

COTTAGE GROVE FIRE DISTRICT COMMITTEE MEETING
Monday, February 27, 2023, 6:30 PM
Cottage Grove Town Hall, 4058 County Road N, Cottage Grove WI 53527

You may also join the meeting from your computer, tablet or smartphone at

<https://www.gotomeet.me/Towncg/joint-fire-committee>

You can also dial in using your phone. United States: +1 (872) 240-3212

Access Code: 433-882-293

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
4. Discuss And Consider The Minutes From The January 23, 2023 Meeting.

Documents:

[2023-01-23 JT FIRE AGENDA DRAFT MINUTES.PDF](#)

[2023-01-23 EXHIBIT A.PDF](#)

5. Chief's Report

Documents:

[CHIEFS REPORT 2-23.PDF](#)

6. Discuss And Consider Replacement Of Heater In The Fishbowl Area.
7. Discuss And Consider Replacement Of Wireless Access Points In The Emergency Service Building.

Documents:

[ESTIMATE 2072660.PDF](#)

8. Discuss Length Of Service Award Program For Volunteer Firefighters.
9. Discuss And Consider Town Of Pleasant Springs Contract Renewal.
10. Discuss And Consider Consolidated Joint Fire Agreement
11. Next Meeting Date.
12. Future Agenda Items.
13. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

Notice: Persons needing special accommodations should call 839-5021 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the

governmental body specifically referred to above in this notice.

COTTAGE GROVE FIRE DISTRICT COMMITTEE MEETING
Monday, January 23, 2023, 6:30 PM
Cottage Grove Town Hall, 4058 County Road N, Cottage Grove WI 53527

DRAFT Minutes

- 1) Call to Order: **Chair David Peterson called the meeting to order at 6:30 P.M.**
- 2) Determination of Quorum and That the Agenda Was Properly Posted: **Committee members Kris Hampton, Steve Anders, Mike DuPlayee, Vince Wittig, David Peterson and Chris Stoa were present, along with Chief Nick Archibald and Assistant Chiefs April Hammond-Archibald and Jess Robinson. The agenda was properly posted both the Town and Village**
- 3) PUBLIC APPEARANCES-Public's Opportunity to Speak About Any Subject That Is Not a Specific Agenda Item: **None**
- 4) Discuss and Consider the Minutes from the December 22, 2022 meeting: **Motion by DuPlayee/Stoa to approve the minutes as printed. Motion carried 5-0-1 (Anders abstained).**
- 5) Chief's Report: **Attached as Exhibit A.**
 - a) Discuss and consider replacement of heater in the fishbowl area: **Motion by Hampton/DuPlayee to table. MOTION CARRIED 6-0.**
- 6) Discuss Annual Report: **Discussion only.**
- 7) Discuss and Consider Consolidated Joint Fire Agreement: **Peterson and Hampton said the attorneys are still working on it.**
- 8) Next meeting date: **Monday, February 27th.**
- 9) Future Agenda Items: **"The Usual".**
- 10) Adjournment: **Motion by Hampton/Stoa to adjourn. Motion carried 6-0. The meeting ended at 6:46 PM.**

Minutes typed by Town Clerk Kim Banigan based on notes taken by Kris Hampton and the video recording.

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Emergency
911

The Cottage Grove Volunteer Fire Department Inc.

4030 Highway N • Cottage Grove, WI 53527



Business
(608) 839-4343

Chiefs Report

Staff Info

Total Staff: 44

Officers: 10

Driver Operators: 2

Firefighters: 27

Probationary: 5

22 Calls for service as of 1/19/2023.

9 Village of CG

3 Town of CG

4 Town of PS

6 Mutual Aid

Apparatus Info: The water tank leak was repaired on Tender 1. Tender 2 had an axle seal that was leaking. It was repaired earlier this week. We are currently working on vehicle registrations. When Squad 1, Tender 2, and Tender 1 were purchased 25 years ago they were never registered. We are working on getting them registered so we can get the titles to allow them to be sold when the time comes. Car 1 has been picked up. All McFarland Lettering was removed. The vehicle is getting estimates for wraps. The Association will also be purchasing an MDT system for the vehicle.

Equipment Info: All SCBA bottles are currently going through their 5-year hydrotesting.

Training Information: Training for December was Radio Communications, training on the new SCBA fill station, and confined search. Training for January is hose advancement, and victim packaging.

Staff Milestones: Grant Lorang (1/2020): 3 Years

Other News: The department did not add or lose any members since the last meeting. Several members have completed their probation and moved to the firefighter position. Erik Severson stepped down from his position as a Lieutenant. He moved to a Driver Operator Position. Grant Lorang was promoted to the position of Lieutenant. Grant joined our department 3 years ago and came to us with 3 years of experience from Lake Mills Fire Department. He will oversee the Public Education Division. Cottage Grove will be hosting an Aerial Operator Certification Course this semester. This course teaches members how to drive and operate the Ladder Truck. This semester we will have several members taking classes. This includes 3 for Entry Level Firefighter, 5 for Firefighter 1, 1 for Firefighter 2, 6 for Aerial Operator, 2 for Fire and Emergency Service Instructor, and 2 for Fire Officer.



The Cottage Grove Volunteer Fire Department Inc.
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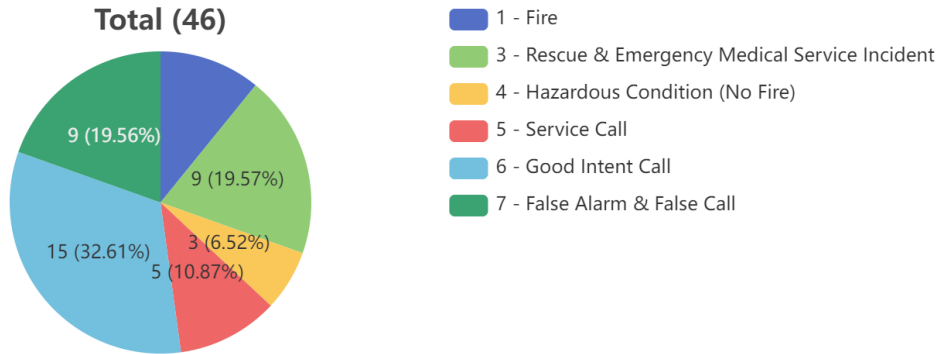
Chiefs Report

Staff Info

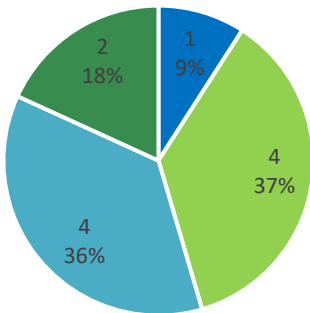
Total Staff: 45
 Officers: 10
 Driver Operators: 2
 Firefighters: 28
 Probationary: 5

46 Calls for service as of 2/23/2023. This is an average of .85 calls per day. If this pace were to continue the estimated number of calls at the end of the year would be 311.

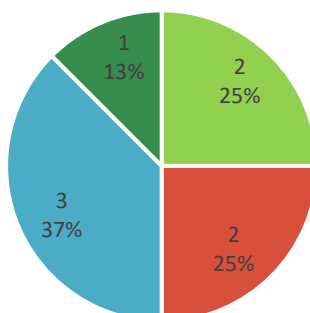
17 Village of CG
 11 Town of CG
 8 Town of PS
 10 Mutual Aid



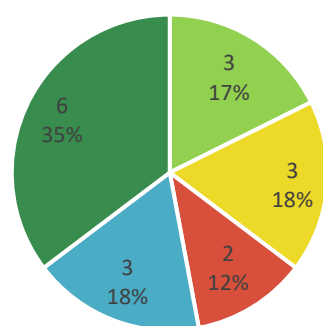
Town of CG



Town of PS



Village of CG



Apparatus Info: Car 1 has had the graphics added to it. The car has been put into service. E3 went to Reliant Fire for a minor warranty issue.

Equipment Info: We are still waiting for the new radios to come in. The air compressor that provides air for all the trucks air brakes system had a bad pressure switch. The switch was leaking air which made the compressor run continuously. This caused the compressor to overheat and begin smoking. We were able to replace the pressure switch. The compressor should be considered for replacement in the near future. The current compressor is from 1994. I suggest getting prices to replace the compressor and consider adding an air dryer system to help eliminate the moisture problem we have in the air system.



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Training Information: Training for January was hose advancement, and victim packaging. Training for February is air consumption drills and facepiece fit testing.

Staff Milestones:

Dennis Larson (2/1989): 34 Years

Tom Laude (2/2020): 3 Years

Jake Vetter (2/2022): 1 Year

Paul Wendricks (2/1998): 25 Years

Other News: The department added one new member, Isaac Tomlinson, in February. The department submitted an AFG grant for several items. The grant included adding SEMS II units to all our SCBA's. The SEMS II units will allow us to track all air packs on the fire ground and monitor the amount of air left in the pack along with tracking PASS alarm activations. The second item in the grant is Advanced Critical Incident Stress Debriefing and Group Intervention, De-escalation Skills, Stress Management for the Trauma Provider, and Understanding Suicide- Tools for Prevention Trainings. The department currently has a Peer Support team, and this training will provide the team members more tools to help support our members in need and tools to take care of their own needs. The third item in the grant was funding to remodel the upstairs member room. The remodel is to provide a space for peer support activities and a space for members to gather. The items in this year's grant were chosen because they align with AFG's current priority list and our current needs. The flooring project in the basement has been completed.



Horstman Networks Inc.
6085148000
1001 W Main St
SUN PRAIRIE, Wisconsin
53590
United States

Prepared For
Eric Lang
Deer-Grove EMS
United States

Estimate Date
02/07/2023

Estimate Number
2072660

Description	Rate	Qty	Line Total
On Site Services Install listed hardware	\$149.00	3	\$447.00
UI Access Point Wifi 6 Long Range Access Point	\$279.99	3	\$839.97
Switch 8 Port POE Network Switch	\$16.00	1	\$16.00
	Subtotal		1,302.97
	Tax		0.00
	Estimate Total (USD)		\$1,302.97

Terms

Thank you for giving us this opportunity to provide you with an estimate! If approved, please note that all hardware costs are to be paid prior to install unless otherwise specified. The remainder of the invoice is due upon completion of listed services. If we have added labor to this estimate please understand that it is just an estimate we will stay as close to our estimate as possible in some cases, there are unforeseen issues that cause delays. We ask that payment is made within a week of receipt. Please Sign below to accept these terms. If viewing this from your email you can electronically accept these terms by clicking on the accept button on the top right of the page: