

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, November 21, 2016

MINUTES

1. Call to order

The November 21, 2016 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Jack Henrich, Alex Jushchysyn, Jennifer Pickel, Harvey Potter, John Williams. Absent and excused was Kyle Broom. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Planner Erin Ruth, Director of Public Works and Utilities JJ Larson, and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

None

5. Discuss and consider the minutes of the regular Village Board meeting of November 7, 2016.

Motion by Williams to approve the minutes of the regular Village Board meeting of November 7, 2016, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

Motion by Jushchysyn to take agenda items out of order, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

6. New Business

- a. Discuss and consider operator's license application for Larry Liegel.

Motion by Pickel to approve the operator's license application for Larry Liegel, seconded by Jushchysyn. **Motion** carried with a voice vote of 6-0-0.

7. Unfinished Business

- a. Discuss and consider DaneCom agreement

Motion by Pickel to table item 8a. until the December 5, 2016 board meeting, seconded by Henrich. **Motion** carried with a voice vote of 6-0-0.

8. Reports from Village Boards, Commissions & Committees

- a. Utility Commission

Jushchysyn reported that Public Works received the compliance review from the DNA and we got an A rating. Gaston Road is open and the pipe has been flushed and is feeding the neighborhood. The next meeting will be December 7th and will be a joint meeting with Public Works.

- b. Community Development Authority

- a. Discuss and consider advertisement for DADREP's annual 'Madison Area Economic Development Guide'.

Motion by Potter to approve the advertising as presented by staff, seconded by Jushchysyn. **Motion** carried with a voice vote of 6-0-0.

- c. Peer Court Steering Committee

Henrich reported that the referrals are up, because the police department is making referrals to Peer Court. The program is proving to be successful.

- d. Parks, Recreation & Forestry Committee

Pickel reported that they had a presentation for an Eagle Scout project that will be coming. The Town does not want to participate in the recreation program at this time. The committee has been working with Erin Ruth on the Parks and Open Space Plan and they will be doing a survey. They also approved the capital equipment plan changes. The park shelters are now closed and the next meeting will be in January.

- e. Plan Commission

- a. Discuss and consider the proposed General Development Plan submitted by Summit Credit union for a 120,000 to 140,000 square foot corporate headquarters building.

Peter Tan presented the plan on behalf of Summit Credit Union for the corporate headquarters building. **Motion** by Pickel to approve the General Development Plan as submitted by Summit Credit Union, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

f. Deer-Grove EMS Commission

Potter reported that the call volume is down from last year, but October was a record month. They have 7 volunteers and are hoping to get more. They discussed the regionalization and the need to gather data and then hire a consultant. The Village of Marshall is giving them a time limit of March, which we do not feel is enough time, so we are looking at other options such as contracts until the project is completed. The new ambulances will be here in March.

9. Reports from Village Officers:

a. Troy Allen-None

b. Kyle Broom-Absent

c. Alex Jushchyshyn-Happy Thanksgiving

d. Jennifer Pickel

i. update of current activities involving the Monona Grove School District.

The MG football team came up short, but had a great season. The girls basketball team have their first home game tomorrow night. There will be a lot more MG sports to come.

e. Harvey Potter- None

f. John Williams -None

g. Jack Henrich- None

h. Attorney Lee Boushea- None

i. Administrator Matt Giese- Horizon has been in contact with staff, we will not review another plan until the past due bills are paid. They do have new personnel leading the project.

j. Director of Planning and Development Erin Ruth- CGI is working on the reviews of videos and they should be completed soon.

10. Communications and Miscellaneous Business

a. Consider approval of vouchers

Motion by Pickel to approve the Village portion of the vouchers in the amount of \$24,343.03, seconded by Jushchyshyn. The check sequence goes from check #41397 to check #41460. **Motion** carried with a voice vote of 6-0-0.

b. Correspondence-None

c. Future agenda items

Dane Com

Cross Country Team

EMS Consolidation

Budget public hearing

Village Properties

11. Closed Session: **The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for potential development in Commerce Park with Summit Credit Union and Landmark Corporation.**

Motion by Henrich to enter into closed session at 7:19 p.m., seconded by Pickel. Motion carried with a roll call vote of 6-0-0.

12. Reconvene into open session and possible consideration of closed session items.

Motion by Pickel to reconvene to open session at 8:30p.m., seconded by Jushchyshyn. **Motion** carried with a roll call vote of 6-0-0.

Motion by Jushchyshyn to approve the assignment/assumption agreement between Landmark/Summit, subject to final review and approval by the Village Attorney and staff, seconded by Williams. **Motion** carried with a voice vote of 6-0-0.

13. Adjournment

Motion by Jushchyshyn to adjourn at 8:35 p.m., seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove
Approved: December 5, 2016**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.