



**VILLAGE OF COTTAGE GROVE
NOTICE OF PUBLIC MEETING
Village Board of Trustees
Monday, January 5, 2026
6:30 p.m.**

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E. Cottage Grove Road. If you are utilizing Zoom, please join the meeting from your computer, tablet or smartphone by visiting <https://us06web.zoom.us/j/89235051529?pwd=QPqwNjht9knaXLxampal2ITQOfCnq.1>. You can also participate via phone by dialing 1 312 626 6799 and use [Meeting ID 892 3505 1529](#) When asked for your Participant ID, just press #, when asked for the [Passcode enter 221](#). You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@villageofcottagesgrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak
5. Discuss And Consider The Minutes Of The Village Board Meeting On December 1, 2025 And Joint Village Board And Town Board Of Supervisor Meeting On December 8, 2025.

Documents:

[12-1-25 VB MINUTES.PDF](#)
[12-8-25 JT. VB - TOWN MINUTES.PDF](#)

6. New Business
 - a. Discuss And Consider Ordinance 01-2026 Re: Amending Chapter 235-1.A.

Documents:

[01-2026 BATTERY ORDINANCE AMENDMENT.PDF](#)

6. New Business
 - b. Discuss And Consider Ordinance 02-2026 Re: Creating Section 1-20 Adoption Of Statutes And Regulations By Reference.

Documents:

[02-2026 ADOPTION BY REFERENCE ORDINANCE RECODIFICATION.PDF](#)

- c. Discuss And Consider Special Event Permit For Wisconsin Youth Company.

Documents:

[WYC SPECIAL EVENT PERMIT APPLICATION WITH PARKING.PDF](#)

- d. Discuss And Consider Special Event Permit For Cottage Grove Fire Department.

Documents:

[COTTAGE GROVE FIREMENS FESTIVAL WITH COMMENTS.PDF](#)

- e. Discuss And Consider Resolution 2026-01 Re: National Law Enforcement Appreciation Day.

Documents:

[2026-01 NATIONAL LAW ENFORCEMENT APPRECIATION DAY.PDF](#)

7. Reports From Village Boards, Commissions & Committees

- a. Ad Hoc Housing Chapter Update Committee

Documents:

[12.04.2025 AD HOC HOUSING CHAPTER AGENDA.PDF](#)

- b. Utility Commission

Documents:

[12-10-25 UTILITY AGENDA.PDF](#)

- c. Public Works, Properties And Sustainability Committee

Documents:

[12-10-25 PW AGENDA.PDF](#)

- d. Library Board

Documents:

[12.17.2025 LIBRARY BOARD AGENDA.PDF](#)

- e. Deer-Grove EMS Commission

Documents:

[12-18-2025 DGEMS COMMISSION PACKET.PDF](#)

8. Reports From Village Officers

- a. Village Attorney

- i. Legal briefings/status update.

b. Village Administrator

Documents:

[VILLAGE ADMINISTRATOR REPORT - 1.5.26.PDF](#)
[PROJECTS, INITIATIVES, AND DEVELOPMENT TRACKER 12.31.25.PDF](#)

c. Assistant Administrator/Finance Director

i. Discuss and consider Budget Amendment 2025-011.

ii. Update on revaluation.

Documents:

[2025 BUDGET AMENDMENT \(2025-011\).PDF](#)
[REVALUATION.PDF](#)

9. Communications And Miscellaneous Business

a. Consider Approval Of Vouchers

Documents:

[BILLS LIST \(1\).PDF](#)
[BILLS LIST.PDF](#)

b. Correspondence

c. Upcoming Community Events

d. Future Agenda Items

10. Adjournment

Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call [608-839-4704](tel:608-839-4704) at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upcoming meetings:

1/8- Police Commission

1/14-Utility Commission

1/14-Public Works

1/14-Plan Commission

1/15- Deer-Grove EMS

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, December 1, 2025

MINUTES

1. Call to Order

President Kelm-Nelson called the Village Board of Trustees to order at 6:30 pm. This was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present, and that the agenda was properly posted. The Village Board members present were Cindi Kelm-Nelson, Heidi Murphy, Chris Stoa, Paula Severson, Pete Doll and Dr. Rene Buenzow. Staff present were Village Administrator Matt Giese, Assistant Administrator/Finance Director Cameron Sawyer, Assistant Administrator/HR Manager Inga Cushman, Director of Planning & Development Erin Ruth, Director of Parks and Recreation Sean Brusegar, Public Works Director Kyela O'Loughlin, Police Chief Mark Garry, Clerk, Lisa Kalata, EMS Director Eric Lang, Fire Chief Nick Archibald, Village Engineer Josh Straka, and Village Attorney Rick Manthe.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – Public's opportunity to speak- Zach Foy-4593 Kennedy Rd was present to express concerns with the Neumann Development. Casey Erlandson-721 Cresthaven Dr. was present in support of the Neumann Development. Eileen Hillison 109 E School Rd was present to express concerns about the Neumann Development. John Nartowicz-415 Molly Ln. was present to express concerns with the Neumann Development. Mike Blake 4581 Kennedy Rd. was present to express concerns with the Neumann Development. Loreen Gage 501 Progress Dr. was present to support the Neumann Development. Lisa Zwart- 1002 St. John St submitted a wish to speak form in support of the Neumann Development. Stephen Wahe-100 Coyle Parkway submitted a wish to speak form in support of the Neumann Development. Michelle Steffens- 308 Dublin Cir. submitted a wish to speak form in support of the Neumann Development. Abbie McDowell-208 Heather Dr. submitted a wish to speak form to express concerns with the Monona Grove School District potential site plan amendment. Jordan Archer was present to express concerns with the Neumann Development.

5. Discuss and consider the minutes of the Village Board meeting on November 17, 2025.

Motion by Severson to approve November 17, 2025, meeting minutes, seconded by Murphy. **Motion** carried with a voice vote of 6-0-0.

6. Presentations to the Board

a. Concept presentation from Monona Grove School District regarding potential site plan amendment at Cottage Grove School.

Dr. Tanya Fredrich from Monona Grove School District was present to give a brief overview of the potential site plan amendment at Cottage Grove School.

7. Unfinished Business

a. Discuss and consider Pre-Annexation Agreement with Neumann Developments, LLC. The Village Board may vote to enter closed session under item 12 to be held at the end of the meeting.

Motion by Doll to table if the developer is willing to come back to another Village Board, seconded by Buenzow.

Motion carried with a voice vote of 5-1-0 with Severson voting No.

8. New Business

a. Discuss and consider 2026 Village Board meeting dates.

Motion by Murphy to approve the 2026 Village Board meeting dates, seconded by Doll. **Motion** carried with a voice vote of 6-0-0.

b. Discuss and consider Resolution 2025-27 Re: Appointing Elections Inspectors.

Motion by Murphy to approve Resolution 2025-27, seconded by Severson. **Motion** carried with a voice vote of 6-0-0.

9. Reports from Village Boards, Commissions & Committees

a. Library Board

Kelm-Nelson reported they had election of officers for the Library Board. They discussed a mailer, strategic plan, and goals for 2026. The programming report was given, and the next meeting will be December 17th.

b. Parks, Recreation & Forestry Committee

Murphy reported they discussed the Neumann Development and the potential park dedication. They discussed the Shady Grove bid award. The Director gave his report, and the next meeting will be in January.

c. Deer-Grove EMS Commission

Doll reported they approve the minutes, financial statements, and bills. They approved Johnson Block for financial audit services for next year. They discussed and approved the posting of the administrative position.

d. Natvig Landfill Monitoring Review Committee

Murphy reported they approved the minutes and the bills list. The next meeting will be January 26, 2026.

e. Cottage Grove Fire District Commission

Doll reported they reviewed the Chiefs report and were given updates on the different work being done at the ESB. They discussed the false alarm ordinances and provided directions for Chief Archibald and Chief Garry to work on the ordinance.

f. Law Enforcement Committee

Stoa reported they approved the minutes and reviewed the monthly reports. They discussed the 2026-2030 strategic plan. They discussed the food donation in lieu of paying a parking tickets through the month of January. They discussed the police social media blotter and privacy concerns and how to balance both.

10. Reports From Village Officers

a. Village Attorney

- i. Legal briefings/status update- None

b. Village Administrator

Giese reviewed the memos in the packet.

11. Communications And Miscellaneous Business

a. Consider approval of vouchers

Motion by Severson to approve the vouchers as presented, seconded by Doll. **Motion** carried with a voice vote of 6-0-0.

b. Correspondence- Several emails to the Village Board regarding the Neumann Development.

c. Upcoming community events- Christmas in the Grove parade on Friday at 6:30 pm and other events throughout the weekend. Real Estate Tax bills will be mailed out on December 8th.

d. Future agenda items- Zoning amendments

12. Discuss and consider entering into closed session regarding Pre-Annexation Agreement with Neumann Developments, LLC as discussed in item 7a.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Village Board did not enter into closed session for this item.

13. Discuss and consider entering into closed session to discuss leasing village property at 123 E. Cottage Grove Rd as discussed in item 7b.

The Village of Cottage Grove Village Board Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session.

Motion by Kelm-Nelson to enter into closed session to discuss leasing village property at 123 E. Cottage Grove Rd as discussed in item 7b. The Village of Cottage Grove Village Board Will Enter into Closed Session Pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or Negotiating the Purchasing of Public Properties, The Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, seconded by Murphy. **Motion** carried with a roll call vote of Buezow Aye, Doll Aye, Kelm-Nelson Aye, Murphy Aye, Severson Aye, Stoa Aye.

14. Discuss and consider entering into closed session to discuss leasing village property at 612 N. Main St. as discussed in item 7c.

The Village of Cottage Grove Village Board will enter Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Village Board did not enter into closed session for this item.

15. Reconvene into open session and possible consideration of closed session items

Motion by Severson to reconvene into open session at 9:14 p.m., seconded by Murphy. **Motion** carried with a roll call vote Buezow Aye, Doll Aye, Kelm-Nelson Aye, Severson Aye, Stoa Aye.

Motion by Doll to authorize the Village President and Village Administrator to execute two lease agreements with parameters discussed, seconded by Severson. **Motion** carried with a voice vote of 6-0-0.

16. Adjournment

Motion by Murphy to adjourn at 9:16 p.m., seconded by Severson. **Motion** carried with a voice vote of 6-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove**

Approved:

These minutes represent the general subject discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

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VILLAGE OF COTTAGE GROVE & TOWN OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES & TOWN BOARD OF SUPERVISORS
Monday, December 8, 2025

MINUTES

1. Call to Order

a. Cottage Grove Town Board of Supervisors- Chairperson Anders called the Town Board of Supervisors meeting to order at 5:31 pm

b. Cottage Grove Village Board of Trustees- President Kelm-Nelson called the Village Board of Trustees to order at 5:31 pm. This was a hybrid meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present, and that the agenda was properly posted. The Village Board members present were Cindi Kelm-Nelson, Heidi Murphy, Chris Stoa, Paula Severson, Pete Doll and Dr. Rene Buenzow. Town Board members present were Steve Anders, Mike Fonger, Kristi Williams, Troy Eickhoff who arrived at 5:37 pm. Staff present were Village Administrator Matt Giese, Assistant Administrator/Finance Director Cameron Sawyer, Director of Planning & Development Erin Ruth, Police Chief Mark Garry, Clerk, Lisa Kalata, EMS Director Eric Lang, Fire Chief Nick Archibald and Village Attorney Larry Konopacki. Town Staff present was Kim Banigan.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – Public's opportunity to speak- Gavin Kramer-500 Killian Trl. expressed his interest in the Town and Village becoming a Class III City. Mark Spahos-242 Chateau expressed his concern about municipalities collaborating and not to continue to do more studies.

5. New Business

a. Presentations and interviews of consultants regarding Fire/EMS study.

Wisconsin Policy Forum and Public Administration Associates were present to give a presentation of their proposals.

Motion by Williams to contract with PAA and remove the IGA from the scope of work, seconded by Anders. **Motion** carried with a roll call vote of Anders Aye, Williams Aye, Fonger No, Eickhoff Aye.

Motion by Murphy to contract with PAA and remove the IGA from the scope of work, seconded by Stoa. **Motion** carried with roll call vote of Buenzow Aye, Doll Aye, Kelm-Nelson Aye, Murphy Aye, Severson Aye, Stoa Aye.

6. Discuss and consider entering into closed session to establish negotiating parameters and terms of a contract for services regarding Fire/EMS study.

The Village of Cottage Grove Village Board and the Town of Cottage Grove Board of Supervisors will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The boards did not go into closed session.

7. Reconvene into open session and possible consideration of closed session items.

The board did not go into closed session.

8. Adjournment-Town

Motion by Williams to adjourn at 8:48 pm, seconded by Fonger. **Motion** carried with a voice vote of 4-0-0.

9. Discuss and consider amendment to development agreement and municipal revenue obligation with Hensiak Holdings, LLC.

Motion by Murphy to approve the amendment to development agreement and municipal revenue obligation with Hensiak Holdings, LLC., seconded by Doll. **Motion** carried with a voice vote of 6-0-0.

10. Discuss and consider agreement to terminate lease with New Tech Painting, LLC at 123 East Cottage Grove Road.

Motion by Severson to approve agreement to terminate lease with New Tech Painting, LLC at 123 E. Cottage Grove Road, seconded by Doll. **Motion** carried with a voice vote of 6-0-0.

11. Adjournment-Village

Motion by Murphy to adjourn at 8:50 p.m., seconded by Severson. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

ORDINANCE 01-2026
AMENDING SECTION 235-1.A. OF THE VILLAGE OF COTTAGE GROVE CODE OF
ORDINANCES

The Village Board of the Village of Cottage Grove, Dane County, Wisconsin, does hereby ordain as follows:

Section I: Section 235-1.A. of the Village of Cottage Grove Code of Ordinances is amended to read as follows:

A. The following statutes defining offenses against the peace and good order of the state are adopted by reference to define offenses against the peace and good order of the Village, provided the penalty for commission of such offenses hereunder shall be limited to a forfeiture imposed under Chapter 1, General Provisions, § 1-19 of this Code.

110.075(7)	Producing/using inspection sticker fraudulently
134.06	Motor vehicles sales/bonus to chauffeur prohibited
134.71(8)	Violations by secondhand dealers
175.25	Illegal storage of junked vehicles
218.01(7a) <u>218.0146</u>	Used cars/prohibited acts
218.01(7b) <u>218.0147</u>	Motor vehicles/sale to minor
254.76	Careless smoking
285.30(6)	Pollution by motor vehicle/tampering with pollution control system
939.05	Parties to crime
939.22	Words and phrases defined
939.32	Attempt
940.19(1) <u>940.60(1)</u>	Battery
951.01 to 951.15	Crimes against animals
961.41(3g)(e)	Possession of marijuana
961.41(4)(bm)	Unlawful manufacture/delivery of controlled substance

Section II: This ordinance shall take effect upon compliance with the publication/posting requirements of the Wisconsin Statutes.

Adopted this ____ day of _____, 2026.

BY ORDER OF THE VILLAGE BOARD
VILLAGE OF COTTAGE GROVE

Cynthia Kelm-Nelson, Village President

Attest:

Lisa Kalata, Village Clerk

ORDINANCE 02-2026
CREATING SECTION 1-20 OF THE VILLAGE OF COTTAGE GROVE CODE OF
ORDINANCES

The Village Board of the Village of Cottage Grove, Dane County, Wisconsin, does hereby ordain as follows:

Section I: Section 1-20 of the Village of Cottage Grove Code of Ordinances is created to read as follows:

§ 1-20 Adoption of statutes and regulations by reference.

All statutes, regulations, and other federal or state laws adopted by reference and incorporated into this Code are hereby incorporated as amended, including any future amendments, additions, and recodifications. The Code may be modified without further action by the Village Board to update any outdated references to amended statutes, regulations, or other federal or state laws.

Section II: This ordinance shall take effect upon compliance with the publication/posting requirements of the Wisconsin Statutes.

Adopted this ___ day of _____, 2026.

BY ORDER OF THE VILLAGE BOARD
VILLAGE OF COTTAGE GROVE

Cynthia Kelm-Nelson, Village President

Attest:

Lisa Kalata, Village Clerk



THE VILLAGE OF
COTTAGE GROVE

221 E. Cottage Grove Road
Cottage Grove, WI 53527
608-839-4704

www.vi.cottagegrove.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned?	_____	Date	_____
FEES ARE NON-REFUNDABLE			

APPLICATION AND PERMIT FEE IS DUE 60 DAYS PRIOR TO YOUR EVENT.

ORGANIZATION INFORMATION

Name of Organization Wisconsin Youth Company			
Street Address 4545 Helgesen Dr	City Madison	State WI	Zip 53718
Phone Number 608-276-9782	Are you an IRS approved not for profit organization? <i>Circle one</i>		<input checked="" type="radio"/> Yes <input type="radio"/> No
Event Contact Person (First & Last Name) Regan Kregness			
Address 4545 Helgesen Dr	City Madison	State WI	Zip 53718
Email rkregness@wisconsinyouthcompany.org	Phone Number 608-445-8018	Day of Event Phone Number 608-445-8018	

EVENT INFORMATION

Name of Event Wisconsin Paddle Battle 2026	Date(s) of Event May 30 & 31, 2026
Event Start Time 8am	Event End Time 6pm
Location of the Event* Bakken Park Pickleball Courts	
Will your event take place near a residential neighborhood? <i>If yes, you will be required to notify all adjacent property owners when the event will occur. Circle One</i>	Yes <input type="radio"/> No <input checked="" type="radio"/>
<p>You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used.</p> <p>*If you are using a Village Park, you must reserve the park through the Park/Recreation Department prior to getting your special event permit approved by the Village Board. Call (608) 839-8968.</p>	
Generally describe your event and its purpose	
<p>The Wisconsin Paddle Battle is a fundraiser benefitting Wisconsin Youth Company, a local nonprofit that runs after school and summer camp programs, and operates two neighborhood centers on Madison's southwest side. The event will feature various levels, Round Robin brackets and raffle opportunities (we have a raffle license) for participants and spectators.</p>	
Based on the class definitions found in the manual, what class is your event? <i>Circle One.</i>	<input checked="" type="radio"/> Class I <input type="radio"/> Class II
Estimated Number of Participants 100-150	Spectators 50 Vendors N/A

OTHER INFORMATION

Is there an outdoor bar that will serve alcohol? <i>If yes, liquor and bartender licenses are necessary under separate application. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Please list the number of Village of Cottage Grove licensed bartenders that will be on site:		
Will you be selling/serving food? <i>If yes, you will need to contact the Dane County Health Department for proper permits. Circle One.</i>	<input checked="" type="radio"/> Yes	No
If yes, will the food be distributed by a Food Truck already permitted by the Village staff?	Yes	<input checked="" type="radio"/> No
Will you be selling merchandise? <i>If yes, you will need to obtain a Peddler's Permit under separate application. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will your event need electricity? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will you be setting up any lighting? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will your event require any fencing? <i>If yes, please provide plans for the fencing location and the gates. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Does the event involve fireworks? <i>If yes, you will need to obtain a fireworks permit under separate application through the Cottage Grove Fire Department. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Does the event involve amplified music? <i>Circle One.</i>	Yes	<input checked="" type="radio"/> No
If yes, will the amplified music be a (<i>Circle one</i>) :	Band	DJ Other
Hours of amplified music:		
Please list the number of security staff you will be providing for the event:	0	
Will you need barricades provided by the Village for your event, if so, how many?	No	
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will you be providing portable restrooms and wash stations? <i>Circle One.</i>	Yes	<input checked="" type="radio"/> No
<i>If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of? Provide name and contact info for companies providing these services.</i>		
Will you provide parking for participants? <i>Parking plan with map must be included with application. Circle One.</i>	<input checked="" type="radio"/> Yes	No
<i>If yes, where will parking be available?</i> Lots/parking spots by Pickleball court were more than sufficient last year		
Will you provide a dumpster/clean-up services? <i>Circle One.</i>	Yes	<input checked="" type="radio"/> No
<i>If yes, please describe your clean-up and refuse collection plan and provide the name and contact info for the company providing the service.</i>		

OTHER INFORMATION CONTINUED

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?
 N/A

Have you reviewed and do you have a copy of the **Village of Cottage Grove Special Events Manual** as well as the **Village Special Events Ordinance**? *Circle One.* Yes No

INSURANCE REQUIREMENTS
 The Special Event Sponsor must obtain liability insurance for an event that includes alcohol, has more than 150 people per day, or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees and contractors as an additional insured party is due no later than 20 days before the event.
Are you able to provide these insurance documents, if required? *Circle One.* Yes No

DEPOSIT REQUIREMENTS
 The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT
 The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by Police Department, Fire Department, EMS and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

Signature of Applicant Ryan Kregend *Date* 12/5/2025

For staff use only

<p><i>Fees collected with application submission:</i></p> <p><u>\$600</u> Class I Event</p> <p><u> </u> Class II Event</p> <p><u>\$1,600</u> PERMIT FEES CHARGED</p> <p>Village Board approval, if necessary, on:</p> <p>_____</p> <p>Police Department approval*:</p> <p>_____</p>	<p><i>Application forwarded to:</i></p> <p><input checked="" type="checkbox"/> Deputy Administrator</p> <p><input checked="" type="checkbox"/> Building Inspector</p> <p><input checked="" type="checkbox"/> Fire Chief</p> <p><input checked="" type="checkbox"/> Parks & Rec Director</p> <p><input checked="" type="checkbox"/> Police Chief</p> <p><input checked="" type="checkbox"/> Public Works Director</p> <p><input checked="" type="checkbox"/> EMS</p> <p>Fire Department Approval*:</p> <p>_____</p>	<p><i>Add'l fees charged by Departments:</i></p> <p>_____ Administration</p> <p>_____ Building Inspection</p> <p>_____ Fire</p> <p><u>\$1,000</u> Park Rental _____ Parks & Recreation</p> <p>_____ Police</p> <p>_____ Public Works</p> <p>_____ EMS</p> <p>EMS Approval*:</p> <p>_____</p>
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**Comments/concerns should be attached separately*



221 E. Cottage Grove Road
Cottage Grove, WI 53527
608-839-4704

www.vi.cottagegrove.wi.gov

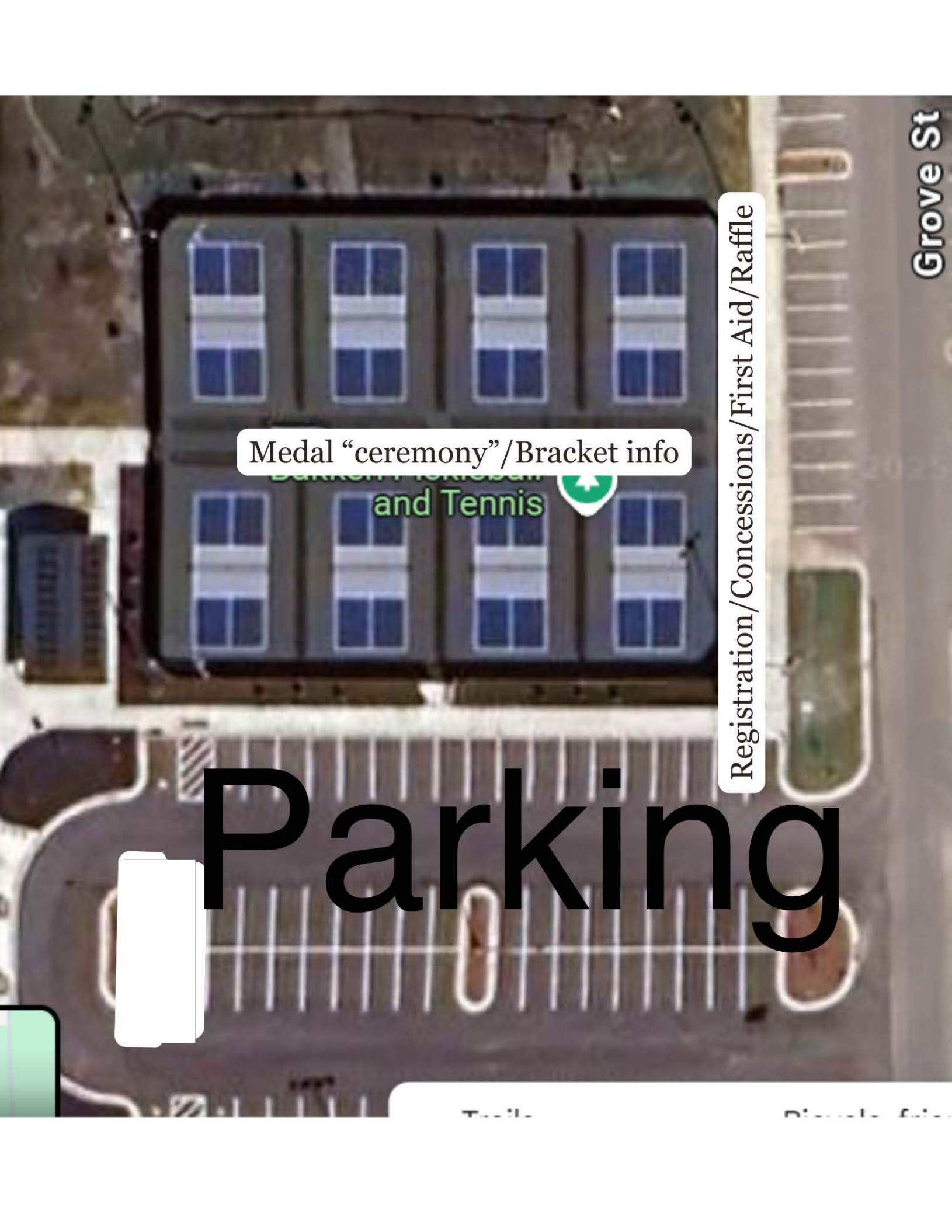
SPECIAL EVENT APPLICATION CONTACT INFORMATION & FEES SHEET

DEPARTMENT CONTACTS:

Clerk	608-839-4704	Police	608-839-4652
Building Inspection	608-697-7779	Parks & Recreation	608-839-8968
Fire	608-839-4343	Public Works & Utilities	608-839-5813
Deer-Grove EMS	608-839-5658		

VILLAGE PERMIT AND OTHER FEES:

Barricades	Up to 6 barricades - \$35; over 6 barricades - \$70
Class I event	\$300 per day
Class II event	\$150 per day
Electrical Inspection	If a temporary electrical service is needed a permit is required from GEC.
EMS service (ambulance on site)	Set by Deer-Grove EMS
Fireworks Permit	No charge; State and local permit required
Garbage cans (55 gallon)	\$10.00 per garbage can
Host Permit	\$20.00 per year
Park Rental Permit	Shelter Rental Required, see Park and Rec fee schedule
Pre-event Safety Inspection	\$75.00 per hour
Security Deposit	\$200.00 per day; May encounter an additional deposit if utilizing a park facility.
Temporary Bartender License	\$30.00
Temporary Class B (Picnic) Beer & Wine Licenses	\$10.00 (Picnic License for Alcoholic Beverages)
Tent Inspection	\$31.65 if under 2500 sq. ft.; per tent, per inspection. Each tent requires separate application.
Transient Merchant Permit	\$20.00 application fee.

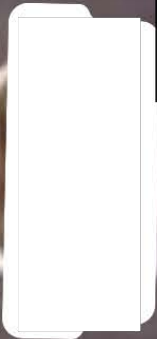


Grove St

Medal "ceremony"/Bracket info

Basketball, Volleyball
and Tennis

Registration/Concessions/First Aid/Raffle



Parking

Trail

Discs



221 E. Cottage Grove Road
Cottage Grove, WI 53527
608-839-4704

www.vi.cottagegrove.wi.gov

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned?	_____	Date	_____
FEES ARE NON-REFUNDABLE			

APPLICATION AND PERMIT FEE IS DUE 60 DAYS PRIOR TO YOUR EVENT.

ORGANIZATION INFORMATION

Name of Organization <i>Cottage Grove Volunteer Fire Department</i>			
Street Address <i>4030 CTH-W</i>	City <i>Cottage Grove</i>	State <i>WI</i>	Zip <i>53527</i>
Phone Number <i>608-839-4343</i>	Are you an IRS approved not for profit organization? Circle one		<input checked="" type="radio"/> Yes <input type="radio"/> No
Event Contact Person (First & Last Name) <i>Kevin Lautenberg - Festival Chair</i>			
Address <i>400 Dublin Circle</i>	City <i>Cottage Grove</i>	State <i>WI</i>	Zip <i>53527</i>
Email <i>klautenberg@cottagegrovefire.org</i>	Phone Number <i>608-516-6663</i>	Day of Event Phone Number <i>608-516-6663</i>	

EVENT INFORMATION

Name of Event <i>Cottage Grove Fremens Festival</i>	Date(s) of Event <i>6-8-26 6-15-26</i>	
Event Start Time <i>8am</i>	Event End Time <i>midnight</i>	
Location of the Event* <i>220 Grove St Cottage Grove, WI</i>		
Will your event take place near a residential neighborhood? <i>If yes, you will be required to notify all adjacent property owners when the event will occur.</i> Circle One		<input checked="" type="radio"/> Yes <input type="radio"/> No
<p>You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used.</p> <p>*If you are using a Village Park, you must reserve the park through the Park/Recreation Department prior to getting your special event permit approved by the Village Board. Call (608) 839-8968.</p>		
Generally describe your event and its purpose <i>see attached</i>		
Based on the class definitions found in the manual, what class is your event? Circle One.	<input checked="" type="radio"/> Class I <input type="radio"/> Class II	
Estimated Number of Participants <i>10,000 over 4 days</i>	Spectators <i>0</i>	Vendors <i>0</i>

OTHER INFORMATION

Is there an outdoor bar that will serve alcohol? <i>If yes, liquor and bartender licenses are necessary under separate application. Circle One.</i>	<input checked="" type="radio"/> Yes	No
Please list the number of Village of Cottage Grove licensed bartenders that will be on site:	18	
Will you be selling/serving food? <i>If yes, you will need to contact the Dane County Health Department for proper permits. Circle One.</i>	<input checked="" type="radio"/> Yes	No
If yes, will the food be distributed by a Food Truck already permitted by the Village staff?	Yes	<input checked="" type="radio"/> No
Will you be selling merchandise? <i>If yes, you will need to obtain a Peddler's Permit under separate application. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Will your event need electricity? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>	<input checked="" type="radio"/> Yes	No
Will you be setting up any lighting? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>	<input checked="" type="radio"/> Yes	No
Will your event require any fencing? <i>If yes, please provide plans for the fencing location and the gates. Circle One.</i>	<input checked="" type="radio"/> Yes	No
Does the event involve fireworks? <i>If yes, you will need to obtain a fireworks permit under separate application through the Cottage Grove Fire Department. Circle One.</i>	Yes	<input checked="" type="radio"/> No
Does the event involve amplified music? <i>Circle One.</i>	<input checked="" type="radio"/> Yes	No
If yes, will the amplified music be a (Circle one):	<input checked="" type="radio"/> Band	<input type="radio"/> DJ <input type="radio"/> Other
Hours of amplified music:	Sun - 12AM Sat - 6/11 - 6/14	
Please list the number of security staff you will be providing for the event:	6 daily	
Will you need barricades provided by the Village for your event, if so, how many?	4 wood	
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. Circle One.</i>	<input checked="" type="radio"/> Yes	No
Will you be providing portable restrooms and wash stations? <i>Circle One.</i>	<input checked="" type="radio"/> Yes	No
<i>If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of? Provide name and contact info for companies providing these services.</i>	21 fairgrounds. 2 cottage grove school 1 Ridge Rd. LRS 608-580-0580	
Will you provide parking for participants? <i>Parking plan with map must be included with application. Circle One.</i>	<input checked="" type="radio"/> Yes	No
<i>If yes, where will parking be available?</i>	grass field, south of tennis courts and East of soccer fields.	
Will you provide a dumpster/clean-up services? <i>Circle One.</i>	<input checked="" type="radio"/> Yes	No
<i>If yes, please describe your clean-up and refuse collection plan and provide the name and contact info for the company providing the service.</i>	one 30 yard dumpster for festival use on Clark St. one 10 yard dumpster for carnival workers. LRS 608-580-0580	

OTHER INFORMATION CONTINUED

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?

Have you reviewed and do you have a copy of the Village of Cottage Grove Special Events Manual as well as the Village Special Events Ordinance ? <i>Circle One.</i>	Yes	No
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INSURANCE REQUIREMENTS

The Special Event Sponsor must obtain liability insurance for an event that includes alcohol, has more than 150 people per day, or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the Village, its officers, agents, employees and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required? *Circle One.* Yes No

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by Police Department, Fire Department, EMS and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the Village, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires Village approval.

<i>Signature of Applicant</i>		<i>Date</i>
For staff use only		
<p><i>Fees collected with application submission:</i></p> <p>\$1,200.00 Class I Event</p> <p>_____ Class II Event</p> <p>\$6,948.96 PERMIT FEES CHARGED</p> <p>Village Board approval, if necessary, on:</p> <p>_____</p> <p>Police Department approval*:</p> <p>_____</p>	<p><i>Application forwarded to:</i></p> <p><input checked="" type="checkbox"/> Deputy Administrator</p> <p><input checked="" type="checkbox"/> Building Inspector</p> <p><input checked="" type="checkbox"/> Fire Chief</p> <p><input checked="" type="checkbox"/> Parks & Rec Director</p> <p><input checked="" type="checkbox"/> Police Chief</p> <p><input checked="" type="checkbox"/> Public Works Director</p> <p><input checked="" type="checkbox"/> EMS</p> <p>Fire Department Approval*:</p> <p>_____</p>	<p><i>Add'l fees charged by Departments:</i></p> <p>\$800 Security Deposit _____ Administration</p> <p>_____ Building Inspection</p> <p>_____ Fire</p> <p>_____ Parks & Recreation</p> <p>\$3,558.98-\$4,948.96 _____ Police</p> <p>_____ Public Works</p> <p>_____ EMS</p> <p>EMS Approval*:</p> <p>_____</p>

**Comments/concerns should be attached separately*

95th Cottage Grove Fireman's Festival 2026
Kevin Laufenberg
Cottage Grove Fire Department
2024-2031 Festival Chair

The 95th Cottage Grove Fireman's Festival will be held at Fireman's Park this June 11-14, 2026. We're looking forward to four fun-filled days of excitement for our community.

Setup will take place June 8-10. Thursday evening will start with carnival rides from 5-10pm and live music with "Music in the Grove" from 6-8pm in the big tent.

Friday will also have carnival rides from 5-10pm along with music in the Old Timer's Pavillion. Music in the beer tent will be from 8pm-12am. A Safe Rider program will be utilized Friday and Saturday nights and Sunday afternoon.

Saturday will start with Hot to Trot from 7-10am. We will have our parade start at 12pm at the Cottage Grove Elementary School and proceed down Main Street to East Reynolds Street. Home Talent baseball will start in the afternoon on Saturday. The Old Timers Pavillion will be open 1-10pm. The hamburger stand will open to sell food and soda to carnival goers and ball diamond participants. The big tent will be open 6-12pm with music from 8pm-12am. Our headliner this year will be Shotgun Jane.

Sunday will start with the carnival rides from 12-6pm. The Old Timer's Pavillion will be open 12-6pm with music from 12-4pm. A kids tractor pull will be at 3pm by the baseball field backstop. The hamburger stand will be open from 10am-6pm. There will be a classic car show in place of the horse pull that was removed in 2022. This car show will be from 12-4pm in the 81-stall parking lot along the pickleball courts. Cars will line up along Grove Street.

Festival parking will be the same as past years. A fenced pathway for cars will run from the Bakker Park parking lot to the open grass area by the southeast corner of the soccer fields. Cars will park on the lower grass area and half of the east soccer field. Only cars and light trucks may use this parking. Large or heavy trucks will not be permitted. To be cognizant of ADA requirements, the 81-stall parking lot will be available for handicap parking as well as first responders. In case of rain, parking will be limited or not allowed around the fields. Carnival worker parking will be on the western side of Bakken Park parking lot.

I sincerely look forward to the Fireman's Festival this year because of what it means to the Cottage Grove Fire Department and the community as a whole.

Thank you!
Kevin Laufenberg
Festival Chair 2026



Cottage Grove Volunteer Fire Department- Firemen's Festival

Comments for departments:

Parks & Recreation:

Kevin talks about the carnival worker parking in his letter but, do we want him to create a map that shows what he is talking about?

Other than that, no issues from PRF.

Public Works:

PW will provide the necessary barricades and work with the Festival and other events for the needs for cones, etc.

I would agree with Sean, it would be good to understand not only where the carnival worker parking will be, but also if this is the location for their campsite.

Fire Department:

No issues on the fire department side. The map with the carnival worker parking is on page 6. The carnival parking is also their campsite.

Deer-Grove EMS:

No problems from the EMS perspective.

Police Department:

CGPD is happy to continue our tradition of assisting with these great community events. The Firemen's Festival and Hot-2-Trot are staples of our local culture, and we see no issues with the plans as they are currently proposed.

To ensure the Board has a clear picture of the resources dedicated to keeping these events safe, we have attached the estimated overtime costs below. While we know fees are often waived for these charitable causes, we believe in maintaining transparency regarding department resources.

- Estimated Cost: \$3,558.98 – \$4,948.96 (based on 2025 usage).

(Note: To minimize costs and support the event, the Chief will be donating his time for command coverage.)

We are eagerly looking forward to another wonderful season of events in 2026.

RESOLUTION 2026-01
NATIONAL LAW ENFORCEMENT APPRECIATION DAY

WHEREAS, National Law Enforcement Appreciation Day is observed each year on January 9 to recognize the dedication, sacrifice, and commitment of law enforcement officers across the United States; and

WHEREAS, the Village of Cottage Grove values the service of the individuals who uphold the law, protect our residents, embody our mission, vision, and core values, and work to maintain a safe and welcoming community; and

WHEREAS, there is a continued need to show support for law enforcement officers and to acknowledge the difficult and often demanding career they have chosen in public service; and

WHEREAS, citizens and organizations are encouraged to participate in National Law Enforcement Appreciation Day by engaging in acts of gratitude and support, including wearing blue clothing, sending cards of appreciation to local law enforcement agencies, and sharing positive experiences on social media; and

WHEREAS, the Village of Cottage Grove encourages all residents to take a moment to thank our Village police officers for their service whenever they have the opportunity.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Cottage Grove hereby recognizes January 9, 2026, as National Law Enforcement Appreciation Day.

Adopted this 5th day of January, 2026

Cynthia Kelm-Nelson, Village President

ATTEST:

Lisa Kalata, Village Clerk



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Ad Hoc Housing Chapter Update Committee Thursday, December 4, 2025 6:30pm

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Deputy Clerk Kelly Cahill: kcahill@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call to Order
2. Determination of Quorum that the meeting was properly posted
3. Discuss and consider the minutes from the July 30, 2025 meeting.
Documents: [7-30-25 Ad Hoc Housing Chapter Update Minutes.pdf](#)
4. Review Dane County's new Best Practices Residential Zoning Code and considerations for the Village of Cottage Grove.
Documents:
 1. [Best Practices Residential Zoning - 10.2.25.pdf](#)
 2. [VoCG ZonChecklist 2025-11-24.xlsx](#)
5. Review financing resources and tools.
6. Discuss and refine priorities and strategies.
Documents:
 1. [DRAFT Cottage Grove Core Values and Housing Priorities.pdf](#)
 2. [DRAFT Cottage Grove Priorities Strategies Action Items.pdf](#)
 3. [NO VOTES.pdf](#)
 4. [SeniorHousing101-Fact Sheet_FINAL.pdf](#)
7. Discuss and identify specific action items for each priority.
8. Next Steps
9. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Ad Hoc Housing Chapter Update Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Utility Commission Wednesday, December 10, 2025 5:00 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call to Order
2. Determination of Quorum and That the Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity to Speak
4. Discuss and Consider the Minutes of the Utility Commission Meeting on November 12, 2025.
Documents: [11-12-25 UTILITY COMMISSION MINUTES.PDF](#)
5. Discuss and Consider approval of vouchers
Documents: [BILLS LIST.PDF](#)
6. Unfinished Business
 - a. Discuss and consider Sewer Utility Rate effective January 1, 2026.
Documents: [COTTAGE GROVE SEWER USER RATE STUDY UPDATE 11-21-25.PDF](#)
7. New Business
 - a. Westlawn 4th Addition Water Main Update.
Documents:
 1. [WESTLAWN 4TH ADDITION WATER MAIN MAP.PDF](#)
 2. [PHEASANT RUN WATER MAIN MAP.PDF](#)
 3. [2016 WESTLAWN 4TH ADD PLANS\(11X17\) 04.01.16.PDF](#)
 4. [824169.PDF](#)
8. Director's and Engineering Report
Documents: [UTILITY DIRECTORS REPORT 12102025.PDF](#)
9. Future agenda items
10. Adjournment

This agenda has been prepared by Staff and approved by the by the Chair of the Utility Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Public Works, Properties & Sustainability Committee Wednesday, December 10, 2025 5:30 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: ikalata@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call meeting to order
2. Determination of Quorum and That the Agenda Was Properly Posted
3. PUBLIC APPEARANCES-Public's Opportunity to Speak
4. Discuss and consider the Minutes from the Public Works, Properties & Sustainability Committee Meeting of September 10, 2025.

Documents: [9-10-25 PW MINUTES.PDF](#)

5. New Business

- a. Update on 2025 WISLR Paser Ratings.
- b. Discuss vehicle traffic flows, capacity, and safety on Village streets for staff direction.
- c. Discuss and consider message board request from Monona Grove HOSA.

Documents:

1. [PASER RATING SYSTEM.PDF](#)
2. [WISLR CONDITIONS MAP.PDF](#)
3. [CONDITION FREQUENCY REPORT.PDF](#)
4. [TRAFFIC RADAR COMBINED STATS OCT. 2024 - NOV. 2025.PDF](#)
5. [MESSAGE BOARD USE GUIDELINES AND FORM.PDF.JPG](#)

6. Director's Report

Documents: [PW DIRECTORS REPORT 12102025.PDF](#)

7. Future Agenda Items

8. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Public Works, Properties & Sustainability Committee for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodation should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

Library Board Wednesday, December 17, 2025 6:00 p.m.

This meeting will take place as a hybrid meeting both virtually and in person at Village Hall at 221 E Cottage Grove Road. The hybrid link can be found in the header of the agenda on the agenda center of the village website <https://www.vi.cottagegrove.wi.gov/agendacenter>. You may also choose to participate by providing public comment prior to the meeting via email to Deputy Clerk Kelly Cahill: kcahill@villageofcottagegrove.gov. If this is a teleconference, virtual or hybrid meeting, please review the Village of Cottage Grove's [policy](#).

1. Call to Order
2. Determination of quorum and that the agenda was properly posted
3. PUBLIC APPEARANCES-Public's opportunity to speak
4. Discuss and Consider Minutes from The November 19, 2025 Library Board Meeting
Documents: [Library Board Minutes 11.19.25.pdf](#)
5. New Business
 - a. Discuss mailer draft
 - b. Discuss and consider MOU with McFarland for 2026.
Documents: [MOU Spring 2026.pdf](#)
6. Programming Report
 - a. Discuss programming
Documents: [!Program Tracker.pdf](#)
7. Communications And Miscellaneous Business
 - a. Consider approval of vouchers
Documents: [Library Bills Listing - November 2025.pdf](#)
[Library Operating Expenses - November 2025.pdf](#)
8. Committee Reports
9. Village Board Updates
10. Library Board President's Report
 - a. Correspondence Updates
11. Announcements
Future Meetings:
 - a. **Library Board Wednesday, January 21, 2026 6pm VH**
12. Future Agenda Items
 - a. Proposed Programming Workshop

13. Adjournment

This agenda has been prepared by Staff and approved by the President of the Library Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

DEER-GROVE EMS DISTRICT COMMISSION MEETING
Deerfield Village Hall
23 West Nelson St., Deerfield, WI 53531
Thursday, December 18, 2025
6:30 P.M.

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: 240 934 345 562 61

Passcode: rG7KS7LG

Dial in by phone

[+1 872-242-7731,,857807383#](#) United States, Chicago

[Find a local number](#)

Phone conference ID: 857 807 383#

AGENDA

1. Call to Order.
2. Public Appearances: The public's opportunity to speak to the commission about any item on or not on the agenda.
3. Badge pinning ceremony.
4. Approval of minutes from previous meeting(s).
5. Discuss and consider approval of November Financial Reports.
6. Discuss and consider approval of Bills for Budgeted/Approved Expenses.
7. Discuss and consider approval of Write Offs and Aging of Accounts.
8. Staff Report.
9. Correspondence.
10. Discuss meeting decorum.
11. Discuss and consider updated contract from SSM for medical direction services.
12. Discuss and consider edits to policy 9.25- Vacation Time in the DGEMS standard operations manual.
13. Discuss and consider replacement options for the 2017 Demers/Ram ambulance.
14. Consider/Adopt motion to move into closed session pursuant to Wis. Stat. § 19.85(1)(f) for the purpose of considering financial, medical, social or personnel histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or investigation of charges against specific persons, where open discussion would likely have a substantial adverse effect on the reputation of the person involved: for the purpose of considering investigation completed regarding specific personnel problems related to quantity of time worked by staff.
15. Agenda items for next commission meeting.
16. Adjournment.

*****ANY ITEM IS SUBJECT FOR ACTION*****

By: Peter Doll, Commission Chair

Submitted: December 12, 2025

It is possible that members of and a possible quorum of members of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Deer-Grove EMS Chief at 608-839-5658.

DEER-GROVE EMS DISTRICT COMMISSION MEETING
COTTAGE GROVE EMERGENCY SERVICES BUILDING
THURSDAY, NOVEMBER 20, 2025
Minutes

Present: Kristi Williams, Pete Doll, Jackie Kaul, Steve Anders and Paula Severson, Kerri Hewitt

Doll called the meeting to order at 6:31 P.M.

Public Appearances: None

Approval of minutes from previous meeting(s): Motion by Severson/Hewitt to approve minutes from the October 16th 2025, meeting, changing the date of next meeting. Motion carried 6-0.

Discuss and consider approval of October Financial Reports: Motion by Kaul/Anders to approve the October financial reports, as presented. Motion carried 6-0.

Discuss and consider approval of Bills for Budgeted/Approved Expenses: Motion by Severson/Kaul to approve the bills for budgeted/approved expenses, as presented. Motion carried 6-0.

Discuss and consider approval of Write Offs and Aging of Accounts: Motion by Williams/Severson to approve the aging of accounts, as presented. Motion carried 6-0.

Staff Report: There were 111 calls in October, including 1 missed call. This is down from 132 calls in the same month last year. Volunteers provided 429 hours in October, up from 386 hours in the previous month and up from 318 hours during October 2024. In addition to what is in the written report, the following was discussed:

- Chief Lang discussed the shift from MEP to SSM for Medical Direction.
- Williams commended Chief Lang for short notice ability to fill schedule
- Doll questioned CPR classes
- Williams questioned how many people accepted jobs of the 5 casual and 4 volunteers offered jobs. Chief Lang stated all accepted.

Correspondence: Chief Lang read aloud two thank you letters.

Update on 2026 DGEMS Budget – Municipal Approval: Chief Lang stated the 2026 DGEMS budget has now been approved by all municipalities.

Discuss and consider approval of a letter of engagement with Johnson Block and Company for the 2025 audit of DGEMS financial statements: Motion by Anders/William to approve the letter of engagement with Johnson Block and Company, as presented. Motion carried 6-0.

Discuss and consider Administrative Services Manager posting process, hiring process and benefits package: Motion by Severson/Hewitt to post the Administrative Services Manager Position as presented with a closing date of 12/12/2025. Advertising on Indeed, LinkedIn, Wisconsin EMS Association, Social Media Message Board, League of WI Municipalities, and the EMS department's website. Commission members of the hiring committee are Williams, Hewitt and Doll. Motion carried 6-0.

Discuss and Consider Public Live Streaming feature for DGEMS meetings: Chief Lang stated there is a way to set up Teams meetings so attendees do not have to identify themselves.

Consider/Adopt motion to move into close session pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: for the purpose of bargaining position for provision of EMS services to areas currently making up the Cambridge EMS District: Motion by Williams/Anders to move into closed session for the reason stated above. Motion carried 6-0 by roll call vote. The closed session began at 7:57 P.M.

Consider/Adopt motion to move into closed session pursuant to Wis. Stat. § 19.85(1)(f) for the purpose of Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or investigation of charges against specific persons, where open discussion would likely have a substantial adverse effect on the reputation of the person involved: for the purpose of preliminary considerations of specific personnel problems related to quantity of time worked by staff: Motion by Severson/Williams to move into closed session for the reason stated above. Motion carried 6-0 by roll call vote. The closed session began at 7:57 P.M.

Consider/Adopt motion to reconvene to open session and to take any action necessary from session: Motion by Anders/Hewitt to reconvene to open session. Motion carried 6-0 by roll call vote. The closed session ended at 8:55 P.M. As a result of the closed session a motion related to agenda item #13 was made by Anders/Kahl to task the Chair to contact the Village of Cambridge to provide a formal RFP for EMS services. Motion carried 6-0.

As a result of the closed session a motion related to agenda item #14 was made by Severson/Anders to engage a human resources firm to provide human resources services for Deer Grove EMS. Motion carried 6-0.

Set next commission meeting date and location: The next meeting will be held on Thursday, December 18, 2025, at the Deerfield Village Hall with a remote call-in option beginning at 6:30 P.M.

Agenda items for next commission meeting: Results from HR firm

Adjournment: Motion by Anders/Kahl to adjourn. Motion carried 6-0. The meeting ended at 8:59 P.M.

Submitted by Mandy Cysiewski/Eric Lang

Deer Grove EMS District
Profit & Loss Budget vs. Actual
January through November 2025

	Jan - Nov 25	11/12th Annual Budget	Budget	\$ Over Budget	% of Budget	Jan - Nov 24
Ordinary Income/Expense						
Income						
230 · Training Center Income	2,375.00	2,750.00	3,000.00	-625.00	79.17%	4,951.00
300 · Special Event Fee	5,275.00	2,750.00	3,000.00	2,275.00	175.83%	5,272.50
4999 · Uncategorized Income	1,205.45	0.00	0.00	1,205.45	100.0%	1,371.71
610 · Town/Villages Assesments	1,262,630.00	1,157,410.83	1,262,630.00	0.00	100.0%	1,083,588.00
620 · Ambulance Run Fees	1,188,430.44	935,000.00	1,020,000.00	168,430.44	116.51%	1,172,437.73
625 · Misc Government Revenue	56,279.83	0.00	0.00	56,279.83	100.0%	0.00
630 · Contracted Revenue	148,440.43	136,070.00	148,440.00	0.43	100.0%	125,603.44
639 · FAP Funds Received	67,994.52	0.00	0.00	67,994.52	100.0%	7,710.48
640 · Interest Earned	29,446.89	8,250.00	9,000.00	20,446.89	327.19%	24,362.08
650 · Grant Revenue	5,489.91	0.00	0.00	5,489.91	100.0%	0.00
Total Income	2,767,567.47	2,242,230.83	2,446,070.00	321,497.47	113.14%	2,425,296.94
Gross Profit	2,767,567.47	2,242,230.83	2,446,070.00	321,497.47	113.14%	2,425,296.94
Expense						
6140 · Credit Card Fees	88.88	0.00	0.00	88.88	100.0%	627.28
720 · Wages	973,096.52	982,391.67	1,071,700.00	-98,603.48	90.8%	915,879.92
721 · Health Insurance	221,978.77	278,391.67	303,700.00	-81,721.23	73.09%	236,464.22
722 · Workmans Comp	30,413.13	34,741.67	37,900.00	-7,486.87	80.25%	30,160.95
723 · Retirement Plan	166,614.73	159,958.33	174,500.00	-7,885.27	95.48%	139,607.26
724 · Employers FICA Expense	90,035.04	88,091.67	96,100.00	-6,064.96	93.69%	82,699.32
725 · Staff Continuing Education	6,615.49	11,641.67	12,700.00	-6,084.51	52.09%	4,426.62
726 · Travel/Mileage Reimbursement	247.94	458.33	500.00	-252.06	49.59%	11.00
728 · Medical Director Fee	11,000.00	11,000.00	12,000.00	-1,000.00	91.67%	11,000.00
734 · Overtime	217,754.86	232,100.00	253,200.00	-35,445.14	86.0%	193,366.31
735 · EMT Stipend	13,338.00	14,666.67	16,000.00	-2,662.00	83.36%	11,862.00
736 · LifeQuest Billing	58,918.28	62,333.33	68,000.00	-9,081.72	86.65%	54,389.94
740 · Office Equipment (expense)	1,624.10	1,888.33	2,060.00	-435.90	78.84%	1,617.28
742 · Office Supplies	493.84	1,833.33	2,000.00	-1,506.16	24.69%	1,218.26
770 · Communications	5,915.20	6,939.17	7,570.00	-1,654.80	78.14%	5,129.89
775 · IT expenses	19,135.29	17,783.33	19,400.00	-264.71	98.64%	15,002.57
790 · Publicity and Advertising	1,738.57	1,833.33	2,000.00	-261.43	86.93%	1,747.05
791 · Training Center Expense	1,854.02	1,833.33	2,000.00	-145.98	92.7%	1,721.75
810 · EMT Recognition	3,002.25	1,833.33	2,000.00	1,002.25	150.11%	566.93
820 · EMT Continuing Education	2,513.30	5,041.67	5,500.00	-2,986.70	45.7%	1,169.78
825 · Chief Continuing Education	510.63	1,375.00	1,500.00	-989.37	34.04%	113.85
829 · Vehicle Maintenance	20,213.27	36,666.67	40,000.00	-19,786.73	50.53%	48,216.98
831 · Fuel	18,376.78	22,916.67	25,000.00	-6,623.22	73.51%	19,547.26
840 · Equipment/Non-Disposable	2,795.47	3,941.67	4,300.00	-1,504.53	65.01%	15,138.44
842 · Equipment Maintenance	7,532.84	7,828.33	8,540.00	-1,007.16	88.21%	7,532.84
845 · Capital Purchase	224,461.61	137,500.00	150,000.00	74,461.61	149.64%	0.00
850 · Medical Supplies	43,278.74	50,416.67	55,000.00	-11,721.26	78.69%	44,671.04
852 · Training Medical Supplies	121.92	916.67	1,000.00	-878.08	12.19%	0.00
860 · Clothing	24,097.65	18,241.67	19,900.00	4,197.65	121.09%	11,013.59
870 · Insurance	17,701.08	16,958.33	18,500.00	-798.92	95.68%	16,974.92
871 · Group Life Insurance	1,690.12	1,650.00	1,800.00	-109.88	93.9%	1,368.17
872 · Unemployment Insurance	496.27	3,666.67	4,000.00	-3,503.73	12.41%	-32.70
878 · Community Medic Program	0.00	275.00	300.00	-300.00	0.0%	0.00
879 · Health Maintenance & Safety	1,757.07	2,566.67	2,800.00	-1,042.93	62.75%	1,397.21
880 · Legal Fees	8,730.00	7,333.33	8,000.00	730.00	109.13%	1,645.00
881 · Accounting Fees	10,500.00	9,166.67	10,000.00	500.00	105.0%	9,500.00
885 · Overdue Run Fees	88,246.42	0.00	0.00	88,246.42	100.0%	60,018.23
898 · Building and Grounds	3,403.75	3,208.33	3,500.00	-96.25	97.25%	3,053.22
899 · Miscellaneous Expenses	3,287.42	2,841.67	3,100.00	187.42	106.05%	2,834.50
Total Expense	2,303,579.25	2,242,230.83	2,446,070.00	-142,490.75	94.18%	1,951,660.88
Net Ordinary Income	463,988.22	0.00	0.00	463,988.22	100.0%	473,636.06

Deer Grove EMS District
Profit & Loss Budget vs. Actual
 January through November 2025

	11/12th					
	Annual					
	Jan - Nov 25	Budget	Budget	\$ Over Budget	% of Budget	Jan - Nov 24
Other Income/Expense						
Other Income						
692 · FAP funds Allocated	-41,196.10	0.00	0.00	0.00	0.0%	-13,730.20
Total Other Income	-41,196.10	0.00	0.00	-41,196.10	100.0%	-13,730.20
Other Expense						
1099 · Reportable Health Coverage	0.00	0.00	0.00	0.00	0.0%	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.0%	0.00
Net Other Income	-41,196.10	0.00	0.00	0.00	0.0%	-13,730.20
Net Income	422,792.12	0.00	0.00	422,792.12	100.0%	459,905.86

- 775 - IT Expenses: Paid ImageTrend/Elite invoice in January (\$8.7k)
- 810 - EMT Recognition: Appreciation Banquet in February - 370.65 to be reimbursed by DGEMSA
- 845 - Capital Purchase: Paid for new ambulance in July. Also have \$17k rolled over from 2024
 \$48k for new first response vehicle in Septembr
- 860 - Clothing: \$6,530.88 to be reimbursed by DGEMSA for Class A uniforms.
- 870 - Insurance: Expense Jan-Jul general liability insurance in January (\$10.2k); Aug-Dec expensed in July.
- 880 - Legal Fees: CBA Expenses
- 881 - Accounting Fees: Full 2024 audit paid.
- 899 - Miscellaneous Expenses: Paid for Quickbooks subscription in May - \$2.1k

Deer Grove EMS District
Balance Sheet
As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	901,883.58
Accounts Receivable	
1200 · Accounts Receivable	1,860.00
1210 · Lifequest Receivables	731,606.99
Total Accounts Receivable	733,466.99
Other Current Assets	21,870.69
Total Current Assets	1,657,221.26
Fixed Assets	681,420.15
Other Assets	
112 · Allowance for Doubtful Accounts	-150,352.19
Total Other Assets	-150,352.19
TOTAL ASSETS	2,188,289.22
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	9,503.09
Credit Cards	3,789.44
Other Current Liabilities	
Lifequest Deposit Adjustments	-9,253.51
Payroll Liabilities	36,575.98
231 · Deferred Run Revenue	277,829.99
Total Other Current Liabilities	305,152.46
Total Current Liabilities	318,444.99
Total Liabilities	318,444.99
Equity	
1110 · Retained Earnings	554,226.10
380 · Fund Balance-Unrestricted	174,701.54
381 · Fund Balance-Restricted (FAP)	
Training and Examination	19,582.26
Total 381 · Fund Balance-Restricted (FAP)	19,582.26
382 · Fund Balance Committed	17,121.92
383 · Investment in Fixed Asset	681,420.29
Net Income	422,792.12
Total Equity	1,869,844.23
TOTAL LIABILITIES & EQUITY	2,188,289.22

Deer Grove EMS District
Bill Payment Detail
November 2025

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
EFT	Liability Check	11/04/2025	EFTTPS	39-1293690	101 - Operating Checking	-13,627.40	
				39-1293690	224 - FICA/Fed Payable	5,115.00	-5,115.00
				39-1293690	2242 - FICA/Fed Payable-ER	3,449.47	-3,449.47
				39-1293690	2241 - FICA/Fed Payable-EE	3,449.47	-3,449.47
				39-1293690	2242 - FICA/Fed Payable-ER	806.73	-806.73
				39-1293690	2241 - FICA/Fed Payable-EE	806.73	-806.73
TOTAL						13,627.40	-13,627.40
22596	Liability Check	11/10/2025	Globe Life Liberty National	29251	101 - Operating Checking	-883.86	
				29251	Liberty National	20.84	-20.84
				29251	Liberty National	863.02	-863.02
TOTAL						883.86	-883.86
22597	Check	11/10/2025	Antoniewicz, Lisa M		101 - Operating Checking	-200.00	
					Member Reimbursements Payable	200.00	-200.00
TOTAL						200.00	-200.00
EFT	Liability Check	11/14/2025	Bank of Deerfield		101 - Operating Checking	-40,101.85	
					Direct Deposit Liability	38,842.98	-38,842.98
					Direct Deposit Liability	1,258.87	-1,258.87
TOTAL						40,101.85	-40,101.85
22608	Liability Check	11/14/2025	Fire Fighters Local 311		101 - Operating Checking	-512.47	
					Local 311 Dues	512.47	-512.47
TOTAL						512.47	-512.47
EFT	Liability Check	11/14/2025	Wisconsin Deferred Compensation	98971-01	101 - Operating Checking	-1,194.31	
				98971-01	WI Deferred Comp Liability	827.51	-827.51
				98971-01	WI Deferred Comp Liability	366.80	-366.80
TOTAL						1,194.31	-1,194.31
EFT	Liability Check	11/18/2025	EFTTPS	39-1293690	101 - Operating Checking	-13,555.83	
				39-1293690	224 - FICA/Fed Payable	4,904.77	-4,904.77
				39-1293690	2242 - FICA/Fed Payable-ER	3,505.66	-3,505.66

Deer Grove EMS District
Bill Payment Detail
November 2025

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
				39-1293690	2241 · FICA/Fed Payable-EE	3,505.66	-3,505.66
				39-1293690	2242 · FICA/Fed Payable-ER	819.87	-819.87
				39-1293690	2241 · FICA/Fed Payable-EE	819.87	-819.87
TOTAL						13,555.83	-13,555.83
EFT	Liability Check	11/14/2025	Wisconsin Department of Revenue	036-0000519180-02	101 · Operating Checking	-4,333.13	
				036-0000519180-02	225 · State Withholding	4,333.13	-4,333.13
TOTAL						4,333.13	-4,333.13
22598	Liability Check	11/10/2025	Minnesota Life Insurance Company	2832-GL	101 · Operating Checking	-341.85	
				2832-GL	Additional	133.77	-133.77
				2832-GL	Basic	152.29	-152.29
				2832-GL	Spouse/Dependent	11.20	-11.20
				2832-GL	Supplemental	44.59	-44.59
TOTAL						341.85	-341.85
EFT	Bill Pmt -Check	11/10/2025	WEX Bank	Oct Fuel	101 · Operating Checking	-1,004.07	
108324259	Bill	10/31/2025		Oct Fuel	831 · Fuel	1,004.07	-1,004.07
TOTAL						1,004.07	-1,004.07
EFT	Bill Pmt -Check	11/10/2025	Kwik Trip Extended Network	Oct Fuel	101 · Operating Checking	-767.38	
	Bill	10/31/2025		Oct Fuel	831 · Fuel	767.38	-767.38
TOTAL						767.38	-767.38
22599	Bill Pmt -Check	11/10/2025	Ace Hardware	Toilet Fill Valve	101 · Operating Checking	-11.99	
	Bill	10/31/2025		Toilet Fill Valve	898 · Building and Grounds	11.99	-11.99
TOTAL						11.99	-11.99
22600	Bill Pmt -Check	11/10/2025	AT&T Mobility		101 · Operating Checking	-207.96	
287309122157X110125	Bill	10/23/2025		M81 Jetpack	770 · Communications	31.99	-31.99
				C79 Jetpack	770 · Communications	31.99	-31.99
				M78 Jetpack	770 · Communications	31.99	-31.99
				M80 Jetpack	770 · Communications	31.99	-31.99
				M80 Phone	770 · Communications	9.46	-9.46
				M81 Phone	770 · Communications	9.46	-9.46
				M78 Phone	770 · Communications	9.46	-9.46

Deer Grove EMS District
Bill Payment Detail
November 2025

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
				C79 Phone	770 - Communications	9.46	-9.46
				Chief Cellphone	770 - Communications	42.16	-42.16
TOTAL						207.96	-207.96
22601	Bill Pmt -Check	11/10/2025	Bell Motors Inc	Stitch Oil/Filter	101 - Operating Checking	-114.71	
22873	Bill	11/03/2025		Stitch Oil/Filter	829 - Vehicle Maintenance	114.71	-114.71
TOTAL						114.71	-114.71
22602	Bill Pmt -Check	11/10/2025	Dinges Fire Company		101 - Operating Checking	-9,730.57	
76149	Bill	09/17/2025		Helmets x 40	692 - FAP funds Allocated	9,720.00	-9,720.00
76884	Bill	10/06/2025		Helmet shipping	692 - FAP funds Allocated	10.57	-10.57
TOTAL						9,730.57	-9,730.57
22603	Bill Pmt -Check	11/10/2025	Eagle Engraving, Inc.	Badges	101 - Operating Checking	-378.19	
2025-8351	Bill	10/31/2025		Badges	860 - Clothing	378.19	-378.19
TOTAL						378.19	-378.19
22604	Bill Pmt -Check	11/10/2025	Horstman Computers	Set up Surface	101 - Operating Checking	-74.50	
2054199	Bill	09/01/2025		Set up Surface	775 - IT expenses	74.50	-74.50
TOTAL						74.50	-74.50
22605	Bill Pmt -Check	11/10/2025	Penn Care, Inc.	Misc Medical Supplies	101 - Operating Checking	-492.40	
M151276	Bill	10/29/2025		Misc Medical Supplies	850 - Medical Supplies	492.40	-492.40
TOTAL						492.40	-492.40
22606	Bill Pmt -Check	11/10/2025	Truckstar Collision Center		101 - Operating Checking	-1,978.00	
20927	Bill	09/25/2025		Stitch Wheel Refinish	829 - Vehicle Maintenance	989.00	-989.00
20874	Bill	10/29/2025		Buzz Repairs	829 - Vehicle Maintenance	989.00	-989.00
TOTAL						1,978.00	-1,978.00
22607	Bill Pmt -Check	11/10/2025	US Bank		101 - Operating Checking	-2,627.89	
	Bill	10/30/2025		One Card - Mandy Cysiewski		949.57	-949.57
	Bill	10/30/2025		One Card - Office Use Only		856.89	-856.89
	Bill	10/30/2025		One Card - Lisa Antoniewicz		97.00	-97.00
	Bill	10/30/2025		One Card - Eric Lang		724.43	-724.43
TOTAL						2,627.89	-2,627.89

Deer Grove EMS District
Bill Payment Detail
November 2025

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
EFT	Liability Check	11/24/2025	Employee Trust Funds	5300000	101 - Operating Checking	-20,803.46	
				5300000	Health Insurance Liability - ER	17,752.38	-17,752.38
				5300000	Health Insurance Liability - EE	3,051.08	-3,051.08
TOTAL						<u>20,803.46</u>	<u>-20,803.46</u>
EFT	Liability Check	11/28/2025	Aflac	MCY18	101 - Operating Checking	-188.72	
				MCY18	Aflac	188.72	-188.72
TOTAL						<u>188.72</u>	<u>-188.72</u>
EFT	Liability Check	11/28/2025	Bank of Deerfield		101 - Operating Checking	-34,013.20	
					Direct Deposit Liability	32,792.48	-32,792.48
					Direct Deposit Liability	1,220.72	-1,220.72
TOTAL						<u>34,013.20</u>	<u>-34,013.20</u>
EFT	Liability Check	11/28/2025	Wisconsin Deferred Compensation	98971-01	101 - Operating Checking	-1,115.49	
				98971-01	WI Deferred Comp Liability	804.04	-804.04
				98971-01	WI Deferred Comp Liability	311.45	-311.45
TOTAL						<u>1,115.49</u>	<u>-1,115.49</u>
22613	Liability Check	11/28/2025	Fire Fighters Local 311		101 - Operating Checking	-524.83	
					Local 311 Dues	524.83	-524.83
TOTAL						<u>524.83</u>	<u>-524.83</u>
EFT	Liability Check	11/28/2025	Wisconsin Department of Revenue	036-0000519180-02	101 - Operating Checking	-2,239.78	
				036-0000519180-02	225 - State Withholding	2,239.78	-2,239.78
TOTAL						<u>2,239.78</u>	<u>-2,239.78</u>
EFT	Liability Check	11/28/2025	Employee Trust Funds	5300000	101 - Operating Checking	-31,513.70	
				5300000	2272 - Employer Share WRS	21,540.08	-21,540.08
				5300000	2271 - Employee Share WRS	9,973.62	-9,973.62
TOTAL						<u>31,513.70</u>	<u>-31,513.70</u>
22609	Bill Pmt -Check	11/24/2025	Life-Assist, Inc.	Misc Medical Supplies	101 - Operating Checking	-164.48	
2013989	Bill	11/10/2025		Misc Medical Supplies	850 - Medical Supplies	164.48	-164.48

Deer Grove EMS District
Bill Payment Detail
November 2025

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
TOTAL						164.48	-164.48
22610	Bill Pmt -Check	11/24/2025	Penn Care, Inc.	Misc Medical Supplies	101 - Operating Checking	-508.53	
M152185	Bill	11/11/2025		Misc Medical Supplies	850 - Medical Supplies	508.53	-508.53
TOTAL						508.53	-508.53
22611	Bill Pmt -Check	11/24/2025	Society Insurance		101 - Operating Checking	-2,718.97	
	Bill	11/02/2025			722 - Workmans Comp	2,718.97	-2,718.97
TOTAL						2,718.97	-2,718.97
22612	Bill Pmt -Check	11/24/2025	TKK Electronics, LLC	Computers	101 - Operating Checking	-5,990.00	
142244	Bill	11/13/2025		Computers	736 - LifeQuest Billing	5,990.00	-5,990.00
TOTAL						5,990.00	-5,990.00
EFT	Bill Pmt -Check	11/24/2025	Gordon Flesch		101 - Operating Checking	-18.76	
IN15385463	Bill	11/07/2025		St 2 Copies	740 - Office Equipment (expense)	7.08	-7.08
IN15387146	Bill	11/10/2025		St 1 Copies	740 - Office Equipment (expense)	11.68	-11.68
TOTAL						18.76	-18.76
22614	Liability Check	11/30/2025	Delta Dental		101 - Operating Checking	-489.60	
					Supplemental Dental	414.12	-414.12
					Supplemental Vision	75.48	-75.48
TOTAL						489.60	-489.60
	Bill Pmt -CCard	11/24/2025	Jackson Lewis P.C.	FLSA Issues	One Card - Office Use Only	-108.00	
8926867	Bill	11/12/2025		FLSA Issues	880 - Legal Fees	108.00	-108.00
TOTAL						108.00	-108.00

Deer Grove EMS District Credit Card Purchases

November 2025

Date	Source Name	Memo	Split	Amount
301 - One Card				
One Card - Eric Lang				
11/03/2025	Vistaprint		-SPLIT-	275.96
11/06/2025	Menards	Vinegar/drain opener	898 · Building and Grounds	20.15
11/11/2025	XO Safety	Fit testing course	725 · Staff Continuing Educat...	49.00
11/18/2025	Comfort Suites	Pomasl hotel	829 · Vehicle Maintenance	98.00
11/20/2025	Menards	Bins	879 · Health Maintenance & ...	72.72
11/21/2025	Wisconsin EMS Association	Recruitment Plan	790 · Publicity and Advertising	50.00
Total One Card - Eric Lang				565.83
One Card - Lisa Antoniewicz				
11/05/2025	American Heart Association	New CPR Class Materials	791 · Training Center Expense	582.56
11/05/2025	Lodge Kohler	Tax Refund	725 · Staff Continuing Educat...	-21.55
11/11/2025	MATC - EMS Programs	BLS and PALS cards	791 · Training Center Expense	17.00
Total One Card - Lisa Antoniewicz				578.01
One Card - Mandy Cysiewski				
11/02/2025	Amazon.com	Laptop battery	775 · IT expenses	40.00
11/02/2025	Amazon.com	Laptop battery	775 · IT expenses	75.24
11/03/2025	Wisconsin Dept. of Justice	Background checks	899 · Miscellaneous Expenses	135.00
11/05/2025	American Heart Association	New CPR Class materials	791 · Training Center Expense	262.96
11/05/2025	Lodge Kohler	Tax Refund	725 · Staff Continuing Educat...	-21.55
11/14/2025	CE Solutions	Infection Control Officer training	725 · Staff Continuing Educat...	414.92
11/21/2025	TechSoup	Microsoft Office Teams Subscription	775 · IT expenses	262.68
11/21/2025	TechSoup	Additional Microsoft Office Licenses	775 · IT expenses	394.90
11/22/2025	Amazon.com	Office Chairs	898 · Building and Grounds	52.24
11/24/2025	Amazon.com	Wheels for Office Chairs	898 · Building and Grounds	14.98
Total One Card - Mandy Cysiewski				1,631.37
Total 301 · One Card				2,775.21
TOTAL				2,775.21

Deer Grove EMS District Payroll Transaction Detail November 2025

Date	Num	Type	Source Name	Payroll Item	Qty	Amount
11/14/2025	DD	Paycheck	Anders, Devon C	Weekday Stipend	4	72.00
			Anders, Devon C	Weekend Stipend	6	108.00
						180.00
11/14/2025	DD	Paycheck	Antoniewicz, Lisa M	Regular Hourly Rate	34	1,272.28
			Antoniewicz, Lisa M	Overtime Hourly Rate	3	168.39
			Antoniewicz, Lisa M	Overtime Hourly Rate	5	280.65
			Antoniewicz, Lisa M	Vacation Hourly Rate	22	823.24
			Antoniewicz, Lisa M	Regular Hourly Rate	24	898.08
			Antoniewicz, Lisa M	Overtime Hourly Rate	6	336.78
			Antoniewicz, Lisa M	Vacation OT Hourly Rate	5	280.65
						4,060.07
11/28/2025	DD	Paycheck	Antoniewicz, Lisa M	Regular Hourly Rate	48	1,796.16
			Antoniewicz, Lisa M	Regular Hourly Rate	19	710.98
			Antoniewicz, Lisa M	Overtime Hourly Rate	5.5	308.72
			Antoniewicz, Lisa M	Vacation OT Hourly Rate	2.5	140.33
						2,956.19
11/14/2025	DD	Paycheck	Belden, Elliott H	Vacation Hourly Rate	48	1,500.48
			Belden, Elliott H	Regular Hourly Rate	16	500.16
			Belden, Elliott H	Overtime Hourly Rate	8	375.12
			Belden, Elliott H	Overtime Hourly Rate	3	140.67
						2,516.43
11/28/2025	DD	Paycheck	Belden, Elliott H	Vacation Hourly Rate	5	156.30
			Belden, Elliott H	Regular Hourly Rate	68	2,125.68
			Belden, Elliott H	Regular Hourly Rate	7	218.82
			Belden, Elliott H	Vacation OT Hourly Rate	19	890.91
						3,391.71
11/14/2025	DD	Paycheck	Berg, Elisabeth C	Regular Hourly Rate	76	1,721.40
			Berg, Elisabeth C	Overtime Hourly Rate	33.5	1,138.33
			Berg, Elisabeth C	Regular Hourly Rate	2	45.30
			Berg, Elisabeth C	Regular Hourly Rate	1.5	33.98
						2,939.01
11/28/2025	DD	Paycheck	Berg, Elisabeth C	Regular Hourly Rate	80	1,812.00
			Berg, Elisabeth C	Overtime Hourly Rate	38.5	1,308.23
						3,120.23

Deer Grove EMS District Payroll Transaction Detail November 2025

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>	
11/14/2025	DD	Paycheck	Bischel, Elisabeth A	Sick Hourly Rate	24	558.00	
				Bischel, Elisabeth A	Regular Hourly Rate	40	930.00
				Bischel, Elisabeth A	Overtime Hourly Rate	8	279.04
						1,767.04	
11/28/2025	DD	Paycheck	Bischel, Elisabeth A	Regular Hourly Rate	56	1,302.00	
				Bischel, Elisabeth A	Overtime Hourly Rate	16	558.08
				Bischel, Elisabeth A	Vacation Hourly Rate	24	558.00
						2,418.08	
11/14/2025	DD	Paycheck	Blochowiak, Bradley S	Weekday Stipend	8	144.00	
				Blochowiak, Bradley S	Training Attendance Stipend	1	18.00
						162.00	
11/28/2025	DD	Paycheck	Boyd, Jared D	Regular Hourly Rate	3	70.50	
				Boyd, Jared D	Regular Hourly Rate	12	282.00
						352.50	
11/14/2025	DD	Paycheck	Byrnes, Stephanie K	Overtime Hourly Rate	6	211.50	
						211.50	
11/14/2025	DD	Paycheck	Campbell, Erin A	Regular Hourly Rate	12	282.00	
11/28/2025	DD	Paycheck	Campbell, Erin A	Regular Hourly Rate	1	23.50	
11/14/2025	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	62	1,938.12	
				Cummings, Ross E	Overtime Hourly Rate	12	562.68
				Cummings, Ross E	Regular Hourly Rate	2	62.52
				Cummings, Ross E	Regular Hourly Rate	2	62.52
						2,625.84	
11/28/2025	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	64	2,000.64	
				Cummings, Ross E	Overtime Hourly Rate	14.5	679.91
				Cummings, Ross E	Vacation Hourly Rate	16	500.16
				Cummings, Ross E	Vacation OT Hourly Rate	8	375.12
						3,555.83	
11/14/2025	DD	Paycheck	Cysiewski, Mandy J	Regular Hourly Rate	38.75	914.89	
						914.89	

Deer Grove EMS District
Payroll Transaction Detail
November 2025

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
11/28/2025	DD	Paycheck	Cysiewski, Mandy J	Regular Hourly Rate	19.75	466.30
			Cysiewski, Mandy J	Holiday Hourly Rate	3.2	75.55
			Cysiewski, Mandy J	Sick Hourly Rate	12.75	301.03
						842.88
11/14/2025	DD	Paycheck	Doherty, Matthew T	Weekday Stipend	4	72.00
						72.00
11/14/2025	DD	Paycheck	Fedorowicz, Samantha E	Training Attendance Stipend	1	18.00
						18.00
11/14/2025	DD	Paycheck	Goth, Kevin J	Regular Hourly Rate	2	45.30
			Goth, Kevin J	Vacation Hourly Rate	8.8	199.32
			Goth, Kevin J	Sick Hourly Rate	53.2	1,204.98
			Goth, Kevin J	Sick OT Hourly Rate	8	271.84
			Goth, Kevin J	Regular Hourly Rate	16	362.40
			Goth, Kevin J	Overtime Hourly Rate	8	271.84
						2,355.68
11/28/2025	DD	Paycheck	Goth, Kevin J	Regular Hourly Rate	64	1,449.60
			Goth, Kevin J	Overtime Hourly Rate	8	271.84
						1,721.44
11/14/2025	DD	Paycheck	Hankins, Jefferson W	Regular Hourly Rate	4	94.00
						94.00
11/28/2025	DD	Paycheck	Hankins, Jefferson W	Regular Hourly Rate	3	70.50
						70.50
11/14/2025	DD	Paycheck	Hesseling, Sarah M	Regular Hourly Rate	79.25	1,842.56
			Hesseling, Sarah M	Overtime Hourly Rate	28.5	994.08
			Hesseling, Sarah M	Regular Hourly Rate	0.75	17.44
						2,854.08
11/28/2025	DD	Paycheck	Hesseling, Sarah M	Regular Hourly Rate	64	1,488.00
			Hesseling, Sarah M	Overtime Hourly Rate	8	279.04
						1,767.04
11/14/2025	DD	Paycheck	Hinchley, Clairissa K	Regular Hourly Rate	80	1,955.20
			Hinchley, Clairissa K	Overtime Hourly Rate	16	586.56
			Hinchley, Clairissa K	Overtime Hourly Rate	6.5	238.29
						2,780.05

Deer Grove EMS District Payroll Transaction Detail November 2025

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>	
11/28/2025	DD	Paycheck	Hinchley, Clairissa K	Vacation Hourly Rate	24	586.56	
				Hinchley, Clairissa K	Regular Hourly Rate	40	977.60
				Hinchley, Clairissa K	Overtime Hourly Rate	8	293.28
						1,857.44	
11/14/2025	DD	Paycheck	Hromatko, Cory D	Vacation Hourly Rate	24	627.60	
				Hromatko, Cory D	Regular Hourly Rate	4	104.60
				Hromatko, Cory D	Regular Hourly Rate	36	941.40
				Hromatko, Cory D	Overtime Hourly Rate	12	470.76
				Hromatko, Cory D	Regular Hourly Rate	4	104.60
						2,248.96	
11/28/2025	DD	Paycheck	Hromatko, Cory D	Regular Hourly Rate	72	1,882.80	
				Hromatko, Cory D	Overtime Hourly Rate	9.5	372.69
				Hromatko, Cory D	Regular Hourly Rate	8	209.20
				Hromatko, Cory D	Overtime Hourly Rate	16	627.68
						3,092.37	
11/14/2025	DD	Paycheck	Kaiser, Christopher N	Regular Hourly Rate	12	282.00	
11/28/2025	DD	Paycheck	Kaiser, Christopher N	Regular Hourly Rate	23	540.50	
11/14/2025	DD	Paycheck	Kim, Maeve N	Weekday Stipend	4	72.00	
11/14/2025	DD	Paycheck	Klemm, Colton S	Regular Hourly Rate	21	493.50	
11/28/2025	DD	Paycheck	Kohlhagen, Jeffrey T	Regular Hourly Rate	3.5	82.25	
11/14/2025	DD	Paycheck	Krszjzaniek, Kiana L	Regular Hourly Rate	64	1,449.60	
				Krszjzaniek, Kiana L	Overtime Hourly Rate	8	271.84
				Krszjzaniek, Kiana L	Regular Hourly Rate	2	45.30
				Krszjzaniek, Kiana L	Weekday Stipend	12	216.00
				Krszjzaniek, Kiana L	Weekend Stipend	8	144.00
						2,126.74	

Deer Grove EMS District Payroll Transaction Detail November 2025

Date	Num	Type	Source Name	Payroll Item	Qty	Amount
11/28/2025	DD	Paycheck	Krszjzaniek, Kiana L Krszjzaniek, Kiana L	Regular Hourly Rate	80	1,812.00
				Overtime Hourly Rate	23.5	798.53
						2,610.53
11/14/2025	DD	Paycheck	Lang, Eric A Lang, Eric A	Salary	70	3,754.76
				Vacation Salary	10	536.39
						4,291.15
11/28/2025	DD	Paycheck	Lang, Eric A Lang, Eric A	Salary	72	3,862.03
				Vacation Salary	8	429.12
						4,291.15
11/14/2025	DD	Paycheck	Lasko, Wendy J Lasko, Wendy J	Regular Hourly Rate	80	2,500.80
				Overtime Hourly Rate	29	1,359.81
						3,860.61
11/28/2025	DD	Paycheck	Lasko, Wendy J Lasko, Wendy J	Regular Hourly Rate	64	2,000.64
				Overtime Hourly Rate	8	375.12
						2,375.76
11/14/2025	DD	Paycheck	Lesson, Aubree R Lesson, Aubree R Lesson, Aubree R	Regular Hourly Rate	60	1,410.00
				Overtime Hourly Rate	9	317.25
				Regular Hourly Rate	2	47.00
						1,774.25
11/28/2025	DD	Paycheck	Lesson, Aubree R	Regular Hourly Rate	18	423.00
11/14/2025	DD	Paycheck	Lillegard, Micah D	Regular Hourly Rate	9.5	223.25
11/28/2025	DD	Paycheck	Lillegard, Micah D	Regular Hourly Rate	1	23.50
11/14/2025	DD	Paycheck	Linley, Alecia M	Regular Hourly Rate	21	493.50
11/14/2025	DD	Paycheck	McMullen, Jeremy B McMullen, Jeremy B McMullen, Jeremy B	Regular Hourly Rate	62	1,457.00
				Overtime Hourly Rate	11	387.75
				Regular Hourly Rate	10	235.00
						2,079.75

Deer Grove EMS District Payroll Transaction Detail November 2025

Date	Num	Type	Source Name	Payroll Item	Qty	Amount
11/28/2025	DD	Paycheck	McMullen, Jeremy B	Regular Hourly Rate	6	141.00
				Regular Hourly Rate	12	282.00
						423.00
11/14/2025	DD	Paycheck	Meier, Easton C	Regular Hourly Rate	64	1,449.60
				Overtime Hourly Rate	8	271.84
				Overtime Hourly Rate	1.25	42.48
						1,763.92
11/28/2025	DD	Paycheck	Meier, Easton C	Overtime Hourly Rate	8	271.84
				Regular Hourly Rate	80	1,812.00
				Overtime Hourly Rate	8	271.84
						2,355.68
11/14/2025	DD	Paycheck	Mickelson, Matthew A	Regular Hourly Rate	80	2,146.40
				Overtime Hourly Rate	17.5	704.38
						2,850.78
11/28/2025	DD	Paycheck	Mickelson, Matthew A	Regular Hourly Rate	61	1,636.63
				Overtime Hourly Rate	14	563.50
				Regular Hourly Rate	5	134.15
						2,334.28
11/14/2025	DD	Paycheck	Naviaux, William T	Regular Hourly Rate	14	329.00
				Regular Hourly Rate	2	47.00
						376.00
11/28/2025	DD	Paycheck	Naviaux, William T	Regular Hourly Rate	1	23.50
				Overtime Hourly Rate	6.25	220.31
						243.81
11/14/2025	DD	Paycheck	Nicholson, MaryClaire	Regular Hourly Rate	74	1,739.00
11/28/2025	DD	Paycheck	Nicholson, MaryClaire	Regular Hourly Rate	24	564.00
11/14/2025	DD	Paycheck	Perez, Lauren N	CPR Instructor Wage	2.5	37.50
				Weekend Stipend	2	36.00
						73.50

Deer Grove EMS District
Payroll Transaction Detail
November 2025

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
11/14/2025	DD	Paycheck	Rabbitt, Emilie S	Regular Hourly Rate	63	1,426.95
			Rabbitt, Emilie S	Overtime Hourly Rate	11	373.78
			Rabbitt, Emilie S	Regular Hourly Rate	2	45.30
						1,846.03
11/28/2025	DD	Paycheck	Rabbitt, Emilie S	Regular Hourly Rate	79.5	1,800.68
			Rabbitt, Emilie S	Overtime Hourly Rate	40.75	1,384.69
			Rabbitt, Emilie S	Regular Hourly Rate	0.5	11.33
						3,196.70
11/14/2025	DD	Paycheck	Regali, Trevor C	Regular Hourly Rate	12	282.00
						282.00
11/14/2025	DD	Paycheck	Roman, Jennifer A	Regular Hourly Rate	24	564.00
						564.00
11/28/2025	DD	Paycheck	Roman, Jennifer A	Regular Hourly Rate	12	282.00
						282.00
11/14/2025	DD	Paycheck	Rothweiler, Benjamin V	Weekday Stipend	2	36.00
			Rothweiler, Benjamin V	Weekend Stipend	2	36.00
						72.00
11/14/2025	DD	Paycheck	Salov, Courtney A	Vacation Hourly Rate	7.38	180.37
			Salov, Courtney A	Regular Hourly Rate	2	48.88
			Salov, Courtney A	Sick Hourly Rate	70.62	1,725.95
			Salov, Courtney A	Sick OT Hourly Rate	16	586.56
						2,541.76
11/28/2025	DD	Paycheck	Salov, Courtney A	Regular Hourly Rate	76	1,857.44
			Salov, Courtney A	Overtime Hourly Rate	8	293.28
						2,150.72
11/14/2025	DD	Paycheck	Sanders, Seth C	Regular Hourly Rate	40	1,168.40
			Sanders, Seth C	Overtime Hourly Rate	8	350.56
			Sanders, Seth C	Vacation Hourly Rate	24	701.04
						2,220.00

Deer Grove EMS District Payroll Transaction Detail November 2025

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
11/28/2025	DD	Paycheck	Sanders, Seth C	Vacation Hourly Rate	40	1,168.40
			Sanders, Seth C	Vacation OT Hourly Rate	8	350.56
			Sanders, Seth C	Regular Hourly Rate	40	1,168.40
			Sanders, Seth C	Overtime Hourly Rate	9	394.38
						3,081.74
11/14/2025	DD	Paycheck	Tucker, Trenten M	Weekday Stipend	10	180.00
			Tucker, Trenten M	Weekend Stipend	4	72.00
			Tucker, Trenten M	Training Attendance Stipend	1	18.00
						270.00
11/14/2025	DD	Paycheck	Walker, Kathryn B	Regular Hourly Rate	26	611.00
						611.00
11/14/2025	DD	Paycheck	Woodstock, Steven R	Regular Hourly Rate	38	893.00
			Woodstock, Steven R	Regular Hourly Rate	2	47.00
			Woodstock, Steven R	Overtime Hourly Rate	7.5	264.38
						1,204.38
11/28/2025	DD	Paycheck	Woodstock, Steven R	Regular Hourly Rate	24	564.00
						564.00
TOTAL						108,905.00

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Accrual Basis

Deer Grove EMS District
Member expenses and reimbursements through payroll
As of November 30, 2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1512 · Member Personal Expenses Due					
Total 1512 · Member Personal Expenses Due					
Member Reimbursements Payable					
Paycheck	11/14/2025	DD	Cysiewski, Mandy J		183.40
Paycheck	11/14/2025	DD	Hesseling, Sarah M		200.00
Paycheck	11/14/2025	DD	Mickelson, Matthew A		450.00
Paycheck	11/28/2025	DD	Bischel, Elisabeth A		219.00
Paycheck	11/28/2025	DD	Hinchley, Clairissa K		299.00
Paycheck	11/28/2025	DD	Salov, Courtney A		46.60
Paycheck	11/28/2025	DD	Sanders, Seth C		239.00
Total Member Reimbursements Payable					<u>1,637.00</u>
TOTAL					<u><u>1,637.00</u></u>

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Deer Grove EMS District
Deposit Detail
November 2025

Type	Date	Name	Memo	Account	Amount
General Journal	11/30/2025	EMSMC	Payment Received - Overpayment Returns - Nov	105 · Bank First	70,020.91
		EMSMC	Payment Received - Overpayment Returns - Nov	1210 · Lifequest Receivables	-70,020.91
TOTAL					-70,020.91
General Journal	11/30/2025		Payment received with no paperwork	105 · Bank First	10,819.85
			Payment received with no paperwork	Lifequest Deposit Adjustments	-10,819.85
TOTAL					-10,819.85
Deposit	11/24/2025		Deposit	103 · Savings bank of Deerfield	2,084.10
Payment	11/01/2025	UW-Madison		1499 · Undeposited Funds	-795.00
Payment	11/01/2025	Bittersweet Blessings Farm		1499 · Undeposited Funds	-530.00
Payment	11/01/2025	Village of Cottage Grove{c}		1499 · Undeposited Funds	-216.00
Payment	11/01/2025	Cottage Grove Police Dept.		1499 · Undeposited Funds	-193.10
Payment	11/01/2025	Abiding Shepherd Lutheran Church		1499 · Undeposited Funds	-230.00
Sales Receipt	11/01/2025	Lauren Perez		1499 · Undeposited Funds	-120.00
TOTAL					-2,084.10
Deposit	11/03/2025		Deposit	103 · Savings bank of Deerfield	360.00
Payment	11/03/2025	Madison Fire Department		1499 · Undeposited Funds	-360.00
TOTAL					-360.00
General Journal	11/12/2025		2023 GEMT Payment	103 · Savings bank of Deerfield	1,214.92
			2023 GEMT Payment	105 · Bank First	-1,214.92
TOTAL					-1,214.92
Deposit	11/21/2025		Deposit	103 · Savings bank of Deerfield	134.49
		US Bank	Rebate	4999 · Uncategorized Income	-134.49
TOTAL					-134.49

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Deer Grove EMS District
Deposit Detail
November 2025

Type	Date	Name	Memo	Account	Amount
Deposit	11/30/2025		Interest	103 · Savings bank of Deerfield	1,945.97
			Interest	640 · Interest Earned	-1,945.97
TOTAL					-1,945.97
Deposit	11/30/2025		Interest	101 · Operating Checking	1.64
			Interest	640 · Interest Earned	-1.64
TOTAL					-1.64

Aging Summary Report

2023	Billable Units	Current	31-60 days	61-90 days	91-120	121-180	Over 180	Total	Write Offs	Deposit from Collections
January	265	130,043.61	77,880.50	45,075.56	31,707.38	38,247.34	28,589.01	351,543.40		73,134.61
February	253	93,581.08	93,738.21	45,110.09	42,314.46	34,174.44	29,830.71	338,748.99		48,227.26
March	227	111,047.58	61,946.44	55,851.06	30,215.30	25,812.40	31,036.11	315,908.89		69,618.49
April	219	96,688.36	72,466.82	27,589.92	39,567.14	30,496.00	29,871.91	296,680.15		82,064.86
May	175	51,617.71	89,968.10	24,880.41	21,517.44	23,750.50	31,486.81	243,220.97		60,177.00
June	209	111,483.98	52,726.06	47,086.22	17,359.14	14,543.80	24,242.91	267,442.11		81,810.86
July	207	110,484.17	50,486.25	22,972.99	30,400.33	13,641.54	24,694.91	252,680.19		76,225.26
August	213	127,575.41	72,570.90	19,352.39	14,911.00	21,262.44	27,351.01	283,023.15		85,847.62
September	189	77,786.78	57,614.81	46,799.82	18,908.29	18,959.20	32,027.65	252,096.55		55,464.57
October	210	88,718.75	71,557.23	27,697.34	29,332.24	16,718.60	36,429.45	270,453.61		74,060.02
November	221	106,498.41	57,976.40	32,098.38	23,151.90	18,557.85	38,291.65	276,574.59		63,910.48
December	254	112,124.45	111,890.52	27,858.23	23,664.44	19,527.35	43,722.05	338,787.04		55,342.07
									0.00	825,883.10

2024	Billable Units	Current	31-60 days	61-90 days	91-120	121-180	Over 180	Total	Write Offs	Deposit from Collections
January	278	89,122.46	163,650.79	63,578.35	20,238.33	21,965.20	50,648.10	409,203.23		40,879.43
February	232	22,879.50	99,245.55	133,366.71	29,102.38	9,045.60	54,789.10	348,428.84	1,176.00	47,174.76
March	331	21,633.82	134,531.03	162,473.20	129,204.41	38,043.88	50,143.50	536,029.84		28,036.52
April	383	39,540.17	104,805.75	116,908.52	104,299.87	139,960.51	56,923.40	562,438.22		94,580.34
May	434	172,136.08	65,148.73	67,423.90	87,929.80	195,787.30	68,768.37	657,194.18		63,773.67
June	417	197,989.33	55,257.52	42,696.43	36,404.50	120,119.23	167,484.41	619,951.42		72,134.22
July	417	417,573.68	40,672.69	16,450.74	15,703.60	51,033.10	55,250.38	596,684.19		111,799.07
August	414	369,700.81	72,625.52	11,777.42	3,078.20	17,565.10	31,147.38	505,894.43	634.00	133,964.82
September	433	272,941.33	123,636.64	58,756.77	4,482.44	4,012.20	44,677.28	508,506.66		63,720.97
October	489	336,527.98	116,793.95	59,535.07	41,640.24	7,548.64	29,982.20	592,028.08		60,655.02
November	526	296,327.43	114,226.19	83,725.98	39,235.91	35,451.54	30,076.20	599,043.25		82,142.89
December	545	250,643.10	133,492.97	95,053.20	57,998.97	58,546.96	15,441.90	611,177.10		76,288.03
									1,810.00	875,149.74

2025	Billable Units	Current	31-60 days	61-90 days	91-120	121-180	Over 180	Total	Write Offs	Deposit from Collections
January	633	442,586.97	97,429.50	72,185.64	48,850.85	70,998.21	35,334.89	767,386.06		77,016.11
February	671	489,987.47	116,079.48	51,842.70	42,566.88	61,804.66	37,712.17	799,993.36		87,295.40
March	642	381,407.23	160,252.84	54,411.50	34,321.17	54,114.21	62,478.68	746,985.63		104,436.65
April	671	420,013.60	118,881.21	87,055.89	14,574.36	42,779.67	67,549.92	750,854.65		104,683.78
May	717	390,833.00	156,085.56	86,226.23	51,215.55	25,666.47	75,651.28	785,678.09		70,041.53
June	587	360,076.96	107,920.11	97,383.99	38,939.09	16,474.89	7,271.05	628,066.09		80,786.40
July	652	426,017.38	135,598.34	62,751.35	39,256.00	21,195.25	6,880.31	691,698.63		85,720.38
August	649	342,588.85	195,248.81	100,479.68	35,094.18	37,618.07	10,297.20	721,326.79		84,150.03
September	644	384,281.32	87,398.54	129,872.56	62,075.08	44,790.79	16,538.51	724,956.80		74,504.96
October	668	317,211.94	203,355.87	14,332.44	93,149.28	68,393.39	36,464.93	732,907.85		84,751.40
November	660	262,788.17	195,683.70	105,849.59	26,309.82	91,560.86	49,414.85	731,606.99		63,754.00
December									0.00	917,140.64

PREPARED FOR DEER GROVE EMS DISTRICT

By:

EMS | MC

EMS MANAGEMENT & CONSULTANTS

RESULTS | SERVICE | COMMUNITY

12 MONTH DATE OF SERVICE ANALYSIS

Primary Payor Mix
6-12 Month Mature Average

Primary Payor	% of Trips
Medicare	25%
Medicare Advantage	27%
Insurance	23%
Medicaid	4%
Medicaid MCO	9%
Patient	9%
Facility	1%
Other Govt. Payers	1%
TPL	2%

Net Collection Percentages
6-12 Month Mature Average

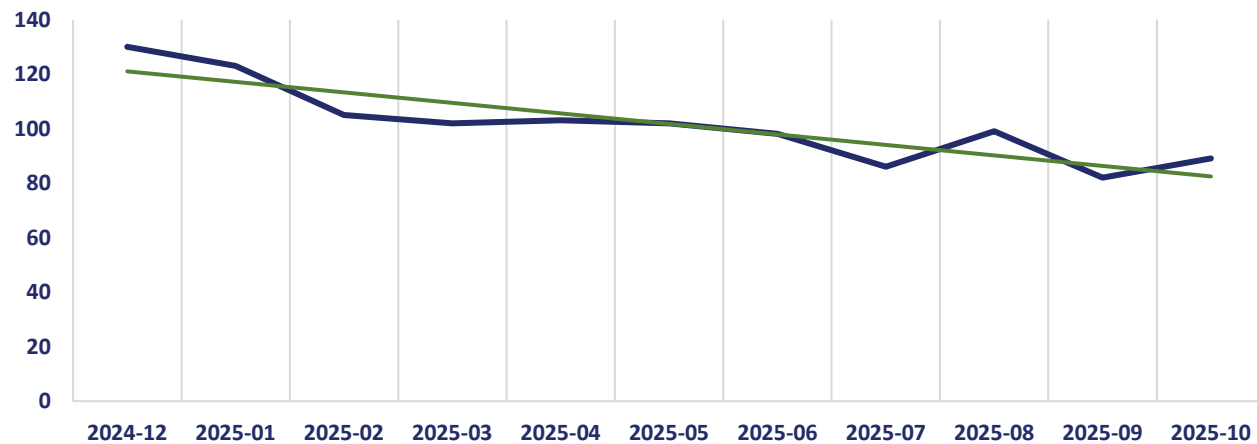
Primary Payor	Coll %
Medicare	95%
Medicare Advantage	82%
Insurance	65%
Medicaid	71%
Medicaid MCO	78%
Patient	11%
Facility	35%
Other Govt. Payers	100%
TPL	43%
Overall 6-12m	65%

Cash Per Trip
6-12 Month Mature Average

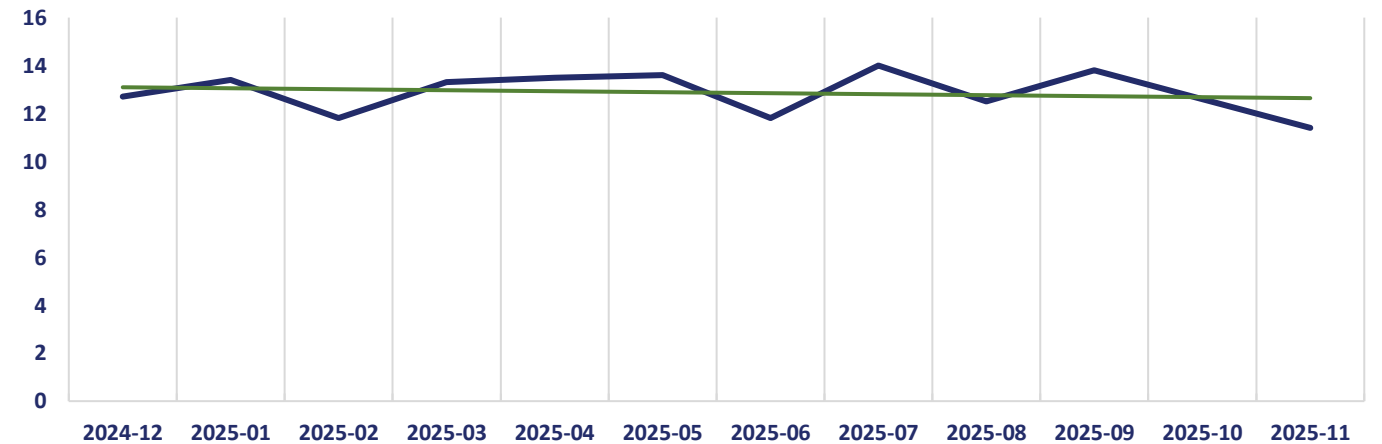
Primary Payor	CPT
Medicare	\$ 611.17
Medicare Advantage	\$ 646.88
Insurance	\$ 1,362.96
Medicaid	\$ 383.28
Medicaid MCO	\$ 637.15
Patient	\$ 219.55
Facility	\$ 211.87
Other Govt. Payers	\$ 700.07
TPL	\$ 818.37
Overall 6-12m	\$ 761.22

DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	130	257,787.60	112,414.14	145,373.46	(0.86)	98,841.56	10,552.48	1,388.91	37,369.19	1,982.98	1,118.26	749.64	67.0%
2025-01	123	258,491.80	112,477.56	146,014.24	30.67	92,188.10	4,590.06	-	49,205.41	2,101.56	1,187.11	749.50	63.1%
2025-02	105	206,225.00	83,426.68	122,798.32	(72.82)	74,778.11	4,642.41	320.00	43,770.62	1,964.05	1,169.51	709.12	60.6%
2025-03	102	216,297.70	95,628.53	120,669.17	0.90	86,247.52	-	-	34,420.75	2,120.57	1,183.03	845.56	71.5%
2025-04	103	216,548.20	98,380.91	118,167.29	(8.38)	76,780.18	2,890.80	733.92	39,238.61	2,102.41	1,147.26	738.31	64.4%
2025-05	102	218,795.90	88,572.96	130,222.94	(54.08)	82,292.82	-	2,474.77	50,458.97	2,145.06	1,276.70	782.53	61.3%
2025-06	98	195,430.60	73,963.62	121,466.98	(7.64)	75,949.94	-	-	45,524.68	1,994.19	1,239.46	775.00	62.5%
2025-07	86	183,657.90	73,167.82	110,490.08	(28.50)	63,942.30	-	-	46,576.28	2,135.56	1,284.77	743.52	57.9%
2025-08	99	202,018.30	68,159.90	133,858.40	-	64,042.69	-	-	69,815.71	2,040.59	1,352.11	646.90	47.8%
2025-09	82	173,384.20	69,437.99	103,946.21	(5.49)	42,792.86	-	-	61,158.84	2,114.44	1,267.64	521.86	41.2%
2025-10	89	179,425.30	55,901.86	123,523.44	-	31,112.56	-	-	92,410.88	2,016.01	1,387.90	349.58	25.2%
2025-11	61	115,241.80	3,300.05	111,941.75	-	1,112.57	-	-	110,829.18	1,889.21	1,835.11	18.24	1.0%
Totals	1,180	2,423,304.30	934,832.02	1,488,472.28	(146.20)	790,081.21	22,675.75	4,917.60	680,779.12	2,053.65	1,261.42	665.39	52.7%

Trip Count Trend - Excluding Current Month



Average Loaded Miles



12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

MEDICARE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	24	49,760.70	34,792.68	14,968.02	-	14,968.02	-	-	-	2,073.36	623.67	623.67	100.0%
2025-01	31	63,748.50	43,863.86	19,884.64	-	17,611.79	822.66	-	1,450.19	2,056.40	641.44	568.12	88.6%
2025-02	25	43,867.00	29,595.98	14,271.02	-	15,038.02	-	30.00	(737.00)	1,754.68	570.84	600.32	105.2%
2025-03	26	55,101.70	37,027.48	18,074.22	-	16,158.28	-	-	1,915.94	2,119.30	695.16	621.47	89.4%
2025-04	35	76,734.80	54,627.99	22,106.81	-	22,226.31	-	119.50	-	2,192.42	631.62	631.62	100.0%
2025-05	28	56,315.00	37,417.60	18,897.40	-	17,556.61	-	121.17	1,461.96	2,011.25	674.91	622.69	92.3%
2025-06	19	41,581.80	28,487.16	13,094.64	-	10,871.71	-	-	2,222.93	2,188.52	689.19	572.20	83.0%
2025-07	16	32,756.50	21,963.31	10,793.19	-	8,993.19	-	-	1,800.00	2,047.28	674.57	562.07	83.3%
2025-08	23	47,642.10	31,059.15	16,582.95	-	13,355.92	-	-	3,227.03	2,071.40	721.00	580.69	80.5%
2025-09	30	65,271.20	42,870.12	22,401.08	-	17,287.54	-	-	5,113.54	2,175.71	746.70	576.25	77.2%
2025-10	28	58,145.00	32,735.40	25,409.60	-	11,301.36	-	-	14,108.24	2,076.61	907.49	403.62	44.5%
2025-11	9	19,437.20	-	19,437.20	-	-	-	-	19,437.20	2,159.69	2,159.69	-	0.0%
Totals	294	610,361.50	394,440.73	215,920.77	-	165,368.75	822.66	270.67	50,000.03	2,076.06	734.42	561.56	76.5%
MEDICARE ADVANTAGE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	38	77,296.10	44,897.03	32,399.07	(0.86)	24,127.81	1,609.38	232.64	6,895.38	2,034.11	852.61	628.82	73.8%
2025-01	34	72,532.00	46,951.24	25,580.76	30.98	21,577.41	-	-	3,972.37	2,133.29	752.38	634.63	84.4%
2025-02	28	55,266.70	31,535.39	23,731.31	2.18	19,549.11	2,237.01	290.00	2,233.01	1,973.81	847.55	687.83	81.2%
2025-03	34	70,298.50	45,482.73	24,815.77	-	23,369.34	-	-	1,446.43	2,067.60	729.88	687.33	94.2%
2025-04	17	36,893.90	22,809.69	14,084.21	(0.14)	9,252.95	300.00	-	4,531.40	2,170.23	828.48	544.29	65.7%
2025-05	26	54,655.00	34,979.76	19,675.24	-	19,496.84	-	2,353.60	2,532.00	2,102.12	756.74	659.36	87.1%
2025-06	22	43,973.00	29,657.55	14,315.45	-	10,856.75	-	-	3,458.70	1,998.77	650.70	493.49	75.8%
2025-07	27	57,912.20	37,196.61	20,715.59	-	16,774.66	-	-	3,940.93	2,144.90	767.24	621.28	81.0%
2025-08	14	27,815.50	16,021.56	11,793.94	-	7,593.38	-	-	4,200.56	1,986.82	842.42	542.38	64.4%
2025-09	15	27,875.70	15,128.22	12,747.48	-	5,437.38	-	-	7,310.10	1,858.38	849.83	362.49	42.7%
2025-10	19	35,460.40	13,409.76	22,050.64	-	5,631.92	-	-	16,418.72	1,866.34	1,160.56	296.42	25.5%
2025-11	13	28,564.90	3,300.05	25,264.85	-	1,112.57	-	-	24,152.28	2,197.30	1,943.45	85.58	4.4%
Totals	287	588,543.90	341,369.59	247,174.31	32.16	164,780.12	4,146.39	2,876.24	81,091.88	2,050.68	861.23	564.13	65.5%
INSURANCE													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	28	59,845.70	62.04	59,783.66	-	40,029.49	2,144.50	1,156.27	18,765.94	2,137.35	2,135.13	1,388.33	65.0%
2025-01	33	70,213.90	2,690.81	67,523.09	(0.31)	45,511.88	1,201.20	-	20,810.32	2,127.69	2,046.15	1,379.15	67.4%
2025-02	23	45,294.90	-	45,294.90	(75.00)	25,141.21	-	-	20,228.69	1,969.34	1,969.34	1,093.10	55.5%
2025-03	21	45,333.70	-	45,333.70	-	35,900.82	-	-	9,432.88	2,158.75	2,158.75	1,709.56	79.2%
2025-04	28	58,453.60	1,799.58	56,654.02	(8.24)	37,280.04	2,590.80	614.42	17,405.84	2,087.63	2,023.36	1,309.49	64.7%
2025-05	22	53,437.40	1,268.97	52,168.43	-	29,166.39	-	-	23,002.04	2,428.97	2,371.29	1,325.75	55.9%
2025-06	31	69,781.30	4,661.96	65,119.34	(7.12)	49,028.01	-	-	16,098.45	2,251.01	2,100.62	1,581.55	75.3%
2025-07	15	35,681.50	180.43	35,501.07	(3.24)	20,974.72	-	-	14,529.59	2,378.77	2,366.74	1,398.31	59.1%
2025-08	29	55,980.80	2,447.75	53,533.05	-	30,639.59	-	-	22,893.46	1,930.37	1,845.97	1,056.54	57.2%
2025-09	10	22,372.10	821.82	21,550.28	-	10,125.69	-	-	11,424.59	2,237.21	2,155.03	1,012.57	47.0%
2025-10	15	29,910.00	1,263.80	28,646.20	-	5,894.18	-	-	22,752.02	1,994.00	1,909.75	392.95	20.6%
2025-11	8	17,718.60	-	17,718.60	-	-	-	-	17,718.60	2,214.83	2,214.83	-	0.0%
Totals	263	564,023.50	15,197.16	548,826.34	(93.91)	329,692.02	5,936.50	1,770.69	215,062.42	2,144.58	2,086.79	1,246.85	59.7%

12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

MEDICAID													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	8	12,525.80	9,861.52	2,664.28	-	2,628.28	-	-	36.00	1,565.73	333.04	328.54	98.6%
2025-01	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-02	8	16,027.20	12,133.81	3,893.39	-	3,875.39	-	-	18.00	2,003.40	486.67	484.42	99.5%
2025-03	1	1,118.00	1,031.00	87.00	-	75.00	-	-	12.00	1,118.00	87.00	75.00	86.2%
2025-04	2	4,540.60	3,356.95	1,183.65	-	1,183.65	-	-	-	2,270.30	591.83	591.83	100.0%
2025-05	6	9,778.80	4,125.45	5,653.35	-	1,819.79	-	-	3,833.56	1,629.80	942.23	303.30	32.2%
2025-06	2	1,445.00	1,277.00	168.00	-	150.00	-	-	18.00	722.50	84.00	75.00	89.3%
2025-07	3	4,911.50	3,728.84	1,182.66	-	1,139.66	-	-	43.00	1,637.17	394.22	379.89	96.4%
2025-08	2	4,941.40	1,597.31	3,344.09	-	563.69	-	-	2,780.40	2,470.70	1,672.05	281.85	16.9%
2025-09	2	3,241.50	634.00	2,607.50	-	72.00	-	-	2,535.50	1,620.75	1,303.75	36.00	2.8%
2025-10	3	2,597.00	-	2,597.00	-	-	-	-	2,597.00	865.67	865.67	-	0.0%
2025-11	5	4,669.00	-	4,669.00	-	-	-	-	4,669.00	933.80	933.80	-	0.0%
Totals	42	65,795.80	37,745.88	28,049.92	-	11,507.46	-	-	16,542.46	1,566.57	667.86	273.99	41.0%

MEDICAID MCO													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	22	39,369.10	22,199.48	17,169.62	-	13,124.92	-	-	4,044.70	1,789.50	780.44	596.59	76.4%
2025-01	8	19,570.30	13,861.79	5,708.51	-	5,227.61	-	-	480.90	2,446.29	713.56	653.45	91.6%
2025-02	8	19,738.90	10,161.50	9,577.40	-	6,965.68	-	-	2,611.72	2,467.36	1,197.18	870.71	72.7%
2025-03	8	18,534.60	10,334.12	8,200.48	-	4,891.88	-	-	3,308.60	2,316.83	1,025.06	611.49	59.7%
2025-04	7	18,024.60	14,091.61	3,932.99	-	3,908.99	-	-	24.00	2,574.94	561.86	558.43	99.4%
2025-05	5	11,583.40	8,907.52	2,675.88	-	2,835.88	-	-	(160.00)	2,316.68	535.18	567.18	106.0%
2025-06	8	14,470.30	9,879.95	4,590.35	(0.52)	4,743.47	-	-	(152.60)	1,808.79	573.79	592.93	103.3%
2025-07	8	19,332.00	8,642.42	10,689.58	(0.26)	6,772.54	-	-	3,917.30	2,416.50	1,336.20	846.57	63.4%
2025-08	11	25,863.40	15,479.83	10,383.57	-	8,272.41	-	-	2,111.16	2,351.22	943.96	752.04	79.7%
2025-09	9	19,270.20	8,643.69	10,626.51	-	6,948.51	-	-	3,678.00	2,141.13	1,180.72	772.06	65.4%
2025-10	13	31,366.10	8,492.90	22,873.20	-	8,185.10	-	-	14,688.10	2,412.78	1,759.48	629.62	35.8%
2025-11	11	25,270.50	-	25,270.50	-	-	-	-	25,270.50	2,297.32	2,297.32	-	0.0%
Totals	118	262,393.40	130,694.81	131,698.59	(0.78)	71,876.99	-	-	59,822.38	2,223.67	1,116.09	609.13	54.6%

PATIENT													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	8	14,197.10	-	14,197.10	-	-	6,798.60	-	7,398.50	1,774.64	1,774.64	-	0.0%
2025-01	13	23,663.50	-	23,663.50	-	1,118.00	2,566.20	-	19,979.30	1,820.27	1,820.27	86.00	4.7%
2025-02	11	24,170.30	-	24,170.30	-	2,457.70	2,405.40	-	19,307.20	2,197.30	2,197.30	223.43	10.2%
2025-03	9	19,268.20	-	19,268.20	0.90	5,287.40	-	-	13,979.90	2,140.91	2,140.91	587.49	27.4%
2025-04	10	15,217.50	-	15,217.50	-	2,196.90	-	-	13,020.60	1,521.75	1,521.75	219.69	14.4%
2025-05	8	16,658.30	-	16,658.30	-	1,893.24	-	-	14,765.06	2,082.29	2,082.29	236.66	11.4%
2025-06	15	23,461.20	-	23,461.20	-	300.00	-	-	23,161.20	1,564.08	1,564.08	20.00	1.3%
2025-07	13	25,903.10	1,280.60	24,622.50	-	2,277.04	-	-	22,345.46	1,992.55	1,894.04	175.16	9.2%
2025-08	19	37,493.00	1,554.30	35,938.70	-	3,617.70	-	-	32,321.00	1,973.32	1,891.51	190.41	10.1%
2025-09	10	22,010.10	-	22,010.10	-	-	-	-	22,010.10	2,201.01	2,201.01	-	0.0%
2025-10	11	21,946.80	-	21,946.80	-	100.00	-	-	21,846.80	1,995.16	1,995.16	9.09	0.5%
2025-11	15	19,581.60	-	19,581.60	-	-	-	-	19,581.60	1,305.44	1,305.44	-	0.0%
Totals	142	263,570.70	2,834.90	260,735.80	0.90	19,247.98	11,770.20	-	229,716.72	1,856.13	1,836.17	135.55	7.4%

12 MONTH DATE OF SERVICE ANALYSIS BY PRIMARY PAYOR CATEGORY

FACILITY													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-01	2	4,388.70	3,491.53	897.17	-	441.34	-	-	455.83	2,194.35	448.59	220.67	49.2%
2025-02	1	727.00	-	727.00	-	618.00	-	-	109.00	727.00	727.00	618.00	85.0%
2025-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-04	2	1,427.00	-	1,427.00	-	-	-	-	1,427.00	713.50	713.50	-	0.0%
2025-05	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-06	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-07	1	700.00	175.61	524.39	-	524.39	-	-	-	700.00	524.39	524.39	100.0%
2025-08	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-09	2	4,129.20	1,340.14	2,789.06	-	-	-	-	2,789.06	2,064.60	1,394.53	-	0.0%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	8	11,371.90	5,007.28	6,364.62	-	1,583.73	-	-	4,780.89	1,421.49	795.58	197.97	24.9%

OTHER GOVT. PAYERS													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-01	1	2,318.40	1,618.33	700.07	-	700.07	-	-	-	2,318.40	700.07	700.07	100.0%
2025-02	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-03	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-04	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-05	3	7,083.60	1,683.52	5,400.08	(42.91)	5,277.48	-	-	165.51	2,361.20	1,800.03	1,759.16	97.7%
2025-06	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-07	2	4,091.40	-	4,091.40	(25.00)	4,116.40	-	-	-	2,045.70	2,045.70	2,058.20	100.6%
2025-08	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-09	3	6,841.80	-	6,841.80	(5.49)	2,921.74	-	-	3,925.55	2,280.60	2,280.60	973.91	42.7%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	9	20,335.20	3,301.85	17,033.35	(73.40)	13,015.69	-	-	4,091.06	2,259.47	1,892.59	1,446.19	76.4%

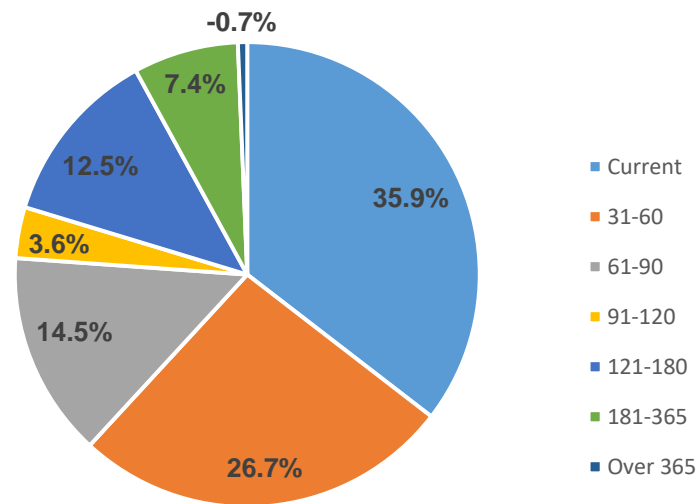
TPL													
DOS	Trip Count	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Balance Due	Gross Chg/Trip	Net Chg/Trip	Cash/Trip	Net Coll %
2024-12	2	4,793.10	601.39	4,191.71	-	3,963.04	-	-	228.67	2,396.55	2,095.86	1,981.52	94.5%
2025-01	1	2,056.50	-	2,056.50	-	-	-	-	2,056.50	2,056.50	2,056.50	-	0.0%
2025-02	1	1,133.00	-	1,133.00	-	1,133.00	-	-	-	1,133.00	1,133.00	1,133.00	100.0%
2025-03	3	6,643.00	1,753.20	4,889.80	-	564.80	-	-	4,325.00	2,214.33	1,629.93	188.27	11.6%
2025-04	2	5,256.20	1,695.09	3,561.11	-	731.34	-	-	2,829.77	2,628.10	1,780.56	365.67	20.5%
2025-05	4	9,284.40	190.14	9,094.26	(11.17)	4,246.59	-	-	4,858.84	2,321.10	2,273.57	1,061.65	46.7%
2025-06	1	718.00	-	718.00	-	-	-	-	718.00	718.00	718.00	-	0.0%
2025-07	1	2,369.70	-	2,369.70	-	2,369.70	-	-	-	2,369.70	2,369.70	2,369.70	100.0%
2025-08	1	2,282.10	-	2,282.10	-	-	-	-	2,282.10	2,282.10	2,282.10	-	0.0%
2025-09	1	2,372.40	-	2,372.40	-	-	-	-	2,372.40	2,372.40	2,372.40	-	0.0%
2025-10	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
2025-11	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Totals	17	36,908.40	4,239.82	32,668.58	(11.17)	13,008.47	-	-	19,671.28	2,171.08	1,921.68	765.20	39.8%

OUTSTANDING AR AGING BY PAYOR CATEGORY

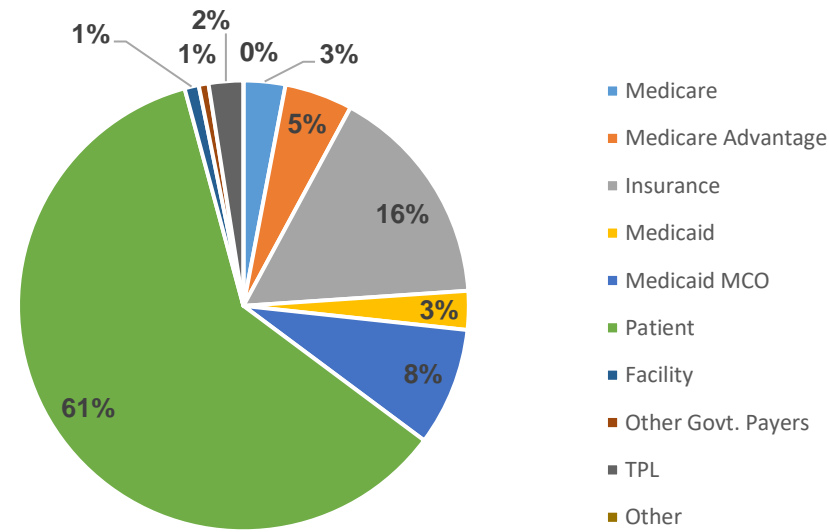
AGING BY AGING DATE & CURRENT PAYOR

Current Payor	Current	31-60	61-90	91-120	121-180	181-365	Over 365	Total
Medicare	20,094.70	2,367.00	1,925.90	2,048.40	-	(2,468.13)	(1,984.40)	21,983.47
Medicare Advantage	29,072.21	8,108.11	2,032.20	(175.80)	718.00	(2,976.01)	(1,101.18)	35,677.53
Insurance	51,714.16	33,399.05	18,983.33	131.00	2,310.74	10,817.16	61.82	117,417.26
Medicaid	15,042.15	6,720.66	1,933.27	55.00	24.00	(3,429.80)	-	20,345.28
Medicaid MCO	43,707.10	10,053.52	3,590.97	(1,847.00)	(187.60)	8,496.61	(1,809.40)	62,004.20
Patient	95,705.17	130,305.39	71,654.92	24,662.22	85,212.22	35,832.86	30.00	443,402.78
Facility	2,329.20	-	459.86	-	1,427.00	3,253.43	-	7,469.49
Other Govt. Payers	145.51	-	2,389.70	-	-	2,613.89	-	5,149.10
TPL	4,977.97	4,729.97	2,879.44	1,436.00	2,056.50	2,078.00	-	18,157.88
Other	-	-	-	-	-	-	-	-
Total	262,788.17	195,683.70	105,849.59	26,309.82	91,560.86	54,218.01	(4,803.16)	731,606.99

AR Aging Percent

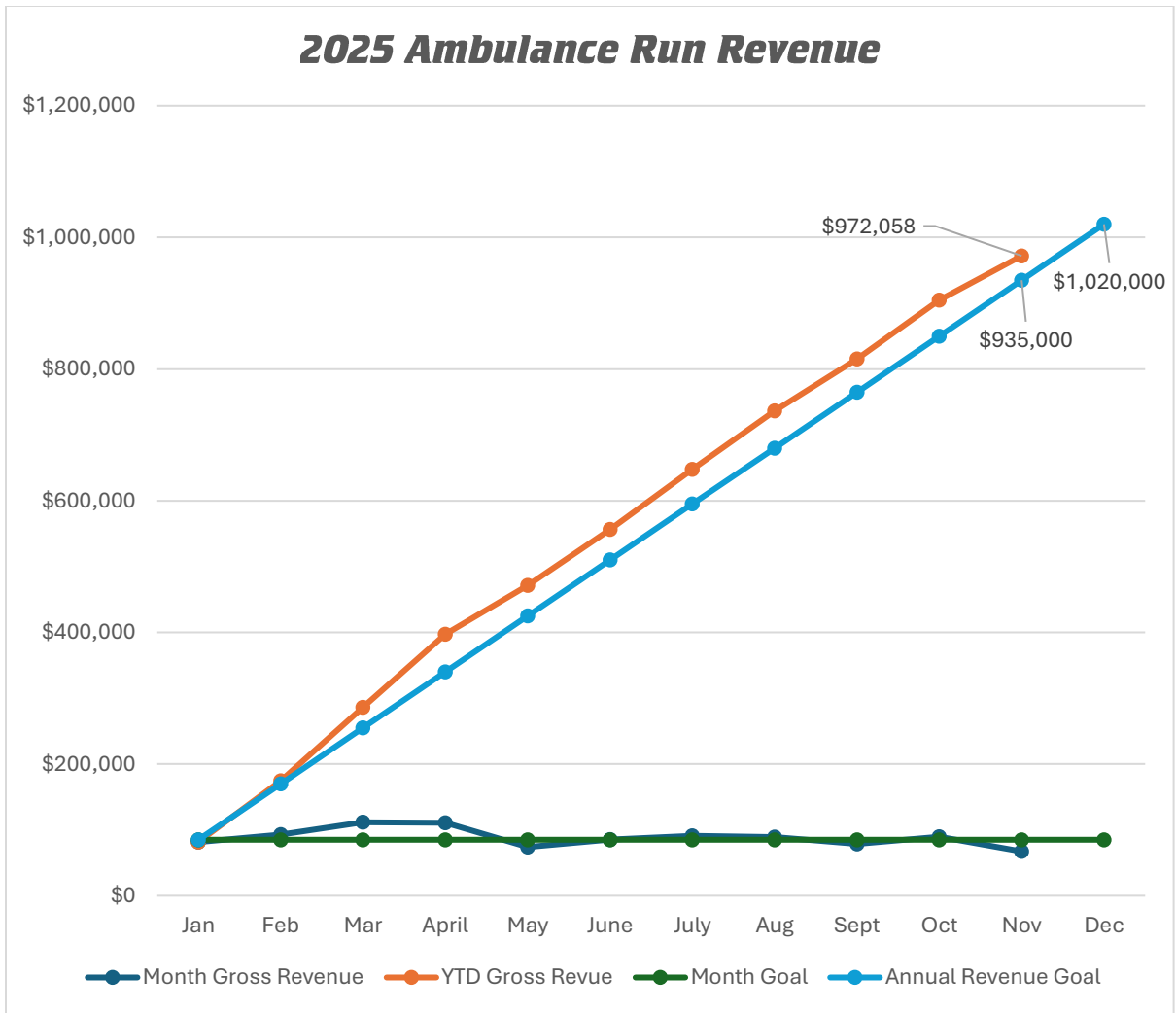


AR by Payor Category



ACCOUNTS RECEIVABLE RECONCILIATION REPORT

Month	Beginning A/R	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write Offs	Refunds	Ending A/R
2025-01	611,177.10	309,995.60	75,155.23	234,840.37	(9.38)	76,974.79	2,366.00	(700.00)	767,386.06
2025-02	767,386.06	247,870.60	125,863.66	122,006.94	(1,949.18)	92,235.87	(887.05)	-	799,993.36
2025-03	799,993.36	172,853.80	121,673.09	51,180.71	39.00	103,414.67	1,198.88	(464.11)	746,985.63
2025-04	746,985.63	225,129.90	116,743.35	108,386.55	0.35	104,749.82	-	(232.64)	750,854.65
2025-05	750,854.65	208,073.60	100,320.75	107,752.85	3.98	72,520.03	612.00	(206.60)	785,678.09
2025-06	785,678.09	144,260.40	97,938.09	46,322.31	(0.14)	84,087.53	121,887.66	(2,040.74)	628,066.09
2025-07	628,066.09	238,155.20	95,167.51	142,987.69	(3.66)	90,300.51	(8,925.70)	(2,016.00)	691,698.63
2025-08	691,698.63	216,120.00	92,596.44	123,523.56	(12.06)	87,461.83	6,565.13	(119.50)	721,326.79
2025-09	721,326.79	166,510.70	79,431.11	87,079.59	(0.43)	78,970.44	5,215.16	(735.59)	724,956.80
2025-10	724,956.80	190,086.50	88,456.99	101,629.51	(9.90)	90,523.72	4,620.91	(1,456.27)	732,907.85
2025-11	732,907.85	140,810.00	62,160.52	78,649.48	(76.48)	68,590.87	13,489.55	(2,053.60)	731,606.99
FY Total	611,177.10	2,259,866.30	1,055,506.74	1,204,359.56	(2,017.90)	949,830.08	146,142.54	(10,025.05)	731,606.99



DeerGrove EMS Ambulance Run Fees

	2025	2024	2023	2022	2021	2020
Jan	\$81,733	\$44,035	\$77,789	\$54,413	\$50,164	\$64,581
Feb	\$93,043	\$51,072	\$52,268	\$80,008	\$46,635	\$35,349
Mar	\$111,571	\$31,152	\$74,854	\$63,410	\$54,979	\$41,495
Apr	\$110,937	\$101,697	\$88,042	\$65,899	\$44,489	\$40,565
May	\$73,934	\$68,091	\$65,613	\$71,395	\$43,258	\$40,785
Jun	\$85,430	\$77,164	\$87,500	\$45,047	\$55,271	\$45,294
Jul	\$90,999	\$119,056	\$82,447	\$46,764	\$45,699	\$36,036
Aug	\$88,898	\$139,469	\$93,235	\$73,548	\$64,325	\$49,339
Sep	\$78,720	\$68,735	\$59,052	\$62,778	\$32,870	\$47,956
Oct	\$89,517	\$60,655	\$79,549	\$55,771	\$43,431	\$46,168
Nov	\$67,276	\$86,522	\$68,372	\$44,244	\$51,785	\$31,771
Dec		\$80,429	\$58,856	\$57,355	\$53,680	\$59,188
YTD GOAL \$935,000	\$972,058	\$928,078	\$887,577	\$720,632	\$586,586	\$538,527

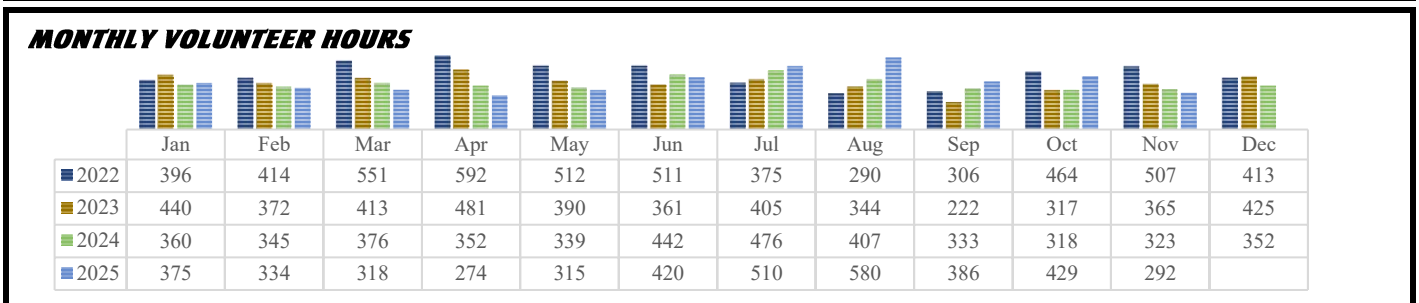
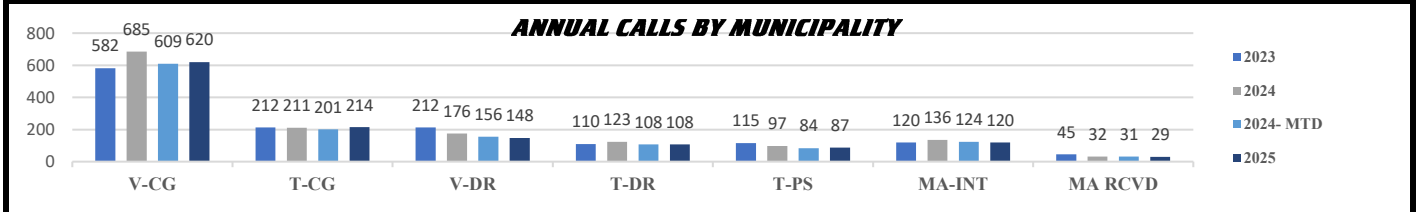
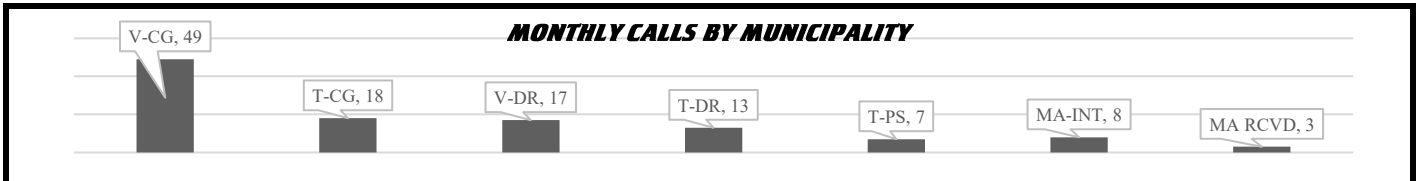
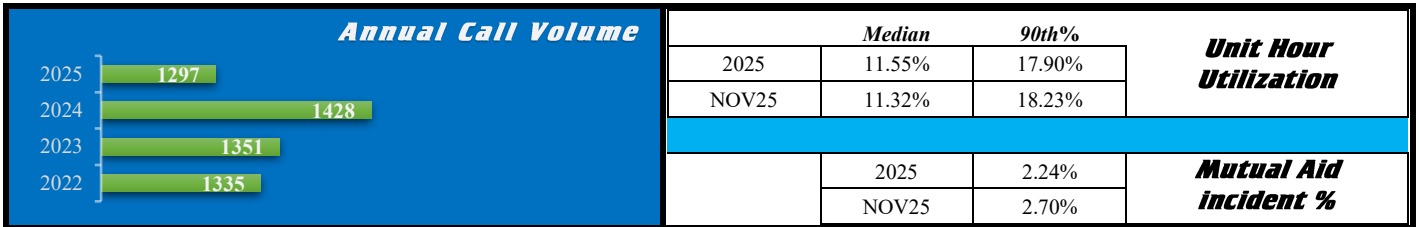
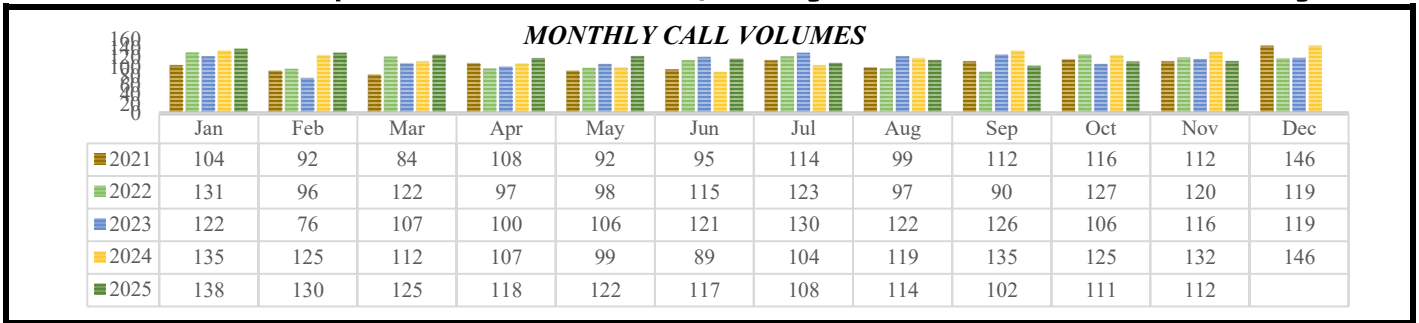
Supplemental GEMT Payments: 2023 \$56,279.83



DEER-GROVE EMS

NOVEMBER 2025 STAFF REPORT

MISSION STATEMENT: Deer Grove EMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.



DGEMS RESPONSE TIMES (In Minutes)				
Notified to Enroute	Enroute to Arrive at Scene	Arrived on Scene to Left Scene	Left Scene to Arrive Destination	At Destination to in Service
0.93	6.85	20.48	22.08	19.98
2025 YTD MEDIAN				
0.92	6.45	20.07	22.70	19.32
MONTH 90TH% TIMES				
1.82	15.00	36.67	32.69	30.47

VEHICLE MAINTENANCE

- ❖ Mickey (2022)- Scheduled PM: Lube, oil, filter, and wheel rotation. Cooling system flush. Test batteries.
- ❖ Stitch (2025)- Scheduled PM: Lube, oil, filter, and wheel rotation. A/C inoperative; not installed properly; repairs covered under warranty.

Vehicle	Beginning Mileage	Ending Mileage	Beginning Hours	Ending Hours	Availability %
Buzz (2017)	155,960	156,619	2,225	2,267	100
Mickey (2022)	56,459	58,502	2,772	2,875	99.2
Stitch (2025)	5,434	6,956	315	387	95
C79	80,382	81,029			100

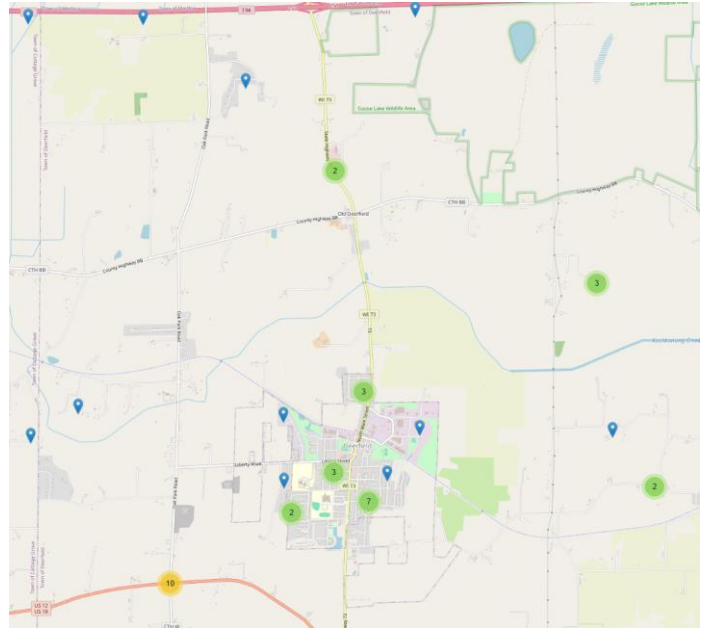
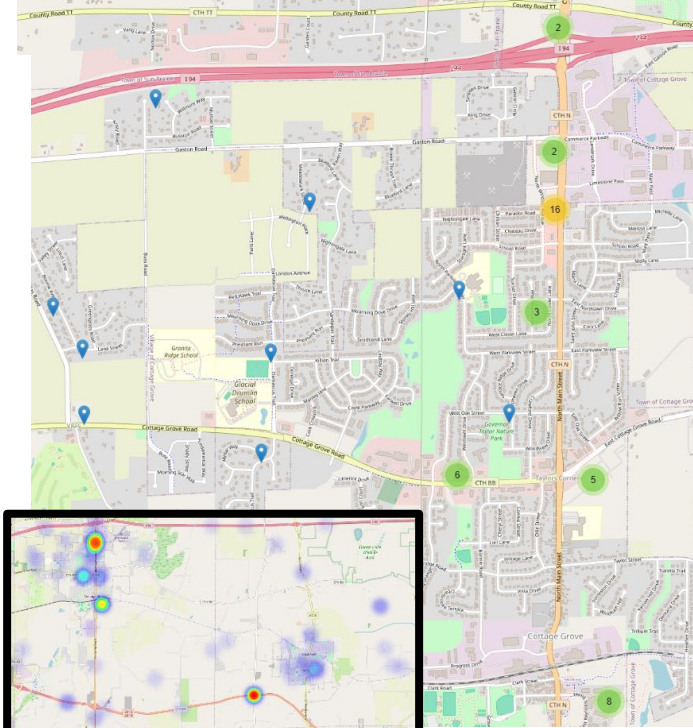
INCIDENT TIME & DAY

NOVEMBER 2025 Time of Call (Dispatched) by 4-hr block								Totals
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
00:01 - 04:00	4	0	1	0	2	2	0	9
04:01 - 08:00	3	3	3	1	5	2	3	20
08:01 - 12:00	3	0	4	3	3	4	1	18
12:01 - 16:00	2	3	3	2	8	10	6	34
16:01 - 20:00	5	4	3	3	4	9	2	30
20:01 - 00:00	2	3	1	1	2	1	3	13
Totals	19	13	15	10	24	28	15	

2025 Time of MUTUAL AID RECEIVED Call by 4-hr block								Totals
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
00:01 - 04:00	0	0	0	0	0	0	1	1
04:01 - 08:00	2	0	0	0	0	0	0	2
08:01 - 12:00	3	3	0	1	0	1	1	9
12:01 - 16:00	4	4	1	1	3	4	0	17
16:01 - 20:00	5	2	4	0	3	3	2	19
20:01 - 00:00	0	0	1	3	1	1	0	6
Totals	14	9	6	5	7	9	4	

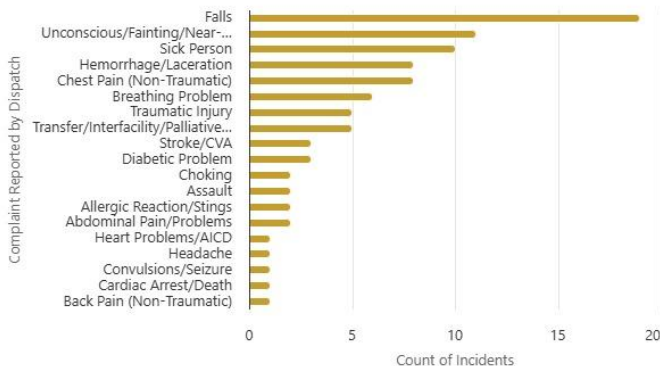
2025 Time of Call (Dispatched) by 4-hr block								Totals
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
00:01 - 04:00	18	17	15	15	17	19	18	119
04:01 - 08:00	26	23	21	21	25	28	23	167
08:01 - 12:00	45	31	46	51	29	42	33	277
12:01 - 16:00	45	45	45	52	49	54	52	342
16:01 - 20:00	46	51	43	40	44	49	37	310
20:01 - 00:00	16	27	32	25	35	32	29	196
Totals	196	194	202	204	199	224	192	

ASSIGNED INCIDENT HEAT MAPS



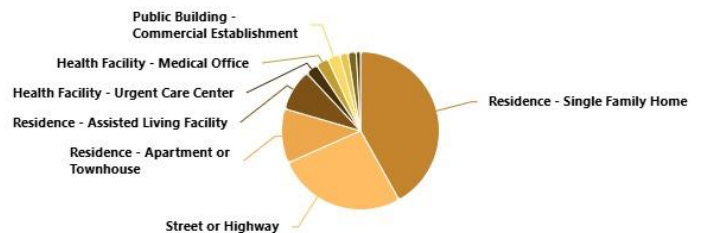
Incidents by Complaint Reported to Dispatch (Top 10)

Nov 01, 2025 12:00 AM to Nov 30, 2025 11:59 PM



Incidents by Location Type (Top 10)

Nov 01, 2025 12:00 AM to Nov 30, 2025 11:59 PM



MEMBERSHIP ROSTER

<u>FULL-TIME</u>	<u>CASUAL</u>	<u>VOLUNTEER</u>
Antoniewicz, Lisa RN, CCEMT-P	+Boyd, Jared Paramedic	Anders, Devon Paramedic
Belden, Elliott Paramedic	Byrnes, Stephanie Paramedic	+Anderson, Ethan AEMT
Berg, Ellie Paramedic	Campbell, Erin RN, Paramedic	+Bauer, Roman EMT
Cummings, Ross CCEMT-P	Hankins, Jefferson Paramedic	Blochowiak, Bradley EMT
Goth, Kevin Paramedic	+Hanson, Gracie Paramedic	Boettner, Mitchell AEMT
Griffin, Elisabeth RN, Paramedic	+Hewitt, Jennifer Paramedic	Cysiewski, Mandy** EMT
Hesseling, Sarah RN, Paramedic	Kaiser, Christopher Paramedic	Doherty, Matthew Paramedic
Hinchley, Clairissa Paramedic	+Keady, Cori Paramedic	Fedorowicz, Samantha PA, Paramedic
Hromatko, Cory CCEMT-P	Klemm, Colton Paramedic	+Gregory, G. EMT
Krszjzaniek, Kiana Paramedic	+Kohlhagen, Jeff Paramedic	Hartman, Michael AEMT
Lang, Eric Paramedic	*Lesson, Aubrey Paramedic	Hummel, Madison EMT
Lasko, Wendy RN, EMT-P	Lillegard, Micah CCEMT-P	Kim, Maeve EMT
Meier, Easton CCEMT-P	Linley, Alecia CCEMT-P	Kuhn, Alyssa EMT
Mickelson, Matthew NP, EMT-P	McMullen, Jeremy Paramedic	Lange, Erica EMT
Rabbitt, Emilie Paramedic	Naviaux, William Paramedic	Morency, Courtney EMT
Sanders, Seth Paramedic	Nicholson, Mary Claire Paramedic	Perez, Nikki AEMT
Salov, Courtney Paramedic	Regali, Trevor Paramedic	+Reichert, Kennedy EMT
	Roman, Jennifer Paramedic	+Schoepp, Hunter EMT
	Rousseau, Cindy Paramedic	Rothweiler, Ben EMT
	Sefcik, Daniel Paramedic	Schultz, Daniel AEMT
	Walker, Kathryn Paramedic	Severson, Erik EMT
	Woodstock, Steven CC/COMM Medic	Tucker, Trenten EMT
		Colwin, Shannon Chaplain
		Meng, Brad Chaplain

*= Currently on Leave of Absence

**=Part-Time Office /Accounts Manager

+ = New member or status

DEPUTY CHIEF'S REPORT

Training Report:

- Our November training centered around annual competency assessments and required medical screenings with mask fit-testing for all members.
- Our focus for December is to finish any remaining assessments and to complete distributive education for Weapons of Mass Destruction (WMD) and Infection Control.
- New recruit academies were successful with 10 new members in attendance.
- An ACLS renewal course was held for 4 DGEMS staff and 1 Monona paramedic in need.
- A PALS renewal was provided to a DGEMS casual paramedic who had planned to attend a course elsewhere, but the course was cancelled.
- 2 Instructors successfully renewed their AHA certifications.
- The officer group has begun leadership training surrounding the book, "The Culture Code", by Daniel Coyle.

Upcoming training sessions:

- SCRTAC Trauma Care Across the Continuum - Dec 9 - Madison
- PALS - Jan 20
- WEMSA - Feb 3-7 - Green Bay

Training Center:

- No community classes were taught in November.
- Paramedic Clairissa Hinchley is beginning to transition into the role of CPR class coordinator.

Upcoming classes:

- BLS renewal - CGFD - Dec 9/16
- CPR/FA - DNR - date TBD
- CPR/FA - Paul Davis Restoration - date TBD

Special Events:

- Staff attended our regularly held health screening events in the community and were contracted to assist with football events at Camp Randall.

Upcoming special events:

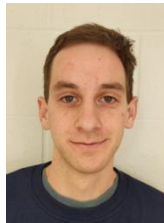
- Christmas in the Grove Parade - Dec 5
- Breakfast with Santa – Deerfield Fire Department - Dec 7

CHIEF'S REPORT

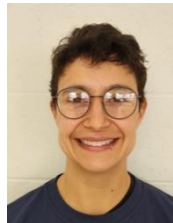
- Assigned to an ambulance for 7.0 hours and on-duty Officer-In-Charge for 162 (49 weekend/holiday) hours throughout the month.
- Held regular monthly meetings with the medical director, officer group, and all staff members.
- Led the Dane County EMS Association meeting.
- We continue to work with EMS-MC to fine-tune our billing and revenue cycle process.
- Newly Remounted 2025 Ambulance (Stitch)
 - Airway chair installed November 18. Intercom system will be installed on December 10.
- Chief Lang attended the following educational events:
 - Southwest Region TIME Meeting hosted by Wis DOT
 - What To Do Now To Prepare for a Compliant 2026
- Participated in the Christmas in the Grove Parade. (Rudolph was hit!!)
- We reviewed proposals and participated in the selection process for the future needs study of the CGFD/DGEMS.
- Received the state fiscal year 2026 Funding assistance program payment.
 - Support and improvement per § 256.12(4): \$62,415.32
 - Training and examination aid per § 256.12(5): \$2,197.80
- Year-to-date partner Fire Department usage on EMS calls:
 - Cottage Grove Fire: 50 incidents
 - Deerfield Fire: 32 incidents
- Department scheduling:
 - November Ambulance Scheduling: 100% coverage at both stations.
 - 380 vacation time hours utilized by the full-time staff group and 140 unscheduled time off hours (sick, bereavement, unpaid) used by all staff groups in November.
 - The casual staff group provided 460 hours on-duty time.
- Recruitment-Retention-
 - Aubree Lesson has left for another adventure. We hope to have her back from leave some time in 2026.
 - New staff members-



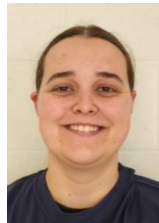
Roman Bauer- EMT



Jared Boyd-Medic



G. Gregory- EMT



Gracie Hanson- Medic



Jennifer Hewitt- Medic



Cori Keady- Medic



Jeff Kohlhagen- Medic



Kennedy Reichert- EMT



Hunter Schoepp- EMT

- **Medicare GEMT supplemental payment #1 for 2023 (\$55,064.91) has been received.**
 - Received the supplemental payment of \$1,214.92 for 2023. This was an overpayment and they will adjust with the 2024 payment.
 - 2024- We've completed all of our components, final desk review is underway, and we should receive payment in February.
-

November Quick Stats						
Date	Amb 1	Amb 2	First Responder	Reason Used	Ending Miles	Driver
1	25	25	0	EMERGENCY CALL	80470	Lang, Eric
2	24	24	0	Training	80796	Lang, Eric
3	24	24	0	Meeting - In district	80818	Antoniewicz, Lisa
4	24	24	0	EMERGENCY CALL	80900	Lang, Eric
5	24	24	0	EMERGENCY CALL	80952	Lang, Eric
6	24	24	0	Administrative Duties	81007	Lang, Eric
7	24	24	0			
8	24	24	0			
9	24	24	0			
10	24	24	0			
11	24	24	0			
12	24	24	0			
13	24	24	0			
14	24	24	0			
15	24	24	0			
16	24	24	0			
17	24	24	0			
18	24	24	0			
19	24	24	0			
20	24	24	0			
21	24	24	0			
22	24	24	0			
23	24	24	0			
24	24	24	0			
25	24	24	0			
26	24	24	0			
27	24	24	0			
28	24	24	0			
29	24	24	0			
30	24	24	0			
Total	721	721	0			
1442 hours of coverage total						
Total of 200% coverage						

November 2025

Remote Rural *** 19.98 ***

All Response Types 90th % Goal = Rural 14.98	ALL Responses		All to V CG		All to T CG		All to V DF		All to T DF		All to T PS	
	Median	90th %	Median	90th %	Median	90th %	Median	90th %	Median	90th %	Median	90th %
Unit Notified to Unit Arrived on Scene	8.13	15.46	6.28	9.35	10.84	12.65	6.67	11.60	13.30	15.87	9.90	11.29
Unit Notified to Unit En Route	0.93	1.82	0.95	1.92	0.99	1.71	1.17	1.86	0.65	1.67	1.18	1.46
Unit En Route to Unit Arrived on Scene	6.85	15.00	5.37	8.23	9.77	11.67	5.25	10.72	11.02	15.82	8.47	10.24
Unit Arrived on Scene to Unit Left Scene	20.48	36.67	16.58	29.45	21.98	28.23	19.16	29.86	32.85	48.08	36.98	43.59
Unit Left Scene to Arrived at Destination	22.60	32.69	20.53	25.55	23.45	32.87	24.20	29.65	27.17	33.70	23.72	29.06
Arrived at Destination to Back in Service	20.47	30.47	18.07	29.86	25.79	42.34	19.93	22.91	20.15	27.80	24.15	32.80

2025 Year-To-Date All Response Types	Entire Response Area		All to V CG		All to T CG		All to V DF		All to T DF		All to T PS	
	Median	90th %	Median	90th %	Median	90th %	Median	90th %	Median	90th %	Median	90th %
Unit Notified to Unit Arrived on Scene	7.55	13.39	6.67	11.35	8.62	13.07	6.13	13.11	8.85	15.37	10.92	16.24
Unit Notified to Unit En Route	0.92	1.78	0.93	1.78	0.90	1.80	1.00	1.73	0.88	1.64	0.95	1.69
Unit En Route to Unit Arrived on Scene	6.45	12.47	5.61	10.27	7.60	12.28	4.98	12.28	7.83	15.31	9.63	15.02
Unit Arrived on Scene to Unit Left Scene	20.07	32.54	19.50	31.14	20.72	32.77	20.08	32.09	22.97	36.11	21.35	35.99
Unit Left Scene to Arrived at Destination	22.70	31.67	21.80	30.66	21.11	30.41	26.15	34.86	26.68	34.21	20.62	28.79
Arrived at Destination to Back in Service	19.32	29.99	19.03	29.56	20.18	30.20	19.93	29.71	21.38	30.57	19.35	33.41

2025 Year-To-Date **** Lights and Sirens Response ****	Entire Response Area		All to V CG		All to T CG		All to V DF		All to T DF		All to T PS	
	Median	90th %	Median	90th %	Median	90th %	Median	90th %	Median	90th %	Median	90th %
Unit Notified to Unit Arrived on Scene	7.85	13.57	6.15	12.32	8.20	13.56	5.60	13.27	8.52	15.87	11.59	16.79
Unit Notified to Unit En Route	0.86	1.52	0.90	1.53	0.81	1.50	0.95	1.27	0.68	1.38	0.90	1.47
Unit En Route to Unit Arrived on Scene	6.93	12.55	5.23	11.52	7.13	12.68	4.72	12.35	7.60	15.82	10.55	15.94
Unit Arrived on Scene to Unit Left Scene	20.17	33.64	19.30	30.49	20.24	33.66	23.28	42.47	23.93	35.18	19.36	34.13
Unit Left Scene to Arrived at Destination	22.57	31.62	21.73	30.76	20.55	29.16	26.80	36.63	24.77	29.23	19.37	26.77
Arrived at Destination to Back in Service	20.61	32.94	20.50	33.66	21.07	31.94	20.22	38.39	21.88	29.72	19.17	31.98

01/01/2025 thru 12/09/2025

EMS MEDICAL DIRECTOR SERVICES AGREEMENT

Compensated

EMS AGENCY	Deer Grove Emergency Medical Services
PROVIDER	SSM Health Care of Wisconsin, Inc.
EFFECTIVE DATE	January 1, 2026

This EMS MEDICAL DIRECTOR SERVICES AGREEMENT (“Agreement”) is entered into and is effective as of the EFFECTIVE DATE, by and between EMS AGENCY and PROVIDER.

RECITALS

WHEREAS, EMS AGENCY is, among other things, an emergency medical response agency that provides emergency medical services (“Health Services”) to residents of a Wisconsin county and the surrounding communities (“Service Area”);

WHEREAS, in order to provide Health Services, EMS AGENCY must have a physician serve as the EMS medical director, which for purposes of this Agreement, is defined in accordance with Wisconsin Statute 256.01 as “a physician who trains, medically coordinates, directs, supervises, establishes standard operating procedures for, and designates physicians for direction and supervision of, emergency medical services practitioners and who reviews the performance of emergency medical services practitioners and ambulance service providers.” (“Medical Director”);

WHEREAS, PROVIDER is a licensed hospital, owned and operated by a tax-exempt, nonprofit healthcare system whose mission includes supporting the health care needs of, and providing inpatient and outpatient services to, the Service Area;

WHEREAS, PROVIDER employs or contracts with a physician who is competent and qualified to act as Medical Director for EMS AGENCY and furnish the services set forth in Exhibit B of this Agreement (“Medical Director Services”);

WHEREAS, PROVIDER and EMS AGENCY believe that it is in the best interest of the Service Area residents that the Health Services continue to be provided to such residents;

WHEREAS, EMS AGENCY desires to engage PROVIDER to provide an employed or contracted physician to serve as the Medical Director for EMS AGENCY and furnish the Medical Director Services; and

WHEREAS, EMS AGENCY and PROVIDER desire to enter into this Agreement for the provision of Medical Director Services.

NOW, THEREFORE, in consideration of the foregoing recitals, and the mutual covenants and agreements hereinafter contained, and other valuable and good consideration the sufficiency of which is hereby acknowledged, the parties hereby covenant and agree as follows:

1. Relationship Between the Parties.

- 1.1 Independent Contractors. PROVIDER and EMS AGENCY are independent contractors, and this Agreement shall not constitute the formation of a partnership, joint venture, employment, principal/agent relationship, or master/servant relationship. The Parties further agree that neither PROVIDER nor any of its employee(s) or contracted individual(s) shall be entitled to any sick leave, vacation pay, retirement, social security, disability, health and unemployment benefits, nor any other benefits offered to employees of EMS AGENCY. Neither Party shall have any expressed or implied right

or authority to assume or create any obligation or responsibility on behalf of or in the name of the other Party, except as herein provided.

2. **PROVIDER Duties**

- 2.1 PROVIDER shall provide its employed or contracted physician(s) designated in Exhibit A to serve as the Medical Director for EMS AGENCY. The term “Physician” as used in this Agreement shall refer to the physician(s) designated in Exhibit A and any of his/her designated successors.
- 2.2 PROVIDER may from time to time modify Exhibit A by designating a new Physician who shall fulfill PROVIDER’S obligations hereunder, provided that PROVIDER shall not change such designation more than once annually without obtaining EMS AGENCY’s approval of the newly-designated Physician, except in cases of unforeseen circumstances (including, but not limited to, a Physician’s death or long-term disability), or at EMS AGENCY’S written direction.
- 2.3 PROVIDER, through the Physician(s) designated in Exhibit A, shall perform the Medical Director Services set forth in Exhibit B.
- 2.4 PROVIDER shall ensure that each Physician set forth in Exhibit A meets the following requirements:
 - a. Is duly licensed as a physician in the State of Wisconsin;
 - b. Maintains all customary and appropriate narcotics and controlled substances numbers and licenses as required by federal, state, and local laws and regulations;
 - c. Be board-certified or board-eligible, so long as Physician is actively pursuing board certification, unless this requirement is waived in writing, in whole or in part, by EMS AGENCY;
 - d. Maintains good standing participation in the Medicare and Wisconsin Medicaid programs;
 - e. Meets all of the qualifications of Wis. Admin. Code DHS 110.49(1) and/or any current or future requirements of Medical Directors imposed by federal or Wisconsin law.
- 2.5 PROVIDER shall ensure that each Physician provides Medical Director Services in accordance with the following:
 - a. Currently approved methods and practices of the appropriate licensing authority for physicians and any other applicable state agency or organization governing physicians;
 - b. The ethical and professional standards of the American Medical Association;
 - c. All applicable federal, state and local laws and regulations;
 - d. Prevailing professional standards in the community, at the time such services are rendered;
 - e. Those internal policies and procedures of EMS AGENCY which have been provided to PROVIDER in writing, specifically noting their inclusion under this section; and
 - f. Standards of any applicable licensing, regulatory, accrediting or certifying body made known to PROVIDER in writing, specifically noting their inclusion under this section.

3. **EMS AGENCY Duties**

- 3.1 EMS AGENCY shall provide all the space, supplies, equipment, furniture and fixtures as may be deemed reasonably necessary by PROVIDER to facilitate Physician in providing Medical Director Services. EMS AGENCY may employ or contract with personnel necessary to provide support services to Physician to aid in the performance of Medical Director Services (“EMS Staff”). EMS Staff shall remain under the direction and control of EMS AGENCY and EMS AGENCY shall have the sole right to hire, fire, and/or discipline EMS Staff.
- 3.2 **Qualifications and Standards.**
- a. EMS AGENCY agrees that any of its EMS Staff who assist Physician in providing Medical Director Services under this Agreement must, at all times, be qualified, competent, certified and/or licensed (as applicable) and in good standing with any applicable professional standard and certifying or licensing body.
- b. EMS Staff shall provide assistance to Physician in a workmanlike manner and in accordance with, as applicable: (i) currently approved methods and practices of the appropriate licensing authority and any other applicable state agency or organization; (ii) ethical and professional standards; (iii) federal, state and local laws and regulations; and (iv) prevailing professional standards in the community, at the time such services are rendered.
- 3.3 EMS AGENCY shall not have or exercise any control or direction over the professional judgment or methods by which PROVIDER or any employees or agents of PROVIDER, including any Physician, perform Medical Director Services pursuant to this Agreement.
- 3.4 EMS AGENCY, including its leadership, directors, staff, and any invited experts, will provide an annual review of all policies and protocols promulgated by Physician in his/her role as Medical Director. EMS AGENCY will be an active participant in the Medical Director Services set forth in Exhibit B and shall provide the necessary oversight and support to implement any changes that arise from the Medical Director Services. EMS AGENCY will monitor utilization and provide input and guidance when determining the scope of Medical Director Services.
- 3.5 **Freedom of Choice By Patients.** EMS AGENCY shall be responsible for notifying its patients of their freedom to choose any willing provider or supplier. EMS AGENCY must disclose the existence and nature of its relationship with PROVIDER to any patient who inquires.

4. **Compensation**

- 4.1 **Compensation.** As compensation for PROVIDER providing a Physician to act as the Medical Director and perform Medical Director Services pursuant to this Agreement, EMS AGENCY shall pay PROVIDER at the rate set forth in Exhibit C (“Compensation”). The Parties agree that the rate set forth in Exhibit C will be assessed prior to the end of the Initial Term and any subsequent Renewal Term(s), and adjusted by mutual agreement of the Parties, not to exceed a 2% increase.
- 4.2 **Payment.** EMS AGENCY shall pay in full, all Compensation owed to PROVIDER within sixty (60) days of receipt of the invoice from PROVIDER.
- 4.3 **Fair Market Value / No Referrals.** The Parties acknowledge that any compensation paid under this Agreement is intended to reflect fair market value for Medical Director Services, and does not, nor shall it be modified to, take into account the volume or

value of any referrals between the Parties. Nothing in this Agreement shall be construed as requiring or inducing any Party or, as applicable, any of its owners, directors, members, officers, employees, affiliates, or agents to refer any patients or business, reimbursable in whole or in part under any federal or state health care program, to the other Party. PROVIDER and Physician shall be entitled to refer patients to any hospital or other healthcare provider deemed to be best qualified to deliver medical services to any particular patient.

- 4.4 Time Records. In order to clearly document, for purposes of the Anti-Kickback Statute, 42 U.S.C. § 1320a-7b(b), and the Medicare Anti-Referral Statute, 42 U.S.C. § 1395nn, that Physician is actually performing valuable Services on behalf of PROVIDER for EMS AGENCY, Physician shall complete and sign a monthly time record verifying the dates and times expended in providing Services (“Time Record”). Completed Time Records shall be submitted by Physician to PROVIDER before Physician is paid by PROVIDER for Services. PROVIDER shall provide EMS AGENCY completed Time Records upon request.
- 4.5 No Other Payments. PROVIDER expressly agrees that payments made pursuant to this Agreement constitute payment in full for PROVIDER and Physician’s provision of Medical Director Services hereunder, and that EMS AGENCY shall not be responsible for directly compensating any PROVIDER employees, or persons otherwise under contract with PROVIDER, including any Physician, while this Agreement is in effect. PROVIDER shall be responsible for all deductions and withholdings which may be required by federal, state and local law for any employed Physician and to any PROVIDER employee that may directly or indirectly assist in the provision of Medical Director Services under this Agreement. If the Physician is contracted with PROVIDER, PROVIDER shall be responsible for ensuring the employer of the Physician(s) completes all deductions and withholdings which may be required by federal, state and local law for any Physician or employee that may directly or indirectly assist in the provision of Medical Director Services under this Agreement.
- 4.6 Professional Fees Excluded. Any billing or collection of professional fees in connection with Medical Director Services shall be the sole responsibility of PROVIDER or Physician. EMS AGENCY shall not collect professional fees on PROVIDER’s or Physician’s behalf.

5. **Insurance**

- 5.1 At all times during the term of this Agreement, each party shall procure and maintain commercial general liability insurance covering itself and its employees and agents providing Contracted Services pursuant to the Agreement on an occurrence basis in the minimum amounts of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) annual aggregate of all claims. Each party shall also maintain professional liability insurance coverage on an occurrence basis for its employees and agents providing services hereunder with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) annual aggregate. Each party shall maintain Worker’s Compensation coverage equal to statutory limits for its employees performing services pursuant to this Agreement. Each party shall provide the other parties a certificate of insurance evidencing that such coverage is in effect during the term of this Agreement.
- 5.2 In the event any party procures insurance coverage which is not on an occurrence basis, that party shall at all times, including without limitation, after the expiration or

termination of this Agreement for any reason, maintain professional liability insurance coverage for any liability directly or indirectly resulting from the provision of services pursuant to this Agreement by each party or each party's employees or agents, or acts or omissions of each party or each party's employees or agents, occurring in whole or in part during the term of this Agreement (hereinafter "continuing coverage"). Each party may procure such continuing coverage by obtaining subsequent policies which have a retroactive date of coverage equal to the Effective Date of this Agreement, by obtaining an extended reporting endorsement applicable to the insurance coverage maintained by that party during the term of this Agreement, or by such other methods acceptable to the other parties.

6. **Indemnification.**

6.1 Each Party agrees to indemnify and hold harmless the other Party, its directors, officers, employees, agents, affiliates, successors, and assigns from and against all claims, causes of action, suits, demands, liabilities, damages, penalties, judgments, and expenses (including, without limitation, reasonable attorney fees) arising out of or resulting from: (a) its breach of the representations, warranties, covenants, or agreements contained in this Agreement by the indemnifying Party; (b) its violation of applicable federal, state, or local laws, rules, or regulations; or (c) any action, claim, suit, or proceeding brought by any third party arising from any of its acts or omissions or acts or omissions of its employees or agents.

7. **Term and Termination.**

7.1 **Term.** The term of this Agreement shall commence on the EFFECTIVE DATE and, subject to earlier termination as provided herein, continue for two (2) years ("Initial Term"). The parties shall review this Agreement prior to the end of the then-current term and, if mutually agreed upon by the parties, extend the term of the Agreement for an additional period (each a "Renewal Term"). The "Term" of this Agreement shall mean the Initial Term and all Renewal Terms, unless sooner terminated pursuant to this Agreement. All such extensions shall be documented in writing and signed by the parties prior to the expiration of the then-current term. In the event the parties fail to appropriately document an extension, and PROVIDER continues to provide a Physician to serve as Medical Director for EMS AGENCY hereunder, the Term of this Agreement shall be deemed to be automatically extended on a day to day basis until terminated by either party upon sixty (60) days prior written notice if the termination is without cause, or if the termination is not without cause, then as provided by the applicable termination provision of this Agreement.

7.2 **Termination.** Notwithstanding the provisions of Section 7.1, this Agreement may be terminated as follows:

- a. **Voluntary and Involuntary Termination.** At any time during the Initial Term or any Renewal Term a party may terminate this Agreement upon ten (10) days prior written notice in the event that another party is in material breach of any provision of this Agreement and fails to cure such breach on or before the expiration of a thirty (30) day written notice and cure period ("Cure Period"). Notwithstanding the foregoing, if the breach is cured within the Cure Period but the breaching party commits the same or a substantially similar breach within a six (6) month period following expiration of the Cure Period, then a non-breaching party may immediately terminate this Agreement without affording any further Cure Period.
- b. **Termination Due to Change in Law.** In the event that any law or regulation

enacted, promulgated or amended after the date of this Agreement, or any interpretation of law or regulation by a court or regulatory authority of competent jurisdiction after the date of this Agreement (collectively “Change in Law”) materially affects or materially impacts upon the reasonable expectations of a party under this Agreement, renders any provision of this Agreement illegal or unenforceable, or materially affects the ability of a party to perform its obligations under this Agreement, then that party may request renegotiation of the applicable terms of this Agreement by written notice to the other parties. The parties agree to negotiate in good faith an amendment which preserves the original reasonable expectation of the parties to the extent possible in a manner consistent with the Change in Law. If no such amendment can be agreed upon in the reasonable opinion of a party within sixty (60) days of receipt of such notice, then EMS AGENCY and PROVIDER may terminate this Agreement upon an additional thirty (30) days written notice.

8. **Miscellaneous.**

- 8.1 **Waiver of Breach.** The waiver by a party of a breach or violation of any provision of this Agreement shall not operate as, nor be construed to be, a waiver of any subsequent breach of the same or any other provision thereof.
- 8.2 **Compliance with Laws.** In all matters under this Agreement, the parties shall abide by and comply with all applicable laws, standards, rules and regulations of those federal, state, and local agencies having jurisdiction over or in connection with the party’s operations. The parties acknowledge there is no obligation to refer patients or other healthcare items or services. Notwithstanding the unanticipated effect of any of the provisions herein, the parties intend this Agreement to comply with 42 U.S.C. § 1320a-7b(b) (commonly known as the Anti- Kickback Statute), 42 U.S.C. § 1395nn (commonly known as the Stark Law) and any other federal or state law provision governing fraud and abuse or self-referrals, as such provisions may be amended from time-to-time. This Agreement shall be construed in a manner consistent with compliance with such statutes and regulations, and the parties hereto agree to take such actions necessary to construe and administer this Agreement accordingly. If any court or administrative agency of competent jurisdiction determines that this Agreement violates any of such statutes or regulations, then the parties agree to take such actions in good faith as necessary to amend this Agreement to comply with the applicable statutes or regulations, as provided herein.
- 8.3 **Referrals/Non-Diversion.** The parties acknowledge that none of the benefits or the Contribution granted hereunder are conditioned on any requirement that a party refer to, be in a position to make or influence referrals to, or otherwise generate business for a party or its affiliates. During the Term of this Agreement, neither party shall solicit or attempt to solicit, by any means whatsoever, patients in order to induce them to seek medical services at any PROVIDER or health care organization, provided, however, that directing a patient to a particular health care organization on account of medical necessity, determined in a manner consistent with sound medical practice and professional judgment or the patient’s insurance requirements, shall not constitute solicitation of patients. The Parties acknowledge that neither Party nor its affiliates are restricted from referring patients to any other individual or entity.
- 8.4 **Non-Exclusivity.** Subject to the terms of this Agreement, EMS AGENCY shall be entitled to enter into similar agreements with other providers, suppliers, or donors. PROVIDER may enter into similar agreements with other EMS agencies.
- 8.5 **Access to Books and Records.** If this Agreement is determined to be a contract within

the purview of §1861(v)(1)(I) of the Social Security Act (§ 952 of the Omnibus Reconciliation Act of 1980) and the regulations promulgated in implementation thereof at 42 CFR Part 420, then during this Agreement and for a period of four (4) years thereafter, the Parties shall make available to the Comptroller General of the United States, HHS and their duly authorized representatives, access to said party's corporate books, documents and records, and such other information as may be required by the Comptroller General or Secretary of HHS to verify the nature and extent of the costs of services provided by either Party. If either Party carries out the duties of the contract through a subcontract worth ten thousand dollars (\$10,000) or more over a twelve (12) month period with a related organization, the subcontract will also contain an access clause to permit access by the Secretary, Comptroller General and their representatives to the related organization's books and records.

- 8.6 Authority and Control. The Parties acknowledge that ultimate control of the business and operations of each party's respective facilities resides in that party and that by entering into this Agreement neither party is delegating to the other party any of the powers, duties or responsibilities vested in it by law, except as may be expressly set forth in this Agreement. No party shall have the authority to sign any agreement or enter into any oral understanding which in whole or in part purports to be on behalf of or authorized by any other party or in any way binds or obligates any other party.
- 8.7 Warranty of Non-Exclusion. By the execution and delivery of this Agreement, each Party represents and warrants that (a) it is not excluded from any federal health care program, as defined under 42 U.S.C. §1320a-7b(f), for the provision of items or services for which payment may be made under a federal health care program; (b) it has not arranged or contracted (by employment or otherwise) with any employee, contractor or agent that it knows or should know is excluded from the participation in any federal health care program; and (c) no final adverse action, as such term is defined under 42 U.S.C. §1320a-7e(g), has occurred or is pending or threatened against it or, to its knowledge, against any employee, contractor, or agent engaged to provide items or services under this Agreement.
- 8.8 Governing Law. This Agreement shall be governed by and interpreted in accordance with the substantive laws of the State of Wisconsin, without application of choice of laws rules.
- 8.9 Severability. In the event any provision of this Agreement is invalid or unenforceable, such invalid or unenforceable provision shall not invalidate or affect the other provisions of this Agreement which shall remain in effect and be construed as if such provision were not a part hereof, provided that if the invalidation or unenforceability of such provision shall, in the opinion of a party to the Agreement, have a material effect on such party's rights or obligations under this Agreement, then the Agreement may be terminated by such party upon thirty (30) days prior written notice by such party to the other parties.
- 8.10 Notice. Any notice or communication required or permitted to be given under this Agreement shall be served personally, sent by United States certified mail or sent by email to the following address:

If to EMS AGENCY: See Address listed on the Signature Page

If to PROVIDER: SSM Health
Attn: Contracts

12800 Corporate Hill Drive
St. Louis, MO 63131

Email: ContractNotices@ssmhealth.com

Any change to the notice address listed above must be given to the other party in the same manner as described in this section. The date of notice shall be the date of delivery if the notice is personally delivered, the date of mailing if the notice is sent by United States certified mail or the date of transmission if the notice is sent by email. Each party agrees to maintain evidence of the respective notice method utilized.

- 8.11 Assignment and Subcontracting. Except as provided in Section 2.2, above, with respect to the designation of Physician, no party hereto may assign its rights or obligations under this Agreement to any other person or entity. Notwithstanding the foregoing, PROVIDER may assign this Agreement to any corporation owned by or under common control with PROVIDER.
- 8.12 Counterparts, Facsimile, or Electronic Signature. This Agreement may be signed in one or more counterparts including via facsimile or email, or by electronic signature in accordance with Wisconsin law, all of which shall be considered one and the same agreement, binding on all parties hereto, notwithstanding that both parties are not signatories to the same counterpart. A signed facsimile or photocopy of this Agreement shall be binding on the parties to this Agreement.
- 8.13 Patient Identifying Information. All parties to this Agreement shall comply with all applicable state and federal laws and regulations regarding confidentiality of patient records, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the Privacy and Security Standards (45 C.F.R. Parts 160 and 164) and the Standards for Electronic Transactions (45 C.F.R. Parts 160 and 162) (collectively, the “Standards”) promulgated or to be promulgated by the Secretary of Health and Human Services on and after the applicable effective dates specified in the Standards. All medical information and data concerning specific patients, including but not limited to the identity of the patients, derived from the relationship set forth in this Agreement shall be treated and maintained in a confidential manner by all parties to this Agreement and shall not be released, disclosed, or published to any party other than as required or permitted under applicable laws. All parties agree to the Business Associate Agreement attached to this Agreement as Exhibit D and shall comply with the provisions set forth therein.
- 8.14 Affirmative Action Statement. Each Party and all covered subcontractors shall abide by the requirements of 29 CFR § 471, Appendix A to Subpart A, 41 CFR § 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability.
- 8.15 Section Headings. The headings of Sections in this Agreement are for reference only and shall not affect the meaning of this Agreement.
- 8.16 Rights of Parties. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies on any persons other than the parties to it and their

respective successors and permitted assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party to this Agreement or to give any third persons any right of subrogation or action against any party to this Agreement.

- 8.17 Attorneys' Fees. In the event legal action is instituted to enforce this Agreement or any part hereof, the prevailing party shall be entitled to reasonable attorneys' fees and actual costs incurred in connection with such action.
- 8.18 Entire Agreement. This Agreement, together with its Attachments, supersedes all previous agreements between the parties relating to the subject matter of this Agreement and constitutes the entire understanding between the parties relating to the subject matter of this Agreement. No amendments or variation thereof shall be valid unless evidenced by a writing signed by all parties.

[Remainder of Page Intentionally Left Blank – Signature Page to Follow]

IN WITNESS WHEREOF, each person signing below represents and warrants that he or she is fully authorized to sign and deliver this Agreement in the capacity set forth beneath his or her signature and the parties hereto have signed this Agreement as of the date and year written below.

EMS AGENCY:

PROVIDER:

By: _____

By: _____

Name: Eric Lange

Name: Susan Anderson

Title: Chief of EMS

Title: Regional President

Address: 4030 County Rd N

Cottage Grove, Wi 53527

Email: elang@deergroveEMS.com

Date: _____

Date: _____

Name: Peter Doll

Title: Commission Chair

Address: 4030 County Rd N

Cottage Grove, Wi 53527

Email: pdoll@villageofcottagegrove.gov

Date: _____

EXHIBIT A

DESIGNATED PHYSICIAN

The following Physician(s), employed by or contracted with PROVIDER, shall serve as Medical Director and provide the Medical Director Services under this Agreement unless and until substituted pursuant to the provisions of Section 2.2 of the Agreement:

Physician(s):

Kacey Kronenfeld, MD

Nick Wleklinski, MD

Aurora Lybeck, MD

Mike Grahl, MD

EXHIBIT B
MEDICAL DIRECTOR SERVICES

The Physician, in cooperation with EMS AGENCY, shall provide the following Medical Director Services to EMS AGENCY in his/her capacity as Medical Director:

A. EMS Activities

1. Establish, implement, revise and authorize the use of system-wide protocols, policies, standing orders, and procedures for all patient care.
2. Set and ensure compliance with patient-care standards.
3. Establish criteria for initial emergency response and determine patient destination.
4. Establish the procedures or protocols for non-transport of patients.
5. Provide medical advisory services related to the first responder programs.
6. Provide online medical direction 24 hours a day.
7. Provide off-line medical direction services to include review, and approval of the service protocols, quality improvement reviews.
8. Review EMS reports and run sheets.
9. Provide quarterly updates to EMS AGENCY's leadership team.
10. Advise and assist in the planning and implementation of new or expanded EMS AGENCY services and/or programs that promote public welfare.

B. Quality Improvement Activities

1. Assist EMS AGENCY in developing, implementing, evaluating, and supervising a continuous quality assurance and improvement program for patients and the EMS program, in accordance with applicable state and federal regulations.
2. The quality assurance and improvement program should include at least an annual review of the following: prolonged EMS response times, incomplete run documentation, compliance with protocols, EMS AGENCY Staff's skills performance (or sample thereof), and any other activities that EMS AGENCY or the Physician deem necessary.

C. Education and Training Activities

1. Participate in educational programs for EMS AGENCY;
2. Maintain and continue education appropriate for the Medical Director;
3. Ensure that all licensed service personnel working as EMS Staff meet the educational skills, competencies, and qualifications required for their level of license and patient care environment, on an ongoing basis. The Physician shall have authority to require additional education and training for any EMS Staff who fail to meet this requirement and limit the patient care activities of those who deviate from established standards;
4. Maintain education and proficiency testing for EMS Staff;
5. Recommend to the appropriate certifying or state agency, certification, recertification and/or decertification of EMS Staff; and
6. Maintain and continue education appropriate for EMS AGENCY's administrative and communication staff;

D. Community Activities

1. Serve as patient advocate and maintain liaison with area hospitals, emergency departments, physicians, pre-hospital providers and nurses
 2. Develop professional relationships with other local EMS agencies.
 3. Interact with regional, state and local EMS authorities to ensure standards, needs and requirements are met and resource utilization is optimized
- E. Perform any other activities as reasonably requested by EMS AGENCY and agreed to by the Physician.

EXHIBIT C
COMPENSATION

Rate	\$1,000/ month or \$12,000 annually
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EXHIBIT D

BUSINESS ASSOCIATE AGREEMENT

The following terms defined below shall be applicable to this Business Associate Agreement:

EFFECTIVE DATE	January 1, 2026
COVERED ENTITY	SSM Health Care of Wisconsin, Inc.
BUSINESS ASSOCIATE	Deer Grove Emergency Medical Services

This BUSINESS ASSOCIATE AGREEMENT (“BAA”) shall be effective on EFFECTIVE DATE by and between COVERED ENTITY, and BUSINESS ASSOCIATE.

WHEREAS, the COVERED ENTITY and BUSINESS ASSOCIATE are parties to one or more agreements, and may in the future, from time to time, enter into additional agreements or other documented arrangements, under which BUSINESS ASSOCIATE will perform services for COVERED ENTITY that require BUSINESS ASSOCIATE to receive, access, create, maintain and/or transmit protected health information that is protected by state and/or federal law (collectively, the “Underlying Arrangement(s)”);

WHEREAS, if there is no Underlying Arrangement but BUSINESS ASSOCIATE is receiving, accessing, creating, maintaining and/or transmitting protected health information on COVERED ENTITY’s behalf, such data shall still be covered under this BAA;

WHEREAS, the parties to this BAA are committed to complying with the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), the Health Information Technology for Economic and Clinical Health Act (“HITECH”), and the rules and regulations promulgated thereunder, as amended.

THEREFORE, in furtherance of the foregoing, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

1. **Definitions.**

- 1.1. “HIPAA Rules” means the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164, as amended. A reference in this BAA to a section in the HIPAA Rules means the section as in effect or as amended.
- 1.2. The following terms as used in this BAA shall have the meaning ascribed to them in the HIPAA Rules: breach, data aggregation, designated record set, disclosure, electronic media, health care operations, individual, minimum necessary, notice of privacy practices, protected health information (“PHI”), required by law, Secretary, security incident, subcontractor, unsecured protected health information, use, and workforce.

2. **Obligations and Activities of BUSINESS ASSOCIATE.**

- 2.1 BUSINESS ASSOCIATE shall use and disclose PHI only as permitted or required by this BAA or as required by law, and shall not authorize, enable or permit any other use or disclosure of PHI.
- 2.2 BUSINESS ASSOCIATE shall use appropriate administrative, physical and technical safeguards, and comply with the Security Rule with respect to electronic PHI, to prevent use

or disclosure of PHI other than as provided for by this BAA and to protect against any anticipated threats or hazards to the security or integrity thereof.

- 2.3 In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), BUSINESS ASSOCIATE shall ensure that any subcontractors that create, receive, maintain, transmit or otherwise have access to, use or disclose PHI on behalf of BUSINESS ASSOCIATE agree to restrictions, conditions and requirements that are at least as restrictive as those that apply to BUSINESS ASSOCIATE with respect to such PHI. BUSINESS ASSOCIATE shall not permit any subcontractor to use or disclose PHI other than as permitted in this BAA.
- 2.4 BUSINESS ASSOCIATE may not utilize artificial intelligence software or tools, including but not limited to, generative AI and machine learning (collectively, "AI"), in any manner that involves, or could involve, the ingestion or other disclosure of PHI, unless expressly authorized in writing by the COVERED ENTITY. For avoidance of doubt, if BUSINESS ASSOCIATE shares PHI with a subcontractor that utilizes AI in any manner that involves, or could involve, the disclosure or ingestion of PHI, then BUSINESS ASSOCIATE must have a business associate agreement with such subcontractor and prior written authorization from the COVERED ENTITY.
- 2.5 BUSINESS ASSOCIATE represents, warrants, and covenants that, except as expressly permitted by COVERED ENTITY in writing, neither BUSINESS ASSOCIATE nor any of its employees, agents, subcontractors, or Workforce members shall implement or utilize any online tracking technologies (including, but not limited to cookies, web beacons, tracking pixels, session replay scripts, and fingerprinting scripts) that in any way could result in a disclosure of PHI to a tracking technology vendor or any other unauthorized third party. For avoidance of doubt, BUSINESS ASSOCIATE shall ensure that no online tracking technologies are implemented on any platforms, websites, or applications that could potentially collect or disclose PHI unless BUSINESS ASSOCIATE has obtained COVERED ENTITY's written approval and has entered into a business associate agreement with all appropriate third parties.
- 2.6 Promptly and no later than five (5) days after COVERED ENTITY's request, in a manner designated or agreed to by COVERED ENTITY and at no charge, BUSINESS ASSOCIATE shall make available PHI in a designated record set to COVERED ENTITY or, if designated or agreed to by COVERED ENTITY, to the individual or the individual's designee, and shall take any other actions necessary to satisfy COVERED ENTITY's obligations under 45 CFR 164.524. If an individual requests his or her PHI directly from BUSINESS ASSOCIATE, BUSINESS ASSOCIATE shall notify COVERED ENTITY promptly and no later than five (5) days after receipt of the request.
- 2.7 Promptly and no later than five (5) days after COVERED ENTITY's request, in a manner designated or agreed to by COVERED ENTITY and at no charge, BUSINESS ASSOCIATE shall make amendments to PHI in a designated record set and shall take any other actions necessary to satisfy COVERED ENTITY's obligations under 45 CFR 164.526. If an individual requests amendment to his or her PHI directly from BUSINESS ASSOCIATE, BUSINESS ASSOCIATE shall notify COVERED ENTITY promptly and no later than five (5) days after receipt of the request.
- 2.8 Promptly and no later than five (5) days after COVERED ENTITY's request, in a manner designated or agreed to by COVERED ENTITY and at no charge, BUSINESS ASSOCIATE shall make available all information required to provide an accounting of

disclosures to COVERED ENTITY or, if designated or agreed to by COVERED ENTITY, to the individual or the individual's designee, and shall take any other actions necessary to satisfy COVERED ENTITY's obligations under 45 CFR 164.528. If an individual requests an accounting of disclosures directly from BUSINESS ASSOCIATE, BUSINESS ASSOCIATE shall notify COVERED ENTITY promptly and no later than five (5) days after receipt of the request.

- 2.9 To the extent BUSINESS ASSOCIATE is to carry out one or more of COVERED ENTITY's obligations under the Privacy Rule, BUSINESS ASSOCIATE shall comply with the requirements of Subpart E that apply to COVERED ENTITY in the performance of such obligations.
- 2.10 Promptly and no later than ten (10) days after the request, in a manner designated or agreed to by the Secretary or COVERED ENTITY and at no charge, BUSINESS ASSOCIATE shall make its internal policies, practices, books and records relating to the use and disclosure of PHI available to the Secretary for purposes of determining COVERED ENTITY's and/or BUSINESS ASSOCIATE's compliance with the HIPAA Rules and this BAA.
- 2.11 BUSINESS ASSOCIATE shall not destroy PHI unless expressly designated or agreed to in writing by COVERED ENTITY, and further subject to BUSINESS ASSOCIATE (i) notifying COVERED ENTITY in advance of such planned destruction; (ii) ensuring that, prior to such destruction, COVERED ENTITY has received a copy of any PHI that it desires or is required by law to retain, and (iii) complying with the return and destruction requirements of the HIPAA Rules and this BAA.
- 2.12 BUSINESS ASSOCIATE shall not remove original PHI from COVERED ENTITY's facilities or systems. BUSINESS ASSOCIATE shall not, without COVERED ENTITY's prior written consent: (i) export, transfer, disclose, or otherwise make available PHI outside of the fifty United States or a U.S. Territory (whether for storage, processing or otherwise); or (ii) allow devices or workforce members (including subcontractors) not located in the fifty United States or a U.S. Territory to access, receive, collect, transmit, maintain, or view PHI (collectively, "Offshore Access, Storage, and Processing of PHI"). BUSINESS ASSOCIATE'S Offshore Access, Storage, and Processing of PHI is subject to COVERED ENTITY's prior written consent, restrictions, access requirements and documentation of reasonable safeguards that COVERED ENTITY may request. BUSINESS ASSOCIATE agrees that its virtual or physical backup storage services, including data collection, processing and other related services containing the PHI shall be physically located within the fifty United States or a U.S. Territory, except with COVERED ENTITY'S prior written consent.
- 2.13 In connection with any visits to COVERED ENTITY's facilities or access to COVERED ENTITY's systems, BUSINESS ASSOCIATE shall comply with all on-site and remote access rules and procedures communicated by COVERED ENTITY, including all sign-in, badging, escort, and restricted access requirements, and shall exercise reasonable care and appropriate judgment in connection therewith.
- 2.14 BUSINESS ASSOCIATE shall evaluate and adjust its safeguards, policies and procedures as necessary to respond to evolving security threats, keep pace with generally accepted industry standards and best practices, and comply with the HIPAA Rules and other applicable laws and regulations pertaining to the privacy, security, integrity, retention,

disposal, use and disclosure of PHI. BUSINESS ASSOCIATE shall ensure that all workforce members received initial and periodic HIPAA privacy and security training in accordance with applicable HIPAA requirements. BUSINESS ASSOCIATE shall, upon request, provide COVERED ENTITY with documentation of BUSINESS ASSOCIATE'S risk analysis and risk management activities under the HIPAA Security Rule. If BUSINESS ASSOCIATE breaches any provision in this BAA, BUSINESS ASSOCIATE shall promptly mitigate and correct any deficiencies or vulnerabilities that contributed to the breach, and COVERED ENTITY may, subject to the limitations of attorney-client confidentiality, access and audit the records of BUSINESS ASSOCIATE related to its use and disclosure of PHI, require BUSINESS ASSOCIATE to submit to monitoring and reporting, and such other conditions as COVERED ENTITY may determine are necessary to ensure compliance with this BAA.

- 2.15 BUSINESS ASSOCIATE shall encrypt PHI transmitted, received, processed or maintained on electronic media, both while in transit and at rest, in accordance with the guidance established under the HIPAA Rules to "Render Unsecured Protected Health Information Unusable, Unreadable, or Indecipherable to Unauthorized Individuals," as amended. Whenever feasible, BUSINESS ASSOCIATE shall secure all other PHI using measures that comply with the foregoing guidance. BUSINESS ASSOCIATE shall provide COVERED ENTITY with all information and assistance necessary to decrypt and otherwise access and use PHI that has been secured by BUSINESS ASSOCIATE in one of the foregoing manners.
- 2.16 Each party acknowledges that it is directly subject to and responsible for ensuring its compliance with the HIPAA Rules. Each party shall indemnify and hold the other party, its affiliates and their respective directors, officers, employees and agents harmless from and against any and all claims, demands, causes of action, investigations, liabilities, losses, damages, judgments, awards, penalties, fines, settlements, costs and expenses (including reasonable attorneys' fees, expert witness fees, court costs, and costs of investigation, notification and remediation) caused by, attributable to, or otherwise arising out of or resulting from any violation of the HIPAA Rules or other applicable law, breach of this BAA, or negligent or wrongful acts or omissions by the party, its workforce or subcontractors.
- 2.16.1 Where the violation or breach arises solely out of the negligent or willful acts or omissions of BUSINESS ASSOCIATE, its workforce or subcontractors, without limiting COVERED ENTITY's rights or remedies under the circumstances, BUSINESS ASSOCIATE shall reimburse COVERED ENTITY for all reasonable costs incurred in connection with investigating, responding to, mitigating the harmful effects of, and notifying individuals, regulators and the media concerning the unintended use or disclosure, including all legal, compliance, risk management, security, and information technology expenses, all costs of printing and postage and all credit and fraud monitoring, identity theft remediation and similar services offered to affected individuals.
- 2.16.2 Where the violation or breach does not arise solely out of the negligent or willful acts or omissions of BUSINESS ASSOCIATE, its workforce or subcontractors, all associated costs listed above shall be shared in the same proportion as the parties' responsibility for the violation or breach. In such event, the parties shall make timely, good faith efforts to determine the proportionate responsibility for the violation or breach. If, in COVERED ENTITY'S discretion, such efforts are not

successful, the parties shall submit to mediation to determine the proportionate responsibility for the violation or breach.

- 2.17 To the extent that BUSINESS ASSOCIATE has limited its liability under the terms of the Underlying Arrangement(s) or some other document (e.g., a maximum recovery for direct damages), all such limitations shall exclude any damages, fees, costs or other financial amounts arising out of or incurred in connection with the use or disclosure of PHI, including, without limitation, obligations resulting from a breach of unsecured PHI.

3 **Permitted Uses and Disclosures by BUSINESS ASSOCIATE.**

Subject to BUSINESS ASSOCIATE's compliance with the HIPAA Rules and this BAA:

- 3.1 BUSINESS ASSOCIATE may only use or disclose PHI as authorized by and necessary to perform the services set forth in the Underlying Arrangement(s);
- 3.2 BUSINESS ASSOCIATE may use or disclose PHI as required by law. Unless otherwise required by law, BUSINESS ASSOCIATE shall notify COVERED ENTITY promptly prior to making any such use or disclosure so that COVERED ENTITY may, if desired, resist such disclosure or seek an appropriate protective order. If BUSINESS ASSOCIATE nonetheless is required by law to use or disclose PHI, BUSINESS ASSOCIATE shall limit its use or disclosure to the minimum necessary that is required by law;
- 3.3 BUSINESS ASSOCIATE shall use, disclose and request PHI in a manner consistent with the minimum necessary requirements of the HIPAA Rules;
- 3.4 If use or disclosure of PHI is based upon an individual's specific consent or authorization and (i) the individual revokes such consent or authorization, (ii) the duration of such consent or authorization has expired, or (iii) the consent or authorization is found to be defective in any manner that renders it invalid, BUSINESS ASSOCIATE shall notify COVERED ENTITY promptly and no later than ten (10) days after discovering or receiving notice of such revocation, expiration or invalidity, and shall cease all further use and disclosure of the individual's PHI that is not permitted or required in the absence of such consent or authorization; and
- 3.5 BUSINESS ASSOCIATE shall not use or disclose PHI in a manner that would violate the Privacy Rule if such use or disclosure was made by COVERED ENTITY;
- 3.6 BUSINESS ASSOCIATE may use PHI to provide data aggregation services relating to the health care operations of COVERED ENTITY at the request of and for the sole benefit of COVERED ENTITY. Any use of PHI for data aggregation purposes that is not for the sole benefit of COVERED ENTITY may occur only if BUSINESS ASSOCIATE provides COVERED ENTITY advance notice and such use is permissible under applicable law and the terms of any applicable licensing agreement(s). BUSINESS ASSOCIATE will enter into any license agreement(s) that are necessary to effectuate the use of PHI for these purposes;
- 3.7 As between COVERED ENTITY and BUSINESS ASSOCIATE, COVERED ENTITY shall remain the sole and exclusive owner of the PHI. BUSINESS ASSOCIATE does not have and shall not acquire any right, title or interest in or to the PHI, including aggregate or

de-identified PHI, by virtue of this BAA or the Underlying Arrangement(s), or as a result of the selection, arrangement, creation or processing thereof.

4 **Responsibilities of COVERED ENTITY.**

- 4.1. COVERED ENTITY shall notify BUSINESS ASSOCIATE of any limitations in COVERED ENTITY's Notice of Privacy Practices under 45 CFR 164.520, to the extent that such limitations may affect BUSINESS ASSOCIATE's use or disclosure of PHI. Making available a physical or electronic copy of such Notice of Privacy Practices shall be deemed sufficient notice for purposes of this paragraph.
- 4.2. COVERED ENTITY shall notify BUSINESS ASSOCIATE upon becoming aware of any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect BUSINESS ASSOCIATE's use or disclosure of PHI.
- 4.3. COVERED ENTITY shall notify BUSINESS ASSOCIATE of any restrictions on the use or disclosure of PHI that COVERED ENTITY has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restrictions may affect BUSINESS ASSOCIATE's use or disclosure of PHI.

5. **Notification of Unintended Use or Disclosure of PHI.**

- 5.1 BUSINESS ASSOCIATE shall report to COVERED ENTITY any use or disclosure of PHI not provided for in this BAA or in violation of the HIPAA Rules or other applicable law, including any and all actual and potential breaches and security incidents (each an "unintended use or disclosure"), without unreasonable delay and no later than five (5) business days after BUSINESS ASSOCIATE, its workforce or any subcontractor discovers, is alerted to or otherwise becomes aware of such unintended use or disclosure. Such report shall be submitted to COVERED ENTITY's designated Privacy Officer by both mail and electronic mail using the mailing and email addresses set forth below. BUSINESS ASSOCIATE also shall notify the person designated to receive contractual notices on COVERED ENTITY's behalf under the Underlying Arrangement(s). Notwithstanding the foregoing, BUSINESS ASSOCIATE and COVERED ENTITY acknowledge that this paragraph constitutes sufficient ongoing notice to COVERED ENTITY of unsuccessful attempts to access or interfere with information or information systems (such as pings and other broadcast attacks on BUSINESS ASSOCIATE'S firewall, port scans, unsuccessful log-on attempts, and denial of service attacks).

Privacy Officer Contact Information:

Name: Teresa Arrowood

Phone: 314-994-7724

Email: teresa.arrowood@ssmhealth.com

- 5.2 If the unintended use or disclosure presents a substantial or ongoing risk of harm to COVERED ENTITY or individuals, or affects or may affect the PHI of five hundred (500) or more individuals, in addition to submitting a written report, BUSINESS ASSOCIATE shall report the unintended use or disclosure to COVERED ENTITY's designated Privacy Officer by email or telephone promptly and no later than three (3) business days after BUSINESS ASSOCIATE, its workforce or any subcontractor discovers, is alerted to, or otherwise becomes aware of the unintended use or disclosure. Within this time period, BUSINESS ASSOCIATE shall provide COVERED ENTITY with whatever information is available, and shall provide additional information promptly as it becomes known. BUSINESS ASSOCIATE shall issue a written

report as soon as reasonably practicable in light of the nature and extent of the investigation and the applicable timeframes for notification under state and federal law.

- 5.3 BUSINESS ASSOCIATE shall take all reasonable actions necessary to investigate, respond to and mitigate the harmful effects of the unintended use or disclosure. BUSINESS ASSOCIATE shall provide status updates and any information and assistance requested by COVERED ENTITY in connection therewith. Unless otherwise required by law or agreed to by the parties, it shall be the responsibility of COVERED ENTITY to communicate with affected individual(s), the Secretary and the media information regarding the unintended use or disclosure.

6 **Term and Termination.**

- 6.1 The Term of this BAA shall be effective as of the effective date of the earliest Underlying Arrangement(s), and shall terminate when all of the PHI provided by COVERED ENTITY to BUSINESS ASSOCIATE, or created or received by BUSINESS ASSOCIATE on behalf of COVERED ENTITY, is destroyed or returned to the COVERED ENTITY, or if it is infeasible to return or destroy PHI, protections are extended to such information, in accordance with the termination provisions in this Section.
- 6.2 Upon COVERED ENTITY's knowledge of a breach of a material term of this BAA by BUSINESS ASSOCIATE, COVERED ENTITY shall either: (i) provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation and if BUSINESS ASSOCIATE does not cure the breach or end the violation within thirty (30) days, terminate this BAA and the Underlying Arrangement(s); (ii) immediately terminate this BAA and the Underlying Arrangement(s) if BUSINESS ASSOCIATE has breached a material term of this BAA and cure is not possible; or (iii) report the violation to the Secretary if neither cure of the breach nor termination of this BAA and the Underlying Arrangement(s) is feasible. For purposes of this provision, a material term shall mean Sections 2, 3, and 5 of this BAA.
- 6.3. Promptly and no later than thirty (30) days after the expiration or termination of this BAA or the Underlying Arrangement(s), or upon COVERED ENTITY's earlier request, at no charge, BUSINESS ASSOCIATE shall return to COVERED ENTITY and/or its designee, or destroy, all PHI (both paper and electronic) in BUSINESS ASSOCIATE's or any subcontractor's possession. BUSINESS ASSOCIATE shall return or destroy PHI in a manner designated or agreed to by COVERED ENTITY, and shall provide all information and assistance reasonably requested by COVERED ENTITY in connection therewith. BUSINESS ASSOCIATE shall not condition receipt, access to or viewing of PHI on COVERED ENTITY's purchase, license or continued use of proprietary software or technology of BUSINESS ASSOCIATE or its subcontractors. If such proprietary software or technology is required to receive, access or view PHI, BUSINESS ASSOCIATE shall provide such software or technology to COVERED ENTITY at no charge.
- 6.4. In the event that BUSINESS ASSOCIATE determines that returning or destroying PHI is not feasible, BUSINESS ASSOCIATE shall notify COVERED ENTITY in writing of the conditions that make return or destruction infeasible. If return or destruction of the PHI is infeasible, BUSINESS ASSOCIATE shall extend the protections of this BAA to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as BUSINESS ASSOCIATE maintains such PHI.

6.5. The obligations of BUSINESS ASSOCIATE and rights and remedies of COVERED ENTITY under this BAA shall survive the expiration or termination of this BAA and/or the Underlying Arrangement(s) for any reason, and shall be binding on and inure to the benefit of the parties and their respective successors and permitted assigns.

7. **Miscellaneous.**

7.1 In addition to the obligations and requirements set forth in this BAA, each party shall comply with all applicable state data privacy and security laws and regulations, including but not limited to, laws relating to consent to collect information from individuals.

7.2 This BAA shall be governed and interpreted for all purposes by the laws of the State of Missouri, U.S.A., without giving effect to any conflict of laws principles that would require the application of the laws of a different jurisdiction. Any dispute, action or proceeding arising out of or related to this BAA may be commenced in the state courts of St. Louis County, Missouri or, if proper subject matter jurisdiction exists, the United States District Court for the Eastern District of Missouri. Each party irrevocably submits and waives any objections to the personal jurisdiction and venue of such courts.

7.3 In connection with this BAA, the Underlying Arrangement(s), and any services provided under the Underlying Arrangement(s), BUSINESS ASSOCIATE is and shall at all times hold itself out as an independent contractor conducting business as a principal for its own account. Nothing in this BAA or the Underlying Arrangement(s) is intended or shall be construed to create any agency, employment, partnership or joint venture relationship between the parties. Nothing herein provides COVERED ENTITY with the right or authority to control the BUSINESS ASSOCIATE's conduct in the course of providing services for or on behalf of COVERED ENTITY.

7.4 Neither party may assign or transfer this BAA, in whole or in part, without the prior written consent of the other party, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, (i) any assignee of the Underlying Arrangement(s) shall be deemed bound by the provisions of this BAA, and (ii) COVERED ENTITY may assign this BAA to an affiliate or to a successor in interest. Any attempted assignment or transfer in violation of the foregoing shall be null and void from the beginning and without effect.

7.5 BUSINESS ASSOCIATE acknowledges that its breach or threatened breach of any provision of this BAA may cause irreparable harm to COVERED ENTITY, the extent of which would be difficult and impracticable to assess, and that money damages would not be an adequate remedy for such breach. Accordingly, in addition to all other remedies available at law or in equity, COVERED ENTITY shall be entitled to obtain specific performance, temporary or permanent injunctive relief, and other equitable relief in any court of competent jurisdiction, without the necessity of posting bond in connection therewith.

7.6 If BUSINESS ASSOCIATE creates, receives, maintains, transmits or otherwise uses or discloses PHI for or on behalf of any affiliate of COVERED ENTITY, such affiliate shall be deemed an express third party beneficiary of this BAA, with full right to enforce this BAA as though a signatory hereto, and all references to COVERED ENTITY under this BAA shall be construed to include such affiliate. BUSINESS ASSOCIATE recognizes and agrees that third parties to whom COVERED ENTITY sublicenses electronic health record technology are considered affiliates for purposes of this BAA. If BUSINESS ASSOCIATE provides services or enters into the Underlying Arrangement(s) through an affiliate, such

affiliate shall be deemed directly bound by and subject to this BAA, and all references to BUSINESS ASSOCIATE under this BAA shall be construed to include such affiliate. Except as set forth in this paragraph, there are no third party beneficiaries to this BAA. Without limiting the foregoing, nothing contained in this BAA is intended or shall be construed to give rise to any right, claim or cause of action, contractual or otherwise, by or on behalf of any individual.

- 7.7 The parties agree to amend this BAA as necessary to comply with the HIPAA Rules and other applicable law. Any amendment to this BAA, or waiver of any provision or breach hereof, must be in writing and signed by an authorized representative of each party. No rights or obligations shall be waived by any act, omission or knowledge of a party. Any waiver on one occasion shall not constitute a waiver on subsequent occasions.
- 7.8 This BAA supplements the Underlying Arrangement(s) and is enforceable standing alone or as an amendment thereto. A breach of this BAA also shall be deemed a breach of the Underlying Arrangement(s). In the event of any conflict between this BAA and the Underlying Arrangement(s), the provisions of this BAA shall control.
- 7.9 Any ambiguity in this BAA shall be interpreted to permit compliance with the HIPAA Rules. If any provision of this BAA is determined to be invalid or unenforceable under applicable law, the provision shall be amended and interpreted by a court of competent jurisdiction to accomplish the objectives of such provision to the greatest extent possible under applicable law, or severed from this BAA if such amendment is not feasible, and the remaining provisions of this BAA shall continue in full force and effect. The captions in this BAA are for reference purposes only and shall not affect the meaning or interpretation of this BAA. The term “including” means “including without limitation.” The terms “herein,” “hereunder,” “hereto” and “hereof” refer to this BAA as a whole rather than to any particular section.
- 7.10 This BAA sets forth the entire agreement of COVERED ENTITY and BUSINESS ASSOCIATE and supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, concerning the subject matter hereof. Where an employee, agent, or contractor of COVERED ENTITY is required to accept or made subject to a “shrink wrap”, “click-through”, or “click to approve” business associate agreement as part of accessing or using BUSINESS ASSOCIATE’s products and services, such terms shall have no force or effect and be superseded by this BAA. Without limiting the foregoing, this BAA expressly amends, replaces and supersedes any prior Business Associate Agreements in effect between COVERED ENTITY and BUSINESS ASSOCIATE.

[Remainder of Page Intentionally Left Blank – Signature Page Follows]

IN WITNESS WHEREOF, each person signing below represents and warrants that he or she is fully authorized to execute and deliver this BAA in the capacity set forth beneath his or her signature and the parties hereto have executed this BAA as of the date and year written below.

BUSINESS ASSOCIATE:

COVERED ENTITY:

(Business Associate Name)

By:	
Name:	Eric Lange
Title:	Chief of EMS
Address:	4030 County Rd N Cottage Grove Rd, WI 53527
Email	elang@deergroveEMS.com
Date	

By:	
Name:	Susan Anderson
Title:	Regional President
Address:	1808 W. Beltline Hwy Madison, WI 53713
Email	susan.anderson@ssmhealth.com
Date	

Privacy Contact Information:

Name: _____
 Phone: _____
 Email: _____

Privacy Contact Information:

Name: Teresa Arrowood
 Phone: 314-994-7724
 Email: teresa.arrowood@ssmhealth.com

Information Security Contact Information:

Name: _____
 Phone: _____
 Email: _____

Information Security Contact Information:

Name: Gary Chan
 Phone: 314-552-4263
 Email: Gary.Chan@ssmhealth.com



DEER-GROVE EMS DISTRICT

STANDARD OPERATING PROCEDURE

TITLE:	VACATION TIME		
Original Issue:	10/01/2009	Review Date:	012/01/2025
Number:	9.25		
Prepared By:	Chief Erschen		Approved By:
Reviewed By:	Chief Lang		DGEMS District Commission

PURPOSE:

To allow employees the opportunity to have time off to relax and recharge.

POLICY:

The Deer-Grove EMS District provides paid vacation time to its employees. (Bargaining unit employees should refer to the current labor agreement.)

PROCEDURE:

1. Eligibility-

Regularly scheduled full-time and part-time employees are eligible for vacation time. This policy does not apply to Limited Term Employees.

2. Standards-

A. Vacation Time counts as “hours worked” for purposes of calculating overtime for any week when an employee works and also takes Vacation Time.

B. Bargaining unit employees shall earn vacation following the guidelines set forth by Article 15 of the Collective Bargaining agreement.

C. Non-represented full-time regularly scheduled employees hired prior to December 31, 2025, unless otherwise stated in an employment agreement, shall earn vacation time according to the chart below.

i. Increases in vacation allotment shall occur on the anniversary date of the employee’s hire date.

- Less than 2 years 120 hours
- 2 years to < 5 years 160 hours
- 5 years to < 10 years 240 hours
- 10+ years 300 hours

ii. Vacation time may be accrued up to a limit of 150% of the employee's annual allotment. When an employee reaches this limit, no further vacation shall be accrued until the accrued balance is below the annual allotment. An employee is entitled to payment for any unused vacation time upon termination of employment, regardless of the reason for the termination.

D. Non-represented full-time regularly scheduled employees newly-hired on or after January 1, 2026, unless otherwise stated in an employment agreement, shall earn vacation time according to the chart below.

i. Increases in vacation allotment shall occur on the anniversary date of the employee’s hire date.

- Less than 2 years 80 hours
- 2 years to < 5 years 120 hours
- 5 years to < 10 years 160 hours
- 10 years to < 15 years 200 hours
- 15 years and over 240 hours

ii. Vacation time may be accrued up to a limit of 100% of the employee's annual allotment. When an employee reaches this limit, no further vacation shall be accrued until the accrued balance is below the annual allotment. An employee is entitled to payment for any unused vacation time upon termination of employment, regardless of the reason for the termination.

E. Non-represented part-time regularly scheduled employees shall earn vacation time on a pro-rated basis as it relates to the allotted vacations hours in the chart above and their scheduled hours worked.

- i. As an example, a 16 hour per pay period employee (0.4) would earn 48 hours of vacation time year ($0.4 \times 120 = 48$).
- F. Vacation time is only earned when an employee is in active, paid status. Vacation is not earned during leaves of absence.
- G. Upon an employee's six (6) month anniversary, all earned vacation time will be credited and available for use. Additional vacation time earned following the six (6) month anniversary is available for use immediately upon accrual.
- H. Vacation time may be accrued up to a limit of 150% of the employee's annual allotment. When an employee reaches this limit, no further vacation shall be accrued until the accrued balance is below the annual allotment. An employee is entitled to payment for any unused vacation time upon termination of employment, regardless of the reason for the termination.
- I. In order to use vacation time, employees must request use of such time as early as possible, but in all cases, at least two (2) weeks prior to the desired start date.
- J. Subject to operational requirements, non-Bargaining unit employees are generally permitted to utilize their vacation time as they wish (but can take vacation in no less than half day increments).

1918 Neva Road, PO Box 267
Antigo, WI 54409
800.686.6886 or 715.623.7454
fax: 715.627.7504



dan@pomasl.com
kevin@pomasl.com
www.pomasl.com

December 8, 2025

Deer-Grove EMS
4030 County Highway N
Deerfield, WI 53527

Dear Chris, Chief and Department:

We are proud to present our Proposal to Remount your 2017 Demers Ambulance (Body ID D1717P-380)
We appreciate the *opportunity to work with you to remount your ambulance!!!*

Per the proposal verbiage below, **Your Cost will be \$ 176,413.00.**

- Includes the costs to move your ambulance from your location to our remount facility
- Includes all costs to return the completed ambulance to your location.
- Includes use of a loaner ambulance at No Charge while we complete the remount project.

Chassis:

Per our discussion, Deer-Grove EMS will be supplying the chassis. Customer supplied chassis will be a Ford F550 truck Chassis with Ambulance Prep Package.

If you do not have a chassis, the remount facility will be able to supply a chassis to be used.

Location for Work:

We will complete this work at our lower Michigan remount facility.

Delivery Timeline:

Lead time would be 90 – 100 working days from the start date based.

The start would be determined on signed order and next available start date.

Payment Terms:

25% (\$44,103.25) Down payment is requested prior to the start of the remount. Remaining balance (\$132,309.75) is due at time of delivery of the vehicle to your location.

Prompt, Courteous Service since 1939



1918 Neva Road, PO Box 267
Antigo, WI 54409
800.686.6886 or 715.623.7454
fax: 715.627.7504



dan@pomasl.com
kevin@pomasl.com
www.pomasl.com

Chassis and Components Installed on Chassis

New items to be installed on Chassis:

- All door handles and hardware (includes latches and Nadder pins)
- New Door Grabbers
- New Fuel Filler Guard
- New Back-up camera
- New Xantrax Inverter
- New Sanuvox VP900
- New interior locking sliding doors on cabinets
- New Curbside Countertop
- New Yellow head pad in front bulkhead
- (2) New Exhaust Fans
- New Sharps/Trash tip-outs
- New Writing shelf on Streetside
- New Air Horn Kit
- New Rub Rails
- New Rear Bumper Assembly
- New Attendant Seat
- New HAVC System
- New Center Console
- New Driving Lights

*** Any items that are not replaced will be inspected and assessed for proper operation. If any defects are found customer will be notified of the issue and the cost to fix the issue.

Standard Features Base Remount Program

The Base Remount of a Modular Ambulance includes the following features as standard:

Type I RAM to Type I FORD

Standard Remount Conversion Description:

A modular ambulance remount involves the removal of an ambulance modular body and re-mounting it on a similar chassis. There are a number of steps taken to restoring your vehicle to its original or better than new level of mechanical operations, appearance, and safety.

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Step #1 Pre-Remount Inspection:

Before the inspection, the customer will need to remove all carry-on equipment from the module and make sure all needles and bio-waste are removed from the vehicle. Our remount technicians will inspect the vehicle to make sure all systems are operational and make a list of any deficiencies found. This list will be compared with the work order and discussed with the customer prior to remounting the ambulance. All items working normally before the remount will be expected to operate afterwards. If the ambulance had been in an accident, the inspection will continue into the Dismounting step to determine the extent of the damage.

Step #2 Dismounting:

The ambulance body shall be carefully removed from the old chassis and inspected for any corrosion, cracks, or defects. All electrical systems, air conditioning and heater hoses shall be disconnected. All useable wiring harnesses under the hood and into the cab shall be removed and inspected. **New** siren speakers, **New LED** grille and **New LED** intersection lights shall be installed onto the new chassis. The rear bumper shall be removed and prepared for mounting onto the new chassis.

Step #3 Mounting Body On New Chassis:

The new chassis shall be prepared to receive the ambulance body including new heat shields and extending the exhaust systems so it extends out past the edge of the body. All new hardware shall be used to mount the ambulance body, including **new** OEM Body Mounts and **New** Grade 8 bolts. **New** seals for connecting the body to the chassis and **New** double seal process for Type III units will be used. The rear bumper shall be attached to the frame in a similar manner as it was attached to the old frame. Fuel hoses shall be all **new** and installed to avoid sharp edges and sink traps. All heater and air conditioning hoses shall be replaced with **new hoses**. All water valves shall be replaced with **new mechanical valves**. Air conditioning systems shall be evacuated of cooling agent in an environmentally safe manner.

Step #4 Reinstallation of Equipment:

All removed electrical harnesses shall be inspected and if suitable, re-install into the new chassis. Any worn or defective wiring shall be replaced and ran through wire loom. A **new** .125 smooth aluminum **console** covered in a color to match current units shall be installed into the cab with all the previous switches and accessories transferred from the old chassis. A complete check of the electrical system shall be done to ensure proper operation of all systems.

All module door hardware shall be inspected, cleaned, and lubricated.

All interior cabinet hardware shall be tightened and adjusted. All seat mounting bolts and seat belts shall be checked and tightened with a torque wrench to appropriate ft./lbs.

The **oxygen system** shall be **pressure checked with nitrogen gas** and all vacuum lines shall be assessed for leaks or kinks in the line.

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Any minor cracked or broken Plexiglas doors shall be replaced.

Step #5 Final Inspection:

After installation of all electrical equipment, the unit is completely tested and the 115-volt system shall have a High-POT test. The unit will have a **30-mile road test**. The unit shall be **water assessed, undercoated to OEM specifications, and given a road test**. The unit is then **deep cleaned inside and out** in preparation for delivery. The entire exterior of the **module shall be touched up and lightly buffed** to remove any minor scratches.

The entire unit will be assessed and recertified. New weight stickers and new KKK stickers will be installed.

Additional Features - Remount Program

Interior Cabinet Inspection:

All the interior cabinets, cabinet doors, and latches will be inspected and assessed for proper function. We will replace any missing screws and replace any cracked Plexiglas.

Graphics:

Graphics will be completed by Deer-Grove EMS.

If you have any further concerns or questions, please do not hesitate to call us at our office at 1-800-686-6886, or on my cell phone at 715-216-2357 or via email at rynych@pomasl.com.

Sincerely,

Ryan Lynch
Pomasl Fire Equipment, Inc.

Prompt, Courteous Service since 1939





Board Meeting: 1.5.26
To: Village Board
From: Matt Giese – Village Administrator
Subject: Village Administrator Report

Introduction

Please see below for highlights from the Administrator's Office since the last Village Board meeting. Also attached is the Village Projects, Initiatives, and Development "Tracker": a database of active Village projects that lists brief status updates and next steps for notable initiatives.

--Please note that this report is not a comprehensive list. The bullet points summary and projects tracker is designed to provide general knowledge of the breadth of activity during this period of time. If any Board members have any questions or desire more information, please let me know.

Administrator's Office Highlights

- Led collaborative department head and management team meeting
- Engaged in various phone conferences with individual Board members
- Preparation, coordination, and review of the Village Board meeting agenda and memos for the meeting packet
- Follow-up phone conference with Neumann regarding their proposed development and next steps
- Attended Amazon construction progress meeting
- Reviewed draft Request For Proposals regarding Comprehensive Plan update
- Reviewed proposed contract for services with Public Administration Associates regarding Fire-EMS study
- Phone conference with commercial broker inquiring about potential industrial development in TID 10 and beyond (i.e. north).
- Met with Riley Construction regarding Police Station project planning/timeline related items
- Attended Chamber membership meeting
- Attended Wisconsin City Management Association webinar regarding community engagement
- Watched MGSD Board meeting
- Attended an introductory developer meeting regarding the Ridge Rd. planned neighborhood
- Met with Andrew Homburg regarding his 2-acre lot directly north of the Village's new police station lot. Homburg has an interested business prospect seeking development.
- Staff Recognition and Celebration
 - Retirement: Public Works Technician Larry Cooper will be retiring at the end of the month with 20 years of service to the Village. Thank you, Larry and best wishes in retirement!

VILLAGE OF COTTAGE GROVE - PROJECTS, INITIATIVES, & DEVELOPMENT TRACKER



ITEM	DEPARTMENT	DESCRIPTION	STATUS	NEXT STEPS
1 2026 Village Budget	Administration	Official policy document covering how the Village will generate revenue and spend money	Approved	N/A
2 2026 Revaluation	Administration	Revaluation/re-assessment of all taxable property in the Village to establish fair market value and equitable tax distribution	Assessor is performing external property inspections. Village Board approved the Revaluation Communications Plan	Schedule/Confirm dates for Open Book and Board of Review
3 Law Enforcement Impact Fee Study	Administration	Village's Financial Advisor (Ehlers) is developing a study to determine eligible impact fee allocations for new residential and commercial growth, relative to law enforcement facility needs.	Ehlers working through second round of data provided by the Village.	Possible public hearing regarding proposed impact fees in Q1 '26
4 Request for Proposals (RFP) - Fire and EMS Study	Administration	Study to Update Fire and EMS Organizational Analyses	Public Administration Associates (PAA) selected by the Village and Town Board to complete the study	Village and Town Board approval of an Agreement for Services with PAA
5 Shady Grove Park	Parks & Recreation	Construction of new park in the Shady Grove subdivision	Project bid was awarded to Property Solutions Contracting	Anticipated construction commencement in Q1/Q2 '26
6 Miracle League Playground	Parks & Recreation	An all inclusive playground that will eventually replace the existing Bakken "Dream Park" playground structures.	Miracle League fundraising efforts	Anticipated construction commencement in Q3 '26
7 Housing Chapter Update - Comprehensive Plan	Planning & Development	The Village, with assistance from Dane County Planning staff, is developing an update to the Housing Chapter of the Comp Plan	In progress	Anticipated completion in Q1 '26
8 Cloud Permit	Planning & Development	New cloud-based software system for the Village to efficiently manage building, development, and other miscellaneous permits	Staff is receiving training prior to implementation	Implementation by Q1 2026
9 2026 Comprehensive Plan Update	Planning & Development	Full update to the entire Comp Plan. Proposed to be developed and facilitated by a consultant	RFP is in the drafting process	Release RFP by Q1 2026
10 Amazon	Planning & Development	3.4 Million SF Distribution Center; located in TID #10 on 150 acres; at the NW corner of CTH N/TT	Under construction	Approved; anticipated substantial completion Q4 2026
11 Creed Sports Facility	Planning & Development	150,000 SF indoor sports facility with outdoor fields, on 30 acres NE of Commerce Park	Developer has the land under contract	Developer application for: Zoning, Conditional Use Permit, and Site Plan review/approvals
12 Verizon Store	Planning & Development	New retail store located in Cottage Grove Commons Mixed Use Building at SW corner of CTH N/Gaston Rd.	Opened in September '25	N/A
13 Stauffacher Property	Planning & Development	70 acre parcel; located in TID #10, directly north of Amazon	Local development company interested in developing the parcel into a light industrial park consisting of four to five different projects	Prospective developer to propose conceptual plans in Q1 2026
14 Stauffacher Property AND Other Lands North	Planning & Development	Approximate 230 acre area: 70 acres in TID 10, and 160 acres north of TID 10 and the Village boundary.	Commercial Real Estate Broker reached out (Dec. '25) on behalf of a client inquiring about industrial development in this area.	TBD depending on private due diligence efforts
15 Bulman Property	Planning & Development	10 acres located north of School Grounds on the west side of CTH N; adjacent land could bring total to 13 acres. Property would need to be annexed into the Village and also brought into the Village's Urban Service Area (USA)	As of July '25 the land was under contract for potential commercial development	Future developer to propose conceptual plans ahead of pre-annexation discussions
16 Johnson Health Tech (JHT) Expansion	Planning & Development	JHT is planning to expand their operations on the vacant 3 acre lot they own at the SE corner of Landmark/Commerce	They're currently leasing office space within Commerce Park with plans to construct the expanded facility in the next 1-2 years	Village Approvals needed: Site Plan
17 Learning Ladder Property	Planning & Development	2 acre parcel located in the 300 block of W. CG Rd.	Real Estate Broker eyeing potential redevelopment opportunities consisting of: Mixed Use, Multi-Family, or Retail	Future developer to propose conceptual plans
18 616 N. Main St.	Planning & Development	1 acre parcel zoned for Planned Business; located on the East side of N. Main St; North of the intersection of Main St./CG Rd. and TID #9	General inquiries received about vehicle repair shop and vehicle storage uses. Most recent contact: October '25	Future developer to propose conceptual plans
19 Zielke Cork Crossing Retail/Flex Building	Planning & Development	18,000 SF multi-tenant commercial building; located on 2 acre parcel at NE corner of Cork Crossing/CG Rd. in TID #8	Approved	Pending building permits and construction

20	Near and Far Brewery	Planning & Development	Potential 10,000 SF brewery and restaurant on 1 acre parcel located on SW corner of Sandpiper/CG Rd. in TID #8	Developer presented concept plan	Developer to submit applications for site plan and conditional use permit consideration
21	Homburg Bonnie Rd. Property	Planning & Development	Approximate 2 acre parcel located directly north of the Village's new police station site. Planned for light industrial development.	Homburg has indicated there is interest from a light industrial business user to build on the site.	Concept plans/site plan application potentially forthcoming
22	Mr. Queso Bar & Restaurant	Planning & Development	New bar and restaurant that opened, following closure of bb Jack's in the Greywolf retail building within Commerce Park	Opened Q2 '25	N/A
23	TID 9 Redevelopment	Planning & Development	An approximate 4-acre area that the Village Board plans to redevelop under Central Business zoning	Village owned house at 101 E Cottage Grove Rd. razed in December 2025. An additional property in the redevelopment area has expressed interest in selling	Village Board to review potential letter of intent/consider an offer to purchase in January for additional property/properties in the redevelopment area
24	Osteo Strong	Planning & Development	New retail store located in Cottage Grove Commons Mixed Use Building at SW corner of CTH N/Gaston Rd.	Opened Q1 '25	N/A
25	HeyDay	Planning & Development	114 unit townhouse apartment development located at NE corner of CG Rd./Buss on	Under construction	Approved; anticipated substantial completion Q4 2026
26	Quarry Ridge Estates	Planning & Development	A residential neighborhood located on the NE side of the Village (south of Commerce Park). The final phase of this four phase plat is substantially complete. There are about 20 lots remaining as unbuilt.	Substantially complete	Approved
27	Coyle South - Residential	Planning & Development	Final phase of Coyle South consisting of 12 single family lots and 4 duplex lots; located on the south side of CG Rd. and west of Sandpiper, in TID #8; developer is Homburg	Approved	Pending building permits and construction
28	Authentix - 2nd Addition	Planning & Development	Potential 204 unit townhouse apartment development on 17 acres; located on south side of CG Rd. directly east of their existing phase (across from Village Hall); developer is Continental; subject property needs annexation	Developer notified staff that they're no longer pursuing this project due to the cost to develop the site.	N/A
29	Westlawn 5th Addition	Planning & Development	A residential neighborhood located on the west side of the Village (north of Glacial Drumlin School). There is one remaining phase to construct as part of this six phase residential plat. The 6th phase includes 18 single family lots. There are 5-10 additional lots in previous phases that do not have homes built yet. The developer is Homburg.	5th phase is substantially complete.	Consideration of approval for release of 6th and final phase
30	Westlawn 6th Addition	Planning & Development	An approximate 70 acre planned neighborhood located primarily west of the 5th Addition of Westlawn. The future neighborhood is planned to have a 20+ acre community park.	Awaiting developer submission/application	Concept Plan presentation to Plan Commission and Village Board; Other: developer to hold neighborhood meeting
31	Shady Grove Subdivision	Planning & Development	A residential neighborhood on the west side of the Village, south of the BB/Buss intersection. This single phase plat has about 15 lots remaining to be built on.	Public improvements are complete	Approved
32	"The Farm" Tierney Property	Planning & Development	An approximate 100 acre planned neighborhood located south of Coyle South to Vilas Rd. The developer is Tierney.	Developer is working through due diligence	Concept Plan presentation to Plan Commission and Village Board; Other: developer to hold neighborhood meeting
33	Homburg Gaston Rd. Property	Planning & Development	An approximate 50 acres of planned neighborhood and single family homes located west of the Huston Quarry on the south side of Gaston Rd., between the 1st and 3rd Additions to Westlawn	Developer is working through due diligence	Concept Plan presentation to Plan Commission and Village Board; Other: developer to hold neighborhood meeting
34	2001 Realty	Planning & Development	An approximate 110 acre planned neighborhood located on the SW side of the Village, off Vilas Rd. (SW of Bakken Park); 30 of the 110 acres are in the Village with 80 acres needing annexation. There is not a developer for this project at this time.	Property owner is negotiating with interested developers; Owner presented concept plan to Plan Commission in June, which consisted of 300-350 single family homes and 400-450 units of multi-family homes. More recently (Dec. '25) a developer inquired about the property and informed us of due diligence they're pursuing regarding a mix of single family rental homes and multi-family rental homes consisting of a similar density as was previously presented.	Future developer to propose conceptual plans ahead of pre-annexation discussions

35	Lakewood Residential	Planning & Development	An approximate 140 acre planned neighborhood located primarily north of W. Ridge Rd. Initial concepts included mix of age-restricted (i.e. "senior") homes (145 units) and single family homes (344 units). Development of this area will trigger the need for a regional lift station, which the developer would pay their portion of based on impact to the system. The developer is Lakewood.	Concept plans presented in November '24 and the developer held a neighborhood meeting; developer reached back out to gather more information about the regional lift station in October '25. Lakewood has 140 acres under contract.	Potential future re-submission of concept plans and additional neighborhood meeting
36	Lennar Residential	Planning & Development	Lennar has about 70 acres of Lakewood's 140 acres under contract. Lennar is considering development of about 162 single family owner occupied homes.	Lennar met with Village staff for introductions and briefing of their concept.	Developer to present conceptual plans at future Plan Commission/Village Board meetings
37	Lindstrom Acres	Planning & Development	An approximate 120 acre planned neighborhood east of Quarry Ridge. Prospective developer is considering up to 250 owner occupied single family homes. All 120 acres need annexation. The developer is Neumann Companies.	Village Board tabled consideration of pre-annexation agreement	Developer working through feedback from the Village Board and may return with updates at an up-coming meeting.
38	Greywolf Property	Planning & Development	An 11 acre planned mixed use parcel located on the east side of CTH N, across from Amazon, in TID #10. The developer is Greywolf/Blackdeer Investment Group	Developer is currently considering a request for multi-family development of the site, consisting of about 130 units	Potential submission of conceptual plans for Plan Commission and Village Board feedback
39	New Police Station	Police	27,000 SF Station located at the NE corner of Progress Dr. and Bonnie Rd.	Permitting work is in progress	Geothermal work to begin in March
40	2026 - 2027 Collective Bargaining Agreement (CBA)	Police	With the 2024-2025 CBA set to expire at the end of the year, a new agreement was negotiated	2026-2027 CBA approved by the Board	N/A
41	Police Officer Recruitment	Police	There are currently two open Police Officer positions.	Two new officers will begin employment with the Village in early January '26	N/A
42	2026 - 2030 CGPD Strategic Plan	Police	Development of next 5-Year Strategic Plan for the PD	Law Enforcement Committee reviewed draft in November '25	Implementation in Q1 '26
43	2025 Streets and Pedestrian Improvements	Public Works & Utilities	Improvements included the following road/path segments: Bonnie Rd (Weald Bridge to Progress); Heather Dr. (Heather Ct. to Termini), Heather Ct., and Hawthorn Ct.: CG Rd. Multi-use path (Southing Grange to Main St.); Weald Bridge/Taylor St./Main St. intersection pedestrian improvements	Substantially complete for all components of the project. Due to manufacturer delays, the RRFB is anticipated in January.	Approved
44	Stormwater Utility Feasibility Study	Public Works & Utilities	Study to investigate the feasibility and implementation of a Stormwater Utility to replace the current practice of levying for construction and maintenance of stormwater facilities.	Funding approved in 2026 Budget	Study to be completed by Q3
45	Public Works Technician Recruitment	Public Works & Utilities	To fill a vacant position due to retirement	Employee started December 1st	N/A
46	Water & Sewer Impact Fee Updates	Public Works & Utilities	Comprehensive updates to fees established in the '90s	Ehlers working through second round of data provided by the Village.	Preliminary Draft sent to Village for review and feedback from Utility Commission.
47	Supervisory Control and Data Acquisition (SCADA) Update	Public Works & Utilities	Village Wells, water towers, and lift stations all "communicate" through a SCADA system, which was in need of updating after 18 years	Substantially complete	Approved
48	Watermain Looping	Public Works & Utilities	To provide the water system with needed redundancy on the north side of the Village	Planning and design phase	Bidding Q1 '26; Construction Q2 '26
49	Well #2 Rehabilitation	Public Works & Utilities	Rehab project due to the Well's building no longer meeting DNR codes/regulations. A new building will be constructed, along with new controls, well pump, and generator. The well hole will be rehabilitated concurrently.	Advertising the project for bidding on 12/3/25 and 12/10/25	Bid opening on 1/7/26, anticipated spring '26 construction start.
50	"The Farm" Sewer Interceptor	Public Works & Utilities	New sanitary sewer from CG Rd/Sandpiper Tr. south through Coyle Highlands South and "The Farm" planned neighborhood, extending to Vilas Road. This sanitary sewer provides relief for the west side of the Village and allows for new construction to be added to the system.	Pipe work is ongoing, weather and high ground water has created some delays.	Substantial completion anticipated January 2026
51	Sidewalk Maintenance	Public Works & Utilities	Annual maintenance to fix failed sidewalk or sidewalk that present trip hazards.	Sidewalk replacments and trip hazard grinding has been completed	N/A
52	Street Maintenance - Chip Sealing	Public Works & Utilities	2025 chip sealing projects included School Road (Main St to Starlight Lane), W. Windor Ave (Sunset to Parador Pl), Chateau Dr (Chillon St to Windsor Ave) and Chillon St (School to Termini).	Complete	N/A
53	Street Maintenance - Crack Filling	Public Works & Utilities	2025 crack filling projects will include cleaning and crack filling a variety of streets including W. Clover Ln (N. Clover to N. Parkview), W. Parkview St (N. Parkview to Main St.), Pheasant Run (Termini to Termini), Mourning Dove Trail (Damascus to Termini), Red Hawk Trail (Damascus to Termini) and Damascus Trail (Killian Trail to London)	Complete	NA

54 2026 Streets and Pedestrian Improvements	Public Works & Utilities	Improvements slated include the following: Clearbrooke Terrace (Bonnie Rd to Weald Bridge), Stoneheath End, Nightingale Ln (Parkview to School), Cottage Court, and the Johnson Health Tech Multi-Use Path. A new multi-use path will be constructed for the missing links on Buss Road and Cottage Grove Road to Damascus Trail.	Planning and design phase	Bidding Q1 '26; Construction Q2 '26
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Updated: 12.31.25



Staff Memo

Meeting Date: January 5, 2026

Memo Date: December 30, 2025
To: Village Board
From: Cameron Sawyer, Assistant Administrator/Finance Director
Subject: 2025 Budget Amendment (2025-011)

Proposed Amendment:

The following budget amendment accounts for:

- Emergency Services Building capital expense of \$2,500 (\$5,000 total) related to electrical work.

Capital Projects:

Account	Description	Budget	Proposed Amended	Change
410-57220-850	Emergency Service Building	20,000	22,500	(2,500)

Recommendation:

Approve the budget amendment as presented.



Staff Memo

Meeting Date: January 5, 2026

Memo Date: December 30, 2025
To: Village Board
From: Cameron Sawyer, Assistant Administrator/Finance Director
Subject: Revaluation

Overview

Associated Appraisal has provided the following dates for Open Book and Board of Review.

- Open Book - Tuesday, August 25 (in person at Village Hall) 12:00pm-6:00pm (They will have several scheduled appointments this day, as well as several assessors available to accommodate).
- Board of Review – Wednesday, September 30 (in person at Village Hall) 4:00pm-6:00pm. This meeting is required to be a minimum of 2 hours.

Additional dates provided for Open Book phone appointments

- Thursday August 20: Phone Appointments 10:00am-5:00pm
- Thursday August 27: Phone Appointments 10:00am-5:00pm

Discussion

Provide staff direction, if any, pertaining to dates and format.

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Ace Hardware					
2688	Ace Hardware	170024-11/30/2025	Ace November Charges	100-55200-340	44.84
2688	Ace Hardware	170024-11/30/2025	Ace November Charges	600-60935-340	21.31
2688	Ace Hardware	170024-11/30/2025	Ace November Charges	100-51600-340	8.99
2688	Ace Hardware	170024-11/30/2025	Ace November Charges	100-53300-340	99.46
2688	Ace Hardware	170024-11/30/2025	Ace November Charges	601-60834-340	21.31
Total Ace Hardware:					195.91
ADS Mechanical					
243	ADS Mechanical	30929	Remove and Replace Heaters	410-57100-820	1,520.00
243	ADS Mechanical	30929	Remove and Replace Heaters	601-60834-340	2,280.00
Total ADS Mechanical:					3,800.00
Aguilera, Penny					
6369	Aguilera, Penny	6369-122225	Parks, Rec & Forestry Committee July - Dec 2025	100-51100-140	40.00
Total Aguilera, Penny:					40.00
Alliant Energy/WPL					
31	Alliant Energy/WPL	31-122225	0381864652 - Red Hawk Shelter	100-55200-340	19.63
31	Alliant Energy/WPL	31-122225	3017850000 - Northlawn Shelter	100-55200-340	36.44
31	Alliant Energy/WPL	31-122225	3655740000 - Lions Shelter	100-55200-340	35.10
31	Alliant Energy/WPL	31-122225	5163650000 - RG Huston Shelter	100-55200-340	24.79
31	Alliant Energy/WPL	31-122225	6345350000 - W Reynold St Shed	100-55200-340	20.96
31	Alliant Energy/WPL	31-122225	9892110000 - Dublin Park Shelter	100-55200-340	24.49
31	Alliant Energy/WPL	31-122225	1922710000 - Community Park Batting Cage	100-55200-340	16.61
31	Alliant Energy/WPL	31-122225	3245730000 - Community Park Shelter	100-55200-340	34.97
31	Alliant Energy/WPL	31-122225	4106270067 - Weald Bridge Rd Shelter	100-55200-340	29.37
31	Alliant Energy/WPL	31-122225	5843775363 - Skate Park	100-55200-340	56.78
31	Alliant Energy/WPL	31-122225	9745820000 - Firemans Park	100-55200-340	17.27
31	Alliant Energy/WPL	31-122225B	1747106660 - Bakken Park Restroom	100-55200-710	107.64
31	Alliant Energy/WPL	31-122225B	1211620000 - 4064 Vilas Rd	100-55200-710	191.46
31	Alliant Energy/WPL	31-122225D	8469260000 - 225 Bonnie Rd	100-51600-340	347.76
31	Alliant Energy/WPL	31-122225D	8469260000 - 225 Bonnie Rd	601-60850-340	115.92
31	Alliant Energy/WPL	31-122225D	8469260000 - 225 Bonnie Rd	600-60920-340	115.92
31	Alliant Energy/WPL	31-122225F	0648330000 - Forreston Dr Sump Pump	100-53440-340	17.27
31	Alliant Energy/WPL	31-122225L	1162130000 - Buss Rd Lift Station	601-60821-221	130.95
31	Alliant Energy/WPL	31-122225L	4153410000 - S Main St Lift Station	601-60821-221	813.99
31	Alliant Energy/WPL	31-122225L	5067730000 - 4195 Vilas Rd Lift Station	601-60821-221	1,889.21
31	Alliant Energy/WPL	31-122225L	0863070465 - Wellington Place Lift Station	601-60821-221	46.00
31	Alliant Energy/WPL	31-122225L	2222530000 - 4195 Vilas Rd Light	601-60821-221	69.75
31	Alliant Energy/WPL	31-122225L	4668230000 - Trillium Trl Lift Station	601-60821-221	78.29
31	Alliant Energy/WPL	31-122225L	9204600000 - Commerce Pkwy Lift Station	601-60821-221	322.59
31	Alliant Energy/WPL	31-122225P	0420288389 - 230 Progress Dr	600-60920-340	12.94
31	Alliant Energy/WPL	31-122225P	0470910000 - 240 Progress Dr	100-51600-340	434.44
31	Alliant Energy/WPL	31-122225P	0470910000 - 240 Progress Dr	601-60850-340	38.33
31	Alliant Energy/WPL	31-122225P	1366250000 - 200 Progress Dr	600-60920-340	161.92
31	Alliant Energy/WPL	31-122225P	5909800000 - 220 Progress Dr	100-51600-340	382.92
31	Alliant Energy/WPL	31-122225P	5909800000 - 220 Progress Dr	601-60850-340	33.79
31	Alliant Energy/WPL	31-122225P	0420288389 - 230 Progress Dr	100-51600-340	146.68
31	Alliant Energy/WPL	31-122225P	0420288389 - 230 Progress Dr	601-60850-340	12.94
31	Alliant Energy/WPL	31-122225P	0470910000 - 240 Progress Dr	600-60920-340	38.33
31	Alliant Energy/WPL	31-122225P	1366250000 - 200 Progress Dr	100-51600-340	1,835.07
31	Alliant Energy/WPL	31-122225P	1366250000 - 200 Progress Dr	601-60850-340	161.92
31	Alliant Energy/WPL	31-122225P	5909800000 - 220 Progress Dr	600-60920-340	33.79

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
31	Alliant Energy/WPL	31-122225S	0627540000 - Landmark Dr Street Lights	100-53300-340	26.65
31	Alliant Energy/WPL	31-122225S	2225830000 - Street Lights	100-53300-340	8,462.71
31	Alliant Energy/WPL	31-122225S	2620600000 - 540 N Main St Lights	100-53300-340	18.60
31	Alliant Energy/WPL	31-122225S	5282160000 - Hwy N Stop Lights	100-53300-340	112.55
31	Alliant Energy/WPL	31-122225S	6397100000 - 4062 Hwy N Lights	100-53300-340	21.37
31	Alliant Energy/WPL	31-122225S	9816850000 - Hwy N Steet & Traffic Lights	100-53300-340	129.01
31	Alliant Energy/WPL	31-122225S	1441950000 - N Main St Light Sign	100-53300-340	56.80
31	Alliant Energy/WPL	31-122225S	2399283526 - Buss Rd/Lane St Crosswalk	100-53300-340	17.27
31	Alliant Energy/WPL	31-122225S	5097830000 - Main St Traffic Lights	100-53300-340	107.58
31	Alliant Energy/WPL	31-122225S	5656440000 - Olde Town Street Lights	100-53300-340	108.39
31	Alliant Energy/WPL	31-122225S	9615510000 - Damascis Trl Traffic Lights	100-53300-340	61.11
31	Alliant Energy/WPL	31-122225VH	7255110000 - Village Hall	600-60920-340	106.70
31	Alliant Energy/WPL	31-122225VH	7255110000 - Village Hall	100-51600-340	320.08
31	Alliant Energy/WPL	31-122225VH	7255110000 - Village Hall	601-60850-340	106.70
31	Alliant Energy/WPL	31-122225W	1960850000 - Donna St Well #2	600-60622-340	2,294.30
31	Alliant Energy/WPL	31-122225W	3143950000 - Hwy N Tower	600-60622-340	100.12
31	Alliant Energy/WPL	31-122225W	6101720000 - Gaston Cir Water Tower	600-60622-340	350.66
31	Alliant Energy/WPL	31-122225W	9829150000 - Damascus Trl PRV Station	600-60622-340	150.18
31	Alliant Energy/WPL	31-122225W	1670310000 - Landmark Dr Well #4	600-60622-340	3,210.08
31	Alliant Energy/WPL	31-122225W	2320700000 - 704 N Main St Well #3	600-60622-340	73.62
31	Alliant Energy/WPL	31-122225W	3917900000 - 220 Grove St	600-60622-340	21.40
31	Alliant Energy/WPL	31-122225W	7541940000 - 704 N Main St Well #3	600-60622-340	1,277.02
31	Alliant Energy/WPL	31-612 N Main - 3	9932368163 - 612 N Main St	509-51410-340	245.77
Total Alliant Energy/WPL:					25,234.90
Alsco					
1462	Alsco	IMIL2173833	Mats at MSB	100-51600-340	22.19
1462	Alsco	IMIL2173833	Mats at MSB	601-60850-340	4.75
1462	Alsco	IMIL2173833	Mats at MSB	600-60920-340	4.75
1462	Alsco	IMIL2173834	Mats at MSB	600-60920-340	14.24
1462	Alsco	IMIL2173834	Mats at MSB	100-51600-340	66.43
1462	Alsco	IMIL2173834	Mats at MSB	601-60850-340	14.24
1462	Alsco	IMIL2173836	Mats at Village Hall	100-51600-340	35.39
1462	Alsco	IMIL2173836	Mats at Village Hall	601-60850-340	11.79
1462	Alsco	IMIL2173836	Mats at Village Hall	600-60920-340	11.79
Total Alsco:					185.57
APG Media of Southern Wisconsin					
6540	APG Media of Southern Wisconsin	35995-1125	Village Board Minutes	100-51420-340	151.92
Total APG Media of Southern Wisconsin:					151.92
Axley Brynelson LLP					
366	Axley Brynelson LLP	1045979	Axley - Police Union Negotiations	100-52100-340	238.50
Total Axley Brynelson LLP:					238.50
Badger Chevrolet LLC					
7267	Badger Chevrolet LLC	5675	2026 Chevrolet Silverado - 2GCUKDEDXT1140676	411-57500-026	59,222.50
7267	Badger Chevrolet LLC	5675	Rebates	411-48000-000	6,500.00-
7267	Badger Chevrolet LLC	5675	2014 Jeep Grand Cherokee 1C4RJFAG8EC205512	411-48310-000	4,500.00-
Total Badger Chevrolet LLC:					48,222.50

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Badger Spray Repair LLC					
7400	Badger Spray Repair LLC	48462	Shop supplies	600-60935-340	10.50
7400	Badger Spray Repair LLC	48462	Shop supplies	100-53300-340	49.00
7400	Badger Spray Repair LLC	48462	Shop Supplies	601-60834-340	10.50
7400	Badger Spray Repair LLC	48501	Pressure Washer Repairs	600-60935-340	38.54
7400	Badger Spray Repair LLC	48501	Pressure Washer Repairs	100-53300-340	179.88
7400	Badger Spray Repair LLC	48501	Pressure Washer Repairs	601-60834-340	38.54
Total Badger Spray Repair LLC:					326.96
Badger Welding Supplies Inc					
33	Badger Welding Supplies Inc	3912803	Monthly Cylinder Lease	600-60935-340	2.40
33	Badger Welding Supplies Inc	3912803	Monthly Cylinder Lease	100-53300-340	7.20
33	Badger Welding Supplies Inc	3912803	Monthly Cylinder Lease	601-60834-340	2.40
Total Badger Welding Supplies Inc:					12.00
Bakken Excavating LLC					
7494	Bakken Excavating LLC	7494-122225	101E Cottage Grove Rd	509-51410-340	24,850.00
Total Bakken Excavating LLC:					24,850.00
Baycom Inc					
1224	Baycom Inc	DF-250814-4	Radio Antenna & System	412-57200-024	61,455.40
Total Baycom Inc:					61,455.40
Belco Vehicle Solutions LLC					
5941	Belco Vehicle Solutions LLC	11169	SQUAD 254	100-52100-340	96.50
Total Belco Vehicle Solutions LLC:					96.50
Brinkmeier, Donald					
2786	Brinkmeier, Donald	2786-122225	Plan Commission - July - Dec 2025	100-51100-140	40.00
Total Brinkmeier, Donald:					40.00
Burke Truck & Equipment					
2	Burke Truck & Equipment	INV/2025/01232	Fleet Maintenance	100-53300-340	380.16
2	Burke Truck & Equipment	INV/2025/01232	Fleet Maintenance	601-60834-340	81.47
2	Burke Truck & Equipment	INV/2025/01232	Fleet Maintenance	600-60933-380	81.47
2	Burke Truck & Equipment	INV/2025/01315	Fleet Maintenance	600-60933-380	1,098.86
2	Burke Truck & Equipment	INV/2025/01315	Fleet Maintenance	100-53300-340	5,128.02
2	Burke Truck & Equipment	INV/2025/01315	Fleet Maintenance	601-60834-340	1,098.86
2	Burke Truck & Equipment	INV/2025/01352	Fleet Maintenance	600-60933-380	20.66
2	Burke Truck & Equipment	INV/2025/01352	Fleet Maintenance	100-53300-340	96.38
2	Burke Truck & Equipment	INV/2025/01352	Fleet Maintenance	601-60834-340	20.66
Total Burke Truck & Equipment:					8,006.54
Cottage Grove Chamber of Commerce					
285	Cottage Grove Chamber of Commerce	285-122225	Chamber Membership Dues	100-51410-340	170.00
285	Cottage Grove Chamber of Commerce	285-122225	Chamber Membership Dues	100-56700-340	70.00
285	Cottage Grove Chamber of Commerce	285-122225	Chamber Membership Dues	100-52100-340	140.00
285	Cottage Grove Chamber of Commerce	285-122225	Chamber Membership Dues	100-51100-340	140.00
285	Cottage Grove Chamber of Commerce	285-122225	Chamber Membership Dues	100-56300-340	70.00
285	Cottage Grove Chamber of Commerce	285-122225	Chamber Membership Dues	100-55310-340	140.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Cottage Grove Chamber of Commerce:					730.00
Cottage Grove Fire Department Inc					
7051	Cottage Grove Fire Department Inc	601	Fire Inspections	100-52200-340	4,335.00
Total Cottage Grove Fire Department Inc:					4,335.00
Cottage Grove Water & Sewer					
189	Cottage Grove Water & Sewer	189-122225	2350.00 - Firemans Park Bubbler	100-55200-340	28.10
189	Cottage Grove Water & Sewer	189-122225	2360.00 - Lions Shelter	100-55200-340	47.94
189	Cottage Grove Water & Sewer	189-122225	8465.00 - RG Huston Park	100-55200-340	47.94
189	Cottage Grove Water & Sewer	189-122225	1270.00 - Community Park	100-55200-340	49.40
189	Cottage Grove Water & Sewer	189-122225	2355.00 - Firemans Park Food Stand	100-55200-340	47.94
189	Cottage Grove Water & Sewer	189-122225	6713.00 - Northlawn Park	100-55200-340	91.52
189	Cottage Grove Water & Sewer	189-122225A	1805.00 - 110 S. Main Lift Station	601-60850-340	176.18
189	Cottage Grove Water & Sewer	189-122225B	52007.00 - Bakken Park Shelter 2	100-55200-710	92.98
189	Cottage Grove Water & Sewer	189-122225B	52005.00 - Bakken Park Shelter	100-55200-710	173.27
189	Cottage Grove Water & Sewer	189-122225E	50000.00 - Well House #4	600-60920-340	50.86
189	Cottage Grove Water & Sewer	189-122225F	52000.00 - Vilas Rd Lift Station	601-60850-340	738.37
189	Cottage Grove Water & Sewer	189-122225I	2362.00 - Firemans Park Irrigation System	205-55000-340	181.35
189	Cottage Grove Water & Sewer	189-122225P	Progress Drive	600-60920-340	43.00
189	Cottage Grove Water & Sewer	189-122225P	Progress Drive	100-51600-340	487.30
189	Cottage Grove Water & Sewer	189-122225P	Progress Drive	601-60850-340	43.00
189	Cottage Grove Water & Sewer	189-122225VH	2783.00 - Village Hall	600-60920-340	14.26
189	Cottage Grove Water & Sewer	189-122225VH	2783.00 - Village Hall	100-51600-340	42.76
189	Cottage Grove Water & Sewer	189-122225VH	2783.00 - Village Hall	601-60850-340	14.26
189	Cottage Grove Water & Sewer	189-122525C	8990.01 - 225 Bonnie Rd	100-51600-340	32.26
189	Cottage Grove Water & Sewer	189-122525C	8990.01 - 225 Bonnie Rd	601-60850-340	10.76
189	Cottage Grove Water & Sewer	189-122525C	8990.01 - 225 Bonnie Rd	600-60920-340	10.76
Total Cottage Grove Water & Sewer:					2,424.21
Crystal Cleaners Inc					
5220	Crystal Cleaners Inc	34308	November Cleaning at Village Hall	100-51600-340	240.00
5220	Crystal Cleaners Inc	34308	November Cleaning at Village Hall	601-60834-340	80.00
5220	Crystal Cleaners Inc	34308	November Cleaning at Village Hall	600-60935-340	80.00
5220	Crystal Cleaners Inc	34309	November Cleaning at Police Department	100-52100-340	476.00
5220	Crystal Cleaners Inc	34310	November Cleaning at MSB	600-60935-340	77.40
5220	Crystal Cleaners Inc	34310	November Cleaning at MSB	100-51600-340	361.20
5220	Crystal Cleaners Inc	34310	November Cleaning at MSB	601-60834-340	77.40
Total Crystal Cleaners Inc:					1,392.00
Cummins Sales and Service					
3950	Cummins Sales and Service	F6-251212843	Well 4 Generator Repair	600-60602-340	633.20
Total Cummins Sales and Service:					633.20
Dane County Treasurer					
195	Dane County Treasurer	195-122225	November 2025 Fines and Forfeitures	100-24300	730.00
254	Dane County Treasurer	47339	Spillman Logins	100-52100-340	88.00
87	Dane County Treasurer	COT1125	2025 Streets	411-57300-000	68.61
87	Dane County Treasurer	COT1125	Dolphin Swim Community Center	210-13903	58.81
87	Dane County Treasurer	COT1125	Heyday	210-13917	176.44
87	Dane County Treasurer	COT1125	Amazon	210-13916	156.83
87	Dane County Treasurer	COT1125	Dippin Dog Daycare	210-13881	19.60

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
87	Dane County Treasurer	COT1125	Farm Golf Course Interceptor	601-18311	127.43
87	Dane County Treasurer	COT1125	New Tech Painting	210-13869	29.41
87	Dane County Treasurer	COT1125	Quarry Ridge	210-13888	49.01
Total Dane County Treasurer:					1,504.14
Dept of Administration					
2139	Dept of Administration	2139-122225	November 2025 Fines and Forfeitures	100-24200	2,111.68
Total Dept of Administration:					2,111.68
Diggers Hotline Inc					
626	Diggers Hotline Inc	251 1 13551	Diggers Hotline Charges	600-60920-340	76.50
626	Diggers Hotline Inc	251 1 13551	Diggers Hotline Charges	601-60850-340	76.50
Total Diggers Hotline Inc:					153.00
Doelger, Claire					
6130	Doelger, Claire	121512-2025	Adult Pie Making Class	100-55310-345	400.00
6130	Doelger, Claire	121512-2025	Cupcake Decorating All Ages	100-55310-344	320.00
6130	Doelger, Claire	121512-2025	Adult Cookies & Candy	100-55310-345	140.00
Total Doelger, Claire:					860.00
Eberhardt, Andrew					
2789	Eberhardt, Andrew	2789-122225	Public Works Committee July - Dec 2025	100-51100-140	60.00
Total Eberhardt, Andrew:					60.00
Ehlers & Associates Inc					
4995	Ehlers & Associates Inc	101777	2025 Continuing Disclosure	601-60852-210	1,402.50
4995	Ehlers & Associates Inc	101777	2025 Continuing Disclosure	100-51520-210	1,445.00
4995	Ehlers & Associates Inc	101777	2025 Continuing Disclosure	600-60923-210	1,402.50
Total Ehlers & Associates Inc:					4,250.00
Elmore, James					
6691	Elmore, James	6691-122225	Public Works Committee July - Dec 2025	100-51100-140	40.00
Total Elmore, James:					40.00
Engberg Anderson Inc					
7329	Engberg Anderson Inc	24372600-15	Police Station Design	412-57200-024	330.00
Total Engberg Anderson Inc:					330.00
Envirotech Equipment					
5805	Envirotech Equipment	25-0025949	Street Sweeper Part	100-53440-340	186.59
5805	Envirotech Equipment	25-0026573	Street Sweeper	100-53440-340	716.82
Total Envirotech Equipment:					903.41
Ferguson Enterprises LLC #3326					
6485	Ferguson Enterprises LLC #3326	0300870	Hydrant Supplies	600-60654-340	556.00
Total Ferguson Enterprises LLC #3326:					556.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Ferguson Waterworks #1476					
6125	Ferguson Waterworks #1476	0464983	Rep Coup Inventory	600-60651-340	4,252.00
6125	Ferguson Waterworks #1476	0466249	Rep Coup Inventory	600-60651-340	1,270.00
6125	Ferguson Waterworks #1476	CM046546	Return of Item	600-60651-340	500.00-
Total Ferguson Waterworks #1476:					5,022.00
First Supply LLC					
7290	First Supply LLC	14897605-00	Building Maintenance MSB	100-51600-340	287.00
7290	First Supply LLC	14897605-00	Building Maintenance MSB	601-60850-340	61.50
7290	First Supply LLC	14897605-00	Building Maintenance MSB	600-60920-340	61.50
7290	First Supply LLC	14926317-00	Service Lateral Parts	600-60652-340	1,311.21
Total First Supply LLC:					1,721.21
Flygare, Sarah					
7479	Flygare, Sarah	12072025-2025	Music Classes	100-55310-344	1,320.00
Total Flygare, Sarah:					1,320.00
General Engineering Company					
6535	General Engineering Company	6535-122225	November Building Permits	100-52400-210	6,013.84
Total General Engineering Company:					6,013.84
Gerke Excavating Inc					
7486	Gerke Excavating Inc	#2 Pay App	Sewer Farm Interceptor Project - Pay App 2	601-18311	195,547.57
7486	Gerke Excavating Inc	#2 Pay App	Sewer Farm Interceptor Project - Pay App 2	601-21900	9,777.38-
Total Gerke Excavating Inc:					185,770.19
Gordon Flesch Company					
5	Gordon Flesch Company	I01075292	Lease #M168577	100-52100-340	118.00
5	Gordon Flesch Company	I01075292	Lease #M168577	100-55310-340	118.00
5	Gordon Flesch Company	I01075292	Lease #M168577	601-60850-340	59.00
5	Gordon Flesch Company	I01075292	Lease #M168577	100-51420-340	118.00
5	Gordon Flesch Company	I01075292	Lease #M168577	100-53100-340	118.00
5	Gordon Flesch Company	I01075292	Lease #M168577	600-60920-340	59.00
Total Gordon Flesch Company:					590.00
GRAEF					
7154	GRAEF	0142497	GIS SERVICES	600-60903-210	289.50
7154	GRAEF	0142497	GIS SERVICES	100-53300-210	289.50
Total GRAEF:					579.00
Grahams Auto and Truck Clinic					
7109	Grahams Auto and Truck Clinic	21493	SQUAD 23	100-52100-340	82.00
7109	Grahams Auto and Truck Clinic	21562	SQUAD 21	100-52100-340	148.17
7109	Grahams Auto and Truck Clinic	21657	Squad 23	100-52100-340	972.07
Total Grahams Auto and Truck Clinic:					1,202.24
Groskreutz, Marty					
937	Groskreutz, Marty	937-122225	2025 Health Care Premium Credit	100-53100-154	887.23

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Groskreutz, Marty:					887.23
Hackel, Michael					
2609	Hackel, Michael	2609-122225	Public Works Committee July - Dec 2025	100-51100-140	80.00
2609	Hackel, Michael	2609-122225U	Utility Commission July - Dec 2025	600-60923-125	60.00
2609	Hackel, Michael	2609-122225U	Utility Commission July - Dec 2025	601-60852-140	60.00
Total Hackel, Michael:					200.00
Halron Lubricants Inc					
6883	Halron Lubricants Inc	1685429-00	Vehicle Maintenance	600-60933-380	28.37
6883	Halron Lubricants Inc	1685429-00	Vehicle Maintenance	100-53300-340	132.40
6883	Halron Lubricants Inc	1685429-00	Vehicle Maintenance	601-60834-340	28.37
6883	Halron Lubricants Inc	1686139-00	Vehicle Maintenance	100-53300-340	42.27
6883	Halron Lubricants Inc	1686139-00	Vehicle Maintenance	601-60834-340	9.06
6883	Halron Lubricants Inc	1686139-00	Vehicle Maintenance	600-60933-380	9.06
6883	Halron Lubricants Inc	1686159-00	Drum Return	100-53300-340	14.00-
6883	Halron Lubricants Inc	1686159-00	Drum Return	601-60834-340	3.00-
6883	Halron Lubricants Inc	1686159-00	Drum Return	600-60933-380	3.00-
6883	Halron Lubricants Inc	1687384-00	Drum Return	100-53300-340	14.00-
6883	Halron Lubricants Inc	1687384-00	Drum Return	601-60834-340	3.00-
6883	Halron Lubricants Inc	1687384-00	Drum Return	600-60933-380	3.00-
Total Halron Lubricants Inc:					209.53
Harrison, April					
7492	Harrison, April	7492-122225	Utility Overpayment Refund	600-46100-000	316.54
7492	Harrison, April	7492-122225	Utility Overpayment Refund	601-46210-000	362.74
Total Harrison, April:					679.28
Hess, Nicholas					
6601	Hess, Nicholas	6601-122225	Public Works Committee July - Dec 2025	100-51100-140	60.00
Total Hess, Nicholas:					60.00
Insty Prints					
236	Insty Prints	220090	BUSINESS CARDS - ZANE/WATTERS	100-52100-340	75.00
Total Insty Prints:					75.00
Jacks Tire Sales & Service Inc					
7381	Jacks Tire Sales & Service Inc	1-357127	SQUAD 23 TIRES	100-52100-340	552.00
Total Jacks Tire Sales & Service Inc:					552.00
Johnson Block & Company Inc					
6906	Johnson Block & Company Inc	531836	December Managed Services	601-60852-210	2,313.00
6906	Johnson Block & Company Inc	531836	December Managed Services	100-51520-210	4,625.99
6906	Johnson Block & Company Inc	531836	December Managed Services	600-60923-210	2,313.00
Total Johnson Block & Company Inc:					9,251.99
Jushchyshyn, Alex					
6442	Jushchyshyn, Alex	6442-122225	Plan Commission July - Dec 2025	100-51100-140	60.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Jushchyshyn, Alex:					60.00
Kaysers Ford					
882	Kaysers Ford	8001343	SQUAD 254	100-52100-340	1,794.06
Total Kaysers Ford:					1,794.06
Kieck, Lawrence					
4798	Kieck, Lawrence	4798-122225	Public Works Committee July-Dec 2025	100-51100-140	60.00
Total Kieck, Lawrence:					60.00
Kiefer, Jay					
2610	Kiefer, Jay	2610-122225	Parks, Rec & Forestry Committee July - Dec 2025	100-51100-140	40.00
Total Kiefer, Jay:					40.00
Landmark Services Cooperative					
3	Landmark Services Cooperative	3-122225	November Fuel	100-53300-385	1,656.09
3	Landmark Services Cooperative	3-122225	November Fuel	601-60828-385	354.88
3	Landmark Services Cooperative	3-122225	November Fuel	600-60933-385	354.88
Total Landmark Services Cooperative:					2,365.85
Lange Enterprises Inc					
5707	Lange Enterprises Inc	93891	Roadway Supplies	100-53300-370	116.65
Total Lange Enterprises Inc:					116.65
Laufenberg, Kevin					
5302	Laufenberg, Kevin	5302-122225	Parks, Rec & Forestry Committee	100-51100-140	40.00
Total Laufenberg, Kevin:					40.00
Lex, Steve					
7257	Lex, Steve	7257-122225	Mailbox Replacement	100-53300-370	57.85
Total Lex, Steve:					57.85
LexisNexis Risk Solutions					
7496	LexisNexis Risk Solutions	1300189402	RECORD SEARCH	100-52100-340	.25
Total LexisNexis Risk Solutions:					.25
MAXR Recovery LLC					
6107	MAXR Recovery LLC	INV36708	SHADY GROVE PARK SIGN	205-57500-000	1,037.00
Total MAXR Recovery LLC:					1,037.00
Mid-State Equipment					
5921	Mid-State Equipment	P87440	fleet maintenance	100-53300-340	228.46
5921	Mid-State Equipment	P87440	fleet maintenance	601-60834-340	48.96
5921	Mid-State Equipment	P87440	fleet maintenance	600-60933-380	48.96
Total Mid-State Equipment:					326.38

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Minuteman Press					
7273	Minuteman Press	109583	October Utility Bills	600-60903-340	875.47
7273	Minuteman Press	109583	October Utility Bills	601-60850-340	875.46
6530	Minuteman Press	38451-2025	Basketball Jerseys 3-8	100-55310-342	2,473.50
Total Minuteman Press:					4,224.43
Motorola Solutions Inc					
6000	Motorola Solutions Inc	8282245562	Radio Antenna & System	412-57200-024	10,436.46
Total Motorola Solutions Inc:					10,436.46
MWSCO					
7380	MWSCO	4714020	fleet supplies	600-60933-380	35.60
7380	MWSCO	4714020	fleet supplies	100-53300-340	166.15
7380	MWSCO	4714020	fleet supplies	601-60834-340	35.60
7380	MWSCO	4715980	fleet supplies	100-53300-340	102.37
7380	MWSCO	4715980	fleet supplies	601-60834-340	21.94
7380	MWSCO	4715980	fleet supplies	600-60933-380	21.94
Total MWSCO:					383.60
Northern Battery					
23	Northern Battery	14032511261242	fleet battery	600-60935-340	39.56
23	Northern Battery	14032511261242	fleet battery	601-60834-340	39.56
23	Northern Battery	14032511261242	fleet battery	100-53300-340	184.60
Total Northern Battery:					263.72
Parisi Construction LLC					
7414	Parisi Construction LLC	INV #4 25-3-023	2025 Streets Project	411-57300-000	9.03
7414	Parisi Construction LLC	INV #4 25-3-023	Bike Path Extension	412-57300-225	131,715.97
7414	Parisi Construction LLC	INV #4 25-3-023	E Taylor Weals Bridge Intersection	412-57300-125	3,441.00
Total Parisi Construction LLC:					135,166.00
Pellitteri Waste Systems					
2506	Pellitteri Waste Systems	6462362	December Services	100-53620-296	11,094.90
2506	Pellitteri Waste Systems	6462362	December Services	100-53620-295	24,217.90
Total Pellitteri Waste Systems:					35,312.80
Peters, Kimberly J					
3315	Peters, Kimberly J	3315-122225	LEC Committee - July - Dec 2025	100-51100-140	80.00
Total Peters, Kimberly J:					80.00
Peterson, Barbara					
7452	Peterson, Barbara	C582PX0Q6P - 5	Restitution	100-23300	100.00
Total Peterson, Barbara:					100.00
Pieper Electric Inc					
7245	Pieper Electric Inc	PayApp3	SCADA - Electrical	600-21900	6,858.04
7245	Pieper Electric Inc	PayApp3	SCADA - Electrical	601-39524	585.97
7245	Pieper Electric Inc	PayApp3	SCADA - Electrical	601-21900	139.96
7245	Pieper Electric Inc	PayApp3	SCADA - Electrical	600-39524	26,718.14

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Pieper Electric Inc:					34,302.11
Pomps Tire Service Inc					
2813	Pomps Tire Service Inc	80347210	Tire Replacement	100-53300-340	123.62
2813	Pomps Tire Service Inc	80347210	Tire Replacement	601-60834-340	26.49
2813	Pomps Tire Service Inc	80347210	Tire Replacement	600-60933-380	26.49
Total Pomps Tire Service Inc:					176.60
Praxis Consulting					
3089	Praxis Consulting	20101048	Quick Clerk Maintenance 2026	100-51200-340	2,200.00
Total Praxis Consulting:					2,200.00
Quill LLC					
12	Quill LLC	46895615	Paper Towels & TP - Village Hall	600-60920-340	21.70
12	Quill LLC	46895615	Paper Towels & TP - Village Hall	100-51600-340	65.08
12	Quill LLC	46895615	Paper Towels & TP - Village Hall	601-60850-340	21.70
Total Quill LLC:					108.48
Ridgeline Utility Co LLC					
7001	Ridgeline Utility Co LLC	2028	Meter Calibrations	600-60653-210	445.00
Total Ridgeline Utility Co LLC:					445.00
RJ Thomas Mfg Co Inc					
6560	RJ Thomas Mfg Co Inc	254938	Shady Grove Park Amentities	205-57500-000	3,253.00
Total RJ Thomas Mfg Co Inc:					3,253.00
Rogers, Charles					
2898	Rogers, Charles	2898-122225	Utility Commission July-Dec 2025	600-60923-125	75.00
2898	Rogers, Charles	2898-122225	Utility Commission July-Dec 2025	601-60852-140	75.00
Total Rogers, Charles:					150.00
Russell, Jon					
2897	Russell, Jon	2897-122225LEC	LEC Committee - July - Dec 2025	100-51100-140	100.00
2897	Russell, Jon	2897-122225U	Utility Commission July-Dec 2025	600-60923-125	60.00
2897	Russell, Jon	2897-122225U	Utility Commission July-Dec 2025	601-60852-140	60.00
Total Russell, Jon:					220.00
Sale, Kim					
6527	Sale, Kim	6527-122225	Plan Commission July - Dec 2025	100-51100-140	40.00
Total Sale, Kim:					40.00
Securian Financial Group Inc					
10	Securian Financial Group Inc	January 2026	January 2026 Life Insurance	100-21530	2,267.67
Total Securian Financial Group Inc:					2,267.67
Sparkle Auto Body					
7488	Sparkle Auto Body	2165	2024 Chev Silverado Repairs	100-53300-340	5,639.89

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Sparkle Auto Body:					5,639.89
SSM Health at Work - Fond du Lac					
7266	SSM Health at Work - Fond du Lac	47282	MRO Review Charge DOT - Roman	100-53100-340	28.00
7266	SSM Health at Work - Fond du Lac	47282	MRO Review Charge DOT - Roman	601-60850-340	6.00
7266	SSM Health at Work - Fond du Lac	47282	MRO Review Charge DOT - Roman	600-60920-340	6.00
Total SSM Health at Work - Fond du Lac:					40.00
SSM Health Medical Group					
6176	SSM Health Medical Group	4618746	Drug & Alcohol Screening - Rothman	100-55500-340	30.00
6176	SSM Health Medical Group	4618746	Drug & Alcohol Screening - Roman	600-60920-340	4.50
6176	SSM Health Medical Group	4618746	Drug & Alcohol Screening - Roman	100-53100-340	21.00
6176	SSM Health Medical Group	4618746	Drug & Alcohol Screening - Roman	601-60850-340	4.50
Total SSM Health Medical Group:					60.00
Stafford Rosenbaum LLP					
4428	Stafford Rosenbaum LLP	194885	General Legal	100-51520-210	3,207.06
4428	Stafford Rosenbaum LLP	194885	General Legal	601-60852-210	1,069.02
4428	Stafford Rosenbaum LLP	194885	Heyday Development	210-13917	192.00
4428	Stafford Rosenbaum LLP	194885	Police Station	412-57200-024	452.00
4428	Stafford Rosenbaum LLP	194885	Newmann - Lindstrom	210-13887	1,152.00
4428	Stafford Rosenbaum LLP	194885	General Legal	600-60923-210	1,069.02
4428	Stafford Rosenbaum LLP	194885	Monona Grove School	210-13840	506.00
4428	Stafford Rosenbaum LLP	194885	Annexation of Hoekstra	210-13875	290.00
4428	Stafford Rosenbaum LLP	194885	New Tech Painting	210-13869	928.00
Total Stafford Rosenbaum LLP:					8,865.10
Stoughton Lumber Co Inc					
5116	Stoughton Lumber Co Inc	K18088	PORTA POTTY	100-55200-340	300.00
Total Stoughton Lumber Co Inc:					300.00
Strand Associates Inc					
6791	Strand Associates Inc	0232634	General Engineering Support	600-60923-210	684.64
6791	Strand Associates Inc	0232634	General Engineering Support	100-53300-210	2,053.94
6791	Strand Associates Inc	0232634	General Engineering Support	601-60852-210	684.64
6791	Strand Associates Inc	0232635	Verizon Cell Review	210-13872	423.89
6791	Strand Associates Inc	0232636	Westlawn - 5th Add	210-13809	284.45
6791	Strand Associates Inc	0232637	Quarry Ridge Estates	210-13888	125.55
6791	Strand Associates Inc	0232638	Amazon	210-13916	660.38
6791	Strand Associates Inc	0232639	Shady Grove Park	205-57500-000	940.24
6791	Strand Associates Inc	0232640	Heyday Development	210-13917	19,354.66
6791	Strand Associates Inc	0232641	Gaston/TT Water Main Looping	600-39501	1,725.04
6791	Strand Associates Inc	0233059	Well 2 Design	600-18311	7,534.60
6791	Strand Associates Inc	0233285	CG Road Multi-Use Path	412-57300-025	604.22
6791	Strand Associates Inc	0233286	Main Street, Taylor and Weald Bridge	412-57300-025	206.99
6791	Strand Associates Inc	0233287	Stormwater Management Plan	410-57300-840	18,359.09
6791	Strand Associates Inc	0233288	The Farm Golf Course Interceptor	601-18311	21,084.04
6791	Strand Associates Inc	0233289	2026 Streets Improvements	411-57300-000	8,508.19
6791	Strand Associates Inc	0233290	2026 Multi Use Path	412-57300-026	3,499.60
Total Strand Associates Inc:					86,734.16

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
SymbolArts LLC					
4371	SymbolArts LLC	0551617	BADGES	100-52100-340	3,535.00
Total SymbolArts LLC:					3,535.00
TDS					
198	TDS	198-122225	MSB Internet and Phone	100-51600-340	149.31
198	TDS	198-122225	MSB Internet and Phone	601-60850-340	32.00
198	TDS	198-122225	MSB Internet and Phone	600-60920-340	32.00
198	TDS	198-122225VH	Village Hall Internet	600-60920-340	69.80
198	TDS	198-122225VH	Village Hall Internet	100-51600-340	209.40
198	TDS	198-122225VH	Village Hall Internet	601-60850-340	69.80
Total TDS:					562.31
The Puzzle Event Company LLC					
7495	The Puzzle Event Company LLC	2025-2025-01	Puzzle Palooza	100-55310-345	120.00
Total The Puzzle Event Company LLC :					120.00
Thunder Road LLC					
7476	Thunder Road LLC	3133	Crackfill and Mastic on Roads	411-57300-000	26,445.00
Total Thunder Road LLC:					26,445.00
Top Pack Defense LLC					
5862	Top Pack Defense LLC	17718	FRUTIGER UNIFORM	100-52100-340	171.00
5862	Top Pack Defense LLC	17744	GREENWALD UNIFORM	100-52100-340	106.39
Total Top Pack Defense LLC:					277.39
Total Water Treatment Systems					
4987	Total Water Treatment Systems	0590674	Village Hall	600-60920-340	7.13
4987	Total Water Treatment Systems	0590674	Police Dept	100-52100-340	160.64
4987	Total Water Treatment Systems	0590674	Village Hall	100-51420-340	21.38
4987	Total Water Treatment Systems	0590674	Village Hall	601-60850-340	7.13
Total Water Treatment Systems:					196.28
Town of Cottage Grove					
92	Town of Cottage Grove	2025055	Landfill Monitoring	100-53620-298	251.23
92	Town of Cottage Grove	2025055	Misc Capital	410-57220-860	2,322.33-
92	Town of Cottage Grove	2025055	Emergency Services Building	100-52210-340	851.79
92	Town of Cottage Grove	2025055	Fire Department Expenses	100-52200-340	1,990.38
Total Town of Cottage Grove:					771.07
UnityPoint Health Hospitals					
5657	UnityPoint Health Hospitals	98039744	Blood Draw Case #25-513139	100-52100-340	48.48
Total UnityPoint Health Hospitals:					48.48
Verizon Wireless					
6721	Verizon Wireless	6129969638	WSU Communications	100-52100-340	92.04
Total Verizon Wireless:					92.04

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Villavicencio, John					
7448	Villavicencio, John	7448-122225	Plan Commission - July -Dec 2025	100-51100-140	60.00
Total Villavicencio, John:					60.00
WI State Laboratory of Hygiene					
6373	WI State Laboratory of Hygiene	827756	Fluoride	600-60632-340	31.00
Total WI State Laboratory of Hygiene:					31.00
Williams, Joanna					
6367	Williams, Joanna	6367-122225	Utility Commission July - Dec 2025	601-60852-140	50.00
6367	Williams, Joanna	6367-122225	Utility Commission July - Dec 2025	600-60923-125	50.00
Total Williams, Joanna:					100.00
Wisconsin Rural Water Association					
6458	Wisconsin Rural Water Association	S7320	System Membership Renewal	600-60920-340	287.50
6458	Wisconsin Rural Water Association	S7320	System Membership Renewal	601-60850-340	287.50
Total Wisconsin Rural Water Association:					575.00
Youth Enrichment League					
6501	Youth Enrichment League	5534-2025	YEL Fall Programming	100-55310-344	3,114.00
Total Youth Enrichment League:					3,114.00
Grand Totals:					779,867.48

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
ADS Mechanical					
243	ADS Mechanical	31008	Well 2 Repair	600-60605-340	244.48
243	ADS Mechanical	31020	Well House 3 Repairs	600-60602-340	240.00
Total ADS Mechanical:					484.48
AlSCO					
1462	AlSCO	IMIL2181412	Mats at MSB	600-60920-340	5.07
1462	AlSCO	IMIL2181412	Mats at MSB	100-51600-340	23.68
1462	AlSCO	IMIL2181412	Mats at MSB	601-60850-340	5.07
1462	AlSCO	IMIL2181413	Mats at MSB	600-60920-340	15.95
1462	AlSCO	IMIL2181413	Mats at MSB	100-51600-340	74.41
1462	AlSCO	IMIL2181413	Mats at MSB	601-60850-340	15.95
1462	AlSCO	IMIL2181415	Mats at Village Hall	100-51600-340	38.62
1462	AlSCO	IMIL2181415	Mats at Village Hall	601-60850-340	12.88
1462	AlSCO	IMIL2181415	Mats at Village Hall	600-60920-340	12.88
Total AlSCO:					204.51
Assoc Appraisal Consultant Inc					
90	Assoc Appraisal Consultant Inc	184047	Professional Services - Jan 2026	100-51520-210	2,708.37
90	Assoc Appraisal Consultant Inc	184047	Postage for Revaluation	410-57100-270	3,170.16
Total Assoc Appraisal Consultant Inc:					5,878.53
Caselle LLC					
7475	Caselle LLC	INV-14341	Caselle Semi-Annual Maintenance and Support	600-60903-210	4,101.40
7475	Caselle LLC	INV-14341	Caselle Semi-Annual Maintenance and Support	100-51520-210	3,131.03
7475	Caselle LLC	INV-14341	Caselle Semi-Annual Maintenance and Support	601-60840-210	4,101.40
Total Caselle LLC:					11,333.83
CGC Inc					
6481	CGC Inc	73365	Due from Heyday	210-13917	3,517.46
Total CGC Inc:					3,517.46
Cintas					
6480	Cintas	5310516403	First Aid Kit at Village Hall	100-51600-340	58.67
6480	Cintas	5310516403	First Aid Kit at Village Hall	601-60850-340	19.56
6480	Cintas	5310516403	First Aid Kit at Village Hall	600-60935-340	19.56
6480	Cintas	5310516404	First Aid Kit at MSB	600-60935-340	16.02
6480	Cintas	5310516404	First Aid Kit at MSB	100-51600-340	74.77
6480	Cintas	5310516404	First Aid Kit at MSB	601-60850-340	16.02
Total Cintas:					204.60
Cloudpermit Inc					
7386	Cloudpermit Inc	3073	Land Use Module	207-56700-340	2,080.00
7386	Cloudpermit Inc	3073	Code Enforcement Module	207-56700-340	1,404.00
7386	Cloudpermit Inc	3073	Licensing and Registration Module	207-56700-340	2,340.00
Total Cloudpermit Inc:					5,824.00
Community Realtors LLC					
7498	Community Realtors LLC	7498-010626	123 E Cottage Grove Rd	509-51410-340	3,067.15

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total Community Realtors LLC:					3,067.15
Deer Grove EMS					
251	Deer Grove EMS	251-01062026	2026 EMS ASSESSMENT - 25%	100-52500-210	167,529.02
Total Deer Grove EMS:					167,529.02
Dorr Jr, Ronald					
5900	Dorr Jr, Ronald	EH4ZX9SJ-0002	Ageless Balance S8, 25	100-55310-351	180.00
5900	Dorr Jr, Ronald	EH4ZX9SJ-0002	Ageless Balance S11, 25	100-55310-351	180.00
5900	Dorr Jr, Ronald	EH4ZX9SJ-0002	Ageless Balance S7, 25	100-55310-351	200.00
5900	Dorr Jr, Ronald	EH4ZX9SJ-0002	Ageless Balance S10, 25	100-55310-351	200.00
5900	Dorr Jr, Ronald	EH4ZX9SJ-0002	Ageless Balance S12, 25	100-55310-351	200.00
Total Dorr Jr, Ronald:					960.00
Family Service Madison					
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	100-52100-340	528.00
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	100-51420-340	21.12
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	100-51520-340	52.80
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	601-60850-340	116.16
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	100-51410-340	73.92
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	100-53100-340	126.72
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	600-60920-340	116.16
6497	Family Service Madison	02-12-23-2025	EAP SERVICES FOR 2026	100-51200-340	21.12
Total Family Service Madison:					1,056.00
Gordon Flesch Co Inc					
212	Gordon Flesch Co Inc	IN1543875	Color Copies Over Contract	100-51520-340	293.77
212	Gordon Flesch Co Inc	IN1543875	Color Copies Over Contract	100-51250-340	293.77
Total Gordon Flesch Co Inc:					587.54
Gordon Flesch Company					
5	Gordon Flesch Company	I01083670	Lease #M168577	100-51420-340	118.00
5	Gordon Flesch Company	I01083670	Lease #M168577	100-53100-340	118.00
5	Gordon Flesch Company	I01083670	Lease #M168577	600-60920-340	59.00
5	Gordon Flesch Company	I01083670	Lease #M168577	100-52100-340	118.00
5	Gordon Flesch Company	I01083670	Lease #M168577	100-55310-340	118.00
5	Gordon Flesch Company	I01083670	Lease #M168577	601-60850-340	59.00
Total Gordon Flesch Company:					590.00
Governmentjobs.com Inc					
7217	Governmentjobs.com Inc	INV-150144	PowerPolicy	100-52100-340	4,592.90
Total Governmentjobs.com Inc:					4,592.90
Grahams Auto and Truck Clinic					
7109	Grahams Auto and Truck Clinic	21916	Squad 251	100-52100-340	57.53
Total Grahams Auto and Truck Clinic:					57.53
Grainger					
142	Grainger	9751476699	Shop Supplies	600-60935-340	21.09

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
142	Grainger	9751476699	Shop Supplies	100-53300-340	98.43
142	Grainger	9751476699	Shop Supplies	601-60834-340	21.09
142	Grainger	9753408757	Mini Loader Part	600-60933-380	23.58
142	Grainger	9753408757	Mini Loader Part	100-53300-340	110.01
142	Grainger	9753408757	Mini Loader Part	601-60834-340	23.58
Total Grainger:					297.78
Hawkins Inc					
6121	Hawkins Inc	7291076	Chemicals for Wells	600-60631-210	782.98
Total Hawkins Inc:					782.98
HJ Pertzborn					
1622	HJ Pertzborn	127014	MSB Backflow Testing	600-60935-340	34.88
1622	HJ Pertzborn	127014	MSB Backflow Testing	100-51600-340	162.74
1622	HJ Pertzborn	127014	MSB Backflow Testing	601-60834-340	34.88
Total HJ Pertzborn:					232.50
HydroCorp Inc					
6454	HydroCorp Inc	CI-10434	Cross Connection Control Program	600-60923-210	1,043.66
Total HydroCorp Inc:					1,043.66
KineOasis					
7356	KineOasis	12.18.25-2025	Ballet S7, 25	100-55310-345	270.00
Total KineOasis:					270.00
Madison Extinguisher Service					
6431	Madison Extinguisher Service	251626	Fire Alarm Inspection	600-60935-340	65.10
6431	Madison Extinguisher Service	251626	Fire Alarm Inspection	100-51600-340	303.80
6431	Madison Extinguisher Service	251626	Fire Alarm Inspection	601-60834-340	65.10
Total Madison Extinguisher Service:					434.00
Mid-State Equipment					
5921	Mid-State Equipment	W22650	2026 Toolcat Program	601-60834-340	1,380.00
5921	Mid-State Equipment	W22650	2026 Toolcat Program	100-53300-340	6,440.00
5921	Mid-State Equipment	W22650	2026 Toolcat Program	600-60935-340	1,380.00
Total Mid-State Equipment:					9,200.00
Minuteman Press					
7273	Minuteman Press	109828	November Utility Bills	600-60903-340	864.57
7273	Minuteman Press	109828	November Utility Bills	601-60850-340	864.57
Total Minuteman Press:					1,729.14
Moore, Tracy					
7501	Moore, Tracy	7501-010626	Utility Overpayment Refund	601-46210-000	78.34
7501	Moore, Tracy	7501-010626	Utility Overpayment Refund	600-46100-000	97.66
Total Moore, Tracy:					176.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Pomps Tire Service Inc					
2813	Pomps Tire Service Inc	1520083312	Fleet Maintenance	600-60933-380	20.57
2813	Pomps Tire Service Inc	1520083312	Fleet Maintenance	100-53300-340	95.96
2813	Pomps Tire Service Inc	1520083312	Fleet Maintenance	601-60834-340	20.57
2813	Pomps Tire Service Inc	80348430	Fleet Maintenance	600-60933-380	55.65
2813	Pomps Tire Service Inc	80348430	Fleet Maintenance	100-53300-340	259.72
2813	Pomps Tire Service Inc	80348430	Fleet Maintenance	601-60834-340	55.65
Total Pomps Tire Service Inc:					508.12
Sherwin-Williams Co Inc					
407	Sherwin-Williams Co Inc	6115-2	Well House 3 Paint	600-60602-340	290.29
407	Sherwin-Williams Co Inc	6116-0	Well House 3 Paint	600-60602-340	51.10
Total Sherwin-Williams Co Inc:					341.39
Stafford Rosenbaum LLP					
4428	Stafford Rosenbaum LLP	194069	Municipal Court	100-51200-340	9,454.00
Total Stafford Rosenbaum LLP:					9,454.00
Stark Real Estate Operations LLC					
7497	Stark Real Estate Operations LLC	5921-010626	123 E Cottage Grove Rd	509-51410-340	5,111.92
Total Stark Real Estate Operations LLC:					5,111.92
Strand Associates Inc					
6791	Strand Associates Inc	0231969	Westlawn Estates	210-13809	2,206.78
Total Strand Associates Inc:					2,206.78
TDS					
198	TDS	198-010626VH	Village Hall Internet	600-60920-340	70.85
198	TDS	198-010626VH	Village Hall Internet	100-51600-340	212.53
198	TDS	198-010626VH	Village Hall Internet	601-60850-340	70.85
198	TDS	198-122226MSB	MSB Internet and Phone	100-51600-340	151.54
198	TDS	198-122226MSB	MSB Internet and Phone	601-60850-340	32.48
198	TDS	198-122226MSB	MSB Internet and Phone	600-60920-340	32.48
Total TDS:					570.73
Total Water Treatment Systems					
4987	Total Water Treatment Systems	0624753	Bottle Water - Police Dept	100-52100-340	94.82
4987	Total Water Treatment Systems	0624753	Bottle Water - Village Hall	600-60920-340	9.50
4987	Total Water Treatment Systems	0624753	Bottle Water - Village Hall	100-51420-340	28.48
4987	Total Water Treatment Systems	0624753	Bottle Water - Village Hall	601-60850-340	9.50
Total Water Treatment Systems:					142.30
US Cellular					
594	US Cellular	0774950367	Cell Phones	100-55200-340	235.43
594	US Cellular	0774950367	Cell Phones	600-60920-340	142.66
594	US Cellular	0774950367	AMI at Water Tower	600-60903-340	22.82
594	US Cellular	0774950367	Cell Phones	100-53100-340	190.20
594	US Cellular	0774950367	Cell Phones	601-60850-340	142.66

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total US Cellular:					733.77
Village of Cottage Grove					
428	Village of Cottage Grove	428-010626	Bill #1121645	509-51410-340	9,789.54
428	Village of Cottage Grove	428-010626	Bill #1122216	100-51520-500	12.59
428	Village of Cottage Grove	428-010626	Bill #1122684	100-51520-500	12.59
428	Village of Cottage Grove	428-010626	Bill #1121644	509-51410-340	7,580.93
428	Village of Cottage Grove	428-010626	Bill #1121592	100-51520-500	25.15
Total Village of Cottage Grove:					17,420.80
Waukesha County Technical College					
5881	Waukesha County Technical College	S0883158	GENERATIVE AI TRAINING	100-52100-340	676.00
Total Waukesha County Technical College:					676.00
WCMA					
4260	WCMA	2026 Membership	WCMA Membership - Inga	600-60920-340	18.75
4260	WCMA	2026 Membership	WCMA Membership - Inga	100-51410-340	37.50
4260	WCMA	2026 Membership	WCMA Membership - Inga	601-60850-340	18.75
Total WCMA:					75.00
Grand Totals:					257,294.42