

**VILLAGE OF COTTAGE GROVE
COMMUNITY DEVELOPMENT AUTHORITY
Tuesday, September 29, 2020**

MINUTES

1. Call to order

The September 29, 2020 regular meeting of the Community Development Authority was called to order at 5:30 p.m. by Lennberg, this was a Zoom meeting.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. In attendance were Jeff Lennberg, Sarah Valencia, Jerrud Rossing, Mike Elder, John Hogan, Mike Millage came in at 5:34 pm and Kim Sale. Also, in attendance were Planning Director Erin Ruth, and Clerk Lisa Kalata.

3. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

None

4. Discuss and Consider approval of minutes of the August 10, 2020 CDA meeting.

Motion by Valencia to approve the minutes from the August 10, 2020, seconded by Hogan. **Motion** carried with a voice vote of 6-0-0.

5. Review proposals received for marketing project. Discuss and consider next steps for requesting budget and awarding project.

Motion by Valencia to request \$30,000 in the 2021 budget for the marketing project and have staff reach out to Distillery, Weber Marketing, and Singlefire to come back with a presentation, seconded by Rossing. **Motion** carried with a voice vote of 7-0-0.

6. Discuss CDA member representation on Village of Cottage Grove's Housing Task Force.

Ruth explained that the Village is putting together a Housing Task Force and would like a CDA member to sit on the committee as well, if anyone is interested to contact John Williams or Erin Ruth. Hogan indicated that maybe Mick Conrad would be a good person for the committee due to his experience and knowledge of housing.

7. Future agenda items

Marketing project rubric and scope

8. Adjournment

Motion by Hogan to adjourn at 6:05 pm, seconded by Valencia. Motion carried with a voice vote of 7-0-0.

**Lisa Kalata, Clerk
Village of Cottage Grove
Approved:**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.