



**VILLAGE OF COTTAGE GROVE
NOTICE OF PUBLIC MEETING
Public Works, Properties & Sustainability Committee
Wednesday, February 11, 2026
5:30 p.m.**

This meeting will take place as a hybrid meeting both virtually via Zoom and in person at Village Hall at 221 E. Cottage Grove Road. If you are utilizing Zoom, please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/86219794864?pwd=S8GiTkTt7qeTxV9vHBUvn1GZbLE1qG.1>. You can also participate via phone by dialing 1 312 626 6799 and use [Meeting ID 862 1979 4864#](#) When asked for your Participant ID, just press #, when asked for the [Passcode enter 221](#). You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: ikalata@village.cottage-grove.wi.us. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call Meeting To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak
4. Discuss And Consider The Minutes From The Public Works, Properties & Sustainability Committee Meeting Of January 14, 2026.

Documents:

[1-14-26 PW MINUTES.PDF](#)

5. Unfinished Business
 - a. 2026 Streets and Pedestrian Improvement Project Update

Documents:

[OPCC 2026 STREET AND PEDESTRIAN IMPROVEMENTS - 2.6.26 TO OWNER.PDF](#)

6. New Business
 - a. Discuss WDNR UNPS Grant for the 2027 Street Sweeper for staff direction.
 - b. Discuss updating the Village's Right of Way Permit for staff direction.

7. Director's And Engineering Report

Documents:

[PW DIRECTORS REPORT. 02112026.PDF](#)

8. Future Agenda Items

9. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Public Works, Properties & Sustainability Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE
Public Works, Properties & Sustainability Committee
Wednesday, December 10, 2025
MINUTES

1. **Call to order**
Stoa called the Public Works, Properties & Sustainability Committee meeting to order at 5:48 pm. This was a hybrid meeting.
2. **Determination of quorum and that the agenda was properly posted.**
It was noted that a quorum was present, and that the agenda was properly posted. Committee members present were Chris Stoa, Paula Severson, Nick Hess, and Mike Hackel. Jim Elmore, Andy Eberhardt and Larry Kieck were absent and excused. Staff members present were Public Works & Utilities Director Kyela O'Loughlin, Village Engineer Josh Straka and Clerk Lisa Kalata.
3. **PUBLIC APPEARANCES** -Kris Williams spoke.
4. **Discuss and consider the Minutes from the Public Works, Properties & Sustainability Committee Meeting of December 10, 2025.**
Motion by Hackel to approve December 10, 2025, meeting minutes, seconded by Severson. **Motion** carried with a voice vote of 4-0-0.
5. **Unfinished Business**
 - a. **Discussion on vehicle traffic flow for staff direction.**
The committee would like one policy with all the information as presented by O'Loughlin.
 - b. **Update and discussion on the 2026 Streets and Pedestrian Project.**
O'Loughlin gave a brief overview of the 2026 Streets and Pedestrian Project.
6. **Director's Report**
O'Loughlin gave a brief overview of the Director's report.
7. **Future Agenda Items-** Amazon update
8. **Adjournment**
Motion by Severson to adjourn at 6:21 p.m., seconded by Hackel. **Motion** carried with a voice vote of 4-0-0.

Lisa Kalata, Village Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

2026 Street Improvements

Opinion of Probable Cost
02.6.2026

OPCC

Item No.	Description	Quantity	Unit	Unit Price	Extension Total
Street Pulverization Project					
1	Pulverize and Grade Existing Asphalt Pavement and Base Course	11650	SY	\$ 3.50	\$ 40,775.00
2	Geotextile Fabric	1165	SY	\$ 2.75	\$ 3,203.75
3	Excavation Below Subgrade	2330	CY	\$ 27.50	\$ 64,075.00
4	Dense Graded Base, 3-IN	2330	T	\$ 16.00	\$ 37,280.00
5	Dense Graded Base, 1 1/4-IN	2354	T	\$ 22.00	\$ 51,788.00
6	Dense Graded Base, 3/4-IN	280	T	\$ 23.50	\$ 6,580.00
7	Asphalt Pavement, 4-IN	2800	T	\$ 80.00	\$ 224,000.00
8	Detectable Warning Field, 2-FT X 2.5-FT	180	SF	\$ 60.00	\$ 10,800.00
9	Remove and Replace Concrete Curb and Gutter, 30-IN	2602	LF	\$ 45.00	\$ 117,090.00
10	Remove and Replace Concrete Sidewalk, 5-IN	2900	SF	\$ 12.00	\$ 34,800.00
11	Remove and Replace Concrete Sidewalk, 6-IN	1700	SF	\$ 13.50	\$ 22,950.00
12	Remove and Replace Concrete Driveway, 6-IN	4700	SF	\$ 15.00	\$ 70,500.00
13	Provide New Adjusting Rings - Manhole	11	EA	\$ 625.00	\$ 6,875.00
14	Provide New Casting and Cover - Manhole	4	EA	\$ 1,100.00	\$ 4,400.00
15	Provide External Chimney Seal - Manhole	11	EA	\$ 1,050.00	\$ 11,550.00
16	Provide New Adjusting Rings - Inlet	2	EA	\$ 750.00	\$ 1,500.00
17	Replace Inlet Casting and Cover	2	EA	\$ 1,650.00	\$ 3,300.00
18	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
19	Erosion Control	1	LS	\$ 5,500.00	\$ 5,500.00
20	Restoration, Topsoil, Erosion Mat, Fertilizer, and Seed	1	LS	\$ 15,750.00	\$ 15,750.00
					\$ 748,000.00

Item No.	Description	Quantity	Unit	Unit Price	Extension Total
Multi Use Path Project					
1	Common Excavation, <i>INCL Removing Asphalt, concrete sidewalk and stumps</i>	1	LS	\$ 86,500.00	\$ 86,500.00
2	Geotextile Fabric	1100	SY	\$ 3.50	\$ 3,850.00
3	Excavation Below Subgrade	485	CY	\$ 35.00	\$ 16,975.00
4	Excavation Below Subgrade Backfill - 3-IN Dense Graded Base Course	970	T	\$ 22.00	\$ 21,340.00
5	Dense Graded Base, 1 1/4 - inch	1200	T	\$ 22.00	\$ 26,400.00
6	Compacted Fill	1800	T	\$ 20.00	\$ 36,000.00
7	Asphalt Pavement, Path and Patch	640	T	\$ 100.00	\$ 64,000.00
8	Detectable Warning Field, 2-FT X 2.5-FT	240	SF	\$ 60.00	\$ 14,400.00
9	Remove and Replace Concrete Curb and Gutter, 30-IN	165	LF	\$ 45.00	\$ 7,425.00
10	New Concrete Curb and Gutter, 30"	560	LF	\$ 50.00	\$ 28,000.00
11	Remove and Replace Concrete Sidewalk, 5-IN	640	SF	\$ 11.00	\$ 7,040.00
12	Remove and Replace Concrete Sidewalk, 6-IN	1280	SF	\$ 12.00	\$ 15,360.00
13	5-IN Concrete Sidewalk	340	SF	\$ 7.00	\$ 2,380.00
14	Remove and Relocate Fire Hydrant	2	EA	\$ 4,000.00	\$ 8,000.00
15	Fire Hydrant Extension	1	EA	\$ 1,500.00	\$ 1,500.00
16	12-IN RCP Storm Sewer	8	LF	\$ 100.00	\$ 800.00
17	18-IN RCP Storm Sewer	252	LF	\$ 110.00	\$ 27,720.00
18	4-FT Storm Sewer Manhole	1	EA	\$ 4500.00	\$ 4,500.00
19	Connect New Storm Sewer to Existing Storm Sewer Manhole	1	EA	\$ 700.00	\$ 700.00
20	2-FT X 3-FT Concrete Storm Sewer Inlet	1	EA	\$ 3750.00	\$ 3,750.00
21	Ductile Iron Pipe, 6 IN	25	LF	\$ 130.00	\$ 3,250.00
22	Pavement Markings	1	LS	\$ 7,500.00	\$ 7,500.00
23	Traffic Control	1	LS	\$ 22,500.00	\$ 22,500.00
24	Erosion Control	1	LS	\$ 8,500.00	\$ 8,500.00
25	Restoration, Topsoil, Erosion Mat, Fertilizer, and Seed	1	LS	\$ 32,500.00	\$ 32,500.00
					\$ 451,000.00

Item No.	Description	Quantity	Unit	Unit Price	Extension Total
Alt. 1: Cottage Court					
1	Pulverize and Grade Existing Asphalt Pavement and Base Course	2100	SY	\$ 3.50	\$ 7,350.00
2	Geotextile Fabric	210	SY	\$ 2.75	\$ 577.50
3	Excavation Below Subgrade	420	CY	\$ 27.50	\$ 11,550.00
4	Dense Graded Base, 3-IN	420	T	\$ 16.00	\$ 6,720.00
5	Dense Graded Base, 1 1/4-IN	430	T	\$ 22.00	\$ 9,460.00
6	Dense Graded Base, 3/4-IN	90	T	\$ 23.50	\$ 2,115.00
7	Asphalt Pavement, 4-IN	510	T	\$ 80.00	\$ 40,800.00
8	Detectable Warning Field, 2-FT X 2.5-FT	25	SF	\$ 60.00	\$ 1,500.00
9	Remove and Replace Concrete Curb and Gutter, 30-IN	480	LF	\$ 45.00	\$ 21,600.00
10	Remove and Replace Concrete Sidewalk, 5-IN	85	SF	\$ 12.00	\$ 1,020.00
11	Remove and Replace Concrete Valley Gutter, 7-IN	430	SF	\$ 13.50	\$ 5,805.00
12	Remove and Replace Concrete Driveway, 6-IN	2310	SF	\$ 15.00	\$ 34,650.00
13	Provide New Adjusting Rings - Manhole	2	EA	\$ 625.00	\$ 1,250.00
14	Provide External Chimney Seal - Manhole	2	EA	\$ 1,100.00	\$ 2,200.00
15	Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00
16	Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
17	Restoration, Topsoil, Erosion Mat, Fertilizer, and Seed	1	LS	\$ 5,000.00	\$ 5,000.00
					\$ 160,000.00

Item No.	Description	Quantity	Unit	Unit Price	Extension Total
Alt. 2: Johnson Health Path					
1	Common Excavation, <i>INCL Removing Asphalt</i>	1	LS	\$ 26,500.00	\$ 26,500.00
2	Geotextile Fabric	65	SY	\$ 6.50	\$ 419.43
3	Excavation Below Subgrade	130	CY	\$ 35.00	\$ 4,550.00
4	Dense Graded Base, 1 1/4 - inch as EBS	260	T	\$ 22.00	\$ 5,720.00
5	Asphalt Pavement, 3-Inches	235	T	\$ 100.00	\$ 23,500.00
6	Traffic Control	1	LS	\$ 1,000.00	\$ 1,000.00
7	Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
8	Restoration, Topsoil, Erosion Mat, Fertilizer, and Seed	1	LS	\$ 11,500.00	\$ 11,500.00
					\$ 76,000.00

Item No.	Description	Quantity	Unit	Unit Price	Extension Total
Alt. 3: Well #3 Driveway					
1	Grade Existing Dense Graded Base	500	SY	\$ 2.00	\$ 1,000.00
2	Geotextile Fabric	25	SY	\$ 6.50	\$ 161.99
3	Excavation Below Subgrade	50	CY	\$ 35.00	\$ 1,744.51
4	Dense Graded Base, 1 1/4 - inch as EBS	100	T	\$ 22.00	\$ 2,193.10
5	Asphalt Pavement, 3-Inches	90	T	\$ 100.00	\$ 8,971.78
6	Traffic Control	1	LS	\$ 750.00	\$ 750.00
7	Erosion Control	1	LS	\$ 750.00	\$ 750.00
8	Restoration, Topsoil, Erosion Mat, Fertilizer, and Seed	1	LS	\$ 1,500.00	\$ 1,500.00
					\$ 18,000.00

2026 Streets Total	748,000.00
Contingencies (5%)	\$ 37,000.00
Total 2026 Streets Construction Cost Estimate	\$ 785,000.00
2026 Streets Alternates Total	254,000.00
Contingencies (5%)	\$ 13,000.00
Total 2026 Streets Construction Cost Estimate	\$ 267,000.00
2026 Path Total	451,000.00
Contingencies (5%)	\$ 22,550.00
26 Path Construction Cost	\$ 473,550.00
Overall Total	\$ 1,525,550.00



Public Works, Properties, & Sustainability Committee

Director and Engineering Monthly Report –

February 11, 2026

Director Report

Rain Barrel Sale

The Village will again be partnering with Rainwater Solutions for discounted rain barrels. Price per rain barrel will be discounted to \$60.00 and will be picked up at the Municipal Services Building April 16th and 17th. Watch the Village website and social media accounts for ordering information.

Safe Streets for All Grant (SS4A) – Madison MPO

I have finally heard regarding the SS4A grant that we received in 2025 in conjunction with the Madison MPO. The City of Madison's Attorney Office is currently reviewing the agreement after long awaiting it from USDOT. More information after the contract has been signed for next steps will be forthcoming.

Municipal Service Building (MSB) Fire Alarm Monitoring System

MSB recently had Convergent Technologies as our provider for the Fire Alarm Monitoring System in the building. In November, MSB had an alarm and Convergent diagnosed the issue and came back in December to fix the controller. At that time, the technician was on site for 6 hours and the system was still not fixed. After reaching out to Dave Jones, it was determined they would provide this same service, while also providing an annual preventative maintenance check on them, something Convergent did not. We have moved to Dave Janes for the alarm monitoring for this reason in addition to the additional costs we would have had to fix our existing alarm.

Public Works Technician

As of the middle of January, one of the public works technicians are no longer employed with the Village. Staff posted the job opening and conducted interviews on February 4, 2026, to fill the position. We hope to have a start date by the end of February.

Traffic Management and Stop Sign Policy with Official Traffic Map Update

As discussed in January, I will be working on an all-inclusive policy for consideration regarding residential traffic management and stop signs. This policy will be intended to give residents direction as to next steps, if they believe there should be additional traffic management items. This policy also relates to the Traffic Map in our ordinance and is being updated concurrently.

Frontier Communications

Frontier Communications has submitted various right-of-way permits to complete a fiber internet installation within the Village. Their design incorporates both underground and overhead facilities throughout the Village limits. Staff are meeting with Frontier's construction team later this month, and more information and ROW approvals will be forthcoming through this committee.

Engineering Report

Westlawn Estates Fifth Addition

Phase 5 is substantially completed and minimal punch list items to be completed.

Quarry Ridge – Phase D

The contractor is working through the punch list for the last phase of construction. Village staff have contacted Developer to complete the eastern extension of School Road to meet the requirements of the Developer's Agreement for Phase C.

Amazon Facility

The contractor has completed the public utility construction at the Amazon Facility. Both roadways are under Dane County jurisdiction and therefore, Dane County will have the ultimate approval authority for roadway improvements. Staff have been working with Dane County closely to provide any Village comments. Updated design drawings were submitted at the end of December for County and State review. Strand and I have provided high level considerations for Dane County in their review of the drawings. Once we have seen the County and State's comments, this committee will be updated on the current planned improvements, which is planned for March.

HeyDay Cottage Grove

Fundamental Way has been substantially completed. In the spring, punch list items will be addressed including pavement markings, restoration, and the future multi-use path will be installed.

2025 Street and Pedestrian Improvements

This project is substantially completed with a few remaining punch list items remaining. The railing for the retaining wall along the multi-use path should be installed in March due to fabrication. I have actively been reaching out to the contractor for an update on the RRFB installation.

2026 Street and Pedestrian Improvements Project

Strand is working through the final design and specification of the project. The 2026 Street and

Pedestrian Improvements Project is slated to be bid in February with awarding the contract in March. Construction will then begin in the spring 2026.