

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES**

Monday, December 5, 2016

MINUTES

1. Call to order

The December 5, 2016 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Kyle Broom, Jack Henrich, Alex Jushchyshyn, Jennifer Pickel, Harvey Potter, John Williams. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Treasurer Deb Winer, Director of Public Works and Utilities JJ Larson, Director of Parks, Recreation & Forestry Sean Brusegar, Police Chief Dan Layber and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

None

5. Presentations to the Board-Eagle Scout Nathaniel Israel

Nathaniel Israel from Eagle Scout Troop 210 presented his Eagle Scout project to be done at Community Park, there will be three parts to the project. 1. Replace bridge railing 2. Build handicap assessable picnic table 3. Build Buddy Bench. The project would be started in spring of 2017.

Motion by Jushchyshyn to approve the Eagle Scout Project of Nathaniel Israel, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

6. Public Hearing-A Public Hearing to hear interested citizens on the 2017 proposed budget for the Village of Cottage Grove.

a. Discuss and Consider Resolution 2016-07; A Resolution adopting the 2017 Budget and Authorizing the Clerk to Levy Taxes.

Henrich opened the public hearing up at 6:37 p.m. to the public. There was no public in attendance. Village Administrator Giese summarized the 2017 budget indicating the proposed levy is \$3,399,323 which is an increase of \$182,987. Village Treasurer Winter explained the final assessment figures from the State, which increased the Village assessment value by \$9,335,700. The public hearing was closed by Henrich at 6:50 p.m.

Motion by Pickel to approve Resolution 2016-07 adopting the 2017 Budget and Authorizing the Clerk to levy taxes, seconded by Potter. **Motion** carried with a voice vote of 6-1-0 with Potter voting No.

7. Discuss and consider the minutes of the regular Village Board meeting of November 21, 2016.

Motion by Pickel to approve the minutes of the regular Village Board meeting of November 21, 2016, seconded by Williams. **Motion** carried with a voice vote of 7-0-0.

8. New Business

a. Discuss and consider operator's license application for Leslie L. Fuller.

Motion by Pickel to approve the operator's license application for Leslie L. Fuller, seconded by Jushchyshyn. **Motion** carried with a voice vote of 7-0-0.

9. Unfinished Business

a. Discuss and consider DaneCom agreement.

Motion by Pickel to pay for DaneCom starting January 2017, seconded by Jushchyshyn. Motion carried with a voice vote of 7-0-0.

b. Update on proposed EMS consolidation.

Potter indicated the meeting is tomorrow night with the districts and will report at next meeting.

c. Discuss direction for Village Properties

Motion by Williams to table item 9c. until a report comes from the Public Works & Properties Committee, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

10. Reports from Village Boards, Commissions & Committees

- a. Natvig Landfill Monitoring Review Committee
Jushchyshyn reported the 2016 budget is under by \$25 and that there were no reports on the monitoring, that everything is fine. The next meeting will be January 3, 2017.
- b. Law Enforcement Committee
Henrich reported that the committee approved no parking on Manley Lane between Donegal Drive and Damascus Trail during school pickup and drop off times Monday-Friday. They also approve the Police Department to participate in a State seat belt enforcement grant. Drug takeback day was a success. The Police Department will be doing a child abduction response team exercise in March 2017.
- c. Joint Fire Department Committee
Williams reported that the AFG grant has been summited, this would allow for new equipment for the Fire Department. They discussed a list of small maintenance items approved the cleaning and refinishing of floors in the EMS building. The next meeting will be February 27, 2017.

11. Reports from Village Officers:

- a. Troy Allen-None
- b. Kyle Broom-Christmas in the Grove was very nice and the Village did a nice job on advertising.
- c. Alex Jushchyshyn-None
- d. Jennifer Pickel
 - i. update of current activities involving the Monona Grove School District.
Griff Haase did receive his Eagle Scout badge for the project he completed for the Village. The Monona Grove School Musical will be Les Miserables. Also Kim Sponem is very happy with how the Summit Credit Union project is progressing in the Village.
- e. John Williams -Christmas in the Grove was a great event, the craft show was great the Huston's horses were very active all day.
- f. Jack Henrich- Christmas in the Grove was very well attended.
- g. Attorney Lee Boushea- None
- h. Administrator Matt Giese- The Gaston Road is completed and looks fantastic. The closing on the safe drinking loan will be later this month. Thank you to board and staff for the work on completing the 2017 budget.
- i. Director of Planning and Development Erin Ruth- absent and excused
- j. Clerk Lisa Kalata- Just a reminder that Nomination papers can be circulated and the filing deadline is January 3, 2017. Also Notification of Noncandidacy filing deadline is December 23, 2016. All the information is on the website if there are any questions.

12. Communications and Miscellaneous Business

- a. Consider approval of vouchers
Motion by Pickel to approve the Village portion of the vouchers in the amount of \$26,376.14, seconded by Jushchyshyn. The check sequence goes from check #41461 to check #41505. **Motion** carried with a voice vote of 7-0-0.
- b. Correspondence-None
- c. Future agenda items
Cross Country Team
EMS Consolidation
Discuss January 2, 2017 Village Board meeting

13. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for potential development in Commerce Park with Summit Credit Union and Landmark Corporation.

Motion by Henrich to enter into closed session at 7:14 p.m., seconded by Pickel. Motion carried with a roll call vote of 7-0-0.

14. Reconvene into open session and possible consideration of closed session items.

Motion by Pickel to reconvene to open session at 8:00p.m., seconded by Potter. **Motion** carried with a roll call vote of 7-0-0.

15. Adjournment

Motion by Pickel to adjourn at 8:01 p.m., seconded by Jushchyshyn. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk

Village of Cottage Grove

Approved: December 19, 2016

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.