

LIBRARY PLANNING COMMITTEE

Wednesday, January 6, 2021
6:30 p.m.

Via Zoom

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/96548106929?pwd=QmpTMktQcm1UaTJWUFJGSERaVGU4UT09> You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 965 4810 6929#. When asked for your Participant ID, just press #, when asked for the Passcode enter 221.

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

AGENDA

- 1) **Call Meeting to Order**
- 2) **Quorum and roll call**
- 3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) **Presentation:**
- 5) **Old Business:**
 - a. Discuss presentation to Village Board.
- 6) **New Business:**
 - a. Discuss and consider roles on committee and appoint chair and secretary
 - b. Discuss and consider next steps for this committee to continue the process of gathering information for submittal to DPI per Village Board.
 - c. Review DPI letters/submittals.
 - d. Discuss timeline.
- 7) **Approve minutes:**
 - a. December 14, 2020, Library Planning Committee Minutes
- 8) **Friends of Cottage Grove Library Report:**
 - a. Monthly meetings
 - b. Activities
- 9) **Next meeting:** tentatively Wednesday, February 3, 2021, at 6:30 p.m.
- 10) **Future Agenda items:**
- 11) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

LIBRARY PLANNING COMMITTEE

Monday, December 14, 2020

Via Zoom 4:00 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting

<https://zoom.us/j/92820880782?pwd=bEpueEVSQ0t6SzRuY1hIZDFqNUxWUT09> You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID: 928 2088 0782#. When asked for your Participant ID, just press #, when asked for the Passcode enter 221.

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MINUTES DRAFT

- 1) Call Meeting to Order at 4:04 pm
- 2) Quorum and roll call All present: Melissa Ratcliff, Cindi Kelm-Nelson, Tiffany Haas, Anne Schoenemann and David Peterson
- 3) Public Appearances: Public's opportunity to speak about any subject that is not a specific agenda item. None
- 4) Presentation: None
- 5) Old Business:
 - a. Discuss and review report and survey responses to be given to the Village Board. Revisions made.
 - b. Discuss presentation to Village Board with survey results. Revisions made.
- 6) New Business: None
- 7) Approve minutes:
 - a. December 2, 2020, Library Planning Committee Minutes Haas motion to approve the minutes. Seconded by Kelm-Nelson. Motion approved 5-0-0.
- 8) Friends of Cottage Grove Library Report:
 - a. Monthly meetings: January 14, 2021 via Zoom at 6:30 pm
 - b. Activities - form committees, develop timeline for events and fundraisers to build the grassroots support
- 9) Next meeting: Village Board presentation, Monday, December 21, 2020 at 6:30. Chair Ratcliff will send official agenda to all survey respondents and committee members.
- 10) Future Agenda items: None
- 11) Adjournment Peterson motion to adjourn, seconded by Kelm-Nelson. Motion passed 5-0-0. Meeting adjourned at 5:05 p.m.