

**VILLAGE OF COTTAGE GROVE**  
**PLAN COMMISSION**  
**Wednesday, August 12, 2020**

**MINUTES**

**1. Call to order**

The Plan Commission meeting for August 12, 2020 was called to order by Village President John Williams at 6:30 p.m. this was a zoom meeting.

**2. Determination of quorum and that the agenda was properly posted.**

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Don Brinkmeier, Alex Jushchyshyn, Melissa Ratcliff, Kim Sale and Fred Schulze arrived at 6:50 pm. Kyle Broom was absent and excused. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Engineer Kevin Lord, Public, Public Works and Properties Director JJ Larson and Village Attorney Larry Konopacki.

**3. Pledge of Allegiance**

**4. PUBLIC APPEARANCES – Public’s opportunity to speak about any subject that is not a specific agenda item.**

David Peterson-1012 Damascus Trl. was present to support the proposed amendment of the Village of Cottage Grove Comprehensive Plan regarding the Homburg property.

Joe Bowers-143 E Reynolds was present to express concerns with the change to the comprehensive plan to allow multi-family in the proposed area due to traffic and impact to the schools.

Heidi Murphy- 3002 Pheasant Run- was present to support the proposed amendment to the comprehensive plan as this will fulfill a current housing need for the Village.

**5. Discuss and consider the minutes from the Plan Commission meeting of July 15, 2020.**

**Motion** by Jushchyshyn to approve the minutes from the July 15, 2020 Plan Commission meeting, seconded by Sale **Motion** carried with a voice vote of 5-0-0.

**6. Discuss and Consider the Proposed Amendment of The Village of Cottage Grove Comprehensive Plan Regarding Parcels #0711-043-0006-0, #0711-043-0017-3, and #0711-043-0028-0.**

Andrew Homburg was present and gave a brief overview of the property and how difficult it has been to get the area developed over the years as there has not been much interest. Megan Schuetz from Movin Out was present to indicate that tonight was to focus on the amendment of the comprehensive plan and that other approvals would be needed if this passed tonight. Lord explained the traffic memo in the packet which would allow traffic for this type of development. **Motion** by Brinkmeier to approve the proposed amendment of the Village of Cottage Grove Comprehensive Plan for parcels #0711-043-0006-0, #0711-043-0017-3 and #0711-043-0028-0, seconded by Ratcliff. **Motion** carried with a voice vote of 5-0-0.

**7. Discuss and Consider Site Plan Amendment for 1855 Saloon At 218 S. Main Street.**

Andy Meessmann and Mike Calkins from Snyder and Associates were present for the site plan amendment for 1855 Saloon at 218 S. Main Street and they received the comments and they do not see any issues with them.

**Motion** by Jushchyshyn to approve the site plan amendment for 1855 Saloon at 218 S Main street with conditions in the staff reports, seconded by Sale. **Motion** carried with a voice vote of 6-0-0.

**8. Presentation by Kevin Metcalfe For Potential Project on North Side of W. Cottage Grove Road Between Cork Crossing and Sandpiper Trail.**

Kevin Metcalfe was present to give an overview of the potential project on the north side of W. Cottage Grove Road between Cork Crossing and Sandpiper Trail for an owner-occupied condo project on the vacant parcel they currently own.

**9. Review Village Board Priorities.**

President Williams explained the memo in the packet and the process the Village Board went through to arrive at the top priorities for this year.

**10. Future Agenda Items**

Comprehensive Plan amendment for the fourth parcel owned by Homburg.

**14. Adjournment**

**Motion** by Ratcliff to adjourn at 7:50 pm, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk  
Village of Cottage Grove  
Approved: September 15, 2020

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.