

**DEER-GROVE EMS COMMISSION MEETING**  
**Cottage Grove Emergency Services Building**  
**4030 County Road N, Cottage Grove, WI 53527**  
**Thursday, August 20, 2020**  
**6:30 P.M.**

Meeting will be broadcasted via GoToMeeting. Login information:

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**AGENDA**

1. Call to Order.
2. Public Appearances: The public's opportunity to speak to the commission about any item not on the agenda.
3. Approval of minutes from previous meeting(s).
4. Discuss and consider approval of July Financial Reports.
5. Discuss and consider approval of Bills for Budgeted/Approved Expenses.
6. Discuss and consider approval of Write Offs and Aging of Accounts.
7. Staff Report.
8. Correspondence.
9. Update on COVID-19 (Coronavirus) response.
10. Discuss and consider contract with Madison Emergency Physicians (MEP).
11. Discuss and consider supplemental employee paid vision benefits through ETF.
12. Discuss and consider 2021 DGEMS Budget.
13. Agenda items for next commission meeting.
14. Adjournment.

**\*\*\*ANY ITEM IS SUBJECT FOR ACTION\*\*\***

By: Greg Frutiger, Commission Chairperson

Submitted August 13, 2020

*It is possible that members of and a possible quorum of members of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Deer-Grove EMS Chief at 608-839-5658.*

**DEER-GROVE EMS COMMISSION MEETING  
COTTAGE GROVE EMERGENCY SERVICES BUILDING  
THURSDAY, JULY 16, 2020  
Minutes**

Present: In Person: Kris Hampton and Greg Frutiger, Remote: Troy Allen, Kristi Williams and Gary Wieczorek.

Also present: In Person: Chief Eric Lang, Remote: Office Manager Mandy Cysiewski and Lt. Jerry McMullen

Frutiger called the meeting to order at 6:30 p.m.

**Public Appearances:** None.

**Approval of minutes from previous meeting(s):** Motion by Williams/Allen to approve minutes from the June 18, 2020 as written. Motion carried 5-0.

**Discuss and consider approval of June Financial Reports:** Allen questioned having used over 95% of the vehicle maintenance year-to-date budget. Chief Lang explained part of the offset is in the insurance reimbursement line for the deer collision along with unexpected issues with both M78 and M80. Williams questioned why legal fees are over the year's budget. Chief Lang explained it is due to several unexpected legal needs including COVID-19, Credit Card agreement with LifeQuest, MATC internship and virtual/web commission meetings. Chief Lang stated DGEMS has applied to get the COVID-19 related items reimbursed. Hampton asked what the COVID-19 Leave line is for and if we are getting reimbursed for it? Chief Lang stated we should get reimbursed for the amount through our FICA. Office Manager Cysiewski added she has filed the Q2 941, and DGEMS is getting back the amount on the COVID-19 Leave line, or very close to it. Chief Lang stated there are multiple reasons this line could be used; ours was child care. Motion by Hampton/Wieczorek to approve the June financial reports as presented. Motion carried 5-0.

**Discuss and consider approval of Bills for Budgeted/Approved Expenses:** Hampton questioned the fogger? Chief Lang stated it's a cleaning agent for ambulance works into a nooks and crannies of the ambulances. Hampton also thought DGEMS has a UV light? Chief Lang stated we also use it, but the UV light doesn't help where it doesn't shine. Hampton asked if the fogger will also be submitted for reimbursement and Chief Lang stated since we just received the fogger it will go into the next round of reimbursements opening later this year. Hampton also asked about the thermometers. Chief Lang stated they are the infrared thermometers DGEMS was able to source via Forward Pharmacy. Motion by Allen/Hampton to approve payment of bills as presented. Motion carried 5-0.

**Discuss and consider approval of Write Offs and Aging of Accounts:** Motion by Hampton/Allen to approve the aging of accounts as presented. Motion carried 5-0.

**Staff Report:** There were 87 calls in June, including 4 missed calls. This is up from 79 calls in the same month last year. Volunteers provided 734 hours in June, up from 614 hours in the previous month and up from 651 hours during June 2019. In addition to what is in the written report, the following was discussed:

- Chief Lang stated the service license was renewed through 2023.
- DGEMS used the remainder of the FEMA grant (\$3,500) to buy the SIM Pad Plus.
- Chief Lang shared DGEMS has completed one interfacility transfer. Chief Lang had called to ask Fort Atkinson Hospital for another garage door opener. During this conversation Chief Lang told them of Deer Grove's ability to do interfacility transfers. The transfer completed happened as one crew was going off duty. The outgoing crew stayed on while the other crew did the transfer from Fort Atkinson to UW.
- Williams asked about the COVID-19 testing. Chief Lang stated Dane County and the Office of Emergency Management procured 3,000 tests for public safety personnel. Dane County EMS asked for fire departments to hold tests similar to the drive-thru at the Alliant Energy Center. Our staff administered tests. The tests are from Exact Sciences. Chief Lang believes 35 people came through.

**Correspondence:** Chief Lang shared a physical letter which was originally a Facebook message and then also sent a letter directly to Chief Lang.

**Update on COVID-19 (Coronavirus) response:** Chief Lang gave the following updates:

- There are no changes of PPE other than added PAPR units.
- The big change is the mask order put out by Public Health Madison and Dane County. Chief Lang believes everyone is adjusting well. The dorm rooms are essentially the “office with closed doors” so crews are able to go there for some “mask off” time. Additional masks were ordered from Amazon which are washable and reusable.
- The DHS deadline was June 30<sup>th</sup>. DGEMS submitted all expenses for March, April and May. The original allotment very small.
- Deer Grove EMS has not had any COVID-19 positive transports. Chief Lang stated he looked up the data and there have been 34 COVID-19 positive patients in the Cottage Grove zip code and nine in the Deerfield zip code.
- Hospital capacity still not an issue and most hospitals still have furloughs.

**Discuss and consider current and future impacts of COVID-19:** Chief Lang stated reimbursement is lower due to a shift from commercial insurance to private pay. Taxes were not due until July 15<sup>th</sup> so reimbursement from TRIP is lower. Comparing the amount collected 2019 to 2020 DGEMS is \$20,000 behind 2019 due to shift from commercial to private pay. Chief Lang believes there should be a bump due to taxes being filed and having more calls. Chief Lang expects more interfacility calls to get some of those funds back. Chief Lang stated once Deer Grove knows it’s reimbursement, Routes to Recovery is next..

**Discuss and consider service medical direction:** Chief Lang and the commission are wanting a more involved medical director. Chief Lang went to Dr. Stier, Madison Emergency Physicians (MEP) and the UW ALS consortium. Dr. Steir declined request. Chief Lang obtained references from FitchRona, Sun Prairie, Marshall and DeForest. UW does not think they have the resources at this time to take on another service. They recently took Waunakee EMS as of July 1<sup>st</sup>. The only active proposal is MEP, and they are willing to do everything and then some. Currently DGEMS is paying \$6,000/year. MEP will be \$12,000/year. Positives of MEP are Marshall and McFarland are both MEP clients, DGEMS worked with MEP to fine tune protocols, our staff know MEP and DGEMS staff would be able to go another agency’s location for the training. Chief Lang believes the transition would be challenging as Marshall echoed it was challenging transition. Hampton questioned if MEP/UW ALS were the only options in the area? Chief Lang stated they are though he did reach out to another doctor but he’s not ready to take on service level medical direction. MEP has multiple physicians, so someone is always available to us. Chief Lang wants to contract with MEP for 2 or 3 years. Williams questioned if they are willing to do six months at Dr Stier’s rate? Chief Lang stated they will do remainder of 2020 at \$600/mo. Wiczorek stated it sounds like DGEMS does not have a choice as Dr. Stier will not take on the roll. Hampton asked Chief Lang to get a contract with MEP and bring back to August meeting, and also have the contract reviewed by Attorney Barker. Motion by Wiczorek/Williams to move forward with Madison Emergency Physicians as the service medical direction effective September 1, 2020. Motion carried 5-0.

**Update on recent large purchases; LUCAS devices, PAPRs and CPR Mannequin:** Chief Lang stated this agenda item came about because Hampton asked to see what Deer Grove has spent money on recently. Chief Lang showed and explained the LUCAS devices, PAPRs and CPR Mannequin to those in attendance.

**Set next commission meeting date and location:** The next meeting will be held on Thursday, August 20, 2020 at the Cottage Grove Emergency Services Building with a remote call in option beginning at 6:30 P.M.

**Agenda items for next commission meeting:** COVID Update, Update on medical direction, preliminary budget discussion, update on volunteers.

**Adjournment:** Motion by Hampton/Williams to adjourn. Motion carried 5-0. The meeting ended at 7:45 P.M.

Submitted by Mandy Cysiewski

**Deer Grove EMS District**  
**Profit & Loss Budget vs. Actual**  
January through July 2020

	7/12th of					Jan - Jul 19
	Jan - Jul 20	Budget	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense						
Income						
230 · Training Center Income	285.00	1,458.33	2,500.00	-2,215.00	11.4%	3,533.00
300 · Special Event Fee	0.00	1,166.67	2,000.00	-2,000.00	0.0%	4,975.00
4999 · Uncategorized Income	2,467.27	0.00	0.00	2,467.27	100.0%	2,190.81
610 · Town/Villages Assesments	520,617.20	303,693.37	520,617.20	0.00	100.0%	519,772.55
620 · Ambulance Run Fees	337,247.29	320,833.33	550,000.00	-212,752.71	61.32%	377,623.90
625 · Misc Government Revenue	9,258.86	0.00	0.00	9,258.86	100.0%	0.00
630 · Contracted Revenue	49,956.40	38,740.80	66,412.80	-16,456.40	75.22%	49,289.98
640 · Interest Earned	484.43	291.67	500.00	-15.57	96.89%	503.25
693 · Donations	0.00	0.00	0.00	0.00	0.0%	25,038.84
650 · Grant Revenue	91,619.04	0.00	0.00	91,619.04	100.0%	943.86
999 · Insurance Reimbursement	2,615.85	0.00	0.00	2,615.85	100.0%	5,458.86
<b>Total Income</b>	<b>1,014,551.34</b>	<b>666,184.17</b>	<b>1,142,030.00</b>	<b>-127,478.66</b>	<b>88.84%</b>	<b>989,330.05</b>
Gross Profit	1,014,551.34	666,184.17	1,142,030.00	-127,478.66	88.84%	989,330.05
Expense						
6140 · Credit Card Fees	305.62	0.00	0.00	305.62	100.0%	123.16
720 · Wages	276,666.41	295,487.50	506,550.00	-229,883.59	54.62%	239,630.79
721 · Health Insurance	86,522.40	79,986.67	137,120.00	-50,597.60	63.1%	71,664.74
722 · Workmans Comp	11,409.25	16,210.83	27,790.00	-16,380.75	41.06%	5,028.00
723 · Retirement Plan	38,182.70	34,241.67	58,700.00	-20,517.30	65.05%	31,719.52
724 · Employers FICA Expense	27,413.94	26,098.33	44,740.00	-17,326.06	61.27%	24,366.11
725 · Staff Continuing Education	1,222.00	5,250.00	9,000.00	-7,778.00	13.58%	3,137.51
726 · Travel/Mileage Reimbursement	0.00	291.67	500.00	-500.00	0.0%	30.00
728 · Medical Director Fee	3,500.00	3,500.00	6,000.00	-2,500.00	58.33%	3,500.00
729 · COVID-19 Leave	2,396.36	0.00	0.00	2,396.36	100.0%	0.00
734 · Overtime	74,620.73	66,068.33	113,260.00	-38,639.27	65.88%	71,199.66
735 · EMT Stipend	11,448.00	14,583.33	25,000.00	-13,552.00	45.79%	11,664.00
736 · LifeQuest Billing	24,496.58	26,541.67	45,500.00	-21,003.42	53.84%	26,527.41
740 · Office Equipment (expense)	563.67	950.83	1,630.00	-1,066.33	34.58%	503.67
742 · Office Supplies	473.65	1,166.67	2,000.00	-1,526.35	23.68%	991.63
770 · Communications	2,710.85	3,500.00	6,000.00	-3,289.15	45.18%	3,637.39
775 · IT expenses	2,369.86	3,995.83	6,850.00	-4,480.14	34.6%	2,130.48
790 · Publicity and Advertising	0.00	1,166.67	2,000.00	-2,000.00	0.0%	1,478.12
791 · Training Center Expense	733.27	1,166.67	2,000.00	-1,266.73	36.66%	1,010.58
810 · EMT Recognition	563.56	1,458.33	2,500.00	-1,936.44	22.54%	40.29
820 · EMT Continuing Education	0.00	2,916.67	5,000.00	-5,000.00	0.0%	240.00
825 · Chief Continuing Education	332.08	875.00	1,500.00	-1,167.92	22.14%	853.76
829 · Vehicle Maintenance	10,639.65	6,055.00	10,380.00	259.65	102.5%	9,555.23
831 · Fuel	6,248.76	8,166.67	14,000.00	-7,751.24	44.63%	8,471.40
840 · Equipment/Non-Disposable	7,366.24	9,800.00	16,800.00	-9,433.76	43.85%	2,538.83
842 · Equipment Maintenance	3,295.14	2,100.00	3,600.00	-304.86	91.53%	2,598.69
845 · Capital Purchase	149,789.46	0.00	0.00	149,789.46	100.0%	42,749.35
850 · Medical Supplies	22,134.95	26,308.33	45,100.00	-22,965.05	49.08%	18,848.06
852 · Training Medical Supplies	270.00	583.33	1,000.00	-730.00	27.0%	0.00
860 · Clothing	9,152.08	7,525.00	12,900.00	-3,747.92	70.95%	3,889.89
870 · Insurance	4,214.00	5,016.67	8,600.00	-4,386.00	49.0%	8,012.00
871 · Group Life Insurance	494.80	408.33	700.00	-205.20	70.69%	373.51
872 · Unemployment Insurance	114.04	2,333.33	4,000.00	-3,885.96	2.85%	50.00
878 · Community Medic Program	50.00	180.83	310.00	-260.00	16.13%	50.00
879 · Health Maintenance & Safety	1,010.98	1,458.33	2,500.00	-1,489.02	40.44%	1,020.19
880 · Legal Fees	5,064.00	2,916.67	5,000.00	64.00	101.28%	1,040.00
881 · Accounting Fees	7,900.00	4,666.67	8,000.00	-100.00	98.75%	8,000.00
885 · Overdue Run Fees	39,740.92	0.00	0.00	39,740.92	100.0%	67,495.62
898 · Building and Grounds	2,439.88	2,041.67	3,500.00	-1,060.12	69.71%	2,724.81
899 · Miscellaneous Expenses	49.95	1,166.67	2,000.00	-1,950.05	2.5%	262.60
<b>Total Expense</b>	<b>835,905.78</b>	<b>1,142,030.00</b>	<b>1,142,030.00</b>	<b>-306,124.22</b>	<b>73.2%</b>	<b>677,157.00</b>
Net Income	178,645.56		0.00	178,645.56	100.0%	312,173.05

Deer Grove EMS District  
**Balance Sheet**  
As of July 31, 2020

	<u>Jul 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	457,798.61
<b>Accounts Receivable</b>	
1200 · Accounts Receivable	-10.00
1210 · Lifequest Receivables	153,415.58
<b>Total Accounts Receivable</b>	153,405.58
Other Current Assets	995.00
<b>Total Current Assets</b>	612,199.19
<b>Fixed Assets</b>	519,234.78
<b>Other Assets</b>	
112 · Allowance for Doubtful Accounts	-47,399.60
<b>Total Other Assets</b>	-47,399.60
<b>TOTAL ASSETS</b>	<b><u>1,084,034.37</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	2,269.29
<b>Credit Cards</b>	
301 · One Card	756.97
<b>Total Credit Cards</b>	756.97
<b>Other Current Liabilities</b>	
Lifequest Deposit Adjustments	0.12
Payroll Liabilities	18,612.97
231 · Deferred Run Revenue	24,194.69
<b>Total Other Current Liabilities</b>	42,807.78
<b>Total Current Liabilities</b>	45,834.04
<b>Total Liabilities</b>	45,834.04
<b>Equity</b>	
1110 · Retained Earnings	122,192.89
380 · Fund Balance-Unrestricted	199,670.23
<b>381 · Fund Balance-Restricted (FAP)</b>	
Aids & Training	8,527.82
EMT Basic Training	9,928.91
<b>Total 381 · Fund Balance-Restricted (FAP)</b>	18,456.73
383 · Investment in Fixed Asset	519,234.92
Net Income	178,645.56
<b>Total Equity</b>	1,038,200.33
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,084,034.37</u></b>

Deer Grove EMS District  
Bill Payment Detail  
July 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
21018	Liability Check	07/03/2020	Fire Fighters Local 311		101 · Operating Checking	-227.47	
					Local 311 Dues	227.47	-227.47
TOTAL						227.47	-227.47
EFT	Liability Check	07/03/2020	Bank of Deerfield		101 · Operating Checking	-16,114.01	
					Direct Deposit Liability	15,414.01	-15,414.01
					Direct Deposit Liability	700.00	-700.00
TOTAL						16,114.01	-16,114.01
EFT	Liability Check	07/03/2020	Wisconsin Deferred Compensation	98971-01	101 · Operating Checking	-430.00	
				98971-01	WI Deferred Comp Liability	280.00	-280.00
				98971-01	WI Deferred Comp Liability	150.00	-150.00
TOTAL						430.00	-430.00
EFT	Liability Check	07/07/2020	EFTTPS		101 · Operating Checking	-5,833.24	
					224 · FICA/Fed Payable	2,231.00	-2,231.00
					2242 · FICA/Fed Payable-ER	1,459.71	-1,459.71
					2241 · FICA/Fed Payable-EE	1,459.71	-1,459.71
					2242 · FICA/Fed Payable-ER	341.41	-341.41
					2241 · FICA/Fed Payable-EE	341.41	-341.41
TOTAL						5,833.24	-5,833.24
21019	Liability Check	07/13/2020	Minnesota Life Insurance Company	2832-GL	101 · Operating Checking	-167.46	
				2832-GL	Additional	70.32	-70.32
				2832-GL	Basic	66.02	-66.02
				2832-GL	Spouse/Dependent	10.50	-10.50
				2832-GL	Supplemental	20.62	-20.62
TOTAL						167.46	-167.46
EFT	Liability Check	07/30/2020	Aflac	MCY18	101 · Operating Checking	-370.14	
				MCY18	Aflac	370.14	-370.14
TOTAL						370.14	-370.14
EFT	Liability Check	07/14/2020	Wisconsin Department of Revenue	036-0000519180-02	101 · Operating Checking	-1,162.63	
				036-0000519180-02	225 · State Withholding	1,162.63	-1,162.63
TOTAL						1,162.63	-1,162.63

**Deer Grove EMS District**  
**Bill Payment Detail**  
July 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
EFT	Liability Check	07/22/2020	Employee Trust Funds		5300000	101 · Operating Checking	-11,778.38
					5300000	Health Insurance Liability - ER	10,414.76
					5300000	Health Insurance Liability - EE	1,363.62
TOTAL							<u>11,778.38</u> <u>-11,778.38</u>
21031	Liability Check	07/17/2020	Fire Fighters Local 311			101 · Operating Checking	-249.68
						Local 311 Dues	249.68
TOTAL							<u>249.68</u> <u>-249.68</u>
21020	Bill Pmt -Check	07/13/2020	AED Superstore	Resusci Anne		101 · Operating Checking	-3,055.50
1610003	Bill	06/15/2020		Resusci Anne		845 · Capital Purchase	3,055.50
TOTAL							<u>3,055.50</u> <u>-3,055.50</u>
21021	Bill Pmt -Check	07/13/2020	Bound Tree Medical, LLC			101 · Operating Checking	-138.88
83676154	Bill	06/29/2020		XL Job Shirts		850 · Medical Supplies	136.08
83677956	Bill	06/30/2020		Face Shields		850 · Medical Supplies	62.80
TOTAL							<u>198.88</u> <u>-138.88</u>
21022	Bill Pmt -Check	07/13/2020	Cottage Grove, Town of_v	Plymovent Remainder		101 · Operating Checking	-3,239.10
	Bill	07/01/2020		Plymovent Remainder		845 · Capital Purchase	3,239.10
TOTAL							<u>3,239.10</u> <u>-3,239.10</u>
21023	Bill Pmt -Check	07/13/2020	Deerfield Fire Department	St 2 Phone/Internet		101 · Operating Checking	-107.32
5	Bill	06/01/2020		St 2 Phone/Internet		770 · Communications	107.32
TOTAL							<u>107.32</u> <u>-107.32</u>
21024	Bill Pmt -Check	07/13/2020	Dinges Fire Company	PAPRs		101 · Operating Checking	-15,839.50
11474	Bill	06/30/2020	Deer-Grove EMS Association	PAPRs		845 · Capital Purchase	8,000.00
				PAPRs		845 · Capital Purchase	7,839.50
TOTAL							<u>15,839.50</u> <u>-15,839.50</u>
21025	Bill Pmt -Check	07/13/2020	Hastings Air-Energy Control, Inc	Plymovent System		101 · Operating Checking	-84,865.00
i83699	Bill	07/01/2020		Plymovent System		845 · Capital Purchase	84,865.00
TOTAL							<u>84,865.00</u> <u>-84,865.00</u>
21026	Bill Pmt -Check	07/13/2020	Landmark Services Cooperative	June Fuel		101 · Operating Checking	-556.51
	Bill	06/30/2020		June Fuel		831 · Fuel	556.51
							<u>556.51</u> <u>-556.51</u>

Deer Grove EMS District  
Bill Payment Detail  
July 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
TOTAL						556.51	-556.51
21027	Bill Pmt -Check	07/13/2020	Med Alliance Group Inc.	CPAP w/ Nebulizer	101 · Operating Checking	-296.62	
193434	Bill	06/25/2020		CPAP w/ Nebulizer	850 · Medical Supplies	296.62	-296.62
TOTAL						296.62	-296.62
21028	Bill Pmt -Check	07/13/2020	Pomasl Fire Equipment	Netting	101 · Operating Checking	-339.96	
82125	Bill	07/03/2020		Netting	829 · Vehicle Maintenance	339.96	-339.96
TOTAL						339.96	-339.96
21029	Bill Pmt -Check	07/13/2020	Thomas EMS	Narc Box Repair	101 · Operating Checking	-415.25	
34655	Bill	07/01/2020	Deer-Grove EMS Association	Narc Box Repair	842 · Equipment Maintenance	415.25	-415.25
TOTAL						415.25	-415.25
21030	Bill Pmt -Check	07/13/2020	WEX Bank	June Fuel	101 · Operating Checking	-278.37	
66172095	Bill	06/30/2020		June Fuel	831 · Fuel	278.37	-278.37
TOTAL						278.37	-278.37
EFT	Liability Check	07/17/2020	Bank of Deerfield		101 · Operating Checking	-18,909.11	
					Direct Deposit Liability	18,209.11	-18,209.11
					Direct Deposit Liability	700.00	-700.00
TOTAL						18,909.11	-18,909.11
EFT	Liability Check	07/17/2020	Wisconsin Deferred Compensation	98971-01	101 · Operating Checking	-430.00	
				98971-01	WI Deferred Comp Liability	280.00	-280.00
				98971-01	WI Deferred Comp Liability	150.00	-150.00
TOTAL						430.00	-430.00
EFT	Liability Check	07/21/2020	EFTTPS		101 · Operating Checking	-6,661.84	
					224 · FICA/Fed Payable	2,503.00	-2,503.00
					2242 · FICA/Fed Payable-ER	1,685.29	-1,685.29
					2241 · FICA/Fed Payable-EE	1,685.29	-1,685.29
					2242 · FICA/Fed Payable-ER	394.13	-394.13
					2241 · FICA/Fed Payable-EE	394.13	-394.13
TOTAL						6,661.84	-6,661.84
21032	Liability Check	07/28/2020	Delta Dental		101 · Operating Checking	-136.24	
					224 · FICA/Fed Payable	136.24	-136.24

Deer Grove EMS District  
Bill Payment Detail  
July 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
TOTAL						136.24	-136.24
EFT	Liability Check	07/30/2020	Employee Trust Funds		5300000	101 · Operating Checking	-8,333.43
					5300000	2272 · Employer Share WRS	5,291.23
					5300000	2271 · Employee Share WRS	3,042.20
TOTAL						8,333.43	-8,333.43
EFT	Liability Check	07/30/2020	Wisconsin Department of Revenue		036-0000519180-02	101 · Operating Checking	-1,105.38
					036-0000519180-02	225 · State Withholding	1,105.38
TOTAL						1,105.38	-1,105.38
EFT	Liability Check	07/31/2020	Bank of Deerfield			101 · Operating Checking	-16,064.93
						Direct Deposit Liability	15,364.93
						Direct Deposit Liability	700.00
TOTAL						16,064.93	-16,064.93
21040	Liability Check	07/31/2020	Fire Fighters Local 311			101 · Operating Checking	-231.69
						Local 311 Dues	231.69
TOTAL						231.69	-231.69
EFT	Liability Check	07/31/2020	Wisconsin Deferred Compensation		98971-01	101 · Operating Checking	-430.00
					98971-01	WI Deferred Comp Liability	280.00
					98971-01	WI Deferred Comp Liability	150.00
TOTAL						430.00	-430.00
EFT	Liability Check	07/28/2020	EFTTPS			101 · Operating Checking	-5,791.30
						224 · FICA/Fed Payable	2,196.00
						2242 · FICA/Fed Payable-ER	1,456.91
						2241 · FICA/Fed Payable-EE	1,456.91
						2242 · FICA/Fed Payable-ER	340.74
						2241 · FICA/Fed Payable-EE	340.74
TOTAL						5,791.30	-5,791.30
21033	Bill Pmt -Check	07/28/2020	Ace Hardware		Wire/Ground connector/hardware	101 · Operating Checking	-31.36
	Bill	07/15/2020			Wire/Ground connector/hardware	898 · Building and Grounds	31.36
TOTAL						31.36	-31.36

**Deer Grove EMS District**  
**Bill Payment Detail**  
July 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
21034	Bill Pmt -Check	07/28/2020	Bound Tree Medical, LLC	Pants - Martin	101 · Operating Checking	-42.12	
83702532	Bill	07/20/2020		Pants - Martin	860 · Clothing	42.12	-42.12
TOTAL						42.12	-42.12
21035	Bill Pmt -Check	07/28/2020	Handy Appliance Center, Inc.	St 1 Dryer Repair	101 · Operating Checking	-145.00	
35628071620	Bill	07/16/2020	Town of Cottage Grove	St 1 Dryer Repair	898 · Building and Grounds	145.00	-145.00
TOTAL						145.00	-145.00
21036	Bill Pmt -Check	07/28/2020	Life-Assist, Inc.		101 · Operating Checking	-1,682.94	
1015359	Bill	07/02/2020		Wipes	850 · Medical Supplies	216.00	-216.00
1015877	Bill	07/07/2020		Misc Medical Supplies	850 · Medical Supplies	473.53	-473.53
1016960	Bill	07/09/2020		ETCO2 supplies	850 · Medical Supplies	227.38	-227.38
1017651	Bill	07/13/2020		Benadryl/Cric Device	850 · Medical Supplies	178.45	-178.45
1018226	Bill	07/14/2020		Cric Device	850 · Medical Supplies	438.78	-438.78
1019371	Bill	07/17/2020		Manual Suction	850 · Medical Supplies	148.80	-148.80
TOTAL						1,682.94	-1,682.94
21037	Bill Pmt -Check	07/28/2020	Piggly Wiggly		101 · Operating Checking	-2.94	
	Bill	07/01/2020			840 · Equipment/Non-Disposable	2.94	-2.94
TOTAL						2.94	-2.94
21038	Bill Pmt -Check	07/28/2020	TDS	Station 1 phone/internet	101 · Operating Checking	-130.89	
	Bill	07/22/2020		August Internet	770 · Communications	59.00	-59.00
				August phone/fax	770 · Communications	71.89	-71.89
TOTAL						130.89	-130.89
21039	Bill Pmt -Check	07/28/2020	US Bank		101 · Operating Checking	-1,044.44	
	Bill	07/28/2020			One Card - Office Use Only	554.51	-554.51
	Bill	07/28/2020			One Card - Mandy Cysiewski	375.30	-375.30
	Bill	07/28/2020			One Card - Eric Lang	114.63	-114.63
TOTAL						1,044.44	-1,044.44
	Bill Pmt -CCard	07/03/2020	Bound Tree Medical, LLC	PEEP Valves	One Card - Office Use Only	-41.80	
83681946	Bill	07/02/2020		PEEP Valves	850 · Medical Supplies	41.80	-41.80
TOTAL						41.80	-41.80
	Bill Pmt -CCard	07/14/2020	Airgas USA, LLC		One Card - Office Use Only	-90.51	

**Deer Grove EMS District**  
**Bill Payment Detail**  
July 2020

Num	Type	Date	Name	Memo	Account	Original Amount	Paid Amount
9102662679	Bill	06/30/2020		Oxygen	850 · Medical Supplies	27.20	-27.20
9971669596	Bill	06/30/2020		Cylinder Rental	850 · Medical Supplies	63.31	-63.31
TOTAL						90.51	-90.51
	Bill Pmt -CCard	07/14/2020	GFC Leasing WI	Copier Lease	One Card - Office Use Only	-48.30	
I00591421	Bill	06/20/2020		Copier Lease	740 · Office Equipment (expense)	48.30	-48.30
TOTAL						48.30	-48.30
	Bill Pmt -CCard	07/14/2020	Gordon Flesch	June Copies	One Card - Office Use Only	-19.00	
IN12988232	Bill	07/07/2020		June Copies	740 · Office Equipment (expense)	19.00	-19.00
TOTAL						19.00	-19.00
	Bill Pmt -CCard	07/28/2020	Dinges Fire Company		One Card - Office Use Only	-529.61	
12072	Bill	07/24/2020		Replacement PAPR Hoods	840 · Equipment/Non-Disposable	460.74	-460.74
12154	Bill	07/28/2020		PAPR XL Breathing Tube	840 · Equipment/Non-Disposable	68.87	-68.87
TOTAL						529.61	-529.61
	Bill Pmt -CCard	07/28/2020	GFC Leasing WI	Copier Lease	One Card - Office Use Only	-48.30	
I00597462	Bill	07/21/2020		Copier Lease	740 · Office Equipment (expense)	48.30	-48.30
TOTAL						48.30	-48.30
	Bill Pmt -CCard	07/28/2020	Verizon Wireless		One Card - Office Use Only	-179.06	
9858403807	Bill	07/10/2020		Car 79 Jet pack	770 · Communications	30.03	-30.03
				M81 Jet pack	770 · Communications	30.03	-30.03
				M80 phone	770 · Communications	1.12	-1.12
				M81 phone	770 · Communications	0.98	-0.98
				M78 phone	770 · Communications	1.68	-1.68
				C79 phone	770 · Communications	0.98	-0.98
				M80 cradlepoint	770 · Communications	30.03	-30.03
				Chief	770 · Communications	54.18	-54.18
				M78 cradlepoint	770 · Communications	30.03	-30.03
TOTAL						179.06	-179.06

## Deer Grove EMS District Credit Card Purchases

July 2020

Date	Source Name	Memo	Split	Amount
<b>301 - One Card</b>				
<b>One Card - Eric Lang</b>				
07/03/2020	Embroidery Professionals	Logo	860 · Clothing	10.00
07/07/2020	PayPal	InstaShield	840 · Equipment/Non-Dispos...	21.94
07/13/2020	Amazon.com	Masks	840 · Equipment/Non-Dispos...	32.69
07/24/2020	Embroidery Professionals	Logo/Name/Reflective logo	860 · Clothing	50.00
Total One Card - Eric Lang				114.63
<b>One Card - Mandy Cysiewski</b>				
07/01/2020	Amazon.com	Barcode scanner	775 · IT expenses	11.95
07/02/2020	Amazon.com	Nightstick	840 · Equipment/Non-Dispos...	24.02
07/03/2020	Amazon.com	Barcode Scanner	775 · IT expenses	12.95
07/07/2020	Wisconsin EMS Association	Aug 20-Aug 21 Membership	725 · Staff Continuing Educat...	300.00
07/08/2020	Amazon.com	USB Hub	775 · IT expenses	19.98
07/13/2020	USPS	Commission Packets	742 · Office Supplies	6.40
Total One Card - Mandy Cysiewski				375.30
Total 301 - One Card				489.93
<b>TOTAL</b>				<b>489.93</b>

**Deer Grove EMS District  
Payroll Transaction Detail  
July 2020**

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>	
07/03/2020	DD	Paycheck	Anders, Devon C	Regular Hourly Rate	48	1,030.56	
				Sick Hourly Rate	24	515.28	
						1,545.84	
07/17/2020	DD	Paycheck	Anders, Devon C	Regular Hourly Rate	56	1,202.32	
				Overtime Hourly Rate	13	418.73	
				Vacation Hourly Rate	24	515.28	
				Sick Hourly Rate	3	64.41	
						2,200.74	
07/31/2020	DD	Paycheck	Anders, Devon C	Regular Hourly Rate	64	1,374.08	
				Overtime Hourly Rate	8	257.68	
						1,631.76	
07/03/2020	DD	Paycheck	Antoniewicz, Lisa M	Regular Hourly Rate	37.5	1,034.63	
				Antoniewicz, Lisa M	Regular Hourly Rate	17	469.03
				Antoniewicz, Lisa M	Overtime Hourly Rate	0.5	20.70
				Antoniewicz, Lisa M	Overtime Hourly Rate	4.5	186.26
				Antoniewicz, Lisa M	Vacation OT Hourly Rate	24	993.36
				Antoniewicz, Lisa M	Vacation Hourly Rate	9.5	262.11
				Antoniewicz, Lisa M	National Pd Leave FMLA		441.44
						3,407.53	
07/17/2020	DD	Paycheck	Antoniewicz, Lisa M	Regular Hourly Rate	21	579.39	
				Antoniewicz, Lisa M	Overtime Hourly Rate	4.5	186.26
				Antoniewicz, Lisa M	Vacation Hourly Rate	24	662.16
				Antoniewicz, Lisa M	Holiday Hourly Rate	11	468.49
				Antoniewicz, Lisa M	Holiday OT Rate	13	733.07
				Antoniewicz, Lisa M	Regular Hourly Rate	24	662.16
						3,291.53	
07/31/2020	DD	Paycheck	Antoniewicz, Lisa M	Regular Hourly Rate	48.75	1,345.01	
				Antoniewicz, Lisa M	Overtime Hourly Rate	23.25	962.32
				Antoniewicz, Lisa M	Regular Hourly Rate	15.25	420.75
				Antoniewicz, Lisa M	Overtime Hourly Rate	2.25	93.13
				Antoniewicz, Lisa M	Vacation Hourly Rate	16	441.44
						3,262.65	
07/03/2020	DD	Paycheck	Belden, Elliott H	Regular Hourly Rate	60	1,330.80	
				Belden, Elliott H	Overtime Hourly Rate	12	399.24
				Belden, Elliott H	Regular Hourly Rate	4	88.72
						1,818.76	

**Deer Grove EMS District**  
**Payroll Transaction Detail**  
 July 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
07/17/2020	DD	Paycheck	Belden, Elliott H	Regular Hourly Rate	58	1,286.44
			Belden, Elliott H	Overtime Hourly Rate	14	465.78
			Belden, Elliott H	Regular Hourly Rate	2	44.36
			Belden, Elliott H	Regular Hourly Rate	4	88.72
			Belden, Elliott H	Vacation Hourly Rate	16	354.88
			Belden, Elliott H	Vacation OT Hourly Rate	7	232.89
						2,473.07
07/31/2020	DD	Paycheck	Belden, Elliott H	Vacation Hourly Rate	24	532.32
			Belden, Elliott H	Regular Hourly Rate	40	887.20
			Belden, Elliott H	Overtime Hourly Rate	16	532.32
						1,951.84
07/17/2020	DD	Paycheck	Bell, Cristalyne J	Training Attendance Stipend	1	18.00
			Bell, Cristalyne J	Weekday Stipend	6	108.00
			Bell, Cristalyne J	Weekend Stipend	2	36.00
						162.00
07/17/2020	DD	Paycheck	Bischel, Bryce T	Weekday Stipend	4	72.00
			Bischel, Bryce T	Weekend Stipend	4	72.00
			Bischel, Bryce T	Training Attendance Stipend	1	18.00
						162.00
07/03/2020	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	78	1,674.66
			Cummings, Ross E	Overtime Hourly Rate	41	1,320.61
			Cummings, Ross E	Regular Hourly Rate	2	42.94
						3,038.21
07/17/2020	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	36	772.92
			Cummings, Ross E	Vacation Hourly Rate	44	944.68
			Cummings, Ross E	Vacation OT Hourly Rate	28	901.88
						2,619.48
07/31/2020	DD	Paycheck	Cummings, Ross E	Regular Hourly Rate	64	1,374.08
			Cummings, Ross E	Overtime Hourly Rate	20	644.20
						2,018.28
07/03/2020	DD	Paycheck	Curry, Clairissa K	Regular Hourly Rate	21	357.00
			Curry, Clairissa K	Regular Hourly Rate	2.5	42.50
						399.50

**Deer Grove EMS District**  
**Payroll Transaction Detail**  
 July 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
07/31/2020	DD	Paycheck	Curry, Clairissa K	Regular Hourly Rate	25.5	433.50
						433.50
07/03/2020	DD	Paycheck	Cysiewski, Mandy J	Vacation Hourly Rate	7.25	130.50
			Cysiewski, Mandy J	Regular Hourly Rate	24.75	445.50
						576.00
07/17/2020	DD	Paycheck	Cysiewski, Mandy J	Holiday Hourly Rate	3.2	57.60
			Cysiewski, Mandy J	Regular Hourly Rate	28.8	518.40
						576.00
07/31/2020	DD	Paycheck	Cysiewski, Mandy J	Vacation Hourly Rate	15	270.00
			Cysiewski, Mandy J	Regular Hourly Rate	17	306.00
						576.00
07/03/2020	DD	Paycheck	Dostalek, Jeffrey J	Regular Hourly Rate	12	204.00
						204.00
07/17/2020	DD	Paycheck	Dostalek, Jeffrey J	Regular Hourly Rate	12.5	212.50
						212.50
07/31/2020	DD	Paycheck	Dostalek, Jeffrey J	Regular Hourly Rate	8	136.00
						136.00
07/17/2020	DD	Paycheck	Einstein, Justin D	Weekend Stipend	4	72.00
						72.00
07/17/2020	DD	Paycheck	Ennis, Jamie L	Weekday Stipend	2	36.00
			Ennis, Jamie L	Weekend Stipend	2	36.00
						72.00
07/17/2020	DD	Paycheck	Fedorowicz, Samantha E	Weekday Stipend	3	54.00
			Fedorowicz, Samantha E	Training Attendance Stipend	1	18.00
						72.00
07/17/2020	DD	Paycheck	Furger, Jenna J	Weekday Stipend	3	54.00
						54.00
07/17/2020	DD	Paycheck	Griffin, Elisabeth A	Weekday Stipend	4	72.00
			Griffin, Elisabeth A	Training Attendance Stipend	1	18.00
						90.00

## Deer Grove EMS District Payroll Transaction Detail July 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
07/17/2020	DD	Paycheck	Hartman, Michael D	Weekday Stipend	4	72.00
						72.00
07/31/2020	DD	Paycheck	Jensen, Andrew M	Regular Hourly Rate	38	646.00
						646.00
07/03/2020	DD	Paycheck	Lang, Eric A	Salary	80	3,269.23
						3,269.23
07/17/2020	DD	Paycheck	Lang, Eric A	Salary	72	2,942.31
			Lang, Eric A	Holiday Salary	8	326.92
						3,269.23
07/31/2020	DD	Paycheck	Lang, Eric A	Salary	72	2,942.31
			Lang, Eric A	Vacation Salary	8	326.92
						3,269.23
07/03/2020	DD	Paycheck	Lasko, Wendy J	Regular Hourly Rate	1	22.18
			Lasko, Wendy J	Regular Hourly Rate	77	1,707.86
			Lasko, Wendy J	Overtime Hourly Rate	11	365.97
			Lasko, Wendy J	Regular Hourly Rate	2	44.36
			Lasko, Wendy J	Overtime Hourly Rate	8	266.16
						2,406.53
07/17/2020	DD	Paycheck	Lasko, Wendy J	Holiday Hourly Rate	24	892.32
			Lasko, Wendy J	Regular Hourly Rate	24	532.32
			Lasko, Wendy J	Vacation Hourly Rate	16	354.88
			Lasko, Wendy J	Vacation OT Hourly Rate	8	266.16
						2,045.68
07/31/2020	DD	Paycheck	Lasko, Wendy J	Vacation OT Hourly Rate	8	266.16
			Lasko, Wendy J	Vacation Hourly Rate	40	887.20
			Lasko, Wendy J	Overtime Hourly Rate	8	266.16
			Lasko, Wendy J	Regular Hourly Rate	40	887.20
						2,306.72
07/17/2020	DD	Paycheck	Luebke, Joshua R	Weekday Stipend	8	144.00
						144.00
07/03/2020	DD	Paycheck	Martin, Alexa S	Regular Hourly Rate	24	408.00
			Martin, Alexa S	Regular Hourly Rate	2	34.00
						442.00

**Deer Grove EMS District**  
**Payroll Transaction Detail**  
 July 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
07/17/2020	DD	Paycheck	Martin, Alexa S	Regular Hourly Rate	12	204.00
						204.00
07/17/2020	DD	Paycheck	McMullen, Jeremy B	Weekday Stipend	32	576.00
			McMullen, Jeremy B	Weekend Stipend	30	540.00
			McMullen, Jeremy B	Training Attendance Stipend	1	18.00
						1,134.00
07/03/2020	DD	Paycheck	Mickelson, Matthew A	Overtime Hourly Rate	9	262.89
			Mickelson, Matthew A	Regular Hourly Rate	54	1,051.38
			Mickelson, Matthew A	Overtime Hourly Rate	10	292.10
			Mickelson, Matthew A	Vacation Hourly Rate	24	467.28
			Mickelson, Matthew A	Regular Hourly Rate	2	38.94
						2,112.59
07/17/2020	DD	Paycheck	Mickelson, Matthew A	Regular Hourly Rate	80	1,557.60
			Mickelson, Matthew A	Overtime Hourly Rate	64	1,869.44
						3,427.04
07/31/2020	DD	Paycheck	Mickelson, Matthew A	Overtime Hourly Rate	56	1,719.76
			Mickelson, Matthew A	Regular Hourly Rate	80	1,637.60
			Mickelson, Matthew A	Overtime Hourly Rate	8	245.68
						3,603.04
07/17/2020	DD	Paycheck	Miles, Thomas E	Weekday Stipend	4	72.00
			Miles, Thomas E	Weekend Stipend	2	36.00
						108.00
07/03/2020	DD	Paycheck	Regali, Trevor C	Regular Hourly Rate	24.5	416.50
						416.50
07/17/2020	DD	Paycheck	Regali, Trevor C	Regular Hourly Rate	23	391.00
						391.00
07/31/2020	DD	Paycheck	Regali, Trevor C	Regular Hourly Rate	12	204.00
						204.00
07/03/2020	DD	Paycheck	Salov, Courtney A	Regular Hourly Rate	31	527.00
						527.00

## Deer Grove EMS District Payroll Transaction Detail July 2020

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
07/17/2020	DD	Paycheck	Salov, Courtney A	Regular Hourly Rate	12	204.00
						204.00
07/31/2020	DD	Paycheck	Salov, Courtney A	Regular Hourly Rate	12	204.00
						204.00
07/03/2020	DD	Paycheck	Sanders, Seth C	Regular Hourly Rate	64	1,374.08
			Sanders, Seth C	Overtime Hourly Rate	8	257.68
						1,631.76
07/17/2020	DD	Paycheck	Sanders, Seth C	Regular Hourly Rate	76	1,631.72
			Sanders, Seth C	Overtime Hourly Rate	20	644.20
			Sanders, Seth C	Regular Hourly Rate	4	85.88
						2,361.80
07/31/2020	DD	Paycheck	Sanders, Seth C	Regular Hourly Rate	64	1,374.08
			Sanders, Seth C	Overtime Hourly Rate	8	257.68
						1,631.76
07/03/2020	DD	Paycheck	Schlicht, Trevor A	Regular Hourly Rate	76.5	1,565.96
			Schlicht, Trevor A	Overtime Hourly Rate	19.5	598.85
			Schlicht, Trevor A	Regular Hourly Rate	3.5	71.65
						2,236.46
07/17/2020	DD	Paycheck	Schlicht, Trevor A	Regular Hourly Rate	64	1,310.08
			Schlicht, Trevor A	Overtime Hourly Rate	8	245.68
						1,555.76
07/31/2020	DD	Paycheck	Schlicht, Trevor A	Vacation Hourly Rate	40	818.80
			Schlicht, Trevor A	Vacation OT Hourly Rate	8	245.68
			Schlicht, Trevor A	Regular Hourly Rate	40	818.80
			Schlicht, Trevor A	Overtime Hourly Rate	8	245.68
						2,128.96
07/03/2020	DD	Paycheck	Sefcik, Daniel D	Regular Hourly Rate	12	204.00
						204.00
07/17/2020	DD	Paycheck	Sefcik, Daniel D	Regular Hourly Rate	13	221.00
						221.00

**Deer Grove EMS District  
Payroll Transaction Detail  
July 2020**

<u>Date</u>	<u>Num</u>	<u>Type</u>	<u>Source Name</u>	<u>Payroll Item</u>	<u>Qty</u>	<u>Amount</u>
07/31/2020	DD	Paycheck	Sefcik, Daniel D	Regular Hourly Rate	11	187.00
						187.00
07/17/2020	DD	Paycheck	Severson, Erik L	Weekday Stipend	1	18.00
			Severson, Erik L	Training Attendance Stipend	1	18.00
						36.00
07/17/2020	DD	Paycheck	Stier, Peter	Medical Director Fee		500.00
						500.00
07/17/2020	DD	Paycheck	Yelk Meinholz, Amy M	Weekday Stipend	6	108.00
			Yelk Meinholz, Amy M	Training Attendance Stipend	1	18.00
						126.00
<b>TOTAL</b>						<b>76,283.48</b>

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08/12/20

Accrual Basis

**Deer Grove EMS District**  
**Member expenses and reimbursements through payroll**  
As of July 31, 2020

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Type	Date	Num	Name	Memo	Amount
<b>1512 · Member Personal Expenses Due</b>					
Paycheck	07/17/2020	DD	Regali, Trevor C		-7.08
Total 1512 · Member Personal Expenses Due					-7.08
<b>Member Reimbursements Payable</b>					
Paycheck	07/17/2020	DD	Lang, Eric A		20.00
Total Member Reimbursements Payable					20.00
<b>TOTAL</b>					<b>12.92</b>

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**Deer Grove EMS District**  
**Deposit Detail**  
July 2020

Type	Date	Name	Memo	Account	Amount
<b>General Journal</b>	<b>07/31/2020</b>	<b>LifeQuest</b>	<b>Payment Received - Overpayment Returns - July</b>	<b>105 · Hometown Bank</b>	<b>36,035.77</b>
		LifeQuest	Payment Received - Overpayment Returns - July	1210 · Lifequest Receivables	-36,035.77
TOTAL					-36,035.77
<b>Deposit</b>	<b>07/01/2020</b>		<b>Deposit</b>	<b>103 · Savings bank of Deerfield</b>	<b>80,675.04</b>
		FEMA	Final Plymovent Payment	650 · Grant Revenue	-80,675.04
TOTAL					-80,675.04
<b>Deposit</b>	<b>07/29/2020</b>		<b>Deposit</b>	<b>103 · Savings bank of Deerfield</b>	<b>1,531.27</b>
Payment	07/09/2020	Wisconsin Department of Administration	Deposit	625 · Misc Government Revenue	-1,240.00
Payment	07/23/2020	Town of Cottage Grove		1499 · Undeposited Funds	-132.96
Payment	07/28/2020	SSM Health		1499 · Undeposited Funds	-124.99
		Oregon Area Fire and EMS District		1499 · Undeposited Funds	-33.32
TOTAL					-1,531.27
<b>Deposit</b>	<b>07/10/2020</b>		<b>Deposit</b>	<b>103 · Savings bank of Deerfield</b>	<b>3,514.94</b>
		FEMA	Remaining grant for manikin/sim pad	650 · Grant Revenue	-3,514.94
TOTAL					-3,514.94
<b>Deposit</b>	<b>07/31/2020</b>		<b>Interest</b>	<b>103 · Savings bank of Deerfield</b>	<b>64.79</b>
			Interest	640 · Interest Earned	-64.79
TOTAL					-64.79
<b>Deposit</b>	<b>07/31/2020</b>		<b>Interest</b>	<b>101 · Operating Checking</b>	<b>1.88</b>
			Interest	640 · Interest Earned	-1.88
TOTAL					-1.88

Aging Summary Report

2018	Billable Units									Deposit from	
		Current	31-60 days	61-90 days	91-120	121-150	151-180	Over 180	Total	Write Offs	Collections
January	193	77,490.96	40,382.52	30,769.00	15,148.00	4,715.00	8,422.40	15,844.96	192,772.84		40,563.24
February	228	110,117.64	40,368.00	23,290.26	20,148.17	9,211.40	2,302.80	22,784.56	228,222.83		35,926.17
March	245	95,006.48	60,922.26	26,786.80	15,132.83	11,889.20	5,197.40	23,049.56	237,984.53		40,942.37
April	222	72,228.95	53,100.88	39,572.38	14,691.00	11,422.20	3,308.20	23,501.76	217,825.37		36,668.79
May	236	99,106.66	31,953.62	20,818.07	28,126.98		20,101.20	21,024.56	221,131.09		54,903.91
June	229	78,840.02	53,395.40	16,373.55	12,164.89		19,230.00	27,150.96	207,154.82		38,077.81
July	220	84,606.57	61,585.84	29,871.62	12,279.75	7,548.69	7,779.00	20,684.10	224,355.57		37,155.27
August	228	80,439.00	45,447.53	40,351.17	24,722.24	4,254.32	8,860.40	27,653.10	231,727.76		33,914.19
September	217	54,355.03	62,208.89	30,768.11	35,987.17		11,528.36	26,696.70	221,544.26		31,890.44
October	200	42,844.40	49,259.79	34,151.89	29,538.11		28,040.64	23,102.42	206,937.25		39,706.89
November	176	25,971.91	40,098.64	33,661.39	21,988.29		33,325.00	23,353.30	178,398.53		34,564.47
December	202	45,646.53	54,893.11	35,180.18	25,247.59		28,977.37	29,158.70	219,103.48		25,613.83
	2596									0.00	449,927.38

2019	Billable Units									Deposit from	
		Current	31-60 days	61-90 days	91-120	121-150	151-180	Over 180	Total	Write Offs	Collections
January	199	31,346.95	56,391.67	28,271.78	27,854.88		18,701.80	36,609.10	199,176.18		48,757.06
February	208	53,194.16	52,674.93	34,378.74	17,762.88		28,889.40	32,683.30	219,583.41		32,875.12
March	193	53,471.33	61,381.30	23,473.34	24,674.14		15,776.74	17,319.70	196,096.55		58,118.70
April	181	52,431.24	52,890.01	26,646.08	14,602.10		20,722.49	20,270.70	187,562.62		55,108.87
May	153	52,765.43	40,573.68	17,361.72	17,928.18		12,430.57	11,381.90	152,441.48		53,992.37
June	165	49,043.76	45,335.65	34,582.58	11,066.42		14,170.90	13,686.57	167,885.88		43,938.15
July	177	69,191.46	35,989.67	26,431.68	27,742.68		12,885.00	10,086.20	182,326.69		27,963.23
August	176	79,771.93	47,802.44	17,256.04	17,110.49		18,078.98	11,910.10	191,929.98		47,957.50
September	179	74,047.49	36,321.27	23,141.77	14,002.68		28,620.28	10,595.10	186,728.59		37,491.65
October	177	51,185.16	63,638.53	23,040.94	17,040.37		11,088.00	18,296.78	184,289.78		45,611.85
November	169	70,102.66	20,678.15	29,309.43	14,593.71		12,993.40	17,940.88	165,618.23		44,753.43
December	153	61,419.76	39,267.29	13,857.38	17,053.15		8,995.83	19,419.98	160,013.39		31,391.23
	2130									0.00	527,959.16

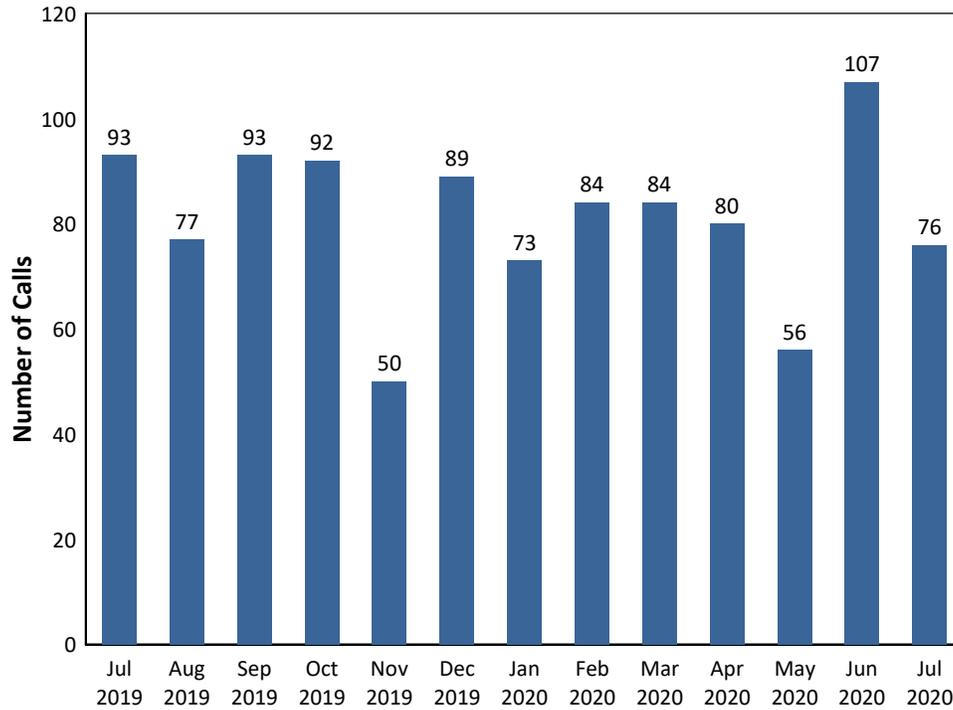
2020	Billable Units									Deposit from	
		Current	31-60 days	61-90 days	91-120	121-150	151-180	Over 180	Total	Write Offs	Collections
January	136	69,553.65	25,928.60	17,294.08	4,664.02		9,032.50	11,891.90	138,364.75		59,576.49
February	142	73,178.63	34,980.89	20,277.10	8,794.14		4,121.05	12,619.95	153,971.76		32,226.95
March	134	52,221.77	41,585.77	12,039.52	14,988.30		2,799.60	10,327.70	133,962.66		38,048.92
April	134	55,925.08	32,793.27	18,757.47	8,853.60		9,774.70	5,770.10	131,874.22		37,289.94
May	144	54,908.13	61,216.75	18,435.19	10,877.50		5,876.30	5,770.10	157,083.97		37,218.29
June	147	72,651.35	38,759.43	31,168.25	11,719.20		2,861.70	4,308.70	161,468.63		42,106.55
July	132	47,514.13	44,443.17	27,120.81	18,856.27		11,172.50	4,308.70	153,415.58		33,333.84
August											
September											
October											
November											
December											
	969									0.00	279,800.98

# Total Runs Entered

Deer-Grove EMS District

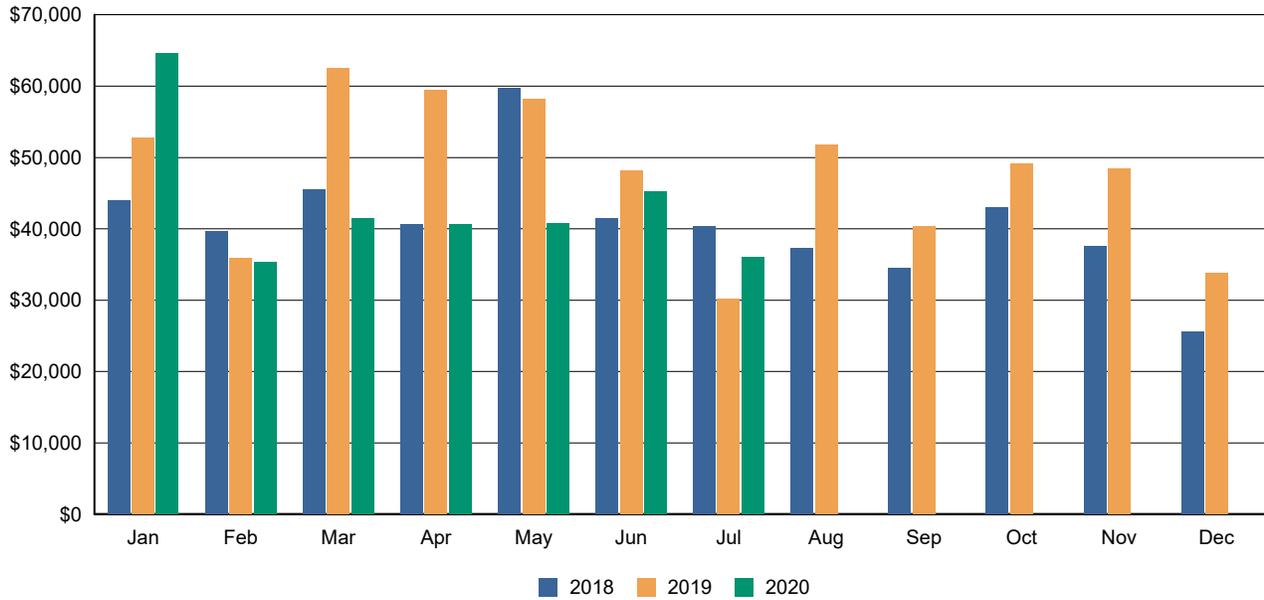
July 2019 to July 2020

These numbers are based on the Date Of Entry at LifeQuest Services of each individual run.



# All Phases Gross Revenue

Deer-Grove EMS District  
January 2018 to July 2020



	2018	2019	2020
January	\$44,000	\$52,789	\$64,581
February	\$39,682	\$35,874	\$35,349
March	\$45,580	\$62,603	\$41,495
April	\$40,624	\$59,518	\$40,565
May	\$59,762	\$58,122	\$40,785
June	\$41,489	\$48,182	\$45,294
July	\$40,426	\$30,114	\$36,036
August	\$37,271	\$51,774	\$0
September	\$34,504	\$40,318	\$0
October	\$42,987	\$49,181	\$0
November	\$37,564	\$48,473	\$0
December	\$25,614	\$33,842	\$0
<b>Total Gross Revenue</b>	<b>\$489,503</b>	<b>\$570,790</b>	<b>\$304,104</b>

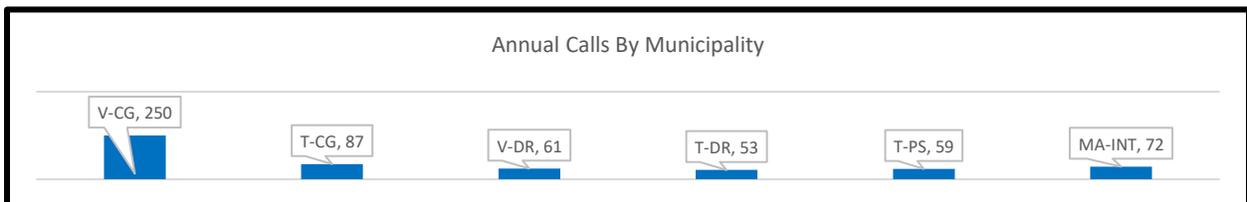
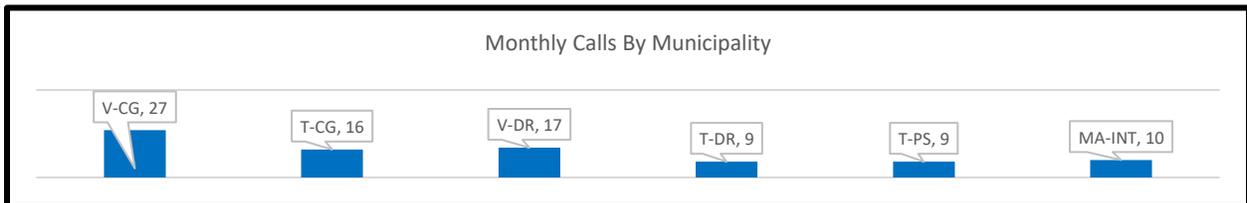
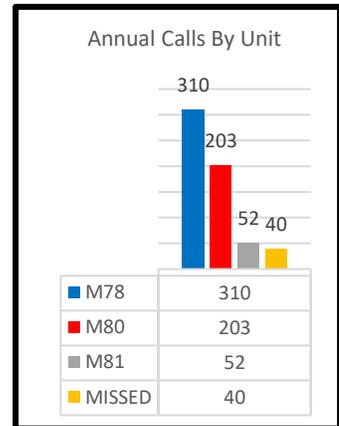
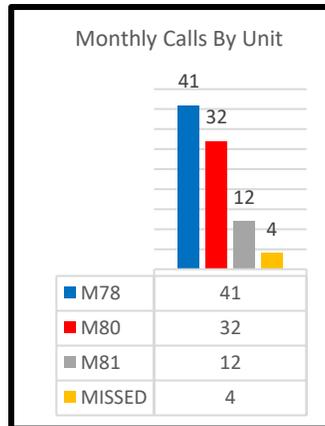
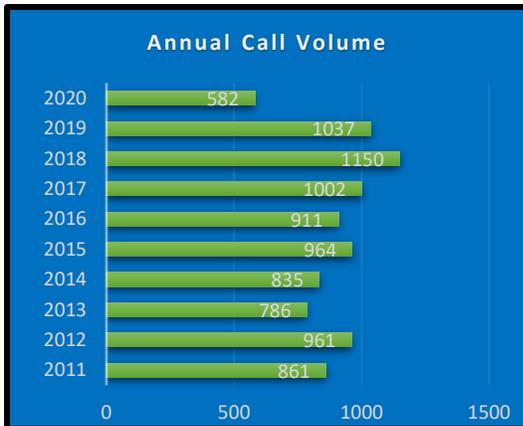
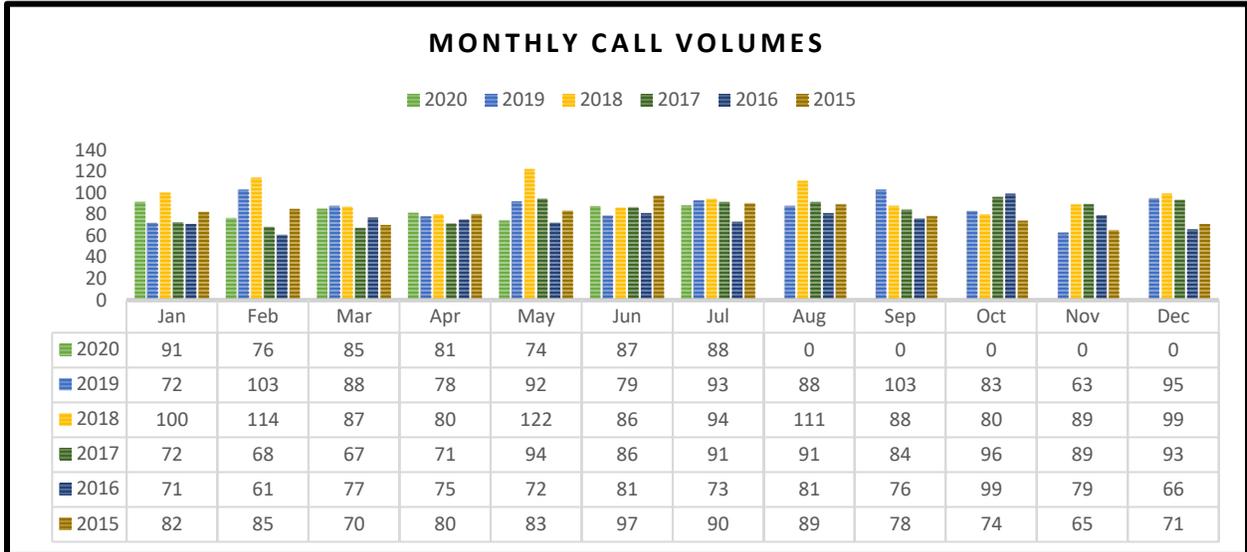


# Deer-Grove EMS

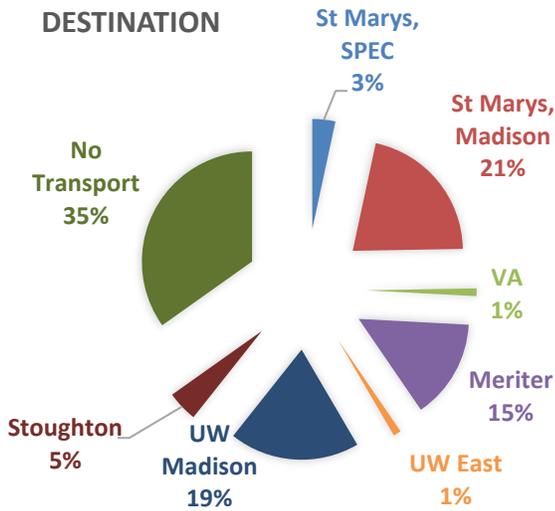
## STAFF REPORT JULY 2020

**MISSION:**

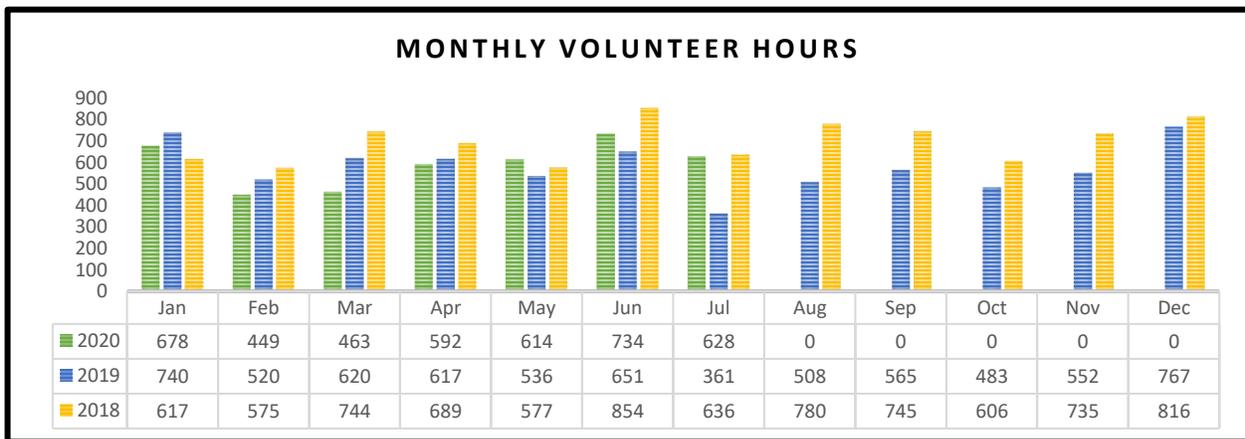
*Deer Grove EMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.*



**MONTHLY HOSPITAL DESTINATION**



Top 10 Provider Impressions
Abuse of Alcohol - Intoxication
Acute pain due to trauma
CV - Cardiac Arrhythmia/Dysrhythmia
Injury - Head without L.O.C.
Behavioral - Anxiety
CV - Chest Pain - Presumed Cardiac
Encounter for general adult medical examination without abnormal findings
GI/GU - Abdominal Pain Acute Onset
Neuro - Headache - Migraine
Neuro - Stroke/CVA



**Membership Roster:**

**Full-Time**

Anders, Devon	Paramedic
Antoniewicz, Lisa	RN, CCEMT-P
Belden, Elliott	Paramedic
Cummings, Ross	CCEMT-P
Lang, Eric	Paramedic
Lasko, Wendy	RN, EMT-P
Mickelson, Matthew	RN, EMT-P
Sanders, Seth	Paramedic
Schlicht, Trevor	Paramedic

**Limited-Term**

Adler, Bryan	Paramedic
Campbell, Erin	Paramedic
Curry, Clairissa	Paramedic
Dostalek, Jeffrey	Paramedic
*Frye, Brandyn	Paramedic
Jensen, Andrew	Paramedic
*Lillegard, Micah	CCEMT-P
Martin, Alexa	RN, EMT-P
Regali, Trevor	Paramedic
Salov, Courtney	Paramedic
Sefcik, Daniel	Paramedic

**Volunteer**

Bell, Cristalyne	EMT
Berggren, Kathryn	Paramedic
Bischel, Bryce T	AEMT
*Cushing, Daniel P	EMT
Cysiewski, Mandy**	EMT
Einstein, Justin	Paramedic
Ennis, Jamie	Paramedic
Fedorowicz, Samantha	AEMT
Furger, Jenna	EMT
Griffin, Elisabeth	AEMT
Hartman, Michael	AEMT
Luebke, Joshua	AEMT
McMullen, Jeremy	Paramedic
Miles, Thomas	RN, AEMT
*Schultz, Lisa	RN
Severson, Erik	EMT
Smithback, Melissa	EMT
Wargo, Thomas	RN, EMT
Yelk-Meinholz, Amy	Paramedic

\*= Currently on Leave of Absence

\*\*= Part-Time Office/Accounts Manager

- Bryan Adler has returned from leave and is nearing completion of re-orientation
- Interview session planned for August 26<sup>th</sup>
  - Currently have Paramedic and EMT candidates
  - Looking to boost our LTE Pool and add volunteers

## Vehicle Maintenance Notes:

- M80 experienced an airhorn malfunction and problems with a rear
  - Rennert's was able to fix the airhorn system and are working on a permanent solution for the rear door latches
- M78 is experiencing a periodic error from the power inverter
  - Traced to an on-board AC power spike, but finding the specific device will be a challenge
  - This is a work in progress and should not keep the vehicle out of service

Vehicle	Beginning Mileage	Ending Mileage	Beginning Hours	Ending Hours
<b>M78</b>	53,327	54,836	2461	2523
<b>M80</b>	70,818	72,603	3351	3435
<b>M81</b>	151,384	151,424	8292	8297
<b>C79</b>	45,970	46,649		

## Deputy Chief's Report

### Training Report:

July training consisted of skills competencies and was conducted on shift in small groups. Nearly everyone has completed this or has a plan in place to do so.

The August training topic is Trauma – hemorrhage control, fluid replacement and CNS injury management.

### Upcoming training sessions:

UW Burn Training – Aug 10 (Virtual)  
Dane County Base Hospital Drill – Aug 13  
“Summer Trippin” (Overdoses) – Aug 20 (Virtual) SSM  
“Old School Leadership” – Aug 26 (Virtual)  
ACLS Instructor – Aug 26  
ACLS Provider Renewal – Sept 25  
WEMSA – Nov 9/10/11/13/14 (Virtual)  
PALS Provider Renewal – Jan 5  
Autism Training – Jan 25 – Deerfield  
Unconscious Bias Training – TBD

### Training Center:

No classes were taught in July due to the pandemic.

Hydrite Chemical is scheduled for First Aid/CPR classes August 11/12. They will be piloting our newest hybrid format.

### Public Relations/Special Events:

Nearly all in person public events were either canceled or postponed. The ARCA race was also canceled.

### Upcoming events:

The Ride - Sept 27

## Chief's Report

- New Tech was able to paint the Crew's Quarters, Accounts Manager Office, and Chief's Office
  - Donated to DGEMS by New Tech
  - Colors were chosen by staff, and they chose wisely!
- Wireless access points were installed in the Meeting room and bay
  - Joint Fire Committed agreed to fund this upgrade
- New washers and dryer will be purchased for both station
  - Joint Fire Committee will fund the initial purchase for CGESB, and will submit for COVID reimbursement
  - FAP funding will be used for the initial purchase at Deerfield, and will submit for COVID reimbursement
- Attended the following training sessions:
  - ImageTrend Elite Report Writer- How-To; Hosted by Dane County EMS and Data Analyst Eric Anderson
  - Addressing Suicide: A Proactive Approach to First Responder Mental Wellness; Webinar hosted by Carterson Public Safety Group
  - Pinnacle 2020 Virtual Leadership Summit held over the course of three days
  - RESPIRATORY COMPROMISE Common, Costly, Deadly, and Preventable; Webinar hosted by MedTronic
  - Power and Pitfalls of EMS Leadership; Webinar hosted by JEMS
  - An evidence-based approach for how to manage burnout and stress for EMS professionals; Webinar Hosted by ESO and Lexipol
- Bullard PAPER implementation and distribution is going well

- Being managed by Trevor and Matt
- Nearly 100% of staff have been checked off for their use
- LT McMullen applied for a grant from WE Energies to cover the cost of new Carbon Monoxide monitoring devices
  - The grant was awarded to us and we are in the process of choosing the devices to purchase

<b>July Quick Stats</b>						
<u>Date</u>	<u>Amb 1</u>	<u>Amb 2</u>	<u>First Responder</u>	<u>Reason Used</u>	<u>Ending Miles</u>	<u>Driver</u>
1	24	0	0	EMERGENCY CALL	46003	Eric Lang
2	24	0	13	Meeting - Out of District	46070	Eric Lang
3	24	0	0	First Responder Coverage	46212	Wendy Lasko
4	24	0	20	EMERGENCY CALL	46281	Eric Lang
5	24	0	23	EMERGENCY CALL	46393	Eric Lang
6	24	0	12	EMERGENCY CALL	46403	Eric Lang
7	24	0	0	Meeting - In District	46473	Eric Lang
8	24	8	0	EMERGENCY CALL	46480	Eric Lang
9	24	9	0	EMERGENCY CALL	46510	Eric Lang
10	24	0	0		46526	Eric Lang
11	24	0	0	Meeting - In District	46593	Eric Lang
12	24	0	0	Meeting - Out of District	46649	Eric Lang
13	24	18	6			
14	24	0	12			
15	24	0	0			
16	24	10	2			
17	24	0	0			
18	24	0	0			
19	24	0	0			
20	24	0	12			
21	24	6	12			
22	24	0	12			
23	24	0	0			
24	24	11	13			
25	24	0	0			
26	24	12	0			
27	24	8	0			
28	24	0	0			
29	24	12	0			
30	24	6	0			
31	24	0	0			
<b>Total</b>	<b>744</b>	<b>100</b>	<b>137</b>			
<b>981 hours of coverage total</b>						
<b>Total of 132% coverage</b>						

Car 79 Responded to 17 incidents in July 2020

**DGEMS-MAEMS Collaborative Response  
2020 Responses**

DGEMS Response Area		MAEMS Response Area	
Completed 2020	0	Completed 2020	1
July	0	July	0
July Missed	2	July Missed	4
YTD Missed	12	YTD Missed	10



# DEER-GROVE EMS

## STANDARD OPERATING PROCEDURES

### CLOTH FACE COVERING OR MASK/RESPIRATOR USE

Original Issue: 07/20/2020

Prepared By: Chief Lang

Covid-19

Revision: 08/12/2020

#### **Purpose:**

Establish guidelines for the use of a mask and/or respirator while responding to emergency calls for service and compliance with Emergency Order #8 from Public Health Madison & Dane County.

#### **Policy:**

Cloth Face Covering or Masking requirements for DGEMS Staff members while not assigned to a call for service-

1. DGEMS is implementing this policy based on the recommendations of Public Health Madison & Dane County, and the promulgation of Emergency Order # 8 which mandates the use of face coverings while in an enclosed building. Modifications to this policy, including rescinding this policy, will also be based on recommendations from Public Health Madison & Dane County and the Centers for Disease Control and Prevention.
2. All staff members are required to wear a mask or cloth face covering. Limited exemptions to this requirement are provided under #5 of this section.
3. DGEMS will supply staff with a disposable mask or cloth face covering, any member may choose to supply their own cloth face covering.
4. The mask or cloth face covering shall be worn over the nose and mouth.
5. Staff members are not required to wear a mask or face covering under the following conditions:
  - a. When in a private office with the door locked and a sign indicating that other employees should stay out of the office. A cubicle is not considered a private office.
  - b. When driving alone in a vehicle.
  - c. When teleworking for the department at the staff member's own home.
  - d. When eating or drinking, provided that the employee is at least six feet away from persons who are not members of the same residence.
  - e. While working outdoors where the staff member is at least six feet away from other persons. If the staff member is working outdoors and cannot maintain a distance of at least six feet, then the staff member is required to wear a mask or cloth face covering.
  - f. When communicating with someone who is deaf or hard of hearing if they are able to maintain a safe physical distance of 6 feet.
  - g. When a staff member with a medical condition, mental health condition, or disability preventing them from wearing a face covering has made a request for an accommodation under the ADA.
6. Staff members must wash or sanitize their hands before putting on a mask/cloth face covering and staff members must wash or sanitize their hands before and after taking off the mask/cloth face covering, taking care not to touch the mask. Please see this video:  
<https://www.youtube.com/watch?v=OABvzu9e-hw>
7. Staff members shall properly handle used masks.
  - a. Staff members must launder cloth face coverings.
  - b. Disposable masks or coverings must be disposed of the mask when finished with a shift.
8. Staff members choosing to sleep in an area other than a dorm room, with the door closed, must wear a mask while sleeping.

Masking requirements for DGEMS Staff members while assigned to a call for service-

Surgical mask use-

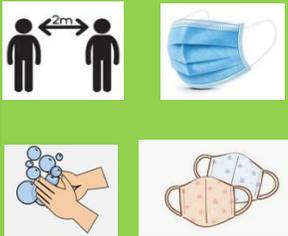
1. Whenever possible place a surgical mask on all patients, or over any oxygen delivery device
2. All DGEMS responders must wear a mask to all calls for service, no matter EIDS status. A surgical mask satisfies this unless a respirator must be used per the guidelines below.

3. Cloth masks or face coverings are not a suitable replacement for surgical masks on any call for service.

N95 respirator or powered air purifying respirator (PAPR) use-

1. For the purposes of operations, an N95 respiratory and PAPR are considered equal, and use of either is at the discretion of the staff member.
2. Use an N95 or PAPR when the following conditions are met:
  - a. Staff member chooses this level of protection in lieu of a surgical mask
  - b. EIDS evaluation by Dane Comm reported as positive
  - c. The location of the call for service is a group-type living facility (Skilled nursing facility, community based residential facility, assisted living, or adult independent living)
  - d. The call for service involves a respiratory complaint, cardiac arrest, or fever is identified
  - e. When an aerosolized procedure may be needed
  - f. Aerosolizing procedures include:
    - All cardiac arrests,
    - Oro/Naso-pharyngeal suction
    - Bag-valve-mask (BVM) assisted ventilations
    - Hand-held nebulizer or Multi-dose inhaler administration
    - Continuous positive airway pressure (CPAP)
    - Advanced airway placements- ET Tube, King LTS-D, i-Gel
    - Any oxygen flowing over 6 liters per minute

**DEER-GROVE EMS PPE GUIDELINES: 08-12-20**

	<b>AT ALL TIMES ON SHIFT</b>	<b>EVERY FIRE OR EMS RESPONSE</b>	<b>EIDS+ OR SUSPECTED OR CONFIRMED COVID-19</b>	<b>UNCONSCIOUS/UNKNOWN/OVERDOSE</b>	<b>AEROSOLIZING PROCEDURE OR CARDIAC ARREST</b>
<b>SITUATION</b>	No patient contact	EIDS negative screen from 911 -AND- EMS assessment finds no concern for COVID -AND- Not under investigation for COVID	EIDS positive screen from 911 or EMS assessment -OR- Under investigation for COVID -OR- Known positive for COVID -OR- SNF, Group/Long Term Living Facility	Patient is reportedly unconscious -OR- Patient status is unknown -OR- Overdose	<ul style="list-style-type: none"> <li>• CPR</li> <li>• BVM</li> <li>• Non-rebreather</li> <li>• CPAP</li> <li>• Suctioning</li> <li>• Nebulized medication</li> <li>• I-Gel/King or ETT placement</li> <li>• High flow nasal cannula</li> </ul>
<b>NOTES</b>		<b>Place surgical mask on ALL patients</b> <ul style="list-style-type: none"> <li>• Assess for COVID risk. Presence of ONE symptom moves to Orange category:                             <ul style="list-style-type: none"> <li>○ Fever: reported or subjective</li> <li>○ Additional symptoms: difficulty breathing or shortness of breath, cough, sneezing, wheezing, congestion, sore throat, diarrhea, vomiting, loss of taste or smell.</li> </ul> </li> </ul>	<b>Place surgical mask on ALL patients</b> <ul style="list-style-type: none"> <li>• Assume all patients who are unable to adequately answer EIDS questions to be suspected of COVID</li> </ul>		<b>Cardiac Arrest Transport Considerations:</b> <ul style="list-style-type: none"> <li>• For patients with non-shockable presentations, emphasis should be complete protocol-based care <b>ON SCENE</b>, followed by contact with medical control after 20-minutes.</li> </ul>
<b>PPE REQUIRED</b>	<p>Hand Hygiene Social Distancing, 6+ feet Cloth Mask or Surgical Mask</p> 	<p><b>Surgical Mask</b> <b>Gloves</b> <b>Glasses* OR Face Shield*</b></p> 	<p><b>N95 – may reuse if unsoiled</b> <b>Gloves</b> <b>Face Shield*</b> <b>Gown</b></p> 	<p><b>N95 – may reuse if unsoiled</b> <b>Gloves</b> <b>Face Shield*</b> <b>Gown</b></p> 	<p><b>N95 – discard after use</b> <b>Gloves</b> <b>Face Shield*</b> <b>Gown</b></p> 

\*= Decontaminate after each use.



# DEER-GROVE EMS

## STANDARD OPERATING PROCEDURES

### RETURN TO WORK FOLLOWING EXPOSURE TO COVID-19 INFECTION

Original Issue: 03/26/2020

Prepared By: Chief Lang

Covid-19

Revision Issued: 07/27/2020

#### **Purpose:**

Establish guidelines for return to the workforce. Individual cases may require review and specific modification of this plan if there are special circumstances. (An exposure indicates that the staff member was not wearing full PPE.)

*This guidance is based on currently available COVID-19 data from the CDC, Wisconsin DHS, and Madison and Dane County Public Health. Recommendations regarding which providers are restricted from work may not anticipate every potential scenario and will change if indicated by new information. ALL STAFF must self-monitor for fever and symptoms of COVID-19 daily. Contact the on-duty OIC as soon as possible prior to your next scheduled shift if you screen positive OR you have developed a temperature >100.4F. Depending on current staffing situation, recommendations to return to work after illness or exposure may be discussed on a case by case basis in coordination with the medical director.*

#### **Policy:**

In order to return to work, the staff member may be required to obtain a completed Fit for Duty form.

#### **For personnel with symptoms compatible with potential COVID-19:**

You have the option of a test-based strategy or non-test-based strategy. Testing is not mandatory.

##### Test Based Strategy with POSITIVE results of COVID testing-

- Remain under home isolation precautions for a minimum of 10 days from symptom onset -AND-
- At least 24 hours have passed since last fever without the use of fever-reducing medications -AND-
- Improvement in symptoms -AND-
- Approval to return to work must be confirmed by supervisor and medical director.

##### Test Based Strategy with NEGATIVE results of COVID testing-

- At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications -AND-
- Improvement in symptoms -AND-
- Approval to return to work must be confirmed by supervisor and medical director

##### Symptom Based Strategy-

- Remain under home isolation precautions for a minimum of 10 days from symptom onset -AND-
- At least 24 hours have passed since last fever without the use of fever-reducing medications -AND-
- Improvement in symptoms -AND-
- Approval to return to work must be confirmed by supervisor and medical director

#### **After returning to work for all symptomatic personnel:**

- Must wear a facemask **at all times** until all symptoms are completely resolved or until 14 days after illness onset, whichever is longer or as applicable by local regulations.
- Adhere to hand hygiene, respiratory hygiene, and cough etiquette (e.g., cover nose and mouth when coughing or sneezing, dispose of tissues in waste receptacles)
- Self-monitor for symptoms, and alert supervisor if fever develops, or if respiratory symptoms recur or worsen

#### **For personnel who are asymptomatic but with laboratory-confirmed COVID-19:**

You may return to work under the following conditions:

<b>SOP: COVID-19 Return to Work</b>	<b>Issue Date: 07/27/2020</b>	<b>Page 2 of 3</b>
	<b>Original Issue: 03/26/2020</b>	

- Remain under home isolation precautions for a minimum of 10 days from the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms
- If they develop symptoms, then the symptom-based pathway above should be used

**For personnel who are asymptomatic and returning to work after out-of-state travel:**

- While on duty, must always wear a facemask for the 14 days after return to WI
- Adhere to hand hygiene, respiratory hygiene, and cough etiquette (e.g., cover nose and mouth when coughing or sneezing, dispose of tissues in waste receptacles)
- Using the form in Aladtec/EMS Manager, self-monitor for symptoms and alert supervisor if fever or respiratory symptoms develop

**COVID-19 Exposure for ASYMPTOMATIC Individuals**

Because our local community now has defined sustained community spread, the recommendation to practice social distancing, remain at home or in a comparable setting unless necessary travel is required, and to cancel all non-essential travel is applicable to everyone. It is no longer reasonable to expect providers to undergo exclusion from work post travel if they are asymptomatic. Essential service personnel should ASSUME that they have contacted someone with COVID-19 or will at some point.

**Self-monitoring** means each staff member should monitor themselves for fever by taking their temperature twice a day, charting the temperature in Aladtec/EMS Manager and remain alert for symptoms (e.g., cough, shortness of breath, sore throat). Anyone on self-monitoring must contact the on-duty OIC if they develop fever or respiratory symptoms during the self-monitoring period to determine whether medical evaluation is needed.

**Close contact** is defined as:

- Being within approximately 6 feet (2 meters) of a suspected or known COVID-19 case for >15 minutes. Close contact can occur while caring for, living with, visiting, or being in an enclosed emergency vehicle with a COVID-19 case.

**-OR-**

- Having direct contact with infectious secretions of a COVID-19 case (e.g. being coughed on)

<b>Exposure</b>	<b>Personal Protective Equipment</b>	<b>Work Restrictions</b>
Prolonged, close contact with an individual with confirmed COVID-19	<ul style="list-style-type: none"> <li>- Provider NOT wearing a mask</li> <li>- HCP not wearing eye protection if the person with COVID-19 was not wearing a cloth face covering or facemask</li> <li>- Provider NOT wearing recommended PPE while performing an aerosol-generating procedure</li> </ul>	<ul style="list-style-type: none"> <li>-Exclude from work for 14 days after last exposure **</li> <li>-Self-monitor for signs/symptoms of COVID-19</li> <li>-If symptoms develop, contact supervisor prior to returning to work</li> </ul>
Any other exposure risk	Not applicable	<ul style="list-style-type: none"> <li>-No work restrictions</li> <li>-Self-monitor for signs/symptoms of COVID-19</li> <li>-If symptoms develop, contact supervisor prior to returning to work</li> </ul>

<b>SOP: COVID-19 Return to Work</b>	<b>Issue Date: 07/27/2020</b>	<b>Page 3 of 3</b>
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\*\*Note if staffing shortages occur, it may not be possible to exclude asymptomatic individuals from work. Please see CDC link for further information: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/mitigating-staff-shortages.html>

## MEDICAL DIRECTOR AGREEMENT

THIS MEDICAL DIRECTOR AGREEMENT (“Agreement”) is effective as of **September 1, 2020** (the “Effective Date”), by and between MADISON EMERGENCY PHYSICIANS, S.C. (“Provider”) and **Deer Grove Emergency Medical Services** (“Recipient”).

### RECITALS

WHEREAS, Provider is comprised of physicians licensed to practice medicine in the State of Wisconsin who specialize in providing emergency services;

WHEREAS, Recipient operates an emergency medical service for which Recipient is required to engage a qualified medical director to provide medical direction in all matters relating to emergency medical services that requires the administrative services of a competent and qualified emergency medicine physician providing EMS Medical Direction, leadership and education (the “Program”);

WHEREAS, Recipient desires to engage Provider, as an independent contractor, to provide a designated Provider employee (“Physician”), to serve as the Medical Director of the Program and to provide certain services described herein (“Medical Director Services”).

NOW, THEREFORE, in consideration of the promises and the mutual agreements and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by Provider and Recipient (collectively, “Parties” and individually, “Party”), the Parties agree as follows:

#### 1. Services.

1.1 Services to Be Provided by Provider. Provider shall provide the physician employee designated on Exhibit A to serve as the Medical Director of the Program and perform the Medical Director Services set forth on Exhibit B, both of which exhibits are attached hereto and incorporated herein by this reference.

1.2 Services to Be Provided by Recipient. Recipient shall provide all the space, supplies, equipment, furniture and fixtures as may be deemed reasonably necessary by Provider and/or Physician for the proper operation and conduct of the Program and to facilitate Physician in providing Medical Director Services. Recipient may employ or contract with personnel necessary to provide support services to Physician to aid in the performance of Medical Director Services; such personnel shall remain under the direction and control of Recipient and Recipient shall have the sole right to hire, fire, and/or discipline such personnel.

1.3 Replacement of Physician. Provider may from time to time modify Exhibit A by designating a new physician employee who shall fulfill Provider’s obligations hereunder, provided that Provider shall not change such designation more than once annually, except in cases of unforeseen circumstances (including, but not limited to, Physician’s death or long-term disability), or at Recipient’s written direction, without obtaining Recipient’s prior approval of the newly-designated Physician. The term “Physician” as used herein shall refer to the physician employee designated on Exhibit A and any of his/her designated successors.

**Commented [BDD(1):** Recognize that if they assign someone who is horrible or that you object to, your only recourse is to terminate the contract on 60 days notice. I would not suggest you put more restrictions in here because we don’t want to tie them to you as a joint employer.

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1.4 Relationship of the Parties. Provider and Recipient are independent contractors, and this Agreement shall not constitute the formation of a partnership, joint venture, employment, principal/agent relationship, or master/servant relationship. The Parties further agree that neither Provider nor any Physician shall not be entitled to any sick leave, vacation pay, retirement, social security, disability, health and unemployment benefits, nor any other benefits offered to employees of Recipient. Recipient shall not have or exercise any control or direction over the professional judgment or methods by which Provider or any employees or agents of Provider, including any Physician, perform Medical Director Services pursuant to this Agreement. Neither Party shall have any expressed or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of the other Party, except as herein provided.

**2. Term and Termination.**

2.1 Term. This Agreement shall be effective on the Effective Date and continue for a period of two (2) years thereafter (the “Initial Term”), unless earlier terminated as provided below. The Parties shall review this Agreement prior to the end of the then-current term and, if mutually agreed upon by the Parties, may extend the term of the Agreement for an additional one (1) year period (each a “Renewal Term”). The “Term” of this Agreement shall mean the Initial Term and all Renewal Terms. All such extensions shall be documented in writing and signed by the Parties prior to the expiration of the then-current term. In the event the Parties fail to appropriately document an extension, and Provider continues to provide Medical Director Services hereunder, the Term of this Agreement shall be deemed to be automatically extended on a day- to-day basis until terminated by either Party upon thirty (30) days’ prior written notice or as otherwise provided by an applicable termination provision of this Agreement.

2.2 Early Termination. The Parties may terminate this Agreement prior to the natural end of the Term as follows:

(a) Termination Upon Notice. Either Party may terminate this Agreement, for any reason, by providing at least sixty (60) calendar days’ prior written notice to the other Party.

(b) Termination for Breach. In the event of a material breach of this Agreement by one Party, the non-breaching Party may provide written notice of the breach and terminate this Agreement provided, however, that the breaching Party shall be afforded the opportunity to cure such breach, if curable, within thirty (30) days of its receipt of written notice of such breach. If the breaching Party, prior to expiration of such time period, has cured the breach, this Agreement shall remain in effect.

(c) Immediate Termination. This Agreement shall terminate immediately and automatically when:

(i) A receiver is appointed to take possession of all or substantially all of the assets of a Party, or a Party makes an assignment for the benefit of creditors, or a Party takes any action under any insolvency, bankruptcy, or reorganization act, or a Party otherwise ceases to do business; or

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(ii) Either Party is excluded from participation in any federally funded healthcare program, including Medicare or Medicaid, as of the effective date of such exclusion.

(d) Termination Based on Survey Results. If Recipient is a skilled emergency medical service provider and subject to survey by any division of the Wisconsin Department of Health Services, Provider shall have the right, in its sole discretion, to immediately terminate this Agreement in the event that, upon review of annual survey results; (a) Recipient is designated as exhibiting “substandard Quality Care”; or (b) the number of Severity/Harm or Scope/Frequency deficiencies exceed the stated average and include one or more deficiencies which are designated as either “Immediate Jeopardy” or “Significant Correction” deficiencies.

**3. Compensation.**

3.1 Compensation Rate / Monthly Hours. As compensation for Provider providing Physician to act as the Medical Director of the Program and performing Medical Director Services pursuant to this Agreement, Recipient shall pay Provider at a rate of **One Thousand Dollars (\$1,000) per month** for term of agreement, starting January 1, 2021 and **Five Hundred Dollars (\$500) per month** for September 1, 2020 through December 31, 2020.

3.2 Fair Market Value / No Referrals. The Parties acknowledge that any compensation paid under this Agreement intended to reflect fair market value for Medical Director Services, and does not, nor shall it be modified to, take into account the volume or value of any referrals between the Parties. Nothing in this Agreement shall be construed as requiring or inducing any Party or, as applicable, any of its owners, directors, members, officers, employees, affiliates, or agents to refer any patients or business, reimbursable in whole or in part under any federal or state health care program, to the other Party. Provider and Physician shall be entitled to refer patients to any hospital or other healthcare provider deemed to be best qualified to deliver medical services to any particular patient.

3.3 Payment. Recipient shall pay in full, all compensation owed to Provider within fifteen (15) days following the date on which Provider or Physician submits Time Records (defined below) to Recipient. Recipient’s obligation to make payments under this Agreement is expressly contingent upon Provider or Physician submitting Time Records as required by Section 3.4, below.

3.4 No Other Payments. Provider expressly agrees that payments made pursuant to this Agreement constitute payment in full for Provider and Physician’s provision of Medical Director Services hereunder, and that Recipient shall not be responsible for directly compensating any Provider employees, or persons otherwise under contract with Provider, including any Physician, while this Agreement is in effect. Provider shall be solely responsible for making all deductions and withholdings which may be required by federal, state and local law for any Physician and to any Provider employee that may directly or indirectly assist in the provision of services under this Agreement.

3.5 Professional Fees Excluded. Any billing or collection of professional fees in connection with Medical Director Services shall be the sole responsibility of Provider. Recipient shall not collect professional fees on Provider’s behalf.

**4. Performance of Services.**

4.1 Physician Qualifications. Provider shall ensure that any Physician:

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- (a) Is duly licensed as a physician in the State of Wisconsin;
- (b) Maintains all customary and appropriate narcotics and controlled substances numbers and licenses as required by federal, state, and local laws and regulations;
- (c) Be board-certified in Emergency Medicine or board-eligible in Emergency Medicine, so long as Physician is actively pursuing board certification, unless this requirement is waived in writing, in whole or in part, by Recipient;
- (d) Maintains good standing participation in the Medicare and Wisconsin Medicaid programs;
- (e) Has current certification in ACLS, unless Physician is certified by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine, if Medical Director Services includes providing medical direction for an emergency medical services provider; and
- (f) Meets all of the qualifications of Wis. Admin. Code DHS 110.49(1) and/or any current or future requirements of EMS Medical Directors imposed by federal or Wisconsin law, if Medical Director Services includes providing medical direction for an emergency medical services provider.

4.2 Physician Standards. Physician shall provide Medical Director Services in accordance with: (i) currently approved methods and practices of the appropriate licensing authority for physicians and any other applicable state agency or organization governing physicians; (ii) the ethical and professional standards of the American Medical Association; (iii) all applicable federal, state and local laws and regulations; (iv) prevailing professional standards in the community, at the time such services are rendered; (v) those internal policies and procedures of Recipient which have been provided to Provider in writing, specifically noting their inclusion under this Section 4.2(v); and (vi) standards of any applicable licensing, regulatory, accrediting or certifying body made known to Provider in writing, specifically noting their inclusion under this Section 4.2(vi).

4.3 Recipient Qualifications / Standards. Recipient agrees that any of its employees and agents who assist Physician in providing Medical Director Services under this Agreement must, at all times, be qualified and in good standing with any applicable professional standards. Recipient's employees and agents shall provide assistance to Physician in a workmanlike manner and in accordance with, as applicable: (i) currently approved methods and practices of the appropriate licensing authority and any other applicable state agency or organization; (ii) ethical and professional standards; (iii) federal, state and local laws and regulations; and (iv) prevailing professional standards in the community, at the time such services are rendered.

**5. Insurance / Claims / Liabilities.**

5.1 Provider / Physician Coverage. Physician is an employee of Provider, and, in performing Medical Director Services under this Agreement, Physician will be acting within the scope of Physician's employment with Provider. Provider shall, at its sole cost and expense, provide liability coverage for the acts or omission of acts of its employees, including Physician, which are committed within the scope of their employment. Upon Recipient's written request, Provider shall deliver copies

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of such policies to Recipient, and any modifications, extensions or renewals of such policies to or upon notification from an insurance carrier that a policy will be canceled.

5.2 Recipient Coverage. Recipient, at its sole cost and expense, shall procure and maintain in full force and effect throughout the Term of this Agreement, such policies of general liability, professional liability and other insurance as shall be necessary to insure Recipient and its employees and agents against any claim(s) for damages arising by reason of personal injuries or death occasioned directly or indirectly in connection with the performance of any service by Recipient, the use of any property and facilities or equipment provided by Recipient and the activities performed by Recipient in connection with the Agreement.

5.3 Claims Notification. Each Party shall promptly notify the other in the event it has reason to believe a claim may exist against the other Party, or any Physician, related to the services provided under this Agreement. Notification under this section shall be for information purposes only and shall not substitute for the statutory notification and claim procedures of Sections 893.80 and/or 893.82 of the Wisconsin Statutes, if and as applicable.

5.4 Mutual Indemnification / Hold Harmless. To the extent permitted by law and except as may be limited by Section 5.5, below, each Party shall indemnify and hold harmless the other Party, its directors, officers, employees (including Physician), agents, affiliates, successors, and assigns from and against all claims, causes of action, suits, demands, liabilities, damages, penalties, judgments, and expenses (including, without limitation, reasonable attorney fees) arising out of or resulting from: (a) its breach of the representations, warranties, covenants, or agreements contained in this Agreement by the indemnifying Party; (b) its violation of applicable federal, state, or local laws, rules, or regulations; or (c) any action, claim, suit, or proceeding brought by any third party arising from any of its acts or omissions or acts or omissions of its employees or agents.

5.5 Immunity. Nothing in this Agreement is intended to amend, abrogate, or waive the right of either Party to claim immunity for acts or omissions undertaken under this Agreement, including but not limited to governmental/sovereign immunity and/or the civil immunity afforded to medical directors reviewing the performance of emergency medical services practitioners under Wis. Stat. § 146.37.

**6. Confidentiality / Records.**

6.1 Confidentiality. Neither Party will disclose confidential or proprietary information relating to the other Party's operations (such as strategic plans, business plans, financial information, volume data, etc.) which has been identified by one Party in writing to the other Party as confidential or proprietary, except as consented to or requested by the Party or as required by law, in which case, the Party legally compelled to disclose the information shall, as soon as practicable, inform the other Party of such circumstances.

6.2 Public Records Law. In the event that Recipient is an entity subject to Public Records Law, and a request for materials containing the financial terms of this Agreement, or other data, information, or materials identified by Provider in writing as confidential or proprietary is made to Recipient or Recipient's officials or employees pursuant to applicable Public Records Law, Recipient agrees to provide notice to Provider and allow Provider five (5) business days to identify those materials or parts of materials which Provider believes should be exempt from disclosure and kept

**Commented [BDD(2):** This is the same issue as we had with the mask-sanitizing machine. Its probably more likely to arise in this context than any other. The issue is that MEP is not a government-affiliated entity subject to the liability caps on municipal entities. If you agree to indemnify them, there is no cap and there is huge exposure. Also, again, liabilities assumed by contract are not automatically insured.

I doubt this is an insurmountable issue. There are at least two potential solutions: 1. Remove the promise for DGEMS to indemnify; or 2. Make sure you have sufficient insurance to cover a claim against MEP. First, I'd talk with your insurer like you did with the mask machine. Second, I'd talk with MEP to see if they would withdraw this provision. I doubt they will, but I think talking about it helps. I'd be happy to talk with their lawyer about it too in case there is a solution I'm not seeing.

Stier was set up so that so he was an employee of DGEMS so he was protected by the liability cap.

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confidential. If Recipient does not agree that such records need not be disclosed, they will provide Provider with notice and an additional five (5) business days for Provider to seek protection against disclosure from a court of competent jurisdiction. If Provider receives a public record request for any documents or information arising out of the performance of services under this Agreement, it shall not respond to the request, but shall immediately forward the request to Recipient. Upon request from Recipient, Provider shall reasonably cooperate in producing the information or data to fulfill a public record request related to this Agreement. Provider recognizes that Section 19.36(3), Wisconsin Statutes deems certain contractor records to be public records under the law and therefore Provider agrees that it will maintain such records to the fullest extent required by law.

6.3 Access to Records. Until the expiration of four (4) years after the furnishing of services described herein by Provider and its employed and contracted health care professionals, upon proper demand and with the prior written consent of Recipient, Provider shall make available to the Secretary of the U.S. Department of Health and Human Services, the Comptroller General of the United States, or any of their duly authorized representatives, this Agreement, and such books, documents and records of Provider as are necessary to certify the nature and extent of the cost or value of services provided hereunder. If Provider carries out any of its duties hereunder pursuant to a subcontract, and if the services provided pursuant to said subcontract have a value or cost of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12) month period, and such subcontract is with a related organization, such subcontract shall contain a clause requiring the subcontractor to retain and allow access to its records on the same terms and conditions as required of Provider by this Section 6.3. This Section 6.3 shall be null and void should it be determined that Section 1861(v)(1)(I) of the Social Security Act, as amended, is not applicable to this Agreement.

6.4 Privacy / HIPAA. The Parties acknowledge all state and federal statutes and regulations regarding the privacy and security of patient health information, including but not limited to all such regulations under the Health Insurance Portability and Accountability Act of 1996. The Parties agree to protect the privacy and security of all patient health information in accordance with and as established by all such statutes and regulations.

**7. Miscellaneous.**

7.1 Notices. Any notice or communication required or permitted to be given under this Agreement shall be served personally, sent by United States certified mail, or sent by email to the following address:

If to Recipient: Deer Grove EMS  
Attn: Eric Lang  
Chief of EMS  
4030 County Highway N  
Cottage Grove, WI 53527

If to Provider: Madison Emergency Physicians, S.C.  
Attn: Michael Foley, MD  
President & CEO  
Suite A404  
700 South Park Street  
Madison, WI 53715

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Any change to the notice address listed above must be given to the other party in the same manner as described in this section. The date of notice shall be the date of delivery if the notice is personally delivered or the date of mailing if the notice is sent by United States certified mail. Each Party agrees to maintain evidence of the respective notice method utilized.

7.2 Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes all prior proposals, negotiations, representations, communications, writings and agreements between the Parties with respect to the subject matter hereof, whether oral or written. This Agreement may only be amended or modified by a subsequent written agreement between duly authorized representatives of the Parties. This Agreement shall be binding on the Parties, their successors, and permitted assigns.

7.3 Exclusivity. This Agreement is nonexclusive as to both of the Parties, and shall not interfere with the right of either Party to enter a similar agreement with other parties.

7.4 Assignment. No Party may assign any of its rights, duties or obligations under this Agreement without the prior written consent of the other Parties.

7.5 Governing Law and Venue. This agreement shall be governed by and interpreted under the laws of the State of Wisconsin. Venue of any action initiated by either Party shall be in Dane County, Wisconsin.

7.6 Waiver. Waiver by a Party of breach or noncompliance with any term or condition of this Agreement can be accomplished only by a specific written agreement and shall not operate as or be construed to be a waiver of any subsequent breach or noncompliance.

7.7 Severability. If any provision or any part of any provision of this Agreement shall be determined to be void, illegal, invalid or unenforceable, this determination shall not affect the remainder of this Agreement, which shall continue in full force and effect in accordance with its remaining terms.

7.8 Marketing. Recipient agrees to obtain advance written approval from the Provider's President, before referring to Provider or any Provider actor (including but not limited to Physician) in any advertising or other promotional materials, in any medium.

7.9 Non-Discrimination. Neither Party shall differentiate or discriminate in the provision of medical services on the basis of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation, age, medical condition, medical history, genetics, evidence of insurability, or claims history, in violation of any applicable state, federal, or local law or regulation, or other rules or policies, including, without limitation, the Age Discrimination Act of 1975, the Americans with Disabilities Act, and all regulations issued pursuant thereto and as may be amended from time to time. As applicable, Provider and Recipient shall be in full compliance with Section 504 of the Rehabilitation Act of 1973, Titles VI and VII of the 1964 Civil Rights Act, and all regulations issued pursuant thereto and as may be amended from time to time.

7.10 Counterparts. This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

**AGREEMENT WITH ATTORNEY BARKER COMMENTS – NOT A CLEAN VERSION**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the date written below.

**RECIPIENT**  
**Deer Grove EMS**

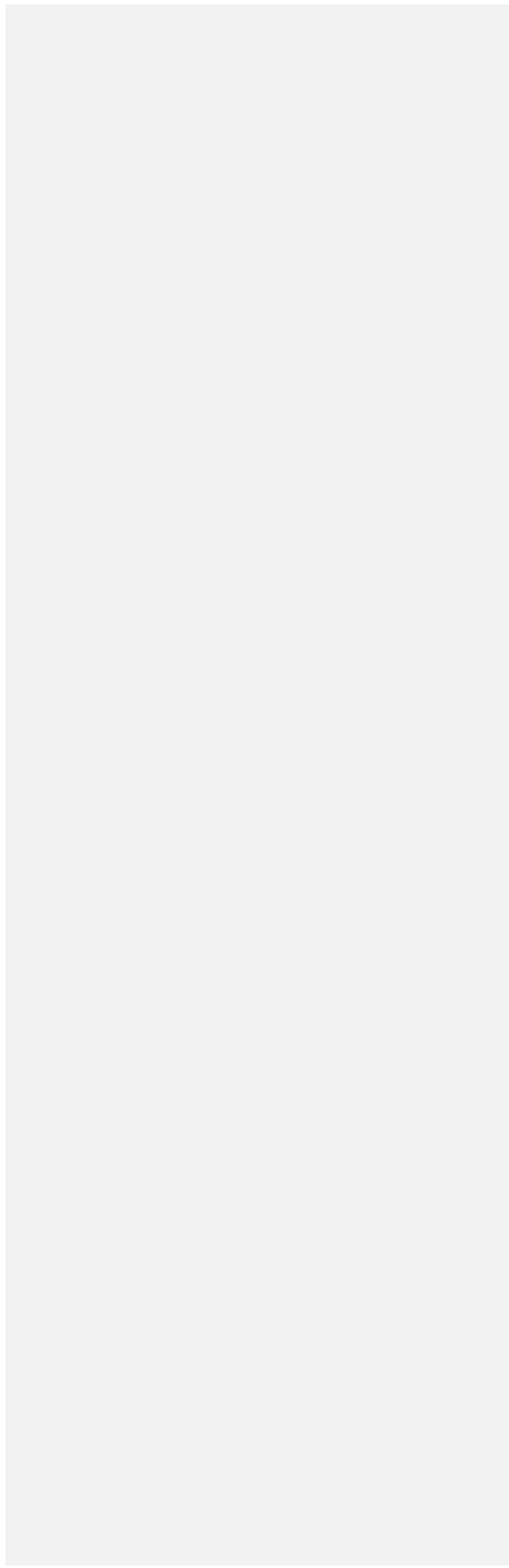
\_\_\_\_\_  
**Eric Lang**  
**Chief of EMS**

Signature Date:

**PROVIDER**  
**Madison Emergency Physician, S.C.:**

\_\_\_\_\_  
**Michael J. Foley, MD**  
**President & CEO**

Signature Date:



**EXHIBIT A  
DESIGNATED PHYSICIAN**

The following physician employee(s) of Provider shall serve as Medical Director and provide Medical Director Services under this Agreement unless and until a substitute is appointed pursuant to the provisions of Section 1.3 of the Agreement:

**Kacey Kronenfeld, MD (Primary)  
John Aguilar, MD (Associate)**

**EXHIBIT B  
MEDICAL DIRECTOR SERVICES**

The Medical Director shall have primary responsibility for ensuring that the professional and administrative activities provided within the Recipient's emergency services line are provided in accordance with all federal, state and local laws, applicable policies and procedures and all quality of care initiatives.

**EXAMPLES OF SERVICES NOT SPECIFIC TO EMS:**

- Serve as patient advocate and maintain liaison with area hospitals, emergency departments, physicians, pre-hospital providers and nurses
- Provide quarterly updates to Recipient's leadership team
- Assist in the coordination of research projects and their implementation
- Establish, implement, revise and authorize the use of system-wide protocols, policies, standing orders, and procedures for all patient care
- Provide off-line medical direction services to include review, and approval of the service protocols, quality improvement reviews
- Set and ensure compliance with patient-care standards

**EXAMPLES OF SERVICES SPECIFIC TO EMS:**

- Interact with regional, state and local EMS authorities to ensure standards, needs and requirements are met and resource utilization is optimized
- Assist EMS services in developing, implementing, evaluating, and supervising a continuous, system and patient quality improvement program in accordance with the state and federal regulations
- Participate in educational programs for EMS services
- Advise and assist in the planning and implementation of new or expanded EMS service programs that promote the public welfare
- Review EMS reports and run sheets
- Maintain and continue education appropriate for the EMS Medical Director, administrative staff, communication and patient care personnel
- Maintain education and proficiency testing for members of EMS services
- Provide medical advisory services related to the first responder programs
- Establish the procedures or protocols for non-transport of patients
- Establish criteria for initial emergency response and determine patient destination
- Develop professional relationships with other local EMS services
- Ensure the qualifications of EMS providers are maintained on an ongoing basis
- Recommend certification, recertification and decertification of EMS providers to the appropriate certifying agency

## MEDICAL DIRECTOR AGREEMENT

THIS MEDICAL DIRECTOR AGREEMENT (“Agreement”) is effective as of **September 1, 2020** (the “Effective Date”), by and between MADISON EMERGENCY PHYSICIANS, S.C. (“Provider”) and **Deer Grove Emergency Medical Services** (“Recipient”).

### RECITALS

WHEREAS, Provider is comprised of physicians licensed to practice medicine in the State of Wisconsin who specialize in providing emergency services;

WHEREAS, Recipient operates an emergency medical service for which Recipient is required to engage a qualified medical director to provide medical direction in all matters relating to emergency medical services that requires the administrative services of a competent and qualified emergency medicine physician providing EMS Medical Direction, leadership and education (the “Program”);

WHEREAS, Recipient desires to engage Provider, as an independent contractor, to provide a designated Provider employee (“Physician”), to serve as the Medical Director of the Program and to provide certain services described herein (“Medical Director Services”).

NOW, THEREFORE, in consideration of the promises and the mutual agreements and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by Provider and Recipient (collectively, “Parties” and individually, “Party”), the Parties agree as follows:

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1.1 Services to Be Provided by Provider. Provider shall provide the physician employee designated on Exhibit A to serve as the Medical Director of the Program and perform the Medical Director Services set forth on Exhibit B, both of which exhibits are attached hereto and incorporated herein by this reference.

1.2 Services to Be Provided by Recipient. Recipient shall provide all the space, supplies, equipment, furniture and fixtures as may be deemed reasonably necessary by Provider and/or Physician for the proper operation and conduct of the Program and to facilitate Physician in providing Medical Director Services. Recipient may employ or contract with personnel necessary to provide support services to Physician to aid in the performance of Medical Director Services; such personnel shall remain under the direction and control of Recipient and Recipient shall have the sole right to hire, fire, and/or discipline such personnel.

1.3 Replacement of Physician. Provider may from time to time modify Exhibit A by designating a new physician employee who shall fulfill Provider’s obligations hereunder, provided that Provider shall not change such designation more than once annually, except in cases of unforeseen circumstances (including, but not limited to, Physician’s death or long-term disability), or at Recipient’s written direction, without obtaining Recipient’s prior approval of the newly-designated Physician. The term “Physician” as used herein shall refer to the physician employee designated on Exhibit A and any of his/her designated successors.

1.4 Relationship of the Parties. Provider and Recipient are independent contractors, and this Agreement shall not constitute the formation of a partnership, joint venture, employment, principal/agent relationship, or master/servant relationship. The Parties further agree that neither Provider nor any Physician shall not be entitled to any sick leave, vacation pay, retirement, social security, disability, health and unemployment benefits, nor any other benefits offered to employees of Recipient. Recipient shall not have or exercise any control or direction over the professional judgment or methods by which Provider or any employees or agents of Provider, including any Physician, perform Medical Director Services pursuant to this Agreement. Neither Party shall have any expressed or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of the other Party, except as herein provided.

## 2. Term and Termination.

2.1 Term. This Agreement shall be effective on the Effective Date and continue for a period of two (2) years thereafter (the “Initial Term”), unless earlier terminated as provided below. The Parties shall review this Agreement prior to the end of the then-current term and, if mutually agreed upon by the Parties, may extend the term of the Agreement for an additional one (1) year period (each a “Renewal Term”). The “Term” of this Agreement shall mean the Initial Term and all Renewal Terms. All such extensions shall be documented in writing and signed by the Parties prior to the expiration of the then-current term. In the event the Parties fail to appropriately document an extension, and Provider continues to provide Medical Director Services hereunder, the Term of this Agreement shall be deemed to be automatically extended on a day- to-day basis until terminated by either Party upon thirty (30) days’ prior written notice or as otherwise provided by an applicable termination provision of this Agreement.

2.2 Early Termination. The Parties may terminate this Agreement prior to the natural end of the Term as follows:

(a) Termination Upon Notice. Either Party may terminate this Agreement, for any reason, by providing at least sixty (60) calendar days’ prior written notice to the other Party.

(b) Termination for Breach. In the event of a material breach of this Agreement by one Party, the non-breaching Party may provide written notice of the breach and terminate this Agreement provided, however, that the breaching Party shall be afforded the opportunity to cure such breach, if curable, within thirty (30) days of its receipt of written notice of such breach. If the breaching Party, prior to expiration of such time period, has cured the breach, this Agreement shall remain in effect.

(c) Immediate Termination. This Agreement shall terminate immediately and automatically when:

(i) A receiver is appointed to take possession of all or substantially all of the assets of a Party, or a Party makes an assignment for the benefit of creditors, or a Party takes any action under any insolvency, bankruptcy, or reorganization act, or a Party otherwise ceases to do business; or

(ii) Either Party is excluded from participation in any federally funded healthcare program, including Medicare or Medicaid, as of the effective date of such exclusion.

(d) Termination Based on Survey Results. If Recipient is a skilled emergency medical service provider and subject to survey by any division of the Wisconsin Department of Health Services, Provider shall have the right, in its sole discretion, to immediately terminate this Agreement in the event that, upon review of annual survey results; (a) Recipient is designated as exhibiting “substandard Quality Care”; or (b) the number of Severity/Harm or Scope/Frequency deficiencies exceed the stated average and include one or more deficiencies which are designated as either “Immediate Jeopardy” or “Significant Correction” deficiencies.

### **3. Compensation.**

3.1 Compensation Rate / Monthly Hours. As compensation for Provider providing Physician to act as the Medical Director of the Program and performing Medical Director Services pursuant to this Agreement, Recipient shall pay Provider at a rate of **One Thousand Dollars (\$1,000) per month** for term of agreement, starting January 1, 2021 and **Five Hundred Dollars (\$500) per month** for September 1, 2020 through December 31, 2020.

3.2 Fair Market Value / No Referrals. The Parties acknowledge that any compensation paid under this Agreement intended to reflect fair market value for Medical Director Services, and does not, nor shall it be modified to, take into account the volume or value of any referrals between the Parties. Nothing in this Agreement shall be construed as requiring or inducing any Party or, as applicable, any of its owners, directors, members, officers, employees, affiliates, or agents to refer any patients or business, reimbursable in whole or in part under any federal or state health care program, to the other Party. Provider and Physician shall be entitled to refer patients to any hospital or other healthcare provider deemed to be best qualified to deliver medical services to any particular patient.

3.3 Payment. Recipient shall pay in full, all compensation owed to Provider within fifteen (15) days following the date on which Provider or Physician submits Time Records (defined below) to Recipient. Recipient’s obligation to make payments under this Agreement is expressly contingent upon Provider or Physician submitting Time Records as required by Section 3.4, below.

3.4 No Other Payments. Provider expressly agrees that payments made pursuant to this Agreement constitute payment in full for Provider and Physician’s provision of Medical Director Services hereunder, and that Recipient shall not be responsible for directly compensating any Provider employees, or persons otherwise under contract with Provider, including any Physician, while this Agreement is in effect. Provider shall be solely responsible for making all deductions and withholdings which may be required by federal, state and local law for any Physician and to any Provider employee that may directly or indirectly assist in the provision of services under this Agreement.

3.5 Professional Fees Excluded. Any billing or collection of professional fees in connection with Medical Director Services shall be the sole responsibility of Provider. Recipient shall not collect professional fees on Provider’s behalf.

### **4. Performance of Services.**

4.1 Physician Qualifications. Provider shall ensure that any Physician:

- (a) Is duly licensed as a physician in the State of Wisconsin;
- (b) Maintains all customary and appropriate narcotics and controlled substances numbers and licenses as required by federal, state, and local laws and regulations;
- (c) Be board-certified in Emergency Medicine or board-eligible in Emergency Medicine, so long as Physician is actively pursuing board certification, unless this requirement is waived in writing, in whole or in part, by Recipient;
- (d) Maintains good standing participation in the Medicare and Wisconsin Medicaid programs;
- (e) Has current certification in ACLS, unless Physician is certified by the American Board of Emergency Medicine or the American Osteopathic Board of Emergency Medicine, if Medical Director Services includes providing medical direction for an emergency medical services provider; and
- (f) Meets all of the qualifications of Wis. Admin. Code DHS 110.49(1) and/or any current or future requirements of EMS Medical Directors imposed by federal or Wisconsin law, if Medical Director Services includes providing medical direction for an emergency medical services provider.

4.2 Physician Standards. Physician shall provide Medical Director Services in accordance with: (i) currently approved methods and practices of the appropriate licensing authority for physicians and any other applicable state agency or organization governing physicians; (ii) the ethical and professional standards of the American Medical Association; (iii) all applicable federal, state and local laws and regulations; (iv) prevailing professional standards in the community, at the time such services are rendered; (v) those internal policies and procedures of Recipient which have been provided to Provider in writing, specifically noting their inclusion under this Section 4.2(v); and (vi) standards of any applicable licensing, regulatory, accrediting or certifying body made known to Provider in writing, specifically noting their inclusion under this Section 4.2(vi).

4.3 Recipient Qualifications / Standards. Recipient agrees that any of its employees and agents who assist Physician in providing Medical Director Services under this Agreement must, at all times, be qualified and in good standing with any applicable professional standards. Recipient's employees and agents shall provide assistance to Physician in a workmanlike manner and in accordance with, as applicable: (i) currently approved methods and practices of the appropriate licensing authority and any other applicable state agency or organization; (ii) ethical and professional standards; (iii) federal, state and local laws and regulations; and (iv) prevailing professional standards in the community, at the time such services are rendered.

## 5. Insurance / Claims / Liabilities.

5.1 Provider / Physician Coverage. Physician is an employee of Provider, and, in performing Medical Director Services under this Agreement, Physician will be acting within the scope of Physician's employment with Provider. Provider shall, at its sole cost and expense, provide liability coverage for the acts or omission of acts of its employees, including Physician, which are committed within the scope of their employment. Upon Recipient's written request, Provider shall deliver copies

of such policies to Recipient, and any modifications, extensions or renewals of such policies to or upon notification from an insurance carrier that a policy will be canceled.

5.2 Recipient Coverage. Recipient, at its sole cost and expense, shall procure and maintain in full force and effect throughout the Term of this Agreement, such policies of general liability, professional liability and other insurance as shall be necessary to insure Recipient and its employees and agents against any claim(s) for damages arising by reason of personal injuries or death occasioned directly or indirectly in connection with the performance of any service by Recipient, the use of any property and facilities or equipment provided by Recipient and the activities performed by Recipient in connection with the Agreement.

5.3 Claims Notification. Each Party shall promptly notify the other in the event it has reason to believe a claim may exist against the other Party, or any Physician, related to the services provided under this Agreement. Notification under this section shall be for information purposes only and shall not substitute for the statutory notification and claim procedures of Sections 893.80 and/or 893.82 of the Wisconsin Statutes, if and as applicable.

5.4 Mutual Indemnification / Hold Harmless. The indemnification provided herein is subject to and shall not exceed the limitations on damages set forth in Section 893.80, Wis. Stats. as well as any other statute or legal rule that serves to limit claims or damages against Deer-Grove EMS, and except as may be limited by Section 5.5, below, each Party shall indemnify and hold harmless the other Party, its directors, officers, employees (including Physician), agents, affiliates, successors, and assigns from and against all claims, causes of action, suits, demands, liabilities, damages, penalties, judgments, and expenses (including, without limitation, reasonable attorney fees) arising out of or resulting from: (a) its breach of the representations, warranties, covenants, or agreements contained in this Agreement by the indemnifying Party; (b) its violation of applicable federal, state, or local laws, rules, or regulations; or (c) any action, claim, suit, or proceeding brought by any third party arising from any of its acts or omissions or acts or omissions of its employees or agents.

5.5 Immunity. Nothing in this Agreement is intended to amend, abrogate, or waive the right of either Party to claim immunity for acts or omissions undertaken under this Agreement, including but not limited to governmental/sovereign immunity and/or the civil immunity afforded to medical directors reviewing the performance of emergency medical services practitioners under Wis. Stat. § 146.37.

## **6. Confidentiality / Records.**

6.1 Confidentiality. Neither Party will disclose confidential or proprietary information relating to the other Party's operations (such as strategic plans, business plans, financial information, volume data, etc.) which has been identified by one Party in writing to the other Party as confidential or proprietary, except as consented to or requested by the Party or as required by law, in which case, the Party legally compelled to disclose the information shall, as soon as practicable, inform the other Party of such circumstances.

6.2 Public Records Law. In the event that Recipient is an entity subject to Public Records Law, and a request for materials containing the financial terms of this Agreement, or other data, information, or materials identified by Provider in writing as confidential or proprietary is made to Recipient or Recipient's officials or employees pursuant to applicable Public Records Law, Recipient

agrees to provide notice to Provider and allow Provider five (5) business days to identify those materials or parts of materials which Provider believes should be exempt from disclosure and kept confidential. If Recipient does not agree that such records need not be disclosed, they will provide Provider with notice and an additional five (5) business days for Provider to seek protection against disclosure from a court of competent jurisdiction. If Provider receives a public record request for any documents or information arising out of the performance of services under this Agreement, it shall not respond to the request, but shall immediately forward the request to Recipient. Upon request from Recipient, Provider shall reasonably cooperate in producing the information or data to fulfill a public record request related to this Agreement. Provider recognizes that Section 19.36(3), Wisconsin Statutes deems certain contractor records to be public records under the law and therefore Provider agrees that it will maintain such records to the fullest extent required by law.

6.3 Access to Records. Until the expiration of four (4) years after the furnishing of services described herein by Provider and its employed and contracted health care professionals, upon proper demand and with the prior written consent of Recipient, Provider shall make available to the Secretary of the U.S. Department of Health and Human Services, the Comptroller General of the United States, or any of their duly authorized representatives, this Agreement, and such books, documents and records of Provider as are necessary to certify the nature and extent of the cost or value of services provided hereunder. If Provider carries out any of its duties hereunder pursuant to a subcontract, and if the services provided pursuant to said subcontract have a value or cost of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12) month period, and such subcontract is with a related organization, such subcontract shall contain a clause requiring the subcontractor to retain and allow access to its records on the same terms and conditions as required of Provider by this Section 6.3. This Section 6.3 shall be null and void should it be determined that Section 1861(v)(1)(I) of the Social Security Act, as amended, is not applicable to this Agreement.

6.4 Privacy / HIPAA. The Parties acknowledge all state and federal statutes and regulations regarding the privacy and security of patient health information, including but not limited to all such regulations under the Health Insurance Portability and Accountability Act of 1996. The Parties agree to protect the privacy and security of all patient health information in accordance with and as established by all such statutes and regulations.

**7. Miscellaneous.**

7.1 Notices. Any notice or communication required or permitted to be given under this Agreement shall be served personally, sent by United States certified mail, or sent by email to the following address:

If to Recipient:	Deer Grove EMS Attn: Eric Lang Chief of EMS 4030 County Highway N Cottage Grove, WI 53527
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If to Provider:	Madison Emergency Physicians, S.C. Attn: Michael Foley, MD President & CEO Suite A404
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700 South Park Street  
Madison, WI 53715

Any change to the notice address listed above must be given to the other party in the same manner as described in this section. The date of notice shall be the date of delivery if the notice is personally delivered or the date of mailing if the notice is sent by United States certified mail. Each Party agrees to maintain evidence of the respective notice method utilized.

7.2 Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes all prior proposals, negotiations, representations, communications, writings and agreements between the Parties with respect to the subject matter hereof, whether oral or written. This Agreement may only be amended or modified by a subsequent written agreement between duly authorized representatives of the Parties. This Agreement shall be binding on the Parties, their successors, and permitted assigns.

7.3 Exclusivity. This Agreement is nonexclusive as to both of the Parties, and shall not interfere with the right of either Party to enter a similar agreement with other parties.

7.4 Assignment. No Party may assign any of its rights, duties or obligations under this Agreement without the prior written consent of the other Parties.

7.5 Governing Law and Venue. This agreement shall be governed by and interpreted under the laws of the State of Wisconsin. Venue of any action initiated by either Party shall be in Dane County, Wisconsin.

7.6 Waiver. Waiver by a Party of breach or noncompliance with any term or condition of this Agreement can be accomplished only by a specific written agreement and shall not operate as or be construed to be a waiver of any subsequent breach or noncompliance.

7.7 Severability. If any provision or any part of any provision of this Agreement shall be determined to be void, illegal, invalid or unenforceable, this determination shall not affect the remainder of this Agreement, which shall continue in full force and effect in accordance with its remaining terms.

7.8 Marketing. Recipient agrees to obtain advance written approval from the Provider's President, before referring to Provider or any Provider actor (including but not limited to Physician) in any advertising or other promotional materials, in any medium.

7.9 Non-Discrimination. Neither Party shall differentiate or discriminate in the provision of medical services on the basis of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation, age, medical condition, medical history, genetics, evidence of insurability, or claims history, in violation of any applicable state, federal, or local law or regulation, or other rules or policies, including, without limitation, the Age Discrimination Act of 1975, the Americans with Disabilities Act, and all regulations issued pursuant thereto and as may be amended from time to time. As applicable, Provider and Recipient shall be in full compliance with Section 504 of the Rehabilitation Act of 1973, Titles VI and VII of the 1964 Civil Rights Act, and all regulations issued pursuant thereto and as may be amended from time to time.

7.10 Counterparts. This Agreement may be executed electronically and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the date written below.

**RECIPIENT**  
**Deer Grove EMS**

\_\_\_\_\_  
**Eric Lang**  
**Chief of EMS**

Signature Date: \_\_\_\_\_

**PROVIDER**  
**Madison Emergency Physician, S.C.:**



\_\_\_\_\_  
**Michael J. Foley, MD**  
**President & CEO**

Signature Date: August 11, 2020

**EXHIBIT A**  
**DESIGNATED PHYSICIAN**

The following physician employee(s) of Provider shall serve as Medical Director and provide Medical Director Services under this Agreement unless and until a substitute is appointed pursuant to the provisions of Section 1.3 of the Agreement:

**Kacey Kronenfeld, MD (Primary)**  
**John Aguilar, MD (Associate)**

## **EXHIBIT B MEDICAL DIRECTOR SERVICES**

The Medical Director shall have primary responsibility for ensuring that the professional and administrative activities provided within the Recipient's emergency services line are provided in accordance with all federal, state and local laws, applicable policies and procedures and all quality of care initiatives.

### **EXAMPLES OF SERVICES NOT SPECIFIC TO EMS:**

- Serve as patient advocate and maintain liaison with area hospitals, emergency departments, physicians, pre-hospital providers and nurses
- Provide quarterly updates to Recipient's leadership team
- Assist in the coordination of research projects and their implementation
- Establish, implement, revise and authorize the use of system-wide protocols, policies, standing orders, and procedures for all patient care
- Provide off-line medical direction services to include review, and approval of the service protocols, quality improvement reviews
- Set and ensure compliance with patient-care standards

### **EXAMPLES OF SERVICES SPECIFIC TO EMS:**

- Interact with regional, state and local EMS authorities to ensure standards, needs and requirements are met and resource utilization is optimized
- Assist EMS services in developing, implementing, evaluating, and supervising a continuous, system and patient quality improvement program in accordance with the state and federal regulations
- Participate in educational programs for EMS services
- Advise and assist in the planning and implementation of new or expanded EMS service programs that promote the public welfare
- Review EMS reports and run sheets
- Maintain and continue education appropriate for the EMS Medical Director, administrative staff, communication and patient care personnel
- Maintain education and proficiency testing for members of EMS services
- Provide medical advisory services related to the first responder programs
- Establish the procedures or protocols for non-transport of patients
- Establish criteria for initial emergency response and determine patient destination
- Develop professional relationships with other local EMS services
- Ensure the qualifications of EMS providers are maintained on an ongoing basis
- Recommend certification, recertification and decertification of EMS providers to the appropriate certifying agency

# Vision Plan

**New for 2021:** The supplemental vision plan offered through ETF will be available to WPE (local) employers. needs to be submitted to participate in this program. If you would like to offer this benefit to your employees would like more information, please contact [Megan Wohlfeil](#) or [ETFsales@deltadentalwi.com](mailto:ETFsales@deltadentalwi.com) with Delta Der

DeltaVision (offered through Delta Dental of Wisconsin) in partnership with EyeMed Vision Care is the new vision plan for 2021. The benefit offering is the same as the current coverage provided by VSP, but at a lower cost. Employees will receive a new vision member card from EyeMed prior to the start of the new plan year.

Coverage includes:

- No charge for standard progressive lenses
- Annual routine exams for adults (twice per year for children)
- Annual contact lens exam and \$150 allowance for contacts or frames

## DeltaVision 2021 Rates

### Active Employee and COBRA Continuant Monthly Rates

Employee only	Employee plus child(ren)	Employee plus spouse	Employee plus child(ren) plus spouse
\$5.72	\$12.88	\$11.42	\$20.58

Line Item #	Description	2020 DGEMS Budget	2020 YTD Thru July	Proposed 2021 DGEMS Budget	Difference (\$)	Difference (%)
720	WAGES	\$ 506,550.00	\$ 276,666.41	\$ 826,000.00	+\$319,450.00	+63.06%
721	HEALTH INSURANCE	\$ 137,120.00	\$ 86,522.40	\$ 309,500.00	+\$172,380.00	+125.71%
722	WORK. COMP.	\$ 27,790.00	\$ 11,409.25	\$ 21,000.00	-\$6,790.00	-24.43%
723	RETIREMENT	\$ 58,700.00	\$ 38,182.70	\$ 104,900.00	+\$46,200.00	+78.71%
724	EMPLOYER'S FICA	\$ 44,740.00	\$ 27,413.94	\$ 77,100.00	+\$32,360.00	+72.33%
725	STAFF CONT. EDUC.	\$ 9,000.00	\$ 1,222.00	\$ 14,200.00	+\$5,200.00	+57.78%
726	TRAVEL/MILEAGE REIMBURS	\$ 500.00	\$ -	\$ 500.00		
728	MEDICAL DIRECTOR FEE	\$ 6,000.00	\$ 3,500.00	\$ 12,000.00	+\$6,000.00	+100.00%
734	OVERTIME	\$ 113,260.00	\$ 74,620.73	\$ 189,600.00	+\$76,340.00	+67.40%
735	EMT STIPEND	\$ 25,000.00	\$ 11,448.00	\$ 25,000.00		
736	LIFEQUEST BILLING	\$ 45,500.00	\$ 24,496.58	\$ 45,500.00		
740	OFFICE EQUIPMENT	\$ 1,630.00	\$ 563.67	\$ 1,630.00		
742	OFFICE SUPPLIES	\$ 2,000.00	\$ 473.65	\$ 2,000.00		
770	COMMUNICATIONS	\$ 6,000.00	\$ 2,710.85	\$ 5,800.00	-\$200.00	-3.33%
775	INFORMATION TECHNOLOGY	\$ 6,850.00	\$ 2,369.86	\$ 7,230.00	+\$380.00	+5.55%
790	PUBLICITY&ADVERTISING	\$ 2,000.00	\$ -	\$ 2,000.00		
791	TRAINING CENTER (EXPENSE)	\$ 2,000.00	\$ 733.27	\$ 2,000.00		
810	EMT RECOGNITION	\$ 2,500.00	\$ 563.56	\$ 2,500.00		
820	EMT CONT EDUC.	\$ 5,000.00	\$ -	\$ 5,000.00		
825	CHIEF CONTINUING EDUC.	\$ 1,500.00	\$ 332.08	\$ 1,500.00		
829	VEHICLE MAINTENANCE	\$ 10,380.00	\$ 10,639.65	\$ 10,500.00	+\$120.00	+1.16%
831	FUEL	\$ 14,000.00	\$ 6,248.76	\$ 14,000.00		
840	EQUIPMENT (NON-DISPOS)	\$ 16,800.00	\$ 7,366.24	\$ 5,300.00	-\$11,500.00	-68.45%
842	EQUIPMENT MAINTENANCE	\$ 3,600.00	\$ 3,295.14	\$ 3,600.00		
845	Capital Purchase	\$ -	\$ 149,789.46	\$ 245,000.00	+\$245,000.00	
850	MEDICAL SUPPLIES	\$ 45,100.00	\$ 22,134.95	\$ 49,700.00	+\$4,600.00	+10.20%
852	TRAINING MEDICAL SUPPLIES	\$ 1,000.00	\$ 270.00	\$ 1,000.00		
860	EMT CLOTHING	\$ 12,900.00	\$ 9,152.08	\$ 14,300.00	+\$1,400.00	+10.85%
870	INSURANCE/BUSINESS	\$ 8,600.00	\$ 4,214.00	\$ 8,600.00		
871	GROUP LIFE INSURANCE	\$ 700.00	\$ 494.80	\$ 1,600.00	+\$900.00	+128.57%
872	UNEMPLOYMENT INSURANCE	\$ 4,000.00	\$ 114.04	\$ 4,000.00		
878	COMMUNITY MEDIC PROGRAM	\$ 310.00	\$ 50.00	\$ 300.00	-\$10.00	
879	HEALTH AND SAFETY	\$ 2,500.00	\$ 1,010.98	\$ 2,500.00		
880	LEGAL	\$ 5,000.00	\$ 5,064.00	\$ 8,000.00	+\$3,000.00	+60.00%
881	ACCOUNTING	\$ 8,000.00	\$ 7,900.00	\$ 8,000.00		
898	BUILDING AND GROUNDS	\$ 3,500.00	\$ 2,439.88	\$ 3,500.00		
899	ADMINISTRATIVE EXPENSES	\$ 2,000.00	\$ 49.95	\$ 1,960.00	-\$40.00	-2.00%
	<b>TOTAL EXPENSES</b>	<b>\$ 1,142,030.00</b>	<b>\$ 793,462.88</b>	<b>\$ 2,036,820.00</b>	<b>+\$894,790.00</b>	<b>+78.35%</b>

<b>Estimated Gross Run Fees</b>	\$ 550,000.00	\$ 337,247.29	\$ 550,000.00
<b>Training Center Income</b>	\$ 2,500.00	\$ 285.00	\$ 2,500.00
<b>Contracted Revenue (T of DF)</b>	\$ 33,500.00	\$ 33,500.00	\$ 33,500.00
<b>Contracted Revenue (T of PS)</b>	\$ 32,912.80	\$ 16,456.40	\$ 32,912.80
<b>Contracted Revenue (CAEMS)</b>	\$ -	\$ -	\$ -
<b>Interest</b>	\$ 500.00	\$ 484.43	\$ 500.00
<b>Special Event Fees</b>	\$ 2,000.00	\$ -	\$ 2,000.00
<b>TOTAL SERVICE REVENUE</b>	<b>\$ 621,412.80</b>	<b>\$ 387,973.12</b>	<b>\$ 621,412.80</b>
<b>Donations</b>	\$ -	\$ -	\$ -
<b>Grant Revenue</b>		\$ 91,619.04	
<b>Proceeds from sale of equipment</b>		\$ -	
<b>MUNICIPAL CONTRIBUTIONS</b>	<b>\$ 520,617.20</b>	<b>\$ 520,617.20</b>	<b>\$ 1,415,407.20</b>

Municipality	2019 Equalized Value	2019 Contribution	2020 Equalized Value	2021 Contribution	Difference	% change
V. Cottage Grove	\$ 798,718,600	\$ 277,152.19	\$ 842,628,700	\$ 749,207.77	+\$472,055.59	170.32%
T. Cottage Grove	\$ 460,310,800	\$ 159,726.02	\$ 499,405,700	\$ 444,037.37	+\$284,311.35	178.00%
V. Deerfield	\$ 241,325,500	\$ 83,738.99	\$ 249,864,100	\$ 222,162.06	+\$138,423.07	165.30%
<b>TOTALS</b>	<b>\$ 1,500,354,900</b>	<b>\$ 520,617.20</b>	<b>\$ 1,591,898,500</b>	<b>\$ 1,415,407.20</b>	<b>+\$894,790.00</b>	<b>171.87%</b>

# State of Wisconsin



2019 Assembly Bill 472

Date of enactment: **March 3, 2020**  
Date of publication\*: **March 4, 2020**

## 2019 WISCONSIN ACT 133

AN ACT *to amend* 66.0602 (3) (h) 1., 66.0602 (3) (h) 2. a. and 66.0602 (3) (h) 2. b.; and *to create* 66.0602 (1) (ak) of the statutes; **relating to:** an exception from local levy limits for certain amounts levied for charges assessed by a joint emergency medical services department.

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

**SECTION 1e.** 66.0602 (1) (ak) of the statutes is created to read:

66.0602 (1) (ak) "Joint emergency medical services district" means a joint emergency medical services district organized by any combination of 2 or more cities, villages, or towns under s. 66.0301 (2).

**SECTION 1m.** 66.0602 (3) (h) 1. of the statutes is amended to read:

66.0602 (3) (h) 1. Subject to subd. 2., the limit otherwise applicable under this section does not apply to the amount that a city, village, or town levies in that year to pay for charges assessed by a joint fire department or a joint emergency medical services district, but only to the extent that the amount levied to pay for such charges would cause the city, village, or town to exceed the limit that is otherwise applicable under this section.

**SECTION 2.** 66.0602 (3) (h) 2. a. of the statutes is amended to read:

66.0602 (3) (h) 2. a. The total charges assessed by the joint fire department or the joint emergency medical services district for the current year increase, relative to the total charges assessed by the joint fire department or the joint emergency medical services district for the previous year, by a percentage that is less than or equal to the percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on September 30 of the year of the levy, plus 2 percent.

**SECTION 3.** 66.0602 (3) (h) 2. b. of the statutes is amended to read:

66.0602 (3) (h) 2. b. The governing body of each city, village, and town that is served by the joint fire department or the joint emergency medical services district adopts a resolution in favor of exceeding the limit as described in subd. 1.

**SECTION 4. Initial applicability.**

(1) This act first applies to a levy that is imposed in December 2020.

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\* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

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# Wisconsin Legislative Council

## ACT MEMO

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**Prepared by:** Scott Grosz, Principal Attorney

March 16, 2020

**2019 Wisconsin Act 133**  
[2019 Assembly Bill 472]

**Levy Limit Exception for Joint  
EMS**

The state's levy limit law provides an exception from local levy limits for amounts levied by a municipality to pay for charges assessed by a joint fire department, to the extent such charges would cause the municipality to exceed the limit that is otherwise applicable. The exception only applies if the joint fire department's total charges increase at an amount less than or equal to the consumer price index plus two percent, and if the governing body of the municipality claiming the exception adopts a resolution in favor of exceeding the levy limit.

2019 Wisconsin Act 133 expands the joint fire department exception to the levy limits to also include payments for charges assessed by a joint emergency medical services (EMS) district, as first applied to the levy imposed in December 2020. The act defines a joint EMS district to mean a joint EMS district organized by any combination of two or more cities, villages, or towns under an intergovernmental cooperation contract.

**Effective date:** March 5, 2020

SG:mca;ty

# Deer-Grove EMS District

## Leadership Matrix

