

**Village of Cottage Grove**

**PARKS, RECREATION and FORESTRY COMMITTEE**

**Thursday, April 16, 2020**

**6:30 P.M**

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please joining the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/677976126> You can also participate via phone by dialing 1-312-626-6799 and use Meeting ID: 677 976 126# When asked for your Participant ID, just press #

You may also choose to participate by providing public comment prior to the meeting vial email to the Director of Parks, Recreation & Forestry Sean Brusegar [sbrusegar@village.cottage-grove.wi.us](mailto:sbrusegar@village.cottage-grove.wi.us)

**AGENDA**

1. Call to order.
2. Roll call and confirm that the meeting was properly posted.
3. **Public appearances:** Public's opportunity to speak.
4. Discuss and consider the Village of Cottage Grove Parks & Recreation Department absorbing electrical and water fees for the Miracle Field.
5. Update on Bakken Park shelter and splash pad.
6. COVID-19 Parks & Recreation Update
7. Approve the minutes of the February 20, 2020 meeting.
8. Future Agenda Items
9. Adjournment.

**Notice:**

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

ITEM 4

<b>Miracle Field Electrical Usage</b>					
<b>Lights</b>					
Pole ID	Fixture QTY	Luminaire Type	Load (kW)	Hours of Operation (Per Season)	Wisconsin Average kW Cost
A1-A2	10	TLC-LED and TLC BT	10.51	135	\$ 0.14
<b>Total Electrical Usage Per Season (kW)</b>					
1418.85					
<b>Total Electrical Cost Per Season</b>					
\$ 198.64					

### Scoreboard

Pole ID	Fixture QTY	Luminaire Type	Load (kW)	Hours of Operation (Per Season)*	Wisconsin Average kW Cost
NA	NA	Daktronics Model # MS2025 Red/Amber Digits	0.08	180	\$ 0.14
<b>Total Electrical Usage Per Season (kW)</b>					
14.4					
<b>Total Electrical Cost Per Season</b>					
\$ 2.02					

\*Assumed 90 games per year at 2 hours per game

**Village of Cottage Grove**

**PARKS, RECREATION and FORESTRY COMMITTEE  
Meeting Minutes for Thursday, February 20, 2020**

1. **Call to order meeting at Municipal Services Building.** The meeting was called to order by Heidi Murphy at 6:30 pm.
2. **Roll call and confirm that the meeting was properly posted.**  
It was determined that a quorum was present, and that the agenda had been properly posted. Present for the meeting were Heidi Murphy (chair), Jay Kiefer, Kevin Laufenberg and Jennifer Pickel. Penny Aguilera was absent and excused. Also present were Parks, Recreation and Forestry Director Sean Brusegar and Village President John Williams.
3. **Public appearance: Public's opportunity to speak about any subject that is not a specific agenda item.**  
No public appearances.
4. **Discuss 5<sup>TH</sup> Addition to Westlawn Master Plan.**  
Next month, there will be a neighborhood meeting at Village Hall to get input from the public. A survey is also available online to gather public input. The survey will be open until midnight on March 13.
5. **Discuss and consider purchase of a new Parks Maintenance vehicle with savings from CIP purchases.**  
Brusegar stated that purchasing a new Parks vehicle would add to the Parks fleet, which currently only has one vehicle at its disposal. Since the equipment purchased under the Capital Plan came in less than was expected, Brusegar explained that the savings would allow for the purchase of a new Parks vehicle. **Motion** by Pickel, seconded by Kiefer, to recommend approving the purchase of a new Parks Maintenance truck with the savings from the CIP purchases. Motion carried with a unanimous voice vote of 4-0-0.
6. **Discuss vaping laws in public places/parks.**  
The committee discussed the new laws and suggested asking Police Chief Dan Layber about enforcement plausibility. No formal action was taken.
7. **Discuss pickle ball court at Community Park.**  
Brusegar went over the estimated costs for creating a pickle ball court at Community Park. After looking over the estimates, the committee discussed the possibility of removing the court lights, which would help keep the costs down.
8. **Update on Willow Run Park residents meeting.**  
Brusegar stated that only two (2) residents attended the meeting. An improvement item that they would like to see at the park is a zip line. Ultimately, residents will be able to look at designs and pick the playground that they like best.
9. **Discuss and consider Miracle Field lease.**  
The new Village Attorney is currently working on the lease for the Miracle Field. The Miracle Field group plans to break ground this summer. There will be a fundraiser on March 7 from 12-7 pm at Oakstone Recreation to benefit the Miracle Field. The fundraiser includes a silent auction, 50/50 raffle and

volleyball. **Motion** by Pickel, seconded by Laufenberg, to table this agenda item. Motion carried with a unanimous vote of 4-0-0.

**10. Update on Bakken Park bids.**

Brusegar gave an update on the bid opening which is now complete.

**11. Update on Bakken Park shelter and splash pad.**

Brusegar gave updates on the shelter and splash pad.

**12. Parks and Recreation Director's Report.**

In Recreation news, the recent GDS Glass Fusion class had 13 participants, which is 3 more than last session. Youth Volleyball reported slightly lower numbers than last year, with 22 enrolled in 3<sup>rd</sup>/4<sup>th</sup> grade and 21 enrolled in the traveling 5<sup>th</sup>/6<sup>th</sup> grade. The Coding and Maker Club has a max of 20 kids registered yet again. This class consistently maxes out. 2<sup>nd</sup> Grade Basketball is up by 1 this year, with 27 kids participating. The GDS Afterschool Drama Club has 21 participants, and new this year, the production will be performed at the Monona Grove High School Auditorium. 59 kids are registered for the first year of Silver Eagle Youth Softball Camps for 8u-14u taught by the high school varsity coach. Also new this year, was the Milwaukee Bucks trip on Martin Luther King Jr Day. We had 34 attendees with the original expectation of only 20. Due to its popularity, this trip will be scheduled again next year.

The Village of Cottage Grove Spring/Summer Community Guide came out today. Registration also opened today, as well. On Saturday, April 4, the Optimist Club along with Parks & Rec, will host the annual Easter Egg Hunt at Northlawn Park at 10am. The Baker's Battle will occur on Saturday, April 25 from 10am-12pm at the Drumlin Residences. People can sign up bakers or come as a taste tester. This fundraiser will benefit the Optimist Club Snack Pack Program.

**13. Approve the minutes of the January 16, 2020 meeting.**

**Motion** by Kiefer, seconded by Laufenberg, to approve the minutes from the January 16, 2020 meeting as presented. Motion carried with a voice vote of 3-0-1 with Pickel abstaining.

**14. Future Agenda Items**

- Discuss 5<sup>th</sup> Addition to Westlawn master plan and open house.
- Update on Bakken Park shelter and splashpad.
- Discuss vaping laws in public areas/parks and changes to occur.
- Discuss pickleball court in Community Park.
- The next PRFC meeting is scheduled for **Thursday, March 19, 2020 at 6:30 pm.**

**15. Adjournment.**

**Motion** by Pickel, seconded by Laufenberg, to adjourn the meeting at 7:35 pm. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by Jennifer Pickel, Parks, Recreation and Forestry Committee Member.

Approved on: \_\_\_\_

*These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.*