

LIBRARY PLANNING COMMITTEE

Wednesday, March 17, 2021
5:30 p.m.

Via Zoom

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/92081718241?pwd=TkJmSnJ5aHBkTkJ1OW5wV0oyL0JXZz09>. You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 920 8171 8241#. When asked for your Participant ID, just press #, when asked for the Passcode enter 221.

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

AGENDA

- 1) **Call Meeting to Order:**
- 2) **Quorum and Roll Call:**
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) **Presentation:**
 - a. Deb Haeffner, SCLS Representative (Building and Design Consultant) -square footage and capital costs of a library (estimates)
- 5) **Old Business:**
 - a. Discuss next steps for this committee to continue the process of gathering information for submittal to DPI per Village Board.
- 6) **New Business:**
- 7) **Approve minutes:**
 - a. March 3, 2021, Library Planning Committee Minutes
- 8) **Next meeting:** Wednesday, April 7, 2021, at 5:30 p.m.
- 9) **Future Agenda items:**
- 10) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

LIBRARY PLANNING COMMITTEE

Wednesday, March 3, 2021
5:30 p.m.

Via Zoom

AGENDA – Draft Minutes

- 1) **Call Meeting to Order:** 5:33 p.m.
- 2) **Quorum and Roll Call:** Chair Cynthia Kelm-Nelson, Secretary Melissa Ratcliff, David Peterson, Alison Anger, Stephanie Rossing all present. Members of public: Deb Haeffner, SCLS representative.
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. **None.**
- 4) **Presentation:**
 - a. Deb Haeffner, SCLS Representative (Building and Design Consultant) -capital costs of a library
Discussion with Deb Haeffner from South Central Library System regarding needs of building a library.
- 5) **Old Business:**
 - a. Discuss next steps for this committee to continue the process of gathering information for submittal to DPI per Village Board.
Info to Deb regarding building needs for next meeting to review possible capital costs.
- 6) **New Business:** **None.**
- 7) **Approve minutes:**
 - a. February 3, 2021, Library Planning Committee Minutes. **Motion by Peterson to approve the 2/3/21 minutes, second by Anger. Motion approved 5-0-0.**
- 8) **Next meeting:** tentatively Wednesday, April 7, 2021, at 5:30 p.m.
Next meeting on March 17 at 5:30 p.m. with Deb Haeffner at SCLS and then April 7, 2021, Ehlers and Village administrator re capital costs and village budget.
- 9) **Future Agenda items:** **Budgeting for operating and capital costs; additional funding sources; Local librarians input.**
- 10) **Adjournment.** **Motion by Rossing to adjourn. Second by Anger. Motion passed 5-0-0**
Meeting adjourned at 6:47 p.m.

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