

VILLAGE OF COTTAGE GROVE
MEETING

NOTICE OF PUBLIC

LAW ENFORCEMENT COMMITTEE

Tuesday, February 22, 2022

5:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place as a virtual meeting via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/85809646175?pwd=MmMw4b2tHRFJ6cFNNVXVWNVU0NWJyQT09>. You can also participate via phone by dialing 1 312 626 6799 and use [Meeting ID](#) 858 0964 6175# When asked for your Participant ID, just press #, when asked for the [Passcode enter 221](#). You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak
4. Discuss And Consider The Minutes From The January 25, 2022 Law Enforcement Committee Meeting.

Documents:

[1-25-22 LEC_MEETING_MINUTES.PDF](#)

5. Chief's Report
 - a. Police Department Activity Report
 - b. Detective Report
 - c. SRO Report

Documents:

[CALLS FOR SERVICE.PDF](#)
[EXPENDITURES AND REVENUES.PDF](#)
[INCIDENT ACTIVITY REPORT.PDF](#)
[INCIDENT BREAKDOWN BY MONTH.PDF](#)
[JANUARY 2022.PDF](#)
[SRO DAILY.PDF](#)

6. Future Agenda Items
7. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Law Enforcement Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE LAW ENFORCEMENT COMMITTEE
Municipal Building Suite 1, 210 Progress Drive, Cottage Grove, WI 53527
25 January 2022

Draft - Meeting Minutes

1. Call to Order

The 25 January 2022 regular meeting of the Village of Cottage Grove Law Enforcement was called to order at 5:30 p.m. by Village President John Williams. Due to the COVID-19 pandemic, the meeting was held virtually via Zoom.

2. Determination of quorum and that the agenda was properly posted

It was determined that there was a quorum of members present and that the agenda properly posted. Committee members present were Police Chief Dan Layber and Lieutenant Matt Wagner, Members Jon Russell and Kishia Peters, Trustees Troy Allen and Sarah Valencia, and Village President John Williams.

3. Public Appearances - No public appearances.

4. Discuss and consider the minutes from the November 23, 2021, Law Enforcement Committee Meeting

Motion by Allen to approve of the minutes from the November 23, 2022, meeting as presented seconded by Valencia. Motion carried with a voice vote of 5-0-0.

5. Chief's Reports

a. Police Department Activity Report: Chief shared that the department has hired three new Officers – Rob Gilmore, Zenus Lee, and Matt Gramm (hired due to an internal transfer). Officers Gilmore and Lee have been through the Police Academy and 3-month shadowing and Gram will be entering the Academy. Officer Lee is bilingual, and it has already been put into use. Chief relayed that we have had a few technical issues with the License Plate Readers due to the cold temperatures and the vendor is working on this. As a result, the Plate Reader pilot has been extended by a couple months. Despite the issues, the pilot has resulted in the capture of a thief. Chief noted that the department ended the year under budget. Crime activity is down with the winter.

b. Detective Report: Chief Layber noted already touched some of details in his summary.

c. K9 Report: No report.

d. SRO Report – Nothing to note by the Chief.

6. Future Agenda Items and next meeting date

The usual agenda items; Chief's annual report

Next meeting scheduled for February 22nd at 5:30 p.m.

7. Adjournment

Motion to adjure 5:51 p.m. by Allen and second by Peters and carried voice vote 5-0-0.

MINUTES - Submitted by

John Williams

Village of Cottage Grove Law Enforcement Committee meeting held on 25Jan2022

These minutes represent the general subject matter discussed in this meeting, but do not reflect a verbatim documentation of the subjects and conversations that took place.

CALLS FOR SERVICE SUMMARY

2022 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	742											
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	23.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CALLS PER SHIFT	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2021 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1023	724	894	706	821	829	820	862	894	877	759	682
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	33.0	25.9	28.8	23.5	26.5	27.6	26.5	27.8	29.8	28.3	25.3	22.0
CALLS PER SHIFT	11.0	8.6	9.6	7.8	8.8	9.2	8.8	9.3	9.9	9.4	8.4	7.3
2020 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1250	930	783	674	739	741	724	935	902	932	773	895
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	40.3	33.2	25.3	22.5	23.8	24.7	23.4	30.2	30.1	30.1	25.8	28.9
CALLS PER SHIFT	13.4	11.1	8.4	7.5	7.9	8.2	7.8	10.1	10.0	10.0	8.6	9.6
2019 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1300	1110	1190	1069	1026	1189	1022	1029	883	955	888	879
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	41.9	39.6	38.4	35.6	33.1	39.6	33	33.2	29.4	30.8	29.6	28.3
CALLS PER SHIFT	14	13.2	12.8	11.9	11	13.2	11	11.1	9.8	10.3	9.9	9.4
2018 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1429	1370	1178	1074	959	1105	1137	1205	1185	1198	1043	1105
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	46	48.9	38	35.8	30.9	36.8	36.7	38.9	39.5	38.7	35	35.7
CALLS PER SHIFT	15.3	16.3	12.7	11.9	10.3	12.3	12.2	13	13.2	12.9	11.7	11.9
2017 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	986	873	1029	717	812	825	738	682	804	794	723	845
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	31.81	31.18	33.19	23.9	26.2	27.5	23.8	22	26.8	25.6	24.1	27.3
CALLS PER SHIFT	10.6	10.4	11.1	8	8.7	9.1	7.9	7.3	9	8.5	8	9.1
2016 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	911	977	1033	1034	806	867	839	1206	911	907	748	961
NUMBER OF DAYS PER MONTH	31	29	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	29.39	33.69	33.32	34.47	26.00	28.90	27.06	38.90	30.37	29.26	24.93	31.00
CALLS PER SHIFT	9.8	11.2	11.1	11.5	8.7	9.6	9.0	13.0	10.1	9.8	8.3	10.3

**COTTAGE GROVE 2022 DEPARTMENT BUDGET
MONTHLY EXPENDITURES**

	<u>Expenditure</u>	<u>Remaining</u>	<u>Invoice</u>	<u>Description</u>	<u>Month</u>
<u>100-52100-210 PROFESSIONAL SERVICES</u>					
Budgeted Amount		\$ 8,000.00			
		\$ 8,000.00			
<u>100-52100-214 DATA PROCESSING</u>					
Budgeted Amount		\$ 40,000.00			
Plantl	\$ 1,350.00	\$ 38,650.00	RSI-6429	Plantl Annual	Jan
State of WI DOJ	\$ 358.50	\$ 38,291.50	455TIME-12110	TIME Access Charge	Jan
US Cellular	\$ 197.55	\$ 38,093.95	485766049	Modem Account	Jan
<u>100-52100-225 TELEPHONE</u>					
Budgeted Amount		\$ 5,000.00			
Frontier	\$ 2.41	\$ 4,997.59	1/1/2022	Emergency Line/Fax Machine	Jan
US Cellular	\$ 393.59	\$ 4,604.00	487187798	Cell Phones	Jan
<u>100-52100-240 REPAIR/MAIN EQUIP</u>					
Budgeted Amount		\$ 2,000.00			
Belco	\$ 623.80	\$ 1,376.20	6783	Tahoe Antenna Repair	Jan
Belco	\$ 115.00	\$ 1,261.20	6817	K9 Printer Repair	Jan
O'Reilly	\$ 149.99	\$ 1,111.21	MC; 1465	Jumpstart	Jan
<u>100-52100-310 OFFICE SUPPLIES</u>					
Budgeted Amount		\$ 3,000.00			
Complete Office	\$ 3.96	\$ 2,996.04	MC; 8122	Office Supplies	Dec
Complete Office	\$ 41.59	\$ 2,954.45	MC; 8122	Office Supplies	Dec
Complete Office	\$ 32.04	\$ 2,922.41	MC; 1572	Office Supplies	Dec
Complete Office	\$ 18.24	\$ 2,904.17	MC; 8122	Office Supplies	Jan
Office Depot	\$ 67.83	\$ 2,836.34	MC; 1523	Office Supplies	Jan
Complete Office	\$ 102.55	\$ 2,733.79	MC; 8122	Office Supplies	Jan
Piggly Wiggly	\$ 5.43	\$ 2,728.36	MC; 8122	Office Supplies	Jan
Amazon	\$ 29.85	\$ 2,698.51	MC; 8122	Office Supplies	Jan
Mounds	\$ 7.90	\$ 2,690.61	MC; 8122	Office Supplies	Jan
<u>100-52100-311 POSTAGE</u>					
Budgeted Amount		\$ 600.00			
USPS	\$ 58.00	\$ 542.00	MC; 1523	Stamps	Dec
USPS	\$ 9.30	\$ 532.70	MC; 1473	Priority Mail	Dec
USPS	\$ 352.50	\$ 180.20	MC; 8122	Stamped Envelopes	Jan
<u>100-52100-320 PUBLICATIONS/DUES</u>					
Budgeted Amount		\$ 1,500.00			
WI CPA	\$ 150.00	\$ 1,350.00	6550	Layber Dues	Dec
WI CPA	\$ 100.00	\$ 1,250.00	6289	Wagner Dues	Dec
WI CPA	\$ 150.00	\$ 1,100.00	MC; 6084	Layber Dues	Dec
WI CPA	\$ (150.00)	\$ 1,250.00	MC; 6084	Layber Dues Credit	Dec
WI CPA	\$ 100.00	\$ 1,150.00	MC; 1481	Stortz Dues	Dec
MOCIC	\$ 150.00	\$ 1,000.00	93132-990	Layber Dues	Jan
IACP	\$ 190.00	\$ 810.00	210504	Wagner Dues	Jan
<u>100-52100-330 TRAINING</u>					
Budgeted Amount		\$ 11,000.00			
PRI Management	\$ 149.00	\$ 10,851.00	15426	Wiegel	Jan
City of Madison Treasurer	\$ 480.00	\$ 10,371.00	37307	Department	Jan
WI CPA	\$ 35.00	\$ 10,336.00	7159	Wagner	Jan
Hardee's	\$ 13.44	\$ 10,322.56	MC; 1523	Anderson	Dec
<u>100-52100-340 OPERATING SUPPLIES</u>					
Budgeted Amount		\$ 24,000.00			
Dane County Sheriff's Office	\$ 180.00	\$ 23,820.00	12292021	Parking Ramp Permit	Jan
Axon	\$ 6,486.00	\$ 17,334.00	INUS044977	Year 5 Payment	Jan

Amazon	\$	13.04	\$	17,320.96	MC; 6084	Amazon Prime	Dec
Galls	\$	200.96	\$	17,120.00	MC; 6084	Tourniquets	Jan
Amazon	\$	13.04	\$	17,106.96	MC; 6084	Amazon Prime	Jan
Axon	\$	341.72	\$	16,765.24	MC; 1754	4 Taser Batteries	Jan
The Home Depot	\$	786.79	\$	15,978.45	MC; 1523	Department Fridge	Jan
Uline	\$	119.85	\$	15,858.60	MC; 1523	Orange Buckets	Jan
Piggly Wiggly	\$	56.53	\$	15,802.07	MC; 1515	Jeffords Retirement Misc.	Jan
Top Pack Defense, LLC	\$	160.00	\$	15,642.07	MC; 1481	Department OC Replacement	Jan
Voiance	\$	25.00	\$	15,617.07	1459770	Language Line	Jan
Cellco/Verizon	\$	40.01	\$	15,577.06	9898614375	WSU Communications	Jan
Deer Grove EMS	\$	182.49	\$	15,394.57	202205	CPR Pads	Feb
Belco	\$	2,936.78	\$	12,457.79	6892	Router/Antenna Squad 20	Feb

100-52100-342 UNIFORMS

Budgeted Amount		\$ 9,000.00					
Hanes	\$	56.96	\$	8,943.04	MC; 1523	Anderson	Dec
Top Pack Defense, LLC	\$	100.49	\$	8,842.55	MC; 1556	Comstock	Dec
Top Pack Defense, LLC	\$	1,920.36	\$	6,922.19	MC; 1580	Gilmore Uniform	Dec
Top Pack Defense, LLC	\$	1,833.80	\$	5,088.39	MC; 1580	Lee Uniform	Dec
The Uniform Shoppe	\$	38.95	\$	5,049.44	MC; 1549	Carter	Jan
Amazon	\$	20.49	\$	5,028.95	MC; 8122	Comstock	Jan
Top Pack Defense, LLC	\$	125.98	\$	4,902.97	MC; 1754	Gilmore/Lee Uniform	Jan
Top Pack Defense, LLC	\$	152.97	\$	4,750.00	MC; 1580	Gramm Uniform	Jan
Galls	\$	49.15	\$	4,700.85	MC; 1549	Carter	Jan
Shady Rays	\$	56.97	\$	4,643.88	MC; 1523	Department	Jan
GovX	\$	181.40	\$	4,462.48	MC; 1523	Department	Jan
Top Pack Defense, LLC	\$	70.00	\$	4,392.48	MC; 1481	Stortz	Jan
Top Pack Defense, LLC	\$	231.28	\$	4,161.20	MC; 1465	OBrien	Jan
Fanatics	\$	(53.30)	\$	4,214.50	MC; 1523	Anderson	Dec
Symbol Arts	\$	184.63	\$	4,029.87	420350-IN	Department	Jan
Trending Now Promotions	\$	516.50	\$	3,513.37	42110	Department	Jan

100-52100-380 VEHICLE REPAIR

Budgeted Amount		\$ 9,000.00					
Kayser	\$	29.95	\$	8,970.05	700102	Squad 20	Feb
Meineke	\$	214.36	\$	8,755.69	36812	Squad 161	Feb
Meineke	\$	60.64	\$	8,695.05	36811	Squad 161	Feb

100-52100-385 MOTOR FUEL

Budgeted Amount		\$ 14,000.00					
Landmark	\$	1,443.85	\$	12,556.15	01/31/2022	January Fuel	Jan

<u>Year to Date</u>	<u>Expenditures</u>	<u>Budgeted</u>	<u>Difference</u>	
\$	24,065.11	\$	127,100.00	\$ 103,034.89 19%

100-52100-810 **\$4,000.00**

100-52100-332 (FITNESS/WELLNESS)

100-48310-000 (ASSET FORFEITURE) **\$9,195.90**

410-57501-810 (CAP FUNDS/NEW SQUAD)

<u>COVID</u>	<u>AMOUNT</u>	<u>INVOICE</u>	<u>DATE</u>
Absolute Exhibits	\$210.00	86777	1/14/2022

100-52300-340 (OPER. SUPPLIES/EXPENSES)

2022 Revenues:

	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>
<i>General Fund: Fines & Forfeitures</i>	\$ 25.00	13222	Jan
<i>Parking Violations</i>	\$ 25.00	13234	Jan
	\$ 25.00	13235	Jan
	\$ 25.00	13313	Jan
	\$ 50.00	13374	Jan
	\$ 105.00	13489	Jan
	\$ 30.00	13495	Jan
	\$ 25.00	13584	Feb
Total:	\$ 310.00		
 <i>General Fund: Public Charges SVCS</i>			
Total:	\$ -		
 <i>Police Dept Fund: Police Training</i>			
Total:	\$ -		
 <i>Police Dept Fund: Other Earning Gen Gov</i>	\$ 2.00	13221	Jan
	\$ 2.00	13233	Jan
	\$ 15.00	13442	Jan
	\$ 10.00	13487	Jan
	\$ 15.00	13488	Jan
Total:	\$ 44.00		
 <i>Police Dept Fund: Police Training Intergov Aid/State</i>			
Total:	\$ -		
 <i>Police Dept Fund: Patronage Dividend</i>			
Total:	\$ -		
 <i>Police Dept Fund: Misc. - Donations</i>			
Total:	\$ -		
 <i>Police Dept Fund: Capital Projects Fund</i>			
Total:	\$ -		
 TOTALS:	\$ 354.00	\$ 354.00	



Incident Activity Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 02/17/2022 09:34
Login ID: cgcmw
Layer: All
Areas: All

From Date: 01/01/2022 00:01
To Date: 01/31/2022 23:59

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	9	1.2	8	1.1	4	0.5	8	1.1	1	0.1	6	0.8	17	2.3	53	7.1
1	13	1.8	13	1.8	3	0.4	6	0.8	3	0.4	2	0.3	3	0.4	43	5.8
2	9	1.2	6	0.8	3	0.4	4	0.5	2	0.3	2	0.3	3	0.4	29	3.9
3	5	0.7	2	0.3	3	0.4	6	0.8	0	0.0	3	0.4	5	0.7	24	3.2
4	1	0.1	3	0.4	3	0.4	1	0.1	1	0.1	0	0.0	6	0.8	15	2.0
5	0	0.0	1	0.1	0	0.0	3	0.4	3	0.4	1	0.1	0	0.0	8	1.1
6	0	0.0	1	0.1	1	0.1	1	0.1	1	0.1	1	0.1	0	0.0	5	0.7
7	1	0.1	3	0.4	4	0.5	1	0.1	3	0.4	2	0.3	2	0.3	16	2.2
8	6	0.8	1	0.1	2	0.3	2	0.3	3	0.4	3	0.4	3	0.4	20	2.7
9	5	0.7	3	0.4	2	0.3	7	0.9	4	0.5	2	0.3	6	0.8	29	3.9
10	1	0.1	7	0.9	7	0.9	3	0.4	5	0.7	3	0.4	3	0.4	29	3.9
11	4	0.5	10	1.3	3	0.4	2	0.3	2	0.3	3	0.4	5	0.7	29	3.9
12	3	0.4	4	0.5	3	0.4	2	0.3	3	0.4	4	0.5	3	0.4	22	3.0
13	0	0.0	2	0.3	1	0.1	0	0.0	0	0.0	0	0.0	5	0.7	8	1.1
14	2	0.3	3	0.4	4	0.5	10	1.3	2	0.3	4	0.5	12	1.6	37	5.0
15	8	1.1	8	1.1	4	0.5	14	1.9	4	0.5	5	0.7	15	2.0	58	7.8
16	12	1.6	8	1.1	5	0.7	12	1.6	9	1.2	5	0.7	4	0.5	55	7.4
17	12	1.6	10	1.3	13	1.8	3	0.4	4	0.5	7	0.9	3	0.4	52	7.0
18	6	0.8	9	1.2	6	0.8	7	0.9	10	1.3	2	0.3	10	1.3	50	6.7
19	5	0.7	3	0.4	2	0.3	6	0.8	6	0.8	4	0.5	2	0.3	28	3.8
20	8	1.1	4	0.5	4	0.5	6	0.8	4	0.5	6	0.8	9	1.2	41	5.5
21	4	0.5	2	0.3	2	0.3	3	0.4	2	0.3	8	1.1	4	0.5	25	3.4
22	1	0.1	1	0.1	3	0.4	4	0.5	3	0.4	7	0.9	7	0.9	26	3.5
23	8	1.1	5	0.7	3	0.4	3	0.4	2	0.3	11	1.5	8	1.1	40	5.4
Totals:	123	16.6	117	15.8	85	11.5	114	15.4	77	10.4	91	12.3	135	18.2	742	100.00



Incident Breakdown By Month Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 02/17/2022 09:35
Login ID: cgcmw
Year: 2022

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
911 Abandoned	6	85.7	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
911 Call Playing	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
911 Call Question	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
911 Call Silent	5	83.3	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
911 Call	18	72.0	7	28.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	25
911 Disconnect	1	16.7	5	83.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Accident Property	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Accident Unknown	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Accident w/Injuries	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Alarm	11	68.8	5	31.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Animal	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Animal Lost	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Animal Stray	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist Citizen	21	67.7	10	32.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	31
Assist Citizen	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Assist Community	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist EMS/Fire	46	70.8	19	29.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	65
Assist Police	13	68.4	6	31.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	19
Burglary	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Check Person	17	51.5	16	48.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33
Check Property	237	57.7	174	42.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	411
Child Neglect	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Conveyance	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Damage to	1	12.5	7	87.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Death	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Disturbance	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4



Incident Breakdown By Month Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 02/17/2022 09:35
Login ID: cgcmw
Year: 2022

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Disturbance	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Domestic	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Drug	4	80.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Follow-Up	5	83.3	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Foot Patrol	4	80.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Fraud	5	71.4	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Information	20	87.0	3	13.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	23
Intoxicated Person	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Juvenile Arrest	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Juvenile Complaint	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Liquor Law/Bar	9	60.0	6	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Neighbor Trouble	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Noise Complaint	6	85.7	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
OMVWI	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Parking Complaint	74	93.7	5	6.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	79
Phone	17	54.8	14	45.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	31
PNB/AED	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Preserve the	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Problem Solving	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Problem Solving	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Property Found	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Repo	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Safety Hazard	6	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Stolen Auto	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Suspicious Person	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Suspicious Vehicle	9	56.3	7	43.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16



Incident Breakdown By Month Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 02/17/2022 09:35
Login ID: cgcmw
Year: 2022

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Theft	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Theft from Auto	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Theft Retail	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Threats Complaint	3	50.0	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Traffic Arrest	28	42.4	38	57.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	66
Traffic	6	50.0	6	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Traffic Stop	125	60.4	82	39.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	207
Trespass	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Violation of Court	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Weapons Offense	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Total:	742	62.7	442	37.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1184										

DETECTIVE ANDERSON MONTHLY REPORT

January 2022



CASES WOKRED-

- Sexual assault to child cases
- Stolen auto/Burglary/Gas drive off cases, continuously working numerous cases, working with departments county wide, one case left to refer
- Trailer theft- suspect identified, attempting to locate, currently homeless, moved out of state, new information that suspect moved back to Wisconsin (will work on searching new address)
- Drug Cases, info on 3 cases, task force aware of them, working with task force on these
- Sexual assault- Historical incident, need to find out jurisdiction on case, case was in Town of Pleasant springs, sent to DCSO

OTHER CASES ASSISTED AND OTHER JOBS CONDUCTED BY DETECTIVE

- Assist Rock County with case
- Follow up for DA office on 3 cases
- Assist DCSO on armed robbery case
- Info to Sheboygan County reference Burglary suspect identified in their case
- ICAC case with DCSO
- Assist MPD with info on suspect from a stolen auto case
- Squad Maintenance

***** Note, was out sick with Covid and spouse had surgery during this month *****

TRAININGS/MEETINGS:

- ❖ On a daily basis I complete evidence intake which includes checking in evidence through LERMS system, making sure the packaging is correct, and placed in the correct area. Review any Patrol Officers reports that are being sent to the DA office for review, court officer duties which include making sure intake sheets are filled out correct and sent, sign complaints, and also bring up juvenile referrals to the DA Office, and sign petitions when needed. I also review Patrol logs, respond to any emails, deer creek info, and dictate and review reports of my own. I assist front clerical staff with any questions, walk-in's, or issues they may have. Also assist with any computer issues where computer magic is contacted. I burn videos and save into evidence requested by Patrol Officers. I also keep in contact with DA office on cases I am currently working, social network with other Detectives, and submit evidence to the crime lab.

11/1/2021 Student One of my volleyball girls came to the office to talk to me. Her great aunt passed away over the weekend and she was having a difficult time. She was also having a difficult time with some of the boys in her class saying derogatory things about her and she was feeling as though she was only an object. We talked for a while, and she went back to class.

11/1/2021 Administration On October 29, 2021 I went home ill. I received a phone call from Kris Langer regarding an 8th grade student and his inappropriate behavior and comments to a teacher. Langer told me that we would talk more about this and how to handle it on Monday, November 1, 2021.

11/1/2021 Administration I was asked to check the video surveillance to see if a student came to the office with their Chromebook. The student had blamed an incident involving his Chromebook on other students while he was in the office. I watched the footage, and he had his Chromebook with him when he came to the office.

11/1/2021 Administration James Kamoku and I talked to the student involved in damaging the LGBTQ sign in front of the Taylor Prairie school on October 4th. He admitted to kicking the sign and apologized. He agreed to take a new sign to them when it is received by the district office.

11/2/2021 Officer (non-enforcement) I met with a staff member in regard to the student behavior issue that occurred on Friday October 29th. I also met with Kris Langer to discuss this incident and steps moving forward. Kris Langer said that she would like to have a meeting with her, myself, James Kamoku and Nate Verhage along with one of the counselors, Andrew Burke.

11/2/2021 Administration I was asked to check the surveillance footage in the cafeteria for a student who threw a milk carton on the floor causing a huge mess. I was able to find the footage and gave the identity of the student to Nate Verhage.

11/2/2021 Officer (non-enforcement) I attended the monthly SRO meeting at the Ferris Center in Madison

11/2/2021 Teacher A teacher sent an email to James Kamoku and me regarding an incident where a 6th grade student was harassed by an older student while at his locker. I was able to find the incident on the surveillance cameras and identify the older student. I told James Kamoku about the incident, and he will be contacting the student.

- 11/2/2021 School Nurse** The school nurse told me about a physical altercation outside that occurred during 6th grade lunch where a female student sustained a possible head injury. I looked at the incident on the cameras and showed the school nurse. She informed James Kamoku and this will be handled by the school.
- 11/3/2021 Administration** I attended the Admin/SS meeting
- 11/3/2021 Administration Student with IEP (if known)** I was asked to help with a student who was out of control in the gym. This student was throwing items and breaking items. I had the gym teacher remove his class for safety reasons and privacy for the student in crisis. I called patrol to have them stand by in the office if they were needed. The students father showed up and the student went home with his father.
- 11/3/2021 Teacher** A teacher stated that a student of his came back to class after using the restroom and reported that there were two other students in the bathroom who he believed took a soap dispenser out of the bathroom. The two students were identified and talked to by both me and Kris Langer. It was learned that they were not involved and what was taken out of the bathroom was an item that one of them had made in their last class that he had forgotten in the bathroom.
- 11/3/2021 Fire Alarm** An unplanned fire alarm was set off shortly after 3pm. It was learned that a student with a disability pulled the alarm after he was upset. I notified the fire department of the false alarm and told them that they did not have to respond.
- 11/4/2021 Administration** I was asked to attend a meeting at Taylor Prairie with the Encore teachers in regards to ALICE. They had questions about where to take their students when they are with them. We talked about some options, and they were comfortable with the conversation.
- 11/4/2021 School Social Worker** A truancy meeting was scheduled at 8:30am at the Glacial Drumlin Middle School. Neither the parent nor the student showed up.
- 11/4/2021 Enforcement** I was referred an incident that occurred on 10/29 where a student was extremely disrespectful to two teachers and caused significant disturbances in class to the point that no student was able to learn anything because the teacher was not able to teach. I met with the student and his parent and informed them that I would be referring this case for disorderly conduct to the Dane County Juvenile Court. Both understood.
- 11/4/2021 Officer (non-enforcement)** I attended a webinar titled ""TikTok - The Latest School Safety Challenge"". This webinar taught the following concepts:

What exactly is going on with these TikTok challenges and where they are happening

How one district has been affected by the consequences of students' actions and what they're doing about it

How schools can effectively address students and parents to reduce participation

What schools can do to guide proper social media usage for students

How schools can be ready for the next safety challenge"

11/4/2021 Administration Student of Color I was asked to take a student home who was ill and had vomited. He was unable to have a family member come and get him and permission was received for me to give him a ride home to Monona.

11/8/2021 Teacher Student with IEP (if known) I was called by a teacher to see if I could come and say hello to his student. His student was asking to say hi to me. This student has had issues in the past with dialing 911 and hanging up or pulling fire alarms to be able to see emergency vehicles and officers and firefighters. He was talking about it again and said that he wanted to see me. I went to his classroom and hung out with him for a little bit.

11/9/2021 Administration I was asked to check on the status of a family who stated that they moved out of the district. No unenrollment paperwork has been completed and no enrollment paperwork has been completed and both students are truant. I talked with MOPD who stated that they had just moved out of the area to Fond du Lac. It was decided that no citations would be issued at this time.

11/10/2021 Officer (non-enforcement) Student with IEP (if known) I overheard on the school radios that a student was out of control and staff needed assistance. I am aware of this student as he has had frequent behavior issues and during those incidents, has damaged several pieces of school property and attempted physical violence towards staff. I was not directly asked to assist however I took it upon myself to respond. I saw that the student was outside and told Kris Langer to radio to not allow the student back into the building while he was upset. I also had the lead custodian lock the front entrance to deny access to the building by the student. I called for patrol to start to respond after I observed the student trying to hit one of the staff members. The student was able to calm himself down while outside and was no longer in his crisis. I never made any contact with the student and patrol assistance was disregarded prior to their arrival.

11/11/2021 Administration I attended our weekly safety team meeting at the DO

11/11/2021 Teacher I walked into a classroom to retrieve some materials that I needed and while in the room I was informed of an incident with two students by the teacher. I learned that a threat involving a knife was made to one student and that student feared for his safety. I informed administration and sat in while they conducted several interviews. It was determined that no knife was in the school.

Both students were counseled by administration and the two students were able to fix it between themselves. Parents were contacted by school administration also.

11/12/2021 Student Two students came to my office to tell me that a female friend of theirs had disclosed to them that she was sexually assaulted in a different community over the weekend. I thanked them for coming to talk to me. I was going to call up the female student, but I learned that she was talking with the school psychologist and then the student requested to talk to me. The school psychologist and the student then came to my office where the school psychologist told the student that she could go back to class, but the student wanted to talk to me. The student disclosed some information that I provided to the law enforcement agency where the incident took place.

11/12/2021 Administration Student with IEP (if known) I was asked to assist in the FACE room with a student who was in crisis. I am familiar with this student and know that this student can become violent. I walked into the classroom where Kris Langer and James Kamoku were already inside. I observed that James Kamoku and another staff member were physically holding the student. This student was let go of and the student threw a microwave and then started throwing several glass dishes on the floor causing them to break. I called for assistance from patrol. James Kamoku and I then had to again physically hold the student down when he started to move towards where the knives were. I remained on the ground with this student until patrol arrived. While holding the student on the ground I used almost zero force and was rubbing the students back and in a soft tone asking him to stay calm and that he was going to be okay. The student was eventually let up and remained seated until the ambulance arrived. The student was able to calmly exit the building and get into the ambulance. No injuries were reported.

11/12/2021 Administration Student of Color While dealing with a student who was in crisis and while the school was in a classroom hold, a student was trying to get to the classroom where the incident was happening. The student was physical with staff and administration and was verbally threatening them. This student caused a significant disturbance, and I was asked by school administrators to take police action on this student. This student will be referred to the Dane County District Attorney's Office for Disorderly Conduct. This is not the first time that this student has been physical with staff or threatened their safety.

11/15/2021 Administration I started my day at Granite Ridge Elementary School to meet with Reed Foster. We discussed the trauma kits that need to be distributed and also the Stop the Bleed stations. We talked about training new staff as well regarding our ALICE protocols.

11/15/2021 Administration I went to Cottage Grove Elementary School and met with Danyelle Wright regarding safety and ALICE protocols. We also talked about meeting every month to re-visit safety issues and protocols and drills. We talked about wanting to have community events bringing the school, community and police department together. We also talked about training new staff members the district ALICE protocol.

11/15/2021 Student Two students came to me to report that a female friend of theirs has several cuts on her arm that were self-inflicted, a suicide note in her locker, and a bruise on her knee that she said she received from her mother while visiting her over the weekend in Baraboo. I went to the school psychologist and informed her of this information as I know that she meets with this female student regularly.

11/15/2021 Student I was in my office and a student who I have a great relationship with came into my office. He said that he left his social studies class. I talked with him about walking out of class and him needing to stay in class. Mr. Kamoku learned he was in the front office and came to my office to get the student to talk with him.

11/16/2021 Cottage Grove Police Department Out of the schools today for Active Shooter Incident Management instructor training

11/16/2021 Officer (non-enforcement) I emailed Danyelle Wright from my training to check in with her in regards to the parent who wanted to come in and help with picture retakes. I received an email back saying that everything went well and there were no issues.

11/18/2021 Administration Student of Color Attended an attendance meeting with the school social worker. The parent was a no show/no call

11/18/2021 Officer (non-enforcement) Assembled the trauma bags for Granite Ridge. These kits will be delivered to the school this afternoon

11/18/2021 Administration Nate Verhage had a student sit in my office while he attended a meeting. This student had walked out of class and "flipped the bird" to the teacher.

11/18/2021 Administration I was asked to check cameras for a report of a student who was hit with a metal water bottle on 11/17. I looked at the cameras and was unable to see the incident due to no camera being in that location.

11/18/2021 Administration I was asked to check the cameras for a hallway pass that was taken from a student while that student was in the bathroom. I found the incident and observed a student pick up the pass from the floor and then throw it into a garbage can. I showed the footage to James Kamoku and he will be handling the incident.

11/18/2021 Administration Student with IEP (if known) "I was asked to attend an IEP meeting regarding a student who has had some behavioral incidents and increasing dangerous behavior. This is the same student that had the behavior issue in FACE class on November 12th. This meeting was from 1130-1238

11/18/2021 Student Services I was asked to clarify mandated reporting and how law enforcement handles these incidents that maybe differ from how DPI instructs

12/1/2021 Teacher Student with IEP (if known) A student came into my office to report that his step-father had cut him with a plastic toy knife the previous evening. I saw the cut that the student said was caused by his step-father and it appeared old and there were already signs of healing. I talked with the students parents for which a plan has been put in place.

12/1/2021 Alarm Student with IEP (if known) One of our special education students intentionally set off the fire alarm. This is the second time this student has done this within a month.

12/1/2021 Officer (non-enforcement) I went to Granite Ridge School to drop off the Trauma bags for the classrooms.

12/1/2021 Officer (non-enforcement) I saw a student come into the front office and he was crying. I know this student from past contacts and invited him to come to my office for a safe and quite place. I asked him what was wrong and he told me that another student had come up to where he was eating his lunch and poured his milk all over him and his food. I contacted Mr. Verhage and he handled the incident.

12/1/2021 Cottage Grove Police Department I was out of the school this date due to police department interviews.

12/1/2021 Cottage Grove Police Department I was off this date (11/26/2021) for the holiday break. I received a message from Officer O'Dell with CGPD that she was investigating a threat to the school complaint. I was at the PD for other unrelated business and assisted her with this incident. Attempted contact was made with the student but there was no one home. I notified the Glacial Drumlin School Principal and told her that I would continue to investigate this over the weekend and attempt contact with the student.

12/1/2021 Enforcement On 11/29/2021, I contacted the student who had made the threat to the school. During the investigation it was agreed upon that he would remain at home under line of sight supervision, no electronics and no social media. It was also agreed upon that parents would self surrender him at the Juvenile Reception Center on 11/30/2021 at 9am.

12/1/2021 Follow Up On 11/30/2021 I went to the Juvenile Reception Center and met with the student and his family. His home supervision continued, and he was not remanded. A custody hearing is set for December 1, 2021.

12/1/2021 Teacher I was asked by a teacher to check the cameras to see what two of his students were doing when they walked out of class without permission and were gone for over 10 minutes. I was able to follow them on video and they were just wandering the halls. I passed this information back to the teacher.

12/30/2021 Social Worker - GDS **12/13/2021** - I was requested to check the status of a former student who had reportedly moved away out of district however the parent had not yet enrolled the student in the school district to where they moved. I was able to find information that the parent had again moved back to Madison and still had not enrolled her child into a school in that district. I informed the social worker who thanked me for checking. Molly Hartshorn

12/30/2021 Family Student with IEP (if known) **12/13/2021** - I was requested by a family to have a meeting with them, their child, their child's teacher to discuss issues that the student has been having. This student has been asking to come and see me a lot and report incidents that have been unfounded. This was a pattern to get out of class. The student did not want to talk right away in the meeting, and I could see that he was uncomfortable. I know that when he comes into my office, he likes to hug the large stuffed bear I keep in my office. He immediately felt more comfortable hugging the bear and he became engaged in the situation. He even drew me a picture of the bear to hang in my office. We talked about appropriate times to come and see me, and the student was understanding.

12/30/2021 Administration **12/13/2021** - I was able to contact the parent involved in the disturbance at Cottage Grove Elementary. I told her that she would be receiving a citation for her actions towards several staff members. The parent was not happy about receiving a citation and told me "I had to fight to get in there" when she was initially refused entry into the school.

12/30/2021 Administration **12/13/2021** - I was asked by the elementary school principals to provide ALICE training to their new staff. This training was conducted at the Granite Ridge Elementary School on the above date.

12/30/2021 Family Student of Color I was contacted by a parent of a student who I had a great relationship with all through middle school. This student is now a Freshman at MGHS. She told me of the several issues she has been going through with her child. I told her that I would go to the HS and meet with him and talk with him. I went to the HS and surprised the student and he was happy to see me as he had a huge smile on his face. We talked for a while and he told me of the issues that he is going through. I told him that I would check in with him and that if he needed anything to contact me. He thanked me for coming to see him and plans were made to have lunch after the holiday break.

12/30/2021 Teacher 12/14/2021 - I taught online safety to three of Mr Sonn's 6th grade health classes from 1:19pm - 3:35pm

12/30/2021 Student Student of Color 12/15/2021 - The HS student contacted me and told me that he was unable to make it school today because the family member he is staying with lives in Verona. We talked about some options to get him to school. The student stated that he was hungry, and I ordered him some food that was delivered to where he was staying.

12/30/2021 Student Student with IEP (if known) 12/15/2021 - The student who I had a meeting with on the 13th was in the front office to leave early for an appointment. He saw me and said hello and we talked for a bit.

12/30/2021 Student 12/15/2021 - During the 6th grade lunch, several 6th graders came up to me to talk about the previous days health class where I taught them about online safety.

12/30/2021 Administration 12/16/2021 - I went to the Cottage Grove Elementary School to meet with Ms. Wright where we talked about having monthly meetings to discuss safety and other issues that might come up. She also gave me a gift that all the 1st and 2nd graders made for me. It was a little book that each student designed a page for. It was amazing.

12/30/2021 Officer (non-enforcement) 12/17/2021 - Provided extra patrol for all the schools due to the TikTok challenge. There were some concerns about this by students and they came in and talked me about it. Two students came to me and said that they heard someone talking about a gun while at recess. The student was identified and talked to by school administration, and he was talking about hunting.

12/30/2021 Teacher 12/17/2021 - I again taught Mr Sonn's remaining two 6th grade health classes about online safety. This was from 2:05pm-3:35pm.

12/30/2021 Student 12/20/2021 - Over the weekend there was a battery that occurred at McDonalds involving several middle school students. The victim came to my office to talk about his concerns for the day. I told him that the school administration was aware of what happened and that if there were any issues that he should come to the office, and it would be addressed. The students father also came a little later and we talked about the steps that were being taken and that he would be contacted if there were any issues.

12/30/2021 Teacher 12/20/2021 - Mr. Sonn asked that I check the gym cameras for a ball that was thrown very hard towards where he was helping a student who had been injured. I was able to find the incident and showed it to him so he could speak with the student who threw the ball.

12/30/2021 Administration 12/20/2021 - I was told by school administration that a special education student had activated the fire alarm in the elevator. There was no call from the alarm company to respond to any alarm. I called dispatch and informed them that if they were to get an alarm from that location that it was false.

12/30/2021 Teacher 12/21/2021 - A new staff member came to meet with me as she was not able to attend the ALICE training on the 13th. I went over the training with her and she thanked me for my time.

12/30/2021 School Counselor 12/21/2021 - I was informed by one of the school counselors that he had met with a family this morning that had reported that another student had sent some inappropriate content to her. He informed me that he had contacted Dane County Human Services and they informed him to contact the police. He told me that this occurred outside of school and that neither student lived in the Village of Cottage Grove. After going back and forth with Madison Police Department (where this incident occurred) and their failure to do anything regarding it, I agreed to just handle the incident with the students and families as they were disappointed that nothing was being addressed. The offending student was warned to not have any further contact with the other student. Both families were happy that this was being addressed to help their kids.

12/30/2021 Officer (non-enforcement) Student with IEP (if known) 12/21/2021 - I was in the front office and saw a student sitting in the office and he looked upset. I have had a good relationship with this student, and I asked him what was wrong. He told me that he was upset because his phone had been taken away after he was found using it to text his mom back who had texted him. I tried for several minutes, along with his teacher, to get him to go back to class with no luck. I informed Mr. Kamoku and he said to have the teacher call the parent to have them come to the school to pick up the phone. That was done and the parent came and picked up the phone. The student stormed back to class. A short time later I again overheard that help was needed in 8th grade in the stairwell for a student. I later learned that this student had inadvertently used his sweatshirt strings to "strangle" himself and he reportedly had passed out from lack of oxygen and his teacher had to get the strings loose. No EMS was called, and I was not informed of all of the information or included as part of obtaining help. The student was released to his parents.

12/30/2021 Student Student with IEP (if known) 12/22/2021 - The student who I had a meeting with on the 13th was in the office for an unrelated non-discipline issue and he saw me and said hello.

12/30/2021 School Psychologist 12/22/2021 - The school psychologist came to me and said that she smelled the odor of possibly a vape pen in the stairwell. I went to the stairwell and smelled an odor however after looking back at the video surveillance, I was unable to find any activity.

12/30/2021 Teacher 12/22/2021 - I was asked by Mr. Mikelbank to look at the cameras in the gym to see an incident between two students. I found the incident and informed Mr. Mikelbank of what I saw so he could talk to the involved students.

1/3/2022 Student One of our special education kids who I have a great relationship with was in the office after lunch getting his medication. He stopped by my office and talked with me for a while.

1/6/2022 Administration I was notified of a medical emergency involving one of our custodians. I provided care until DeerGrove EMS arrived and transported the patient to the hospital for evaluation.

1/11/2022 CGPD On Monday, January 10th I was not in the school. I was pulled from the school from the police department to assist with departmental needs due to staffing shortage

1/11/2022 Teacher A teacher came to talk to James Kamoku about getting access to Granite Ridge due to him coaching basketball. Kamoku was out ill, so I was able to call to get him key reader access

1/12/2022 Administration I attended the admin meeting where behavior issues were brought up and how those issues could be resolved.

1/12/2022 Officer (non-enforcement) Student of Color A student with significant behavior issues has been doing his learning with his teachers in the small conference room which is right next to mine. This student has verbally threatened physical violence towards several staff members in the past and has not stopped doing so. While in my office I could hear this student yelling for a period of time. I went into the room and told the student that I was not going to listen to him yell anymore and that his teacher was sitting right across the table from him. The student said "okay" and I did not hear any more yelling from that room. I also okayed doing this with James Kamoku and he said that an officers presence is what was needed as he doesn't always listen to administrative staff.

1/13/2022 Administration Student of Color I was asked to go and speak to the same student that I had to talk with the previous day about his disrespectful attitude towards staff. I warned him against his continued behavior.

1/13/2022 Officer (non-enforcement) Student with IEP (if known) A student came into the office at the start of his lunch with a bloody nose. I told him that I would go and get his lunch for him, and he could eat while taking care of his bloody nose.

1/18/2022 Officer (non-enforcement) Over the weekend a former 8th grade student passed away due to a crash that happened on New Year's Eve. Several students that were friends with this student were in the front office for support and were all in the large conference room. I know all these kids and went into the room to offer my help and my condolences. I got them all a bottle of water from my office and told them that I was here if they needed to talk.

1/18/2022 **Officer (non-enforcement)** A friend of the deceased student came to the office and wanted to talk to me. He said that another 8th grader had made a mean post on Snap Chat saying that "he deserved it" and it was very upsetting to other friends. They all came to the office, and I put them in touch with their guidance counselor.

1/19/2022 **Administration** Attended the weekly admin/student services meeting in the morning

1/19/2022 **Student** Several students came to me regarding the death of their friend just recently. We talked for a while, and they were able to smile before going to class.

1/20/2022 **Administration** Had a meeting with Danyelle Wright at CGS regarding safety and putting together a community event for the end of the year/summer.