

**VILLAGE OF COTTAGE GROVE PUBLIC WORKS & PROPERTIES COMMITTEE
MEETING MINUTES OF MAY 7, 2019**

- 1. Call to Order at the Former Public Works Building.** The meeting was called to order at 5:30 p.m. by John Williams.
- 2. Determine that a quorum is present and that the agenda was properly posted.**

It was determined that a quorum was present and that the agenda had been properly posted. Committee members present were Andy Eberhardt, Mike Hackel, Larry Kieck and John Williams. Scott Schuerman was absent and excused. Also present were Public Works Director JJ Larson, Mike Maloney and Terry Meyerhofer of MSA and four members of the public.
- 3. Public Appearances – Public’s opportunity to speak to Committee Members about any item that is not a specific agenda item.**

None.
- 4. Public Information Meeting – Bike Path**
 - a. Project Presentation.**

Maloney gave an overview of the bike path project, explaining that it is a continuation of the existing path that ends near Oak St. along the east side of CTH N. That plan will continue the bike path north, eventually connecting to the roundabouts at the interstate. Maloney described how the project will involve the addition of curb and gutter, ditch-filling, and stormwater additions along CTH N. Maloney described that the project will proceed in two phases; phase one will take the path from the existing path to Northlawn in 2019 and phase two will complete the rest of the path to the north in 2020. Maloney explained that the School Rd project a few years ago incorporated improvements to the crosswalks and ramps in anticipation of this project. Maloney also explained that the crossings at Commerce Parkway will stay in their existing configuration; which was ok’d by Dane County.
 - b. Project Discussion.**

Members of the public asked about the sidewalks behind the homes on Maria, Maloney explained that those sidewalks will be converted to a ten-foot-wide path in phase two. Larson explained that once the path is installed plowing and maintenance will be taken over by the Village. Maloney described how the path will required adjusting the driveway grades of the two Town properties. Eberhardt asked if the path will be asphalt or concrete at the driveways, Maloney responded that the path will be all asphalt. Eberhardt asked about the construction schedule. Maloney stated that the project may take 2 months in 2019, but that phase two in 2020 won’t involve as much work because there is much less fill needed.
- 5. Presentation of the Shady Grove concept plan for the purpose of gathering Committee feedback.**

Jessica Vaughn and Tomas Toro presented the modified concept plan for the Shady Grove development. They explained that, after meeting with Town officials and residents, and the Village Board they modified their proposal. The major change being that Buss Rd. is now serving as the north-south connection, it is no longer Fundamental Way. They discussed the planned improvements to CTH BB, median, two drive-lanes, and a 10’ multi-use path on the south side. Stormwater is essentially the same as in the previous design. Vaughn said they were looking for direction on whether to dedicate 80 or 100 right-of-way on Buss Rd. Discussion followed about the width and future traffic on Buss. Hackel indicated that Buss Rd. may be the best shot the Village has at a north-south connection from Gaston to Vilas. There was discussion about outlots 1 and 2. Vaughn indicated that outlet 1 is pretty full and that outlet 2 has room for capacity expansion. Lots 59, 60 and outlet 1 are primarily stormwater conveyance with the existing environmental corridor. Discussion by all about the configuration of Buss Rd.; ultimately with the committee recommending 100’ right-of-way with a boulevard to allow for economical future capacity expansion. Eberhardt and Hackel asked if the committee will see this again before final plat, Larson stated they would not, this is the opportunity to make comments. Hackel asked if the committee would

see the plan for CTH BB before that moves forward. Maloney said yes. Vaughn asked about CTH BB ownership. Maloney responded that Dane County owns it and that the Village and County will share and coordinate their part of the improvements. There was brief discussion about the planned sanitary sewer. Maloney explained that the lift station will be designed as a permanent station and that this system is only designed for this neighborhood and a small bit of potential addition in the future, it cannot accommodate any future needs of the adjacent Town subdivision. A question was asked about the multi-use path on Buss Rd., it is planned for the east side of the road.

6. Old Business

a. Update on solar panels for the Municipal Services Building.

No update at this time.

b. Update on bike path projects.

No update on Glacial Drumlin Path at this time.

c. Update on Conservancy Court wetland project.

Maloney said that they had the contractor clean out silt from both sides of Mourning Dove. Williams asked if there will be silt like this every year, Maloney said that it will not once the vegetation is established. Maloney said the contractor will have to come and re-seed and that there is still a punch list.

d. Update on the Alliant Energy fiber optic ROW permit request.

Larson explained that representative from Alliant agreed to the requested changes. All access points will be ground-level vaults, with none placed in the bike path or sidewalk. They also agreed to move their installation to the west side of CTH N from Oak St. north to avoid conflict with the coming Village bike path project. The Village Board approved the ROW permit at the May 6th meeting.

7. New Business

No new business.

8. Engineers Report

Quarry Ridge Subdivision

The developer sent a generic "subdivision bond" to the Village staff. We indicated that a specific bond from a bonding company must be provided to the Village to indicate the process for financial surety.

Westlawn Wetland Scrape and Drainage Improvements

James directed the contractor to perform a spring cleanup on the endwalls on each side of Mourning Dove. The contractor cleaned the endwalls and soil deposits in close proximity to the endwalls. We await better weather to review the vegetation "catch" and additional seeding as needed.

Jimmy Johns

We performed a walkthrough. We had 1848 Construction add filters to the parking lot inlets and have several punchlist items requiring additional work on the site restoration.

Main Street Bike Path

The addition of curb and the related fill have brought the project costs up. The target on this project is \$400,000. The urbanizing brings the total over \$600,000. We are presenting these costs to the Village financial advisor. The County will allow the project be built in phases so the 2019 project can stay within the budget. The next phase will complete the project and will be eligible for another PARC Grant. While there is no guarantee the Village will get the grant, this approach will allow for the best outcome in keeping the Village TID cost to the minimum.

Cottage Grove Road Rehab

The project is awarded to Payne & Dolan. We are reviewing an option to reduce the cost and allow pavement pulverization mixed with base for use on other Village projects. The Project is planned to start on June 17, following Firemen's Fest.

Buss Road Plan

At the previous Public Works meeting we reviewed two cross-sections of street improvements within the right-of-way. The intention is to view what is to be planned as the road design for the extents of Buss Road from Gaston Road to Vilas Road. The Committee indicated that the Road should use 100 feet of right-of-way. There will be areas of existing Town development where the right-of-way will be 83 feet wide and may require additional lane dedication.

9. Directors Report

Larson indicated that Wolf Paving was awarded the repaving work for the year and that the budget should allow for an additional block of Weald Bridge to be repaved. The lighting upgrade at the Bonnie Rd. shop was completed, as was the small section of roof repair.

10. Approve the minutes of the April 2, 2019 Public Works & Properties Committee meeting.

Motion by Hackel, seconded by Kieck, to approve the April 2, 2019 Public Works and Properties Committee meeting minutes as presented. Motion carried with a voice vote of 4-0-0.

11. Set tentative date for next meeting.

The next meeting is tentatively scheduled for Tuesday, June 4, 2019 at 6:00 pm.

12. Future Agenda Items

- Pre-Occupancy Permit
- Erosion control inspection – private
- Discuss Illicit Discharge Ordinance

13. Adjournment

Motion by Williams, seconded by Hackel, to adjourn at 6:58 pm. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by JJ Larson, Director of Public Works.

Approved on: 6/4/19

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.