

**AD HOC GLACIAL DRUMLIN BIKE PATH  
COMMITTEE**

**Thursday, July 9, 2020**

**4:30pm**

This meeting will take place in the Village-owned lot on Clark St. at the intersection with Bass St. (near Lion's Shelter).

You may also choose to participate by providing public comment prior to the meeting via email to the Director of Public Works & Utilities, JJ Larson at [jjlarson@village.cottage-grove.wi.us](mailto:jjlarson@village.cottage-grove.wi.us).

**AGENDA**

- 1) Call Meeting to Order**
- 2) Quorum and roll call**
- 3) Public Appearances** – Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) Approve the minutes of the June 4, 2020 meeting**
- 5) Old Business**
  - a. Discuss plan for Public Involvement meeting
  - b. Discuss timeline and next steps
- 6) New Business**
  - a. Discuss and consider recommending approval of the Relocation Order along Clark Street for the Glacial Drumlin Path project
  - b. Discuss and consider bike path route
- 7) Set tentative date and format for next meeting**
- 8) Future Agenda Items**
- 9) Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action

**AD HOC GLACIAL DRUMLIN BIKE PATH  
COMMITTEE**

Thursday, June 4, 2020

4:30pm

Due to the COVID-19 pandemic, this meeting took place virtually via Zoom.

**MINUTES****1) Call Meeting to Order**

Larson called the meeting to order at 4:30pm. Sarah Valencia was nominated and unanimously selected as Chair.

**2) Quorum and roll call**

Present were Sarah Valencia, Melissa Ratcliff, Charlie Rogers, Jay Kiefer, Chris Nelson, Village Engineer Kevin Lord, Director of Public Works JJ Larson, Director of Parks, and Recreation & Forestry Sean Brusegar.

**3) Public Appearances – Public’s opportunity to speak about any subject that is not a specific agenda item. None****4) Old Business****a. Overview of project history.**

Larson gave an overview of the project history; the planned Village project is a small piece of a larger picture to make the connection between the Village and the City of Madison with an off-road bike path. The connection will ultimately require projects by the City of Madison, Dane County, DNR, and the Village. This Committee was formed to guide the Village’s portion making the connection between the trailhead of the Glacial Drumlin Trail west to Vilas Rd. where it will ultimately connect to the Dane County portion. Larson explained that given the importance of the connection to the overall east-west State Trail System, the Village scored very well and was awarded TAP grant funding through the DOT.

Village Engineer, Kevin Lord, presented the preliminary plan showing the proposed route of the path addition as well as potential improvements to Clark St. and Grove St. that the Village is planning to do as concurrent projects.

Questions were asked about the proposed path running along the west side of Grove St. before entering into the park. Rogers and Nelson recalled discussion of that path staying on the east side of Grove and crossing into the park south of the home there. There was discussion about keeping the path along Clark St. past the property and then turning it south into the park. Lord said he would discuss these potential options with the team at MSA and bring it back for the next meeting.

**5) New Business****a. Discuss Public Involvement Plan.**

Village Engineer, Kevin Lord discussed the required public involvement for a project with DOT funding. The Committee discussed options and it was decided that a plan would be formulated to have the public meeting near the project location, outside, weather permitting. And that a virtual meeting would be the backup plan. This meeting will be held on Thursday, July 30<sup>th</sup> at 6pm utilizing the Village parking lot on Clark St. and/or the Lions Park Shelter.

**b. Discussion of project timeline and next steps.**

Lord discussed the steps required of the grant-funded project; timing of environmental document submission, 30, 60 & 90% plans, throughout the summer and fall. Final plans are due in January of 2021, with project letting set for March of 2021 and construction in the summer.

**6) Set tentative date and format for next meeting**

The next meeting will be held on Thursday, July 9<sup>th</sup> at 4:30 pm. In the Village parking lot along Clark St.

**7) Future Agenda Items**

Determine final route of the path.

**8) Adjournment**

Motion by Rogers, seconded by Ratcliff to adjourn at 5:30pm

Respectfully submitted by JJ Larson, Director of Public Works.

Approved on:

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ITEM  
69

# RELOCATION ORDER

LPA1708 08/2011 (Replaces LPA3006)

Project 00094102	Road name VILLAGE OF COTTAGE GROVE, CLARK STREET (VILAS ROAD - CTH N)	Highway LOCAL STREET	County DANE
Right of way plat date XX/XX/XXXX	Plat sheet number(s) 1 - 2	Previously approved Relocation Order date N/A	

Description of termini of project:

Beginning at a point APPROXIMATELY 1229 feet south of and 688 feet west of the N 1/4 corner of Section 16, T-7-N, R-11-E, Village of Cottage Grove, Dane County, Wisconsin, thence easterly to a point APPROXIMATELY 1173 feet south of and 78 feet west of the N 1/4 corner of Section 16, T-7-N, R-11-E, Village of Cottage Grove, Dane County, Wisconsin as shown on the right-of-way plat or a copy thereof marked:

VILLAGE OF COTTAGE GROVE, CLARK STREET  
(VILAS ROAD - CTH N)  
LOCAL STREET DANE COUNTY

The same being sheets 1 - 2 of said plat.

To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Section 61.34(3), (3m) and 61.36, Wisconsin Statutes, the Village of Cottage Grove orders that:

1. The said road is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: Village of Cottage Grove
3. This order supersedes and amends any previous order issued by the: Village of Cottage Grove

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Date



ROW PROJECT NUMBER 00094102	SHEET NUMBER 2	TOTAL SHEETS 2
ROW PROJECT NUMBER 00094102	PLAT OF RIGHT OF WAY REQUIRED FOR VILLAGE OF COTTAGE GROVE, CLARK STREET (VILAS ROAD - CTH N)	
LOCAL STREET DANE COUNTY		

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET	TILE POINT	STATION	OFFSET	STATION	OFFSET
11	22°10'59"	26.00' L1	11	26°25.00'	18.50' L1	27°10.00'	35.00' RT	121	27°10.00'	35.00' RT	27°10.00'	35.00' RT
12	22°10'59"	26.00' L1	12	26°25.00'	18.50' L1	27°10.00'	35.00' RT	122	27°10.00'	35.00' RT	27°10.00'	35.00' RT
13	22°10'59"	26.00' L1	13	26°25.00'	18.50' L1	27°10.00'	35.00' RT	123	27°10.00'	35.00' RT	27°10.00'	35.00' RT
14	24°00'00"	19.49' L1	14	26°40.00'	18.00' L1	27°34.00'	36.00' RT	124	27°34.00'	36.00' RT	27°34.00'	36.00' RT
15	24°00'00"	18.00' L1	15	26°40.00'	18.00' L1	27°34.00'	36.00' RT	125	27°34.00'	36.00' RT	27°34.00'	36.00' RT
16	24°00'00"	18.00' L1	16	26°40.00'	18.00' L1	27°34.00'	36.00' RT	126	27°34.00'	36.00' RT	27°34.00'	36.00' RT
17	24°00'00"	18.00' L1	17	26°40.00'	18.00' L1	27°34.00'	36.00' RT	127	27°34.00'	36.00' RT	27°34.00'	36.00' RT
18	25°49'58"	18.00' L1	18	27°12.00'	25.00' L1	28°00.00'	43.00' RT	128	28°00.00'	43.00' RT	28°00.00'	43.00' RT
19	25°49'58"	18.00' L1	19	27°12.00'	25.00' L1	28°00.00'	43.00' RT	129	28°00.00'	43.00' RT	28°00.00'	43.00' RT
20	26°25'00"	27.00' L1	20	28°22.26'	20.00' L1	29°00.00'	51.37' RT	130	29°00.00'	51.37' RT	29°00.00'	51.37' RT

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
101	N12°55'43"E	7.44'	101	22°10.59'	20.76' L1	22°10.59'	20.76' L1
102	S14°24'07"E	74.31'	102	22°10.59'	20.76' L1	22°10.59'	20.76' L1
103	S14°24'07"E	35.42'	103	28°22.26'	14.26' L1	28°22.26'	14.26' L1
104	S87°55'07"W	48.00'	104	28°22.26'	14.26' L1	28°22.26'	14.26' L1
105	N10°26'07"W	28.81'	105	28°22.26'	14.26' L1	28°22.26'	14.26' L1
106	N10°26'07"W	20.63'	106	28°22.26'	14.26' L1	28°22.26'	14.26' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
107	N10°26'07"W	28.81'	107	22°10.59'	20.76' L1	22°10.59'	20.76' L1
108	N10°26'07"W	20.63'	108	22°10.59'	20.76' L1	22°10.59'	20.76' L1
109	N10°26'07"W	20.63'	109	22°10.59'	20.76' L1	22°10.59'	20.76' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
110	N10°26'07"W	28.81'	110	22°10.59'	20.76' L1	22°10.59'	20.76' L1
111	N10°26'07"W	20.63'	111	22°10.59'	20.76' L1	22°10.59'	20.76' L1
112	N10°26'07"W	20.63'	112	22°10.59'	20.76' L1	22°10.59'	20.76' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
113	N10°26'07"W	28.81'	113	22°10.59'	20.76' L1	22°10.59'	20.76' L1
114	N10°26'07"W	20.63'	114	22°10.59'	20.76' L1	22°10.59'	20.76' L1
115	N10°26'07"W	20.63'	115	22°10.59'	20.76' L1	22°10.59'	20.76' L1

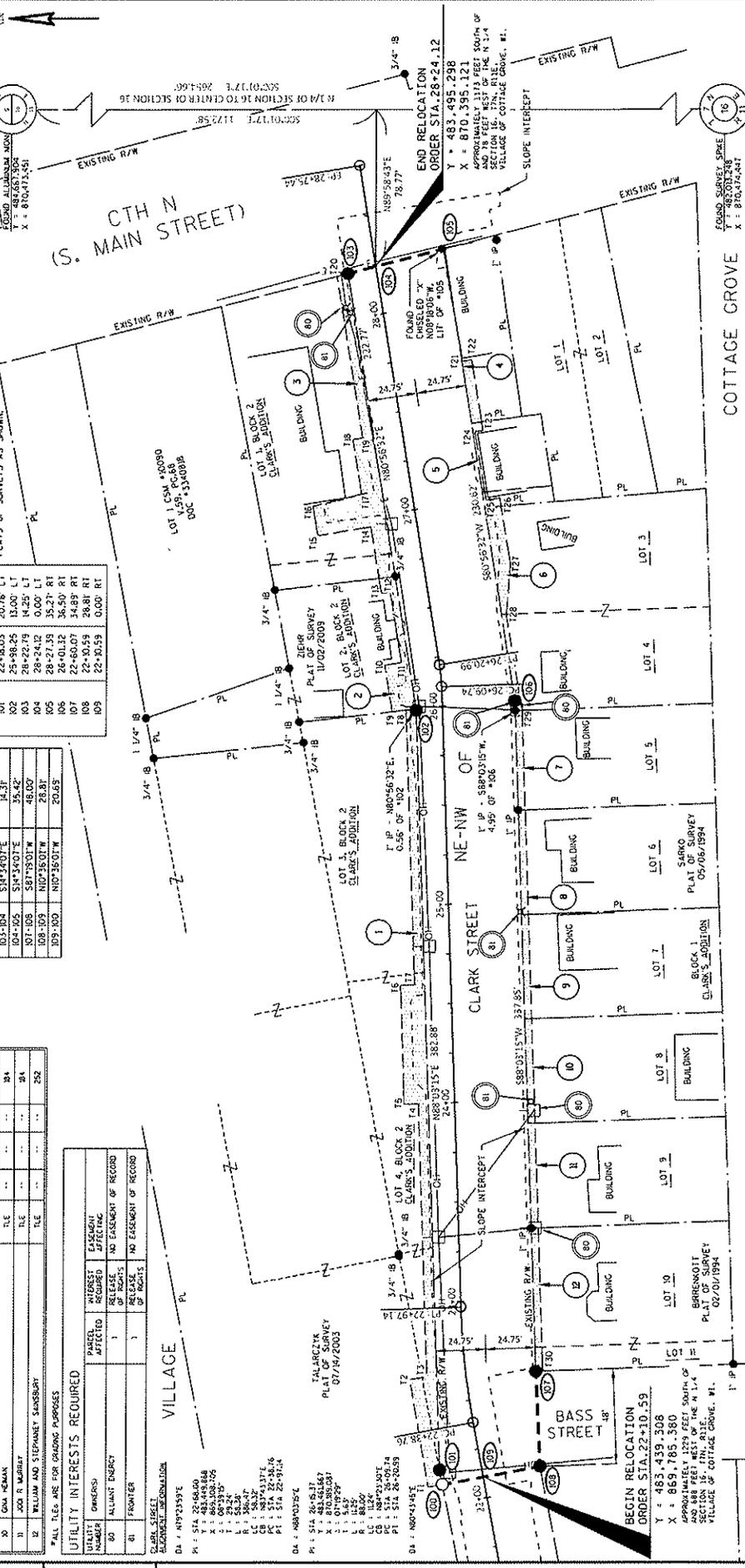
LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
116	N10°26'07"W	28.81'	116	22°10.59'	20.76' L1	22°10.59'	20.76' L1
117	N10°26'07"W	20.63'	117	22°10.59'	20.76' L1	22°10.59'	20.76' L1
118	N10°26'07"W	20.63'	118	22°10.59'	20.76' L1	22°10.59'	20.76' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
119	N10°26'07"W	28.81'	119	22°10.59'	20.76' L1	22°10.59'	20.76' L1
120	N10°26'07"W	20.63'	120	22°10.59'	20.76' L1	22°10.59'	20.76' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
121	N10°26'07"W	28.81'	121	22°10.59'	20.76' L1	22°10.59'	20.76' L1
122	N10°26'07"W	20.63'	122	22°10.59'	20.76' L1	22°10.59'	20.76' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
123	N10°26'07"W	28.81'	123	22°10.59'	20.76' L1	22°10.59'	20.76' L1
124	N10°26'07"W	20.63'	124	22°10.59'	20.76' L1	22°10.59'	20.76' L1

LINE	BEARING	DISTANCE	ROW POINT	STATION	OFFSET	STATION	OFFSET
125	N10°26'07"W	28.81'	125	22°10.59'	20.76' L1	22°10.59'	20.76' L1
126	N10°26'07"W	20.63'	126	22°10.59'	20.76' L1	22°10.59'	20.76' L1



DATE: 06/29/2020	DATE: 06/29/2020	DATE: 06/29/2020
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STATE R/W PROJECT NUMBER 00094102	PLAT SHEET 4.02
CONSTRUCTION PROJECT NUMBER 00094102	PS&E SHEET E
HWY: LOCAL STREET	COUNTY: DANE
AGC DATE: 7/20/2020 4:44	AGC TIME: 14:02:01
AGC DATE: 7/20/2020 4:44	AGC TIME: 14:02:01
AGC DATE: 7/20/2020 4:44	AGC TIME: 14:02:01

FILE NAME: S:\04 - CLARK ST. PART 2\04  
 LAYOUT NAME: 04.02  
 DATE: 06/29/2020  
 TIME: 14:02:01  
 SHEET: 2 OF 2  
 TOTAL SHEETS: 2