

Village of Cottage Grove

PARKS, RECREATION and FORESTRY COMMITTEE Meeting Minutes for Wednesday, February 27, 2019

1. **Call to order meeting at Municipal Services Building.** The meeting was called to order by James Elmore at 6:32 pm.
2. **Roll call and confirm that the meeting was properly posted.**

It was determined that a quorum was present, and that the agenda had been properly posted. Present for the meeting were James Elmore (chair), Penny Aguilera, Jay Kiefer and Jennifer Pickel. Kevin Laufenberg was absent and excused. Also present was Parks, Recreation and Forestry Director Sean Brusegar.
3. **Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**

None.
4. **Discuss and consider Fireman's Park hours for April 12, 2019.**

Brusegar explained that the request to extend the park hours was for a Home Talent Baseball event. Brusegar will also be in contact with neighbors to let them know about this change in hours. **Motion** by Pickel, seconded by Kiefer to recommend extending the hours for Fireman's Park on April 12, 2019 to midnight. Motion carried with a voice vote of 4-0-0.
5. **Update on Stewardship Grant conversion at Bakken Park.**

Motion by Pickel, seconded by Kiefer, to table this item until next month. Motion carried with a voice vote of 4-0-0.
6. **Update on land appraisal at Bakken Park.**

Motion by Pickel, seconded by Kiefer, to table this item until next month. Motion carried with a voice vote of 4-0-0.
7. **Parks and Recreation Director's Report.**

The Adult and Me Pebble Art class was recently run at the SchoolGrounds Coffee House and had five pairs of people attend. This was the first time a Parks & Rec program was run at the Coffee House and it went well and was a great space. The last GDS Ski Trip was held on February 8 with a total of 25 participants and a will chill of -25°. Due to several snow cancelations, the Adult Open Gym has only been held 5 times so far this year. Numbers for the open gym are down this year due to the weather and consistency of dates, with average participation of 22 per night. Last year's numbers averaged 30 per night. The Youth Volleyball Leagues are well underway and numbers from this year are: 26 kids in the 3rd/4th grade fall session and 29 kids in the winter session, 28 kids in the 5th/6th grade fall session and 24 kids in the winter session (which included tournaments). Cottage Grove is hosting a 7th grade boys' basketball tournament this weekend, March 2. There will be a total of 8 teams with about 96 kids participating in the tournament. Culver's is sponsoring the tournament by paying \$500 towards referees, giving free ice cream tokens to all participants, and giving free kids meals to the winners of the tournament. Spring and Summer programs are now open for registration and the new spring session of the Coding and Maker Club is already maxed out with a total of 20 participants.

Brusegar asked the committee whether they had a preference to either a .5-acre or 1-acre park in the Shady Grove Development. The committee was fine with either size and Brusegar will let the developers know this.

8. Approve the minutes of the January 23, 2019 meeting.

Motion by Pickel, seconded by Kiefer, to approve the minutes from the January 23, 2019 meeting as presented. Motion carried with a voice vote of 3-0-1, with Aguilera abstaining.

9. Future Agenda Items

- Update on the Stewardship Grant conversion at Bakken Park.
- Update on Stewardship Grant and land appraisal.
- Update on rugby.
- The next PRFC meeting is scheduled for **Wednesday, March 27, 2019 at 6:30 pm.**

10. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; Negotiate terms involving recreational facilities between Village of Cottage Grove and Wisconsin Rugby Club.

Motion by Pickel to enter into closed session at 7:00 p.m., seconded by Kiefer. Motion carried with a roll call vote of Elmore AYE, Kiefer AYE, Aguilera AYE, Pickel AYE.

11. Reconvene into open session and possible consideration of closed session items.

Motion by Kiefer to reconvene into open session at 7:12 p.m., seconded by Pickel. Motion carried with a roll call vote of Elmore AYE, Kiefer AYE, Aguilera AYE, Pickel AYE. No action taken at this time.

12. Adjournment.

Motion by Pickel, seconded by Aguilera, to adjourn the meeting at 7:12 pm. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by Jennifer Pickel, Parks, Recreation and Forestry Committee Member.

Approved on: 3/27/19

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.