



**MEMO DATE:** April 27, 2020  
**MEETING DATE:** May 4, 2020

**TO:** Village Board  
Matt Giese, Administrator

**FROM:** Lisa Kalata, Clerk

**RE:** **Revision of Ordinance 109-6**

#### **OVERVIEW/BACKGROUND**

The legislation was currently changed to allow for municipal bodies to designate a municipal official to issue operator licenses. Please see the attached draft ordinance for specific language. The process for obtaining an operator license would not change for the applicant. This would allow the Village Board to designate the Village Clerk to issue the license once the background check was completed by the Police Department. The Clerk would then send a list of all applicants to the Village Board to review and if there was a concern with any applications it would then be put on a Village Board agenda to be discussed before the license is issued.

#### **STAFF RECOMMENDATION**

Staff recommends **APPROVAL** of ordinance 04-2020.