

**VILLAGE OF COTTAGE GROVE**

**NOTICE OF PUBLIC MEETING**

**LIBRARY PLANNING COMMITTEE**

**Wednesday, July 22, 2020  
6:30 p.m.**

**Via Zoom**

*Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/92531568967>*

*You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID 925 3156 8967# When asked for your Participant ID, just press #*

*You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)*

**AGENDA**

- 1) Call Meeting to Order**
- 2) Quorum and roll call**
- 3) Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) Presentation:**
- 5) Old Business:**
  - a. Review Survey and discuss outreach opportunities.
- 6) New Business:**
- 7) Approve minutes:**
  - a. July 13, 2020, Library Planning Committee meeting
- 8) Friends of Cottage Grove Library Report:**
  - a. Monthly meetings
  - b. Activities
- 9) Set tentative date for next meeting:** Wednesday, July 22, 2020, at 6:30 p.m.
- 10) Future Agenda items:** survey; outreach opportunities
- 11) Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.

2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

## VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

### LIBRARY PLANNING COMMITTEE

**Monday, July 13, 2020 6:30 p.m.**

*Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/96637313667?pwd=aVZYMVBBZmxBaU9yTGvyUWxQSzdXQT09> You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID 966 3731 3667# When asked for your Participant ID, just press #*

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### **Minutes DRAFT**

**1) Call Meeting to Order 6:31 pm**

**2) Quorum and roll call Yes, Anne Schoenemann, Tiffany Haas, Cindi Klem-Nelson, Melissa Ratcliff, David Peterson**

**3) Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. **Aaron Warnke, Morning Dove Dr. Cottage Grove**

**4) Presentation:** Lucas Franklin, librarian at Cottage Grove Elementary School - Needs in our community, back ground in public library

- Last year and COVID 19: The bookmobile is great but is not the same as a brick and mortar library. When all schools shut down, students had no access to physical books.
- Working with Monona Public Library for this fall - team up to do things together but can't support all students because some families go to other libraries or do not have internet access.
- Dedicated children's director connects families with services and a valuable and varied supports
- Items for survey: services suggestions
  - 1. Maker spaces are very popular and useful: youth or adult focused (community investment), tween services: slip through the cracks, own space and services (helper programs, food,

book clubs, video games) socialize in summer kids not in sports.

- 2. Heavy Technology - drop in help, help with learning how to clean up spam and use apps
- What have you learned about CG? Library is needed here but harder to explain the full benefit when the library is not here. Staff gets to know families and adults and build in support. Books are very expensive. We don't know what we don't know. Kindles and Ipads do not replace many library services.
- What do you want to see between the public and school library? Help every child get a library card, connect with a public librarian Public libraries have a broader and deeper volume of books than school books (popular books only). Public libraries have much more funding for materials and services like book talks, one town/one book, cultural programs etc... Our community is missing out on a lot of services without a building in the local area.
- How did COVID 19 affect Lucas's role: emails from parents and teachers about tech questions, ipads were very difficult to use at home.

## 5) Old Business:

### a. **Discuss and consider community outreach and survey questions.**

Committee made adjustments to the survey. Anne made a motion to table survey discussion for the next meeting, Cindi second. Motion tabled

b. **Discuss and consider "support."** How important are library services and the building to the community. David made the motion to aggregate data from the survey as indication of level of community support. Tiffany second. Motion passed.

### c. **Discuss and consider the timeline.**

Possible timeline:

August: Plan dissemination, platform development

September 15 - Oct. 15 survey

December: Present to board and ask to consider writing letter to DPI

2021 - Letter to DPI, Appoint Library Board, begin next steps with VB

Tiffany made the motion to disseminate the survey Sept15 -Oct. 15, 2020.

Anne second Motion passed

**6) New Business: None**

**7) Approve minutes:**

a. July 1, 2020, Library Planning Committee. 7-1-20 LPC Minutes.pdf

Anne made a motion to approve the minutes. Tiffany second. Motion passed.

**8) Friends of Cottage Grove Library Report:**

a. Monthly meeting: September 10 via Zoom, no meeting in August

b. Activities: Building membership, website live, creating newsletter, email contact lists, events, a fundraiser

**9) Set a tentative date for the next meeting:** Wednesday, July 22, 2020, at 6:30 p.m. and August 5th at 6:30 pm

**10) Future Agenda items:** surveys (resident and business), discuss organizations to reach out to via email to share survey, review intro script, how to disseminate the survey

**11) Adjournment** Tiffany made the motion to adjourn. Cindi second. Motion passed.

Submitted by Anne Schoenemann

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