



## **VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING**

**Library Board**  
Wednesday, January 25, 2023  
6:00 p.m.

This meeting will take place in person at Municipal Services Building 210 Progress Drive, Ste 2, Cottage Grove, WI 53527. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us). If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity To Speak.
4. Discuss And Consider Minutes From The December 21, 2022 Meeting.

Documents:

[LIBRARY BOARD MINUTES 12.21.22.PDF](#)

5. New Business
  - a. Discuss the previous resignation of Tracy Phillippi from 12/29/22 and subsequent appointment of Meaghan Swanson to the Library Board on 01/3/23.
  - b. Discuss and consider the hiring of Tracy Phillippi as the "Library Programming and Outreach Specialist" per Agreement for Services.
  - c. Discuss and consider the FAQ document.
  - d. Discuss and consider approval of the "Timeline".
  - e. Discuss and consider approval of the Library Board Logo.
  - f. Discuss and consider appointing Stefan Wahe, David Peterson, Cindi Kelm-Nelson to Policy Committee.
  - g. Discuss and consider programming, volunteer, and donation policies.
  - h. Collaboration Update: ischool, UWW
  - i. Update on FGM study progress.
  - j. Update ALA membership status.

Documents:

- 2. APPOINTMENT TO BOARD.PDF
- 3WJ8514-LIBRARY BOARD AGREEMENT FOR SERVICES.EDITED.PDF
- 4. LIBRARY PROGRAMMING PRESS RELEASE.1.5.23.PDF
- TIMELINE.PDF
- LIBRARY PROGRAMMING LOGO.PDF
- 7. PROGRAMMING POLICY 2023\_CKN\_TP EDITS.PDF
- 8.VOLUNTEER POLICY 2023\_CKN.PDF
- 9. DONATION POLICY 2023\_CKN.PDF
- 10. ALA MEMBERSHIP.PDF

6. Programming Report:

- a. Discuss and consider vision/mission for library programming.
- b. Discuss and consider draft of Village Guide information.
- c. Discuss and consider the preliminary programming calendar and outreach strategy.
- d. Discuss and consider MOU from McFarland to provide Storytime and Zumbini services to the Village.
- e. Discuss and consider approval of grant proposal(s) for submission by their deadlines.
- f. Update on community programming opportunities.

Documents:

- 11. PROGRAMMING MISSION VISION 2023.DOCX
- 12. COTTAGE GROVE MEMO.DOCX

7. Finance & Budget Report:

- a. Discuss and consider recommendation from Finance & Budget Review Committee to approve the preliminary programming costs and planning.

Documents:

- 13. AGENDA - 01\_12\_2023.PDF
- 14. FINANCE AND BUDGET REVIEW COMMITTEE MEETING MINUTES\_CKN 1-12-23.DOCX
- 15. PROPOSED LIBRARY PROGRAM FUNDING\_NEW.PDF

8. Communications And Miscellaneous Business:

- a. Consider approval of vouchers
  
- b. Budget Update

Documents:

- BILLS LIST\_JAN.PDF

9. Library Board President's Report

10. Friends Report

Documents:

16. [JANUARY 25, 2023 UPDATE TO THE CG LIBRARY BOARD.PDF](#)

11. Announcements:

**Future Meetings:**

1. **February:** Wednesday 2/15 6pm VH & zoom (Librarian Panel)
2. **March:** Wednesday 3/15 6pm VH & zoom

**Future Events:**

**StoryTime** - Join McFarland Public Library's Ms. Heather for an hour of stories, songs, rhymes and movement. Shorter books are selected for younger children but all ages are welcome to join. Storytime will take place the **first Friday of the month** beginning on 2/3 at [MONONA BANK IN COTTAGE GROVE](#). 9:30 am - 10:30 am. No registration is required.

**Zumbini** - This program is designed to foster learning and bonding through music and movement for infants, toddlers and preschoolers. Zumbini will take place the **third Friday of the month** beginning on 2/17 at [MONONA BANK IN COTTAGE GROVE](#). 9:30 am - 10:30 am. No registration is required.

**Welcoming Schools National Day of Reading** - Cottage Grove will join with communities across the country to celebrate transgender and non-binary youth through inclusive stories and crafts. [NATIONAL DAY OF READING](#) will take place in the Taylor Prairie School cafeteria on 2/16. 6:00 pm - 7:00 pm. All are welcome, No registration is required.

Documents:

17. [COTTAGE GROVE POSTER.PNG](#)

18. [WELCOMING SCHOOLS.PDF](#)

12. Future Agenda Items:

- a. *Library written responses and engagement document.*
- b. *Stakeholder registry.*
- c. *Identify groups/organizations, STEAM, & UW partners for future programming.*

13. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Library Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.