- b. Consider no parking on Clark Street from Grove Street west to the Village limits.
- c. Discuss recommendation to remove the existing fence at the Village property, 101 E. Cottage Grove Road.
- d. Consider recommendation to remove the existing fence at the Village property, 101 E. Cottage Grove Road.

Documents: [CLARK STREET NO PARKING.PDF](#)

6. Engineer's Report

Documents: [3_MARCH 2025 PW REPORT.PDF](#)

7. Director's Report

Documents: [PW DIRECTORS REPORT 04092025.PDF](#)

8. Future Agenda Items

9. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Public Works, Properties & Sustainability Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Plan Commission Wednesday, April 9, 2025 6:30 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: ikalata@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call to order
2. Determination of quorum and that the agenda was properly posted
3. Pledge of Allegiance
4. PUBLIC APPEARANCES-Public's opportunity to speak
5. Discuss and Consider the Minutes from The Plan Commission Meeting of March 26, 2025.
Documents: [3-26-25 PLAN COMMISSION MINUTES.PDF](#)
6. Discuss and consider an application from Kirk Eilenfeldt for approval of an ETJ Certified Survey Map creating one new parcel at 4082 Ridge Road in the Town of Cottage Grove, within the Village's extraterritorial jurisdiction.
Documents:
 1. [CG_EILENFELDT_ETJ-CSM_2025-04-03.PDF](#)
 2. [APP_EILENFELDTCSM_2025-03-31.PDF](#)
 3. [EILENFELDTCSM_2025-03-31.PDF](#)
7. Discuss update to Ch. 183, Floodplain Zoning Ordinance.
Documents:
 1. [2025 VILLAGE OF COTTAGE GROVE FPORDADOPTIONNOTICE FIS.PDF](#)
 2. [2022MODEL ORD FINAL.PDF](#)
 3. [FLOODPLAIN ZONING REV-01_EWR_2025-03-31.PDF](#)
8. Future Agenda Items
9. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Plan Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



VILLAGE ACTION REPORT

PROJECT: Eilenfeldt ETJ CSM

APPLICANT: Kirk Eilenfeldt

PROJECT LOCATION: 4082 Ridge Road, Town of Cottage Grove

REPORT DATE: April 14, 2025

PROJECT DESCRIPTION: The applicant is seeking approval of a certified survey map (CSM) to create one new 1-acre parcel from an existing 37-acre parcel located at 4082 Ridge Road in the Town of Cottage Grove. The parcel is within the Village's extraterritorial jurisdiction. The owners are creating this parcel to transfer a development right from land they own elsewhere in the Town (near Highways 12 & 18).

PLAN COMMISSION MEETING: APRIL 9, 2025

STAFF REPORT PROVIDED BY: X Planner, Engineer, Public Works

MOTION: by Jushchyshyn (1st), Schulze (2nd)

The request for approval of the Certified Survey Map was **APPROVED WITH CONDITIONS**, with the following conditions:

Planning:

1. The CSM shall show existing zoning on and adjacent to the proposed land division, per 274-38(E), and the name and address of the surveyor per 274-38(F).

VOTE: 7 Aye, 0 Nay, 0 Abstain

APPLICANT COMMENTS:

- None.

PUBLIC COMMENTS:

- None.

PLAN COMMISSION COMMENTS:

- None.

STAFF COMMENTS:

- See staff reports and as noted above.



PLANNING STAFF REPORT

MEMO DATE: April 3, 2025

MTG. DATE: APRIL 9, 2025

TO: Village of Cottage Grove Plan Commission

CC: Village of Cottage Grove Board of Trustees
Matt Giese – Village Administrator
Lisa Kalata – Village Clerk
Kyela O’Loughlin – Public Works & Utilities Director
Larry Konopacki – Village Attorney
Rick Manthe – Village Attorney
Josh Straka – Village Engineer

FROM: [Erin Ruth, AICP – Village Planning Director](#)

RE: Eilenfeldt ETJ Certified Survey Map

BACKGROUND

Property Owner: Kirk & Heidi Eilenfeldt

Location: 4082 Ridge Road (Town of Cottage Grove)

Area: Creating new 1-acre parcel from existing 37-acre parcel

Agent: Kirk Eilenfeldt – property owner

Existing Zoning: Under Dane County Zoning

Proposed Zoning: Under Dane County Zoning

OVERVIEW

The applicant is seeking approval of a certified survey map (CSM) to create one new 1-acre parcel from the existing 37-acre parcel located at 4082 Ridge Road in the Town of Cottage Grove. The parcel is within the Village’s extraterritorial jurisdiction.

The owners are creating this parcel to transfer a development right from land they own elsewhere in the Town (near Highways 12 & 18).

COMPREHENSIVE PLAN CONSISTENCY

The subject parcel is designated as unsewered single-family residential in the Comprehensive Plan. The one parcel split is consistent with the Comprehensive Plan.

ZONING CONSISTENCY

The subdivision will be under Dane County's Zoning Ordinance, therefore the Village has no review authority over the zoning.

SUBDIVISION ORDINANCE CONSISTENCY

The plat appears to have the information required under 274-32, which lists data required to appear on the final plat.

Per 274-23(4) the minimum lot size in the ETJ should be 1 acre, but a "smaller lot size may be allowed if also approved by the respective Town Board." All 20 lots in the plat are less than 1 acre. Staff has no objection to the smaller lots and it appears that the Town Board is in favor of the project as shown.

STAFF RECOMMENDATION

Staff recommends that the Certified Survey Map be **APPROVED WITH CONDITIONS**, with the following conditions:

1. The CSM shall show existing zoning on and adjacent to the proposed land division, per 274-38(B), and the name and address of the surveyor per 274-38(F).



APPLICATION FOR ETJ PRELIMINARY PLAT REVIEW

APPLICANT NAME: Kirk Eilenfeldt
 APPLICANT ADDRESS: 3710 Ridge Rd Deerfield WI 53551
 TELEPHONE NUMBER: 608-516-5956 & 608-279-9867
 EMAIL ADDRESS: _____ Heidi
 ADDRESS OR LOCATION OF SUBJECT PROPERTY: 4082 Ridge Rd

MUNICIPALITY: Town of Cottage Grove
 CURRENT ZONING OF PROPERTY: under Dane Cty zoning
 NUMBER OF PARCELS CREATED: 1

APPLICATION SUBMITTAL REQUIREMENTS:

1. Application materials as determined by Article IV of the Village Subdivision Ordinance. Review will follow the process defined by 274-23 of the Village Subdivision Ordinance.
2. Fee of \$360+ \$50 per lot created. Payment can be paid [online](#)
- N/A ~~3. Escrow deposit of \$1,500 for consultant review. If actual review fees are less, excess will be returned. If actual review fees exceed escrow amount, applicant will be billed for the excess.~~

Mail or deliver the completed application form, submittal materials, and fee to the Village Hall. Materials may be submitted as pdf files via email by arrangement with Village Planner.

3/31/25 _____
 Date Applicant signature

Village of Cottage Grove
 221 E. Cottage Grove Road
 Cottage Grove, WI 53527
 Telephone: (608) 839-4704
 Office Hours: M-Th 8:00 a.m. to 4:30 p.m. F 8:00 am to 2:00 p.m.

For Office Use Only

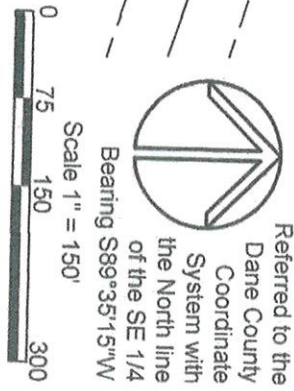
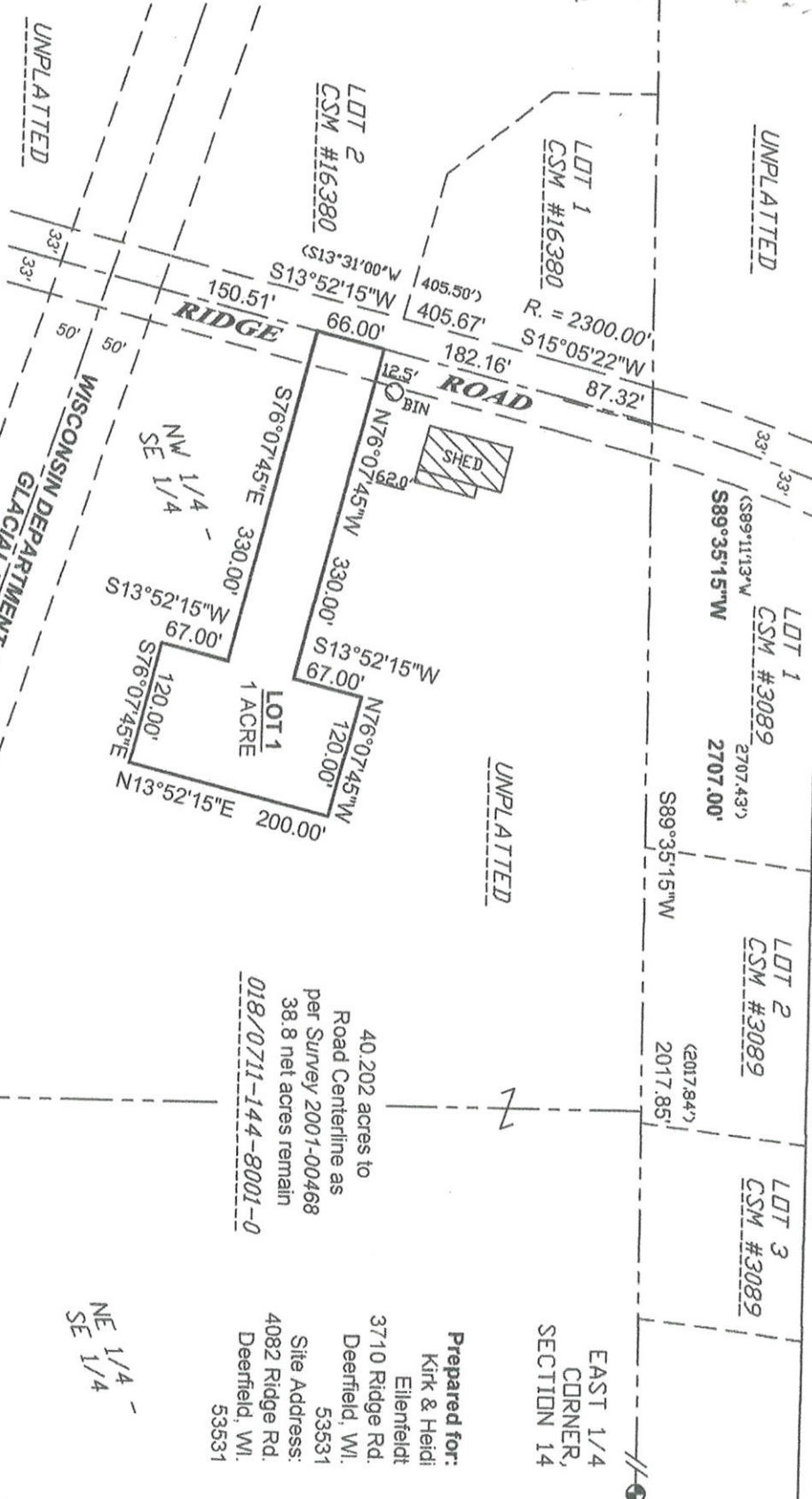
Date Received:
 Plan Commission meeting date:
 Village Board meeting date:

Preliminary Certified Survey Map

PART OF THE NW 1/4 OF THE SE 1/4 OF SECTION 14, T.7N., R.11E.,
TOWN OF COTTAGE GROVE, DANE COUNTY, WISCONSIN.

CENTER OF
SECTION,
SECTION 14

Commencing at the West 1/4 Corner of said Section 14; thence S89°35'15"W 2017.85 feet to the centerline of Ridge Road and the point of curvature of a curve to the left, said curve having a central angle of 02°10'31" and a radius of 2300.00 feet, the long chord of which bears S15°05'22"W, 87.32 feet; thence Southwesterly along the arc of said curve and centerline, 87.47 feet to its point of tangency thereof; thence S13°52'15"W along said centerline, 182.16 feet to the point of beginning; thence continue S13°52'15"W, 66.00 feet; thence S76°07'45"E, 330.00 feet; thence S13°52'15"W, 67.00 feet; thence S76°07'45"E, 120.00 feet; thence N13°52'15"E, 200.00 feet; thence N76°07'45"W, 120.00 feet; thence S13°52'15"W, 67.00 feet; thence N76°07'45"W, 330.00 feet to the point of beginning. The above described containing ± 1 acre.





VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Library Board
Wednesday, April 16, 2025
6:00 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Deputy Clerk Kelly Cahill: kcahill@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call to Order
2. Determination of quorum and that the agenda was properly posted
3. PUBLIC APPEARANCES-Public's Opportunity to Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss and Consider Minutes from The March 19, 2025 Library Board Meeting
Documents: [LIBRARY BOARD MINUTES 3.19.25.PDF](#)
5. Presentations to the Library Board
6. Old Business
7. New Business
 - a. Revise Strategic Plan and set 2025 goals.
 - b. Discuss Library Programming Code of Conduct.
 - c. Discuss and consider establishment of trust for supplementing library board programming.
8. Programming Report
 - a. Discuss programmingDocuments: [!PROGRAM TRACKER.PDF](#)
9. Communications And Miscellaneous Business
 - a. Consider approval of vouchersDocuments: [LIBRARY BILLS LISTING - APRIL 2025.PDF](#)
[LIBRARY OPERATING EXPENSES DETAIL - NON-PAYROLL.PDF](#)
10. Committee Reports
11. Library Board President's Report
12. Friends Report
13. Announcements
Future Meetings:
 - a. **Library Board Wednesday, May 15, 2025 6pm VH**
14. Future Agenda Items
 - a. appointment of committee members

15. Adjournment

This agenda has been prepared by Staff and approved by the President of the Library Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board
Village of Cottage Grove
Open Meetings, Ethics, Public Records, and Parliamentary Procedures Outline
Rick Manthe and Larry Konopacki
Village Attorneys

1. OPEN MEETINGS LAW.

A. WHAT DOES THE LAW REQUIRE?

All **meetings** of all local **governmental bodies** must be preceded by public notice, publicly held in places reasonably accessible to the public, and open to all citizens at all times unless otherwise expressly allowed by law.

B. WHAT IS A GOVERNMENTAL BODY?

A local agency, board, commission, committee, council, department or public body corporate or politic created by constitution, statute, ordinance, rule or order, or a formally constituted sub-unit of any of the foregoing.

The definition excludes a body or sub-unit formed for or meeting for the purpose of collective bargaining under subchs. IV or V of ch. 111 of the Wisconsin Statutes. However, ratification or approval of a collective bargaining agreement must be done in open session.

C. WHAT IS A MEETING?

(1) *Meeting presumed:* If one-half or more of the members of a governmental body are present, the meeting is rebuttably presumed to be for governmental purposes.

(2) *Two-part test:*

a. There is a gathering for the purpose of discussing, deciding or information gathering regarding governmental business;

b. The number of members participating is sufficient to determine the body's course of action. This can be the affirmative power to pass or the negative power to defeat a proposal. For example, a budget amendment requires a 2/3 vote. If three Board members meet to discuss the budget amendment, that would be a meeting because a sufficient

number of trustees are present to determine the Board's course of action.

- (3) *“Walking quorum”*: A walking quorum results when a series of gatherings occur among separate groups or individuals that collectively constitute a number of members sufficient to determine the body's course of action. For instance, if a member of a government body speaks to individual members of a body, that collectively form a majority, about a topic before the body, that would constitute a walking quorum in violation of the Open Meetings Law.
- (4) *Written correspondence*: The Wisconsin Attorney General says that circulation of a paper or hard-copy document, which is a largely one-way flow of information, with any exchanges spread over considerable time with no conversation-like interaction, is probably not a meeting.
- (5) *Email*: The Wisconsin Attorney General says emails may constitute a meeting. Courts are likely to consider (1) the number of participants; (2) the number of communications; (3) the time-frame in which the communications occurred; and (4) the extent of the conversation-like interactions. Beware that emails can be forwarded, and replies can be sent to large groups, depriving the original sender of control over the number and identity of recipients.

According to the Attorney General, inadvertent violations can be reduced if email is used mainly to transmit information one-way, with the originator reminding people not to reply.

Because the law is unclear on email, the Attorney General's office “strongly discourages the members of every governmental body from using electronic mail to communicate about issues within the body's realm of authority.”

Any communications sent from staff to the Board for informational purposes will be as a blind carbon copy so that there will not be a “reply all” function.

- (6) *Social Media*: Messages, comments, or social media posts could violate the Open Meetings Law if members of a government body are engaging on the same post or writing comments to each other.

- (7) *Social gathering*: A social or chance gathering that is not intended to avoid the open meeting law is not subject to the open meetings law.

D. WHAT IS ADEQUATE NOTICE?

- (1) The notice must be specific and detailed enough to apprise members of the public and the news media of the subject matter of the meeting. The Attorney General says “the public is entitled to the best notice that can be given at the time the notice is prepared.”
- (2) Public comment periods are specifically authorized, but are limited to receiving and discussing, and not acting.

E. CLOSED SESSION ISSUES.

- (1) There must be a statutory basis to meet in closed session. Wis. Stat. § 19.85(1). Common closed session reasons include:
 - a. Considering employment, promotion, discipline, employee evaluations, or termination of employment.
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other public business, whenever competitive or bargaining reasons require a closed session.
 - c. Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- (2) A contemplated closed session must be noticed as such.
- (3) A spontaneous closed session is allowed, but there are limits on when the body may reconvene in open session.
- (4) The Attorney General advises that a governmental body should vote in open session, unless the vote is clearly an integral part of what is authorized to be done in closed session. In other words, would voting in open session undermine the authorized closed session discussion?

2. ETHICS.

- A. Sections 19.59 and 946.13 of the Wisconsin Statutes.
- B. USE OF OFFICE FOR PRIVATE GAIN: Public officials are prohibited from using their offices to obtain anything of substantial value for the private benefit of themselves, their immediate family, or organizations with which they are associated. Wis. Stat. § 19.59(1)(a).

Note that the rule would not apply to actions affecting a whole class of similarly situated interests, in which the official's interest is not significantly greater than other affected interests. Examples: proposed development affecting the neighborhood; special assessment affecting the whole street.

- C. OFFERING OR RECEIVING ANYTHING OF VALUE. No person may give and no public official may receive "anything of value" if it could reasonably be expected to influence the local public official's vote, official action or judgment, or could reasonably be considered as a reward for any official action or inaction. Wis. Stat. § 19.59(1)(b).
- D. ABSTAINING FROM OFFICIAL ACTION. The State of Wisconsin Ethics Commission recommends that if an official abstains from a vote, the official should leave that portion of the meeting involving discussion, deliberations, or votes related to the matters. The minutes should reflect the absence of the official.
- E. PRIVATE INTERESTS IN PUBLIC CONTRACTS – CLASS E FELONY.
 - (1) A public official may not participate in the making of a contract in his or her official capacity if the official has a direct or indirect financial interest in the contract. Wis. Stat. § 946.13(1)(b).
 - (2) A public official may not in his or her private capacity negotiate or bid for or enter into a contract in which the public official has a direct or indirect financial interest if the official is authorized or required by law to participate in his or her capacity as such officer or employee in the making of that contract. Wis. Stat. § 946.13(1)(a). Abstaining from voting does not solve the problem.

Exceptions: \$15,000 in receipts and disbursements or less per year.
Other exemptions can apply to bankers, partners in law firms and

persons who own no more than 2% of the stock of the corporation involved.

F. ADVISORY OPINIONS. An official may apply for an advisory ethics opinion from the Village Attorney.

- (1) Requests must be in writing and must provide all the material facts.
- (2) Following an advisory opinion is prima facie evidence of intent to comply with the law.
- (3) An ethics opinion is not public, except:
 - a. With the requester's consent;
 - b. In a redacted form that prevents disclosure of the requester's identity; or
 - c. If the requester makes or purports to make public all or part of the advisory opinion.

3. PARLIAMENTARY PROCEDURE.

A. Sources of law: Village Code (see chapter 94); Robert's Rules of Order, Newly Revised; Wisconsin Open Meetings Law.

B. PARLIAMENTARY PROCEDURE. Rules of deliberation that are intended to ensure fairness to all members of a body, equality among members, and orderly processes.

C. RULES OF COURTESY AND DECORUM.

- (1) One person at a time should have the floor, and every speaker should first be recognized by the presiding officer.
- (2) Someone not recognized should generally not interrupt a speaker. There are a few exceptions. A speaker could be interrupted to make a "point of privilege" (like noting that you cannot hear), to make a "point of order" (relating to something you believe is inappropriate conduct of the meeting), or to make a parliamentary inquiry.

D. MOTIONS.

- (1) A Main Motion should be made and seconded.
- (2) Discussion follows.
- (3) When discussion ends, the chair should call for a vote.
- (4) Additional motions can be made and are ranked. Examples include a motion to amend, to refer, to lay on the table.

E. AGENDA ITEMS.

- (1) Any trustee may move to add an item to an upcoming Board meeting agenda. If the motion receives a second, the item will appear on the next Board meeting agenda.

4. PUBLIC RECORDS LAW.

A. WHAT IS A RECORD?

- (1) “Record” is defined as “any material on which written, drawn, printed, spoken, visual or electromagnetic information is recorded or preserved, regardless of physical form or characteristics, which has been created or is being kept by an authority” Wis. Stat. § 19.32(2).
- (2) “Record” includes records not required to be maintained if in possession of an officer, but materials must have a sufficient connection with the function of the office to qualify as public record.
 - a. Records include emails from a personal email address or text messages on a personal cell phone if the content of the message is connected to Village business. Trustees are strongly discouraged from using personal email addresses or phones to conduct Village business.
- (3) “Record” does not include personal drafts and notes, personal property, or purely personal emails.

- B. WHAT IS AN AUTHORITY? “Authority” includes “elected officials, local officers, agencies, boards, councils, commissions, committees, departments and any other public body corporate and politic created by constitution, law, ordinance, rule or order or any subunit of the foregoing.” Wis. Stat. § 19.32(1).

C. WHO IS A CUSTODIAN OF RECORDS?

- (1) All elected officials are record custodians. The elected chair of a committee is the record custodian for that committee. Wis. Stat. § 19.33.
- (2) Every authority shall designate in writing one or more positions occupied by an officer or employee of the authority or of the unit of government of which it is part as a legal custodian to fulfill its duties. The Village Clerk, with some exceptions (such as law enforcement records) generally handles records requests and facilitates responses.

D. WHAT ARE THE CUSTODIAN'S DUTIES?

- (1) The legal custodian is responsible for performing all duties imposed by the public records law. The custodian shall safely keep and preserve all property and things received from the officer's predecessor or other persons and required by law to be filed, kept or deposited in the officer's office. Upon expiration of the term of office or when a vacancy occurs, each officer must deliver to his or her successor all such property and things in his or her custody, and the officer's successor shall issue a receipt to the officer which must then be filed in the clerk's office.
- (2) Retain records for the time required by law. (generally seven years, but see the state guidance regarding record retention schedules here: <https://publicrecordsboard.wi.gov/Documents/Municipal%20GRS%20REVISED%206-2020.pdf>)
- (3) Provide access to records as required by law.



Trustee Memo

Meeting Date: April 21, 2025

Memo Date: April 16, 2025

To: Village Board

From: Cindi Kelm-Nelson, Village President

Subject: Recommendations for Committee, Board, and Commission Appointments

Background/Overview

I am pleased to present my recommendations for reappointments and new appointments to fill expiring and/or vacant positions on the Village's committees, boards, and commissions. These recommendations are informed by everyone's expressed interest, whether through a submitted application or direct communication via email or phone, as well as their prior service and the current needs of each group.

The individuals listed bring experience and qualifications that not only meet but exceed expectations. I am grateful for their willingness to serve and for the valuable contributions they will make in supporting the continued success of our Village in the term ahead.

Trustee Request/Recommendation

Approve as recommended.

Attachments

1. Committee Appointments 2025

Recommended Committee Appointments for Vacancies, 2025

Ad Hoc Architectural Review

Cindi Kelm-Nelson- Board Member
Chuck Pelleymounter

Board of Review

Cindi Kelm-Nelson- Board Member*
Heidi Murphy- Board Member

Budget Review

Cindi Kelm-Nelson- Board Member*
Heidi Murphy- Board Member
Chris Stoa- Board Member
Jim Elmore

Community Development Authority

Cindi Kelm-Nelson- Board Member**
Heidi Murphy- Board Member
John Williams
Jill Rinzel

Cottage Grove Fire District Commission

Peter Doll- Board Member**
Dr. Rene Buenzow- Board Member
Heidi Murphy- Board Member
Board Alternate: Cindi Kelm-Nelson

Deer Grove EMS Commission

Paula Severson- Board Member
Board Alternate: Dr. Rene Buenzow

Emergency Preparedness Committee

Cindi Kelm-Nelson- Board Member*

Flynn Hall

Cindi Kelm-Nelson- Board Member

Joint Review Board

Cindi Kelm-Nelson- Board Member
John Williams

Law Enforcement

Chris Stoa-Board Member (Chair)
Paula Severson- Board Member
Cindi Kelm-Nelson- Board Member**
Jon Russel

Landfill (before Fire)

Dr. Rene Buenzow- Board Member
Heidi Murphy- Board Member
Board Alternate: Chris Stoa

Library Board

Cindi Kelm-Nelson- Board Member
Ali Anger
Alison Weber
Erik Braun

Parks and Recreation

Heidi Murphy - Board Member (Chair)
Amy Brice
Kevin Laufenberg

Plan Commission

Cindi Kelm-Nelson- Board Member*
Heidi Murphy- Board Member
John Paul Villavicencio
David Peterson
Jarrid Heim

Police Commission

Cara Musick

Public Works, Properties & Sustainability

Chris Stoa-Board Member (Chair)
Paula Severson- Board Member
Andy Eberhardt
Mike Hackel

Tourism

Heidi Murphy- Board Member
Cindi Kelm-Nelson-Board Member

Utility

Charlie Rogers
Joanna Williams

Zoning Board of Appeals

Chuck Pelleymounter

Ad Hoc Housing Chapter Update Committee

Chris Stoa-Board Member
Loreen Gage-Resident
JP Villavicencio-Plan Commission Rep
Katy Byrnes Kaiser-MGSD
Don Brinkmeier-Resident

**Required*

***Until 7th board member is appointed*

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
ALLIANT ENERGY/WP&L					
31	ALLIANT ENERGY/WP&L	31-042224P	Progress Drive	100-51600-340	1,146.47
31	ALLIANT ENERGY/WP&L	31-042224P	Progress Drive	600-60920-340	101.16
31	ALLIANT ENERGY/WP&L	31-042224P	Progress Drive	601-60850-340	101.16
31	ALLIANT ENERGY/WP&L	31-042225	0381864652 - Red Hawk Trl Shelter	100-55200-340	19.26
31	ALLIANT ENERGY/WP&L	31-042225	1922710000 - Community Park Batting Cage	100-55200-340	16.43
31	ALLIANT ENERGY/WP&L	31-042225	3017850000 - Northlawn Dr	100-55200-340	69.69
31	ALLIANT ENERGY/WP&L	31-042225	3245730000 - Community Park	100-55200-340	24.21
31	ALLIANT ENERGY/WP&L	31-042225	3655740000 - Lions Shelter	100-55200-340	30.56
31	ALLIANT ENERGY/WP&L	31-042225	5163650000 - RG Huston	100-55200-340	24.21
31	ALLIANT ENERGY/WP&L	31-042225	5843775363 - Skate Park	100-55200-340	58.96
31	ALLIANT ENERGY/WP&L	31-042225	6345350000 - W Reynolds St Shed	100-55200-340	21.17
31	ALLIANT ENERGY/WP&L	31-042225	9745820000 - Firemans Park	100-55200-340	17.27
31	ALLIANT ENERGY/WP&L	31-042225	9892110000 - Dublin Cir Shelter	100-55200-340	22.33
31	ALLIANT ENERGY/WP&L	31-042225D	8469260000 - 225 Bonnie Rd	100-51600-340	250.12
31	ALLIANT ENERGY/WP&L	31-042225D	8469260000 - 225 Bonnie Rd	600-60920-340	83.37
31	ALLIANT ENERGY/WP&L	31-042225D	8469260000 - 225 Bonnie Rd	601-60850-340	83.37
31	ALLIANT ENERGY/WP&L	31-042225F	0648330000 - Forreston Dr Sump Pump	100-53440-340	36.04
31	ALLIANT ENERGY/WP&L	31-042225L	1162130000 - Buss Rd Lift Station	601-60821-221	135.18
31	ALLIANT ENERGY/WP&L	31-042225L	2222530000 - 4195 Vilas Rd Lift Station	601-60821-221	68.96
31	ALLIANT ENERGY/WP&L	31-042225L	4153410000 - 110 S Main St Lift Station	601-60821-221	972.46
31	ALLIANT ENERGY/WP&L	31-042225L	4668230000 - Trillium Trl Lift Station	601-60821-221	68.81
31	ALLIANT ENERGY/WP&L	31-042225L	5067730000 - 4195 Vilas Rd Lift Station	601-60821-221	1,721.71
31	ALLIANT ENERGY/WP&L	31-042225L	920460000 - Commerce Pwky Lift Station	601-60821-221	305.20
31	ALLIANT ENERGY/WP&L	31-042225R	Pole Repair - Claim CP000000416407	100-53300-340	2,819.65
31	ALLIANT ENERGY/WP&L	31-042225S	06427540000 - Landmark Dr Street Light	100-53300-340	26.49
31	ALLIANT ENERGY/WP&L	31-042225S	1441950000 - 125 N Main St Light/Sign	100-53300-340	68.63
31	ALLIANT ENERGY/WP&L	31-042225S	2225830000 - Street Lights	100-53300-340	8,413.47
31	ALLIANT ENERGY/WP&L	31-042225S	2399283526 - Buss Rd Lane St Crosswalk	100-53300-340	17.27
31	ALLIANT ENERGY/WP&L	31-042225S	2620600000 - 540 N Main St Lights	100-53300-340	52.35
31	ALLIANT ENERGY/WP&L	31-042225S	5098730000 - Main St Traffic Lights	100-53300-340	88.43
31	ALLIANT ENERGY/WP&L	31-042225S	5282160000 - Hwy N Stop Lights	100-53300-340	92.83
31	ALLIANT ENERGY/WP&L	31-042225S	5656440000 - Olde Town Street Lights	100-53300-340	109.00
31	ALLIANT ENERGY/WP&L	31-042225S	6397100000 - 4062 Hwy N Traffic Lights	100-53300-340	21.15
31	ALLIANT ENERGY/WP&L	31-042225S	9615510000 - 801 Damascus Trl Traffic Lights	100-53300-340	52.14
31	ALLIANT ENERGY/WP&L	31-042225S	9816850000 - Hwy N Traffic and Street Lights	100-53300-340	117.51
31	ALLIANT ENERGY/WP&L	31-042225VH	7255110000 - Village Hall	100-51600-340	299.50
31	ALLIANT ENERGY/WP&L	31-042225VH	7255110000 - Village Hall	600-60920-340	99.84
31	ALLIANT ENERGY/WP&L	31-042225VH	7255110000 - Village Hall	601-60850-340	99.84
31	ALLIANT ENERGY/WP&L	31-042225W	1670310000 - 1507 Landmark Dr Well #4	600-60622-340	2,872.94
31	ALLIANT ENERGY/WP&L	31-042225W	1960850000 - Donna St Well #2	600-60622-340	1,981.30
31	ALLIANT ENERGY/WP&L	31-042225W	232070000 - 704 N Main St Well #3	600-60622-340	63.53
31	ALLIANT ENERGY/WP&L	31-042225W	3143950000 - Hwy N Water Tower	600-60622-340	89.03
31	ALLIANT ENERGY/WP&L	31-042225W	3917900000 - 220 Grove St	600-60622-340	20.73
31	ALLIANT ENERGY/WP&L	31-042225W	6101720000 - Gaston Cir Water Tower	600-60622-340	336.13
31	ALLIANT ENERGY/WP&L	31-042225W	7541940000 - 704 N Main St Well #3	600-60622-340	1,140.14
31	ALLIANT ENERGY/WP&L	31-042225W	9829150000 - Damascus Trl PRV Station	600-60622-340	109.60
31	ALLIANT ENERGY/WP&L	31-42225B	1211620000 - 4064 Vilas Rd	100-55200-710	172.33
Total ALLIANT ENERGY/WP&L:					24,541.93
American Parkinson Disease Association					
7416	American Parkinson Disease Associatio	7416-42225	Parkinson's Half Marathon	100-23180	584.21
Total American Parkinson Disease Association:					584.21

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
APG MEDIA OF WISCONSIN LLC					
6540	APG MEDIA OF WISCONSIN LLC	35995-0325	VILLAGE BOARD MINUTES	100-51420-340	114.81
Total APG MEDIA OF WISCONSIN LLC:					114.81
BADGER WELDING SUPPLIES INC					
33	BADGER WELDING SUPPLIES INC	3876143	MONTHLY CYLINDER LEASE	100-53300-340	8.68
33	BADGER WELDING SUPPLIES INC	3876143	MONTHLY CYLINDER LEASE	600-60935-340	1.86
33	BADGER WELDING SUPPLIES INC	3876143	MONTHLY CYLINDER LEASE	601-60834-340	1.86
Total BADGER WELDING SUPPLIES INC:					12.40
Cloudpermit Inc					
7386	Cloudpermit Inc	2467	Cloudpermit Implementation	207-56700-340	250.00
Total Cloudpermit Inc:					250.00
COMPASS MINERALS AMERICA					
5164	COMPASS MINERALS AMERICA	1487528	ROAD SALT	100-53300-370	5,903.61
5164	COMPASS MINERALS AMERICA	1488531	ROAD SALT	100-53300-370	2,075.43
Total COMPASS MINERALS AMERICA:					7,979.04
CRYSTAL CLEANERS INC					
5220	CRYSTAL CLEANERS INC	33529	March Cleaning at MSB	100-51600-340	361.20
5220	CRYSTAL CLEANERS INC	33529	March Cleaning at MSB	600-60935-340	77.40
5220	CRYSTAL CLEANERS INC	33529	March Cleaning at MSB	601-60834-340	77.40
5220	CRYSTAL CLEANERS INC	33530	March Cleaning at Police Department	100-52100-340	476.00
5220	CRYSTAL CLEANERS INC	33531	March Cleaning at Village Hall	100-51600-340	400.00
Total CRYSTAL CLEANERS INC:					1,392.00
DANE CO TREASURER					
87	DANE CO TREASURER	COT0325	2025 Street Improvements	411-57300-000	171.80
87	DANE CO TREASURER	COT0325	Dippin Dog Daycare	210-13881	57.27
87	DANE CO TREASURER	COT0325	Westlawn Estates	210-13809	238.63
87	DANE CO TREASURER	COT0325	Heyday	210-13917	143.18
87	DANE CO TREASURER	COT0325	New Tech Painting	210-13869	19.09
87	DANE CO TREASURER	COT0325	Project Silver Eagle	210-13916	209.99
87	DANE CO TREASURER	COT0325	Quarry Ridge	210-13888	133.63
87	DANE CO TREASURER	COT0325	W Cottage Grove RD OH to UG - Alliant	210-13894	95.45
Total DANE CO TREASURER:					1,069.04
DANE COUNTY LANDFILL					
5615	DANE COUNTY LANDFILL	23663	CUSTOMER #822 - STREET SWEEPING	100-53620-340	1,784.08
Total DANE COUNTY LANDFILL:					1,784.08
DEER-GROVE EMS					
251	DEER-GROVE EMS	202503	CPR CARDS	100-52100-340	108.00
Total DEER-GROVE EMS:					108.00
Engberg Anderson Inc					
7329	Engberg Anderson Inc	24372600-8	POLICE STATION DESIGN	412-57200-024	70,307.35

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Engberg Anderson Inc:					70,307.35
EXPEDITERS INC, THE					
2186	EXPEDITERS INC, THE	4151	SEWER TELEVISIONING & CLEANING	601-60831-340	6,115.00
Total EXPEDITERS INC, THE:					6,115.00
FBI NCCA					
7415	FBI NCCA	2025	FBI NATIONAL COMMAND COURSE MEMBERSHIP	100-52100-340	50.00
Total FBI NCCA:					50.00
First Supply LLC					
7290	First Supply LLC	14613910-00	Marking Paint	600-60651-340	104.48
7290	First Supply LLC	14613910-00	Marking Paint	601-60831-340	104.48
7290	First Supply LLC	14613910-01	Marking Paint	600-60651-340	14.61
7290	First Supply LLC	14613910-01	Marking Paint	601-60831-340	14.61
7290	First Supply LLC	14613910-02	Marking Paint	601-60831-340	3.69
7290	First Supply LLC	14613910-02	Marking Paint	600-60651-340	3.69
Total First Supply LLC:					245.56
FOX VALLEY TECHNICAL COLLEGE					
6040	FOX VALLEY TECHNICAL COLLEGE	CI014255	LEE - SRO TRAINING	100-52100-340	325.00
Total FOX VALLEY TECHNICAL COLLEGE:					325.00
GENERAL ENGINEERING COMPANY					
6535	GENERAL ENGINEERING COMPANY	6535-042225	March Building Permits	100-52400-210	4,326.00
Total GENERAL ENGINEERING COMPANY:					4,326.00
Gila LLC					
7198	Gila LLC	INV0009894	Chargebacks	600-60903-340	151.11
7198	Gila LLC	INV0009894	Chargebacks	601-60850-340	151.11
7198	Gila LLC	INV0011680	March Convenience Fees	600-60903-340	1,741.53
7198	Gila LLC	INV0011680	March Convenience Fees	601-60850-340	1,741.52
7198	Gila LLC	INV0011704	March ACH Chargebacks	600-60903-340	15.00
7198	Gila LLC	INV0011704	March ACH Chargebacks	601-60850-340	15.00
7198	Gila LLC	INV0011735	CHARGEBACKS: 4/5/25 THROU 4/11/25	601-46210-000	87.82
7198	Gila LLC	INV0011735	CHARGEBACKS: 4/5/25 THROU 4/11/25	600-46100-000	82.47
Total Gila LLC:					3,985.56
Grahams Auto and Truck Clinic					
7109	Grahams Auto and Truck Clinic	18205	SQUAD 23	100-52100-340	360.75
Total Grahams Auto and Truck Clinic:					360.75
GRAINGER					
142	GRAINGER	94589040492	Shop Supplies	100-53300-340	11.32
142	GRAINGER	94589040492	Shop Supplies	600-60935-340	2.42
142	GRAINGER	94589040492	Shop Supplies	601-60834-340	2.42
Total GRAINGER:					16.16

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
HAWKINS INC					
6121	HAWKINS INC	7031516	Water Treatment Equipment	600-60635-340	286.53
Total HAWKINS INC:					286.53
HJ PERTZBORN					
1622	HJ PERTZBORN	109250	ANNUAL SPRINKLER INSPECTION	100-51600-340	312.00
1622	HJ PERTZBORN	109250	ANNUAL SPRINKLER INSPECTION	600-60935-340	104.00
1622	HJ PERTZBORN	109250	ANNUAL SPRINKLER INSPECTION	601-60834-340	104.00
Total HJ PERTZBORN:					520.00
LANGE ENTERPRISES INC					
5707	LANGE ENTERPRISES INC	90881	Stop Signs for Crossing Guards	100-52150-340	260.77
Total LANGE ENTERPRISES INC:					260.77
LINCOLN CONTRACTORS SUPPLY INC					
404	LINCOLN CONTRACTORS SUPPLY I	809509	Parks Supplies	100-55200-340	178.99
Total LINCOLN CONTRACTORS SUPPLY INC:					178.99
Menards - Sun Prairie					
7271	Menards - Sun Prairie	59362	WATER SUPPLIES	600-60935-340	43.47
Total Menards - Sun Prairie:					43.47
MINUTEMAN PRESS					
6530	MINUTEMAN PRESS	36293-2025	SS Sports Development	100-55310-352	103.95
Total MINUTEMAN PRESS:					103.95
Mueller Communications LLC					
7378	Mueller Communications LLC	829-2025-04	Administrative/Technology Fee	410-57500-104	244.65
7378	Mueller Communications LLC	829-2025-04	Digital Marketing	410-57500-104	999.90
7378	Mueller Communications LLC	829-2025-04	Professional Fees	410-57500-104	3,262.00
Total Mueller Communications LLC:					4,506.55
O'REILLY AUTO PARTS					
4458	O'REILLY AUTO PARTS	4331-486206	fleet parts	100-53300-340	101.98
4458	O'REILLY AUTO PARTS	4331-486206	fleet parts	600-60933-380	21.86
4458	O'REILLY AUTO PARTS	4331-486206	fleet parts	601-60834-340	21.86
4458	O'REILLY AUTO PARTS	4331-486208	FLEET PARTS	601-60834-340	.66
4458	O'REILLY AUTO PARTS	4331-486208	FLEET PARTS	600-60933-380	.66
4458	O'REILLY AUTO PARTS	4331-486208	FLEET PARTS	100-53300-340	3.06
Total O'REILLY AUTO PARTS:					150.08
PAFFEL, LAURA					
6473	PAFFEL, LAURA	04162025-2025	PRETTY KILLER COOKIES - COOKIE & ME CLASS 4	100-55310-344	273.00
Total PAFFEL, LAURA:					273.00
PELLITTERI WASTE SYSTEMS					
2506	PELLITTERI WASTE SYSTEMS	5706928	CONFIDENTIAL SHREDDING	100-52100-340	57.87

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total PELLITTERI WASTE SYSTEMS:					57.87
QUADIENT					
6410	QUADIENT	33226308	Election Postage	100-51440-340	1,003.00
Total QUADIENT:					1,003.00
RG HUSTON COMPANY INC					
371	RG HUSTON COMPANY INC	65442	Dumping Spoils & Topsoil	100-53620-340	78.36
371	RG HUSTON COMPANY INC	65442	Limestone Screenings	100-53300-370	292.86
Total RG HUSTON COMPANY INC:					371.22
RIDGELINE UTILITY CO LLC					
7001	RIDGELINE UTILITY CO LLC	1824	WATER METER TESTING	600-60653-210	1,760.00
Total RIDGELINE UTILITY CO LLC:					1,760.00
SCOTT CONSTRUCTION INC					
5889	SCOTT CONSTRUCTION INC	5890	Cold Mix Patch	100-53300-370	306.90
Total SCOTT CONSTRUCTION INC:					306.90
SECURIAN FINANCIAL GROUP INC					
10	SECURIAN FINANCIAL GROUP INC	May 2025	May 2024 Life Insurance	100-21530	1,910.97
Total SECURIAN FINANCIAL GROUP INC:					1,910.97
SSM Health at Work - Fond du Lac					
7266	SSM Health at Work - Fond du Lac	45416	MRO REVIEW CHARGE DOT - KNICKMEIER	100-55200-340	40.00
Total SSM Health at Work - Fond du Lac:					40.00
SSM HEALTH MEDICAL GROUP					
6176	SSM HEALTH MEDICAL GROUP	4613181	DRUG & ALCOHOL SCREENING - KNICKMEIER	100-55200-340	34.00
Total SSM HEALTH MEDICAL GROUP:					34.00
STAFFORD ROSENBAUM LLP					
4428	STAFFORD ROSENBAUM LLP	1308010	Municipal Court	100-51200-340	5,136.00
4428	STAFFORD ROSENBAUM LLP	13808096	General Legal	100-51520-210	4,393.56
4428	STAFFORD ROSENBAUM LLP	13808096	General Legal	600-60923-210	1,464.52
4428	STAFFORD ROSENBAUM LLP	13808096	General Legal	601-60852-210	1,464.52
4428	STAFFORD ROSENBAUM LLP	13808096	Audit Support	100-51520-210	223.00
4428	STAFFORD ROSENBAUM LLP	13808096	Heyday Development	210-13917	1,504.00
4428	STAFFORD ROSENBAUM LLP	13808096	TID 9	509-56701-210	128.00
4428	STAFFORD ROSENBAUM LLP	13808096	Lakewood Development	210-13886	256.00
4428	STAFFORD ROSENBAUM LLP	13808096	Verizon Contact	210-13872	96.00
4428	STAFFORD ROSENBAUM LLP	13808096	Ridge Lift Station	601-60852-210	640.00
4428	STAFFORD ROSENBAUM LLP	13808096	Amazon	210-13916	96.00
4428	STAFFORD ROSENBAUM LLP	13808096	Library	410-57500-104	1,754.20
4428	STAFFORD ROSENBAUM LLP	13808096	Annexation of Hoekstra	100-51520-210	518.40
4428	STAFFORD ROSENBAUM LLP	13808096	Annexation of Hoekstra	600-60923-210	172.80
4428	STAFFORD ROSENBAUM LLP	13808096	Annexation of Hoekstra	601-60852-210	172.80

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total STAFFORD ROSENBAUM LLP:					18,019.80
STRAND ASSOCIATES INC					
6791	STRAND ASSOCIATES INC	0222991	Well 2 Design	600-18311	11,662.30
6791	STRAND ASSOCIATES INC	0223357	SCADA Improvements	601-39524	484.33
6791	STRAND ASSOCIATES INC	0223357	SCADA Improvements	600-39524	484.33
6791	STRAND ASSOCIATES INC	0223522	Quarry Ridge Development	210-13888	5,562.33
6791	STRAND ASSOCIATES INC	0223523	Project Silver Eagle	210-13916	10,430.44
6791	STRAND ASSOCIATES INC	0223524	Huston Park Improvements	412-57500-024	1,687.10
6791	STRAND ASSOCIATES INC	0223525	Hydrite Water Main Relocation	210-13834	8,263.65
6791	STRAND ASSOCIATES INC	0223778	Westlawn Estates	210-13809	2,527.74
6791	STRAND ASSOCIATES INC	0223797	General Village Engineering	100-53300-210	2,538.25
6791	STRAND ASSOCIATES INC	0223797	General Village Engineering	600-60923-210	846.09
6791	STRAND ASSOCIATES INC	0223797	General Village Engineering	601-60852-210	846.09
6791	STRAND ASSOCIATES INC	0223798	Gaston Rd Watermain Planning	600-60923-210	853.20
6791	STRAND ASSOCIATES INC	0223798	Water Tower Verizon Review	210-13872	151.28
6791	STRAND ASSOCIATES INC	0223799	HeyDay Development	210-13917	3,062.25
6791	STRAND ASSOCIATES INC	0223799	Dolphin Swim Site Review	210-13903	811.40
6791	STRAND ASSOCIATES INC	0223799	Huston Delveopment	210-13803	140.25
6791	STRAND ASSOCIATES INC	0223799	Gaston Rd East Development	100-53300-210	500.39
6791	STRAND ASSOCIATES INC	0223799	Gaston Rd East Development	600-60923-210	166.79
6791	STRAND ASSOCIATES INC	0223799	Gaston Rd East Development	601-60852-210	166.79
6791	STRAND ASSOCIATES INC	0223800	2024 Streets Improvements	412-57300-024	861.50
6791	STRAND ASSOCIATES INC	0223800	2024 Streets Improvements	411-57300-000	287.17
6791	STRAND ASSOCIATES INC	0223973	CG Road Multi-Use Path	412-57300-025	2,764.93
6791	STRAND ASSOCIATES INC	0223974	Main Street, Taylor, and Weald Bridge	412-57300-025	2,080.38
6791	STRAND ASSOCIATES INC	0223975	Stormwater Management Plan	410-57300-840	3,801.39
6791	STRAND ASSOCIATES INC	0223976	2025 Street Improvements	411-57300-000	1,540.22
6791	STRAND ASSOCIATES INC	0223977	The Farm Golf Course Interceptor	601-18311	11,117.18
Total STRAND ASSOCIATES INC:					73,637.77
TOP PACK DEFENSE LLC					
5862	TOP PACK DEFENSE LLC	15819	NEWMAN UNIFORM	100-52100-340	831.91
Total TOP PACK DEFENSE LLC:					831.91
UNITYPOINT HEALTH HOSPITALS					
5657	UNITYPOINT HEALTH HOSPITALS	95630438/9824245	BLOOD DRAW CASE #25-111926 & #25-120387	100-52100-340	96.96
Total UNITYPOINT HEALTH HOSPITALS:					96.96
VERIZON WIRELESS					
6721	VERIZON WIRELESS	6109976584	WSU COMMUNICATIONS	100-52100-340	40.01
Total VERIZON WIRELESS:					40.01
Verona Safety Supply					
7226	Verona Safety Supply	111780	SAFETY SUPPLIES	601-60850-340	94.96
7226	Verona Safety Supply	111780	SAFETY SUPPLIES	600-60920-340	94.96
7226	Verona Safety Supply	111780	SAFETY SUPPLIES	100-53100-340	97.84
Total Verona Safety Supply:					287.76
WI DEPT OF JUSTICE - TIME					
639	WI DEPT OF JUSTICE - TIME	455TIME-18165	QUARTERLY TIME ACCESS CHARGE	100-52100-340	409.50

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total WI DEPT OF JUSTICE - TIME:					409.50
Wille Truck Service LLC					
7408	Wille Truck Service LLC	008221	Street Sweeper Maintenance	100-53300-340	1,921.33
7408	Wille Truck Service LLC	008221	Street Sweeper Maintenance	600-60933-380	411.71
7408	Wille Truck Service LLC	008221	Street Sweeper Maintenance	601-60834-340	411.71
Total Wille Truck Service LLC:					2,744.75
WINDMILL SOFTBALL					
4159	WINDMILL SOFTBALL	2025-Cottage Grove	WINDMILL SOFTBALL 25	100-55310-341	340.00
Total WINDMILL SOFTBALL:					340.00
WISCONSIN RURAL WATER ASSOCIATION					
6458	WISCONSIN RURAL WATER ASSOCI	2174	Conference - Jeremy and Dave	600-60920-340	295.00
6458	WISCONSIN RURAL WATER ASSOCI	2174	Conference - Jeremy and Dave	601-60850-340	295.00
6458	WISCONSIN RURAL WATER ASSOCI	2888	Training Session - 3/17 - Yearous	601-60850-340	110.00
Total WISCONSIN RURAL WATER ASSOCIATION:					700.00
WISCONSIN SPORTS SERVICES					
6026	WISCONSIN SPORTS SERVICES	2025-04042025	8TH GRADE BASEBALL REGISTRATION	100-55310-341	200.00
Total WISCONSIN SPORTS SERVICES:					200.00
Grand Totals:					232,682.65