

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, December 19, 2016

MINUTES

1. Call to order

The December 19, 2016 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Kyle Broom, Jack Henrich, Alex Jushchyshyn, Jennifer Pickel, Harvey Potter, John Williams. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winter, Village Planner Erin Ruth, Director of Public Works and Utilities JJ Larson, Director of Parks, Recreation & Forestry Sean Brusegar, Village Engineer Mike Maloney, Police Chief Dan Layber and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Discuss and consider the minutes of the regular Village Board meeting of December 5, 2016.

Motion by Pickel to approve the minutes of the regular Village Board meeting of December 5, 2016, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

6. New Business

a. Discuss and consider Monona Grove Cross Country Team Proclamation.

Pickel introduced the Monona Grove Cross Country team and coach Duss. Coach Duss thanked the board for the recognition and highlighted the accomplishments of the team. Pickel congratulated the team and Henrich read the Proclamation.

b. Discuss and consider January 2, 2017 Village Board Meeting

Motion by Broom to cancel the January 2, 2017 Village Board meeting due to the holiday and to follow the regular schedule with the next meeting to be January 16, 2017, seconded by Pickel. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and consider 2017 Colonial Club Senior Activity Center Agreement.

Motion by Pickel to approve the 2017 Colonial Club Senior Activity Center Agreement, seconded by Potter. **Motion** carried with a voice vote of 7-0-0.

d. Discuss and consider 2017 Youth Services of Southern Wisconsin Inc. Agreement.

Motion by Henrich to approve the 2017 Youth Services of Southern Wisconsin Inc. Agreement, seconded by Potter. **Motion** carried with a voice vote of 7-0-0.

e. Discuss and consider Resolution 2016-08: Resolution Authorizing the Issuance and Sale of up to \$1,122,400 Water System Revenue Bonds, Series 2016, and Providing for Other Details and Covenants with Respect thereto.

Motion by Henrich to approve Resolution 2016-08 Authorizing the Issuance and Sale of up to \$1,122,400 Water System Revenue Bonds, Series 2016, and Providing for Other Details and Covenants with Respect thereto, seconded by Jushchyshyn. **Motion** carried with a voice vote of 7-0-0.

f. Discuss and consider Resolution 2016-09: Resolution Declaring Intent to Exercise Special Assessment Police Power Under Section 66.0703, Wisconsin Statutes for Seldal Plat Reconstruction.

Motion by Jushchyshyn to approve Resolution 2016-09 Declaring Intent to Exercise Special Assessment Police Power Under Section 66.0703, Wisconsin Statutes for Seldal Plat Reconstruction, seconded by Pickel. **Motion** carried with a voice vote of 7-0-0.

7. Reports from Village Boards, Commissions & Committees

a. Joint Utility Commission and Public Works and Properties Committee

Jushchyshyn reported the joint meeting was for the Seldal Plat Reconstruction. It was very well attended and the residence were very interested in the project. There will be more information posted to the website when it becomes available.

b. Community Development Authority

Henrich reported that the committee approved the final revisions of the CGI videos that will be placed on the website. The committee will be working on a plan for the land north of I-94.

c. Deer-Grove EMS Commission

Potter reported on the regionalization meeting, they are working on a RFP for a consultant for the consolidation. They are also working on the intergovernmental agreements so the proposal can be brought back to all boards involved to see if they want to continue with the regionalization.

Potter reported on the regular EMS meeting, the run fees are over for the 2016 budgeted amount, but down from last year overall. They have no write-offs for this year and the audit will be started at the end of January. They completed a rate survey and there will be one change to the rates for mileage. They do have some volunteers that will start training in the new year. They also have been doing community time at the senior centers.

8. Reports from Village Officers:

- a. Troy Allen-Thank you to Public Works for the work they have done in the last few weekends with the snowfall.
- b. Kyle Broom-Will not be seeking another term with the board, and has enjoyed working with everyone and will continue to do his part until April.
- c. Alex Jushchyshyn-Wanted to thank the parents and coaches of the Cross Country Team for the support they have given the team. Alex will not be seeking another term with the board, he has enjoyed working with the board and feels that they have made some good changes.
- d. Jennifer Pickel- no report
- e. Harvey Potter- no report
- f. John Williams -Wished everyone a safe and Happy Holidays.
- g. Jack Henrich- Thank you to Alex and Kyle for a good job and service to the board.
- h. Attorney Lee Boushea- quick reminder that he would like a copy of all grants before they are handed in just to make sure we are following all the guidelines.
- i. Administrator Matt Giese- The snow plowing efforts and getting the updates out was very helpful to the community. Public Works department did a great job we did not get a complaint from the weekend.
- j. Director of Planning and Development Erin Ruth- no report
- k. Police Chief Dan Layber- no report
- l. Clerk Lisa Kalata- Just a reminder that Nomination papers and Declaration of Candidacy filing deadline is January 3, 2017. Also Notification of Noncandidacy filing deadline is December 23, 2016 which is a holiday but can be filed via email. All the information is on the website if there are any questions. The recount for the Village was at the County on December 3, 2016, the results were two different from election night. I would like to thank Bev Kalish for helping with the recount and all the election workers for doing a great job on election day.

9. Communications and Miscellaneous Business

- a. Consider approval of vouchers
Motion by Pickel to approve the Village portion of the vouchers in the amount of \$141,788.28, seconded by Jushchyshyn. The check sequence goes from check #41506 to check #41566. **Motion** carried with a voice vote of 7-0-0.
- b. Correspondence-None
- c. Future agenda items
Seldal Plat

10. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for potential development in Commerce Park with Summit Credit Union and Landmark Corporation.

Motion by Henrich to enter into closed session at 7:15 p.m., seconded by Pickel. Motion carried with a roll call vote of 7-0-0.

11. Reconvene into open session and possible consideration of closed session items.

Motion by Broom to reconvene to open session at 7:26 p.m., seconded by Pickel. **Motion** carried with a roll call vote of 7-0-0.

Motion by Pickel to approve the proposed agreement with Summit Credit Union and the Village pending finalization with legal counsel, seconded by Broom. **Motion** carried with a voice vote of 7-0-0.

12. Adjournment

Motion by Pickel to adjourn at 7:28 p.m., seconded by Jushchyshyn. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved: January 16, 2017

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.