

LIBRARY PLANNING COMMITTEE

Wednesday, April 7, 2021  
5:30 p.m.

Via Zoom

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/99836607094?pwd=eVVOREtrWXRZdFdLZEVSaEh3RGtIz09>. You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 998 3660 7094#. When asked for your Participant ID, just press #, when asked for the Passcode enter 221.

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)

AGENDA

- 1) **Call Meeting to Order:**
- 2) **Quorum and Roll Call:**
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) **Presentation:**
  - a. Representatives from Ehlers Public Finance Advisors. Matt Giese, Village of Cottage Grove Administrator.
- 5) **Old Business:**
  - a. Discuss next steps for this committee to continue the process of gathering information for village report and for submittal to DPI.
- 6) **New Business:**
- 7) **Approve minutes:**
  - a. March 17, 2021, Library Planning Committee Minutes
- 8) **Next meeting:** Wednesday, May 5, 2021, at 5:30 p.m.
- 9) **Future Agenda items:**
- 10) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

LIBRARY PLANNING COMMITTEE

Wednesday, March 17, 2021  
5:30 p.m.

Via Zoom

AGENDA

- 1) **Call Meeting to Order:** 5:31 p.m. Meeting called to order.
- 2) **Quorum and Roll Call:** Members present: Chair Cindi Kelm-Nelson, David Peterson, Alison Anger, and Secretary Melissa Ratcliff. Stephanie Rossing was absent and excused.
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. **None.**
- 4) **Presentation:**
  - a. Deb Haeffner, SCLS Representative (Building and Design Consultant) -square footage and capital costs of a library (estimates)  
Deb Haeffner went over square footage of other libraries, what aspects to include in a library and described how to configure and estimate the needs of the community to determine the possible size of a library for our community to meet our needs and figure out the possible cost.
- 5) **Old Business:**
  - a. Discuss next steps for this committee to continue the process of gathering information for submittal to DPI per Village Board. **Discussed the items to include in the presentation and what to future requests.**
- 6) **New Business:** **None.**
- 7) **Approve minutes:**
  - a. March 3, 2021, Library Planning Committee Minutes. **Motion to approve minutes by Peterson. Second by Anger. Motion approved 4-0-0.**
- 8) **Next meeting:** Wednesday, April 7, 2021, at 5:30 p.m.
- 9) **Future Agenda items:** **Ehlers and reviewing village budget.**
- 10) **Adjournment.** **Motion by Peterson to adjourn. Second by Anger. Meeting adjourned at 7:26 p.m.**

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