

**VILLAGE OF COTTAGE GROVE
MEETING**

NOTICE OF PUBLIC

UTILITY COMMISSION

Wednesday, March 10, 2021

5:00 PM

AGENDA

Due to the COVID-19 pandemic, Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/99848953448> You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 998 4895 3448#. When asked for your Participant ID, just press #. Passcode: 221

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Public Works & Utilities, JJ Larson at jl Larson@village.cottage-grove.wi.us.

1. Call Meeting To Order.
2. Quorum And Roll Call.
3. Public Appearances - Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item.
4. Old Business
 - a. Update on Well #3 maintenance.
 - b. Update on sustainability programs.
5. New Business
 - a. Discuss potential water and sewer extension along Vilas Road.
 - b. Security update and information.

Documents:

[MEMO ON VILAS WATER SEWER EXTENSION SOUTH.PDF](#)
[VILAS ROAD SEWER AND WATER COST EST APPROX 1600FT.PDF](#)

6. Engineer's Report.

Documents:

[ENGINEER REPORT_ MARCH 2021.PDF](#)

7. Director's Report.

Documents:

[DIRECTOR REPORT_MARCH 2021.PDF](#)

8. Approve Vouchers For Payment.

Documents:

[1.9.2021 TO 3.4.2021 VOUCHERS FOR PAYMENT.PDF](#)

9. Approve The Minutes Of The January 13, 2021 Utility Commission Meeting.

Documents:

[UTILITY COMMISSION MINUTES 1.13.21.PDF](#)

10. Set Date For Next Meeting.
11. Future Agenda Items.
12. Adjournment.

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.



PUBLIC WORKS STAFF REPORT

MEMO DATE:	March 3, 2021
MEETING DATE:	March 10, 2021
TO:	Utility Commission
FROM:	JJ Larson, Director of Public Works & Utilities
RE:	Potential extension of water & sewer mains on Vilas Rd.

BACKGROUND

The property owners on the west side of Vilas Rd. (across from Bakken Park) have been looking at developing. In a meeting with staff they indicated that they would be looking to work with the Village to extend water and sewer mains south along Vilas in order to facilitate their development.

The owners plan to develop between 600-800 lots on the property and they indicated their willingness to provide development guarantee prior to the use of any Utility funds.

OVERVIEW

The preliminary estimate for the project has a total cost of over \$1.6 million, roughly \$500,000 for the water portion and just over \$1.1 million for the sewer portion. Presently, the impact fee fund balances are \$874,700 in Water and \$872,989 in Sewer.

STAFF RECOMMENDATION

Assuming the Village and landowners can come to an agreement on development guarantee for the number of units they are proposing, funding a significant portion of the project using the Utility Impact Fee funds is recommended. For discussion of how much the Commission would be comfortable with, I have broken down the costs estimates a couple of different ways below.

	PROJECT COST	VILLAGE 60%	DEVELOPER 40%
WATER	\$ 513,006.00	\$ 307,803.60	\$ 205,202.40
SEWER	\$ 1,147,828.50	\$ 688,697.10	\$ 459,131.40
	\$ 1,660,834.50	\$ 996,500.70	\$ 664,333.80
	CURRENT BALANCE		
IMPACT-WATER	\$ 874,700.00	\$ 307,803.60	\$ 566,896.40
IMPACT - SEWER	\$ 872,989.00	\$ 688,697.10	\$ 184,291.90

	PROJECT COST	70% WATER 50% SEWER	DEVELOPER
WATER	\$ 513,006.00	\$ 359,104.20	\$ 153,901.80
SEWER	\$ 1,147,828.50	\$ 573,914.25	\$ 573,914.25
	\$ 1,660,834.50	\$ 933,018.45	\$ 727,816.05
	CURRENT BALANCE	PROJECT COST	REMAINING BALANCE
IMPACT-WATER	\$ 874,700.00	\$ 359,104.20	\$ 515,595.80
IMPACT - SEWER	\$ 872,989.00	\$ 573,914.25	\$ 299,074.75

VILAS ROAD UTILITY EXTENSION
BAKKEN PARK ENTRANCE TO APPROX. 1600' SOUTH

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE	WATER	SEWER
GENERAL							
1.	Mobilization/Bonds/Insurance	1	LS	\$ 75,000.00	\$ 75,000.00	\$ 24,750.00	\$ 50,250.00
2.	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00
SITE PREPARATION							
3.	Dewatering	1	LS	\$ 124,000.00	\$ 124,000.00		\$ 124,000.00
4.	Utility Line Opening (U.L.O.)	6	EA	\$ 250.00	\$ 1,500.00	\$ 750.00	\$ 750.00
5.	Remove & Salvage Signage/Mailbox	7	EA	\$ 250.00	\$ 1,750.00	\$ 875.00	\$ 875.00
6.	Asphaltic Pavement Removal	4,550	SY	\$ 4.00	\$ 18,200.00	\$ 9,100.00	\$ 9,100.00
UTILITIES							
7.	Sanitary Manhole, 4-Foot Dia. (Complete)	5	EA	\$ 7,000.00	\$ 35,000.00		\$ 35,000.00
8.	Sanitary Sewer, 15-Inch SDR 26	1,550	LF	\$ 300.00	\$ 465,000.00		\$ 465,000.00
9.	Connect To Existing Sanitary Sewer	1	EA	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00
10.	Trucked in Backfill, Sanitary Sewer	1,550	TF	\$ 10.00	\$ 15,500.00		\$ 15,500.00
11.	Watermain, 12-Inch C-900	1,550	LF	\$ 90.00	\$ 139,500.00	\$ 139,500.00	
12.	Watermain, 6-Inch C-900	30	LF	\$ 80.00	\$ 2,400.00	\$ 2,400.00	
13.	D.I. Bend, 12-Inch	2	EA	\$ 850.00	\$ 1,700.00	\$ 1,700.00	
14.	Watermain Tee, 12-Inch x 6-Inch	3	EA	\$ 1,200.00	\$ 3,600.00	\$ 3,600.00	
15.	Watermain Reducer, 12-Inch x 6-Inch	1	EA	\$ 900.00	\$ 900.00	\$ 900.00	
16.	Gate Valve with Box, 12-Inch	3	EA	\$ 4,200.00	\$ 12,600.00	\$ 12,600.00	
17.	Gate Valve with Box, 6-Inch	3	EA	\$ 2,000.00	\$ 6,000.00	\$ 6,000.00	
18.	Hydrant	3	EA	\$ 4,500.00	\$ 13,500.00	\$ 13,500.00	
19.	Rigid Insulation, 2-Inch Thick	0	SF	\$ 4.00	\$ -		
20.	Connect To Existing Watermain	1	EA	\$ 750.00	\$ 750.00	\$ 750.00	
21.	Trucked in Backfill, Watermain	1,550	TF	\$ 10.00	\$ 15,500.00	\$ 15,500.00	
ROADWAY							
22.	Asphaltic Driveway Patch	200	SY	\$ 75.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00
23.	Asphaltic Pavement, 2-Inch Binder Course	550	TN	\$ 75.00	\$ 41,250.00	\$ 20,625.00	\$ 20,625.00
24.	Asphaltic Pavement, 2-Inch Surface Course	550	TN	\$ 75.00	\$ 41,250.00	\$ 20,625.00	\$ 20,625.00
25.	Dense Graded Base	4,650	TN	\$ 25.00	\$ 116,250.00	\$ 58,125.00	\$ 58,125.00
26.	Shouldering, 2-Foot	220	TN	\$ 32.00	\$ 7,040.00	\$ 3,520.00	\$ 3,520.00
27.	Undercut	250	CY	\$ 50.00	\$ 12,500.00	\$ 6,250.00	\$ 6,250.00
EROSION CONTROL AND RESTORATION							
28.	Silt Fence	1,600	LF	\$ 2.50	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
29.	Topsoil, Seed, Fertilize and Erosion Matting	10,750	SY	\$ 8.50	\$ 91,375.00	\$ 36,550.00	\$ 54,825.00
BASE BID TOTAL BID ITEMS #1-#29				Subtotal	\$ 1,277,565.00	\$394,620.00	\$882,945.00
Contingency (30%)				Subtotal	\$ 383,269.50	\$ 118,386.00	\$ 264,883.50
TOTAL: Items #1-#29					\$ 1,660,834.50	\$ 513,006.00	\$ 1,147,828.50
ADDITIVE BID ALTERNATE 1 - DUCTILE IRON WATERMAIN IN LIEU OF C-900 WATERMAIN							
30.	Watermain, 12-Inch Ductile Iron ADDED PER LF	1,550	LF	\$ 30.00	\$ 46,500.00	\$ 46,500.00	
31.	Watermain, 6-Inch Ductile Iron ADDED PER LF	30	LF	\$ 20.00	\$ 600.00	\$ 600.00	
BID ALTERNATE 1 TOTAL BID ITEMS #43-#44				Subtotal	\$ 47,100.00	\$ 47,100.00	
TOTAL: Items #1-#31				Total	\$ 1,707,934.50	\$ 560,106.00	

Village of Cottage Grove, WI

PREPARED BY: Kevin Lord PE/PLS
klord@msa-ps.com

DATE: March 2021 Report

GLACIAL DRUMLIN PATH/CLARK STREET – MSA has submitted plans to WisDOT on the grant portion of the plans for the Glacial Drumlin Path. Easements are being secured prior to WisDOT authorizing the bidding of the project. MSA is working with the Village Staff and Attorney with the properties west of Vilas Road to acquire lands for a pond that will benefit both the Village and the property owner. Once completed the plan is to complete the design for the roadway construction along Clark Street and Grove Street.

WESTLAWN FIFTH ADDITION PHASE 2 – Utilities have been installed and tested for Phase 2. Roadwork will continue when the weather allows.

ATWELL SUITES HOTEL CTH TT – Utilities have been installed and tested along the proposed entrance drive from CTH TT. Roadwork will continue when the weather allows.

COTTAGE GROVE COMMONS PHASE 2 – Site utility work just started to continue with additional public improvements. The Contractor graded the site closer to proposed conditions prior to completing the utility work and did not work during the cold stretch.

QUARRY RIDGE ESTATES PHASE B – Utility work began again for sanitary laterals to be installed from the first phase of construction. The Village and Developer are working through items with respect to surety and the Koch Pipeline prior to starting Phase B.

VILAS ROAD UTILITIES – MSA started reviewing the cost estimates for extending utilities (water and sanitary sewer) along Vilas Road to serve proposed properties to the west side of Vilas Road.

DEVELOPMENT REVIEWS – MSA is reviewing developments looking to continue. MSA is reviewing the plans of Glen Grove Apartments, Highland Village, and Shady Grove as submitted.



Village of Cottage Grove

Department of Public Works Director's Monthly Report to the Utility Commission March 10th, 2021

Well 3 maintenance

- Work is largely complete.
- Only outstanding item is to run the backup engine; Municipal Well & Pump has us on their schedule with their mechanic to do this soon.

Well 2 maintenance

- Plan to update the specs and get bidding documents prepared to pull, inspect and maintain Well #2 later this summer.
- Can be very flexible with timing, only limits are during flushing in spring & fall.

AMI cost reporting

- Submitted final costs to the PSC docket.
- As of this writing, have not received a response/confirmation of project closure/acceptance yet.

Spring Flushing

- Flushing will begin in mid-April and continue into early May.

Additional Utility position

- Position is posted widely, closes on March 19th.

Potential water/sewer extension along Vilas

- Had a preliminary meeting with landowners to discuss a potential project.
- Would bring water/sewer mains along Vilas to the south.

Report Criteria:

Detail report.
 Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.
 [Report].GL Account and Title = "600000000000"-60199999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-34600								
1463	CORE & MAIN LP	N569749	METERS	02/02/2021	3,480.00	3,480.00	02/02/2021	
Total 600-34600:					3,480.00	3,480.00		
600-37100								
243	ADS MECHANICAL	24758	MSB BUILDING HVAC PROJECT	01/19/2021	388.43	388.43	01/19/2021	
243	ADS MECHANICAL	24759	MSB BUILDING HVAC PROJECT	01/19/2021	561.30	561.30	01/19/2021	
243	ADS MECHANICAL	25001	FURNACE REPLACEMENT AT VI	03/02/2021	505.80	505.80	03/02/2021	
Total 600-37100:					1,455.53	1,455.53		
600-60600-340								
937	GROSKREUTZ, MARTY	937-011921	SAFETY BOOTS REIMBURSEM	01/19/2021	18.99	18.99	01/19/2021	
146	LIQUI SYSTEMS INC	210041	WATER TREATMENT SUPPLIES	01/19/2021	247.50	247.50	01/19/2021	
Total 600-60600-340:					266.49	266.49		
600-60605-240								
6023	MUNICIPAL WELL & PUMP	17503	WELL 3 MAINTENANCE PROJE	01/19/2021	39,407.00	39,407.00	01/19/2021	
Total 600-60605-240:					39,407.00	39,407.00		
600-60620-221								
31	ALLIANT ENERGY/WP&L	31-020221CC	7541940000 - 704 N MAIN ST W	02/02/2021	120.33	120.33	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221H	1670310000 - 1507 LANDMARK	02/02/2021	2,408.67	2,408.67	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221II	9829150000 - 1000 DAMASCUS	02/02/2021	73.48	73.48	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221J	1960850000 - DONNA ST WELL	02/02/2021	2,164.83	2,164.83	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221K	2320700000 - 704 N MAIN ST W	02/02/2021	85.02	85.02	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221N	3143950000 - HWY N TOWER	02/02/2021	94.32	94.32	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221Q	3917900000 - 220 GROVE ST	02/02/2021	22.47	22.47	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221Z	6101720000 - 4722 GASTON CIR	02/02/2021	230.44	230.44	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-030220AA	6101720000 - 4722 GASTON CIR	03/02/2021	228.26	228.26	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221EE	7541940000 - 704 N MAIN ST W	03/02/2021	889.44	889.44	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221H	1670310000 - 1507 LANDMARK	03/02/2021	2,219.66	2,219.66	02/25/2021	
31	ALLIANT ENERGY/WP&L	31-030221J	1960850000 - DONNA ST WELL	03/02/2021	1,693.23	1,693.23	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221KK	9829150000 - 1000 DAMASCUS	03/02/2021	75.45	75.45	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221L	2320700000 - 704 N MAIN ST W	03/02/2021	71.25	71.25	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221O	3143950000 - HWY N TOWER	03/02/2021	94.90	94.90	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221R	3917900000 - 220 GROVE ST	03/02/2021	21.63	21.63	02/18/2021	
Total 600-60620-221:					10,493.38	10,493.38		
600-60630-210								
6373	WI STATE LABORATORY OF HY	661112	WATER TESTING	01/19/2021	26.00	26.00	01/19/2021	
6373	WI STATE LABORATORY OF HY	664765	WATER TESTING	02/16/2021	116.00	116.00	02/16/2021	
Total 600-60630-210:					142.00	142.00		
600-60630-340								
6121	HAWKINS INC	4857224	WATER TREATMENT CHEMICAL	01/19/2021	225.11	225.11	01/19/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6121	HAWKINS INC	4874289	WATER TREATMENT CHEMICAL	02/16/2021	814.12	814.12	02/16/2021	
Total 600-60630-340:					1,039.23	1,039.23		
600-60651-340								
243	ADS MECHANICAL	24793	PRV HEATER/DEHUMIDIFIER R	01/19/2021	998.00	998.00	01/19/2021	
5751	DORNER COMPANY	155757-IN	PRV PILOT KIT REPLACEMENT	02/02/2021	9,000.00	9,000.00	02/02/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	234.00	234.00	02/02/2021	
Total 600-60651-340:					10,232.00	10,232.00		
600-60652-340								
2688	ACE HARDWARE OF COTTAGE	2688-030221	WATER SERVICE PARTS	03/02/2021	53.09	53.09	03/02/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	39.00	39.00	02/02/2021	
Total 600-60652-340:					92.09	92.09		
600-60653-340								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	15.60	15.60	02/02/2021	
Total 600-60653-340:					15.60	15.60		
600-60654-340								
1463	CORE & MAIN LP	N568395	HYDRANT BREAKAWAY REPAIR	02/02/2021	275.00	275.00	02/02/2021	
1463	CORE & MAIN LP	N578556	HYDRANT REPAIR KIT	02/02/2021	275.00	275.00	02/02/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	23.40	23.40	02/02/2021	
Total 600-60654-340:					573.40	573.40		
600-60902-311								
111	POSTMASTER	111-011921	POSTAGE - 4TH QTR WATER &	01/19/2021	339.01	339.01	01/04/2021	
111	POSTMASTER	111-020221	POSTAGE - 4TH QTR WATER &	02/02/2021	111.64	111.64	01/25/2021	
111	POSTMASTER	111-030221	POSTAGE - 4TH QTR WATER &	03/02/2021	41.76	41.76	02/25/2021	
Total 600-60902-311:					492.41	492.41		
600-60902-340								
594	US CELLULAR	0416674136	AMI AT WATER TOWER	02/02/2021	22.61	22.61	02/02/2021	
594	US CELLULAR	0422602664	AMI AT WATER TOWER	03/02/2021	22.52	22.52	03/02/2021	
Total 600-60902-340:					45.13	45.13		
600-60920-221								
31	ALLIANT ENERGY/WP&L	31-020221	0420288389 - 230 PROGRESS D	02/02/2021	10.29	10.29	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221A	0470910000 - 240 PROGRESS D	02/02/2021	41.86	41.86	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221BB	7255110000 - 221 E COTTAGE G	02/02/2021	104.17	104.17	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221DD	8469260000 - 225 BONNIE RD	02/02/2021	132.39	132.39	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221F	1366250000 - 200 PROGRESS D	02/02/2021	152.04	152.04	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221Y	5909800000 - 220 PROGRESS D	02/02/2021	45.45	45.45	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-030221	0420288389 - 230 PROGRESS D	03/02/2021	16.42	16.42	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221A	0470910000 - 240 PROGRESS D	03/02/2021	39.98	39.98	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221DD	7255110000 - 221 E COTTAGE G	03/02/2021	105.14	105.14	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221F	1366250000 - 200 PROGRESS D	03/02/2021	158.32	158.32	02/25/2021	
31	ALLIANT ENERGY/WP&L	31-030221FF	8469260000 - 225 BONNIE RD	03/02/2021	176.76	176.76	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221Z	5909800000 - 220 PROGRESS D	03/02/2021	51.42	51.42	02/18/2021	
189	COTTAGE GROVE WATER & SE	189-011921E	2783.00 - VILLAGE HALL	01/19/2021	27.38	27.38	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921H	8990.01 - PUBLIC WORKS BUIL	01/19/2021	30.00	30.00	01/19/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
189	COTTAGE GROVE WATER & SE	189-011921I	10105.01 - 200 PROGRESS DRI	01/19/2021	56.34	56.34	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921J	10107.01 - 200 PROGRESS DR	01/19/2021	11.25	11.25	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921K	10110.02 - 220 PROGRESS DR	01/19/2021	9.44	9.44	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921L	10115.02 - 230 PROGRESS DR	01/19/2021	43.05	43.05	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921M	10120.01 - 240 PROGRESS DR	01/19/2021	8.08	8.08	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921N	50000.00 - WELL HOUSE #4	01/19/2021	129.84	129.84	01/19/2021	
Total 600-60920-221:					1,349.62	1,349.62		
600-60920-225								
2421	CHARTER COMMUNICATIONS	005419401062	INTERNET AND TV AT MUNICIP	01/19/2021	14.07	14.07	01/19/2021	
2421	CHARTER COMMUNICATIONS	005419402062	INTERNET AND TV AT MUNICIP	03/02/2021	14.07	14.07	03/02/2021	
2421	CHARTER COMMUNICATIONS	005702301312	BUSINESS TV @ MUNICIPAL SE	02/16/2021	2.93	2.93	02/16/2021	
2421	CHARTER COMMUNICATIONS	005702312312	BUSINESS TV @ MUNICIPAL SE	01/19/2021	2.93	2.93	01/19/2021	
2421	CHARTER COMMUNICATIONS	005854201102	PHONE AT MUNICIPAL SERVICE	02/02/2021	15.33	15.33	02/02/2021	
2421	CHARTER COMMUNICATIONS	005854202102	PHONE AT MUNICIPAL SERVICE	03/02/2021	15.83	15.83	03/02/2021	
3912	FRONTIER	3912-020221	608-839-4698 VILLAGE HALL FA	02/02/2021	14.56	14.56	02/02/2021	
3912	FRONTIER	3912-030221	608-839-4698 VILLAGE HALL FA	03/02/2021	14.56	14.56	03/02/2021	
594	US CELLULAR	0413166888	CELL PHONE CHARGES - PUBL	01/19/2021	34.37	34.37	01/19/2021	
594	US CELLULAR	0413166888	GIS/SCADA	01/19/2021	56.99	56.99	01/19/2021	
594	US CELLULAR	0418729203	CELL PHONE CHARGES - PUBL	02/16/2021	33.69	33.69	02/16/2021	
594	US CELLULAR	0418729203	GIS/SCADA	02/16/2021	56.99	56.99	02/16/2021	
Total 600-60920-225:					276.32	276.32		
600-60920-340								
2972	ALERE TOXICOLOGY SERVICE	L272915	EMPLOYEE RANDOM DRUG SC	01/19/2021	12.87	12.87	01/19/2021	
1462	ALSCO	1654536	MATS AT MUNICIPAL SERVICES	02/16/2021	10.71	10.71	02/16/2021	
1462	ALSCO	1654537	MATS & UNIFORMS	02/16/2021	16.25	16.25	02/16/2021	
1462	ALSCO	1654538	MATS AT VILLAGE HALL	02/16/2021	7.99	7.99	02/16/2021	
1462	ALSCO	1656852	MATS AT MUNICIPAL SERVICES	02/16/2021	10.71	10.71	02/16/2021	
1462	ALSCO	1656853	MATS & UNIFORMS	02/16/2021	15.55	15.55	02/16/2021	
1462	ALSCO	1656854	MATS AT VILLAGE HALL	02/16/2021	7.99	7.99	02/16/2021	
1462	ALSCO	IMIL1645165	MATS AT MUNICIPAL SERVICES	01/19/2021	10.71	10.71	01/19/2021	
1462	ALSCO	IMIL1645166	MATS & UNIFORMS	01/19/2021	14.68	14.68	01/19/2021	
1462	ALSCO	IMIL1645167	MATS AT VILLAGE HALL	01/19/2021	7.99	7.99	01/19/2021	
1462	ALSCO	IMIL1647493	MATS AT MUNICIPAL SERVICES	01/19/2021	10.71	10.71	01/19/2021	
1462	ALSCO	IMIL1647494	MATS & UNIFORMS	01/19/2021	14.68	14.68	01/19/2021	
1462	ALSCO	IMIL1647495	MATS AT VILLAGE HALL	01/19/2021	7.99	7.99	01/19/2021	
1462	ALSCO	IMIL1649850	MATS AT MUNICIPAL SERVICES	02/02/2021	10.71	10.71	02/02/2021	
1462	ALSCO	IMIL1649851	MATS & UNIFORMS	02/02/2021	14.68	14.68	02/02/2021	
1462	ALSCO	IMIL1649852	MATS AT VILLAGE HALL	02/02/2021	7.99	7.99	02/02/2021	
1462	ALSCO	IMIL1652198	MATS AT MUNICIPAL SERVICES	02/02/2021	10.71	10.71	02/02/2021	
1462	ALSCO	IMIL1652199	MATS & UNIFORMS	02/02/2021	14.68	14.68	02/02/2021	
1462	ALSCO	IMIL1652200	MATS AT VILLAGE HALL	02/02/2021	7.99	7.99	02/02/2021	
1462	ALSCO	IMIL1659202	MATS AT MUNICIPAL SERVICES	03/02/2021	10.71	10.71	03/02/2021	
1462	ALSCO	IMIL1659203	MATS & UNIFORMS	03/02/2021	14.68	14.68	03/02/2021	
1462	ALSCO	IMIL1659204	MATS AT VILLAGE HALL	03/02/2021	7.99	7.99	03/02/2021	
1462	ALSCO	IMIL1661501	MATS AT MUNICIPAL SERVICES	03/02/2021	10.71	10.71	03/02/2021	
1462	ALSCO	IMIL1661502	MATS & UNIFORMS	03/02/2021	14.68	14.68	03/02/2021	
1462	ALSCO	IMIL1661503	MATS AT VILLAGE HALL	03/02/2021	7.99	7.99	03/02/2021	
2421	CHARTER COMMUNICATIONS	001728202052	MONTHLY BASIC BUSINESS TV	02/16/2021	33.79	33.79	02/16/2021	
2421	CHARTER COMMUNICATIONS	007371502052	MONTHLY BASIC BUSINESS TV	02/16/2021	29.84	29.84	02/16/2021	
2421	CHARTER COMMUNICATIONS	17282010521	MONTHLY BASIC BUSINESS TV	02/02/2021	33.79	33.79	01/21/2021	
2421	CHARTER COMMUNICATIONS	73715010521	MONTHLY PHONE CHARGE - 1/	01/19/2021	29.84	29.84	01/19/2021	
930	COMPUTER MAGIC INC	5496	SERVICE AGREEMENT - COTTA	01/19/2021	160.94	160.94	01/19/2021	
930	COMPUTER MAGIC INC	5530	SERVICE AGREEMENT - OFFIC	02/02/2021	47.28	47.28	02/02/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
930	COMPUTER MAGIC INC	5556	SERVICE AGREEMENT FEBRUA	02/16/2021	163.44	163.44	02/16/2021	
930	COMPUTER MAGIC INC	5597	SERVICE AGREEMENT - OFFIC	03/02/2021	47.28	47.28	03/02/2021	
626	DIGGERS HOTLINE INC	210213551PP1	1ST PREPAYMENT 2021 CHARG	02/16/2021	1,118.33	1,118.33	02/16/2021	
5	GFC LEASING CO	I00629027	LEASE #M107469 & M111367 - 1/	01/19/2021	55.25	55.25	01/19/2021	
5	GFC LEASING CO	I00635483	LEASE #M107469 & M111367 - 2/	02/16/2021	55.25	55.25	02/16/2021	
212	GORDON FLESCH CO	IN13195447	CONTRACT COPY CHARGES F	02/02/2021	15.08	15.08	02/02/2021	
212	GORDON FLESCH CO	IN13230098	CONTRACT COPY CHARGES -	03/02/2021	21.30	21.30	03/02/2021	
6176	SSM HEALTH MEDICAL GROUP	2615137	RANDOM DRUG TESTING	01/19/2021	5.60	5.60	01/19/2021	
4987	TOTAL WATER TREATMENT SY	0891407	BOTTLED WATER - NOVEMBE	03/02/2021	3.22	3.22	03/02/2021	
4987	TOTAL WATER TREATMENT SY	0900535	BOTTLED WATER - JANUARY 2	02/16/2021	3.22	3.22	02/16/2021	
Total 600-60920-340:					2,105.80	2,105.80		
600-60923-125								
2609	HACKEL, MICHAEL	2609-011921	CITIZENS PER DIAM FOR UTILI	01/19/2021	50.00	50.00	01/19/2021	
2898	ROGERS, CHARLES	2898-011921	CITIZEN PER DIEM FOR UTILIT	01/19/2021	87.50	87.50	01/19/2021	
2897	RUSSELL, JON	2897-011921	CITIZEN'S PER DIEM FOR UTILI	01/19/2021	60.00	60.00	01/19/2021	
6367	WILLIAMS, JOANNA	6367-011921	CITIZEN'S PER DIEM FOR UTILI	01/19/2021	50.00	50.00	01/19/2021	
Total 600-60923-125:					247.50	247.50		
600-60923-210								
15	BAKER TILLY VIRCHOW KRAUS	BT1751387	2020 AUDIT	02/16/2021	2,815.00	2,815.00	02/16/2021	
6573	CIVIC SYSTEMS LLC	CVC19985	SEMI ANNUAL SUPPORT FEES	01/19/2021	970.00	970.00	01/19/2021	
6454	HYDROCORP	0060172-IN	CROSS CONNECTION CONTRO	01/19/2021	1,147.00	1,147.00	01/19/2021	
6454	HYDROCORP	0060560-IN	CROSS CONNECTION CONTRO	02/02/2021	1,147.00	1,147.00	02/02/2021	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	GENERAL WATER SYSTEM	02/16/2021	1,085.00	1,085.00	02/16/2021	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	WATER ENGINEERING	01/19/2021	315.00	315.00	01/19/2021	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	WELL REHAB	01/19/2021	467.50	467.50	01/19/2021	
377	PUBLIC SERVICE COMMISSION	RA21-I-01390	ANNUAL ASSESSMENT	02/16/2021	697.10	697.10	02/16/2021	
Total 600-60923-210:					8,643.60	8,643.60		
600-60924-510								
1062	BAER INSURANCE SERVICES L	4506	GENERAL LIABILITY & AUTO IN	01/19/2021	2,628.80	2,628.80	01/19/2021	
Total 600-60924-510:					2,628.80	2,628.80		
600-60933-380								
754	BOBCAT OF MADISON INC	01-92262	BRUSH REPLACEMENT - BOBC	02/02/2021	145.90	145.90	02/02/2021	
Total 600-60933-380:					145.90	145.90		
600-60933-385								
3	LANDMARK SERVICES COOPE	2210131	PW FUEL - JAN 2021	02/16/2021	661.83	661.83	02/16/2021	
3	LANDMARK SERVICES COOPE	3-011921	PW FUEL - DECEMBER 2020	01/19/2021	474.48	474.48	01/19/2021	
4458	O'REILLY AUTO PARTS	4331-356558	FUEL (DEF)	02/02/2021	2.20	2.20	02/02/2021	
4458	O'REILLY AUTO PARTS	4331-356751	WINTER DIESEL ADDITIVE	02/02/2021	2.60	2.60	02/02/2021	
Total 600-60933-385:					1,141.11	1,141.11		
600-60935-340								
2688	ACE HARDWARE OF COTTAGE	2688-020221	TOOLS	02/02/2021	5.20	5.20	02/02/2021	
2688	ACE HARDWARE OF COTTAGE	2688-030221	SHOP SUPPLIES	03/02/2021	13.41	13.41	03/02/2021	
243	ADS MECHANICAL	24750	MSB HVAC REPAIR - WEST ARE	01/19/2021	58.98	58.98	01/19/2021	
33	BADGER WELDING SUPPLIES I	3622373	SHOP SUPPLIES	01/19/2021	1.20	1.20	01/19/2021	
33	BADGER WELDING SUPPLIES I	3627323	SHOP SUPPLIES	01/19/2021	1.24	1.24	01/19/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
33	BADGER WELDING SUPPLIES I	3632135	WELDING SUPPLIES	02/16/2021	1.24	1.24	02/16/2021	
754	BOBCAT OF MADISON INC	01-90955	BOBCAT ATTACHMENT PARTS -	01/19/2021	51.71	51.71	01/19/2021	
181	BROOKS TRACTOR INC	S07995	FLEET PARTS	03/02/2021	25.13	25.13	03/02/2021	
2	BURKE TRUCK & EQUIPMENT	27581	PLOW TRUCK PARTS	01/19/2021	4.98	4.98	01/19/2021	
2	BURKE TRUCK & EQUIPMENT	27614	PLOW TRUCK PARTS	01/19/2021	4.96	4.96	01/19/2021	
2	BURKE TRUCK & EQUIPMENT	27627	PLOW PARTS	01/19/2021	71.14	71.14	01/19/2021	
2	BURKE TRUCK & EQUIPMENT	28135	PLOW TRUCK PARTS	03/02/2021	10.03	10.03	03/02/2021	
2	BURKE TRUCK & EQUIPMENT	28166	PLOW PARTS	03/02/2021	4.27	4.27	03/02/2021	
6697	CAPITAL CITY NEON SIGN CO I	15885	VILLAGE HALL SIGN	02/02/2021	540.00	540.00	02/02/2021	
6480	CINTAS	5047877655	FIRST AID KIT AT MSB	01/19/2021	2.82	2.82	01/19/2021	
6480	CINTAS	5051136874	FIRST AID KIT AT MSB	02/16/2021	2.11	2.11	02/16/2021	
5220	CRYSTAL CLEANERS INC	23155	CLEANING AT MSB - DECEMBE	01/19/2021	45.50	45.50	01/19/2021	
5220	CRYSTAL CLEANERS INC	23226	CLEANING AT MSB - JANUARY	02/16/2021	19.50	19.50	02/16/2021	
5223	DIESEL FORWARD	SI-190123	FUEL TREATMENT	01/19/2021	35.02	35.02	01/19/2021	
5223	DIESEL FORWARD	SRI-012673	PLOW TRUCK REPAIR	02/02/2021	308.06	308.06	02/02/2021	
3912	FRONTIER	3912-011921P	608-839-1603 FAX & SCADA SY	01/19/2021	57.44	57.44	01/19/2021	
3912	FRONTIER	3912-021621P	608-839-4704 VILLAGE HALL FA	02/16/2021	58.33	58.33	02/16/2021	
1834	JX ENTERPRISES INC	1329783S	TRUCK REPAIR	01/19/2021	35.64	35.64	01/19/2021	
191	KESSENICHS LTD	17450	MSB SUPPLIES	01/19/2021	11.38	11.38	01/19/2021	
167	NAPA AUTO PARTS	703428	SHOP SUPPLIES	02/02/2021	20.22	20.22	02/02/2021	
167	NAPA AUTO PARTS	704426	OIL FILTERS, AIR FILTERS, AND	02/16/2021	5.51	5.51	02/16/2021	
6570	NIR ROOF CARE INC	147408	ANNUAL ROOF MAINTENANCE	02/16/2021	150.00	150.00	02/16/2021	
4458	O'REILLY AUTO PARTS	4331-356558	SHOP SUPPLIES	02/02/2021	2.60	2.60	02/02/2021	
4458	O'REILLY AUTO PARTS	4331-356745	WIPERS	02/02/2021	17.62	17.62	02/02/2021	
4458	O'REILLY AUTO PARTS	4331-358184	EQUIPMENT PARTS	03/02/2021	3.66	3.66	03/02/2021	
5711	OVERHEAD DOOR COMPANY	25446	DOOR REPAIR MSB	01/19/2021	66.15	66.15	01/19/2021	
5592	ROBERT J NICKLES INC	5851	MSB ELECTRICAL WORK	03/02/2021	13.12	13.12	03/02/2021	
11	SUPERIOR CHEMICAL CORP	290589	SHOP SUPPLIES	02/02/2021	53.44	53.44	02/02/2021	
6687	THE, ALSTAR COMPANY LLC	20184	PRESSURE WASHER WAND	01/19/2021	34.16	34.16	01/19/2021	
5559	TOPEL'S TOWING SERVICE LLC	45864	PLOW TRUCK REPAIR	02/02/2021	75.00	75.00	02/02/2021	
Total 600-60935-340:					1,810.77	1,810.77		
601-37100								
243	ADS MECHANICAL	24758	MSB BUILDING HVAC PROJECT	01/19/2021	388.43	388.43	01/19/2021	
243	ADS MECHANICAL	24759	MSB BUILDING HVAC PROJECT	01/19/2021	561.30	561.30	01/19/2021	
243	ADS MECHANICAL	25001	FURNACE REPLACEMENT AT VI	03/02/2021	505.80	505.80	03/02/2021	
Total 601-37100:					1,455.53	1,455.53		
601-60821-221								
31	ALLIANT ENERGY/WP&L	31-011921A	2222530000 - 4195 VILAS RD LO	01/19/2021	42.39	42.39	01/19/2021	
31	ALLIANT ENERGY/WP&L	31-020221EE	9204600000 - COMMERCE PKW	02/02/2021	238.67	238.67	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221R	4153410000 - 110 S MAIN ST	02/02/2021	1,104.90	1,104.90	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221S	4668230000 - TRILLIUM TRL LIF	02/02/2021	71.14	71.14	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221T	5067730000 - 4195 VILAS RD LIF	02/02/2021	2,503.32	2,503.32	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-030221GG	9204600000 - COMMERCE PKW	03/02/2021	246.13	246.13	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221K	2222530000 - 4195 VILAS RD LO	03/02/2021	42.64	42.64	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221S	4153410000 - 110 S MAIN ST	03/02/2021	1,067.38	1,067.38	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221T	4668230000 - TRILLIUM TRL LIF	03/02/2021	68.56	68.56	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221U	5067730000 - 4195 VILAS RD LIF	03/02/2021	2,620.35	2,620.35	02/18/2021	
Total 601-60821-221:					8,005.48	8,005.48		
601-60822-222								
37	MADISON METRO SEWERAGE	IN000016768	QUARTER 4/2020 - SEWER TRE	02/02/2021	170,265.54	170,265.54	02/02/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 601-60822-222:					170,265.54	170,265.54		
601-60827-340								
937	GROSKREUTZ, MARTY	937-011921	SAFETY BOOTS REIMBURSEM	01/19/2021	18.99	18.99	01/19/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	78.00	78.00	02/02/2021	
11	SUPERIOR CHEMICAL CORP	288927	WET WELL TREATMENT CHEMI	01/19/2021	1,025.76	1,025.76	01/19/2021	
11	SUPERIOR CHEMICAL CORP	292240	WET WELL TREATMENT CHEMI	03/02/2021	1,026.76	1,026.76	03/02/2021	
Total 601-60827-340:					2,149.51	2,149.51		
601-60828-380								
754	BOBCAT OF MADISON INC	01-92262	BRUSH REPLACEMENT - BOBC	02/02/2021	145.90	145.90	02/02/2021	
Total 601-60828-380:					145.90	145.90		
601-60828-385								
3	LANDMARK SERVICES COOPE	2210131	PW FUEL - JAN 2021	02/16/2021	661.83	661.83	02/16/2021	
3	LANDMARK SERVICES COOPE	3-011921	PW FUEL - DECEMBER 2020	01/19/2021	474.48	474.48	01/19/2021	
4458	O'REILLY AUTO PARTS	4331-356558	FUEL (DEF)	02/02/2021	2.20	2.20	02/02/2021	
4458	O'REILLY AUTO PARTS	4331-356751	WINTER DIESEL ADDITIVE	02/02/2021	2.60	2.60	02/02/2021	
Total 601-60828-385:					1,141.11	1,141.11		
601-60831-240								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	234.00	234.00	02/02/2021	
Total 601-60831-240:					234.00	234.00		
601-60831-350								
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	117.00	117.00	02/02/2021	
Total 601-60831-350:					117.00	117.00		
601-60832-340								
3912	FRONTIER	3912-011921P	608-839-1603 FAX & SCADA SY	01/19/2021	57.44	57.44	01/19/2021	
3912	FRONTIER	3912-021621P	608-839-4704 VILLAGE HALL FA	02/16/2021	58.33	58.33	02/16/2021	
99	MSA PROFESSIONAL SERVICE	R00094072.0-5	UTILITY GIS	02/02/2021	39.00	39.00	02/02/2021	
Total 601-60832-340:					154.77	154.77		
601-60834-340								
2688	ACE HARDWARE OF COTTAGE	2688-020221	TOOLS	02/02/2021	5.20	5.20	02/02/2021	
2688	ACE HARDWARE OF COTTAGE	2688-030221	SHOP SUPPLIES	03/02/2021	13.41	13.41	03/02/2021	
243	ADS MECHANICAL	24750	MSB HVAC REPAIR - WEST ARE	01/19/2021	58.98	58.98	01/19/2021	
243	ADS MECHANICAL	24757	VILAS LIFT STATION HVAC REP	01/19/2021	188.76	188.76	01/19/2021	
243	ADS MECHANICAL	24760	VILAS LIFT STATION HVAC REP	01/19/2021	270.00	270.00	01/19/2021	
33	BADGER WELDING SUPPLIES I	3622373	SHOP SUPPLIES	01/19/2021	1.20	1.20	01/19/2021	
33	BADGER WELDING SUPPLIES I	3627323	SHOP SUPPLIES	01/19/2021	1.24	1.24	01/19/2021	
33	BADGER WELDING SUPPLIES I	3632135	WELDING SUPPLIES	02/16/2021	1.24	1.24	02/16/2021	
754	BOBCAT OF MADISON INC	01-90955	BOBCAT ATTACHMENT PARTS -	01/19/2021	51.71	51.71	01/19/2021	
181	BROOKS TRACTOR INC	S07995	FLEET PARTS	03/02/2021	25.12	25.12	03/02/2021	
2	BURKE TRUCK & EQUIPMENT	27581	PLOW TRUCK PARTS	01/19/2021	4.98	4.98	01/19/2021	
2	BURKE TRUCK & EQUIPMENT	27614	PLOW TRUCK PARTS	01/19/2021	4.96	4.96	01/19/2021	
2	BURKE TRUCK & EQUIPMENT	27627	PLOW PARTS	01/19/2021	71.14	71.14	01/19/2021	
2	BURKE TRUCK & EQUIPMENT	28135	PLOW TRUCK PARTS	03/02/2021	10.04	10.04	03/02/2021	
2	BURKE TRUCK & EQUIPMENT	28166	PLOW PARTS	03/02/2021	4.28	4.28	03/02/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6697	CAPITAL CITY NEON SIGN CO I	15885	VILLAGE HALL SIGN	02/02/2021	540.00	540.00	02/02/2021	
6480	CINTAS	5047877655	FIRST AID KIT AT MSB	01/19/2021	2.82	2.82	01/19/2021	
6480	CINTAS	5051136874	FIRST AID KIT AT MSB	02/16/2021	2.11	2.11	02/16/2021	
5220	CRYSTAL CLEANERS INC	23155	CLEANING AT MSB - DECEMBE	01/19/2021	45.50	45.50	01/19/2021	
5220	CRYSTAL CLEANERS INC	23226	CLEANING AT MSB - JANUARY	02/16/2021	19.50	19.50	02/16/2021	
5223	DIESEL FORWARD	SI-190123	FUEL TREATMENT	01/19/2021	35.02	35.02	01/19/2021	
5223	DIESEL FORWARD	SRI-012673	PLOW TRUCK REPAIR	02/02/2021	308.06	308.06	02/02/2021	
1834	JX ENTERPRISES INC	1329783S	TRUCK REPAIR	01/19/2021	35.64	35.64	01/19/2021	
191	KESSENICHS LTD	17450	MSB SUPPLIES	01/19/2021	11.38	11.38	01/19/2021	
167	NAPA AUTO PARTS	703428	SHOP SUPPLIES	02/02/2021	20.22	20.22	02/02/2021	
167	NAPA AUTO PARTS	704426	OIL FILTERS, AIR FILTERS, AND	02/16/2021	5.51	5.51	02/16/2021	
6570	NIR ROOF CARE INC	147408	ANNUAL ROOF MAINTENANCE	02/16/2021	150.00	150.00	02/16/2021	
4458	O'REILLY AUTO PARTS	4331-356558	SHOP SUPPLIES	02/02/2021	2.60	2.60	02/02/2021	
4458	O'REILLY AUTO PARTS	4331-356745	WIPERS	02/02/2021	17.62	17.62	02/02/2021	
4458	O'REILLY AUTO PARTS	4331-358184	EQUIPMENT PARTS	03/02/2021	3.66	3.66	03/02/2021	
5711	OVERHEAD DOOR COMPANY	25446	DOOR REPAIR MSB	01/19/2021	66.15	66.15	01/19/2021	
5592	ROBERT J NICKLES INC	5851	MSB ELECTRICAL WORK	03/02/2021	13.13	13.13	03/02/2021	
11	SUPERIOR CHEMICAL CORP	290589	SHOP SUPPLIES	02/02/2021	53.44	53.44	02/02/2021	
6687	THE, ALSTAR COMPANY LLC	20184	PRESSURE WASHER WAND	01/19/2021	34.16	34.16	01/19/2021	
5559	TOPEL'S TOWING SERVICE LLC	45864	PLOW TRUCK REPAIR	02/02/2021	75.00	75.00	02/02/2021	
Total 601-60834-340:					2,153.78	2,153.78		
601-60840-311								
111	POSTMASTER	111-011921	POSTAGE - WATER & SEWER BI	01/19/2021	339.01	339.01	01/04/2021	
111	POSTMASTER	111-020221	POSTAGE - WATER & SEWER BI	02/02/2021	111.63	111.63	01/25/2021	
111	POSTMASTER	111-030221	POSTAGE - PAST DUE NOTICE	03/02/2021	41.75	41.75	02/25/2021	
Total 601-60840-311:					492.39	492.39		
601-60840-340								
2972	ALERE TOXICOLOGY SERVICE	L272915	EMPLOYEE RANDOM DRUG SC	01/19/2021	12.87	12.87	01/19/2021	
6176	SSM HEALTH MEDICAL GROUP	2615137	RANDOM DRUG TESTING	01/19/2021	5.60	5.60	01/19/2021	
Total 601-60840-340:					18.47	18.47		
601-60850-221								
31	ALLIANT ENERGY/WP&L	31-020221	0420288389 - 230 PROGRESS D	02/02/2021	10.29	10.29	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221A	0470910000 - 240 PROGRESS D	02/02/2021	41.86	41.86	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221BB	7255110000 - 221 E COTTAGE G	02/02/2021	104.17	104.17	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221DD	8469260000 - 225 BONNIE RD	02/02/2021	132.39	132.39	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221F	1366250000 - 200 PROGRESS D	02/02/2021	152.04	152.04	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-020221Y	5909800000 - 220 PROGRESS D	02/02/2021	45.45	45.45	01/21/2021	
31	ALLIANT ENERGY/WP&L	31-030221	0420288389 - 230 PROGRESS D	03/02/2021	16.42	16.42	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221A	0470910000 - 240 PROGRESS D	03/02/2021	39.98	39.98	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221DD	7255110000 - 221 E COTTAGE G	03/02/2021	105.14	105.14	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221F	1366250000 - 200 PROGRESS D	03/02/2021	158.32	158.32	02/25/2021	
31	ALLIANT ENERGY/WP&L	31-030221FF	8469260000 - 225 BONNIE RD	03/02/2021	176.76	176.76	02/18/2021	
31	ALLIANT ENERGY/WP&L	31-030221Z	5909800000 - 220 PROGRESS D	03/02/2021	51.42	51.42	02/18/2021	
189	COTTAGE GROVE WATER & SE	189-0119200	52000.00 - VILAS ROAD LIFT ST	01/19/2021	1,363.79	1,363.79	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921A	1805.00 - POST OFFICE LIFT ST	01/19/2021	352.38	352.38	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921E	2783.00 - VILLAGE HALL	01/19/2021	27.38	27.38	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921H	8990.01 - PUBLIC WORKS BUIL	01/19/2021	30.00	30.00	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921I	10105.01 - 200 PROGRESS DRI	01/19/2021	56.34	56.34	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921J	10107.01 - 200 PROGRESS DR	01/19/2021	11.25	11.25	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921K	10110.02 - 220 PROGRESS DR	01/19/2021	9.44	9.44	01/19/2021	
189	COTTAGE GROVE WATER & SE	189-011921L	10115.02 - 230 PROGRESS DR	01/19/2021	43.05	43.05	01/19/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
189	COTTAGE GROVE WATER & SE	189-011921M	10120.01 - 240 PROGRESS DR	01/19/2021	8.08	8.08	01/19/2021	
Total 601-60850-221:					2,935.95	2,935.95		
601-60850-225								
2421	CHARTER COMMUNICATIONS	005419401062	INTERNET AND TV AT MUNICIP	01/19/2021	14.07	14.07	01/19/2021	
2421	CHARTER COMMUNICATIONS	005419402062	INTERNET AND TV AT MUNICIP	03/02/2021	14.07	14.07	03/02/2021	
2421	CHARTER COMMUNICATIONS	005702301312	BUSINESS TV @ MUNICIPAL SE	02/16/2021	2.93	2.93	02/16/2021	
2421	CHARTER COMMUNICATIONS	005702312312	BUSINESS TV @ MUNICIPAL SE	01/19/2021	2.93	2.93	01/19/2021	
2421	CHARTER COMMUNICATIONS	005854201102	PHONE AT MUNICIPAL SERVICE	02/02/2021	15.33	15.33	02/02/2021	
2421	CHARTER COMMUNICATIONS	005854202102	PHONE AT MUNICIPAL SERVICE	03/02/2021	15.83	15.83	03/02/2021	
3912	FRONTIER	3912-020221	608-839-4698 VILLAGE HALL FA	02/02/2021	14.56	14.56	02/02/2021	
3912	FRONTIER	3912-030221	608-839-4698 VILLAGE HALL FA	03/02/2021	14.56	14.56	03/02/2021	
594	US CELLULAR	0413166888	CELL PHONE CHARGES - PUBL	01/19/2021	34.37	34.37	01/19/2021	
594	US CELLULAR	0413166888	GIS/SCADA	01/19/2021	56.99	56.99	01/19/2021	
594	US CELLULAR	0418729203	CELL PHONE CHARGES - PUBL	02/16/2021	33.69	33.69	02/16/2021	
594	US CELLULAR	0418729203	GIS/SCADA	02/16/2021	56.99	56.99	02/16/2021	
Total 601-60850-225:					276.32	276.32		
601-60850-340								
1462	ALSCO	1654536	MATS AT MUNICIPAL SERVICES	02/16/2021	10.71	10.71	02/16/2021	
1462	ALSCO	1654537	MATS & UNIFORMS	02/16/2021	16.25	16.25	02/16/2021	
1462	ALSCO	1654538	MATS AT VILLAGE HALL	02/16/2021	7.99	7.99	02/16/2021	
1462	ALSCO	1656852	MATS AT MUNICIPAL SERVICES	02/16/2021	10.71	10.71	02/16/2021	
1462	ALSCO	1656853	MATS & UNIFORMS	02/16/2021	15.55	15.55	02/16/2021	
1462	ALSCO	1656854	MATS AT VILLAGE HALL	02/16/2021	7.99	7.99	02/16/2021	
1462	ALSCO	IMIL1645165	MATS AT MUNICIPAL SERVICES	01/19/2021	10.71	10.71	01/19/2021	
1462	ALSCO	IMIL1645166	MATS & UNIFORMS	01/19/2021	14.68	14.68	01/19/2021	
1462	ALSCO	IMIL1645167	MATS AT VILLAGE HALL	01/19/2021	7.99	7.99	01/19/2021	
1462	ALSCO	IMIL1647493	MATS AT MUNICIPAL SERVICES	01/19/2021	10.71	10.71	01/19/2021	
1462	ALSCO	IMIL1647494	MATS & UNIFORMS	01/19/2021	14.68	14.68	01/19/2021	
1462	ALSCO	IMIL1647495	MATS AT VILLAGE HALL	01/19/2021	7.99	7.99	01/19/2021	
1462	ALSCO	IMIL1649850	MATS AT MUNICIPAL SERVICES	02/02/2021	10.71	10.71	02/02/2021	
1462	ALSCO	IMIL1649851	MATS & UNIFORMS	02/02/2021	14.68	14.68	02/02/2021	
1462	ALSCO	IMIL1649852	MATS AT VILLAGE HALL	02/02/2021	7.99	7.99	02/02/2021	
1462	ALSCO	IMIL1652198	MATS AT MUNICIPAL SERVICES	02/02/2021	10.71	10.71	02/02/2021	
1462	ALSCO	IMIL1652199	MATS & UNIFORMS	02/02/2021	14.68	14.68	02/02/2021	
1462	ALSCO	IMIL1652200	MATS AT VILLAGE HALL	02/02/2021	7.99	7.99	02/02/2021	
1462	ALSCO	IMIL1659202	MATS AT MUNICIPAL SERVICES	03/02/2021	10.71	10.71	03/02/2021	
1462	ALSCO	IMIL1659203	MATS & UNIFORMS	03/02/2021	14.68	14.68	03/02/2021	
1462	ALSCO	IMIL1659204	MATS AT VILLAGE HALL	03/02/2021	7.99	7.99	03/02/2021	
1462	ALSCO	IMIL1661501	MATS AT MUNICIPAL SERVICES	03/02/2021	10.71	10.71	03/02/2021	
1462	ALSCO	IMIL1661502	MATS & UNIFORMS	03/02/2021	14.68	14.68	03/02/2021	
1462	ALSCO	IMIL1661503	MATS AT VILLAGE HALL	03/02/2021	7.99	7.99	03/02/2021	
2421	CHARTER COMMUNICATIONS	001728202052	MONTHLY BASIC BUSINESS TV	02/16/2021	33.79	33.79	02/16/2021	
2421	CHARTER COMMUNICATIONS	007371502052	MONTHLY BASIC BUSINESS TV	02/16/2021	29.84	29.84	02/16/2021	
2421	CHARTER COMMUNICATIONS	17282010521	MONTHLY BASIC BUSINESS TV	02/02/2021	33.79	33.79	01/21/2021	
2421	CHARTER COMMUNICATIONS	73715010521	MONTHLY PHONE CHARGE - 1/	01/19/2021	29.84	29.84	01/19/2021	
930	COMPUTER MAGIC INC	5496	SERVICE AGREEMENT - COTTA	01/19/2021	160.94	160.94	01/19/2021	
930	COMPUTER MAGIC INC	5530	SERVICE AGREEMENT - OFFIC	02/02/2021	47.28	47.28	02/02/2021	
930	COMPUTER MAGIC INC	5556	SERVICE AGREEMENT FEBRUA	02/16/2021	163.44	163.44	02/16/2021	
930	COMPUTER MAGIC INC	5597	SERVICE AGREEMENT - OFFIC	03/02/2021	47.28	47.28	03/02/2021	
626	DIGGERS HOTLINE INC	210213551PP1	1ST PREPAYMENT 2021 CHARG	02/16/2021	1,118.32	1,118.32	02/16/2021	
5	GFC LEASING CO	I00629027	LEASE #M107469 & M111367 - 1/	01/19/2021	55.25	55.25	01/19/2021	
5	GFC LEASING CO	I00635483	LEASE #M107469 & M111367 - 2/	02/16/2021	55.25	55.25	02/16/2021	
212	GORDON FLESCH CO	IN13195447	CONTRACT COPY CHARGES F	02/02/2021	15.08	15.08	02/02/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
212	GORDON FLESCH CO	IN13230098	CONTRACT COPY CHARGES -	03/02/2021	21.30	21.30	03/02/2021	
4987	TOTAL WATER TREATMENT SY	0891407	BOTTLED WATER - NOVEMBE	03/02/2021	3.22	3.22	03/02/2021	
4987	TOTAL WATER TREATMENT SY	0900535	BOTTLED WATER - JANUARY 2	02/16/2021	3.22	3.22	02/16/2021	
Total 601-60850-340:					2,087.32	2,087.32		
601-60852-140								
2609	HACKEL, MICHAEL	2609-011921	CITIZENS PER DIAM FOR UTILI	01/19/2021	50.00	50.00	01/19/2021	
2898	ROGERS, CHARLES	2898-011921	CITIZEN PER DIEM FOR UTILIT	01/19/2021	87.50	87.50	01/19/2021	
2897	RUSSELL, JON	2897-011921	CITIZEN'S PER DIEM FOR UTILI	01/19/2021	60.00	60.00	01/19/2021	
6367	WILLIAMS, JOANNA	6367-011921	CITIZEN'S PER DIEM FOR UTILI	01/19/2021	50.00	50.00	01/19/2021	
Total 601-60852-140:					247.50	247.50		
601-60852-210								
15	BAKER TILLY VIRCHOW KRAUS	BT1751387	2020 AUDIT	02/16/2021	2,815.00	2,815.00	02/16/2021	
6573	CIVIC SYSTEMS LLC	CVC19985	SEMI ANNUAL SUPPORT FEES	01/19/2021	970.00	970.00	01/19/2021	
99	MSA PROFESSIONAL SERVICE	R00094085.0-3	SEWER ENGINEERING	01/19/2021	175.00	175.00	01/19/2021	
377	PUBLIC SERVICE COMMISSION	RA21-I-01390	ANNUAL ASSESSMENT	02/16/2021	697.10	697.10	02/16/2021	
Total 601-60852-210:					4,657.10	4,657.10		
601-60853-510								
1062	BAER INSURANCE SERVICES L	4506	GENERAL LIABILITY & AUTO IN	01/19/2021	2,628.80	2,628.80	01/19/2021	
Total 601-60853-510:					2,628.80	2,628.80		
Grand Totals:					285,250.15	285,250.15		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account and Title = "600000000000"- "60199999999"

**VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF JANUARY 13, 2021**

1. **Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:02 p.m. This meeting was held online via Zoom.
2. **Determine that a quorum is present, and that the agenda was properly posted.** Roll call was taken, and it was determined that a quorum was present, and that the agenda had been properly posted. Present were Charlie Rogers (chair), Mike Hackel, Heidi Murphy, Jon Russell and Joanna Williams joined at 5:05pm. Also present were Public Works Director JJ Larson, and Kevin Lord of MSA.
3. **Public Appearances – Public’s opportunity to speak to Commission Members about any item that is not a specific agenda item.** None.
4. **Old Business**
 - a. **Update on Well #3 maintenance**

Larson reported that the well was back in service and the overall project went well and came in under budget. The contractor still has to return to do minor maintenance on the backup engine and pump water with it as well as wire in the level transducer that was added.
 - b. **Update on sustainability programs**

Larson reported that the sample rain barrel arrived at his office and it seems to be of good quality and simple to assemble. Murphy reported that the plan is to offer them for purchase this spring, with Village residents getting a discount, and that the vendor runs the entire sale on behalf of the Village. Rogers asked about progress with placing solar on the roof of the Municipal Service Building. Larson stated that the Sustainability Committee will be utilizing that committee’s expertise to determine what plan makes the most sense. Larson also stated that since the roof may have many years of useful life left and since a smaller, clamp-on solar installation is likely to be recommended, there may not be the need to replace the roof prior to moving forward with solar.
5. **New Business**
 - a. **Discuss and consider resuming late payment fees.**

Larson described that the Utility had seen no impact to customer’s ability to make utility payments and that in looking at PSC records, it appears the vast majority of utilities were resuming the assessment of late payment fees. Given that, and the fact that the billing software still requires late notices be printed and sent, there was no efficiency gain by not assessing the fees and he recommended the Utility resume assessing late payment charges. Motion by Rogers, seconded by Hackel to resume late payment fees, motion carried with a unanimous voice vote 5-0-0.
 - b. **Discuss and consider 2021 Water Utility operating budget.**

Larson presented the proposed Water Utility operating budget, highlighting the line that will be used to absorb the credit card payment fees, and the lines related to mains and well maintenance. Russell asked about utilizing the budget to pick up the costs for credit card processing online payments, Larson described that the PSC now allows utilities to capture that cost in the rates. Motion by Williams, seconded by Russell to approve the 2021 Water Utility operating budget, motion carried with a unanimous voice vote 5-0-0.

c. Discuss and consider 2021 Sewer Utility operating budget

Larson presented proposed operating budget, highlighting the increase in treatment costs from Madison Metropolitan Sewerage District, the proposed new Utility position, and a small increase to do system flow monitoring and pollutant investigation. Rogers asked about the total rate increase to utility bills, Larson explained that the sewer rate will go up 14% for the first quarter bills, but that the 3% water increase wouldn't take effect until at least July. Motion by Murphy, seconded by Rogers to approve the Sewer Utility operating budget, motion passed with a unanimous voice vote 5-0-0.

d. Discuss and consider Water Utility Capital Plan.

Larson presented the Capital Plan showing the portions of equipment replacements that are funded by water funds as well as the planned projects in the coming 5 years. Motion by Rogers, seconded by Hackel to approve the Water Utility Capital Plan, motion passed with a unanimous voice vote 5-0-0.

e. Discuss and consider Sewer Utility Capital Plan.

Larson presented the Capital Plan showing the portions of equipment replacements that are funded by sewer funds as well as the planned projects in the coming 5 years. Motion by Rogers, seconded Williams by to approve the Sewer Utility Capital Plan, motion passed with a unanimous voice vote 5-0-0.

f. Discuss and consider sewer rates for 2021.

Larson presented the recommended 14% sewer rate increase. Motion by Rogers, seconded by Russel to approve the sewer rate increase for 2021, motion passed with a unanimous voice vote 5-0-0.

6. Engineer's Report.

GLACIAL DRUMLIN PATH/CLARK STREET – MSA will be submitting plans to WisDOT on the grant portion of the plans in January. MSA is working with the Village Staff and Attorney with the properties west of Vilas Road to acquire lands for a pond that will benefit both the Village and the property owner. Once completed the plan is to complete the design for the roadway construction along Clark Street and Grove Street.

WESTLAWN FIFTH ADDITION PHASE 2 – Water and sanitary sewer have been installed for Phase 2. Storm sewer is being installed and utility testing is yet to be completed.

ATWELL SUITES HOTEL CTH TT – Water and sanitary sewer have been installed along the proposed entrance drive from CTH TT. The developer was planning to install what was necessary to complete the entrance road in order to make the land look more attractive for other developments.

COTTAGE GROVE COMMONS PHASE 2 – Utility work is just beginning for this development starting with the sanitary sewer relocation.

DEVELOPMENT REVIEWS – MSA is reviewing developments looking to continue. Cottage Grove Commons Phase 2 (CTH N and Gaston Road improvements) and Quarry Ridge Estates Phase B are anticipated to begin shortly. MSA is reviewing the plans of Glen Grove Apartments, Highland Village, and concepts of The Farm development as submitted.

7. Director's Report

Well 3 maintenance

Municipal Well and Pump completed re-installing everything last week.

Only remaining items are programming new level transducer into SCADA and maintenance on our backup engine.

Well #2 is supplying the low zone while #3 is off; had no issues.

AMI cost reporting

As of this writing, have a final cost for our AMI project.

Entire project came in slightly under the overall anticipated costs.

Prepared to submit the formal documentation to the PSC but will go over it with our auditors in the coming weeks prior to submission.

Additional PSC reporting requirements

The PSC is requiring additional reporting of pandemic related costs; our Utility has not seen any real financial impacts.

There is also a required report on additional measures that are being taken by Utilities to assist customers with payments; our Utility Clerk has always been very helpful to customers and offered great flexibility in payment agreements, so we do not need additional measures or policy changes.

Additional Utility position

Position description in this month's budget materials for consideration.

Village Board approved funding 10% of the position with General Fund money, remaining is planned 45% Water, 45% Sewer.

Assuming it is authorized, I plan to offer the job internally to our existing staff first.

Position will ease the workload for the rest of Marty's staff and allow us to be a bit more efficient across the board by having one person dedicated to these utility-specific duties.

8. **Approve vouchers for payment. Motion** by Rogers, seconded by Russel, to approve payment of the vouchers in the amount of \$17,673.55. Motion carried by a unanimous voice vote of 5-0-0.
9. **Approve the minutes of the November 18, 2020 meeting. Motion** by Williams, seconded by Murphy, to approve the minutes of the November 18, 2020 meeting as presented. Motion carried by a unanimous voice vote of 5-0-0.
10. **Approve the minutes of the December 16, 2020 meeting.**
Motion by Rogers, seconded by Williams, to approve the minutes of the December 16, 2020 meeting as presented. Motion carried by a unanimous voice vote of 5-0-0.
11. **Set next meeting date.** The next meeting of the Utility Commission will be held on Wednesday, February 10, 2021 at 5:00 p.m.
12. **Future agenda items.**
 - Pollutant source investigation
13. **Adjournment. Motion** by Williams, seconded by Murphy, to adjourn the meeting at 5:54 p.m. Motion approved by unanimous voice vote, 5-0-0.

Respectfully submitted by JJ Larson, Director of Public Works & Utilities

Approved on: _____

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.